



Agenda Item #: _____

Staff Report

City of Manhattan Beach

TO Honorable Mayor Tell and Members of the City Council

THROUGH Geoff Dolan, City Manager

FROM Bruce Moe, Finance Director
Gwen Eng, General Services Manager

DATE: February 6, 2007

SUBJECT: Authorize the Purchase of a Fire Prevention Vehicle from Burch Ford in the Amount of \$22,664.30 and Appropriate \$34,000 from the Fleet Management Fund

RECOMMENDATION:

Staff recommends that the City Council award RFB #711-07 to Burch Ford in the amount of \$22,664.30 and appropriate \$34,000 from the Fleet Management Fund.

FISCAL IMPLICATION:

The total cost of this vehicle is \$22,664.30. The additional amount of \$11,335.70 will be used to outfit it with the customary equipment. This is not a budgeted item in FY 2006-2007; however, funds are available for this purchase through the Fleet Management Fund.

BACKGROUND:

The Fire Prevention vehicle #700, 1998 Chevrolet Blazer, is in need of a complete engine replacement due to unforeseen and unpreventable mechanical failure. The cost of replacement is equal to the vehicle's total resale value. This vehicle is not operational and is currently at the City Garage awaiting disposition. At present a city pool car is being utilized, which is not large enough to accommodate the equipment needed for this type of assignment and is not equipped for emergency response.

DISCUSSION:

The Fire Department along with City Garage staff reviewed the job requirements to determine which type of vehicle should be purchased. The sports utility vehicle is recommended as the vehicle that best fits the needs and was the vehicle type of the previous Fire Prevention vehicle.

Staff sent bid requests to seven vendors and five responses were received. The comparison below shows the total price (including sales tax, discounts, and other fees).

Bid Recaps

<u>Bidder</u>	<u>Total Price</u>
1. Burch Ford	\$22, 664.30
2. Hoblit Motors	\$22,829.05
3. Villa Ford	\$22,937.14
4. Fairview Ford	\$23,003.22
5. Raceway Ford	\$23,123.37

Based on these bids, staff recommends awarding to the lowest bidder, Burch Ford, for the purchase of one fire prevention vehicle in the amount of \$22,664.30. If this purchase is approved, the existing vehicle will be surplus and auctioned for the highest attainable value. The new vehicle will arrive in approximately six weeks.