



Agenda Item # \_\_\_\_\_

# Staff Report

## City of Manhattan Beach

**TO:** Honorable Mayor Tell and Members of the City Council

**THROUGH:** Geoff Dolan, City Manager

**FROM:** Bruce Moe, Finance Director  
Gwen Eng, General Services Manager

**DATE:** February 6, 2007

**SUBJECT:** Award of Order to South Bay Regional Public Communications Authority to Equip Six Previously Purchased Police Vehicles in the Amount of \$54,301.20

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### **RECOMMENDATION:**

Staff recommends that the City Council: a) waive formal bidding per Municipal Code Section 2.36.140 (waivers) and b) award an order to South Bay Regional Public Communications Authority for the budgeted outfitting of six previously purchased Police patrol cars in the amount of \$54,301.20.

### **FISCAL IMPLICATION:**

Funds totaling \$301,500 were budgeted in the Fiscal Year 2006-2007 Fleet Management Fund to purchase and equip these vehicles. Of those funds, \$154,290 was used to procure the vehicles, with an additional \$54,301 now required to complete the outfitting. Any remaining funds not used in completing the build-outs will remain in the Fleet Fund.

### **BACKGROUND:**

On December 5, 2006, the City Council approved the purchase of six Ford Crown Victoria Interceptors for use as patrol cars. The vehicles come from the dealer without the necessary equipment, which staff obtains separately as well as contracting for the build out. Typically, each patrol vehicle is outfitted with special warning lights, radio equipment, light bar, sirens, trunk box, equipment tray for electronic components, prisoner seat, cage, control panel, etc.

### **DISCUSSION:**

The City is a member agency of the South Bay Regional Public Communications Authority (RCC). In addition to providing 9-1-1 emergency dispatching, they also outfit emergency vehicles with the customary equipment. As a member agency, we receive a labor rate that is lower than outside vendors, and parts at dealer cost. Consequently, the cost of having RCC perform service is less expensive than outside contractors. Additionally, these activities help support RCC's operations.

Another benefit to using RCC is that their staff stays current with new innovations that occur in the

industry and products are field tested before a recommendation is made. The standard installation of components benefits our officers as they move from one car to the next since the equipment is always in the same location. It also aids our fleet maintenance staff with troubleshooting since each vehicle is set up exactly the same. Finally, RCC's staff maintains and repairs this equipment until it is retired, performs on-site service, and keeps backup components, which lessens vehicle downtime.

Staff recommends that Council waive formal bidding and award an order to RCC to outfit the six patrol cars in the amount of \$54,301.20. The equipment will be installed when the previously approved and ordered units arrive in approximately 8 weeks.