



Agenda Item #: \_\_\_\_\_

# Staff Report

## City of Manhattan Beach

**TO:** Honorable Mayor Ward and Members of the City Council

**THROUGH:** Geoff Dolan, City Manager

**FROM:** Sherilyn Lombos, Deputy City Manager

**DATE:** October 3, 2006

**SUBJECT:** Consideration of the City Council's 2005-2007 Work Plan Item to Review and Discuss Council Committee Assignments and Roles

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**RECOMMENDATION:**

Staff recommends that the City Council review the information regarding assignments to the various local and regional committees, discuss continued relevance and participation in the committees, and provide direction to staff.

**FISCAL IMPLICATION:**

There is no fiscal impact to staff's recommendation.

**BACKGROUND:**

At the City Council's work plan meeting on May 5, 2006, the Council added an item to the work plan to develop a synopsis of the background of each of the current Council assignments, review each of the assignments and determine continued relevance for Council involvement.

City Council members currently are assigned to a number of local and regional task forces and organizations. Assignments are made by the Mayor and confirmed by the entire Council. Traditionally, this has been the first order of business after the Council reorganization and appointment of the Mayor.

In addition to the committees listed below, the Council regularly forms ad hoc committees for specific issues (Police/Fire Facility, Mansionization, Facilities Strategic Plan, Trolley, Marketing, etc.). Due to the issue-specific nature of those committees, they will not be discussed in this report.

Following is a list of committees to which City Councilmembers are appointed, divided by type:

- Council Standing Committees:
  - o Council/School District Ad Hoc Committee
  - o Finance Sub-Committee

- Local Government Committees:
  - o South Bay Cities Council of Governments
  - o South Bay Regional Public Communications Authority
  
- L.A. County Government:
  - o Independent Cities Association
  - o Independent Cities Risk Management Authority
  - o Los Angeles County Sanitation Districts
  - o Los Angeles County City Selection Committee
  
- Regional/State Government:
  - o League of California Cities
  - o Southern California Association of Governments
  
- General Civic Organizations:
  - o Manhattan Beach Coordinating Council
  - o Manhattan Beach Neighborhood Watch
  - o Manhattan Beach Old Hometown Fair Association
  - o Manhattan Beach Sister Cities Committee
  
- Business Organizations:
  - o Downtown Manhattan Beach Business & Professional Association
  - o Manhattan Beach Chamber of Commerce
  - o North End Business Improvement District
  
- LAX:
  - o Coastal Corridor Mobility Task Force
  - o Los Angeles World Airport Community Noise Roundtable

**DISCUSSION:**

Participation varies by committee; some committees meet on an as-needed basis, others meet regularly; some have a clear and defined role for city representatives, others are less defined and function as more of a member of the group and meeting attendee; some have the mayor as the automatic delegate, others leave it up to the Council to appoint a delegate.

Following is a discussion of each in alphabetical order:

*Coastal Corridor Mobility Task Force:*

Formerly known as the LAX Ground Committee, the task force is made up of cities impacted by LAX, specifically related to ground transportation. Councilmember Aldinger is currently the City's representation on the task force, which meets on an as-needed basis.

*Council/School District Ad Hoc Committee:*

This committee is comprised of two Council members (currently Tell & Fahey) and two School Board members. The committee meets on an as needed basis, usually if there is a specific issue to deal with.

*Downtown Manhattan Beach Business & Professional Association:*

The DBPA is a non-profit corporation established in 1985 which serves all business license holders in the downtown area except commercial property owners. The Association works on parking, transportation and community programs, marketing and advertising of the downtown and holds a variety of promotions and special events. The DBPA meets twice a month (2<sup>nd</sup> & 4<sup>th</sup> Wednesday) and is attended by Councilmember Fahey as the City's representative.

*Finance Sub-Committee:*

This committee is comprised of two Council members (currently Tell & Aldinger) and the City Treasurer. The committee had been meeting once a month (4<sup>th</sup> Tuesday) to discuss issues such as the investment report, the annual audit, the annual budget, and other finance-related issues. Recently, the committee decided to change the monthly meetings and meet on a quarterly basis. The Treasurer maintains regular contact with the Finance Department staff.

*Independent Cities Association:*

ICA is a non-profit corporation established in 1961 by the full service cities (cities that provide their own police and/or fire services) in Southern California to represent the interests of the member cities collectively. ICA is governed by a 20-member Board of Directors elected by the member cities (current delegate is Montgomery, who is the current 2<sup>nd</sup> Vice President) which meets once a month (1<sup>st</sup> Wednesday).

*Independent Cities Risk Management Authority:*

Established in 1980, the ICRMA is a joint powers authority that offers member cities excess liability, excess workers' compensation and property programs. ICRMA is directed by a governing board consisting of one representative from each of the 29 member cities (current delegate is Tell) and meets once a month (2<sup>nd</sup> Wednesday). Howard Fishman, the City's Risk Manager is the alternate and attends all the ICRMA meetings.

*League of California Cities:*

The LA County division of the League is made up of the 86 cities in LA County and provides information to assist in providing high-quality services to the cities and their citizens. All City Council members, City Managers, City Clerks and other staff are invited to attend the LA County Division meetings which take place on the 1<sup>st</sup> Thursday of every month (the current delegate is Mayor Ward).

*Los Angeles County City Selection Committee:*

This is an ad hoc group made up of elected representatives from each city in Los Angeles County (the mayor is the automatic delegate) that elects nominees to seats on regional boards (MTA, AQMD, etc.). The group meets on an as-needed basis.

*Los Angeles County Sanitation Districts:*

The Sanitation Districts are a confederation of independent special districts in LA County covering approximately 800 square miles and encompassing 78 cities within the County that construct, operate and maintain facilities to collect, treat, recycle, and dispose of sewage and industrial waste. There are 24 separate Sanitation Districts, each with a separate Board of Directors consisting of the mayor of each city within that District (current Mayor Ward). The Board of Directors meets once per month (3<sup>rd</sup> Wednesday).

*Los Angeles World Airport Community Noise Roundtable:*

The Roundtable was created in September 2000 and is intended to reduce and mitigate the adverse noise impacts that the users of LAX create on the surrounding communities and their environs. Membership of the Roundtable consists of local elected officials (current delegate is Tell), representatives of congressional offices, members of recognized community groups, the FAA, the ATA and LAWA management. The Roundtable meets the 2<sup>nd</sup> Wednesday of every odd numbered month.

*Manhattan Beach Chamber of Commerce:*

Established in 1941, the Chamber of Commerce is dedicated to promoting business and community through a mix of opportunities for business expansion, personal growth and community connection. The Board of Directors meets once a month (2<sup>nd</sup> Wednesday) and is attended by a City representative (currently Montgomery).

*Manhattan Beach Coordinating Council:*

The Coordinating Council's mission is to encourage cooperation and communication among agencies, organizations and individuals interested in making the community a better place to live. It holds monthly luncheons (3<sup>rd</sup> Thursday) featuring speakers of general interest. Councilmember Aldinger is currently designated as the City's representative at the lunches.

*Manhattan Beach Neighborhood Watch:*

Neighborhood Watch Block Captain meetings are held monthly (3<sup>rd</sup> Monday) and are attended by a City representative (currently Aldinger).

*Manhattan Beach Old Hometown Fair Association:*

The annual Manhattan Beach Old Hometown Fair is organized by an all-volunteer, non-profit board of directors which includes a City representative (currently Montgomery). The meeting schedule varies and is provided to the board members.

*Manhattan Beach Sister City Committee:*

The Sister City Committee is a non-profit organization dedicated to promoting goodwill, friendship, cultural, education, economic and people-to-people exchanges among the citizens of two cities. The agenda empowers private citizens as well as municipal officials, local businesses and civic organizations to foster true relationships with the people of both countries through community outreach programs. Manhattan Beach's sister city, Santa Rosalia in Baja California Sur, Mexico was selected in 1989. The Committee meets once a month (1<sup>st</sup> Monday) and includes a City representative (currently Aldinger).

*North End Business Improvement District:*

The North End BID (the area generally surrounding the Rosecrans Avenue and Highland Avenue intersection) was originally formed in 1969, and then reformed in 2004 with a broadened scope to address physical improvements to the district, signage, and marketing. It includes all business license holders in the defined area and has a 7-member board comprised of business owners within the BID boundaries which meets as needed. The current City representative is Mayor Ward.

*South Bay Cities Council of Governments:*

This is a joint powers authority of the 16 South Bay cities of Carson, El Segundo, Gardena, Hawthorne, Hermosa Beach, Inglewood, Lawndale, Lomita, Palos Verdes Estates, Rancho Palos Verdes, Redondo Beach, Rolling Hills, Rolling Hills Estates, Torrance and the Harbor City/San Pedro communities of the City of Los Angeles. Each member has one delegate (currently Aldinger, who is the current Chairperson). The group meets once a month (4<sup>th</sup> Thursday) to discuss issues of relevance to the South Bay cities such as legislation, transportation, and other such intergovernmental issues.

*South Bay Regional Public Communications Authority:*

This is a joint powers authority currently owned by the cities of Gardena, Hawthorne and Manhattan Beach (services are also provided to the city of Hermosa Beach under contract). The Board of Directors meets twice a year and is comprised of elected representatives (current delegate is Aldinger), executive staff and users from each City.

*Southern California Association of Governments:*

SCAG functions as the metropolitan planning organization for the six counties of Los Angeles, Orange, San Bernardino, Riverside, Ventura and Imperial. The Regional Council, which meets once a month (1<sup>st</sup> Thursday) is SCAG's 76-member governing board (current delegate is Tell) which conducts the affairs of SCAG; implements the General Assembly's policy decisions, acts upon policy recommendations from SCAG policy committees and external agencies; appoints committees to study specific problems and programs; and amends, decreases or increases the proposed budget to be reported to the General Assembly.

**CONCLUSION:**

Staff recommends that the City Council review the information regarding assignments to the various local and regional committees, discuss continued relevance and participation in the committees, and provide appropriate direction to staff.

Attachments: A. City Council Assignments (as of January 3, 2006)

## MANHATTAN BEACH CITY COUNCIL ASSIGNMENTS

Reorganization of City Council – January 3, 2006

Assignments Ratified – January 3, 2006

Next Reorganization – October 17, 2006

	<u>Delegate</u>	<u>Alternate</u>
<b><u>COUNCIL STANDING COMMITTEES</u></b>		
City Council/Manhattan Beach Unified School District Ad Hoc Committee	Fahey/Tell	---
Finance Subcommittee	Aldinger/Tell	---
Public Safety Facility Ad Hoc Committee	Ward/Montgomery	---
<b><u>LOCAL GOVERNMENT</u></b>		
South Bay Cities Council of Governments (SBCCOG)	Aldinger	<b>Montgomery</b>
South Bay Regional Public Communications Authority (RCC)	<b>Aldinger</b>	Fahey
<b><u>L.A. COUNTY GOVERNMENT</u></b>		
Independent Cities Association	<b>Montgomery</b>	<b>Tell</b>
Independent Cities Risk Management Authority	Tell	Risk Manager
Los Angeles County Sanitation Districts <i>(Mayor is automatically the delegate; Mayor Pro Tem alternate)</i>	Mayor	Mayor Pro Tem
Los Angeles County City Selection Committee <i>(Mayor is automatically the delegate; Mayor Pro Tem alternate)</i>	Mayor	Mayor Pro Tem
<b><u>REGIONAL/STATE GOVERNMENT</u></b>		
League of California Cities <i>(Mayor is automatically the delegate; Mayor Pro Tem alternate)</i>	Mayor	Mayor Pro Tem
Southern California Association of Governments (SCAG)	<b>Tell</b>	<b>Montgomery</b>
<b><u>GENERAL CIVIC ORGANIZATIONS</u></b>		
Manhattan Beach Coordinating Council	<b>Aldinger</b>	<b>Fahey</b>
Manhattan Beach Neighborhood Watch	<b>Aldinger</b>	<b>Fahey</b>
Manhattan Beach Old Hometown Fair Association	Montgomery	<b>Fahey</b>
Manhattan Beach Sister Cities Committee	<b>Aldinger</b>	Montgomery
<b><u>BUSINESS ORGANIZATIONS</u></b>		
Downtown Manhattan Beach Business & Professional Assn.	Fahey	Aldinger
Manhattan Beach Chamber of Commerce	Montgomery	<b>Fahey</b>
North-end Business Improvement District (BID)	Ward	<b>Aldinger</b>
<b><u>LAX</u></b>		
Coastal Corridor Mobility Task Force (formerly LAX Ground Cmte)	<b>Aldinger</b>	<b>Fahey</b>
Los Angeles World Airport (LAWA) Community Noise Roundtable	<b>Tell</b>	<b>Montgomery</b>