



Agenda Item # \_\_\_\_\_

# Staff Report

## City of Manhattan Beach

**TO:** Honorable Mayor Ward and Members of the City Council

**THROUGH:** Geoff Dolan, City Manager

**FROM:** Bruce Moe, Finance Director  
Russell Morreale, Assistant Finance Director  
Gwen Eng, General Services Manager

**DATE:** October 3, 2006

**SUBJECT:** Authorize the Purchase of Two Budgeted Police Parking Control Vehicles from Municipal Maintenance Equipment in the Amount of \$51,504.39

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### **RECOMMENDATION:**

Staff recommends that the City Council award an order to Municipal Maintenance Equipment in the amount of \$51,504.39 and waive formal bidding per Municipal Code Section 2.36.140 (waivers), for the budgeted purchase of two parking control vehicles.

### **FISCAL IMPLICATION:**

The original budget for this purchase was \$53,200. The remaining funds will be used to outfit the vehicles with the customary emergency equipment such as light bars and LED lights.

### **BACKGROUND:**

During the FY 2006-2007 Budget process, Council authorized the purchase of two replacement parking control vehicles (GO-4's) #662 and #662. This fleet, which consists of 7 vehicles, is specifically designed for parking enforcement activities. The GO-4's size lends itself to safe navigation of our busy streets. It is a versatile vehicle that allows staff to perform enforcement tasks without blocking traffic, due primarily to its dimensions, as well as safe execution of duties without exiting the vehicle. In addition, the GO-4 is able to store all of the necessary equipment utilized by the parking control officers.

### **DISCUSSION:**

Historically, the City has purchased its vehicles by utilizing larger agencies' existing contracts. This is done because the State of California, L.A. County, and other large agencies purchase in greater quantities and consequently obtain preferential pricing. No such contracts were available that meet the City's specifications.

There is only one authorized dealer for the State of California, as a result, competitive bidding is not possible. However, staff did negotiate an early payment discount as well as trade-in credit for the vehicles being replaced. Consequently, staff recommends awarding an order to Municipal

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Maintenance Equipment for the purchase of two parking enforcement vehicles. If this purchase is approved, the new vehicles will arrive in 60-90 days.