



Agenda Item # \_\_\_\_\_

# Staff Report

## City of Manhattan Beach

**TO:** Honorable Mayor Tell and Members of the City Council

**THROUGH:** Geoff Dolan, City Manager

**FROM:** Neil Miller, Director of Public Works  
Richard Gill, Director of Parks and Recreation

**DATE:** February 20, 2007

**SUBJECT:** Award a Contract to David Volz Design for Design Services for a Synthetic Soccer Field Surface (\$90,650)

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### **RECOMMENDATION:**

Staff recommends that a contract in an amount not to exceed \$90,650 be awarded to David Volz Design for design services for the Manhattan Village Soccer Field Synthetic Surface.

### **FISCAL IMPLICATION:**

Funds in the amount of \$900,000 were appropriated by the City Council for this project at the January 2, 2007 City Council Meeting and are available in the Capital Improvement Fund. This contract is to be awarded on a not to exceed basis as some tasks such as site surveying may be done by separate contract to assist the scheduling of this project.

### **BACKGROUND:**

On January 2, 2007, Staff made a presentation to the City Council regarding the benefits of installing an artificial surface on the Manhattan Village soccer field. The report indicated that a task force composed of City staff and user groups had researched the available surface technologies and toured several synthetic surface fields and concluded that there would be significant benefits to the soccer program if a synthetic surface were installed at one of the City's soccer fields. Benefits included: improved field surface; improved user satisfaction; reduced maintenance and the ability to use the field year round by not needing a three month maintenance period. Information was also presented that the interested user groups (private soccer clubs) have committed \$90,000 toward the cost of the project. At that meeting the City Council appropriated \$900,000 for the installation of this surface.

### **DISCUSSION:**

#### ***Consultant Selection Process***

Requests for proposal were sent to four firms that have experience with designing synthetic surface soccer fields. Proposals were received from two firms. However, one of the two firms subsequently withdrew its proposal. Of the firms that did not submit proposals, one firm didn't feel they had sufficient time to put their proposal together. Another firm teamed up with one of the

remaining firms.

The team evaluating the proposals included: Richard Gill, Director of Parks and Recreation; Neil Miller, Director of Public Works; Dana Greenwood, City Engineer; Mark Leyman, Sports Manager.

The remaining proposal was received from David Volz Design, Fountain Valley California. This firm has many years of experience in recreation and sports park design including dozens of projects that include synthetic surface sports fields. They are currently under contract with us to design four playgrounds in the City. A strong point of the Volz proposal is that their team includes the firm of D. A. Hogan and Associates, who will provide design expertise and quality control construction oversight. This firm is well known as one of the leading firms with the expertise and experience of designing and advising clients of synthetic surface fields for more than 20 years. They have been involved with hundreds of synthetic surface fields. The Hogan firm has been involved with the five synthetic fields built in the City of Laguna Nigel. Laguna Nigel has built five fields, the first one in 2002, one of the first in Southern California for a municipality. They have seen the changes in turf technology and construction methods to the point that their three most recent fields are state-of-the-art fields with excellent user acceptance and maintainability. The City's selection team visited the Laguna Nigel soccer fields on Thursday, February 15, 2007, and were very impressed with quality and usability of these fields. We are convinced that our Manhattan Village Soccer Field project is very similar to the projects they have been involved with and that with their current experience we are confident that we will have an excellent field as a result.

The City's consultant selection process, in keeping with State law, is to review all proposals and conduct any interviews prior to review of the firm's price proposals which are submitted under separate cover. The price proposal is \$90,650. This is a total maximum price. The City may elect to conduct the site survey to accelerate the project schedule. This would result in a reduction of \$8,500 from the Volz contract to a new total of \$82,150.

### **Project Schedule**

If this contract is awarded tonight, meetings with the David Volz team will begin immediately with the goal of having plans and specifications ready for bid by early to mid April so that a contractor can be selected and have construction begin in May. The project needs to be completed by the end of August, 2007.

### **Additive Alternates**

In our discussions with various firms during this process some ideas surfaced that warrant consideration at the time of construction project award. One of these considerations is to include a shade structure for players and spectators. Another consideration is to have the perimeter fencing replaced to go along with the brand new field surface. A third consideration is whether any graphics should be considered in the design. Many other communities have elected to include their logo or other graphics on the field. Some have even used this opportunity to sell advertising space on the field in exchange for a significant contribution to the cost of the field.

Unless directed otherwise, we will ask that the consultant include the shade structure and new fence mesh as additive alternates to the bid package.