

**City Council**  
**Regular Meeting**  
**Tuesday, January 6, 2015**  
**6:00 PM**  
**City Council Chambers**

**5:00 PM Adjourned Regular Meeting - Closed Session**



***Mayor Wayne Powell***  
***Mayor Pro Tem Mark Burton***  
***Councilmember Tony D'Errico***  
***Councilmember David J. Lesser***  
***Councilmember Amy Howorth***

Executive Team

Mark Danaj, City Manager  
Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief  
Cathy Hanson, Human Resources Director  
Eve R. Irvine, Police Chief  
Mark Leyman, Parks & Recreation Director  
Bruce Moe, Finance Director

Nadine Nader, Assistant City Manager  
Tony Olmos, Public Works Director  
Liza Tamura, City Clerk  
Marisa Lundstedt, Community  
Development Director

**MISSION STATEMENT:**

**The City of Manhattan Beach is dedicated to providing exemplary municipal services, preserving our small beach town character and enhancing the quality of life for our residents, businesses and visitors.**

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified two additional times for public comments on the agenda--under "Community Announcements Regarding Upcoming Events," at which time the public may address the City Council regarding any upcoming events for up to one minute in duration for any speaker; and again under "Public Comment on Non-Agenda Items," at which time speakers may comment on any item of interest to the public that is within the subject matter jurisdiction of the legislative body, not including items on the agenda, for up to three minutes for each speaker. Estimated times have been placed under each heading to assist with meeting management. Please note that these times are merely an estimate.*

*Please note that each speaker may speak for up to 15 minutes at any one Council meeting, with additional time during public hearings.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.****A. PLEDGE TO THE FLAG**

5 MINUTES

*Wyatt Dyer, 5th Grade, Robinson Elementary School*

**B. NATIONAL ANTHEM**

5 MINUTES

*Manhattan Beach Middle School Student*

**C. ROLL CALL**

1 MINUTE

**D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

1 MINUTE

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, December 23, 2014, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

5 MINUTES

*By motion of the City Council this is the time to notify the public of any changes to the agenda and/or rearrange the order of the agenda.*

**F. CEREMONIAL CALENDAR**

30 MINUTES

1. Presentation of the "I ♥ MB Award" to Roundhouse Aquarium (Oceanographic Teaching Stations, Inc.) [15-0030](#)  
**PRESENT**
2. Presentation of the "I ♥ MB Award" to JD Roth and Todd Nelson. [14-0537](#)  
**PRESENT**

**G. CITY MANAGER REPORT**

5 MINUTES

**H. CITY ATTORNEY REPORT**

5 MINUTES

**I. CITY COUNCIL ANNOUNCEMENTS AND REPORTS**

5 MINUTES PER CITY COUNCILMEMBER FOR TOTAL OF 25 MINUTES

**J. COMMUNITY ANNOUNCEMENTS REGARDING UPCOMING EVENTS**

1 MINUTE PER PERSON

*This portion of the meeting is to provide an opportunity for citizens to address the City Council regarding upcoming events. The duration for an individual speaking under "Community Announcements Regarding Upcoming Events" is limited to one minute. A second, extended opportunity to speak is provided under "Public Comment on Non-Agenda Items." While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda, except under very limited circumstances. Please complete the "Request to Address the City Council" card by filling out your name, city of residence, and returning it to the City Clerk. Thank you!*

**K. PUBLIC COMMENT ON NON-AGENDA ITEMS**

3 MINUTES PER PERSON - 30 MINUTES MAXIMUM

*Speakers may comment on any item of interest to the public that is within the subject matter jurisdiction of the legislative body, not including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda, except under very limited circumstances. Please complete the "Request to Address the City Council" card by filling out your name, city of residence, and returning it to the City Clerk.*

**L. CONSENT CALENDAR**

5 MINUTES

*NOTICE TO THE PUBLIC - The items on the "Consent Calendar" are routine and customary business items and will be enacted with one vote. The Mayor will ask the public, the City Councilmembers and the staff if there is anyone who wishes to remove any item from the "Consent Calendar" for public comment, discussion and consideration. The matters removed from the "Consent Calendar" will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." At that time, any member of the audience may comment on any item pulled from the "Consent Calendar." The entire "Consent Calendar," with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion, after the Mayor has invited the public to speak.*

3. Budgeted Replacement Vehicle Purchases: [14-0536](#)
- 1) Award of Bid to South Bay Ford for Six Patrol Utility Interceptors for the Police Department and One Transit Connect for the Public Works Department (\$211,155.45);
  - 2) Award of Bid to Raceway Ford for One K-9 Interceptor (\$32,707.66);  
and
  - 3) Award of Bid to Frontier Ford for One Explorer for the Police Department and One CMax for the Public Works Department (\$63,930.27) (Finance Director Moe).
- APPROVE**
- Attachments:** [Bid #1012-15 Comparison for Ford Vehicles \(10\)](#)
4. Award Contract to NCE for Engineering Services to Update and Develop the City's Pavement Management System in the Amount of \$47,265 and; Approve an Additional Budget Allocation of \$7,265 to Complete the Project (Public Works Director Olmos). [CON 14-0059](#)
- APPROVE**
- Attachments:** [NCE Proposal](#)  
[Professional Services Agreement](#)  
[Budget and Appropriations Summary](#)
5. Award Contract to Albert Grover and Associates for Engineering Services for the Sepulveda Boulevard and 8th Street Intersection Improvement Project in the Amount of \$32,771 (Public Works Director Olmos). [CON 15-0003](#)
- APPROVE**
- Attachments:** [Albert Grover and Associates Proposal](#)  
[Professional Services Agreement](#)  
[Budget and Appropriations Summary](#)

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6. Planning Commission Approval of a Use Permit and Vesting Tentative Parcel Map 72494 for Proposed Construction of Five Residential Condominium Units Located at 757-761 Manhattan Beach Boulevard (Community Development Director Lundstedt). [15-0033](#)  
**RECEIVE REPORT**  
**Attachments:** [Planning Commission Resolution No. PC 14-13](#)  
[Draft Planning Commission Minutes, dated 12/10/14](#)  
[Planning Commission Staff Report and Attachments, dated 12/10/14](#)
7. Request by the Library Commission to Discuss the Option of Considering Sunday Library Hours (Parks & Recreation Director Leyman). [15-0034](#)  
**APPROVE**
8. Minutes: [15-0007](#)  
This item contains action minutes of City Council meetings which are presented for approval. Staff recommends that the City Council, by motion, take action to approve the action minutes of the:  
a) City Council Regular Meeting of December 2, 2014 (City Clerk Tamura).  
**APPROVE**  
**Attachments:** [City Council Regular Meeting Minutes of December 2, 2014](#)

## M. PUBLIC HEARINGS

30 MINUTES PER ITEM

## N. GENERAL BUSINESS

30 MINUTES PER ITEM

9. Award of Contract to Stantec for Skate Park Planning Services in the Amount of \$19,972 (Parks & Recreation Director Leyman). [CON 15-0001](#)  
**APPROVE**  
**Attachments:** [RFP #999-15 Skate Park Planning Services Comparison Agreement with Stantec](#)
10. Fiscal Year 2015-2016 Budget Policies and Process (Finance Director Moe). [14-0548](#)  
**DISCUSS AND PROVIDE DIRECTION; APPROPRIATE**  
**Attachments:** [FY 2015-2016 Budget Policies](#)  
[Performance Measurements for Fiscal Year 2014-2015](#)
11. Status Report on El Porto Substation Removal Project and Power Reliability (Public Works Director Olmos). [15-0005](#)  
**RECEIVE REPORT**

12. Previously Approved Sepulveda Bridge Widening Project, Design Update and Approve HDR's Contract Amendment No. 1 in the Amount of \$493,091 (Public Works Director Olmos).

[CON 14-0060](#)

**RECEIVE REPORT AND APPROVE**

**Attachments:** [Expenditure Analysis \(final\)](#)  
[Location Map](#)  
[Retaining Wall Aesthetic Treatment Design No. 2](#)  
[Bridge Rendering](#)  
[HDR Amendment No. 1-signed \(4\)](#)  
[Original HDR Contract](#)

13. Consideration of the Parking and Public Improvement Commission's Recommendation to Uphold an Encroachment Permit Appeal and Allow a Private Water Fountain Feature in the Public Right-of-Way to Remain - 130 41st Street (*Continued from the November 18, 2014, City Council Meeting*) (Community Development Director Lundstedt).

[14-0541](#)

**DENY APPEAL**

**Attachments:** [PPIC 9-25-14 Staff Report and Attachments](#)  
[PPIC 9-25-14 Final Minutes](#)  
[Written Public Comments](#)  
[Encroachment Appeal Plans](#)  
[Encroachment Permit Required Findings](#)  
[Encroachment Permit Standards - 7.36.150](#)  
[Encroachment Permit Handout \(Applicable Sections\)](#)

**O. ITEMS REMOVED FROM THE CONSENT CALENDAR**

5 MINUTES PER ITEM

*Prior to the Council's consideration of each item removed from the consent calendar, speakers may comment on any or all of those items for up to three minutes per item.*

**P. OPTIONAL ADDITIONAL PUBLIC COMMENTS ON NON-AGENDA ITEMS**

*For speakers who did not speak at the first "Public Comment" period because the 30 minute time limit was reached.*

3 MINUTES PER PERSON

**Q. OTHER COUNCIL BUSINESS, COMMITTEE AND TRAVEL REPORTS, FUTURE DISCUSSION ITEMS**

5 MINUTES PER CITY COUNCILMEMBER FOR TOTAL OF 25 MINUTES

**R. RECEIVE AND FILE ITEMS**

The following items are informational items that do not require action by the City Council. They can be "Received and Filed" by one motion: "Motion to Receive and File" or by order of the Chair.

The Mayor will provide a maximum of three minutes for speakers to comment on this category.

14. Financial Report: [14-0540](#)  
Schedule of Demands: December 4, 2014 (Finance Director Moe).  
**RECEIVE AND FILE**

**Attachments:** [Schedule of Demands Register for December 4, 2014](#)

15. Commission Minutes: [15-0032](#)

This item contains action minutes of City Council subcommittees and other City commissions and committees which are presented to be Received and Filed by the City Council. Staff recommends that the City Council, by motion, take action to Receive and File the action minutes of the:

- a) Library Commission Meeting of September 8, 2014  
(Parks and Recreation Director Leyman)
- b) Cultural Arts Commission Meeting of November 13, 2014  
(Parks and Recreation Director Leyman)
- c) Parks and Recreation Commission Meeting of November 24, 2014  
(Parks and Recreation Director Leyman)
- d) Parking and Public Improvements Commission Meeting of December 4, 2014  
(Community Development Director Lundstedt)
- e) Planning Commission Meeting of December 10, 2014  
(Community Development Director Lundstedt).

**RECEIVE AND FILE**

**Attachments:** [Library Commission Minutes September 8, 2014](#)  
[Cultural Arts Commission Minutes November 13, 2014](#)  
[Parks and Recreation Commission Action Minutes of November 24, 2014](#)  
[Parking and Public Improvements Commission Action Minutes of December 4, 2014](#)  
[Planning Commission Meeting Action Minutes of December 10, 2014](#)

**S. ADJOURNMENT**

**T. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*Jan. 15, 2015 -- Thursday -- 6:00 PM - Adjourned Regular Meeting*  
*Jan. 20, 2015 -- Tuesday -- 6:00 PM - City Council Meeting*  
*Feb. 3, 2015 -- Tuesday -- 6:00 PM - City Council Meeting*  
*Feb. 17, 2015 -- Tuesday -- 6:00 PM - City Council Meeting*  
*Mar. 4, 2015 -- Wednesday -- 6:00 PM - City Council Meeting*  
*Mar. 12, 2015 -- City Council Retreat*  
*Mar. 13, 2015 -- City Council Retreat*  
*Mar. 17, 2015 -- Tuesday -- 6:00 PM - City Council Meeting*  
*Apr. 7, 2015 -- Tuesday -- 6:00 PM - City Council Meeting*  
*Apr. 21, 2015 -- Tuesday -- 6:00 PM - City Council Meeting*  
*May 5, 2015 -- Tuesday -- 6:00 PM - City Council Meeting*  
*May 7, 2015 -- Thursday -- 6:00 PM - Adjourned Regular Meeting - Budget Study Session #1*  
*May 11, 2015 -- Monday -- 6:00 PM - Adjourned Regular Meeting - Budget Study Session #2*  
*May 14, 2015 -- Thursday -- 6:00 PM - Adjourned Regular Meeting - Budget Study Session #3*  
*May 19, 2015 -- Tuesday -- 6:00 PM - City Council Meeting*  
*May 21, 2015 -- Thursday -- 6:00 PM - Adjourned Regular Meeting - Budget Study Session #4*  
*Jun. 2, 2015 -- Tuesday -- 6:00 PM - City Council Meeting*  
*Jun. 16, 2015 -- Tuesday -- 6:00 PM - City Council Meeting*

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

*Jan. 12, 2015 -- Monday -- 6:30 PM -- Library Commission Meeting*  
*Jan. 13, 2015 -- Tuesday -- 6:00 PM -- Cultural Arts Commission Meeting*  
*Jan. 14, 2015 -- Wednesday -- 6:30 PM -- Planning Commission Meeting*  
*Jan. 22, 2015 -- Thursday -- 6:30 PM -- Parking & Public Improvements Commission Meeting*  
*Jan. 26, 2015 -- Monday -- 6:30 PM -- Parks and Recreation Commission Meeting*  
*Jan. 28, 2015 -- Wednesday -- 6:30 PM -- Planning Commission Meeting*  
*Feb. 9, 2015 -- Monday -- 6:30 PM -- Library Commission Meeting*  
*Feb. 10, 2015 -- Tuesday -- 6:00 PM -- Cultural Arts Commission Meeting*  
*Feb. 11, 2015 -- Wednesday -- 6:30 PM -- Planning Commission Meeting*  
*Feb. 23, 2015 -- Monday -- 6:30 PM -- Parks and Recreation Commission Meeting*  
*Feb. 25, 2015 -- Wednesday -- 6:30 PM -- Planning Commission Meeting*  
*Feb. 26, 2015 -- Thursday -- 6:30 PM -- Parking & Public Improvements Commission Meeting*  
*Mar. 9, 2015 -- Monday -- 6:30 PM -- Library Commission Meeting*  
*Mar. 10, 2015 -- Tuesday -- 6:00 PM -- Cultural Arts Commission Meeting*  
*Mar. 11, 2015 -- Wednesday -- 6:30 PM -- Planning Commission Meeting*  
*Mar. 23, 2015 -- Monday -- 6:30 PM -- Parks and Recreation Commission Meeting*  
*Mar. 25, 2015 -- Wednesday -- 6:30 PM -- Planning Commission Meeting*  
*Mar. 26, 2015 -- Thursday -- 6:30 PM -- Parking & Public Improvements Commission Meeting*  
*Apr. 8, 2015 -- Wednesday -- 6:30 PM -- Planning Commission Meeting*  
*Apr. 13, 2015 -- Monday -- 6:30 PM -- Library Commission Meeting*  
*Apr. 14, 2015 -- Tuesday -- 6:00 PM -- Cultural Arts Commission Meeting*  
*Apr. 22, 2015 -- Wednesday -- 6:30 PM -- Planning Commission Meeting*  
*Apr. 23, 2015 -- Thursday -- 6:30 PM -- Parking & Public Improvements Commission Meeting*  
*Apr. 27, 2015 -- Monday -- 6:30 PM -- Parks and Recreation Commission Meeting*



**U. CITY HOLIDAYS****CITY OFFICES CLOSED ON THE FOLLOWING DAYS:**

*Jan. 19, 2015 – Monday – Martin Luther King Day*

*Feb. 16, 2015 – Monday – President's Day*

*May. 25, 2015 – Monday – Memorial Day*

*Jul. 3, 2015 – Friday - Independence Day*

*Sep. 7, 2015 – Monday – Labor Day*

*Oct. 12, 2015 – Monday – Columbus Day*

*Nov. 11, 2015 – Wednesday – Veterans Day*

*Nov. 26-27, 2015 – Thursday & Friday – Thanksgiving Holiday*

*Dec. 25, 2015 – Friday – Christmas Day*

*Jan. 1, 2016 – Friday – New Years Day*