

City Council

Adjourned Regular Meeting

Tuesday, December 10, 2013

6:00 PM

City Council Chambers

5:00 PM Adjourned Regular Meeting - Closed Session



Mayor David J. Lesser

Mayor Pro Tem Amy Howorth

Councilmember Wayne Powell

Councilmember Mark Burton

Councilmember Tony D'Errico

Executive Team

John Jalili, Interim City Manager
Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief
Cathy Hanson, Human Resources Director
Eve R. Irvine, Police Chief
Mark Leyman, Parks & Recreation Director

Bruce Moe, Finance Director
Tony Olmos, Public Works Director
Liza Tamura, City Clerk
Richard Thompson, Community
Development Director

MISSION STATEMENT:

The City of Manhattan Beach is dedicated to providing exemplary municipal services, preserving our small beach town character and enhancing the quality of life for our residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified two additional times for public comments on the agenda--under "Community Announcements Regarding Upcoming Events," at which time the public may address the City Council regarding any upcoming events for up to one minute in duration for any speaker; and again under "Public Comment on Non-Agenda Items," at which time speakers may comment on any item of interest to the public that is within the subject matter jurisdiction of the legislative body, not including items on the agenda, for up to three minutes for each speaker. Estimated times have been placed under each heading to assist with meeting management. Please note that these times are merely an estimate.

Please note that each speaker may speak for up to 15 minutes at any one Council meeting, with additional time during public hearings.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**A. PLEDGE TO THE FLAG**

5 MINUTES

B. ROLL CALL

1 MINUTE

C. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

1 MINUTE

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, December 4, 2013, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

5 MINUTES

By motion of the City Council this is the time to notify the public of any changes to the agenda and/or rearrange the order of the agenda.

E. CITY MANAGER REPORT

5 MINUTES

F. CITY ATTORNEY REPORT

5 MINUTES

G. CITY COUNCIL ANNOUNCEMENTS AND REPORTS

5 MINUTES PER CITY COUNCILMEMBER FOR TOTAL OF 25 MINUTES

H. COMMUNITY ANNOUNCEMENTS REGARDING UPCOMING EVENTS

1 MINUTE PER PERSON

This portion of the meeting is to provide an opportunity for citizens to address the City Council regarding upcoming events. The duration for an individual speaking under "Community Announcements Regarding Upcoming Events" is limited to one minute. A second, extended opportunity to speak is provided under "Public Comment on Non-Agenda Items." While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda, except under very limited circumstances. Please complete the "Request to Address the City Council" card by filling out your name, city of residence, and returning it to the City Clerk. Thank you!

I. PUBLIC COMMENT ON NON-AGENDA ITEMS

3 MINUTES PER PERSON - 30 MINUTES MAXIMUM

Speakers may comment on any item of interest to the public that is within the subject matter jurisdiction of the legislative body, not including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda, except under very limited circumstances. Please complete the "Request to Address the City Council" card by filling out your name, city of residence, and returning it to the City Clerk.

J. GENERAL BUSINESS

30 MINUTES PER ITEM

1. Award of Contract to EMC Research to Develop and Conduct a Community Survey for an Amount Not to Exceed \$20,490 (Finance Director Moe). [13-0613](#)
APPROVE; APPROPRIATE
Attachments: [Survey Firms Response List 2013](#)
[Contract with EMC for Community Survey](#)
[Exhibit A of Contract \(EMC Proposal\)](#)

2. Budget Process for Fiscal Year 2014-2015 (*Continued from the December 3, 2013, City Council Meeting*) (Finance Director Moe). [13-0575](#)
DISCUSS AND PROVIDE DIRECTION
Attachments: [Budget Calendar for Fiscal Year 2014-2015 Budget](#)
[Fiscal Year 2013-2014 Budget Process Participation letter](#)

3. Grant Funded Purchase of 513 Cubic Yards of Rubber Bark from Rubber Bark, Inc. in the Amount of \$82,710.44 (*Continued from the December 3, 2013, City Council Meeting*) (Public Works Director Olmos). [13-0628](#)
APPROVE, APPROPRIATE
Attachments: [Bid #963-14 Comparison Rubber Bark](#)

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4. Report Regarding Condition of City Facilities and Parking Structures [13-0464](#)
(Public Works Director Olmos).

RECEIVE REPORT AND APPROVE RECOMMENDED OPTION

Attachments: [01-Facility Condition Assessment - Executive Summary Report - Manhattan Be](#)
[02-City of Manhattan Beach Parking Structures Report Abbreviated](#)
[03-Facility Condition Assessment Report - City Hall Annex - Rev A](#)
[04-Facility Condition Assessment Report - City Hall - Rev A](#)
[05-Facility Condition Assessment Report - Creative Arts Center - Rev A](#)
[06-Facility Condition Assessment Report - Fire Station 2 - Rev A](#)
[07-Facility Condition Assessment Report - Josyln Community Center - Rev A](#)
[08-Facility Condition Assessment Report - Live Oak Park - Rev A](#)
[09-Facility Condition Assessment Report - Manhattan Heights Park](#)
[10-Facility Condition Assessment Report - Manhattan Village Soccer Field - Rev](#)
[11-Facility Condition Assessment Report - Marine Avenue Park - Rev A](#)
[12-Facility Condition Assessment Report - Marine Avenue Sports Complex - Re](#)
[13-Facility Condition Assessment Report - Pier Roundhouse and Comfort Statio](#)
[14-Facility Condition Assessment Report - Polliwog Park - Rev A](#)
[15-Facility Condition Assessment Report - Premier Baseball Field](#)
[16-Facility Condition Assessment Report - Public Safety Building and Fire Static](#)
[17-Facility Condition Assessment Report - Public Works - Rev A](#)
[18-Facility Condition Assessment Report - Sand Dune Park - Rev A](#)
[19-City of Manhattan Beach Parking Structures Report](#)

5. Presentation of the Proposed Fiscal Year 2013-2014 to Fiscal Year [13-0633](#)
2017-2018 Five Year Capital Improvement Plan (Public Works Director
Olmos).

DISCUSS AND PROVIDE DIRECTION

Attachments: [FY2014-2018 Proposed Capital Improvement Plan](#)
[FY2014-2018 Proposed Projects by Type Spreadsheet \(excerpt from Capital Im](#)
[FY2014-2018 Five Year Forecast](#)

K. OPTIONAL ADDITIONAL PUBLIC COMMENTS ON NON-AGENDA ITEMS

For speakers who did not speak at the first "Public Comment" period.

3 MINUTES PER PERSON

**L. OTHER COUNCIL BUSINESS, COMMITTEE AND TRAVEL REPORTS, FUTURE
DISCUSSION ITEMS**

5 MINUTES PER CITY COUNCILMEMBER FOR TOTAL OF 25 MINUTES

M. ADJOURNMENT**N. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

Dec. 17, 2013 – Tuesday – 6:00 PM – City Council Meeting (City Council Reorganization)
Jan. 7, 2014 – Tuesday -- 6:00 PM - City Council Meeting
Jan. 14, 2014 – Tuesday - TBD - City Council Adjourned Regular Meeting (Manhattan Village Mall)
Jan. 21, 2014 – Tuesday -- 6:00 PM - City Council Meeting
Feb. 4, 2014 – Tuesday -- 6:00 PM - City Council Meeting
Feb. 18, 2014 – Tuesday -- 6:00 PM - City Council Meeting
Mar. 4, 2014 – Tuesday -- 6:00 PM - City Council Meeting
Mar. 18, 2014 – Tuesday -- 6:00 PM - City Council Meeting
Apr. 1, 2014 – Tuesday -- 6:00 PM - City Council Meeting
Apr. 15, 2014 – Tuesday -- 6:00 PM - City Council Meeting
May. 6, 2014 – Tuesday -- 6:00 PM - City Council Meeting
May. 20, 2014 – Tuesday -- 6:00 PM - City Council Meeting
Jun. 3, 2014 – Tuesday -- 6:00 PM - City Council Meeting
Jun. 17, 2014 – Tuesday -- 6:00 PM - City Council Meeting
Jul. 1, 2014 – Tuesday -- 6:00 PM - City Council Meeting
Jul. 15, 2014 – Tuesday -- 6:00 PM - City Council Meeting
Aug. 5, 2014 – Tuesday -- 6:00 PM - City Council Meeting
Aug. 19, 2014 – Tuesday -- 6:00 PM - City Council Meeting
Sep. 2, 2014 – Tuesday -- 6:00 PM - City Council Meeting
Sep. 16, 2014 – Tuesday -- 6:00 PM - City Council Meeting (City Council Reorganization)
Oct. 7, 2014 – Tuesday -- 6:00 PM - City Council Meeting
Oct. 21, 2014 – Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

Dec. 11, 2013 – Wednesday – 6:30 PM – Planning Commission Meeting
Dec. 23, 2013 – Monday – 6:30 PM – Parks & Recreation Commission Meeting
Jan. 8, 2014 – Wednesday – 6:30 PM – Planning Commission Meeting
Jan. 13, 2014 – Monday – 6:30 PM – Library Commission Meeting
Jan. 14, 2014 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting
Jan. 22, 2014 – Wednesday – 6:30 PM – Planning Commission Meeting
Jan. 23, 2014 – Thursday – 6:30 PM – Parking & Public Improvements Commission Meeting
Feb. 10, 2014 – Monday – 6:30 PM – Library Commission Meeting
Feb. 11, 2014 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting
Feb. 12, 2014 – Wednesday – 6:30 PM – Planning Commission Meeting
Feb. 26, 2014 – Wednesday – 6:30 PM – Planning Commission Meeting
Feb. 27, 2014 – Thursday – 6:30 PM – Parking & Public Improvements Commission Meeting
Mar. 10, 2014 – Monday – 6:30 PM – Library Commission Meeting
Mar. 11, 2014 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting
Mar. 12, 2014 – Wednesday – 6:30 PM – Planning Commission Meeting
Mar. 26, 2014 – Wednesday – 6:30 PM – Planning Commission Meeting
Mar. 27, 2014 – Thursday – 6:30 PM – Parking & Public Improvements Commission Meeting
Apr. 8, 2014 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting
Apr. 9, 2014 – Wednesday – 6:30 PM – Planning Commission Meeting
Apr. 14, 2014 – Monday – 6:30 PM – Library Commission Meeting
Apr. 23, 2014 – Wednesday – 6:30 PM – Planning Commission Meeting
Apr. 24, 2014 – Thursday – 6:30 PM – Parking & Public Improvements Commission Meeting

O. CITY HOLIDAYS**CITY OFFICES CLOSED ON THE FOLLOWING DAYS:**

*Dec. 25, 2013 – Wednesday – Christmas Day
Jan. 1, 2014 – Wednesday – New Years Day
Jan. 20, 2014 – Monday – Martin Luther King Day
Feb. 17, 2014 – Monday – President's Day
May. 26, 2014 – Monday – Memorial Day
Jul. 4, 2014 - Friday - Independence Day
Sep. 1, 2014 – Monday – Labor Day
Oct. 13, 2014 – Monday – Columbus Day
Nov. 10, 2014 – Monday – Veterans Day
Nov. 27-28, 2014 – Thursday & Friday – Thanksgiving Holiday*