



Agenda Item # _____

Staff Report

City of Manhattan Beach

TO Honorable Mayor Tell and Members of the City Council

THROUGH Geoff Dolan, City Manager

FROM Bruce Moe, Finance Director
Gwen Eng, General Services Manager

DATE: December 5, 2006

SUBJECT: Authorize the Purchase of Nine Budgeted, Replacement Vehicles for the Police, Fire, and Public Works Departments to Burch Ford (\$213,543.69), and Villa Ford (\$28,152.55)

RECOMMENDATION:

Staff recommends that the City Council split the award of RFB #699-07 to: a) Burch Ford in the amount of \$213,543.69 for the budgeted purchase of two Public Works trucks and six Police patrol cars, and b) Villa Ford in the amount of \$28,152.55 for the budgeted replacement of a Fire utility vehicle.

FISCAL IMPLICATION:

Funds totaling \$425,700 are budgeted in the FY 2006-2007 Fleet Management Fund for the purchase and equipping of these vehicles. The total cost of the vehicles is \$241,696.24. The remaining funds will be used to outfit the vehicles with the usual necessary equipment (light bars, racks, etc.).

DISCUSSION:

During the FY 2006-2007 Budget process, Council authorized the purchase of one new and eight replacement vehicles.

The Police Department operates a fleet of 21 patrol cars that are used on a 24-hour basis, 7 days per week schedule. Patrol cars need to be replaced periodically to provide the Police Department and community with reliable emergency response vehicles. The new vehicles, 2007 Ford Police Interceptors, will replace units #159, 162, 165, 170, 178 and 188, all with 90,000 to 121,000 miles accumulated.

The Streets Division van, unit #316 (1993 Ford E350), despite having only 64,116 miles, has become difficult to repair due to its original propane fuel conversion. The other Public Works vehicle is an addition to the fleet and is slated for the new Building Maintenance Worker. The Fire Prevention vehicle replaces unit #408, a 1992 Explorer with 80,000 miles. All of the above vehicles are showing signs of age and are no longer economically feasible to maintain.

Historically, the City has purchased its vehicles by utilizing larger agencies' existing contracts. This is done because the State of California, L.A. County, and other large agencies purchase in greater quantities and consequently obtain preferential pricing. Because the manufacturers' cut-off dates for ordering are unknown, staff did not feel that it was prudent to wait for the various agencies' bid results, which have been delayed for several months. Therefore, staff solicited bids independently and included the vendors that have won these large agencies' contracts in the past.

Bid Recaps

A total of seven vendors were sent formal bid requests and four responses were received. The comparison below shows the aggregate price, including sales tax, discounts, and other fees, for each of the models indicated. The low bid is in bold lettering:

<u>Description/Quantity</u>	<u>Burch Ford</u>	<u>Villa Ford</u>	<u>Raceway</u>	<u>Don Kott</u>
1. Ford Interceptor K-9 (1)	\$ 22,971.73	\$ 23,186.77	\$ 23,597.51	\$ 23,084.24
2. Ford Interceptor Patrol (5)	\$ 131,318.07	\$ 131,824.93	\$ 134,446.95	\$ 131,880.63
3. Ford F150 XLT (1)	\$ 28,567.18	\$ 28,152.55	\$ 28,897.43	\$ 29,303.21
4. Ford F250 (2)	\$ 59,253.89	no bid	\$ 62,765.70	\$ 62,956.31

Burch Ford has the lowest bid for all vehicles with the exception of the Ford F150 XLT, for which Villa Ford offered the best pricing. As a result, staff recommends award based on the lowest bid which means splitting the order between Burch Ford and Villa Ford.

If these purchases are approved, the existing units will be surplus and auctioned for the highest attainable value. The new vehicles will arrive in approximately 6-12 weeks.

cc: Dennis Groat
 Rod Uyeda
 Neil Miller