



Agenda Item #: \_\_\_\_\_

# Staff Report

## City of Manhattan Beach

**TO:** Honorable Mayor Tell and Members of the City Council

**THROUGH:** Geoff Dolan, City Manager

**FROM:** Bruce Moe, Finance Director  
Russell J. Morreale, Assistant Finance Director

**DATE:** January 2, 2007

**SUBJECT:** Consideration of Financial Reports:  
A) Ratification of Demands: December 28, 2006  
B) Financial Reports for the Month Ending November 30, 2006

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**RECOMMENDATION:**

Staff recommends that the City Council ratify the attached schedule of demands and receive and file this report.

**FISCAL IMPLICATION:**

The financial reports included herein are designed to communicate fiscal activity based upon adopted and approved budget appropriations. No action of a fiscal nature is requested as part of this report.

**BACKGROUND:**

Finance staff prepares a variety of financial reports for City Council and Finance Subcommittee review and approval. In the effort to streamline and enhance the reporting process, staff has combined all financial reports under one common agenda title as presented in this document. A brief discussion of the enclosed reports follows:

**DISCUSSION:**

**Ratification of Demands:** Every two weeks staff prepares a comprehensive listing of all disbursements made with staff certification that the expenditure transactions listed have been reviewed and concur with budget appropriations.

**Financial Reports:** This package includes summary level financial reports for the month ending November 30, 2006. This report date marks the fifth month of the 2006-2007 fiscal year and reflects the annual budget adopted by City Council. As part of the year end audit process, Finance reviews all prior years capital projects (CIPS) and purchase order obligations and rolls these appropriations into the new year. The financial reports before you include the carry

forwards of all prior-year purchase orders. The roll-forward of all other prior year CIPS are also now included given the completion of the year-end-audit.

These reports provide monthly and year-to-date activity for all funds and departments presenting a snapshot of budget performance. We have included a report highlighting the performance of our key revenue sources to assist in the review and planning process.

We hope that City Council finds these reports clear and informative as a basis for reviewing the City's financial status.

- Attachments: A. Warrant Register December 28, 2006  
B. Financial Reports for the Month Ending November 30, 2006

# City of Manhattan Beach



Attachment A

Ratification of Demands

December 28, 2006

2:30:56PM  
12/28/2006

**CITY OF MANHATTAN BEACH  
WARRANT REGISTER**

WARRANT BATCH NUMBER:                    **wr 14b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
1022007	01/02/2007	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	212,782.37
<b>SUBTOTAL</b>					<b>212,782.37</b>
465265	12/28/2006	N	1ST PMF BANCORP	TEMP EMP SERVICES	2,112.39
465266	12/28/2006	N	AARDVARK CLAY & SUPPLIES	CERAMIC SUPPLIES	559.45
465267	12/28/2006	N	ACE BUSINESS MACHINES INC	OFFICE SUPPLIES	423.08
465268	12/28/2006	N	ACTION DOOR REPAIR CORP	OVERHEAD DOOR REPAIR	328.13
465269	12/28/2006	N	ADVANCED CLEANUP TECHNOLOGIES	HAZARDOUS MATERIALS PICKUP	836.58
465270	12/28/2006	N	JOSEPH AIELLO	REIMBURSEMENT	50.96
465271	12/28/2006	N	GINA ALLEN	REIMBURSEMENT	33.50
465272	12/28/2006	N	ALLSTAR FIRE EQUIPMENT	FIRE SAFETY EQUIPMENT	1,488.66
465273	12/28/2006	N	AMERICAN PLANNING ASSOCIATION	MEMBERSHIP DUES	770.00
465274	12/28/2006	N	APPLE ONE	TEMP EMP SERVICES	4,294.54
465275	12/28/2006	N	AQUA-FLO	IRRIGATION SUPPLIES	3,949.82
465276	12/28/2006	N	ARG ACRYLICS LLC	AWARDS	368.05
465277	12/28/2006	N	AT SYSTEMS WEST	COURIER SERVICES	439.84
465278	12/28/2006	N	AT&T	TELEPHONE SERVICE	327.77
465279	12/28/2006	N	SUE BACA	REFUND	18.00
465280	12/28/2006	N	BANK OF AMERICA	LETTER OF CREDIT FEE	2,093.63
465281	12/28/2006	N	BARCO PRODUCTS CO	LITTER BAGS	789.00
465282	12/28/2006	N	PEGGY BARTLETT	REFUND	12.00

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
465283	12/28/2006	N	BAY ANIMAL HOSPITAL INC	VET SERVICES	209.00
465284	12/28/2006	N	BENESYST INC	CHILD125 (CHILD 125 PLAN): Payment	9,600.26
465285	12/28/2006	N	EILEEN BERNS	CONTRACTOR	480.00
465286	12/28/2006	N	CAROL BERNSTEIN	REFUND	16.00
465287	12/28/2006	N	BGM SIGNS & LIGHTING	REFUND	301.00
465288	12/28/2006	N	TRACY BLENDER	CONTRACTOR	3,820.00
465289	12/28/2006	N	BLU MOON GROUP INC	MARKETING PARTNERSHIP	6,000.00
465290	12/28/2006	N	BLUE RIDGE MEDICAL	MEDICAL SUPPLIES	48.50
465291	12/28/2006	N	SARAH ELIZABETH BOESCHEN	MINUTES SECRETARY	308.00
465292	12/28/2006	N	BOUND TREE MEDICAL LLC	FIRST AID AND MEDICAL SUPPLIES	1,232.35
465293	12/28/2006	N	CA CHAMBER OF COMMERCE	EMPLOYER POSTERS/WC PAMPHLETS	250.57
465294	12/28/2006	N	CALIF PORTLAND CEMENT CO	CONCRETE/1023 9TH ST	3,143.52
465295	12/28/2006	N	CALIFORNIA TRAINING INSTITUTE	REGISTRATION	199.00
465296	12/28/2006	N	TOM CALLAHAN	REFUND	299.00
465297	12/28/2006	N	CAM SERVICES INC	JANITORIAL SERVICES CONTRACT	4,287.11
465298	12/28/2006	N	LISA M CANNON	OPACITY TESTING	300.00
465299	12/28/2006	N	CANON FINANCIAL SERVICES INC	CANON COPIER SERVICE/MAINTENANCE	1,196.88
465300	12/28/2006	N	CDW GOVERNMENT INC	COMPUTER SUPPLIES	121.19
465301	12/28/2006	N	CHANDLER'S SAND & GRAVEL LLC	DUMP FEES	3,600.00
465302	12/28/2006	N	CHAPTER 13 STANDING TRUSTEE	EARNINGS WITHHOLDING	452.50
465303	12/28/2006	N	JOE CHARLES	CONTRACTOR	301.00

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
465304	12/28/2006	N	CHEMSEARCH	JANITORIAL SUPPLIES	758.72
465305	12/28/2006	N	CINGULAR WIRELESS	CELLULAR CHARGES	32.49
465306	12/28/2006	N	CINGULAR WIRELESS	CELLULAR CHARGES	24.35
465307	12/28/2006	N	ELIZABETH CLAYCOMB	REFUND	598.00
465308	12/28/2006	N	CLEAN SOURCE INC	JANITORIAL SUPPLIES	1,916.91
465309	12/28/2006	N	CLEANSTREET	ARTIFICIAL LANDSCAPING/METLOX FOU	10,419.07
465310	12/28/2006	N	COLEN AND LEE INC	WC & LIABILITY ADMIN	8,950.00
465311	12/28/2006	N	KEN COOPER	REFUND	598.00
465312	12/28/2006	N	COPLEY LOS ANGELES NEWSPAPERS	ADVERTISING	717.00
465313	12/28/2006	N	COPLEY LOS ANGELES NEWSPAPERS	ADVERTISING	307.58
465314	12/28/2006	N	COUNTRY HILLS ANIMAL CLINIC	K9 VET SERVICES	201.94
465315	12/28/2006	N	COUNTY OF LOS ANGELES	ANIMAL HOUSING	263.64
465316	12/28/2006	N	COUNTY OF ORANGE	EARNINGS WITHHOLDING	87.69
465317	12/28/2006	N	COUNTY OF ORANGE	EARNINGS WITHHOLDING	70.38
465318	12/28/2006	N	CPOA	MEMBERSHIP DUES	415.00
465319	12/28/2006	N	CULLIGAN	WATER MAINTENANCE	27.20
465320	12/28/2006	N	DANIEL BOYLE ENGINEERING INC	PECK RESERVOIR BLENDING PIPELINE	2,906.14
465321	12/28/2006	N	DAPPER TIRE CO	TIRES	868.66
465322	12/28/2006	N	DE BILIO DISTRIBUTORS INC	JAIL SUPPLIES	235.24
465323	12/28/2006	N	DELL MARKETING LP	COMPUTER SUPPLIES	222.73
465324	12/28/2006	N	DELTA DENTAL PLAN	INSURANCE PREMIUM	20,000.00

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465325	12/28/2006	N	DEPT OF ALCOHOLIC BEVERAGE CTL	REGISTRATION	300.00
465326	12/28/2006	N	DONNOE & ASSOCIATES INC	EXAM MATERIALS	895.00
465327	12/28/2006	N	DOOLEY ENTERPRISES INC	AMMUNITION	2,042.40
465328	12/28/2006	N	KATHLEEN DURAN-REESE	CONTRACTOR	1,154.83
465329	12/28/2006	N	DUTHIE POWER SERVICES	EQUIPMENT RENTAL	1,701.67
465330	12/28/2006	N	EDDINGS BROTHERS INC	AUTO PARTS & SUPPLIES	717.29
465331	12/28/2006	N	EMSAR CALIFORNIA	CONTRACT SERVICES	381.65
465332	12/28/2006	N	ENVIRO-FLOW	CALIBRATION	769.00
465333	12/28/2006	N	EXCELLIGENCE LEARNING CORP	CLASSROOM FURNITURE	640.63
465334	12/28/2006	N	MARINA FINE	CONTRACTOR	420.00
465335	12/28/2006	N	FIRE INFO SUPPORT SERVICES INC	RMS (SUN-PRO) SUPPORT	1,000.00
465336	12/28/2006	N	FIRST CALL STAFFING SVCS INC	TEMP EMP SERVICES	600.00
465337	12/28/2006	N	FOODCRAFT INC	COFFEE SUPPLIES	525.40
465338	12/28/2006	N	FRANCHISE TAX BOARD	EARNINGS WITHHOLDING	1,223.25
465339	12/28/2006	N	FRANCHISE TAX BOARD	EARNINGS WITHHOLDING	40.00
465340	12/28/2006	N	FRANKLIN CAPITAL CORPORATION	T-SHIRTS	616.88
465341	12/28/2006	N	FRY'S ELECTRONICS	ELECTRONIC/COMPUTER SUPPLIES	194.84
465342	12/28/2006	N	PAT FUEHRING	REFUND	28.00
465343	12/28/2006	N	TERESA GAITAN	REIMBURSEMENT	163.00
465344	12/28/2006	N	GALLS, AN ARAMARK CO LLC	POLICE UNIFORMS/SUPPLIES	659.60
465345	12/28/2006	N	GENESYS CONFERENCING	CONFERENCE CALL SETUP	35.73

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
465346	12/28/2006	N	GFOA	GFOA 2006 CAFR AWARD	<b>480.00</b>
465347	12/28/2006	N	GILPATRIC SERVICES	REFUND	<b>496.00</b>
465348	12/28/2006	N	KELLY GRAHAM	REFUND	<b>20.00</b>
465349	12/28/2006	N	GRAINGER INC	MOTORS, PUMPS, PARTS	<b>306.58</b>
465350	12/28/2006	N	GRAYBAR ELECTRIC COMPANY INC	ELECTRICAL PARTS & SUPPLIES	<b>775.94</b>
465351	12/28/2006	N	JON GUENTHER	CONTRACTOR	<b>100.00</b>
465352	12/28/2006	N	LISA HAAS	REFUND	<b>13.00</b>
465353	12/28/2006	N	JEAN HANLEY	REFUND	<b>299.00</b>
465354	12/28/2006	N	HDL COREN & CONE	2005-06 SALES TAX REPORT	<b>150.00</b>
465355	12/28/2006	N	HENRY PRATT COMPANY	PARTS & SUPPLIES	<b>857.71</b>
465356	12/28/2006	N	HERTZ EQUIPMENT RENTAL CORP	EQUIPMENT RENTAL	<b>689.31</b>
465357	12/28/2006	N	HEWLETT-PACKARD CO	SERVER FOR GOODLINK	<b>3,707.86</b>
465358	12/28/2006	N	HILTI INC	TOOLS & SUPPLIES	<b>1,682.82</b>
465359	12/28/2006	N	HOME DEPOT CREDIT SERVICES	MISC SUPPLIES	<b>1,154.17</b>
465360	12/28/2006	N	HOOKER'S REPAIR SERVICE	REPAIR SERVICES	<b>80.00</b>
465361	12/28/2006	N	HUGHES SUPPLY INC	PIPE FITTINGS AND SUPPLIES	<b>735.70</b>
465362	12/28/2006	N	ICMA RETIREMENT TRUST - 401	401A - 108075: Payment	<b>972.59</b>
465363	12/28/2006	N	ICMA RETIREMENT TRUST - 401	401A - 109365: Payment	<b>3,397.46</b>
465364	12/28/2006	N	ICMA RETIREMENT TRUST - 457	DEF COMP (DEFERRED COMP): Payment	<b>51,779.22</b>
465365	12/28/2006	N	ICMA RETIREMENT TRUST 401	401A - 109766: Payment	<b>2,297.48</b>
465366	12/28/2006	N	INDEPENDENT CITIES ASSOCIATION	REGISTRATION	<b>450.00</b>



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465367	12/28/2006	N	INGLEWOOD WHOLESALE ELECTRIC	ELECTRICAL SUPPLIES	556.47
465368	12/28/2006	N	INTERNATIONAL CHEMICAL SYS INC	SUPPLIES	1,020.10
465369	12/28/2006	N	CAROLYN JEFFERS	REIMBURSEMENT	152.58
465370	12/28/2006	N	MARY JETT	REFUND	50.00
465371	12/28/2006	N	JOHN T MALLOY INC	PECK RESERVOIR BLENDING LINE	329,697.77
465372	12/28/2006	N	KATHLEEN C JOHNSON	LEGAL SERVICES	10,920.00
465373	12/28/2006	N	GAIL KAMMERMEYER	REFUND	300.00
465374	12/28/2006	N	KING FENCE INC	FENCE RENTAL	30.00
465375	12/28/2006	N	LAURA KITCHEN	REFUND	299.00
465376	12/28/2006	N	STEVE KITSIOS	REIMBURSEMENT	223.00
465377	12/28/2006	N	KONICA MINOLTA BUSINESS SOLN	LEASE OF COPIERS	553.37
465378	12/28/2006	N	KEVIN H KUROMI	PAGE LAYOUT & DESIGNER	3,788.75
465379	12/28/2006	N	L A COUNTY	PERMIT FEE	1,272.00
465380	12/28/2006	N	L A COUNTY DEPT OF P W	STRAND LIFEGUARD STORAGE ROOM	8,491.00
465381	12/28/2006	N	L A COUNTY DEPT OF P W	TRAFFIC SIGNAL MAINTENANCE	2,917.22
465382	12/28/2006	N	L A TENNIS ACADEMY INC	CONTRACTOR	1,845.20
465383	12/28/2006	N	TERRI LATER	REFUND	299.00
465384	12/28/2006	N	LEAGUE OF CALIFORNIA CITIES	MEMBERSHIP DUES	11,394.00
465385	12/28/2006	N	LIFECARE SYSTEMS INC	MEDICAL SERVICES	150.00
465386	12/28/2006	N	M B CHAMBER OF COMMERCE	MONTHLY PAYMENT	14,146.75
465387	12/28/2006	N	M B EDUCATION FOUNDATION	DONATION - NICK TELL	201.84

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
465388	12/28/2006	N	M B POLICE OFFICERS ASSOCIA	DUES % (POLICE - %): Payment	2,824.30
465389	12/28/2006	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	4,249.20
465390	12/28/2006	N	M&K METAL CO	PARTS & SUPPLIES	152.51
465391	12/28/2006	N	MAGELLAN BEHAVIORAL HEALTH IN	EMPLOYEE ASSISTANCE PGRM	2,021.94
465392	12/28/2006	N	MAIN STREET TOURS INC	TOURS/EVENTS	355.00
465393	12/28/2006	N	MANERI SIGN CO INC	SIGNAGE	548.83
465394	12/28/2006	N	MANHATTAN STITCHING COMPANY	EMBROIDERY/PRINTING SERVICES	64.95
465395	12/28/2006	N	NANCY MARKEY	REFUND	16.00
465396	12/28/2006	N	MERNA KAE MARSHALL	RECORDING SECRETARY	210.00
465397	12/28/2006	N	ELFRIEDE MARTIN	REFUND	13.00
465398	12/28/2006	N	MASTER K-9 INC	K9 TRAINING	140.89
465399	12/28/2006	N	MBPOA RETIREE	MD TRUST (MED TRUST): Payment	2,633.00
465400	12/28/2006	N	ENA MC GILLIN	REFUND	13.00
465401	12/28/2006	N	MC MASTER-CARR	MOTORS, PUMPS, PARTS	470.95
465402	12/28/2006	N	MC MURRAY STERN	OFFICE SUPPLIES	89.95
465403	12/28/2006	N	MDA JOHNSON FAVARO, LLP	FSP - CONSULTING SVCS	35,601.46
465404	12/28/2006	N	MICHAEL MEDINA	CONTRACTOR	400.00
465405	12/28/2006	N	MELAD AND ASSOCIATES	PROFESSIONAL ENGINEERING SVCS	22,499.00
465406	12/28/2006	N	MELROY COMPANY INC	SAW CUTTING	845.00
465407	12/28/2006	N	MERRIMAC ENERGY GROUP	FUEL PURCHASE	18,620.34
465408	12/28/2006	N	TIMOTHY MILEY	REFUND	299.00

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
465409	12/28/2006	N	SARAH MILLER-SANCHEZ	CONTRACTOR	945.00
465410	12/28/2006	N	KATHLEEN MIRABITO	REFUND	26.00
465411	12/28/2006	N	MR CAT PRODUCTIONS	CONTRACTOR	700.00
465412	12/28/2006	N	NAES ACQUISITION CORP	ELEVATOR MAINTENANCE	684.00
465413	12/28/2006	N	NATIONAL FAIL SAFE INC	ALARM MAINTENANCE	225.00
465414	12/28/2006	N	NELSON/DANIELS CONSTRUCTION	REFUND	496.00
465415	12/28/2006	N	NIOA	MEMBERSHIP DUES	75.00
465416	12/28/2006	N	OFFICE RESOURCES INC	TEMP EMP SERVICES	3,543.75
465417	12/28/2006	N	P O BAHN & SON	FD CHAINSAW REPAIR, SERVICE, AND PA	36.91
465418	12/28/2006	N	PARADISE AWARDS	AWARDS, TROPHIES, PLAQUES	193.11
465419	12/28/2006	N	PARKER LIGHTING INC	LIGHTING	2,576.35
465420	12/28/2006	N	PEGASUS PRESS INC	PRINTING SERVICES	596.68
465421	12/28/2006	N	PERFORMANCE NURSERY	LANDSCAPE MATERIALS	214.34
465422	12/28/2006	N	PHILIPS ELECTRONICS NA CORP	DEFIBRILLATORS	67,008.64
465423	12/28/2006	N	KATHLEEN PIRELLI	CONTRACTOR	560.00
465424	12/28/2006	N	KARA K POMPARO	CONTRACTOR	196.00
465425	12/28/2006	N	PORAC	MEMBERSHIP DUES	30.00
465426	12/28/2006	N	GARY PREMEAUX	REFUND	299.00
465427	12/28/2006	N	PRUDENTIAL OVERALL SUPPLY	UNIFORM/MAT SERVICE	645.48
465428	12/28/2006	N	PUBLIC EMPLOYEES'	PERS (PERS RET DED): Payment	62,856.01
465429	12/28/2006	N	PUBLIC EMPLOYEES'	INSURANCE PREMIUM	181,849.66

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
465430	12/28/2006	N	PUBLIC SAFETY TECHNOLOGIES INC	RADAR SUPPLIES	565.27
465431	12/28/2006	N	QUARTERMASTER	TACTICAL VESTS	8,320.10
465432	12/28/2006	N	QUICK CRETE PRODUCTS CORP	BEACH MONUMENT DEPOSIT	1,925.00
465433	12/28/2006	N	READY REPRODUCTIONS INC	PRINTING SERVICES	2,168.18
465434	12/28/2006	N	RECOVRX INC	LANDSCAPING	12,100.00
465435	12/28/2006	N	RESCUE ROOTER	PLUMBING SERVICES	409.50
465436	12/28/2006	N	RICH HOMES INC	REFUND	4,891.72
465437	12/28/2006	N	ROBERT R FORD TRUCKING INC	HAULING FEES & MATERIAL	5,061.85
465438	12/28/2006	N	S&S WORLDWIDE INC	HOLIDAY SUPPLIES	40.70
465439	12/28/2006	N	SAFEWAY INC - VONS DIVISION	MISC SUPPLIES	294.17
465440	12/28/2006	N	SAN DIEGO POLICE EQUIPMENT	POLICE EQUIPMENT	1,199.57
465441	12/28/2006	N	SEA-CLEAR POOLS INC	BEGG POOL MAINTENANCE	484.42
465442	12/28/2006	N	JOHN SISKIN SIDNEY	K9 GROOMING	150.00
465443	12/28/2006	N	SIMS WELDING SUPPLY CO INC	WELDING SUPPLIES	31.66
465444	12/28/2006	N	SMART & FINAL	MISC SUPPLIES	163.95
465445	12/28/2006	N	SOLUTIONS4SURE	COMPUTER SUPPLIES	93.92
465446	12/28/2006	N	SOUTH BAY ARSON CONTROL TEAM	MEMBERSHIP DUES	50.00
465447	12/28/2006	N	SOUTH BAY FIRE EXTINGUISHER CO	FIRE EXTINGUISHER RECHARGE	38.50
465448	12/28/2006	N	SOUTHERN CALIFORNIA EDISON	STREET LIGHTING	46,168.10
465449	12/28/2006	N	STANDARD INSURANCE COMPANY	INSURANCE PREMIUM	694.53
465450	12/28/2006	N	STANDARD INSURANCE COMPANY	INSURANCE PREMIUM	16,866.86

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465451	12/28/2006	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	322.58
465452	12/28/2006	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	302.76
465453	12/28/2006	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	250.00
465454	12/28/2006	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	23.04
465455	12/28/2006	N	STATE OF CALIFORNIA	LIVE SCAN	1,527.00
465456	12/28/2006	N	STATE OF CALIFORNIA - CEPA	EPA ID & MANIFEST FEES	182.50
465457	12/28/2006	N	STATS	HOLIDAY LIGHTING	636.05
465458	12/28/2006	N	STEPHAN T HONDA MD INC	MEDICAL SERVICES	157.15
465459	12/28/2006	N	STEVE'S INC	KEY DUPLICATIONS	120.10
465460	12/28/2006	N	CINDY STRAND	REFUND	12.00
465461	12/28/2006	N	SULLY-MILLER CONTRACTING CO	ASPHALT/EMULSION	4,959.70
465462	12/28/2006	N	SUN VALLEY LIGHTING	LIGHTING SUPPLIES	214.05
465463	12/28/2006	N	SUNBELT RENTALS INC	EQUIPMENT RENTAL	2,050.51
465464	12/28/2006	N	SUNSTATE EQUIPMENT CO LLC	FORKLIFT RENTAL	368.43
465465	12/28/2006	N	SUPREME PAINT DECORATING	PAINT SUPPLIES	209.93
465466	12/28/2006	N	BARBARA SWARTOUT	REFUND	12.00
465467	12/28/2006	N	TELEDYNE ISCO INC	STORM DRAIN MONITORING EQUIPMENT	9,064.97
465468	12/28/2006	N	THE "SAVE OUR SERVICES" FUND	SOS FUND: Payment	28.69
465469	12/28/2006	N	THE GAS COMPANY	MONTHLY GAS CHARGES	5,431.03
465470	12/28/2006	N	TRAFFIC CONTROL SERVICE INC	MESSAGE/ARROW BOARD RENTAL	2,972.96
465471	12/28/2006	N	TRIGGER THE DIGGER	DEMO BUILDINGS	29,700.00

2:30:56PM  
12/28/2006

**CITY OF MANHATTAN BEACH  
WARRANT REGISTER**

WARRANT BATCH NUMBER:

**wr 14b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
465472	12/28/2006	N	TRUGREEN LANDCARE LLC	LANDCARE MAINTENANCE	56,845.00
465473	12/28/2006	N	ESTHER TUNG	REFUND	75.00
465474	12/28/2006	N	TURBO DATA SYSTEMS INC	PKG CITATION PROCESSING	7,741.04
465475	12/28/2006	N	TURF SOLUTIONS INC	MAINTENANCE AGREEMENT	855.18
465476	12/28/2006	N	U S POSTAL SERVICE (HASLER)	POSTAGE	3,500.00
465477	12/28/2006	N	UC REGENTS	CONTRACT PERSONNEL	3,860.78
465478	12/28/2006	N	UCN INC/EXPRESS TEL	LONG DISTANCE SERVICE	554.99
465479	12/28/2006	N	MIGUEL ULLOA	CONTRACTOR	250.00
465480	12/28/2006	N	UNION BANK OF CALIFORNIA	PARS (PARS): Payment	4,104.22
465481	12/28/2006	N	UNITED PARCEL SERVICE	DELIVERY SERVICE	40.75
465482	12/28/2006	N	UNITED SITE SVCS OF CA INC	PORTABLE RESTROOMS	203.92
465483	12/28/2006	N	UNITED WAY OF GREATER LA	UNT WAY (UNITED WAY): Payment	24.35
465484	12/28/2006	N	VALENTINO'S PIZZA	FOOD CATERING (PIZZA)	67.07
465485	12/28/2006	N	VALLEY POWER SYSTEMS INC	FIRE TRUCK SERVICE AGREEMENT	236.86
465486	12/28/2006	N	VANTAGEPOINT TRANSFER AGENTS	RHS Employer contributon: Payment	2,894.57
465487	12/28/2006	N	VANTAGEPOINT TRANSFER AGENTS	RETMNT HLTH SAVINGS: Payment	1,348.06
465488	12/28/2006	N	VANTAGEPOINT TRANSFER AGENTS	RETMNT HLTH SAVINGS: Payment	407.44
465489	12/28/2006	N	VANTAGEPOINT TRANSFER AGENTS	RETMNT HLTH SAVINGS: Payment	782.17
465490	12/28/2006	N	VANTAGEPOINT TRANSFER AGENTS	RHS benefit: Payment	265.25
465491	12/28/2006	N	VECTOR RESOURCES INC	DOOR ELECTRONICS	5,131.48
465492	12/28/2006	N	VERIZON CALIFORNIA INC	TELEPHONE SERVICE	1,384.78

2:30:56PM  
12/28/2006

**CITY OF MANHATTAN BEACH  
WARRANT REGISTER**

WARRANT BATCH NUMBER:            **wr 14b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
465494	12/28/2006	N	VISA	CREDIT CARD CHARGES	8,807.03
465495	12/28/2006	N	VISA	CREDIT CARD CHARGES	5,436.00
465496	12/28/2006	N	VISA	CREDIT CARD CHARGES	2,535.77
465497	12/28/2006	N	VISA	CREDIT CARD CHARGES	1,902.29
465498	12/28/2006	N	VISA	CREDIT CARD CHARGES	1,645.84
465499	12/28/2006	N	VISA	CREDIT CARD CHARGES	1,501.11
465500	12/28/2006	N	VISA	CREDIT CARD CHARGES	230.79
465501	12/28/2006	N	VISION SERVICE PLAN	INSURANCE PREMIUM	3,010.07
465502	12/28/2006	N	WALTERS WHOLESALE ELECTRIC CO	ELECTRICAL SUPPLIES	883.15
465503	12/28/2006	N	WARREN DISTRIBUTING INC	AUTO PARTS	219.49
465504	12/28/2006	N	MARY WELLS	REFUND	50.00
465505	12/28/2006	N	WEST BASIN MUNICIPAL WATER DIS	WATER PURCHASE	280,125.98
465506	12/28/2006	N	WESTWOOD BUILDING MATERIALS	BLDG MATERIALS/CEMENT	299.61
465507	12/28/2006	N	WILLIAMS PIPELINE CONTRACTORS	02-03 WATER MAIN/03-04 SEWER MAIN	70,562.83
465508	12/28/2006	N	SUE WILSON	REFUND	12.00
465509	12/28/2006	N	WITTMAN ENTERPRISES LLC	AMBULANCE BILLING	2,197.98
465510	12/28/2006	N	JOEL S WYENN	PROFESSIONAL SERVICES	500.00
465511	12/28/2006	N	XEROX DIRECT	XEROX MULTIFUNCTION MACHINE SUP	77.94
465512	12/28/2006	N	ELIZABETH (BETTY) YOUNG	REFUND	13.00
465513	12/28/2006	N	JENNIFER ZINS	EARNINGS WITHHOLDING	184.62
465514	12/28/2006	N	TIM ZINS	REIMBURSEMENT	159.59

2:30:56PM  
12/28/2006

CITY OF MANHATTAN BEACH  
WARRANT REGISTER

WARRANT BATCH NUMBER: **wr 14b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
SUBTOTAL					<b>1,624,560.78</b>
COMBINED TOTAL					<b>1,837,343.15</b>

**PAYMENT LEGEND:**  
T = Wire Transfers  
N = System Printed Checks  
H = Hand Written Checks



# City of Manhattan Beach



Attachment B

Month End Financial Reports

November 30, 2006

Fiscal Year 2006-2007

City of Manhattan Beach  
 Month End Financial Reports  
 Revenue and Expenditures  
 Year To Date Budget To Actual -November 2006

		Current Year Activity						% of Year	41.67%
<u>Fund Title</u>	<u>Fund No.</u>	<u>Budgeted Revenue</u>	<u>YTD Revenues</u>	<u>Realized</u>	<u>Avg Realized</u>	<u>Budgeted Expenditures</u>	<u>YTD Expenditures</u>	<u>Realized</u>	<u>Avg Realized</u>
General Fund	100	45,546,810	12,777,790	28%	33%	45,855,596	18,861,951	41%	39%
Street Lighting & Landscaping Fund	201	446,879	3,459	1%		504,076	180,507	36%	
Gas Tax Fund	205	794,750	636,675	80%		3,308,010	150,166	5%	
Asset Forfeiture Fund	210	21,250	35,843	169%		120,655	3,409	3%	
Police Safety Grants	211	-	105,395	-		207,457	204,859	99%	
Federal & State Grant Funds	220	3,220,000	1,253,106	39%		3,220,000	573,106	18%	
Prop A Fund	230	551,000	272,721	49%		583,024	204,904	35%	
Prop C Fund	231	464,850	246,037	53%		1,213,653	(15,166)	-1%	
AB 2766 Fund	232	46,400	15,640	34%		2,000	-	0%	
Capital Improvement Fund	401	1,237,061	565,207	46%		5,938,662	1,532,376	26%	
Safety & Civic Center Construction Fund	402	-	73,032	-		3,399,205	1,872,430	55%	
Underground Assessment Districts	403	9,222,103	9,404,492	102%		11,794,602	11,061,959	94%	
Water Fund	501	7,066,345	3,724,582	53%		10,877,283	3,369,713	31%	
Stormwater Fund	502	353,600	39,314	11%		807,734	154,812	19%	
Wastewater Fund	503	1,412,840	651,312	46%		2,317,461	561,210	24%	
Refuse Fund	510	3,880,060	1,651,219	43%		3,974,639	1,316,594	33%	
Parking Fund	520	1,343,985	561,270	42%		2,398,638	337,204	14%	
County Parking Lots Fund	521	414,200	206,284	50%		325,400	65,821	20%	
State Pier and Parking Lot Fund	522	369,950	186,782	50%		298,149	75,914	25%	
Insurance Reserve Fund	601	3,082,180	1,314,602	43%		2,976,787	1,977,234	66%	
Information Systems Fund	605	1,014,360	422,650	42%		1,258,023	627,304	50%	
Fleet Management Fund	610	1,694,598	736,175	43%		2,188,816	902,858	41%	
Building Maintenance & Operations	615	1,196,533	423,457	35%		1,208,858	448,802	37%	
Special Assessment Redemption Fund	710	277,138	84,581	31%		268,304	197,832	74%	
City Pension Fund	801	140,850	79,866	57%		85,290	36,443	43%	
		<b>83,797,742</b>	<b>35,471,491</b>	<b>42%</b>		<b>105,132,322</b>	<b>44,702,242</b>	<b>43%</b>	

Print Date 12/24/2006  
 Print Time 6:38:30AM

**City of Manhattan Beach  
 Month End Financial Report  
 General fund Expenditures - By Department**

Percent Year **41.67**  
 Fiscal Year **2007**  
 Month **November**

Dept No.	Department Name	Annual Budget	Current Month	YTD Expend.	YTD Encumb.	Available Budget	Percent Utilized
11	Management Services	1,967,776	125,459	621,402	73,795	1,272,579	35
12	Finance	2,693,780	191,241	1,093,327	34,423	1,566,030	42
13	Human Resources	764,590	60,649	284,452	14,400	465,738	39
14	Parks and Recreation	5,082,460	362,250	2,470,198	58,690	2,553,571	50
15	Police	17,994,230	1,407,409	7,069,334	55,143	10,869,753	40
16	Fire	8,457,932	652,910	3,585,887	107,969	4,764,077	44
17	Community Development	3,562,183	236,388	1,204,808	9,684	2,347,691	34
18	Public Works	5,332,646	366,791	2,155,366	23,074	3,154,206	41
<b>Total General Fund</b>		<b>45,855,596</b>	<b>3,403,098</b>	<b>18,484,774</b>	<b>377,177</b>	<b>26,993,645</b>	<b>41</b>

Author rmoreale

City of Manhattan Beach  
Key Revenue Trends  
November 2006

% of Year    **41.67%**

Key Revenue Items	Fund No.							Actual 2007	Annual Bdgt 2007	YTD Percentages		\$ Chg Prior Yr
		2002	2003	2,004	2,005	2,006	Avg			Realized	Avg Realized	
Secured Property Tax	100	0	0	0	0	0	0	0	13,251,000	0%	0%	0
Sales & Use Tax	100	2,743,657	2,747,223	2,900,706	<b>2,613,510</b>	<b>2,311,730</b>	2,636,117	<b>2,428,677</b>	7,857,000	31%	40%	116,947
Franchise Tax	100	161,803	163,940	167,515	175,920	225,596	133,887	250,025	1,064,000	23%	19%	24,429
Hotel Tax	100	825,659	728,232	790,196	885,768	1,102,358	867,576	1,331,348	2,735,000	49%	46%	228,990
Business License Tax	100	143,756	148,895	160,656	159,062	192,955	139,078	202,079	2,277,000	9%	8%	9,124
Real Estate Transfer Tax	100	195,821	222,617	265,641	288,209	288,993	229,073	285,045	625,000	46%	60%	(3,948)
Building Permits	100	410,798	474,975	408,740	386,158	405,891	388,561	385,548	900,000	43%	55%	(20,343)
Parking Citations	100	616,087	691,575	818,358	726,255	719,016	644,303	707,215	1,992,000	36%	42%	(11,801)
Interest Earnings	100	1,117,230	982,264	839,258	362,418	471,143	744,194	657,958	961,000	68%	53%	186,815
Hotel Rent	100	275,322	222,514	256,201	308,979	366,551	271,398	384,317	722,000	53%	54%	17,766
Vehicle In Lieu	100	790,744	855,747	441,206	<b>308,582</b>	<b>709,615</b>	639,308	<b>134,372</b>	2,774,000	5%	39%	(575,243)
Buidling Plan Check Fees	100	355,114	421,494	464,920	482,912	401,080	433,055	339,522	1,000,000	34%	57%	(61,558)
		<b>7,635,991</b>	<b>7,659,476</b>	<b>7,513,397</b>	<b>6,697,773</b>	<b>7,194,928</b>	<b>7,126,550</b>	<b>7,106,106</b>	<b>36,158,000</b>	<b>33%</b>	<b>39%</b>	<b>(88,822)</b>
<b>Over (Under) Prior Year</b>		<b>75,562</b>	<b>23,485</b>	<b>(146,079)</b>	<b>(815,624)</b>	<b>497,155</b>		<b>(88,822)</b>				

Key Revenue Performance Graph  
 Percent of Revenue Realized  
 November 2006

