

**CITY OF MANHATTAN BEACH  
MINUTES OF THE PARKS AND RECREATION COMMISSION**

August 27, 2012  
6:30 p.m.  
City Hall

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**ROLL CALL**

Present: Commissioners Cajka, Rothans, Hersman, Manna, Allard, and Roth.

Absent: Commissioner Allen.

Others Present: Parks and Recreation Director Richard Gill and Recording Secretary Mary Kirchwehm.

**APPROVAL OF MINUTES**

The May 14, 2012 and June 25, 2012 minutes were approved as written.

**CEREMONIAL**

None.

**AUDIENCE PARTICIPATION**

None.

**GENERAL BUSINESS**

12/0827-1 - Brown Act Training

Attorney Diana Varat provided Brown Act training to the Parks and Recreation Commissioners that consisted of a summary of the major provisions and requirements of the Ralph M. Brown Act.

12/0827-2 – Verbal Status on City Council’s Direction on the Skateboard Park

Director Gill reported that he presented a Staff Report to City Council on August 7, 2012 regarding the Commission’s recommendation to begin the public process for the development of a skateboard park. He reported that City Council wants to move this forward with the Parks Master Plan first.

Commissioner Hersman inquired if there was ever a discussion regarding funds being raised outside the City. Director Gill responded that it was never discussed and added that he does not think the issue is funding. He also reported that City Council did not seem critical of the project but felt the Parks Master Plan should take place first. The Master Plan will look at the needs and amenities of all the parks. The Parks and Recreation Department will submit a Request for Proposal for a Master Plan. Commissioner Hersman inquired if the pool will be included in the Master Plan. Director Gill reported that the pool is not part of the Master Plan. Commission Allard inquired if

the Commission would be involved in the Master Plan. Director Gill reported that the Commission will definitely be involved in the Master Plan.

**COMMISSION ITEMS**

None.

**STAFF ITEMS**

None.

**ADJOURNMENT**

The meeting was adjourned at 7:56 p.m.