



## **CITY OF MANHATTAN BEACH**

### **Meeting of the Finance Subcommittee**

**July 3, 2013 – 8 AM**

**City Manager Conference Room - 1400 Highland Avenue**

**1. Approval of Minutes from March 15, 2013 Finance Subcommittee Meeting**

*Recommended Action: Approve*

**2. Fiscal Year 2012/2013 Monthly Schedule of Transient Occupancy Tax and Lease Payments and Miscellaneous Accounts Receivables**

*Recommended Action: Receive and File*

**3. May Month-End Financial Reports – Fiscal Year 2012-2013**

*Recommended Action: Receive and File*

**4. Investment Portfolio for May 2013**

*Recommended Action: Receive and File*

**5. Consideration of Bad Debt Write-Off's for Referral to Collections from January 1, 2013 through March 31, 2013**

*Recommended Action: Approve; Receive and File*

**6. Temporary Modification of Existing Investment Policy to Permit the Purchase of Medium-Term Notes with Maturities Up to Five Years**

*Recommendation: Approve*

**7. Revisions to the Investment Policy**

*Recommendation: Approve*

**8. Discussion of Publication with Warrant Register of Purchasing Credit Card (P-Card) and Department Visa Credit Card Purchases for Goods and Services**

*Recommendation: Discuss and Provide Direction*

**9. Discussion on Schedule of Future Finance Subcommittee Meetings**

*Recommendation: Discuss and Provide Direction*

**10. Public Comments**

**11. Adjourn**

Copies of Staff Reports or Other Written Documentation relating to agenda items are on file in the office of the Finance Director.