

**City Council**  
**Regular Meeting**  
**Tuesday, January 20, 2015**  
**6:00 PM**  
**City Council Chambers**

**5:00 PM Adjourned Regular Meeting - Closed Session**



***Mayor Wayne Powell***  
***Mayor Pro Tem Mark Burton***  
***Councilmember Tony D'Errico***  
***Councilmember David J. Lesser***  
***Councilmember Amy Howorth***

Executive Team

Mark Danaj, City Manager  
Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief  
Cathy Hanson, Human Resources Director  
Eve R. Irvine, Police Chief  
Mark Leyman, Parks & Recreation Director  
Bruce Moe, Finance Director

Nadine Nader, Assistant City Manager  
Tony Olmos, Public Works Director  
Liza Tamura, City Clerk  
Marisa Lundstedt, Community  
Development Director

**MISSION STATEMENT:**

**The City of Manhattan Beach is dedicated to providing exemplary municipal services, preserving our small beach town character and enhancing the quality of life for our residents, businesses and visitors.**

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified two additional times for public comments on the agenda--under "Community Announcements Regarding Upcoming Events," at which time the public may address the City Council regarding any upcoming events for up to one minute in duration for any speaker; and again under "Public Comment on Non-Agenda Items," at which time speakers may comment on any item of interest to the public that is within the subject matter jurisdiction of the legislative body, not including items on the agenda, for up to three minutes for each speaker. Estimated times have been placed under each heading to assist with meeting management. Please note that these times are merely an estimate.*

*Please note that each speaker may speak for up to 15 minutes at any one Council meeting, with additional time during public hearings.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.****A. PLEDGE TO THE FLAG**

5 MINUTES

**B. NATIONAL ANTHEM**

5 MINUTES

**C. ROLL CALL**

1 MINUTE

**D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

1 MINUTE

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, January 14, 2015, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

5 MINUTES

*By motion of the City Council this is the time to notify the public of any changes to the agenda and/or rearrange the order of the agenda.*

**F. CEREMONIAL CALENDAR**

30 MINUTES

1. Presentation of the "I ♥ MB Award" to the Manhattan Beach Police Department Victims Assistance Team. [15-0047](#)  
**PRESENT**
2. Presentation of the "I ♥ MB Award" to Danny Zuker. [15-0048](#)  
**PRESENT**

**G. CITY MANAGER REPORT**

5 MINUTES

**H. CITY ATTORNEY REPORT**

5 MINUTES

**I. CITY COUNCIL ANNOUNCEMENTS AND REPORTS**

5 MINUTES PER CITY COUNCILMEMBER FOR TOTAL OF 25 MINUTES

**J. COMMUNITY ANNOUNCEMENTS REGARDING UPCOMING EVENTS**

1 MINUTE PER PERSON

*This portion of the meeting is to provide an opportunity for citizens to address the City Council regarding upcoming events. The duration for an individual speaking under "Community Announcements Regarding Upcoming Events" is limited to one minute. A second, extended opportunity to speak is provided under "Public Comment on Non-Agenda Items." While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda, except under very limited circumstances. Please complete the "Request to Address the City Council" card by filling out your name, city of residence, and returning it to the City Clerk. Thank you!*

**K. PUBLIC COMMENT ON NON-AGENDA ITEMS**

3 MINUTES PER PERSON - 30 MINUTES MAXIMUM

*Speakers may comment on any item of interest to the public that is within the subject matter jurisdiction of the legislative body, not including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda, except under very limited circumstances. Please complete the "Request to Address the City Council" card by filling out your name, city of residence, and returning it to the City Clerk.*

**L. CONSENT CALENDAR**

5 MINUTES

*NOTICE TO THE PUBLIC - The items on the "Consent Calendar" are routine and customary business items and will be enacted with one vote. The Mayor will ask the public, the City Councilmembers and the staff if there is anyone who wishes to remove any item from the "Consent Calendar" for public comment, discussion and consideration. The matters removed from the "Consent Calendar" will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." At that time, any member of the audience may comment on any item pulled from the "Consent Calendar." The entire "Consent Calendar," with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion, after the Mayor has invited the public to speak.*

3. Side Letter Agreements with the California Teamsters Local 911 (Teamsters), Manhattan Beach Police Officers Association (POA), Manhattan Beach Fire Association (FA) and Manhattan Beach Police Manager's Association (PMA) (Human Resources Director Hanson). [15-0049](#)

**APPROVE**

**Attachments:** [PMA FSA Side Letter Agreement Signed](#)  
[POA FBA Side Letter Agreement Signed](#)  
[FA Side Letter Agreement Signed](#)  
[Teamsters FSA Side Letter](#)

4. Resolution of Intention to Provide for Annual Levy and Collection of Assessments for the North Manhattan Beach Business Improvement District and Setting February 17, 2015 for a Public Hearing (Finance Director Moe). [RES 15-0002](#)

**ADOPT RESOLUTION NO. 15-0002**

**Attachments:** [Resolution No. 15-0002](#)  
[North Manhattan Beach Business Improvement Plan 2015](#)

5. Authorize the City Manager to Enter into an Agreement with Davey Resource Group for the Development of a Street Tree Master Plan (Public Works Director Olmos). [15-0043](#)

**APPROVE**

**Attachments:** [Professional Services Agreement](#)  
[Exhibit A- Proposal and Pricing Schedule](#)

6. Award of Purchase Order to Quick Crete Products Corp. for the Purchase of Replacement Public Trash Cans and Doors in the Amount of \$43,098.60. (Public Works Director Olmos). [15-0042](#)

**APPROVE**

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7. Amendment No. 1 to the Professional Engineering Services Agreement with Wallace & Associates for Additional Construction Inspection Services for the Sepulveda Boulevard and 2nd Street Water Main Replacement Project in the Amount of \$23,020 (Public Works Director Olmos). [CON 15-0004](#)

**APPROVE**

Attachments: [Sepulveda Boulevard and 2nd Street Water Main Replacement Project–Budget Amendment No. 1 to Wallace Agreement](#)

8. Minutes: [15-0008](#)  
This item contains action minutes of City Council meetings which are presented for approval. Staff recommends that the City Council, by motion, take action to approve the action minutes of the:
- a) City Council Regular Meeting of December 16, 2014
  - b) City Council Adjourned Regular Meeting-Closed Session of January 6, 2015
  - c) City Council Regular Meeting of January 6, 2015 (City Clerk Tamura).

**APPROVE**

Attachments: [City Council Regular Meeting of December 16, 2014](#)  
[City Council Adjourned Regular Meeting-Closed Session of January 6, 2015](#)  
[City Council Regular Meeting of January 6, 2015](#)

## M. PUBLIC HEARINGS

30 MINUTES PER ITEM

## N. GENERAL BUSINESS

30 MINUTES PER ITEM

9. Information Systems Master Plan Update (Finance Director Moe) [14-0496](#)  
**RECEIVE REPORT**

Attachments: [Information Systems Master Plan - April 2013](#)  
[Information Systems Assessment - March 2013](#)  
[Project Review and Status](#)

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10. Status Report on Smoke-Free Public Places Ordinance (Public Works Director Olmos). [15-0040](#)  
**DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [Smoke-Free Public Places Ordinance](#)  
[CA4Health Smoke-Free Multi-Unit Housing Infographic](#)  
[Smokefree Air for Everyone Public Opinion Survey Report](#)  
[Los Angeles County Public Health Non-Smoking Multi-Unit Housing Ordinances](#)  
[Map of Multi-Unit Housing in Manhattan Beach](#)

## O. ITEMS REMOVED FROM THE CONSENT CALENDAR

5 MINUTES PER ITEM

*Prior to the Council's consideration of each item removed from the consent calendar, speakers may comment on any or all of those items for up to three minutes per item.*

## P. OPTIONAL ADDITIONAL PUBLIC COMMENTS ON NON-AGENDA ITEMS

*For speakers who did not speak at the first "Public Comment" period because the 30 minute time limit was reached.*

3 MINUTES PER PERSON

## Q. OTHER COUNCIL BUSINESS, COMMITTEE AND TRAVEL REPORTS, FUTURE DISCUSSION ITEMS

5 MINUTES PER CITY COUNCILMEMBER FOR TOTAL OF 25 MINUTES

## R. RECEIVE AND FILE ITEMS

*The following items are informational items that do not require action by the City Council. They can be "Received and Filed" by one motion: "Motion to Receive and File" or by order of the Chair.*

*The Mayor will provide a maximum of three minutes for speakers to comment on this category.*

11. Financial Reports: [15-0035](#)  
a) Schedules of Demands: December 18, 2014 and December 31, 2014  
b) Investment Portfolio for the Month Ending November 30, 2014  
c) Financial Reports for the Month Ending November 30, 2014  
(Finance Director Moe).  
**RECEIVE AND FILE**

**Attachments:** [Schedules of Demands for December 20, 2014 and December 31, 2014](#)  
[Investment Portfolio for the Month Ending November 30, 2014](#)  
[Financial Reports for the Month Ending November 30, 2014](#)

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12. Fiscal Year 2013-2014 Comprehensive Annual Financial Report (Finance Director Moe) [15-0044](#)

**RECEIVE AND FILE**

**Attachments:** [FY 2013-2014 General & Enterprise Fund Summary Results](#)  
[FY 2013-2014 Comprehensive Annual Financial Report Report on Internal Control \(Management Letter\).pdf](#)  
[Audit Committee Letter](#)  
[Dial-A-Ride Purchase staff report dated 4/2/2013](#)  
[Dial-A-Ride Purchase staff report dated 11/20/2012](#)

13. Commission Minutes: [15-0050](#)

This item contains action minutes of City Council subcommittees and other City commissions and committees which are presented to be Received and Filed by the City Council. Staff recommends that the City Council, by motion, take action to Receive and File the action minutes of the:

- a) Library Commission Meeting of December 8, 2014  
(Parks and Recreation Director Leyman)
- b) Cultural Arts Commission Meeting of December 9, 2014  
(Parks and Recreation Director Leyman)
- c) Finance Subcommittee Meeting of December 30, 2014  
(Finance Director Moe)

**RECEIVE AND FILE**

**Attachments:** [Library Commission Minutes December 8, 2014](#)  
[Cultural Arts Commission Draft Minutes Meeting of December 9, 2014](#)  
[Finance Subcommittee Action Minutes Meeting of December 30, 2014](#)

**S. ADJOURNMENT****T. FUTURE MEETINGS**

**CITY COUNCIL MEETINGS**

Feb. 3, 2015 – Tuesday -- 6:00 PM - City Council Meeting  
Feb. 17, 2015 – Tuesday -- 6:00 PM - City Council Meeting  
Mar. 4, 2015 – Wednesday -- 6:00 PM - City Council Meeting  
Mar. 12, 2015 – City Council Retreat  
Mar. 13, 2015 – City Council Retreat  
Mar. 17, 2015 – Tuesday -- 6:00 PM - City Council Meeting  
Apr. 7, 2015 – Tuesday -- 6:00 PM - City Council Meeting  
Apr. 21, 2015 – Tuesday -- 6:00 PM - City Council Meeting  
May 5, 2015 – Tuesday -- 6:00 PM - City Council Meeting  
May 7, 2015 – Thursday -- 6:00 PM - Adjourned Regular Meeting - Budget Study Session #1  
May 11, 2015 – Monday -- 6:00 PM - Adjourned Regular Meeting - Budget Study Session #2  
May 19, 2015 – Tuesday -- 6:00 PM - City Council Meeting  
May 21, 2015 – Thursday -- 6:00 PM - Adjourned Regular Meeting - Budget Study Session #3  
May 26, 2015 – Thursday -- 6:00 PM - Adjourned Regular Meeting - Budget Study Session #4  
Jun. 2, 2015 – Tuesday -- 6:00 PM - City Council Meeting  
Jun. 16, 2015 – Tuesday -- 6:00 PM - City Council Meeting

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

Jan. 22, 2015 – Thursday – 6:30 PM – Parking & Public Improvements Commission Meeting  
Jan. 26, 2015 – Monday – 6:30 PM – Parks and Recreation Commission Meeting  
Jan. 28, 2015 – Wednesday – 6:30 PM – Planning Commission Meeting  
Feb. 9, 2015 – Monday – 6:30 PM – Library Commission Meeting  
Feb. 10, 2015 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting  
Feb. 11, 2015 – Wednesday – 6:30 PM – Planning Commission Meeting  
Feb. 23, 2015 – Monday – 6:30 PM – Parks and Recreation Commission Meeting  
Feb. 25, 2015 – Wednesday – 6:30 PM – Planning Commission Meeting  
Feb. 26, 2015 – Thursday – 6:30 PM – Parking & Public Improvements Commission Meeting  
Mar. 9, 2015 – Monday – 6:30 PM – Library Commission Meeting  
Mar. 10, 2015 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting  
Mar. 11, 2015 – Wednesday – 6:30 PM – Planning Commission Meeting  
Mar. 23, 2015 – Monday – 6:30 PM – Parks and Recreation Commission Meeting  
Mar. 25, 2015 – Wednesday – 6:30 PM – Planning Commission Meeting  
Mar. 26, 2015 – Thursday – 6:30 PM – Parking & Public Improvements Commission Meeting  
Apr. 8, 2015 – Wednesday – 6:30 PM – Planning Commission Meeting  
Apr. 13, 2015 – Monday – 6:30 PM – Library Commission Meeting  
Apr. 14, 2015 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting  
Apr. 22, 2015 – Wednesday – 6:30 PM – Planning Commission Meeting  
Apr. 23, 2015 – Thursday – 6:30 PM – Parking & Public Improvements Commission Meeting  
Apr. 27, 2015 – Monday – 6:30 PM – Parks and Recreation Commission Meeting

**U. CITY HOLIDAYS**



**CITY OFFICES CLOSED ON THE FOLLOWING DAYS:**

*Feb. 16, 2015 – Monday – President's Day*

*May. 25, 2015 – Monday – Memorial Day*

*Jul. 3, 2015 - Friday - Independence Day*

*Sep. 7, 2015 – Monday – Labor Day*

*Oct. 12, 2015 – Monday – Columbus Day*

*Nov. 11, 2015 – Wednesday – Veterans Day*

*Nov. 26-27, 2015 – Thursday & Friday – Thanksgiving Holiday*

*Dec. 25, 2015 – Friday – Christmas Day*

*Jan. 1, 2016 – Friday – New Years Day*

*Jan. 18, 2016 – Monday – Martin Luther King Day*