

**City Council**  
**Regular Meeting**  
**Tuesday, March 17, 2015**  
**6:00 PM**  
**City Council Chambers**

**5:30 PM Adjourned Regular Meeting - Closed Session**



***Mayor Wayne Powell***  
***Mayor Pro Tem Mark Burton***  
***Councilmember Tony D'Errico***  
***Councilmember David J. Lesser***  
***Councilmember Amy Howorth***

Executive Team

Mark Danaj, City Manager  
Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief  
Captain Derrick Abell, Acting Human Resources Director  
Eve R. Irvine, Police Chief  
Mark Leyman, Parks & Recreation Director  
Bruce Moe, Finance Director

Nadine Nader, Assistant City Manager  
Tony Olmos, Public Works Director  
Liza Tamura, City Clerk  
Marisa Lundstedt, Community  
Development Director

**MISSION STATEMENT:**

**The City of Manhattan Beach is dedicated to providing exemplary municipal services, preserving our small beach town character and enhancing the quality of life for our residents, businesses and visitors.**

**March 17, 2015**

**City Council Meeting Agenda Packet**

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**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified two additional times for public comments on the agenda--under "Community Announcements Regarding Upcoming Events," at which time the public may address the City Council regarding any upcoming events for up to one minute in duration for any speaker; and again under "Public Comment on Non-Agenda Items," at which time speakers may comment on any item of interest to the public that is within the subject matter jurisdiction of the legislative body, not including items on the agenda, for up to three minutes for each speaker. Estimated times have been placed under each heading to assist with meeting management. Please note that these times are merely an estimate.*

*Please note that each speaker may speak for up to 15 minutes at any one Council meeting, with additional time during public hearings.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.****A. PLEDGE TO THE FLAG**

5 MINUTES

**B. NATIONAL ANTHEM**

*Phoebe Lyons, Mira Costa High School*

5 MINUTES

**C. ROLL CALL**

1 MINUTE

**D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

1 MINUTE

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, March 11, 2015, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

5 MINUTES

*By motion of the City Council this is the time to notify the public of any changes to the agenda and/or rearrange the order of the agenda.*

**F. CEREMONIAL CALENDAR**

30 MINUTES

1. Presentation of the "I ♥ MB Award" to Diane and Doug Carter for Their Dedication and Commitment with the International Bird Rescue  
**PRESENT**

[15-0125](#)**G. CITY MANAGER REPORT**

5 MINUTES

**H. CITY ATTORNEY REPORT**

5 MINUTES

**I. CITY COUNCIL ANNOUNCEMENTS AND REPORTS**

5 MINUTES PER CITY COUNCILMEMBER FOR TOTAL OF 25 MINUTES

**J. COMMUNITY ANNOUNCEMENTS REGARDING UPCOMING EVENTS**

1 MINUTE PER PERSON

*This portion of the meeting is to provide an opportunity for citizens to address the City Council regarding upcoming events. The duration for an individual speaking under "Community Announcements Regarding Upcoming Events" is limited to one minute. A second, extended opportunity to speak is provided under "Public Comment on Non-Agenda Items." While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda, except under very limited circumstances. Please complete the "Request to Address the City Council" card by filling out your name, city of residence, and returning it to the City Clerk. Thank you!*

**K. PUBLIC COMMENT ON NON-AGENDA ITEMS**

3 MINUTES PER PERSON - 30 MINUTES MAXIMUM

*Speakers may comment on any item of interest to the public that is within the subject matter jurisdiction of the legislative body, not including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda, except under very limited circumstances. Please complete the "Request to Address the City Council" card by filling out your name, city of residence, and returning it to the City Clerk.*

**L. CONSENT CALENDAR**

5 MINUTES

*NOTICE TO THE PUBLIC - The items on the "Consent Calendar" are routine and customary business items and will be enacted with one vote. The Mayor will ask the public, the City Councilmembers and the staff if there is anyone who wishes to remove any item from the "Consent Calendar" for public comment, discussion and consideration. The matters removed from the "Consent Calendar" will be considered individually at the end of this Agenda under "Items Removed from the Consent Calendar." At that time, any member of the audience may comment on any item pulled from the "Consent Calendar." The entire "Consent Calendar," with the exception of items removed to be discussed under "Items Removed from the Consent Calendar," is then voted upon by roll call under one motion, after the Mayor has invited the public to speak.*

2. Resolution Citing the Facts of the March 3, 2015, General Municipal Election (City Clerk Tamura). [RES 15-0009](#)  
**ADOPT**

**Attachments:** [Resolution No. 15-0009](#)  
[Certificate of Canvass](#)  
[Official Results - March 3, 2015 General Municipal Election](#)

3. Second Reading and Adoption of Ordinance No. 15-0002 approving proposed Local Coastal Program Code Amendments in Compliance with the California Coastal Commission Modifications to Implement the Adopted and Certified Housing Element Update (2008-2014) (Community Development Director Lundstedt). [ORD 15-0002](#)  
**ADOPT**

**Attachments:** [Ordinance No. 15-0002](#)

4. Resolution Transmitting Local Coastal Program Code Amendments to the California Coastal Commission in Compliance with their Modifications to Implement the Adopted and Certified Housing Element Update (2008-2014) (Community Development Director Lundstedt). [RES 15-0010](#)  
**ADOPT**

**Attachments:** [Resolution No. 15-0010](#)

5. Annual Fee Waiver Requests Associated with Non-Profit Special Events [15-0128](#)  
(American Martyrs Parish Fair; American Martyrs 5K Run/Walk; Grandview 5K; Holiday Fireworks Festival; Manhattan Beach 10K Run; Manhattan Beach Education Foundation Wine Auction; Manhattan Beach Grand Prix Bike Race; Manhattan Beach Hometown Fair; Manhattan Beach Little League Opening Day Parade; Richstone Pier-to-Pier Jog/Walk; and the Robinson School Fun Run; Walk with Sally; Sophisticated Snoops; Sandpipers Holiday Homes Tour) (Parks and Recreation Director Leyman).

**APPROVE**

**Attachments:** [Proposed Special Event Fee Waivers 2016-2020](#)

6. Minutes: [15-0012](#)  
This item contains action minutes of City Council meetings which are presented for approval. Staff recommends that the City Council, by motion, take action to approve the action minutes of the:  
a) City Council Adjourned Regular Meeting-Closed Session of March 4, 2015  
b) City Council Regular Meeting of March 4, 2015  
(City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting-Closed Session Minutes of March 4, 2015](#)  
[City Council Regular Meeting Minutes of March 4, 2015](#)

## M. REORGANIZATION

**N. PUBLIC HEARINGS**

30 MINUTES PER ITEM

**O. GENERAL BUSINESS**

30 MINUTES PER ITEM

- 7. Community Survey Findings (Assistant City Manager Nader). [15-0129](#)  
**RECEIVE REPORT**

Attachments: [Manhattan Beach Community Survey Findings](#)  
[City of Manhattan Beach Resident Survey 2015](#)

- 8. Community Budget Priority Meeting Results (Assistant City Manager Nader). [15-0130](#)  
**RECEIVE REPORT**

Attachments: [Community Budget Priority Meeting Materials](#)

**P. ITEMS REMOVED FROM THE CONSENT CALENDAR**

5 MINUTES PER ITEM

*Prior to the Council's consideration of each item removed from the consent calendar, speakers may comment on any or all of those items for up to three minutes per item.*

**Q. OPTIONAL ADDITIONAL PUBLIC COMMENTS ON NON-AGENDA ITEMS**

*For speakers who did not speak at the first "Public Comment" period because the 30 minute time limit was reached.*

3 MINUTES PER PERSON

**R. OTHER COUNCIL BUSINESS, COMMITTEE AND TRAVEL REPORTS, FUTURE DISCUSSION ITEMS**

5 MINUTES PER CITY COUNCILMEMBER FOR TOTAL OF 25 MINUTES

**S. RECEIVE AND FILE ITEMS**

*The following items are informational items that do not require action by the City Council. They can be "Received and Filed" by one motion: "Motion to Receive and File" or by order of the Chair.*

*The Mayor will provide a maximum of three minutes for speakers to comment on this category.*

**9. Financial Reports:**[15-0086](#)

- a) Schedule of Demands: February 26, 2015
- b) Investment Portfolio for the Month Ending January 31, 2015
- c) Financial Reports for the Month Ending January 31, 2015  
(Finance Director Moe).

**RECEIVE AND FILE**

**Attachments:** [Schedule of Demands for February 26, 2015](#)  
[Investment Portfolio for the Month Ending January 31, 2015](#)  
[Financial Reports for the Month Ending January 31, 2015](#)

**T. ADJOURNMENT****U. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*Apr. 7, 2015 – Tuesday -- 6:00 PM - City Council Meeting*  
*Apr. 14, 2015 - Tuesday - 6:00 PM - Adjourned Regular Meeting*  
*Apr. 21, 2015 – Tuesday -- 6:00 PM - City Council Meeting*  
*Apr. 28, 2015 – Tuesday --Time TBD - Boards and Commissions Interviews*  
*May. 5, 2015 – Tuesday -- 6:00 PM - City Council Meeting*  
*May 7, 2015 - Thursday -- 6:00 PM - Budget Study Session #1*  
*May 11, 2015 - Monday -- 6:00 PM - Budget Study Session #2*  
*May. 19, 2015 – Tuesday -- 6:00 PM - City Council Meeting*  
*May 21, 2015 - Thursday -- 6:00 PM -Budget Study Session #3*  
*May 26, 2015 - Tuesday-- 6:00 PM - Budget Study Session #4*  
*Jun. 2, 2015 – Tuesday -- 6:00 PM - City Council Meeting*  
*Jun. 16, 2015 – Tuesday -- 6:00 PM - City Council Meeting*  
*Jul. 7, 2015 – Tuesday -- 6:00 PM - City Council Meeting/Reorganization*  
*Jul. 21, 2015 – Tuesday -- 6:00 PM - City Council Meeting*  
*Aug. 4, 2015 – Tuesday -- 6:00 PM - City Council Meeting*  
*Aug. 18, 2015 – Tuesday -- 6:00 PM - City Council Meeting*  
*Sep. 1, 2015 – Tuesday -- 6:00 PM - City Council Meeting*  
*Sep. 15, 2015 – Tuesday -- 6:00 PM - City Council Meeting*  
*Oct. 6, 2015 – Tuesday -- 6:00 PM - City Council Meeting*  
*Oct. 20, 2015 – Tuesday -- 6:00 PM - City Council Meeting*  
*Nov. 3, 2015 – Tuesday -- 6:00 PM - City Council Meeting*  
*Nov. 17, 2015 – Tuesday -- 6:00 PM - City Council Meeting*  
*Dec. 1, 2015 – Tuesday -- 6:00 PM - City Council Meeting*  
*Dec. 15, 2015 – Tuesday -- 6:00 PM - City Council Meeting*



**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

*Mar. 23, 2015 – Monday – 6:30 PM – Parks and Recreation Commission Meeting*  
*Mar. 25, 2015 – Wednesday – 6:30 PM – Planning Commission Meeting*  
*Mar. 26, 2015 – Thursday – 6:30 PM – Parking & Public Improvements Commission Meeting*  
*Apr. 8, 2015 – Wednesday – 6:30 PM – Planning Commission Meeting*  
*Apr. 13, 2015 – Monday – 6:30 PM – Library Commission Meeting*  
*Apr. 14, 2015 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting*  
*Apr. 22, 2015 – Wednesday – 6:30 PM – Planning Commission Meeting*  
*Apr. 23, 2015 – Thursday – 6:30 PM – Parking & Public Improvements Commission Meeting*  
*Apr. 27, 2015 – Monday – 6:30 PM – Parks and Recreation Commission Meeting*

**V. CITY HOLIDAYS****CITY OFFICES CLOSED ON THE FOLLOWING DAYS:**

*Nov. 27-28, 2014 – Thursday & Friday – Thanksgiving Holiday*  
*Dec. 25, 2014 – Thursday – Christmas Day*  
*Jan. 1, 2015 – Thursday – New Years Day*  
*Jan. 19, 2015 – Monday – Martin Luther King Day*  
*Feb. 16, 2015 – Monday – President's Day*  
*May. 25, 2015 – Monday – Memorial Day*  
*Jul. 3, 2015 - Friday - Independence Day*  
*Sep. 7, 2015 – Monday – Labor Day*  
*Oct. 12, 2015 – Monday – Columbus Day*  
*Nov. 11, 2015 – Wednesday – Veterans Day*



**Agenda Date:** 3/17/2015

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**TO:**

Members of the City Council

**FROM:**

Mayor Powell

**SUBJECT:**

Presentation of the "I ♥ MB Award" to Diane and Doug Carter for Their Dedication and Commitment with the International Bird Rescue

**PRESENT**

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**The City Council of the City of Manhattan Beach  
Does Hereby Proudly Present the "I ♥ MB Award" to  
Diane and Doug Carter  
For Their Dedication and Commitment with  
The International Bird Rescue**



**Agenda Date:** 3/17/2015

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Mark Danaj, City Manager

**FROM:**

Liza Tamura, City Clerk  
Matt Cuevas, Management Analyst  
Danielle Osborne, Administrative Clerk II

**SUBJECT:**

Resolution Citing the Facts of the March 3, 2015, General Municipal Election  
(City Clerk Tamura).

**ADOPT**

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**RECOMMENDATION:**

Staff recommends that the City Council adopt Resolution No. 15-0009, which recites the facts of the General Municipal Election held in Manhattan Beach on March 3, 2015, declaring the results and such other matters as are provided by law.

**FISCAL IMPLICATIONS:**

There are no fiscal implications associated with the recommended action.

**BACKGROUND:**

On February 19, 2015, a Notice of Appointment of the Vote-By-Mail Ballot Canvassing Board was posted identifying that a canvass is to be completed by the City Clerk's Office and whereby certification of those results shall be made to the City Council.

**DISCUSSION:**

On March 9, 2015, staff conducted a canvass of the March 3, 2015, General Municipal Election. Attached for City Council approval is a true and correct *Canvass Certificate*.

**CONCLUSION:**

Staff recommends that the City Council adopt Resolution 15-0009 which recites the facts of the General Municipal Election held in Manhattan Beach on March 3, 2015, declaring the results and such other matters as are provided by law.

Attachments:

1. Resolution No. 15-0009
2. Certificate of Canvass
3. Official Results - March 3, 2015 General Municipal Election

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH, CALIFORNIA, RECITING THE FACT OF THE GENERAL MUNICIPAL ELECTION HELD ON TUESDAY, MARCH 3, 2015, DECLARING THE RESULT AND SUCH OTHER MATTERS AS PROVIDED BY LAW

WHEREAS, a General Municipal Election was held and conducted in the City of Manhattan Beach, California, on Tuesday, March 3, 2015, as required by law; and

WHEREAS, notice of the election was given in time, form and manner as provided by law; that voting precincts were properly established; that election officers were appointed and that in all respects the election was held and conducted and the votes were cast, received and canvassed and the returns made and declared in time, form and manner as required by the provisions of the Elections Code of the State of California for the holding of elections in general law cities; and

WHEREAS, the City Clerk canvassed the returns of the election and has certified the results to this City Council, the results are received, attached and made a part hereof as "Exhibit A." On Monday, March 9, 2015 a manual hand tally of a randomly selected precinct (Precinct 1) was conducted to ensure accuracy and consistency with the electronic ballot counter; as well as the counting of the Vote-by-Mail ballots dropped off at the polls on election day and the Vote-by-Mail ballots postmarked by March 3, 2015 (and received in the City Clerk's office prior to 5:00 PM on Friday, March 6, 2015). The results of the manual hand tally resulted in Bill Victor receiving one additional vote.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That the whole number of ballots cast in the precincts except Vote-By-Mail ballots and provisional ballots were 1,423. That the whole number of Vote By Mail and provisional ballots cast in the City was 3,383. That the total number of ballots cast in the City was 4,806.

SECTION 2. That the names of persons voted for at the election for Member of the City Council are as follows:

Bill Victor  
Amy Howorth  
David Lesser  
Viet Ngo

SECTION 3. That the number of votes given at each precinct and the number of votes given in the City to each of the persons above named for the respective offices for which the persons were candidates were as listed in "Exhibit A" attached.

SECTION 4. The City Council does declare and determine that David Lesser and Amy Howorth were elected as Members of the City Council for the full term of four years.

SECTION 5. The City Clerk shall enter on the records of the City Council of the City, a statement of the result of the election, showing: (1) The whole number of ballots cast in the City; (2) The names of the persons voted for; (3) For what office each person was voted for; and (4) The number of votes given at each precinct to each person.

SECTION 6. That the City Clerk shall immediately make and deliver to each of the persons so elected a Certificate of Election signed by the City Clerk and authenticated; that the City Clerk shall also administer to each person elected the Oath of Office prescribed in the Constitution of the State of California and shall have them subscribe to it and file it in the office of the City Clerk. Each and all of the persons so elected shall then be inducted into the respective office to which they have been elected.

SECTION 7. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED and ADOPTED this 17<sup>th</sup> day of March, 2015.

Ayes:  
Noes:  
Absent:  
Abstain:

ATTEST:

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Mayor, City of Manhattan Beach, California

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City Clerk



CITY CLERK'S CERTIFICATE OF CANVASS

STATE OF CALIFORNIA        )  
  )  
COUNTY OF LOS ANGELES    )  
  )  
CITY OF MANATTAN BEACH    )

I, LIZA TAMURA, City Clerk of the City of Manhattan Beach, California, do hereby certify that I have canvassed the returns of the General Municipal Election held on March 3, 2015, and find that the number of votes given at each precinct and the number of votes given in the City to persons voted for, the respective office for which the persons were candidates were as follows

See attached OFFICIAL RESULTS

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my seal this 9<sup>th</sup> day of March, 2015.



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Liza Tamura, City Clerk  
City of Manhattan Beach, California

(seal)



**CITY OF MANHATTAN BEACH**  
**MUNICIPAL ELECTION**  
**MARCH 3, 2015**

These are the OFFICIAL Results					City Council Candidates (Vote for no more than TWO)			
Precinct	TYPE OF COUNT	Total Ballots Cast	Registered Voters	Turnout	Victor	Howorth	Lesser	Ngo
	<b>TOTAL VOTES CAST</b>	<b>4,806</b>	<b>24,746</b>	<b>19.4%</b>	<b>1,802</b>	<b>2,845</b>	<b>3,553</b>	<b>20</b>
	<b>% OF VOTE PER CANDIDATE</b>				<b>22%</b>	<b>35%</b>	<b>43%</b>	<b>0%</b>
1	VBM Election Night	185	2,354	7.9%	71	96	113	0
	Precinct	80	2,354	3.3%	17	55	61	1
	VBM and Provisional Canvass	34	2,354	1.4%	18	17	20	0
	<b>PRECINCT 1 TOTAL</b>	<b>299</b>	<b>2,354</b>	<b>12.7%</b>	<b>106</b>	<b>168</b>	<b>194</b>	<b>1</b>
4	VBM Election Night	239	2,164	11.0%	94	136	177	0
	Precinct	89	2,164	4.1%	35	52	76	0
	VBM and Provisional Canvass	36	2,164	1.7%	16	17	28	0
	<b>PRECINCT 4 TOTAL</b>	<b>364</b>	<b>2,164</b>	<b>16.8%</b>	<b>145</b>	<b>205</b>	<b>281</b>	<b>0</b>
5	VBM Election Night	264	2,438	10.8%	102	150	204	0
	Precinct	162	2,438	6.6%	73	94	117	2
	VBM and Provisional Canvass	78	2,438	3.2%	19	50	69	0
	<b>PRECINCT 5 TOTAL</b>	<b>504</b>	<b>2,438</b>	<b>20.7%</b>	<b>194</b>	<b>294</b>	<b>390</b>	<b>2</b>
9	VBM Election Night	318	2,048	15.5%	100	210	235	0
	Precinct	142	2,048	6.9%	36	102	126	5
	VBM and Provisional Canvass	46	2,048	2.2%	13	34	37	0
	<b>PRECINCT 9 TOTAL</b>	<b>506</b>	<b>2,048</b>	<b>24.7%</b>	<b>149</b>	<b>346</b>	<b>398</b>	<b>5</b>
14	VBM Election Night	249	1,904	13.1%	83	148	192	1
	Precinct	121	1,904	6.3%	39	80	92	0
	VBM and Provisional Canvass	50	1,904	2.6%	17	32	40	0
	<b>PRECINCT 14 TOTAL</b>	<b>420</b>	<b>1,904</b>	<b>22.1%</b>	<b>139</b>	<b>260</b>	<b>324</b>	<b>1</b>
17	VBM Election Night	257	2,302	11.2%	91	157	180	0
	Precinct	161	2,302	6.9%	58	108	130	0
	VBM and Provisional Canvass	62	2,302	2.7%	34	29	42	0
	<b>PRECINCT 17 TOTAL</b>	<b>480</b>	<b>2,302</b>	<b>20.9%</b>	<b>183</b>	<b>294</b>	<b>352</b>	<b>0</b>
21	VBM Election Night	323	2,557	12.6%	88	197	231	1
	Precinct	157	2,557	6.1%	64	101	101	3
	VBM and Provisional Canvass	48	2,557	1.9%	15	30	38	0
	<b>PRECINCT 21 TOTAL</b>	<b>528</b>	<b>2,557</b>	<b>20.6%</b>	<b>167</b>	<b>328</b>	<b>370</b>	<b>4</b>
27	VBM Election Night	392	2,880	13.6%	161	215	292	0
	Precinct	179	2,880	6.2%	87	95	136	0
	VBM and Provisional Canvass	62	2,880	2.2%	23	31	54	0
	<b>PRECINCT 27 TOTAL</b>	<b>633</b>	<b>2,880</b>	<b>22.0%</b>	<b>271</b>	<b>341</b>	<b>482</b>	<b>0</b>
28	VBM Election Night	337	3,341	10.1%	143	177	233	1
	Precinct	190	3,341	5.6%	80	109	143	4
	VBM and Provisional Canvass	87	3,341	2.6%	28	55	65	0
	<b>PRECINCT 28 TOTAL</b>	<b>614</b>	<b>3,341</b>	<b>18.4%</b>	<b>251</b>	<b>341</b>	<b>441</b>	<b>5</b>
34	VBM Election Night	267	2,758	9.7%	112	148	184	0
	Precinct	142	2,758	5.1%	59	92	103	2
	VBM and Provisional Canvass	49	2,758	1.8%	26	28	34	0
	<b>PRECINCT 34 TOTAL</b>	<b>458</b>	<b>2,758</b>	<b>16.6%</b>	<b>197</b>	<b>268</b>	<b>321</b>	<b>2</b>



**Agenda Date:** 3/17/2015

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**TO:**

Honorable Mayor Powell and Members of the City Council

**THROUGH:**

Mark Danaj, City Manager

**FROM:**

Marisa Lundstedt, Community Development Director  
Laurie B. Jester, Planning Manager  
Jason Masters, Assistant Planner

**SUBJECT:**

Second Reading and Adoption of Ordinance No. 15-0002 approving proposed Local Coastal Program Code Amendments in Compliance with the California Coastal Commission Modifications to Implement the Adopted and Certified Housing Element Update (2008-2014) (Community Development Director Lundstedt).

**ADOPT**

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**RECOMMENDATION:**

Staff recommends that the City Council waive further reading and adopt Ordinance No. 15-0002 approving the proposed Local Coastal Program Code Amendments in compliance with the California Coastal Commission modifications. The final action for this item will be held at the same time as the final action for item Resolution No. 15-0010; transmitting the Local Coastal Program (LCP) Amendments to the California Coastal Commission for certification.

**FISCAL IMPLICATIONS:**

There are no direct fiscal impacts as a result of the adoption of the Local Coastal Program Code Amendments.

**DISCUSSION:**

The City Council, at its regular meeting of March 4, 2015 conducted the public hearing, introducing and approving (5-0) the proposed modifications to the City's Local Coastal Program Amendment as recommended by the California Coastal Commission. The City Council did not propose any revisions to the attached Local Coastal Program Code Amendments (Attachment 1) and found them to be compliant and consistent with the General Plan, Local Coastal Program and Municipal Code. After adoption of Ordinance No. 15-0002, and Resolution No. 15-0010, staff will submit the Local Coastal Program Code

Amendments to the Coastal Commission for certification.

**CONCLUSION:**

Staff recommends that the City Council waive further reading and adopt Ordinance No. 15-0002 approving the proposed Local Coastal Program Code Amendments in compliance with the California Coastal Commission's modifications. The final action for this item will be held at the same time as the final action for item Resolution No. 15-0010; transmitting the Local Coastal Program (LCP) to the California Coastal Commission for certification of the LCP amendments.

Attachments:

1. Ordinance No. 15-0002

**ORDINANCE NO. 15-0002**

**AN ORDINANCE OF THE CITY OF MANHATTAN BEACH  
AMENDING THE MANHATTAN BEACH LOCAL COASTAL  
PROGRAM TO INCORPORATE MODIFICATIONS FROM THE  
CALIFORNIA COASTAL COMMISSION TO IMPLEMENT 2008-  
2014 HOUSING ELEMENT PROGRAMS, GOALS, AND  
POLICIES**

THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH, CALIFORNIA,  
DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. CEQA Findings. Pursuant to the California Environmental Quality Act (CEQA) and the City of Manhattan Beach CEQA Guidelines, a Negative Declaration was prepared and adopted by the City Council on January 15, 2013, for the 2008-2014 Housing Element. The Negative Declaration evaluated the potential environmental impacts of the Housing Element and its implementation programs, which includes the proposed Local Coastal Program amendments, and concluded that no significant impacts would occur. Based on the initial study, the previously adopted Negative Declaration, and the record before the City Council, the City Council hereby finds that there have been no substantial changes to the project or the environment that would require the preparation of a subsequent negative declaration or a supplement to the previously adopted Negative Declaration because the modifications requested by the Coastal Commission merely implement the Housing Element and will not introduce significant environmental effects or substantially increase the severity of effects previously identified and analyzed in the adopted Negative Declaration. Furthermore, there are no changed circumstances or new information, which was not known at the time the Negative Declaration was adopted that would require the preparation of a subsequent Negative Declaration or major revisions to the previously adopted Negative Declaration pursuant to CEQA Guidelines Section 15162. Therefore, the original Negative Declaration represents the independent judgment of the City and there is no substantial evidence that the approval of the project may have any significant environmental impact. Copies of the documents are available for public review and inspection in the City's Community Development Department, City Hall, located at 1400 Highland Avenue, Manhattan Beach, California 90266.

SECTION 2. History. On February 4, 2013, the California Department of Housing and Community Development (HCD) issued a letter stating that the City's adopted Housing Element is in full compliance with State law. The City was then required to adopt new Zoning Code and Local Coastal Program (LCP) Code Amendments in order to implement the adopted Housing Element programs, goals, and policies. On July 2, 2013 the City Council adopted Ordinance No. ORD 13-0012 approving the LCP Code Amendments, the Zoning Code regulations in the coastal area, to implement the new Housing Element. City Staff then transmitted the LCP Code Amendments to the California Coastal Commission (CCC), which at its March 12, 2014 meeting approved LCP Code Amendment No. 1-13 with modifications. The CCC modifications require an amendment to Ordinance No. ORD 13-0012 and City Council review and approval. The LCP Code amendments will not be effective until the City Council adopts the CCC's modifications and the CCC Executive Director certifies that the City has complied with their March 12, 2014 action. These modifications include amending provisions for: 1) Reasonable Accommodation for disabled persons; 2) the Affordable Housing Density Bonus and Incentive Program; 3) Affordable Housing Density Bonus and Incentive Program Findings, and 4) Parking and Loading Regulations for Affordable Housing Development. The proposed LCP code amendments apply only in the City's coastal zone, as the City maintains two separate zoning codes: one that applies in the Coastal Zone (Title A), and another for the remainder of the City (Title 10).

SECTION 3. The City Council hereby amends Section A.85.050(D) ("Reasonable Accommodation Required Findings") of the Manhattan Beach Local Coastal Program by adding the following text highlighted in bold, with all other provisions of Chapter A.85 to remain unchanged:

**“Chapter A.85 Reasonable Accommodation - Required Findings**  
Section A.85.050 Required Findings.

D. The requested accommodation will not require a fundamental alteration in the nature of the City’s zoning ordinance **or the certified Local Coastal Program. A request for reasonable accommodation under this section may be approved if it is consistent with the certified Local Coastal Program; or it may be approved and the City may waive compliance with an otherwise applicable provision of the Local Coastal Program if the City finds both of the following: 1) The requested reasonable accommodation is consistent, to the maximum extent feasible, with the certified Local Coastal Program; and, 2) There are no feasible alternative means for providing an accommodation at the property that would provide greater consistency with the certified Local Coastal Program.”**

The City Council hereby amends Section A.94.010(A) (“Affordable Housing Density Bonus and Incentive Program”) of the Manhattan Beach Local Coastal Program by adding the following text highlighted in bold with all other provisions of Chapter A.94 to remain unchanged:

**“Chapter A.94 Affordable Housing Density Bonus and Incentive Program**  
Section A.94.010 General Affordable Housing Provisions.

A. State Law Governs. The provisions of this chapter shall be governed by the requirements of Government Code Section 65915, as that statute is amended from time-to-time. Where conflict occurs between the provisions of this chapter and State law, the State law provisions shall govern, unless otherwise specified. **The intent of the following regulations is to ensure that, to the maximum extent feasible; the requirements of Government Code Section 65915 are implemented in a manner consistent with the land use policies and zoning ordinance provisions set forth in the certified Local Coastal Program.”**

SECTION 4. The City Council hereby amends Section A.94.040(B) (“Affordable Housing Density Bonus and Incentive Program - Findings”) of the Manhattan Beach Local Coastal Program by adding the following text highlighted in bold, with all remaining provisions of Chapter A.94 to remain unchanged:

**“C. Chapter A.94 Affordable Housing Density Bonus and Incentive Program - Findings**  
Section A.94.040.B Proposal of Incentives and Findings.

B. Proposal of Incentives and Findings. An applicant may propose specific incentives or concessions that would contribute significantly to the economic feasibility of providing affordable units pursuant to this chapter and State law. In addition to any increase in density to which an applicant is entitled, the City shall grant one or more incentives or concessions that an applicant requests, up to the maximum number of incentives and concessions required pursuant to subsection A, unless the City makes a written finding that either:

**4. The concession or incentive would be inconsistent with the provisions of the Local Coastal Program to the extent that the concession or incentive would adversely impact coastal access, public recreation, community character, any other sensitive coastal resource, or any other resource governed by Chapter 3 of the Coastal Act.”**

SECTION 5. The City Council hereby amends Section A.64.240 (“Parking and Loading Regulations for Affordable Housing Development”) of the Manhattan Beach Local Coastal Program by adding the following text highlighted in bold, with all other provisions of Chapter A.64 to remain unchanged:

**“D. Section A.64.240 Parking and Loading Regulations for Affordable Housing Development**

When requested by the applicant, multi-family residential developments meeting the minimum requirements for a density bonus pursuant to Chapter A.94 shall provide off-street parking according to the following formula:



<u>Unit Size</u>	<u>Parking Spaces</u>
Studio or 1-bedroom	<del>One space</del> <b><u>Two spaces</u></b>
2 or 3 bedrooms	Two spaces
4 or more bedrooms	Two and one-half spaces

The number of required parking shall be inclusive of guest parking. If the total number of parking spaces required for a development is other than a whole number, the number shall be rounded up to the next whole number.”

**SECTION 6.** If any sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or otherwise invalid, such decision shall not affect the validity of the remaining provisions of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance and each sentence, clause or phrase thereof irrespective of the fact that any one or more sentences, clauses or phrases be declared unconstitutional or otherwise invalid.

**SECTION 7.** The City Council hereby directs staff to submit this LCP amendment to the California Coastal Commission for certification, in conformance with the submittal requirements specified in the California Code of Regulations, Title 14, Division 5.5., Chapter 8, Subchapter 2. The LCP amendment approved in this ordinance shall become effective only upon certification by the California Coastal Commission.

**SECTION 8.** Any provisions of the Manhattan Beach Local Coastal Program, or appendices thereto, or any other resolution or ordinance of the City, to the extent that they are inconsistent with this Ordinance, and no further, are hereby repealed.

**SECTION 9.** The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause this Ordinance to be published within fifteen (15) days after its passage, in accordance with Section 36933 of the Government Code.

PASSED, APPROVED AND ADOPTED this 17<sup>th</sup> day of March, 2015.

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
WAYNE POWELL  
Mayor of the City of Manhattan Beach,  
California

ATTEST:

\_\_\_\_\_  
LIZA TAMURA  
City Clerk

APPROVED AS TO FORM:

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QUINN M. BARROW  
City Attorney

**Agenda Date:** 3/17/2015

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Mark Danaj, City Manager

**FROM:**

Marisa Lundstedt, Community Development Director  
Laurie B. Jester, Planning Manager  
Jason Masters, Assistant Planner

**SUBJECT:**

Resolution Transmitting Local Coastal Program Code Amendments to the California Coastal Commission in Compliance with their Modifications to Implement the Adopted and Certified Housing Element Update (2008-2014) (Community Development Director Lundstedt).

**ADOPT**

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**RECOMMENDATION:**

Staff recommends that the City Council adopt Resolution No. 15-0010 authorizing the submission of Ordinance No. 15-0002 to the California Coastal Commission, incorporating their suggested modifications to the Local Coastal Program, and implementing the 2008-2014 Housing Element Programs, Goals, and Policies. The Amendments implement the adopted and certified Housing Element Update (2008-2014).

The final action for this item will be held at the same time as the final action for item ORD 15-0002, which will be to adopt LCP Amendments to incorporate modifications from the Coastal Commission.

**FISCAL IMPLICATIONS:**

There are no direct fiscal impacts as a result of the adoption of this Resolution.

**BACKGROUND:**

The City Council, at its regular meeting of March 4, 2015 conducted the public hearing, introducing and approving (5-0) the proposed modifications to the City's LCP Amendment as recommended by the California Coastal Commission. The City Council did not propose any revisions to the Amendments and found them to be compliant and consistent with the General Plan, LCP and Municipal Code.

**CONCLUSION:**

Staff recommends that the City Council adopt Resolution No. 15-0010 authorizing the submission of Ordinance No. 15-0002 to the California Coastal Commission incorporating their suggested modifications to the LCP, and implementing the 2008-2014 Housing Element Programs, Goals, and Policies.

Attachment:

1. Resolution No. 15-0010

RESOLUTION NO. 15-0010

A RESOLUTION OF THE MANHATTAN BEACH CITY COUNCIL AUTHORIZING SUBMISSION OF ORDINANCE NO. 15-0002 TO THE CALIFORNIA COASTAL COMMISSION TO INCORPORATE MODIFICATIONS FROM THE CALIFORNIA COASTAL COMMISSION TO IMPLEMENT 2008-2014 HOUSING ELEMENT PROGRAMS, GOALS, AND POLICIES

THE MANHATTAN BEACH CITY COUNCIL RESOLVES AND FINDS AS FOLLOWS:

SECTION 1. The City Council conducted a public hearing pursuant to applicable law on March 4, 2015 to consider modifications from the California Coastal Commission to the proposed amendments to the City of Manhattan Beach Local Coastal Program (LCP). At the March 17, 2015 regular meeting, the City Council adopted Ordinance No. 15-0002.

SECTION 2. Pursuant to the California Environmental Quality Act (CEQA) and the City of Manhattan Beach CEQA Guidelines, a Negative Declaration was prepared and adopted by the City Council on January 15, 2013, for the 2008-2014 Housing Element. The Negative Declaration evaluated the potential environmental impacts of the Housing Element and its implementation programs, which includes the proposed Local Coastal Program amendments, and concluded that no significant impacts would occur. Based on the initial study, the previously adopted Negative Declaration, and the record before the City Council, the City Council hereby finds that there have been no substantial changes to the project or the environment that would require the preparation of a subsequent negative declaration or a supplement to the previously adopted Negative Declaration because the modifications requested by the Coastal Commission merely implement the Housing Element and will not introduce significant environmental effects or substantially increase the severity of effects previously identified and analyzed in the adopted Negative Declaration. Furthermore, there are no changed circumstances or new information, which was not known at the time the Negative Declaration was adopted that would require the preparation of a subsequent Negative Declaration or major revisions to the previously adopted Negative Declaration pursuant to CEQA Guidelines Section 15162. Therefore, the original Negative Declaration represents the independent judgment of the City and there is no substantial evidence that the approval of the project may have any significant environmental impact. Copies of the documents are available for public review and inspection in the City's Community Development Department, City Hall, located at 1400 Highland Avenue, Manhattan Beach, California 90266.

SECTION 3. The City Council certifies that the subject amendment will be implemented in a manner fully in conformity with the California Coastal Act of 1976, as amended, and the City of Manhattan Beach Local Coastal Program.

SECTION 4. The City Clerk shall certify to the adoption of this Resolution.

SECTION 5. The City Council hereby directs the City Manager or his designee to submit the LCP amendment memorialized in Ordinance No. 15-0002 to the California Coastal Commission for certification in conformance with state law.

PASSED, APPROVED AND ADOPTED this 17<sup>th</sup> day of March, 2015.

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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WAYNE POWELL  
Mayor of the City of Manhattan Beach, California

ATTEST:

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LIZA TAMURA  
City Clerk



**Agenda Date:** 3/17/2015

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Mark Danaj, City Manager

**FROM:**

Mark Leyman, Parks and Recreation Director

**SUBJECT:**

Annual Fee Waiver Requests Associated with Non-Profit Special Events (American Martyrs Parish Fair; American Martyrs 5K Run/Walk; Grandview 5K; Holiday Fireworks Festival; Manhattan Beach 10K Run; Manhattan Beach Education Foundation Wine Auction; Manhattan Beach Grand Prix Bike Race; Manhattan Beach Hometown Fair; Manhattan Beach Little League Opening Day Parade; Richstone Pier-to-Pier Jog/Walk; and the Robinson School Fun Run; Walk with Sally; Sophisticated Snoops; Sandpipers Holiday Homes Tour) (Parks and Recreation Director Leyman).

**APPROVE**

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**RECOMMENDATION:**

Staff recommends that the City Council approve a 100% fee waiver for the Manhattan Beach 10K Run, the Holiday Fireworks Festival, Little League Opening Day Parade, the Manhattan Beach Education Foundation (Wine Auction) and events associated with the Manhattan Beach Unified School District listed in this report and recommends charging 25% to all other "legacy" organizations.

**FISCAL IMPLICATIONS:**

The following billing rates were utilized to calculate departmental costs for non-profit special events, with any related equipment charged at the prevailing rental fee:

Community Services Officer: \$100.30/hr.

Police Sergeant: \$192.18/hr.

Police Officers: \$142.23/hr.

Fire/Paramedics (2): \$93.41/hr.

Fire Marshal: \$251.96/hr.

Engine Company: \$356.71/hr.

Public Works/Maintenance: \$63.00/hr.

Recreation Leaders II: \$20.66/hr.

Parking: \$1.50/hr. pier lot; \$.75/hr. lots other than pier lots; \$1.25/hr. street meters

Per past City Council direction, staff used fully burdened rates when determining the true costs associated with each special event request. Fully burdened rates include City overhead. These are the rates adopted by City Council in the resolution of fees. The funds to provide these services are budgeted annually within each of the affected City departments. The recommended fee waivers represent \$193,435.

**BACKGROUND:**

Due to requests for waivers of City fees/service charges by non-profit organizations conducting special events in Manhattan Beach, the City developed and initiated a yearly application process. In January, a Special Event Application was sent to each "legacy" organization that conducted an event during the 2014-2015 fiscal year. The deadline to submit completed applications to the Parks and Recreation Department was February 13, 2015 with all requests submitted by the established deadline.

In their meeting of April 7, 2009, City Council approved charging 25% of all "legacy" organizations (except the Manhattan Beach 10K Run, the Holiday Fireworks Festival and Little League Opening Day Parade, as discussed below) and approved waiving all fees for the events associated with the Manhattan Beach Unified School District, including the Manhattan Beach Wine Auction, with the stipulation that the request for the Manhattan Beach Wine Auction be revisited each year.

**DISCUSSION:**

Staff forwarded each special event application to the various City departments for operational review and requested that each department calculate its costs based on last year's actual costs and any additional requests for services for that year's event. After six years of revisiting this issue, staff feels that it has been demonstrated that the fee waiver process has been an effective way to acknowledge "Legacy" organizations and their positive and beneficial impact on the community and residents. Thus, staff recommends that the City Council authorize these waivers not just for this fiscal year, but for the next five fiscal years.

The Proposed Special Event Fee Waiver chart (Attachment 1) lists the name of the organizations in the first column. Columns 2-6 show the proposed fee/service charges associated with the event, broken down by department. Column 7 represents the total costs of City services. Column 8 is staff's recommendation. The included cost estimates are based upon last fiscal year's actual event costs. Should any event promoter increase the event scope requiring additional personnel or material resources, additional costs will be forwarded to the event promoters with an accompanying 75% fee waiver.

Three additional "Legacy" events have been included for banner hanging only. These events include "Walk with Sally", Sophisticated Snoops, and Sandpipers Holiday Homes Tour. Each of these community events has hung their banners for many years, however do not require any City services for their events. The waiver will be for banner hanging costs only, as a city co-sponsored event.

City operational costs estimates are provided by each department and include but are not



limited to hardware and staffing costs; administration for event meetings and pre and post event inspection, use of City hardware, such as water barricades, saw horses and message boards; GIS mapping, and cost of developing a traffic control plan. Estimates are given prior to each event, and final billing is based upon actual resources used during the event. Any additional direct costs for non-city services (including, but not limited to, private security services) will be paid by the event organizer and will not be included in the fee waiver.

Prior to 2003, City Council made a decision to exempt three events from paying City fees. The Fireworks Festival, Hometown Fair 10K Run and the Little League Parade were considered special events of a community-wide interest and too valuable to lose and too expensive for the City to implement by itself.

In 2009, the City Council directed staff to waive all fees for Manhattan Beach Education Foundation (MBEF) events, but requested that MBEF waivers be revisited each year. Staff is again recommending a full waiver for the Wine Auction and the Grandview and Robinson running races which are associated with the MBEF.

**CONCLUSION:**

Staff recommends that the City Council approve a 100% fee waiver for the Manhattan Beach 10K Run, the Holiday Fireworks Festival, Little League Opening Day Parade, the Manhattan Beach Education Foundation (Wine Auction), and events associated with the Manhattan Beach Unified School District listed in this report and recommends charging 25% to all other “legacy” organizations for Fiscal Years 2015-2016, 2016-2017, 2017-2018, 2018-2019 and 2019-2020.

**Attachments:**

1. Proposed Fee Waivers FY 2015-2016, 2016-2017, 2017-2018, 2018-2019 and 2019-2020

PROPOSED SPECIAL EVENT FEE WAIVERS

FY 2015-2016, 2016-2017, 2017-2018, 2018-2019 and 2019-2020

	Police	Fire	Public works	Parking	P&R	Permits	other	Total	Proposed Fee Waiver	Fees to be paid
March										
American Martyrs Parish Fair	\$ -	\$ 1,223	\$ -	\$ -	\$ -			\$ 1,223.00	\$ 917.25	\$ 305.75
American Martyrs 5K	\$ 5,771	\$ 504	\$ 2,319	\$ -	\$ -			\$ 8,594.03	\$ 6,445.52	\$ 2,148.51
Grandview 5K Run	\$ 3,851	\$ -	\$ 5,771	\$ -	\$ -			\$ 9,622.39	\$ 9,622.39	\$ -
Holiday Fireworks	\$ 33,408	\$ 1,717	\$ 17,492	\$ 1,668	\$ 1,488			\$ 55,773.00	\$ 55,773.00	\$ -
Manhattan Beach 10K	\$ 20,781	\$ 6,034	\$ 12,793	\$ 650	\$ -			\$ 40,258.00	\$ 40,258.00	\$ -
Manhattan Beach Wine Auction	\$ -	\$ 654	\$ -	\$ -	\$ -	\$ 769		\$ 1,422.87	\$ 1,422.87	\$ -
Manhattan Beach Grand Prix	\$ 8,109	\$ 1,822	\$ 6,420	\$ -	\$ -		\$ 4,325	\$ 20,675.06	\$ 15,506.30	\$ 5,168.77
Manhattan Beach Hometown Fair	\$ 26,183	\$ 504	\$ 26,624	\$ -	\$ 4,975			\$ 58,285.18	\$ 43,713.89	\$ 14,571.30
NYB little League Parade	\$ 5,870	\$ 756	\$ 1,709	\$ -	\$ -			\$ 8,334.23	\$ 8,334.23	\$ -
Richstone Pier to Pier	\$ 1,755	\$ -	\$ 394	\$ 797	\$ -			\$ 2,946.00	\$ 2,209.50	\$ 736.50
Robinson School Fun Run	\$ 3,734	\$ -	\$ 4,277	\$ -	\$ -			\$ 8,011.18	\$ 8,011.18	\$ -
R.M. Sophisticated Snoops					\$ 407			\$ 407.00	\$ 407.00	\$ -
Walk with Sally					\$ 407			\$ 407.00	\$ 407.00	\$ -
Sandpipers Holiday Homes Tour					\$ 407			\$ 407.00	\$ 407.00	\$ -
								\$ 216,365.94	\$ 193,435.12	\$ 22,930.82

**Agenda Date:** 3/17/2015

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Mark Danaj, City Manager

**FROM:**

Liza Tamura, City Clerk

**SUBJECT:**

Minutes:

This item contains action minutes of City Council meetings which are presented for approval.

Staff recommends that the City Council, by motion, take action to approve the action minutes of the:

- a) City Council Adjourned Regular Meeting-Closed Session of March 4, 2015
- b) City Council Regular Meeting of March 4, 2015

(City Clerk Tamura).

**APPROVE**

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**RECOMMENDATION:**

Staff recommends that the City Council, by motion, take action to approve the minutes of the City Council.

**Attachments:**

- 1. City Council Adjourned Regular Meeting-Closed Session Minutes of March 4, 2015
- 2. City Council Regular Meeting Minutes of March 4, 2015.



# City of Manhattan Beach

1400 Highland Avenue  
Manhattan Beach, CA 90266



## Meeting Minutes - Draft

Wednesday, March 4, 2015

5:00 PM

Adjourned Regular Meeting - Closed Session

City Council Chambers

## City Council Meeting

*Mayor Wayne Powell*  
*Mayor Pro Tem Mark Burton*  
*Councilmember Tony D'Errico*  
*Councilmember David J. Lesser*  
*Councilmember Amy Howorth*

**A. CALL MEETING TO ORDER**

*The Closed Session Meeting of March 4, 2015, was called to order at 5:02 PM.*

**B. PLEDGE TO THE FLAG**

*Mayor Powell led the Pledge to the Flag.*

**C. ROLL CALL**

**Present** 5 - Mayor Wayne Powell, Mayor Pro Tem Mark Burton, Councilmember Tony D'Errico, Councilmember David J. Lesser, and Councilmember Amy Howorth

**D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

*City Clerk Liza Tamura confirmed that the meeting was properly posted.*

**E. PUBLIC COMMENTS**

*None.*

**F. ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

*At 5:04 PM, City Attorney Quinn Barrow read into the record the following Closed Session items:*

**1. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION**

**Government Code Section 54956.9 (d) (1)**

**Deadmon v. City of Manhattan Beach LASC Case No. ADJ8923302**

**G. RECESS INTO CLOSED SESSION**

*The City Council recessed into Closed Session at 5:04 PM.*

**H. RECONVENE INTO OPEN SESSION**

*The City Council reconvened into Open Session at 6:00 PM.*

**I. CLOSED SESSION ANNOUNCEMENT IN OPEN SESSION**

*The City Attorney announced that City Council provided direction to Special Counsel with no other reportable action taken.*

**J. ADJOURNMENT**

*At 6:00 PM. Mayor Powell adjourned the March 4, 2015, Adjourned Regular Meeting - Closed Session to the March 4, 2015, Regular City Council Meeting in City Council Chambers, in said city.*

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**Quinn Barrow**  
**Recording Secretary**

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**Wayne Powell**  
**Mayor**

**ATTEST:**

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**Liza Tamura**  
**City Clerk**





# City of Manhattan Beach

1400 Highland Avenue  
Manhattan Beach, CA 90266



## Meeting Minutes - Draft

Wednesday, March 4, 2015

6:00 PM

Regular Meeting

City Council Chambers

5:00 PM Adjourned Regular Meeting - Closed Session

### City Council

*Mayor Wayne Powell*  
*Mayor Pro Tem Mark Burton*  
*Councilmember Tony D'Errico*  
*Councilmember David J. Lesser*  
*Councilmember Amy Howorth*

PLEASE NOTE THAT THE CITY ARCHIVES THE VIDEO RECORDINGS OF ALL REGULAR CITY COUNCIL MEETINGS AND THE VIDEO FOR THIS MEETING IS HEREBY INCORPORATED BY THIS REFERENCE. FOR A COMPLETE RECORD OF THIS CITY COUNCIL MEETING, GO TO [www.citymb.info/city-officials/city-clerk/city-council-meetings-agendas-and-minutes](http://www.citymb.info/city-officials/city-clerk/city-council-meetings-agendas-and-minutes)

#### A. PLEDGE TO THE FLAG

*Alegra Stickney, Mira Costa High School, led the Pledge of Allegiance.*

#### B. NATIONAL ANTHEM

*Mayor Powell, on behalf of the City Council, recognized the following members of the Manhattan Beach Middle School Orchestra - String Ensemble who played: Kevin Chen, Katherine Kim, Lulu Yu, Rachel Clinton, Ethan Park, Anna MacFarlane, Alexandra So, Olivia Tuffli, Trevor Mahony, Sabrina Kim, Christine Garrison, Eric Mei, Ivy Stevens, Katie Harada Alcantara, Nisha Chatwani, Jordan Lee Shahrzad Sadeghi, Tamara Tran, Jeffrey Noh, Philip Wandel.*

#### C. ROLL CALL

**Present:** 5 - Mayor Powell, Mayor Pro Tem Burton, Councilmember D'Errico, Councilmember Lesser and Councilmember Howorth

#### D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*City Clerk Liza Tamura confirmed that the meeting was properly posted.*

#### E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

**A motion was made by Councilmember Lesser, seconded by Mayor Pro Tem Burton to approve the agenda and waive full reading of ordinances.. The motion carried by the following vote:**

**Aye:** 5 - Powell, Burton, D'Errico, Lesser and Howorth

#### F. CEREMONIAL CALENDAR

1. Presentation of Certificates of Recognition to the Clinton Family for Distinguished Service to the Manhattan Beach Community. [15-0117](#)  
**PRESENT**  
*Mayor Powell, on behalf of the City Council, presented certificates of recognition to the Clinton Family for Distinguished Service to the Manhattan Beach Community: Ronald, Malissia, Ronald Micha, Roi Amare, and Rachel Sinai.*
2. Presentation of an Employee Service Award to Police Lieutenant Andy Harrod on the Occasion of his 40th Anniversary with the City of [15-0115](#)

Manhattan Beach.

**PRESENT**

*Mayor Powell, on behalf of the City Council, introduced Police Chief Eve Irvine who recognized Lieutenant Andy Harrod for his Forty Years of service to the City of Manhattan Beach.*

3. Presentation of a Commendation Recognizing The Hyperion Outfall Serenaders on the Occasion of their 40th Anniversary.

[15-0116](#)

**PRESENT**

*Mayor Powell, on behalf of the City Council, introduced the Hyperion Outfall Serenaders who played a song. Mayor Powell then presented the "I ♥ MB Award" to Bob White founder of the Hyperion Outfall Serenaders and Certificates of Recognition to: Bob White, Louis Pastor, Dave Stanton, Jack freeman, Fran Freeman and John Norton.*

*Mayor Powell, on behalf of the City Council, introduced George Butts President of the Community Emergency Response Team (CERT) and Community Ambassador for the Red Cross and presented him with a proclamation declaring March Red Cross Month.*

## **G. CITY MANAGER REPORT**

*City Manager Mark Danaj announced that Thursday, March 5, 2015, the first Interactive Community Budget Meeting will be held at the Joslyn Community Center at 6:00 PM.*

*City Manager Danaj also clarified that per the City Council direction, he will respond regarding the Rite Aid property in thirty to sixty days.*

## **H. CITY ATTORNEY REPORT**

*None.*

## **I. CITY COUNCIL ANNOUNCEMENTS AND REPORTS**

*Councilmember Lesser thanked the residents for re-electing him to the City Council.*

*Mayor Pro Tem Burton announced a fundraiser for St. Baldrick's to raise money for childrens cancer and asked all City Employees to donate. He also reported that the South Bay Bicycle Coalition held its first "Bike Night Fundraiser" and the City of Manhattan Beach was recognized as a "Bike Friendly City".*

*Councilmember Howorth also thanked residents for re-electing her to the City Council.*

*Mayor Powell commented on the low voter turnout.*

*Mayor Powell announced the Manhattan Beach Little League opening day parade this Saturday at 9:00 AM and free income tax assistance for older adults every Wednesday from 9:00 AM - 2:30 PM at the Joslyn Center. He further spoke about a fund set-up for GI Joe at [gofundme.com](http://gofundme.com)*

## J. COMMUNITY ANNOUNCEMENTS REGARDING UPCOMING EVENTS

*The following speakers had Community Announcements:*

*Bill Hory  
Robert Bush  
Holly Francisco Maynes  
Viet Ngo  
Jackie May*

## K. PUBLIC COMMENT ON NON-AGENDA ITEMS

*The following speakers gave Public Comment on Non-agenda Items:*

*Robert Bush  
Adam Goldton  
Craig Cadwallader  
Viet Ngo  
Bill Victor  
Antoinette Gill*

## L. CONSENT CALENDAR

*Mayor Pro Tem Burton pulled Item Nos. 4 & 5.*

*Councilmember Lesser pulled Item No. 7.*

**A motion was made by Mayor Pro Tem Burton, seconded by Councilmember Lesser to approve the Consent Calendar Item Nos. 4-8 with the exception of Item Nos, 4, 5, and 7 which will be heard under Item O Items removed from the Consent Calendar.**

4. Agreement with John L. Hunter and Associates for Clean Bay Restaurant (CBR), Fast/Oils/Grease (FOG) and Industrial/Commercial Stormwater Discharge (ICSD) Inspections in the Not-to-Exceed Amount of \$140,385. (Public Works Director Olmos). **APPROVE** [15-0053](#)

**Attachments:** [Professional Services Agreement with John L Hunter and Associates](#)

**This item was removed from the Consent Calendar and heard later under Item O, Items removed from the Consent Calendar.**

5. Award Construction Contract to Ruiz Brothers/Fast-Track Joint Venture for the Strand Wall Repair and Enhancement Project (Public Works Director Olmos). **APPROVE** [CON 15-0010](#)

**Attachments:** [Budget and Anticipated Expenditures](#)

[Approved Wave Patterns](#)

[Strand Wall Construction Contract with Ruiz Brothers Construction Co. and F](#)

**This item was removed from the Consent Calendar and heard later under Item O, Items removed from the Consent Calendar.**

6. Resolution to Install Stop Signs on 8th Street at John Street as Recommended by the Parking and Public Improvements Commission (Community Development Director Lundstedt). [RES 15-0005](#)

**ADOPT**

**Attachments:** [January 22, 2015 Parking and Public Improvements Commission Staff Report](#)  
[January 22, 2015 Parking and Public Improvements Commission Draft Minutes](#)  
[Resolution No. 15-0005](#)

This item was approved on the Consent Calendar.

7. Resolution to Install Stop Signs on John Street at 9th Street as Recommended by the Parking and Public Improvements Commission (Community Development Director Lundstedt). [RES 15-0006](#)

**ADOPT**

**Attachments:** [January 22, 2015 Parking and Public Improvements Commission Staff Report](#)  
[January 22, 2015 Parking and Public Improvements Commission Draft Minutes](#)  
[Resolution No. 15-0006](#)

This item was removed from the Consent Calendar and heard later under Item O, Items removed from the Consent Calendar.

8. Minutes: [15-0011](#)

This item contains action minutes of City Council meetings which are presented for approval. Staff recommends that the City Council, by motion, take action to approve the action minutes of the:

- a) City Council Adjourned Regular Meeting-Closed Session of February 17, 2015
  - b) City Council Regular Meeting of February 17, 2015
  - c) City Council Adjourned Regular Meeting-Closed Session of February 23, 2015
  - d) City Council Adjourned Regular Meeting-Study Session (ULI) of February 23, 2015
- (City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting-Closed Session of February 17, 2015](#)  
[City Council Regular Meeting of February 17, 2015](#)  
[City Council Adjourned Regular Meeting-Closed Session of February 23, 2015](#)  
[City Council Adjourned Regular Meeting-Study Session \(ULI\) of February 23, 2015](#)

This item was approved on the Consent Calendar.

## M. PUBLIC HEARINGS

9. Local Coastal Program Code Amendments in Compliance with the California Coastal Commission Modifications to Implement the **ORD 15-0002**

Adopted and Certified Housing Element Update (2008-2014)  
(Community Development Director Lundstedt).

**CONDUCT PUBLIC HEARING, INTRODUCE ORDINANCE NO.  
15-0002**

**Attachments:** Ordinance No. 15-0002

*Mayor Powell introduced Community Development Director Marisa Lundstedt who provided an overview of the report and the introduced Assistant Planner Jason Masters who presented the PowerPoint Presentation.*

*Mayor Powell opened the floor to public comment.*

*The following person spoke on this item:*

*Bill Victor*

*Seeing no further requests to speak, Mayor Powell closed the floor to public comment.*

**A motion was made by Councilmember Lesser, seconded by Mayor Pro Tem Burton, to adopt the Local Coastal Program Code Amendments in compliance with the California Coastal Commission Modifications to implement the adopted and certified Housing Element update (2008-2014) and introduce Ordinance 15-0002.**

**City Attorney Barrow read the title into the record. The motion carried by the following vote:**

**Aye:** 5 - Powell, Burton, D'Errico, Lesser and Howorth

**N. GENERAL BUSINESS**

10. Request from Southbay Magazine for Special Permit: Limited Alcoholic Beverage Use on Public Property for the "Southbay's 3rd Annual Girls Night Out" Event on May 8, 2014 in the Civic Center Plaza (Parks and Recreation Director Leyman).

[15-0120](#)

**APPROVE**

**Attachments:** [Southbay Magazine's Special Event Application](#)  
["Southbay's 3rd Annual Girls Night Out" Site Map](#)

*Mayor Powell introduced Parks and Recreation Director Mark Leyman who presented a PowerPoint Presentation on the event.*

*City Council questions were responded to by Parks and Recreation Director Leyman, Police Chief Eve Irvine and the applicant.*

*Mayor Powell opened the floor to public comment.*

*The following people spoke in favor of the event:*

*Suzanne Sharer*

*Todd Klawin*

*Kelly Stroman*

*The following people spoke against the event:*

Robert Bush  
 Bill Victor  
 Viet Ngo  
 Jackie May  
 Gary Kucher

Seeing no further requests to speak, Mayor Powell closed the floor to public comment.

**A motion was made by Mayor Pro Tem Burton, seconded by Councilmember Howorth, to direct the City Manager and Staff to develop a policy for limited alcohol beverage use on public property and any amendments to the Municipal Code 4.80.090, to report back in June, and to approve the application for a special permit and amplified sound from 8-8:45 PM and to direct Staff to give immediate notice to residents on 13th Street. A friendly amendment was made by Mayor Powell, which was accepted by the maker of the motion, for clear signage to direct the public to the Police and Fire Departments.**

**Aye:** 4 - Powell, Burton, D'Errico and Howorth

**Nay:** 1 - Lesser

At 8:37 PM City Council recessed and reconvened at 9:38 PM with all Councilmembers present.

11. Resolution to Install Stop Signs at Valley Drive/Oak Street/35th Street and Realign the Intersection Approaches on a Trial Basis as Recommended by the Parking and Public Improvements Commission (Community Development Lundstedt).

[RES 15-0007](#)

**ADOPT**

**Attachments:** [January 22, 2015 Parking and Public Improvements Commission Staff Report](#)  
[January 22, 2015 Parking and Public Improvements Commission Draft Minutes](#)  
[Resolution No. 15-0007](#)

Mayor Powell introduced Traffic Engineer Erik Zandvliet who presented a PowerPoint Presentation on installing Stop signs at Valley Drive/Oak Street/35th Street.

Traffic Engineer Zandvliet responded to City Council questions.

Mayor Powell opened the floor to public comment.

The following people spoke in favor of the Stop Sign:

Megan Aldred  
 Antoinette Gill

The following people against the Stop Sign:

Unknown Oak Avenue Resident  
 Anne Rose  
 Gary Kucher

The following person asked for an alternative:

James Gill

*Seeing no further requests to speak, Mayor Powell closed the floor to public comment.*

**A motion was made by Mayor Pro Tem Burton, seconded by Councilmember D'Errico, to direct Staff to examine other options at this intersection, especially visibility solutions for south bound Oak Street traffic, and ingress and egress solutions for the Ross Senior Apartments. Councilmember Lesser added a friendly amendment, which was accepted by the maker of the motion, to have the Traffic Engineer present this to the Parking and Public Improvements Commission. The motion carried by the following vote:**

**Aye:** 5 - Powell, Burton, D'Errico, Lesser and Howorth

- 12.** Council Consideration and Direction for a Hardship Exemption from the Downtown IZO to Allow a Change of Use for a Retail Use to Temporarily Occupy a Restaurant Space at 1140 Highland Avenue (Community Development Director Lundstedt).

[15-0111](#)

**DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [Ordinance No. 14-0011-Downtown IZO 7-15-14](#)  
[IZO Hardship Exemption Request Letter-1140 Highland](#)

*Mayor Powell introduced Planning Manager Laurie Jester who provided a presentation on the Interim Zoning Ordinance and the provision for a hardship.*

*Questions were responded to by Planning Manager Jester and City Attorney Quinn Barrow.*

*Mayor Powell opened the floor to public comment.*

*Ron Koch, Property Owner spoke in favor of the request.*

*Seeing no further requests to speak, Mayor Powell closed the floor to public comment.*

**A motion was made by Councilmember Howorth, seconded by Mayor Pro Tem Burton, to deny the hardship exemption. The motion carried by the following vote:**

**Aye:** 5 - Powell, Burton, D'Errico, Lesser and Howorth

- 13.** Updated City of Manhattan Beach Policy for Special Events (Parks and Recreation Director Leyman).

[15-0113](#)

**APPROVE**

**Attachments:** [City of Manhattan Beach Policy for Special Events, 1989](#)  
[MB Special Event Application](#)  
[MB Special Events Policy 2015](#)  
[Special Events Calendar for 2015](#)  
[Public Relations Form](#)  
[Green Matrix Form](#)

*Mayor Powell introduced Parks and Recreation Director Mark Leyman.*



City Council questions were responded to by Parks and Recreation Director Leyman and City Attorney Quinn Barrow.

Mayor Powell opened the floor to public comment.

The following person spoke on this item:

Craig Cadwallader

Seeing no further requests to speak, Mayor Powell closed the floor to public comment.

**A motion was made by Councilmember Lesser, seconded by Mayor Pro Tem Burton, that this item be continued. The motion carried by the following vote:**

**Aye:** 5 - Powell, Burton, D'Errico, Lesser and Howorth

At 11:25 PM City Council recessed and reconvened at 11:35 PM with all Councilmembers present.

14. Review Waste Management Food Waste Recycling Program Proposal [15-0114](#)  
and Approve Commercial and Residential Program - Option 1 (Public Works Director Olmos).

**DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [Proposal to Manhattan Beach for Food Waste Diversion Program](#)  
[Table Showing AB1826 Participation Requirements for Businesses](#)

Mayor Powell introduced Senior Management Analyst Anna Luke-Jones who presented a PowerPoint Presentation on the Waste Management Food Waste Recycling Program.

City Council questions were responded to by Senior Management Analyst Luke-Jones and Waste Management Representative Janine Hamner.

Mayor Powell opened the floor to public comment..

The following person spoke on this item:

Craig Cadwallader, Surfrider Foundation, spoke in favor of this request

Seeing no further requests to speak, Mayor Powell closed the floor to public comment.

**A motion was made by Mayor Pro Tem Burton, seconded by Councilmember Howorth, to approve the Commercial Food Waste Program and Option One for the Residential Food Waste Program and direct the City Manager to draft an amendment to the Franchise Agreement with Waste Management and return to City Council. The motion carried by the following vote:**

**Aye:** 5 - Powell, Burton, D'Errico, Lesser and Howorth

**O. ITEMS REMOVED FROM THE CONSENT CALENDAR**

4. Agreement with John L. Hunter and Associates for Clean Bay Restaurant (CBR), Fast/Oils/Grease (FOG) and Industrial/Commercial Stormwater Discharge (ICSD) Inspections in the Not-to-Exceed Amount of \$140,385. (Public Works Director Olmos). **APPROVE** [15-0053](#)

**Attachments:** [Professional Services Agreement with John L Hunter and Associates](#)

*Mayor Powell introduced Public Works Director Tony Olmos who gave a brief overview of this item.*

*Public Works Director Olmos and City Manager Danaj responded to City Council questions.*

*Mayor Powell opened the floor to public comment.*

*Seeing no requests to speak, Mayor Powell closed the floor to public comment.*

**A motion was made by Mayor Pro Tem Burton, seconded by Councilmember Howorth to approve a one year Agreement with John L. Hunter and Associates for CBR, FOG and ICSD Inspections with two one year options. The motion carried by the following vote:**

5. Award Construction Contract to Ruiz Brothers/Fast-Track Joint Venture for the Strand Wall Repair and Enhancement Project (Public Works Director Olmos). **APPROVE** [CON 15-0010](#)

**Attachments:** [Budget and Anticipated Expenditures](#)

[Approved Wave Patterns](#)

[Strand Wall Construction Contract with Ruiz Brothers Construction Co. and F](#)

*Mayor Powell introduced Public Works Director Tony Olmos who presented an overview of the item.*

*Mayor Powell opened the floor to public comment.*

*Seeing no requests to speak, Mayor Powell closed the floor to public comment.*

**A motion was made by Mayor Pro Tem Burton, seconded by Councilmember Lesser to award a construction contract to Ruiz Brothers/Fast-Track Joint Venture for the Strand Wall Repair and Enhancement Project. the motion carried by the following vote:**

**Aye:** 5 - Powell, Burton, D'Errico, Lesser and Howorth

7. Resolution to Install Stop Signs on John Street at 9th Street as Recommended by the Parking and Public Improvements Commission (Community Development Director Lundstedt). **ADOPT** [RES 15-0006](#)

**Attachments:** [January 22, 2015 Parking and Public Improvements Commission Staff Report](#)  
[January 22, 2015 Parking and Public Improvements Commission Draft Minutes](#)  
[Resolution No. 15-0006](#)

*Mayor Powell introduced Traffic Engineer Erik Zandvliet who gave a brief presentation on the recommended stop signs.*

*Traffic Engineer Zandvliet responded to City Council questions.*

*Mayor Powell opened the floor to public comment.*

*Seeing no requests to speak, Mayor Powell closed the floor to public comment.*

**A motion was made by Councilmember Howorth, seconded by Mayor Pro Tem Burton, to approve the installation of all-way stop signs at John Street and 9th Street and adopt Resolution #15-0006. The motion carried by the following vote:**

**Aye:** 5 - Powell, Burton, D'Errico, Lesser and Howorth

## **P. OPTIONAL ADDITIONAL PUBLIC COMMENTS ON NON-AGENDA ITEMS**

*None.*

## **Q. OTHER COUNCIL BUSINESS, COMMITTEE AND TRAVEL REPORTS, FUTURE DISCUSSION ITEMS**

*Councilmember Lesser announced that yesterday was Assistant City Manager Nadine Nader's birthday.*

*Mayor Powell reported on the 17% voter turnout in the City Election and wanted to see what can be done to increase voter turnout and asked for the item to return on a future City Council agenda.*

## **R. RECEIVE AND FILE ITEMS**

*Mayor Powell opened the floor to public comment.*

*Seeing no requests to speak, Mayor Powell closed the floor to public comment.*

**A motion was made by Councilmember Howorth, seconded by Mayor Pro Tem Burton, that Item Nos. 15-16 be received and filed. The motion carried by the following vote:**

**Aye:** 5 - Powell, Burton, D'Errico, Lesser and Howorth

- 15.** Financial Report: [15-0064](#)  
 Schedule of Demands: February 12, 2015 (Finance Director Moe).

### **RECEIVE AND FILE**

**Attachments:** [Schedule of Demands Register for February 12, 2015](#)

**This item was received and filed.**

- 16.** Commission Minutes: [15-0107](#)

This Item Contains Action Minutes of City Council Subcommittees and other City Commissions and Committees which are Presented to be Received and Filed by the City Council. Staff Recommends that the City Council, by Motion, Take Action to Receive and File the Action Minutes of the:

- a) Cultural Arts Commission Meeting of December 9, 2014
- b) Parks and Recreation Commission Meeting of December 22, 2014
- c) Cultural Arts Commission Meeting of January 13, 2015
- d) Parks and Recreation Commission Meeting of February 2, 2015  
(Parks and Recreation Director Leyman).

**RECEIVE AND FILE**

**Attachments:**    [Cultural Arts Commission Meeting of December 9, 2014](#)  
[Parks and Recreation Commission Meeting of December 22, 2014](#)  
[Cultural Arts Commission Meeting of January 13, 2015](#)  
[Parks and Recreation Commission Meeting of February 2, 2015](#)

**This item was received and filed.**

**S. ADJOURNMENT**

*At 12:30 AM the Regular City Council Meeting was adjourned to the 9:00 AM Adjourned Regular City Council Meeting (City Council Retreat) on Thursday March 12, 2015, in the Police/Fire Conference Room 400/420 15th Street, in said City.*

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**Matthew Cuevas**  
**Recording Secretary**

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**Wayne Powell**  
**Mayor**

**ATTEST:**

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**Liza Tamura**  
**City Clerk**



**Agenda Date:** 3/17/2015

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Mark Danaj, City Manager

**FROM:**

Nadine Nader, Assistant City Manager

**SUBJECT:**

Community Survey Findings (Assistant City Manager Nader).

**RECEIVE REPORT**

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**RECOMMENDATION:**

Accept the presentation on the 2015 Community Survey results, presented by FM3.

**FISCAL IMPLICATIONS:**

There are no fiscal implications for this item.

**BACKGROUND:**

The idea of having a Community Survey was first introduced at the November 5, 2014, City Council meeting as part of the quarterly budget update. At the January 6, 2015, City Council meeting, more detailed information regarding the Community Survey was presented by City officials. In years past, the City would perform biennial resident satisfaction surveys. It was noted that the City had not performed such a survey since late 2006.

Through a competitive RFP process, a subcommittee of the Council with assistance from staff, selected the firm of Fairbank, Maslin, Maullin, Metz & Associates (FM3) to conduct the community survey. From February 6th through the 11th, 2015, Fairbank, Maslin, Maullin, Metz & Associates (FM3) conducted a statistically sound survey among 400 registered voters in the City of Manhattan Beach.

**DISCUSSION:**

The survey was conducted on both landlines and cellular phones, and was based upon voter registration information. The sample size of 400 is typical for surveys in a city of this population. The length of the survey was determined by the design of the final questionnaire, and lasted approximately 20 minutes. The survey was designed to have a margin of error of +/- 5% at a 95% confidence interval.

This report serves as a transmittal memo for the attached high-level summary. The survey questionnaire is also attached as a reference. An in-depth presentation by Fairbank, Maslin, Maullin, Metz and Associates will be provided at the Council Meeting.

**CONCLUSION:**

Staff recommends that the City Council accept the 2015 Community Survey results from Fairbank, Maslin, Maullin, Metz & Associates (FM3).

Attachments:

1. Manhattan Beach Community Survey Results
2. City of Manhattan Beach Resident Survey 2015





TO: The City of Manhattan Beach  
FROM: John Fairbank, Dave Metz, and Sharon Pinkerton  
RE: DRAFT Key Findings from the Manhattan Beach Resident Survey  
DATE: March 10, 2015

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The following is a brief summary of key findings from the 2015 City of Manhattan Beach resident survey.<sup>1</sup>

- **Manhattan Beach residents have a very positive opinion of Manhattan Beach as a place to live.** A nearly unanimous 97 percent believe the quality of life in Manhattan Beach is “excellent” (68%) or “good” (29%). And by more than a 4-to-1 margin, residents believe things in the City are headed in the right direction (with 68% giving this response) rather than off on the wrong track (16%).
- **Residents also give their local government high marks.** Nearly nine in ten residents (87%) are satisfied with the job the City of Manhattan Beach is doing to provide city services, with 53 percent “very” satisfied. When asked to rate 19 specific services provided by City government on a 10-point scale (where a “1” indicated they were not at all satisfied and “10” indicated they were very satisfied), all items received average ratings above 6.0, indicating residents are at least somewhat satisfied in all areas. Further, six in ten to two-thirds of respondents feel City government listens to residents, can be trusted with their tax dollars, and is open and accountable.
- **There is little intensity of concern about any issue in Manhattan Beach.** When asked to rate how serious they consider a number of issues, none were called “extremely serious” by more than two in ten residents. Moreover, less than half consider any issue serious overall.

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<sup>1</sup> From February 6<sup>th</sup> through the 11<sup>th</sup>, 2015, Fairbank, Maslin, Maullin, Metz & Associates (FM3) conducted a survey among 400 registered voters in the City of Manhattan Beach. The survey was conducted on both landlines and cellular phones. The margin of error is +/- 5.0 percentage points. The margin of error for split-sampled questions will be higher.

12100 Wilshire Boulevard, Suite 350  
Los Angeles, CA 90025  
Phone: (310) 828-1183  
Fax: (310) 453-6562

1999 Harrison Street, Suite 2020  
Oakland, CA 94612  
Phone: (510) 451-9521  
Fax: (510) 451-0384

This low level of concern most likely stands behind the finding that seven in ten residents (70%) believe there is little to no need for additional funding to provide the level of city services that residents need and want.

- **Crime is the most salient and prominent concern among residents.** Nearly one in four (23%) volunteered crime in general or home break-ins or burglaries more specifically as the most important problem facing the City. Further, nearly half (48%) of residents believe *crime in general* has increased in the last few years. An even higher 59 percent believe *the amount of home burglaries* has increased—with 35 percent believing they have increased “a lot.” Just over half (52%) feel that *car break-ins and thefts* are on the rise, with three in ten (31%) believing they have increased “a lot.”
- **Despite concern about crime, a nearly unanimous 95 percent agree that *I personally feel safe living in Manhattan Beach.*** And while crime is a top concern, it is not an intense one. Just 31 percent call crime an “extremely” (14%) or “very” (17%) serious concern. This suggests that, although residents feel a greater threat from increasing crime, they continue to feel safe in Manhattan Beach despite it.
- **A lack of parking is another top concern for Manhattan Beach residents.** Nearly one in ten (9%) respondents volunteered a lack of parking as the most serious issue facing the City. When asked directly, *the availability of parking in downtown Manhattan Beach* was called “extremely” or “very” serious by the highest proportion of residents for any issue, with 42 percent giving this response. Moreover, a high seven in ten residents said there is a “great need” (35%) or “some need” (35%) for more parking downtown. Just 17 percent feel there is no real need.
- **Residents favor a number of proposals to improve parking Downtown**, including a shuttle service to bring people to Downtown (74% favor), increasing parking by building an underground parking lot as part of the Vons Grocery Store’s redevelopment (64%), providing a bike sharing program (62%), offering a shuttle between Manhattan Village Mall and Downtown (61%), and creating remote parking lots with a shuttle to Downtown (58%).
- **There is an undercurrent of concern about the loss of Manhattan Beach’s small town feel.** Thirty-five percent consider *the loss of Manhattan Beach’s small town feel* to be a serious concern and 37 percent feel this way about *the declining number of small retail stores in downtown Manhattan Beach*. As a result, 79 percent favor (with 51% strongly favoring) *limiting the size of stores in downtown Manhattan Beach to prevent an increase in large chain stores and protect the small town feel*.
- **When matched up against other issues, residents place the highest priority on public safety services. However, other high priorities include repairing the storm drain system (62% high priority), repairing and improving city streets, roads, and sidewalks (62%); and fixing broken or burnt out street lights (69%).** Residents place the lowest priority on updating and repairing community and recreation centers (22%), building a skate park (20%), and rebuilding the Manhattan Beach Boulevard fire station (19%).

**CITY OF MANHATTAN BEACH RESIDENT SURVEY 2015**  
**320-637**  
**FINAL3**  
**MARGIN OF SAMPLING ERROR ±5.0% (95% CONFIDENCE INTERVAL)**  
**CONSULTANT EXECUTION DRAFT. NOT FOR PUBLICATION.**

Hello, I'm \_\_\_\_\_ from F-M-3, a public opinion research company. I am definitely NOT trying to sell you anything. We are conducting an opinion survey about issues that interest people living in the City of Manhattan Beach, and we are only interested in your opinions. May I speak to \_\_\_\_\_? **YOU MUST SPEAK TO THE VOTER LISTED. VERIFY THAT THE VOTER LIVES AT THE ADDRESS LISTED, OTHERWISE TERMINATE. (IF NOT AVAILABLE, ASK WHEN IT WOULD BE CONVENIENT TO CALL AGAIN.)**

A. Before we begin, I need to know if I have reached you on a cell phone. **(IF YES, ASK:)** “Are you in a safe place where you can talk?”

- Yes, cell and in safe place ----- 1
- Yes, cell not in safe place----- **TERMINATE**
- No, not on cell----- 2
- (DON'T READ) DK/REFUSED --- TERMINATE**

**FIRST I WOULD LIKE TO ASK YOU SOME GENERAL QUESTIONS ABOUT LIFE IN MANHATTAN BEACH.**

1. First, do you think things in \_\_\_\_\_ are generally headed in the right direction, or do you feel things have gotten pretty seriously off on the wrong track? **(DO NOT ROTATE)**

- |                         |                         |                      |                      |
|-------------------------|-------------------------|----------------------|----------------------|
| <b><u>RIGHT</u></b>     | <b><u>WRONG</u></b>     | <b><u>(DON'T</u></b> | <b><u>(DON'T</u></b> |
| <b><u>DIRECTION</u></b> | <b><u>DIRECTION</u></b> | <b><u>READ)</u></b>  | <b><u>READ)</u></b>  |
|                         |                         | <b><u>MIXED</u></b>  | <b><u>DK/NA</u></b>  |

- a. **(TS)** The City of Manhattan Beach----- 1 ----- 2 -----3-----4
- b. Your local neighborhood----- 1 ----- 2 -----3-----4

2. **(TR)** How would you rate the overall quality of life in Manhattan Beach? Would you say it is excellent, good, fair, poor, or very poor?

- Excellent ----- 1
- Good ----- 2
- Fair ----- 3
- Poor ----- 4
- Very Poor ----- 5
- (DON'T KNOW/NA) ----- 6**

3. In the last few years, do you think things in Manhattan Beach have gotten better, gotten worse, or stayed about the same? **(IF BETTER/WORSE, ASK:)** “Is that much **BETTER/WORSE** or somewhat **BETTER/WORSE**.”

- Much better ----- 1
- Somewhat better ----- 2
- Stayed about the same----- 3
- Somewhat worse ----- 4
- Much worse----- 5
- (DON'T KNOW/NA)** ----- 6

4. Next, what do you think is the most serious issue facing the residents of Manhattan Beach that you would like to see City government do something about? **(DO NOT READ OPTIONS -- OPEN-END. ACCEPT UP TO TWO RESPONSES)** \_\_\_\_\_

\_\_\_\_\_

5. **(TR)** Generally speaking, are you satisfied or dissatisfied with the job the City of Manhattan Beach is doing to provide city services? **(IF SATISFIED/DISSATISFIED, ASK:)** “Is that very **(SATISFIED/DISSATISFIED)** or somewhat **(SATISFIED/DISSATISFIED)**?”

- Very satisfied ----- 1
- Somewhat satisfied ----- 2
- Somewhat dissatisfied----- 3
- Very dissatisfied ----- 4
- (DON'T READ)** Don't know/NA----- 5

6. In your personal opinion, do you think there is a great need, some need, a little need, or no real need for additional funds to provide the level of city services that Manhattan Beach residents need and want?

- Great need----- 1
- Some need ----- 2
- A little need----- 3
- No real need ----- 4
- (DON'T READ)** DK/NA ----- 5

7. Now I am going to mention a list of issues people in the City of Manhattan Beach may be concerned about. After you hear each issue, please tell me whether you think it is an extremely serious problem, a very serious problem, a somewhat serious problem, or not too serious a problem for people who live in the City of Manhattan Beach. **(RANDOMIZE)**

**EXT. SERIOUS PROBLEM**      **VERY SERIOUS PROBLEM**      **S.W. SERIOUS PROBLEM**      **NOT TOO SERIOUS PROBLEM**      **(DON'T READ) DON'T KNOW/NA**

- [ ]a. **(TC)** The amount of traffic on local streets and roads ----- 1 ----- 2 ----- 3 ----- 4 ----- 5
- [ ]b. Waste and inefficiency in city government ----- 1 ----- 2 ----- 3 ----- 4 ----- 5
- [ ]c. Crime in general ----- 1 ----- 2 ----- 3 ----- 4 ----- 5
- [ ]d. Pollution that flows through storm drains and empties into local coastal waters and onto local beaches ----- 1 ----- 2 ----- 3 ----- 4 ----- 5
- [ ]e. **(TC)** Teen drug and alcohol use ----- 1 ----- 2 ----- 3 ----- 4 ----- 5
- [ ]f. The availability of parking in downtown Manhattan Beach ----- 1 ----- 2 ----- 3 ----- 4 ----- 5
- [ ]g. The loss of Manhattan Beach's small town feel ----- 1 ----- 2 ----- 3 ----- 4 ----- 5

**(SPLIT SAMPLE A)**

- [ ]h. Businesses closing or leaving Manhattan Beach ----- 1 ----- 2 ----- 3 ----- 4 ----- 5
- [ ]i. **(TC)** The amount you pay in local taxes ----- 1 ----- 2 ----- 3 ----- 4 ----- 5
- [ ]j. The condition of the local economy ----- 1 ----- 2 ----- 3 ----- 4 ----- 5
- [ ]k. A lack of public transportation options to get around Manhattan Beach ----- 1 ----- 2 ----- 3 ----- 4 ----- 5

**(SPLIT SAMPLE B)**

- [ ]l. The declining number of small retail stores in downtown Manhattan Beach ----- 1 ----- 2 ----- 3 ----- 4 ----- 5
- [ ]m. **(TS)** The amount you pay in local property taxes ----- 1 ----- 2 ----- 3 ----- 4 ----- 5
- [ ]n. The cost of pensions for Manhattan Beach public employees ----- 1 ----- 2 ----- 3 ----- 4 ----- 5
- [ ]o. Too much construction activity in Manhattan Beach ----- 1 ----- 2 ----- 3 ----- 4 ----- 5

**(RESUME ASKING ALL RESPONDENTS)**

**NOW I WOULD LIKE TO ASK YOU SOME MORE QUESTIONS ABOUT THE SERVICES PROVIDED BY MANHATTAN BEACH'S CITY GOVERNMENT.**

8. I would like to read you a list of specific services provided by Manhattan Beach's City government to residents of the City. For each one that I mention, please tell me how important you think that service is. We will use a scale of one to ten, where one means **NOT AT ALL IMPORTANT** and ten means **VERY IMPORTANT**. If you have no opinion or don't know about a service I mention to you, you can tell me that too. Here is the first one...

	<b><u>NOT AT ALL</u></b>					<b><u>VERY</u></b>					<b><u>DK</u></b>	<b><u>MEAN</u></b>	
	<b><u>IMPORTANT</u></b>					<b><u>IMPORTANT</u></b>							
	<b><u>1</u></b>	<b><u>2</u></b>	<b><u>3</u></b>	<b><u>4</u></b>	<b><u>5</u></b>	<b><u>6</u></b>	<b><u>7</u></b>	<b><u>8</u></b>	<b><u>9</u></b>	<b><u>10</u></b>	<b><u>11</u></b>		
<b>(RANDOMIZE)</b>													
[ ]a. Paving and repairing streets and roads-----	1	2	3	4	5	6	7	8	9	10	11		
[ ]b. Maintaining public parks in good physical condition -----	1	2	3	4	5	6	7	8	9	10	11		
[ ]c. Pick-up of garbage, yard waste, and recyclables -----	1	2	3	4	5	6	7	8	9	10	11		
[ ]d. Police protection services -----	1	2	3	4	5	6	7	8	9	10	11		
[ ]e. Fire protection and paramedic services -----	1	2	3	4	5	6	7	8	9	10	11		
[ ]f. Maintaining storm drains-----	1	2	3	4	5	6	7	8	9	10	11		
[ ]g. Programs to retain, expand, and attract businesses to Manhattan Beach -----	1	2	3	4	5	6	7	8	9	10	11		
[ ]h. Providing after-school activities and programs for young people-----	1	2	3	4	5	6	7	8	9	10	11		
[ ]i. Providing special events such as Concerts in the Park and holiday fireworks -----	1	2	3	4	5	6	7	8	9	10	11		
[ ]j. Street sweeping -----	1	2	3	4	5	6	7	8	9	10	11		
[ ]k. Maintaining public athletic fields-----	1	2	3	4	5	6	7	8	9	10	11		
[ ]l. Enforcing zoning regulations-----	1	2	3	4	5	6	7	8	9	10	11		
[ ]m. Providing services and programs for seniors -----	1	2	3	4	5	6	7	8	9	10	11		
[ ]n. Cultural and arts opportunities -----	1	2	3	4	5	6	7	8	9	10	11		
[ ]o. City recreational opportunities and programs -----	1	2	3	4	5	6	7	8	9	10	11		
[ ]p. Protecting beaches and the ocean from pollution -----	1	2	3	4	5	6	7	8	9	10	11		

	<u>NOT AT ALL</u> <u>IMPORTANT</u>							<u>VERY</u> <u>IMPORTANT</u>				<u>DK</u>	<u>MEAN</u>
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>		
<b>(RANDOMIZE)</b>													
[ ]q. Providing adequate parking in downtown Manhattan Beach-----	1	2	3	4	5	6	7	8	9	10	11		
[ ]r. Communicating with residents through newsletters, the Internet, and other means -----	1	2	3	4	5	6	7	8	9	10	11		
[ ]s. Enforcing laws to prevent nuisances such as from construction, noise, and smoking law violations -----	1	2	3	4	5	6	7	8	9	10	11		

9. Next, I am going to mention each service again. This time I would like you to tell me how satisfied you are personally with the job that Manhattan Beach's City government is doing in providing that service for the City's residents. Again, we will use a scale of one to ten, where one means you are **NOT AT ALL SATISFIED** with the service and ten means you are **VERY SATISFIED** with the service. If you have no opinion or don't know about a service or feature I mention, you can tell me that too. Here is the first one...

	<u>NOT AT ALL</u> <u>SATISFIED</u>							<u>VERY</u> <u>SATISFIED</u>				<u>DK</u>	<u>MEAN</u>
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>		
<b>(RANDOMIZE)</b>													
[ ]a. Paving and repairing streets and roads-----	1	2	3	4	5	6	7	8	9	10	11		
[ ]b. Maintaining public parks in good physical condition -----	1	2	3	4	5	6	7	8	9	10	11		
[ ]c. Pick-up of garbage, yard waste, and recyclables -----	1	2	3	4	5	6	7	8	9	10	11		
[ ]d. Police protection services -----	1	2	3	4	5	6	7	8	9	10	11		
[ ]e. Fire protection and paramedic services -----	1	2	3	4	5	6	7	8	9	10	11		
[ ]f. Maintaining storm drains-----	1	2	3	4	5	6	7	8	9	10	11		
[ ]g. Programs to retain, expand, and attract businesses to Manhattan Beach -----	1	2	3	4	5	6	7	8	9	10	11		
[ ]h. Providing after-school activities and programs for young people-----	1	2	3	4	5	6	7	8	9	10	11		
[ ]i. Providing special events such as Concerts in the Park and holiday fireworks -----	1	2	3	4	5	6	7	8	9	10	11		
[ ]j. Street sweeping-----	1	2	3	4	5	6	7	8	9	10	11		

	<u>NOT AT ALL</u>							<u>VERY</u>			<u>DK</u>	<u>MEAN</u>
	<u>SATISFIED</u>							<u>SATISFIED</u>				
	<u>1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>6</u>	<u>7</u>	<u>8</u>	<u>9</u>	<u>10</u>	<u>11</u>	
<b>(RANDOMIZE)</b>												
[ ]k. Maintaining public athletic fields-----	1	2	3	4	5	6	7	8	9	10	11	
[ ]l. Enforcing zoning regulations-----	1	2	3	4	5	6	7	8	9	10	11	
[ ]m. Providing services and programs for seniors -----	1	2	3	4	5	6	7	8	9	10	11	
[ ]n. Cultural and arts opportunities -----	1	2	3	4	5	6	7	8	9	10	11	
[ ]o. City recreational opportunities and programs -----	1	2	3	4	5	6	7	8	9	10	11	
[ ]p. Protecting beaches and the ocean from pollution-----	1	2	3	4	5	6	7	8	9	10	11	
[ ]q. Providing adequate parking in downtown Manhattan Beach-----	1	2	3	4	5	6	7	8	9	10	11	
[ ]r. Communicating with residents through newsletters, the Internet, and other means -----	1	2	3	4	5	6	7	8	9	10	11	
[ ]s. Enforcing laws to prevent nuisances such as from construction, noise, and smoking law violations -----	1	2	3	4	5	6	7	8	9	10	11	



10. Next, I am going to read you a short list of services provided by city government. After hearing each one, please tell me which area you think should be the top priority for the city to improve. **(READ LIST AND RANDOMIZE) (FOLLOW BY ASKING:)** “What would be your second choice?” **(RE-READ OPTIONS IF ASKED)**

	<u>FIRST CHOICE</u>	<u>SECOND CHOICE</u>
<b>(RANDOMIZE)</b>		
<input type="checkbox"/> City infrastructure, such as street, sidewalk, and sewer and storm drains -----	1-----	1
<input type="checkbox"/> Park and recreation facilities, such as athletic fields, community centers, and Begg Pool -----	2-----	2
<input type="checkbox"/> Police and fire services, including 911 response times-----	3-----	3
<input type="checkbox"/> Economic vitality, including retaining and attracting businesses and jobs to Manhattan Beach -----	4-----	4
<input type="checkbox"/> Environmental programs, such as protecting Manhattan Beach’s beaches and ocean from pollution -----	5-----	5
<input type="checkbox"/> Opportunities for residents to give input on major decisions affecting the City -----	6-----	6
<b>(DON’T READ)</b> All equally -----	7-----	7
<b>(DON’T READ)</b> None -----	8-----	8
<b>(DON’T READ)</b> DK/NA -----	9-----	9

11. Now I would like to read you some statements. After you hear each one, please tell me whether you agree or disagree with the statement. **(IF AGREE/DISAGREE, ASK:)** “Is that strongly **AGREE/DISAGREE** or somewhat?” **(RANDOMIZE)**

	<u>STRG AGREE</u>	<u>SMWT AGREE</u>	<u>SMWT DISAG</u>	<u>STRG DISAG</u>	<u>(DON'T READ) DK/NA</u>
<input type="checkbox"/> a. The Manhattan Beach City Council listens to its residents when making important decisions -----	1-----	2-----	3-----	4-----	5
<input type="checkbox"/> b. I trust the Manhattan Beach City Council to use my tax dollars wisely-----	1-----	2-----	3-----	4-----	5
<input type="checkbox"/> c. Manhattan Beach City government operates in a way that is open and accountable to the public-----	1-----	2-----	3-----	4-----	5
<input type="checkbox"/> d. The City needs to do more to improve and revitalize downtown Manhattan Beach -----	1-----	2-----	3-----	4-----	5
<input type="checkbox"/> e. Manhattan Beach should encourage increased tourism and attract more visitors to improve the local economy -----	1-----	2-----	3-----	4-----	5
<input type="checkbox"/> f. I personally feel safe living in Manhattan Beach-----	1-----	2-----	3-----	4-----	5
<input type="checkbox"/> g. City government provides opportunities for residents to give input on major decisions affecting the City -----	1-----	2-----	3-----	4-----	5

**STRG      SMWT      SMWT      STRG      (DON'T  
AGREE    AGREE    DISAG    DISAG    READ  
DK/NA**

[ ]h. The Manhattan Beach Police Department  
 does a good job of going after underage  
 drinking and drug use in Manhattan Beach----- 1 ----- 2 ----- 3 -----4----- 5

12. Thinking about the last few years in Manhattan Beach, do you think \_\_\_\_\_ has increased,  
 stayed the same, or decreased? **(IF INCREASED/DECREASED, ASK:)** “Has it **INCREASED /**  
**DECREASED** a lot or just a little?”

**(DON'T  
 (READ)  
 (DK/  
 NA)**

**(ASK A FIRST, RANDOMIZE B-D)**

	<b><u>INCR. A LOT</u></b>	<b><u>INCR. LITTLE</u></b>	<b><u>SAME</u></b>	<b><u>DECR. LITTLE</u></b>	<b><u>DECR. A LOT</u></b>	
[ ]a. Crime in general -----	1	2	3	4	5	6
[ ]b. The amount of home burglaries -----	1	2	3	4	5	6
[ ]c. Car break-ins and theft -----	1	2	3	4	5	6
[ ]d. Violent crime-----	1	2	3	4	5	6

**NOW I WOULD LIKE TO ASK SOME QUESTIONS ABOUT YOUR  
 COMMUNICATION WITH THE CITY.**

13. **(TR)** In the past 12 months have you been in contact with City of Manhattan Beach staff?

Yes ----- **(ASK Q14)--1**  
 No ----- **(SKIP TO Q16)--2**  
**(DON'T READ) DK/NA----- (SKIP TO Q16)- 3**

**(ASK Q14, IF “YES” IN Q13)**

14. I am going to mention a list of ways some people have contact with the City. After each, please tell me  
 whether you have used this method to contact the City in the last two years.

**(DON'T READ)  
DK/NA**

	<b><u>YES</u></b>	<b><u>NO</u></b>	
[ ]a. By telephone -----	1	2	3
[ ]b. Through e-mail -----	1	2	3
[ ]c. In-person-----	1	2	3
[ ]d. Through the City’s website -----	1	2	3

**(ASK Q15, IF ANY “YES” IN Q14)**

15. Please rate the following aspects of the service provided by the City staff you have dealt with. Would you rate their \_\_\_\_\_ as excellent, good, fair, poor, or very poor? **(RANDOMIZE)**

		<u>EXCELLENT</u>	<u>GOOD</u>	<u>FAIR</u>	<u>POOR</u>	<u>VERY POOR</u>	(DON'T READ) (DK/ NA)
[ ]a.	Courteousness-----	1	2	3	4	5	6
[ ]b.	Timeliness-----	1	2	3	4	5	6
[ ]c.	Knowledge-----	1	2	3	4	5	6
[ ]d.	Helpfulness-----	1	2	3	4	5	6

**(RESUME ASKING ALL RESPONDENTS)**

16. Now, I'm going to mention some information sources from which people learn about news and issues affecting the Manhattan Beach community. For each I mention, please tell me how often you use that particular information source. Is it frequently, just occasionally, very rarely, or never? **(RANDOMIZE)**

		<u>FREQ</u>	<u>JUST OCCAS</u>	<u>VERY RARELY</u>	<u>NEVER</u>	(DON'T READ) DK/NA
[ ]a.	Print and/or online editions of the <u>Los Angeles Times</u> -----	1	2	3	4	5
[ ]b.	Print and/or online editions of the <u>Daily Breeze</u> -----	1	2	3	4	5
[ ]c.	Print and/or online editions of the <u>Beach Reporter</u> -----	1	2	3	4	5
[ ]d.	Print and/or online editions of the <u>Easy Reader</u> -----	1	2	3	4	5
[ ]e.	The City of Manhattan Beach's official website-----	1	2	3	4	5
[ ]f.	Conversation with family, friends and neighbors-----	1	2	3	4	5
[ ]g.	Social media, such as Twitter, Facebook, and Nixle ( <b>Nix-ul</b> )-----	1	2	3	4	5
[ ]h.	Community meetings-----	1	2	3	4	5
[ ]i.	City Council meetings-----	1	2	3	4	5
[ ]j.	City newsletter-----	1	2	3	4	5
[ ]k.	Manhappenings, the Parks and Recreation Activity Guide-----	1	2	3	4	5
[ ]l.	The Manhattan Beach Patch-----	1	2	3	4	5

**NEXT I WOULD LIKE TO ASK YOU SOME QUESTIONS ABOUT DOWNTOWN MANHATTAN BEACH.**

17. When thinking about parking in the downtown area of Manhattan Beach, would you say there is a great need for more parking downtown, some need, little need, or no real need?

- Great need----- 1
- Some need ----- 2
- Little need----- 3
- No real need ----- 4
- (DON'T READ) DK/NA ----- 5**

18. Next I am going to read you a number of proposals that have been suggested to improve parking in Downtown Manhattan Beach. After hearing each one, please tell me if you favor or oppose that proposal. **(IF FAVOR/OPPOSE, ASK:)** “Do you strongly **FAVOR/OPPOSE** that proposal or only somewhat **FAVOR/OPPOSE** it?” **(RANDOMIZE)**

	<u>STRG.</u> <u>FAVOR</u>	<u>SMWT</u> <u>FAVOR</u>	<u>SMWT</u> <u>OPPOSE</u>	<u>STRG</u> <u>OPPOSE</u>	<b>(DON'T READ)</b> <u>DON'T</u> <u>KNOW/NA</u>
<b>(ASK SAMPLE A ONLY)</b>					
[ ]a. Increase parking Downtown by building an underground parking lot as part of Vons Grocery Store’s planned redevelopment at the corner of Manhattan Beach Boulevard and Valley/Ardmore ( <b>Ardmore</b> ).-----	1	2	3	4	5
[ ]b. Provide a shuttle service around Manhattan Beach to bring people to Downtown and back without needing to get in their car. -----	1	2	3	4	5
[ ]c. Expand valet services for restaurants and other visitors. -----	1	2	3	4	5
[ ]d. Provide a bike sharing program where residents and visitors can rent bikes from docking stations located around Manhattan Beach and return them at any station. -----	1	2	3	4	5

(DON'T READ)  
DON'T  
KNOW/NA

STRG.  
FAVOR      SMWT  
FAVOR      SMWT  
OPPOSE      STRG  
OPPOSE

**(ASK SAMPLE B ONLY)**

- [ ]e. Create remote parking lots for visitors and shuttle them to Downtown. ----- 1 ----- 2 ----- 3 ----- 4 ----- 5
- [ ]f. Create a shuttle service from Manhattan Village Mall to Downtown. ----- 1 ----- 2 ----- 3 ----- 4 ----- 5
- [ ]g. End the free parking Downtown during the holidays to generate funds for parking improvements. ----- 1 ----- 2 ----- 3 ----- 4 ----- 5

19. Next I am going to read you a few proposals that have been made to improve Downtown Manhattan Beach. After hearing each one, please tell me if you favor or oppose that proposal. **(IF FAVOR/OPPPOSE, ASK:)** “Do you strongly **FAVOR/OPPPOSE** that proposal or only somewhat **FAVOR/OPPPOSE** it?” **(RANDOMIZE)**

(DON'T READ)  
DON'T  
KNOW/NA

STRG.  
FAVOR      SMWT  
FAVOR      SMWT  
OPPOSE      STRG  
OPPOSE

**(ASK SAMPLE A ONLY)**

- [ ]a. Limiting the size of stores in downtown Manhattan Beach to prevent an increase in large chain stores and protect the small town feel. ----- 1 ----- 2 ----- 3 ----- 4 ----- 5
- [ ]b. Widening the sidewalks to allow for outdoor dining. ----- 1 ----- 2 ----- 3 ----- 4 ----- 5

**(ASK SAMPLE B ONLY)**

- [ ]c. Improving the appearance of Downtown Manhattan Beach’s streets, including lighting, sidewalks, landscaping and crosswalks. ----- 1 ----- 2 ----- 3 ----- 4 ----- 5
- [ ]d. Creating more pedestrian-only areas in Downtown Manhattan Beach ----- 1 ----- 2 ----- 3 ----- 4 ----- 5

20. Next, for each of the following please tell me how strong a priority you think it is for the use of Manhattan Beach City funds. Is it an extremely high priority, a high priority, a medium priority, a low priority, or not a priority at all?

	<u>EXT. HIGH</u>	<u>HIGH</u>	<u>MEDIUM</u>	<u>LOW</u>	<u>NOT A PRIORITY</u>	<u>(DON'T READ) (DK/ NA)</u>
<b>(RANDOMIZE)</b>						
[ ]a. Reconstructing and improving Manhattan Beach's public pool, Begg Pool.-----	1	2	3	4	5	6
[ ]b. Repairing and improving the City's storm drain system to prevent flooding and prevent pollution of our beaches and ocean.-----	1	2	3	4	5	6
[ ]c. Rebuilding Manhattan Beach's fire station on Manhattan Beach Boulevard and Rowell (rowl) Avenue.-----	1	2	3	4	5	6
[ ]d. Repairing street lights and replacing outdated lights with energy efficient lights.-----	1	2	3	4	5	6
[ ]e. Fixing broken or burnt-out street lights.-----	1	2	3	4	5	6
[ ]f. Repairing and improving city streets, roads, and sidewalks, including filling potholes.-----	1	2	3	4	5	6
[ ]g. Updating and repairing community meeting and recreation centers throughout the city-----	1	2	3	4	5	6
[ ]h. Building a skateboard park-----	1	2	3	4	5	6

**(ASK SAMPLE A ONLY)**

21. As you may know, the City has been considering building a skateboard park in Manhattan Beach. Generally speaking, do you favor or oppose building a skateboard park in Manhattan Beach? **(IF FAVOR/OPPOSE, ASK:)** "Do you strongly **FAVOR/OPPOSE** it or only somewhat **FAVOR/OPPOSE** it?" **(IF RESPONDENT SAYS "DEPENDS," PROBE BY SAYING:)** "Well generally speaking, do you favor or oppose it?"

- Strongly favor ----- 1
- Somewhat favor ----- 2
- Somewhat oppose ----- 3
- Strongly oppose ----- 4
- (DON'T READ) Depends** ----- 5
- (DON'T READ) DK/NA** ----- 6

**(ASK SAMPLE B ONLY)**

22. As you may know, the City has been considering building a skateboard park in Manhattan Beach. Generally speaking, would you favor or oppose building a skateboard park in Manhattan Beach if no City tax dollars were used to build it? **(IF FAVOR/OPPOSE, ASK:)** “Do you strongly **FAVOR/OPPOSE** it or only somewhat **FAVOR/OPPOSE** it?” **(IF RESPONDENT SAYS “DEPENDS,” PROBE BY SAYING:)** “Well generally speaking, do you favor or oppose it?”

- Strongly favor ----- 1
- Somewhat favor ----- 2
- Somewhat oppose ----- 3
- Strongly oppose ----- 4
- (DON'T READ)** Depends ----- 5
- (DON'T READ)** DK/NA ----- 6

**(RESUME ASKING ALL RESPONDENTS)**

23. Next I am going to read you three different proposals for a skateboarding facility in Manhattan Beach. After hearing each one, please tell me if it is something you would favor or oppose. “Do you strongly **FAVOR/OPPOSE** it or only somewhat **FAVOR/OPPOSE** it?” **(IF RESPONDENT SAYS “DEPENDS,” PROBE BY SAYING:)** “Well generally speaking, do you favor or oppose it?”

- |  |              |              |               |                     |
|--|--------------|--------------|---------------|---------------------|
|  |              |              |               | <b>(DON'T READ)</b> |
|  | <b>STRG.</b> | <b>SMWT</b>  | <b>SMWT</b>   | <b>DON'T</b>        |
|  | <b>FAVOR</b> | <b>FAVOR</b> | <b>OPPOSE</b> | <b>KNOW/NA</b>      |

**(SPLIT SAMPLE C HEARS A THROUGH C AND SPLIT SAMPLE D HEARS REVERSE ORDER OF C THROUGH A)**

- [ ]a. Dedicating a small area in an existing public space that would include skateboarding features and accommodate a few skateboarders at a time.----- 1 ----- 2 ----- 3 ----- 4----- 5
- [ ]b. Building a three to five thousand square foot skateboarding area located in a larger public area that would accommodate 10 to 12 skateboarders at one time.----- 1 ----- 2 ----- 3 ----- 4----- 5
- [ ]c. Building a 12 thousand square foot skate park that would accommodate a few dozen skateboarders at a time.----- 1 ----- 2 ----- 3 ----- 4----- 5

**HERE ARE MY FINAL QUESTIONS. THEY ARE JUST FOR STATISTICAL PURPOSES.**

24. (TC/S) How long have you lived in the City of Manhattan Beach? **(READ LIST)**

- Less than one year ----- 1
- One to three years----- 2
- Four to five years ----- 3
- Six to 10 years----- 4
- 11 to 20 years----- 5
- 21 to 30 years----- 6
- More than 30 years ----- 7
- (DON'T READ)** Don't know/Refused ----- 8

25. Do you have children? **(IF YES, ASK:)** “Are any of them under the age of 19 and living at home?”

- Yes, children under 19 at home----- 1
- Yes, no children under 19 at home ----- 2
- No, no children----- 3
- (DON'T READ)** DK/NA/Refused----- 4

26. Have you ever used a smartphone/mobile ridesharing app, such as Uber, Lyft, or Sidecar? **(IF YES, ASK:)** How often do you use this type of transportation service: weekly, a few times a month, a few times a year or less than that?

- Yes, weekly ----- 1
- Yes, a few times a month ----- 2
- Yes, a few times a year----- 3
- Yes, less than that----- 4
- No, have never used ----- 5
- (DON'T READ)** DK/NA/Refused----- 6

27. (TC/S) What was the last level of school you completed?

- Grades 1-8 ----- 1
- Grades 9-11 ----- 2
- High School Graduate (12)----- 3
- Some College----- 4
- Business/Vocational School----- 5
- College Graduate (4) ----- 6
- Post-Graduate Work/  
Professional School ----- 7
- (DON'T READ)** DK/Refused ----- 8



28. What area of Manhattan Beach would you say you live in? Is it: **(RANDOMIZE)**

- The Tree Section ----- 1
- The Hill Section ----- 2
- The Sand Section ----- 3
- East Manhattan ----- 4
- (OTHER - SPECIFY)** \_\_\_\_\_ -- 5
- (DON'T READ)** DK/Refused ----- 6

**THANK YOU VERY MUCH FOR YOUR TIME AND ATTENTION TO MY QUESTIONS.**

**Gender by observation:** Male----- 1  
Female----- 2

**Party: From file** Democrat----- 1  
Republican ----- 2  
No Party Preference ----- 3  
Other party ----- 4

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Zip \_\_\_\_\_

Interviewer \_\_\_\_\_

Page # \_\_\_\_\_

Voter ID # \_\_\_\_\_

FIPS \_\_\_\_\_

**HOMEOWNER**

Yes-----1  
No-----2

**AGE**

18-29 -----1  
30-39 -----2  
40-49 -----3  
50-64 -----4  
65+-----5  
NONE -----6

**CA FLAGS - VOTE HISTORY**

F08-----1  
P08-----2  
G08 -----3  
M09-----4  
J10 -----5  
G10 -----6  
J12 -----7  
G12 -----8  
P14-----9  
P14-----10  
BLANK-----11

**MUNI FLAGS**

**VOTE BY MAIL**

1 ----- 1  
2 ----- 2  
3+----- 3  
Blank----- 4

**PERMANENT ABSENTEE**

Yes ----- 1  
No ----- 2

**SPLIT SAMPLE**

Split A ----- 1  
Split B ----- 2  
Split C ----- 3  
Split D ----- 4

**HOUSEHOLD PARTY**

1 DEM----- 1  
2+ DEMS ----- 2  
1 REP----- 3  
2+ REPS----- 4  
1 INDEPENDENT ----- 5  
MIXED----- 6

**Agenda Date:** 3/17/2015

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Mark Danaj, City Manager

**FROM:**

Nadine Nader, Assistant City Manager

**SUBJECT:**

Community Budget Priority Meeting Results (Assistant City Manager Nader).

**RECEIVE REPORT**

---

**RECOMMENDATION:**

Accept a presentation on the results of the 2015 Community Budget Priority Meeting, presented by Management Partners.

**FISCAL IMPLICATIONS:**

There are no fiscal implications associated with this action.

**BACKGROUND:**

This new approach to the City's budgeting process was introduced by City officials at the January 6, 2015 City Council meeting. The City's first Community Priority Budget Meeting was held on Thursday, March 5, 2015 at the Joslyn Community Center. The meeting was designed to engage participants in a fun, informative and productive way, and provide unique opportunities for individuals to participate and engage with City staff on different City service areas.

**DISCUSSION:**

The meeting was well attended; approximately 100 to 125 community members participated in interactive budget activities. City officials shared information about the decisions that go into making the budget, various spending and revenue constraints, and the trade-offs that have to be made in funding services and programs. Feedback gathered during this meeting will be used as a guide during the development of the fiscal year 2015/16 budget as well as for long-range planning.

Attached are the documents that were distributed during the Community Priority Budget Meeting. The facilitator is in the process of compiling the results from the meeting and will

present the results to the Council.

**CONCLUSION:**

Staff recommends that the City Council receive the results from Management Partners regarding the 2015 Community Budget Priority Meeting.

Attachments:

1. Community Budget Priority Meeting Materials



**City of Manhattan Beach  
Community Priority Budget Meeting  
Thursday, March 5, 2015  
Joslyn Community Center – Ocean Banquet Hall  
6:00 PM – 8:00 PM**

**MEETING AGENDA**

**1. Welcome and Introductions**

**2. Goals and Format for the Meeting**

**3. Your Budget Priorities**

Purpose: Capture participants' initial thoughts on their top budget priorities in advance of the budget overview and breakout sessions.

**4. City Budget Overview**

Purpose: Establish a common understanding of the City's budget and five key areas of investment, as well as the relationship between those key areas (as a percentage of the total budget and in dollars).

**5. Budget Area Breakout Stations**

Purpose: Provide an opportunity for participants to visit budget areas to learn more about the services and programs provided and their budget allocation. Gather individual priorities about total budget allocation and the allocation of resources within each category using worksheets.

**6. Revisiting Your Budget Priorities**

Purpose: Capture information from participants about their top budget priorities after participating in the budget overview and breakout stations.

**7. Next Steps, Wrap Up**

Facilitated by:  Management  
Partners

*\* Light Dinner & Refreshments Will Be Served*



**City of Manhattan Beach  
Community Budget Priority Meeting  
March 5, 2015**

Budget Priority Worksheet

**Budget Area (please check one)**

- Police and Fire Services
- Parks and Recreation Programs
- Community Development
- City Infrastructure and Facilities
- Environmental Programs
- Support Services

**Is the amount currently allocated for this budget area (check one):**

- Too high       Too low       About the right amount

**If the amount is too low,**

- a. What amount should it be? \_\_\_\_\_
- b. What budget area(s) should receive less funding to make this one larger?  
\_\_\_\_\_
- c. Where would you appropriate any increase/which program areas would you increase?  
\_\_\_\_\_

**If the amount is too high**

- a. What amount should it be? \_\_\_\_\_
- b. What budget area(s) should receive the funding that you would reduce for this one?  
\_\_\_\_\_
- c. Where would you reduce appropriation/which budget areas would you reduce?  
\_\_\_\_\_

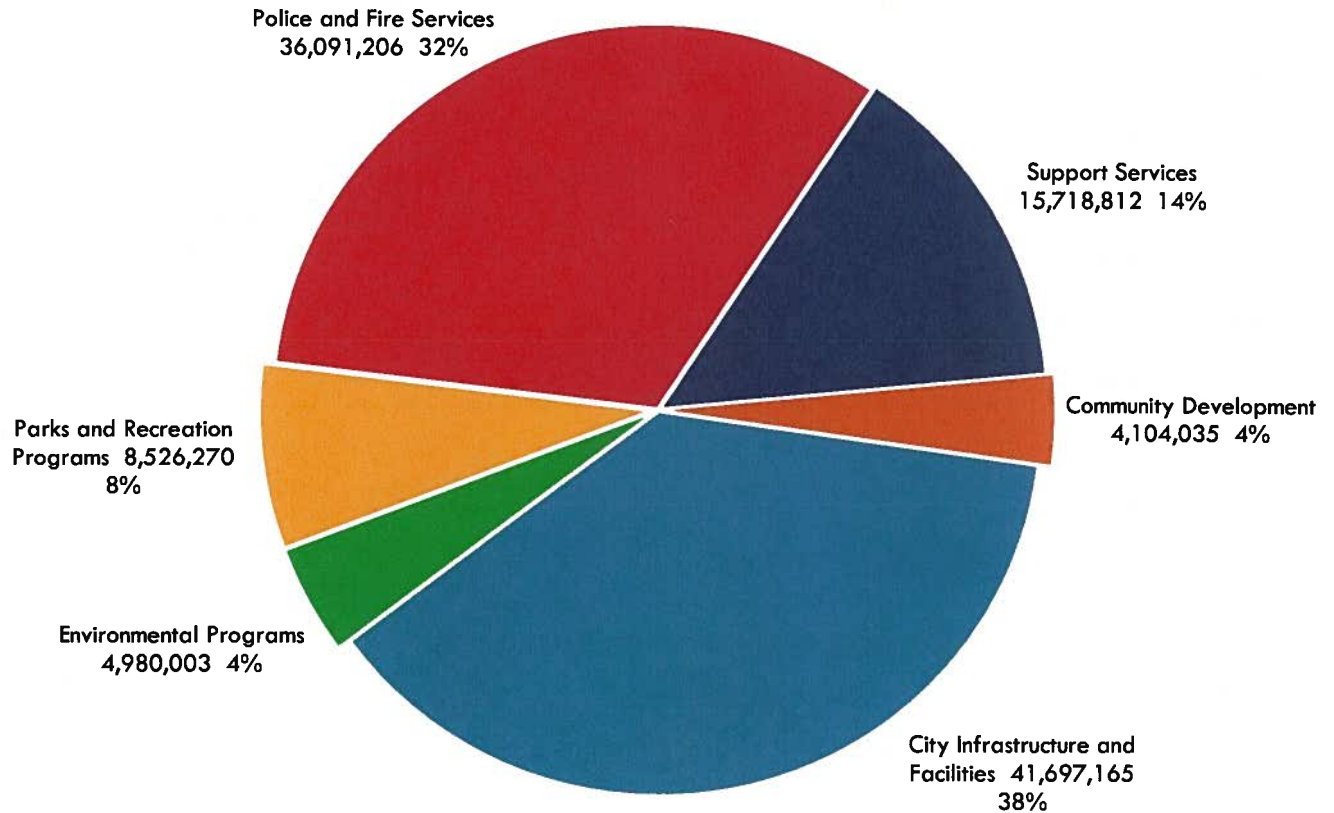
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**Within this particular budget area, what are the top two or three priorities that should be funded? In other words, which programs or services should be optimized or protected within this budget area?**

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

**Thank you for your input! Please leave this worksheet with the staff at this station area.**

**Key Budget Areas**  
**FY 2014-15 Adopted Budget**



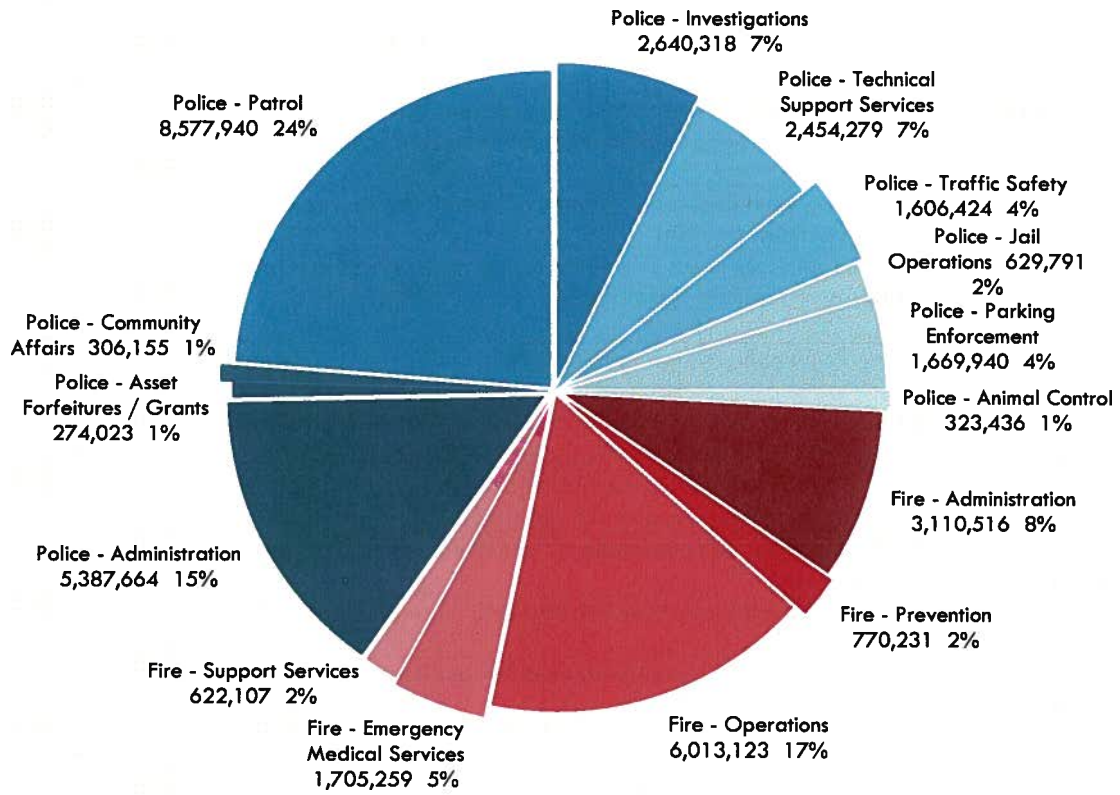
**Total FY 2014-15 Adopted Budget: \$111,117,491**

## Budget Area: Police and Fire Services

Major Program or Service	FY 2014-15 Adopted Budget
<b>Police</b>	
<b>Administration</b> (Management of law enforcement services, strategic planning, public communications, internal affairs, personnel & training, workers compensation, liability claims, debt financing for the Police Facility, facility maintenance, utilities, and insurance)	\$5,387,664
<b>Patrol</b> (Uniformed patrol officers; field operations management; patrol fleet; special programs, including K-9, SWAT, crisis negotiation, bike patrol, beach patrol, CSI, and field training)	\$8,577,940
<b>Investigations</b> (Investigations, School Resource Officers (2), court liaison, regional crime suppression taskforce participation (2))	\$2,640,318
<b>Technical Support</b> (Processes and maintains police reports, property and evidence, front desk staffing, field support services, department-wide technologies, 9-1-1 Dispatch services)	\$2,454,279
<b>Community Affairs</b> (Crime Prevention, Neighborhood Watch, volunteer programs, press relations)	\$306,155
<b>Traffic Safety</b> (Traffic enforcement, collision investigations, traffic control management, special events crowd and traffic management, crossing guard program)	\$1,606,424
<b>Parking Enforcement</b> (Enforcement of parking regulations, field support during routine and critical incidents, enforcement of municipal code violations)	\$1,669,940
<b>Animal Control</b> (Handling of animal welfare incidents, providing safe return of lost animals, animal sheltering contract)	\$323,436
<b>Jail Operations</b> (Short-term jail facility used for booking and housing arrestees awaiting arraignment)	\$629,791
<b>Asset Forfeiture/Grants</b> (Front-line equipment/resources funded by grant funds and one-time seizure moneys)	\$274,023
<b>Police Total</b>	<b>\$23,869,970</b>
<b>Fire</b>	
<b>Administration</b> (Management of local and area emergencies, procurement, strategic planning, public communications, volunteer programs, personnel & training)	\$3,110,516
<b>Prevention</b> (Protection of people and property through enforcement of the Fire Code, completion of plan checks, issuance of permits, permit inspections, public education)	\$770,231
<b>Fire Operations</b> (First responders to fires, medical aid, accidents, hazardous conditions, service calls and requests for mutual aid assistance)	\$6,013,123
<b>Emergency Medical Services</b> (Certified paramedics, medical supplies and equipment required for emergency medical assistance calls)	\$1,705,259
<b>Support Services</b> (Emergency preparedness, Community Emergency Response Team (CERT), Reserve Firefighter volunteer program, communications and public education)	\$622,107
<b>Fire Total</b>	<b>\$12,221,236</b>
<b>Total Police and Fire Services</b>	<b>\$36,091,206</b>

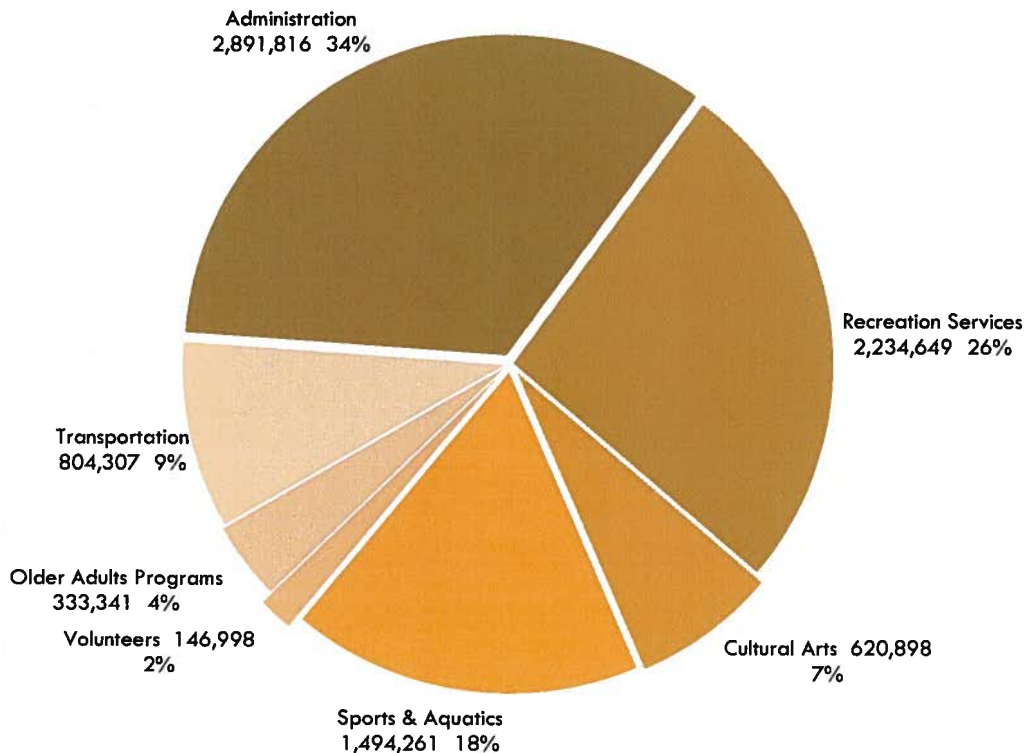


## Budget Area: Police and Fire Services



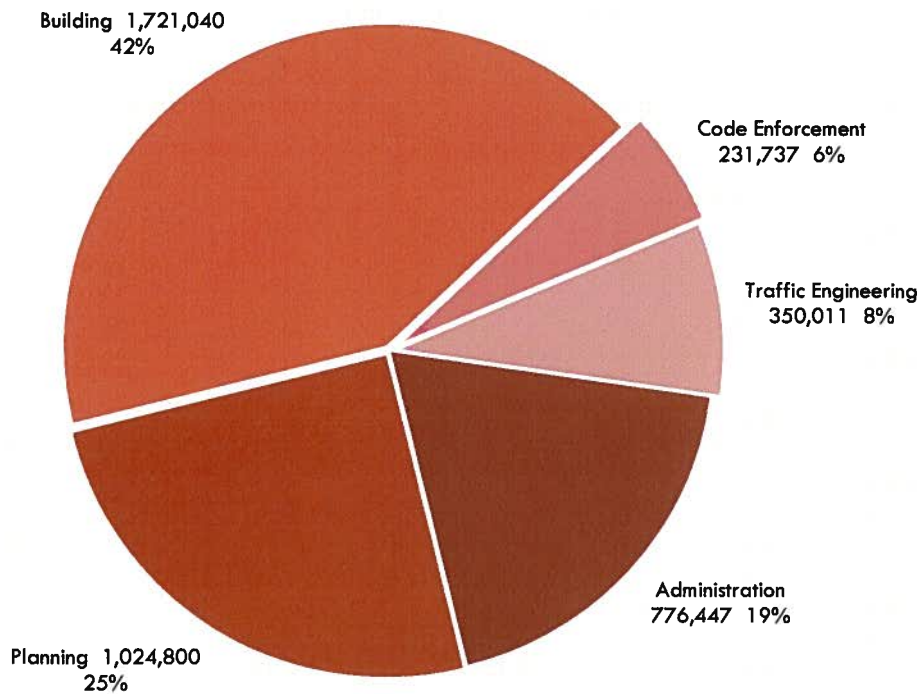
## Budget Area: Parks and Recreation Programs

Major Program or Service	FY 2014-15 Adopted Budget
<b>Parks and Recreation</b>	
<b>Administration</b> (Management of capital improvement projects; coordination of Parks and Recreation Commission, Library Commission, Cultural Arts Commission, and related ad hoc committees; Budget development; Coordination of City-wide community events)	\$2,891,816
<b>Recreation Services</b> (Large community special events; specialty classes; nature and outdoor recreation activities; facility, park and field reservations and operations; tennis operations and reservations; REC Program; Teen Center)	\$2,234,649
<b>Cultural Arts</b> (Visual, literary, musical, performing and public art programs and exhibitions)	\$620,898
<b>Sports &amp; Aquatics</b> (Sports and fitness classes, camps, leagues and tournaments; beach and swim programs)	\$1,494,261
<b>Volunteers</b> (Oversight of volunteer programs including City Hall Ambassadors, Older Adult Program volunteers, special event positions, playground and pool assistants, sports league coaches, and various opportunities within the Police Department)	\$146,998
<b>Older Adults Programs</b> (Programs related to health and fitness, arts and crafts, table games, outdoor activities, drama, literature, movies, creative writing, educational programs, discussion groups, luncheons and dances)	\$333,341
<b>Transportation</b> (Predominantly funded by Proposition "A" Local Return Transportation dollars, services include Dial-A-Ride, bus pass subsidies, recreation bus trips for all ages, and fixed route bus services provided by Ocean Express and Beach Cities Transit)	\$804,307
<b>Total Parks and Recreation Programs</b>	<b>\$8,526,270</b>

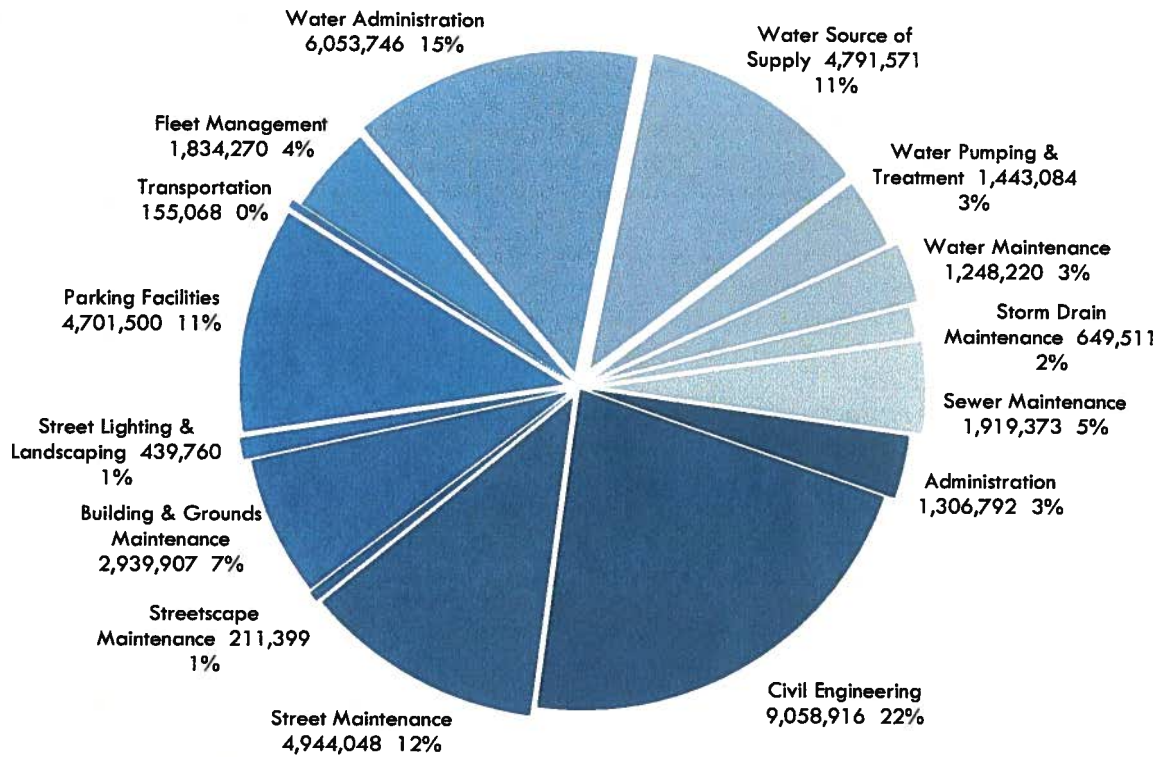


## Budget Area: Community Development

Major Program or Service	FY 2014-15 Adopted Budget
<b>Community Development</b>	
<b>Administration</b> (Budget development and control, implementation of department-wide Strategic Plan Initiatives and special projects including the Downtown Specific Plan and Mobility Plan update)	\$776,447
<b>Planning</b> (Review of all discretionary land use applications such as use permits, variances and coastal permits, as well as updates to the General Plan, Zoning Map, Municipal Code and Local Coastal Program; Review of Plan Checks and permits to ensure conformance with local zoning, State regulations, and CEQA compliance)	\$1,024,800
<b>Building</b> (Permit processing and plan review for all new residential and commercial projects, home additions and remodels, and commercial tenant improvements; inspection of all construction projects)	\$1,721,040
<b>Code Enforcement</b> (Code Enforcement Officers proactively work with residents and the construction community to address quality of life concerns as well as conduct investigations and inspections to ensure compliance with municipal codes and applicable health and safety codes)	\$231,737
<b>Traffic Engineering</b> (Review of traffic requests, implementation of traffic control measures and parking permits, enhancements to pedestrian and bicycle facilities, and preparation of transportation and parking studies)	\$350,011
<b>Total Community Development</b>	<b>\$4,104,035</b>



## Budget Area: City Infrastructure and Facilities

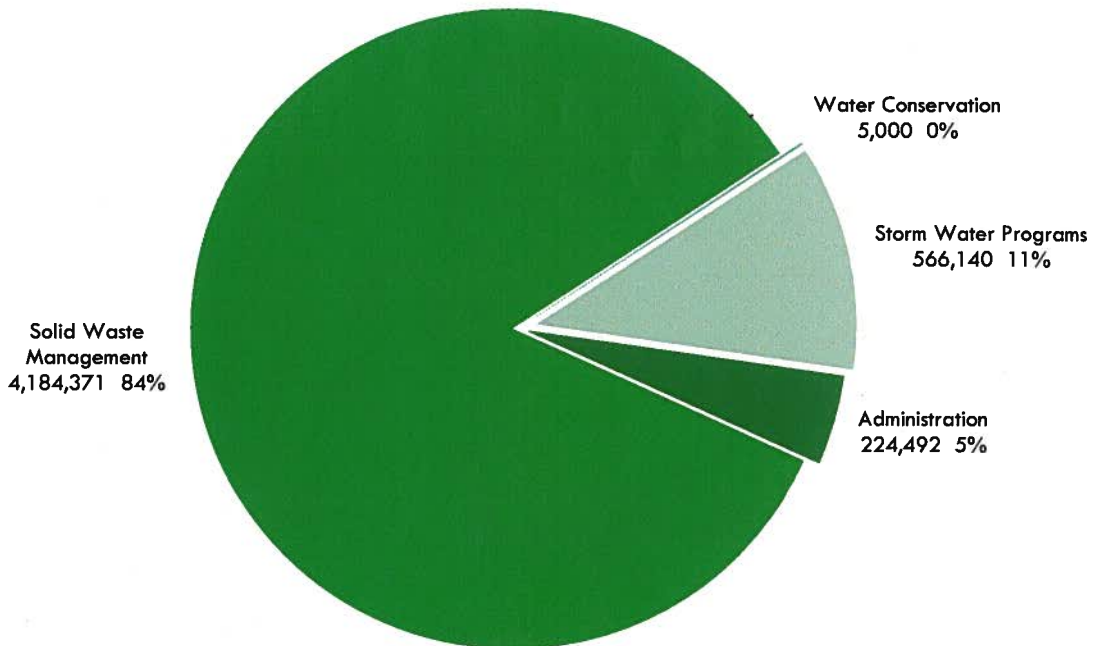


## Budget Area: City Infrastructure and Facilities

Major Program or Service	FY 2014-15 Adopted Budget
<b>Public Works</b>	
<b>Administration</b> (Executive management, budget development and control, grant management)	\$1,306,792
<b>Civil Engineering</b> (Development of Capital Improvement Plan, Management and inspection of capital improvement projects, traffic signal maintenance, and related capital improvement projects)	\$9,058,916
<b>Street Maintenance</b> (Includes Street Repair and Traffic Control operational budgets which affect proactive roadway inspections, maintenance, repair services, traffic median maintenance and traffic control markings; graffiti removal program; all Street Resurfacing capital improvement projects)	\$4,944,048
<b>Streetscape Maintenance</b> (Downtown Streetscape District includes power washing, tree and planter maintenance, street lighting and pest control)	\$211,399
<b>Building &amp; Grounds Maintenance</b> (Maintenance of City parks, facilities and school athletic fields under City control; electrical support at special events; all City facility capital improvement projects)	\$2,939,907
<b>Street Lighting &amp; Landscaping</b> (Street lighting energy and maintenance costs for assessment districts on the Strand, Walk Streets, Gas Lamps, and Pacific & Ardmore safety lighting)	\$439,760
<b>Parking Facilities</b> (Operation and maintenance of City parking structures, County lots including 26 <sup>th</sup> Street and El Porto, and State lots by the Pier; all Parking Lot and Pier capital improvement projects)	\$4,701,500
<b>Transportation</b> (One-time purchases of qualifying vehicles and infrastructure costs funded by SCAQMD AB2766 subvention funds (City receives approximately \$40,000 per year under AB2766) to reduce motor vehicle emissions)	\$155,068
<b>Water Administration</b> (Operation of water system and water capital improvement projects)	\$6,053,746
<b>Water Source of Supply</b> (Cost of imported water supply and water infrastructure capital improvement projects)	\$4,791,571
<b>Water Pumping &amp; Treatment</b> (Maintenance of water system to ensure reliable supply of safe, high quality water; water infrastructure capital improvement projects)	\$1,443,084
<b>Water Maintenance</b> (Staffing and daily operation and maintenance of water distribution and delivery systems, water meters, pipe line/service line/fire hydrants)	\$1,248,220
<b>Storm Drain Maintenance</b> (Maintenance of storm drain system, catch basins, and water sumps; storm drain infrastructure capital improvement projects)	\$649,511
<b>Sewer Maintenance</b> (Maintenance of sewer system, including six pump lift stations, and sewer infrastructure capital improvement projects)	\$1,919,373
<b>Fleet Management</b> (Preventative maintenance on City vehicles/equipment, fleet utilization monitoring and GPS Vehicle Tracking, fuel costs for all City vehicles, and fleet replacement program for vehicles at the end of their useful life)	\$1,834,270
<b>Total City Infrastructure and Facilities</b>	<b>\$41,697,165</b>

## Budget Area: Environmental Programs

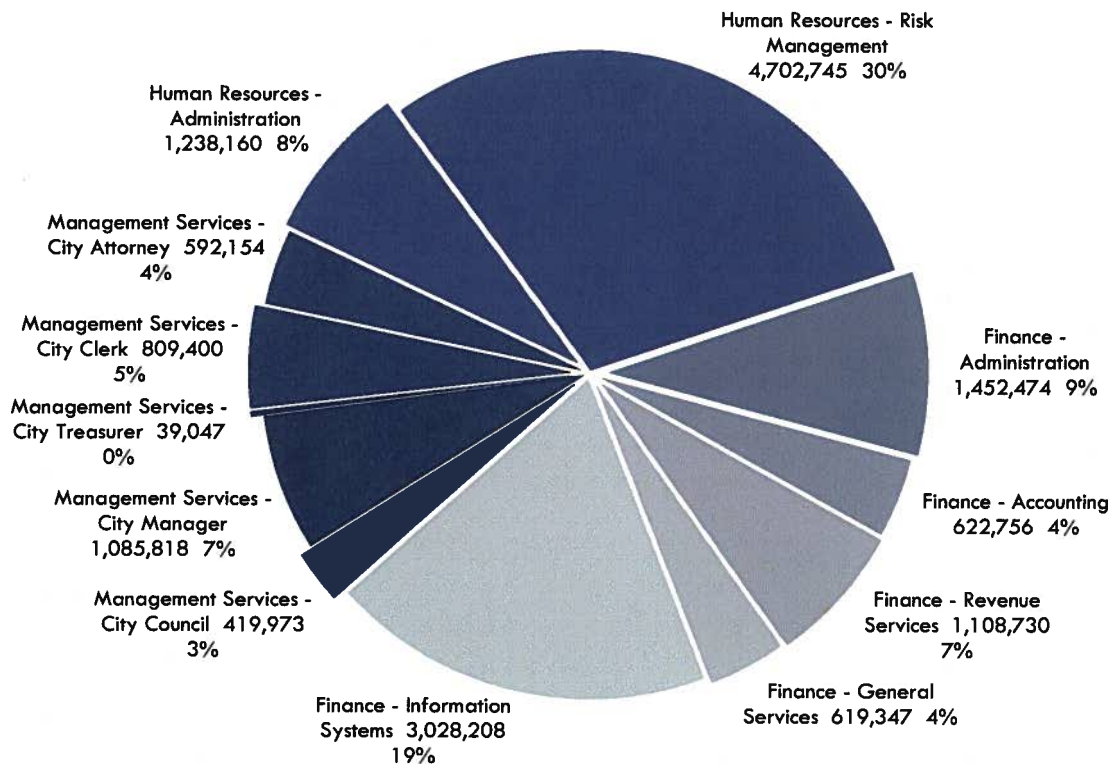
Major Program or Service	FY 2014-15 Adopted Budget
<b>Public Works</b>	
<b>Administration</b> (Environmental Programs including Breathe Free, pollution prevention policies, energy efficiency strategies and community-wide electric vehicle policy; sustainable landscape efforts to promote water conservation)	\$224,492
<b>Water Conservation</b> (Local water conservation outreach materials)	\$5,000
<b>Storm Water Programs</b> (NPDES compliance programs, education and outreach; NPDES bacteria load testing program; Clean Bay restaurant inspections; Street sweeping services)	\$566,140
<b>Solid Waste Management</b> (Franchise agreement with Waste Management for contracted refuse services; maintenance/replacement of City's 600+ public refuse cans; refuse management, recycling and green waste programs; outreach efforts toward the concept of "Zero Waste"; Document shredding events; solid waste infrastructure capital improvement projects)	\$4,184,371
<b>Total Environmental Programs</b>	<b>\$4,980,003</b>





## Budget Area: Support Services

Major Program or Service	FY 2014-15 Adopted Budget
<b>Management Services</b>	
<b>City Council</b> (Elected legislative authority sets policies, approves City programs, adopts the Operating Budget and Capital Improvement Plan, appropriates City funds)	\$419,973
<b>City Manager</b> (Supports Council in the development and adoption of City policy, provides leadership and direction to staff, oversees all City operations)	\$1,085,818
<b>City Treasurer</b> (Elected Treasurer administrates City funds and invests idle funds)	\$39,047
<b>City Clerk</b> (Maintains City records, disseminates information and responds to public records requests, serves as City Election Officer)	\$809,400
<b>City Attorney</b> (General legal services, advises City departments and drafts legislation)	\$592,154
<b>Management Services Total</b>	<b>\$2,946,392</b>
<b>Finance</b>	
<b>Administration</b> (Budget preparation and reporting, investment of City funds in conjunction with elected City Treasurer, debt issuance and management)	\$1,452,474
<b>Accounting Services</b> (Maintains and controls the general ledger, accounts payable, payroll and audit, prepares the City's Comprehensive Annual Financial Report)	\$622,756
<b>Revenue Services</b> (Billing, cash controls and collection of direct City revenues)	\$1,108,730
<b>General Services</b> (Procurement and contracting, warehouse operations)	\$619,347
<b>Information Systems</b> (City-wide communications and enterprise technology solutions including cable broadcasting, website and GIS, procurement, planning and implementation of Information Systems Master Plan initiatives)	\$3,028,208
<b>Finance Total</b>	<b>\$6,831,515</b>
<b>Human Resources</b>	
<b>Administration</b> (Recruitment of employees, classification and compensation, employee/labor relations, training, employment and labor legal compliance)	\$1,238,160
<b>Risk Management</b> (General liability, workers' compensation, property insurance, unemployment claims, employee health benefits, safety and wellness programs)	\$4,702,745
<b>Human Resources Total</b>	<b>\$5,940,905</b>
<b>Total Support Services</b>	<b>\$15,718,812</b>





## Community Priority Budget Meeting Follow Up Survey

**1. Please rate your overall experience in the Community Priority Budget Meeting?**

Poor	Fair	Good	Very Good	Excellent
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1	2	3	4	5

**2. Do you feel the Community Priority Budget Meeting addressed your concerns regarding the prioritization of the City budget?**

<input type="radio"/>	<input type="radio"/>
Yes	No

**3. If not, please provide a brief description on any additional areas/items which should have been included in the discussion topics (please continue on back if you need more room):**

**4. How effective were the informational materials in preparing you for the meeting?**

Poor	Fair	Good	Very Good	Excellent
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
1	2	3	4	5

**5. What additional informational materials do you feel should be provided for future community budget meetings (please continue on back if you need more room)?**

**6. Please provide any suggestions on how to improve future Community Priority Budget Meetings (please continue on back if you need more room):**



**Agenda Date:** 3/17/2015

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Mark Danaj, City Manager

**FROM:**

Bruce Moe, Finance Director

**SUBJECT:**

Financial Reports:

- a) Schedule of Demands: February 26, 2015
- b) Investment Portfolio for the Month Ending January 31, 2015
- c) Financial Reports for the Month Ending January 31, 2015  
(Finance Director Moe).

**RECEIVE AND FILE**

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**RECOMMENDATION:**

Staff recommends that the City Council ratify the attached schedule of demands, and receive and file these reports.

**FISCAL IMPLICATIONS:**

The financial reports included herein are designed to communicate fiscal activity based upon adopted and approved budget appropriations. No further action of a fiscal nature is requested as part of this report.

The total value of the warrant register for February 26, 2015 is \$3,247,360.05.

**BACKGROUND:**

Finance staff prepares a variety of financial reports for City Council and Finance Subcommittee. A brief discussion of the enclosed reports follows.

**DISCUSSION:**

Ratification of Demands:

Every two weeks staff prepares a comprehensive listing of all disbursements (warrant and payroll registers) with staff certification that the expenditure transactions listed have been reviewed and are within budgeted appropriations.

Investment Portfolio:

Detailed Investment reports are provided to the Finance Subcommittee with summary reporting to City Council. The month end portfolio includes a certification by the Finance Director that all investments comply with established Investment Policies (or with Finance Subcommittee approved exceptions) and there is sufficient liquidity to support projected expenditures.

Financial Reports:

This package includes summary level financial reports for the month ending January 31, 2015. These reports mark the seventh month of the 2014-2015 fiscal year and reflect the annual budget adopted by City Council.

These reports provide monthly and year-to-date activity for all funds and departments presenting a snapshot of budget performance. A report highlighting the performance of key revenue sources is also included.

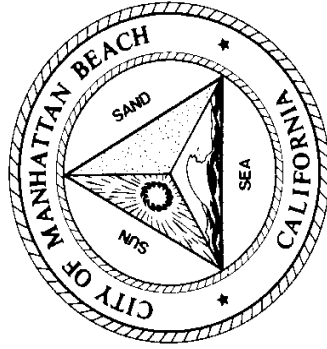
**CONCLUSION:**

Staff recommends that the City Council receive and file the attached financial reports.

Attachments:

1. Schedule of Demands for February 26, 2015
2. Investment Portfolio for the Month Ending January 31, 2015
3. Financial Reports for the Month Ending January 31, 2015

# City of Manhattan Beach





## Schedule of Demands February 26, 2015

**CITY OF MANHATTAN BEACH**  
WARRANT REGISTER

WARRANT(S) WR 18b  
DATED: 02/26/2015

I HEREBY CERTIFY THAT THE CLAIMS OR DEMANDS COVERED BY THE ABOVE WARRANT(S) IN THE AMOUNT OF \$3,247,360.05 HAVE BEEN REVIEWED AND THAT SAID CLAIMS OR DEMANDS ARE ACCURATE, ARE IN CONFORMANCE WITH THE ADOPTED BUDGET, AND THAT THE FUNDS ARE AVAILABLE THEREOF.

  
\_\_\_\_\_  
FINANCE DIRECTOR

  
\_\_\_\_\_  
CITY MANAGER

THIS 17TH DAY OF MARCH

WARRANT REGISTER(S)	WR 18b	WARRANT(S)	18b	1,946,098.90
		PREPAID WIRES / MANUAL CKS	18b	488,755.47
		<b>SUBTOTAL WARRANTS</b>		<u>2,434,854.37</u>
		VOIDS	18b	0.00
		PAYROLL	PY	812,505.68
		<b>TOTAL WARRANTS</b>		<u><u><b>3,247,360.05</b></u></u>

**CITY OF MANHATTAN BEACH  
WARRANT REGISTER**

**WR 18b**

**WARRANT BATCH NUMBER:**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
21915	2/19/2015	T	CMB RISK MGMT LIABILITY	MONTHLY DISBURSAL - LIABILITY JAN	19,760.51
30215	3/2/2015	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	224,807.48
2192015	2/19/2015	T	CMB RISK MGMT WORKERS COMP	MONTHLY DISBURSAL - WORKER'S COMP	244,187.48
<b>SUBTOTAL</b>					<b>488,755.47</b>
517974	2/26/2015	N	1 800 PACK RAT LLC	STORAGE CONTAINER RENTAL	417.64
517975	2/26/2015	N	AC MARTIN PARTNERS INC	ARCHITECT	9.00
517976	2/26/2015	N	ADMINISTRATIVE SERVICES COOP	DIAL A RIDE SUPPLEMENTAL CAB SERVICE	1,124.25
517977	2/26/2015	N	ADVANCED HEALTHSTYLES FIT EQUI	PHYSICAL FITNESS EQUIPMENT	4,586.13
517978	2/26/2015	N	ANIMAL EMERGENCY MEDICAL CTR	EMERGENCY VET SERVICES	225.00
517979	2/26/2015	N	ANTHONY'S READY MIX	CONCRETE	1,135.06
517980	2/26/2015	N	AT&T	REVERSE 911 PHONE UPDATES	92.79
517981	2/26/2015	N	BLOCK CONSULTING ACTUARIES INC	CONSULTING SERVICES	275.00
517982	2/26/2015	N	BODY & MIND COE DYNAMICS INC	FITNESS INSTRUCTOR	139.30
517983	2/26/2015	N	CA NEWSPAPER PARTNERSHIP	ADVERTISING	3,236.00
517984	2/26/2015	N	CA PARK & REC SOCIETY CPRS	REGISTRATION-CPRS CONFERENCE	489.00
517985	2/26/2015	N	CA RESOURCE RECOVERY ASSOC	CRRRA MEMBERSHIP	200.00
517986	2/26/2015	N	ERNEST CASTILLO	DISC JOCKEY OLDER ADULT PROGRAM	350.00
517987	2/26/2015	N	CELLCO PARTNERSHIP	WIRELESS SERVICE	59.30
517988	2/26/2015	N	CHEVRON	GASOLINE	694.73
517989	2/26/2015	N	CITYGATE ASSOCIATES LLC	PREPARATION SERVICES	3,462.74
517990	2/26/2015	N	CLE ELECTRIC INC	ON-CALL ELECTRICIAN	910.00
517991	2/26/2015	N	CLEAN ENERGY	FUEL PURCHASE-DEC 2014	1,207.08
517992	2/26/2015	N	CLEANSSTREET	LANDSCAPE SERVICES EXTRAS	30,277.83

**CITY OF MANHATTAN BEACH  
WARRANT REGISTER**

WR 18b

WARRANT BATCH NUMBER:

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
517993	2/26/2015	N	COMPETITIVE EDGE SCREENPRINT	UNIFORMS & SAFETY EQUIPMENT	273.59
517994	2/26/2015	N	NADEGE CONGER	PARKS & RECREATION REFUND	2.64
517995	2/26/2015	N	CREATIVE HOME	CITY YARD COVER	73,678.20
517996	2/26/2015	N	R CRAIG CROTTY	ARBORIST SERVICES	312.50
517997	2/26/2015	N	CROWN BLDG MAINTENANCE CO INC	JANITORIAL SERVICES EXTRAS	19,751.50
517998	2/26/2015	N	DCS TESTING & EQUIPMENT INC	FIRE EXTINGUISHER MAINTENANCE	67.25
517999	2/26/2015	N	JOE DELIA	POLYGRAPH EXAM	200.00
518000	2/26/2015	N	DELTA DENTAL OF CALIFORNIA	DENTAL PREMIUM	28,863.08
518001	2/26/2015	N	DUTHIE ELECTRIC SERVICES	GENERATOR RENTAL & REPAIRS	1,149.71
518002	2/26/2015	N	EDUCATIONAL CREDIT MGMT CORP	EARNINGS WITHHOLDING	435.10
518003	2/26/2015	N	CHRISTIAN EICHENLAUB	REIMBURSEMENT-TRAVEL EXPENSE	113.51
518004	2/26/2015	N	EMPLOYMENT DEVELOPMENT DEPT	UNEMPLOYMENT CLAIMS	6,303.00
518005	2/26/2015	N	EQUARIUS WATERWORKS	WATER METER SUPPLY CONTRACT	500.20
518006	2/26/2015	N	EXPERIAN INFO SOLUTIONS INC	POLYGRAPH EXAM	78.42
518007	2/26/2015	N	BRIAN FUJIMOTO	REIMBURSEMENT-TRAVEL EXPENSE	79.71
518008	2/26/2015	N	GALLS LLC	POLICE UNIFORMS/SUPPLIES	2,486.84
518009	2/26/2015	N	GARDA CL WEST INC	EXCESS LIABILITY-JAN 2015	263.36
518010	2/26/2015	N	GENERAL PUMP CO INC	PECK RESERVOIR BOOSTER 4	49,988.00
518011	2/26/2015	N	ANNA GIANNOTTIS LUNA	FINGERPRINTS	20.00
518012	2/26/2015	N	HARRIS & ASSOCIATES INC	STORM WATER AND STREET LIGHTING CO	2,530.00
518013	2/26/2015	N	HDL COREN & CONE	CONTRACT SERVICES PROPERTY TAX	2,700.00
518014	2/26/2015	N	HONEYWELL INTERNATIONAL INC	EXTRAS-HVAC MAINTENANCE & REPAIR	6,012.14

CITY OF MANHATTAN BEACH  
WARRANT REGISTER

WARRANT BATCH NUMBER:

WR 18b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
518015	2/26/2015	N	ICMA RETIREMENT TRUST - 401	DEFERRED COMP 108075: PAYMENT	673.08
518016	2/26/2015	N	ICMA RETIREMENT TRUST - 401	DEFERRED COMP 109365: PAYMENT	3,019.88
518017	2/26/2015	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP AND LOAN REPAY 457	67,150.70
518018	2/26/2015	N	ICMA RETIREMENT TRUST 401	DEFERRED COMP 109766: PAYMENT	5,357.32
518019	2/26/2015	N	INTERNAP NETWORK SERVICES CORP	INTERNET SERVICES PROVIDER CONTRAC	7,857.19
518020	2/26/2015	N	INTIME SOLUTIONS INC	AUTOMATED STAFF SCHEDULING SOFTW:	4,625.00
518021	2/26/2015	N	IPS GROUP INC	PARKING METER CC FEES	21,762.96
518022	2/26/2015	N	IPTV INTERNATIONAL INC	A/V PROFESSIONAL SERVICES FOR ULI ME	1,500.00
518023	2/26/2015	N	IRON MOUNTAIN INFO MNGMT INC	RECORDS STORAGE	1,861.53
518024	2/26/2015	N	IVA SOLUTIONS INC	SECURITY SYSTEMS REPAIR	851.39
518025	2/26/2015	N	J E DEWITT INC	LOCATION AGREEMENT REBATE	145,139.15
518026	2/26/2015	N	MICHAEL JARVIS	PARKS & RECREATION REFUND	2.64
518027	2/26/2015	N	JOAN STEIN JENKINS	PROSECUTION SERVICES	4,844.20
518028	2/26/2015	N	VICTORIA HELEN JOHNSON	ARTHRITIS INSTRUCTOR	540.00
518029	2/26/2015	N	JENNIFER KALLOK	EARNINGS WITHHOLDING	184.62
518030	2/26/2015	N	KEVORK ENTERPRISES INC	AUTO BODY REPAIRS	1,456.41
518031	2/26/2015	N	KING FENCE INC	FENCE RENTAL	30.00
518032	2/26/2015	N	TANYA KOZAK	RECORDING SERVICES	264.50
518033	2/26/2015	N	LA COUNTY SHERIFFS DEPT	POLICE DEPT JAIL SUPPLIES	723.24
518034	2/26/2015	N	LA COUNTY SHERIFF'S OFFICE	EARNINGS WITHHOLDING	87.50
518035	2/26/2015	N	LACPCA	REGISTRATION-LACPCA 2015 SPRING CON	300.00
518036	2/26/2015	N	VIC LARSON	TENNIS INSTRUCTOR	2,152.50

CITY OF MANHATTAN BEACH  
WARRANT REGISTER

WARRANT BATCH NUMBER:

WR 18b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
518037	2/26/2015	N	JACQUELINE LEON	LINE DANCING INSTRUCTOR	76.50
518038	2/26/2015	N	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES	7,059.80
518039	2/26/2015	N	LOGIX SECURITY INC	SECURITY MONITORING	90.00
518040	2/26/2015	N	M B POLICE MGMT ASSC	DUES \$ (POL MGT ASSN): PAYMENT	280.00
518041	2/26/2015	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): PAYMENT	5,879.71
518042	2/26/2015	N	M B WATER DEPARTMENT	MONTHLY CHARGES	8,291.00
518043	2/26/2015	N	MARY JEAN MALLMAN	CERAMICS INSTRUCTOR	2,501.52
518044	2/26/2015	N	MANHATTAN STITCHING COMPANY	EMBROIDERY/PRINTING SERVICES	845.84
518045	2/26/2015	N	MARINE RESOURCES INC	TEMPORARY EMPLOYEE SERVICES	10,664.66
518046	2/26/2015	N	ROMANA MAY	PARKS & RECREATION REFUND	2.64
518047	2/26/2015	N	MBPOA RETIREE	MD TRUST (MED TRUST): PAYMENT	2,400.00
518048	2/26/2015	N	MBUSD	FACILITY USAGE AGREEMENT	282,500.00
518049	2/26/2015	N	MERCHANTS LANDSCAPE SVCS INC	LANDSCAPE SERVICES EXTRAS	5,650.00
518050	2/26/2015	N	WALT PAUL MEYERS	TENNIS INSTRUCTOR	2,107.95
518051	2/26/2015	N	MIHM INC	CONTRACT SERVICES	650.00
518052	2/26/2015	N	MUNICIPAL CODE CORPORATION	ANNUAL BILLING	650.00
518053	2/26/2015	N	NEW TANGRAM LLC	(5) PD CRITERION PLUS CHAIRS	4,006.57
518054	2/26/2015	N	NEXTEL OF CALIFORNIA INC	MOBILE COMMUNICATIONS	156.21
518055	2/26/2015	N	MARDI NORMAN	PARKS & RECREATION REFUND	300.00
518056	2/26/2015	N	ORANGE COUNTY STRIPING SVCS	CITYWIDE TRAFFIC CONTROL MARKING S	2,343.48
518057	2/26/2015	N	JAMES PEETZ	PARKS & RECREATION REFUND	2.64
518058	2/26/2015	N	ANNE POTTER	STREET SWEEPING REIMBURSEMENT	70.02



**CITY OF MANHATTAN BEACH  
WARRANT REGISTER**

WARRANT BATCH NUMBER: **WR 18b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
518059	2/26/2015	N	PUBLIC EMPLOYEES'	PENSION CONTRIBUTION SAFETY: PAYME	276,508.43
518060	2/26/2015	N	PUBLIC EMPLOYEES'	MEDICAL PREMIUMS	283,597.86
518061	2/26/2015	N	REGENCY PROPERTIES, LP	POST REIMBURSABLE	5,376.39
518062	2/26/2015	N	RELIANT IMMED CARE MED GRP INC	CONTRACT SERVICES	601.14
518063	2/26/2015	N	ROBERT HALF INTERNATIONAL, INC	TEMPORARY EMPLOYEE SERVICES	2,386.56
518064	2/26/2015	N	S B FIRE CHIEFS ASSOCIATION	ANNUAL MEMBERSHIP DUES	200.00
518065	2/26/2015	N	NANCY SCHWAB	PARKS & RECREATION REFUND	96.00
518066	2/26/2015	N	SMART SOURCE OF CALIFORNIA LLC	PRINTING AND DIRECT MAILING SERVICE	804.88
518067	2/26/2015	N	MARIE SOLYMOSSI	BEE REMOVAL SERVICES	120.00
518068	2/26/2015	N	SOUTH BAY FORD INC	AUTO PARTS & SERVICE	1,211.26
518069	2/26/2015	N	SOUTH BAY FORD INC	AUTO PARTS & SERVICES	345.00
518070	2/26/2015	N	SOUTHERN CALIFORNIA EDISON	STREET LIGHTING CHARGES	25,748.47
518071	2/26/2015	N	SOUTHERN CALIFORNIA EDISON	MONTHLY ELECTRIC CHARGES	96.30
518072	2/26/2015	N	SOUTHERN COUNTIES OIL CO	BULK FUEL CONTRACT	17,598.32
518073	2/26/2015	N	SPCA LA	ANIMAL SHELTERING SERVICES	550.00
518074	2/26/2015	N	SPRINT SOLUTIONS INC	MOBILE COMMUNICATIONS	37.99
518075	2/26/2015	N	SSBRA	SOCCER OFFICIALS	2,992.00
518076	2/26/2015	N	STANDARD INSURANCE COMPANY	STD PREMIUMS FOR MAR 2015	941.84
518077	2/26/2015	N	STANDARD INSURANCE COMPANY	LIFE AD&D LTD PREMIUMS	11,927.18
518078	2/26/2015	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	1,940.83
518079	2/26/2015	N	SULLY MILLER CONTRACTING CO	ASPHALT/EMULSION	1,098.01
518080	2/26/2015	N	SUPERIOR COURT OF CA-CO OF LA	CITATION SURCHARGE-JAN 2015	46,361.10

**CITY OF MANHATTAN BEACH  
WARRANT REGISTER**

WR 18b

WARRANT BATCH NUMBER:

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
518081	2/26/2015	N	TERI BLACK & COMPANY LLC	RECRUITMENT FOR COMMUNITY DEV DIR	10,213.33
518082	2/26/2015	N	THE EDGE FITNESS TRAINING	MB FIT/LUNCH & LEARN/FITNESS INSTRU	300.00
518083	2/26/2015	N	THE GAS COMPANY	MONTHLY CHARGES	498.55
518084	2/26/2015	N	STEVEN TILLMANN	FINGERPRINT IDENTIFICATION	500.00
518085	2/26/2015	N	TIME WARNER CABLE INC	CABLE SERVICES	82.57
518086	2/26/2015	N	TORRANCE MEMORIAL MEDICAL CNTR	CONTRACT SERVICES	70.00
518087	2/26/2015	N	TOTAL ADMINISTRATIVE SVCS CORP	CHILD125 (CHILD 125 PLAN): PAYMENT	7,869.92
518088	2/26/2015	N	TRAFFIC MANAGEMENT INC	18-08629PF TRAFFIC CONTROL PLANNING	5,004.00
518089	2/26/2015	N	TURBO DATA SYSTEMS INC	CITATION PROCESSING-JAN 2015	10,573.54
518090	2/26/2015	N	U.S. BANK	P/T EMP RETIREMENT CONTRIB: PAYMEN	3,868.82
518091	2/26/2015	N	UCLA MEDICAL CENTER	MEDICAL SERVICES	730.00
518092	2/26/2015	N	UNDERGROUND SERVICE ALERT	UNDERGROUND SCHEMATIC NOTIFICATIO	367.50
518093	2/26/2015	N	UNITED PARCEL SERVICE	DELIVERY SERVICE	27.30
518094	2/26/2015	N	UNITED SITE SVCS OF CA INC	PORTABLE RESTROOMS	90.02
518095	2/26/2015	N	US BANCORP CARD SERVICES INC	D-CARD CHARGES	28,506.62
518096	2/26/2015	N	VALLEY POWER SYSTEMS INC	E-24 'B' SERVICE AND REPAIRS	2,640.76
518097	2/26/2015	N	VAN LINGEN BODY SHOP INC	TOWING AND VEHICLE STORAGE	131.00
518098	2/26/2015	N	VANTAGEPOINT TRANSFER AGENTS	RETMT HLTH SAVINGS CONTRIB: PAYME	1,465.86
518099	2/26/2015	N	ROBIN L VARGAS	EARNINGS WITHHOLDING	553.85
518100	2/26/2015	N	VERIZON CALIFORNIA INC	TELEPHONE SERVICE	2,502.59
518101	2/26/2015	N	VISION SERVICE PLAN	VISION PREMIUMS	3,705.39
518102	2/26/2015	N	WALLACE & ASSOC CONSULTING INC	SEPULVEDA & 2ND ST WATER MAIN INSPE	19,243.92

**CITY OF MANHATTAN BEACH  
WARRANT REGISTER**

**WR 18b**

**WARRANT BATCH NUMBER:**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
518103	2/26/2015	N	WATER REPLENISHMENT DISTRICT	MONTHLY WATER PURCHASE	33,743.88
518104	2/26/2015	N	WEST BASIN MUNICIPAL WATER DIS	MONTHLY WATER PURCHASE	274,984.70
518105	2/26/2015	N	WEST BASIN WATER ASSOCIATION	QUARTERLY MEMBERSHIP MEETING	35.00
518106	2/26/2015	N	WEST PAYMENT CENTER	CONTRACT SERVICES	157.41
518107	2/26/2015	N	WESTCHESTER MEDICAL GROUP	MEDICAL SERVICES	500.00
518108	2/26/2015	N	WESTWOOD BUILDING MATERIALS	BLDG MATERIALS/CEMENT	226.68
518109	2/26/2015	N	WILLDAN INC	TRAFFIC ENGINEERING SERVICES	546.25
518110	2/26/2015	N	XEROX CORPORATION	MULTI MACHINES LEASE & BASE BUSINES	4,807.93

**SUBTOTAL**

**1,946,098.90**

**COMBINED TOTAL**

**2,434,854.37**

**PAYMENT LEGEND:**

- T = Wire Transfers
- N = System Printed Checks
- H = Hand Written Checks

2:56:54PM  
2/26/2015

CITY OF MANHATTAN BEACH  
WARRANT REGISTER  
CHECKS EQUAL TO OR ABOVE  
\$2,500.00

WARRANT BATCH NUMBER: **wr 18b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
21915	2/19/2015	T	CMB RISK MGMT LIABILITY	MONTHLY DISBURSAL - LIABILITY JAN	19,760.51
30215	3/2/2015	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	224,807.48
2192015	2/19/2015	T	CMB RISK MGMT WORKERS COMP	MONTHLY DISBURSAL - WORKER'S COMP	244,187.48
<b>SUBTOTAL</b>					<b>488,755.47</b>
517977	2/26/2015	N	ADVANCED HEALTHSTYLES FIT EQU.	PHYSICAL FITNESS EQUIPMENT	4,586.13
517983	2/26/2015	N	CA NEWSPAPER PARTNERSHIP	ADVERTISING	3,236.00
517989	2/26/2015	N	CITYGATE ASSOCIATES LLC	PREPARATION SERVICES	3,462.74
517992	2/26/2015	N	CLEANSSTREET	LANDSCAPE SERVICES EXTRAS	30,277.83
517995	2/26/2015	N	CREATIVE HOME	CITY YARD COVER	73,678.20
517997	2/26/2015	N	CROWN BLDG MAINTENANCE CO INC	JANITORIAL SERVICES EXTRAS	19,751.50
518000	2/26/2015	N	DELTA DENTAL OF CALIFORNIA	DENTAL PREMIUM	28,863.08
518004	2/26/2015	N	EMPLOYMENT DEVELOPMENT DEPT	UNEMPLOYMENT CLAIMS	6,303.00
518010	2/26/2015	N	GENERAL PUMP CO INC	PECK RESERVOIR BOOSTER 4	49,988.00
518012	2/26/2015	N	HARRIS & ASSOCIATES INC	STORM WATER AND STREET LIGHTING CO	2,530.00
518013	2/26/2015	N	HDL COREN & CONE	CONTRACT SERVICES PROPERTY TAX	2,700.00
518014	2/26/2015	N	HONEYWELL INTERNATIONAL INC	EXTRAS-HVAC MAINTENANCE & REPAIR	6,012.14
518016	2/26/2015	N	ICMA RETIREMENT TRUST - 401	DEFERRED COMP 109365: PAYMENT	3,019.88
518017	2/26/2015	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP AND LOAN REPAY 457	67,150.70
518018	2/26/2015	N	ICMA RETIREMENT TRUST 401	DEFERRED COMP 109766: PAYMENT	5,357.32
518019	2/26/2015	N	INTERNAP NETWORK SERVICES COR	INTERNET SERVICES PROVIDER CONTRAC	7,857.19
518020	2/26/2015	N	INTIME SOLUTIONS INC	AUTOMATED STAFF SCHEDULING SOFTW/	4,625.00
518021	2/26/2015	N	IPS GROUP INC	PARKING METER CC FEES	21,762.96
518025	2/26/2015	N	J E DEWITT INC	LOCATION AGREEMENT REBATE	145,139.15

2:56:54PM  
2/26/2015

CITY OF MANHATTAN BEACH  
WARRANT REGISTER  
CHECKS EQUAL TO OR ABOVE  
\$2,500.00

WARRANT BATCH NUMBER: **wr 18b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
518027	2/26/2015	N	JOAN STEIN JENKINS	PROSECUTION SERVICES	4,844.20
518038	2/26/2015	N	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES	7,059.80
518041	2/26/2015	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): PAYMENT	5,879.71
518042	2/26/2015	N	M B WATER DEPARTMENT	MONTHLY CHARGES	8,291.00
518043	2/26/2015	N	MARY JEAN MALLMAN	CERAMICS INSTRUCTOR	2,501.52
518045	2/26/2015	N	MARINE RESOURCES INC	TEMPORARY EMPLOYEE SERVICES	10,664.66
518048	2/26/2015	N	MBUSD	FACILITY USAGE AGREEMENT	282,500.00
518049	2/26/2015	N	MERCHANTS LANDSCAPE SVCS INC	LANDSCAPE SERVICES EXTRAS	5,650.00
518053	2/26/2015	N	NEW TANGRAM LLC	(5) PD CRITERION PLUS CHAIRS	4,006.57
518059	2/26/2015	N	PUBLIC EMPLOYEES'	PENSION CONTRIBUTION SAFETY: PAYME	276,508.43
518060	2/26/2015	N	PUBLIC EMPLOYEES'	MEDICAL PREMIUMS	283,597.86
518061	2/26/2015	N	REGENCY PROPERTIES, LP	POST REIMBURSABLE	5,376.39
518070	2/26/2015	N	SOUTHERN CALIFORNIA EDISON	STREET LIGHTING CHARGES	25,748.47
518072	2/26/2015	N	SOUTHERN COUNTIES OIL CO	BULK FUEL CONTRACT	17,598.32
518075	2/26/2015	N	SSBRA	SOCCER OFFICIALS	2,992.00
518077	2/26/2015	N	STANDARD INSURANCE COMPANY	LIFE AD&D LTD PREMIUMS	11,927.18
518080	2/26/2015	N	SUPERIOR COURT OF CA-CO OF LA	CITATION SURCHARGE-JAN 2015	46,361.10
518081	2/26/2015	N	TERI BLACK & COMPANY LLC	RECRUITMENT FOR COMMUNITY DEV DIF	10,213.33
518087	2/26/2015	N	TOTAL ADMINISTRATIVE SVCS CORP	CHILD125 (CHILD 125 PLAN): PAYMENT	7,869.92
518088	2/26/2015	N	TRAFFIC MANAGEMENT INC	18-08629PF TRAFFIC CONTROL PLANNING	5,004.00
518089	2/26/2015	N	TURBO DATA SYSTEMS INC	CITATION PROCESSING-JAN 2015	10,573.54
518090	2/26/2015	N	U.S. BANK	P/T EMP RETIREMENT CONTRIB: PAYMEN	3,868.82

2:56:54PM  
2/26/2015

CITY OF MANHATTAN BEACH  
WARRANT REGISTER  
CHECKS EQUAL TO OR ABOVE  
\$2,500.00

WARRANT BATCH NUMBER: **wr 18b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
518095	2/26/2015	N	US BANCORP CARD SERVICES INC	D-CARD CHARGES	28,506.62
518096	2/26/2015	N	VALLEY POWER SYSTEMS INC	E-24 'B' SERVICE AND REPAIRS	2,640.76
518100	2/26/2015	N	VERIZON CALIFORNIA INC	TELEPHONE SERVICE	2,502.59
518101	2/26/2015	N	VISION SERVICE PLAN	VISION PREMIUMS	3,705.39
518102	2/26/2015	N	WALLACE & ASSOC CONSULTING INC	SEPULVEDA & 2ND ST WATER MAIN INSPE	19,243.92
518103	2/26/2015	N	WATER REPLENISHMENT DISTRICT	MONTHLY WATER PURCHASE	33,743.88
518104	2/26/2015	N	WEST BASIN MUNICIPAL WATER DIS	MONTHLY WATER PURCHASE	274,984.70
518110	2/26/2015	N	XEROX CORPORATION	MULTI MACHINES LEASE & BASE BUSINES	4,807.93
<b>SUBTOTAL</b>					<b>1,895,473.43</b>
<b>COMBINED TOTAL</b>					<b>2,384,228.90</b>

**PAYMENT LEGEND:**  
T = Wire Transfers  
N = System Printed Checks  
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Report of Warrant Disbursements  
wr 18b

Fund	Description	Amount
100	General	1,546,796.25
201	Street Light	35,850.30
210	Asset Forfeiture	2,643.05
211	Police Grant	4,625.00
230	Prop A	1,446.36
401	Capital Improvements	77,326.40
501	Water	387,624.02
502	Storm	1,043.32
503	Waste Water	1,287.36
510	Refuse	2,192.02
520	Parking	36,000.95
521	County Parking Lot	1,460.36
522	State Pier Lots	11,610.84
601	Insurance	270,250.99
605	Information Services	9,521.41
610	Vehicle Fleet	24,649.36
615	Building Maintenance	20,526.38
		<u>2,434,854.37</u>
		<u>2,434,854.37</u>

wr 18b

**CITY OF MANHATTAN BEACH PAYROLL  
PAY PERIOD: 02/07/15 TO 02/20/15  
PAY DATE: 02/27/15**

**NET PAY 812,505.68**



2/7/2015

2/20/2015

CITY OF MANHATTAN BEACH PAYROLL REPORT

PAYROLL PERIOD ENDING DATE 2/20/2015

March 17, 2015  
City Council Meeting

FUND	DESCRIPTION	AMOUNT
100	General Fund	1,086,889.46
210	Asset Forfeiture Fund	2,914.92
230	Prop. A Fund	16,041.97
501	Water Fund	27,505.53
502	Stormwater Fund	2,466.46
503	Wastewater Fund	9,223.29
510	Refuse Fund	3,994.31
520	Parking Fund	1,539.82
521	County Parking Lots Fund	320.84
522	State Pier and Parking Lot Fund	320.84
601	Insurance Reserve Fund	7,728.43
605	Information Systems Fund	31,464.23
610	Fleet Management Fund	9,265.86
615	Building Maintenance & Operations Fund	14,170.77
801	Pension Trust Fund	8,547.87
	Gross Pay	<u>1,222,394.60</u>
	Deductions	409,888.92
	Net Pay	<u><u>812,505.68</u></u>

## Report of D-Card Transactions

Account Date	Department Recreation	Amount
100-14-011-5207	Advertising	
02/10/2015	MEADOWS ELEMENTARY PTA	250.00
100-14-011-5207	Advertising	250.00
100-14-011-5217	Departmental Supplies	
02/10/2015	CHICKEN MAISON	94.67
02/10/2015	CORNER BAKERY	119.79
100-14-011-5217	Departmental Supplies	214.46
100-14-011-5225	Printing	
02/10/2015	PORTHFOLIO IMAGING CORP	82.72
100-14-011-5225	Printing	82.72
100-14-021-5101	Contract Services	
02/10/2015	ENTERPRISE RENT-A-CAR	138.32
02/10/2015	ENTERPRISE RENT-A-CAR	138.32
02/10/2015	TIFFANY CLEANERS	65.50
100-14-021-5101	Contract Services	342.14
100-14-021-5205	Training	
02/10/2015	ADVENTUREPLEX	380.00
02/10/2015	JAMBA JUICE #54	70.35
100-14-021-5205	Training	450.35
100-14-021-5217	Departmental Supplies	
02/10/2015	GOALSETTER SYSTEMS	43.00
02/10/2015	MANHATTAN BREAD & BAGEL	46.97
02/10/2015	PEPBOYS STORE 814	59.93
02/10/2015	SMARTSOURCE OF CALIF	1,355.76
02/10/2015	THE HOME DEPOT 620	37.99
02/10/2015	THE HOME DEPOT 620	6.47
02/10/2015	THE HOME DEPOT 620	76.27
02/10/2015	TRADER JOE'S #034 QPS	173.17
100-14-021-5217	Departmental Supplies	1,799.56
100-14-024-5217	Departmental Supplies	
02/10/2015	TARGET 00001990	11.26
02/10/2015	TARGET 00001990	33.38
02/10/2015	TARGET 00001990	40.61
02/10/2015	TARGET 00001990	5.00

*To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 18b, dated 02/26/2015; Check number 518095.*

**Report of D-Card Transactions**

<b>Account Date</b>	<b>Department Recreation</b>	<b>Amount</b>
100-14-024-5217	Departmental Supplies	<u>90.25</u>
100-14-026-5101	Contract Services	
02/10/2015	BEAR MOUNTAIN RENTALS	17.00
02/10/2015	BEAR MOUNTAIN TICKETS	1,274.01
02/10/2015	RAI*CA PARKS/HEARST	156.00
02/10/2015	RAI*CA PARKS/HEARST	156.00
02/10/2015	RAI*CA PARKS/HEARST	78.00
100-14-026-5101	Contract Services	<u>1,681.01</u>
100-14-026-5217	Departmental Supplies	
02/10/2015	FEDEX OFFICE 00010165	63.22
02/10/2015	IN *GAMETABLES4LESS	1,740.00
02/10/2015	S&S WORLDWIDE	418.16
02/10/2015	TARGET 00001990	48.10
02/10/2015	THE HOME DEPOT 620	215.83
02/10/2015	VONS STORE00022756	4.77
100-14-026-5217	Departmental Supplies	<u>2,490.08</u>
100-14-026-5225	Printing	
02/10/2015	PORTHOLIO IMAGING CORP	120.50
100-14-026-5225	Printing	<u>120.50</u>
100-14-027-5217	Departmental Supplies	
02/10/2015	SUPERIOR PLASTIC FABRI	452.35
100-14-027-5217	Departmental Supplies	<u>452.35</u>
100-14-028-5205	Training	
02/10/2015	BAY CLUB HOTEL	10.00
02/10/2015	HOTELS.COM120403729553	135.45
02/10/2015	PAYPAL *WWWCPRSORG	35.00
02/10/2015	PAYPAL *WWWCPRSORG	40.00
02/10/2015	SHERATON SD MARINA VALET	10.00
100-14-028-5205	Training	<u>230.45</u>
100-14-028-5217	Departmental Supplies	
02/10/2015	HAR*HARVARD BUSNSS SCH	4.50
100-14-028-5217	Departmental Supplies	<u>4.50</u>
100-14-031-5101	Contract Services	

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## Report of D-Card Transactions

Account Date	Department Recreation	Amount
02/10/2015	U-HAUL MOVING & STORAGE O	230.26
02/10/2015	U-HAUL MOVING & STORAGE O	78.05
100-14-031-5101	Contract Services	308.31
100-14-031-5217	Departmental Supplies	
02/10/2015	IN *ASHLEY DISTRIBUTORS,	124.81
02/10/2015	BED BATH & BEYOND #383	34.86
02/10/2015	PARADISE AWARDS	17.99
02/10/2015	RALPHS #0166	142.98
02/10/2015	RALPHS #0166	70.96
02/10/2015	TARGET 00001990	10.66
02/10/2015	THE HOME DEPOT 620	187.28
02/10/2015	THE HOME DEPOT 620	21.74
02/10/2015	THE HOME DEPOT 620	22.89
02/10/2015	THE HOME DEPOT 6684	145.80
02/10/2015	VONS STORE00022756	103.70
100-14-031-5217	Departmental Supplies	883.67
100-14-034-5101	Contract Services	
02/10/2015	SQ *GEIL KILNS	275.00
100-14-034-5101	Contract Services	275.00
100-14-041-5217	Departmental Supplies	
02/10/2015	THE PROMOTIONS DEPT	1,036.69
100-14-041-5217	Departmental Supplies	1,036.69
100-14-042-5217	Departmental Supplies	
02/10/2015	BEAR MOUNTAIN TICKETS	167.99
02/10/2015	THE FLAME BROILER	196.16
02/10/2015	VONS STORE00022756	34.69
100-14-042-5217	Departmental Supplies	398.84
100-14-043-5101	Contract Services	
02/10/2015	DS SERVICES STANDARD COFF	40.00
02/10/2015	WATERLINE TECHNOLOGIES IN	437.92
100-14-043-5101	Contract Services	477.92
100-14-043-5217	Departmental Supplies	
02/10/2015	COMMONCENTSEMSSUPPL	443.75
02/10/2015	WATCO INDUSTRIAL FLOORING	203.15

*To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 18b, dated 02/26/2015; Check number 518095.*

**Report of D-Card Transactions**

<b>Account Date</b>	<b>Department Recreation</b>	<b>Amount</b>
100-14-043-5217	Departmental Supplies	<u>646.90</u>
100-14-043-5501	Telephone	
02/10/2015	VERIZON*RECURRING PAY	79.95
100-14-043-5501	Telephone	<u>79.95</u>
100-14-061-5217	Departmental Supplies	
02/10/2015	JERSEY MIKES SUBS#20033	210.56
02/10/2015	JERSEY MIKES SUBS#20033	29.43
02/10/2015	PICK UP STIX - CATERING 0	383.87
100-14-061-5217	Departmental Supplies	<u>623.86</u>
100-14-062-5101	Contract Services	
02/10/2015	TWC*TIME WARNER CABLE	69.95
100-14-062-5101	Contract Services	<u>69.95</u>
100-14-062-5217	Departmental Supplies	
02/10/2015	AMAZON MKTPLACE PMTS	18.87
02/10/2015	EL POLLO LOCO 3237	366.21
02/10/2015	SMARTNFINAL45810304582	87.96
02/10/2015	VONS STORE00022756	30.00
100-14-062-5217	Departmental Supplies	<u>503.04</u>
14	<b>Recreation</b>	<u><u>13,512.50</u></u>

*To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 18b, dated 02/26/2015; Check number 518095.*

## Report of D-Card Transactions

Account Date	Department Police	Amount
100-15-011-5109	Background Investigations	
02/10/2015	THE UPS STORE 1830	114.00
02/10/2015	THE UPS STORE 1830	25.00
100-15-011-5109	Background Investigations	139.00
100-15-011-5203	Reference Books & Periodicals	
02/10/2015	REI*MATTHEW BENDER &CO	80.53
100-15-011-5203	Reference Books & Periodicals	80.53
100-15-011-5204	Conferences & Meetings	
02/10/2015	CALIFORNIA POLICE CHIEFS	140.00
02/10/2015	SOUTHWES 5262475835265	96.20
100-15-011-5204	Conferences & Meetings	236.20
100-15-011-5214	Employee Awards & Events	
02/10/2015	VONS STORE00022756	40.59
100-15-011-5214	Employee Awards & Events	40.59
100-15-011-5217	Departmental Supplies	
02/10/2015	DOOLEY ENTERPRISES,INC	2,410.28
02/10/2015	BROWNELLS INC	150.68
02/10/2015	BROWNELLS INC	203.08
02/10/2015	CVS/PHARMACY #09513	8.97
02/10/2015	RANGER JOES	65.90
02/10/2015	RANGER JOES	99.90
100-15-011-5217	Departmental Supplies	2,938.81
100-15-011-5220	POST Training	
02/10/2015	SQ *DPREP, INC.	223.00
02/10/2015	BEHAVIOR ANALYSIS	481.00
02/10/2015	CITYOFSAC-REVDIV	1,969.00
02/10/2015	CITYOFSAC-REVDIV	1,969.00
02/10/2015	COURTYARD BY MARRIOTT-SAC	2.16
02/10/2015	COURTYARD BY MARRIOTT-SAC	3.23
02/10/2015	COURTYARD BY MARRIOTT-SAC	323.91
02/10/2015	COURTYARD BY MARRIOTT-SAC	4.31
02/10/2015	COURTYARD BY MARRIOTT-SAC	849.87
02/10/2015	CSULB FOUNDATION CASHIER	406.85
02/10/2015	EAT A PITA	13.80
02/10/2015	ENTERPRISE RENT-A-CAR	155.86
02/10/2015	ENTERPRISE RENT-A-CAR	522.14

*To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 18b, dated 02/26/2015; Check number 518095.*

## Report of D-Card Transactions

Account Date	Department Police	Amount
02/10/2015	EVENTBRITE	-7.00
02/10/2015	EVENTBRITE	-7.00
02/10/2015	EVENTBRITE	-7.00
02/10/2015	EVENTBRITE	-7.00
02/10/2015	EVENTBRITE	-7.00
02/10/2015	EVENTBRITE	-7.00
02/10/2015	EVENTBRITE	-7.00
02/10/2015	EVENTBRITE	-7.00
02/10/2015	EVENTBRITE	-7.00
02/10/2015	I LOVE TERIYAKI AND SUSHI	13.76
02/10/2015	I LOVE TERIYAKI AND SUSHI	14.19
02/10/2015	MISSION INN	-107.41
02/10/2015	RUBIO'S #214	13.15
02/10/2015	STARBUCKS #13557 RANCHO C	3.95
02/10/2015	STARBUCKS #13557 RANCHO C	4.25
02/10/2015	STARBUCKS #13557 RANCHO C	5.25
02/10/2015	SUNNY LEE'S	13.29
02/10/2015	YARD HOUSE 00083220	851.85
100-15-011-5220	POST Training	<u>7,673.41</u>
100-15-021-5202	Memberships & Dues	
02/10/2015	NATIONAL TACTICAL OFFICE	150.00
100-15-021-5202	Memberships & Dues	<u>150.00</u>
100-15-021-5205	Training	
02/10/2015	ARC*SERVICES/TRAINING	-110.00
02/10/2015	ARC*SERVICES/TRAINING	110.00
02/10/2015	HOLIDAY INN EXPRESS	125.13
100-15-021-5205	Training	<u>125.13</u>
100-15-021-5206	Uniforms/Safety Equipment	
02/10/2015	GALLS INTERN*	110.24
100-15-021-5206	Uniforms/Safety Equipment	<u>110.24</u>
100-15-051-5217	Departmental Supplies	
02/10/2015	SMARTNFINAL32210303220	15.88
100-15-051-5217	Departmental Supplies	<u>15.88</u>
100-15-061-5101	Contract Services	
02/10/2015	IN *PVP COMMUNICATIONS, I	45.00

*To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 18b, dated 02/26/2015; Check number 518095.*

**Report of D-Card Transactions**

<b>Account Date</b>	<b>Department Police</b>	<b>Amount</b>
100-15-061-5101	Contract Services	<u>45.00</u>
100-15-061-5217	Departmental Supplies	
02/10/2015	STEVES LOCK&SAFE	10.90
02/10/2015	STEVES LOCK&SAFE	8.18
100-15-061-5217	Departmental Supplies	<u>19.08</u>
100-15-071-5217	Departmental Supplies	
02/10/2015	VONS STORE00022756	10.25
100-15-071-5217	Departmental Supplies	<u>10.25</u>
100-15-081-5217	Departmental Supplies	
02/10/2015	AMAZON.COM	42.45
100-15-081-5217	Departmental Supplies	<u>42.45</u>
100-15-091-5205	Training	
02/10/2015	ANIMAL CARE CONFERENCE	300.00
02/10/2015	SOUTHWES 5262478962868	96.20
02/10/2015	SUPERSHUTTLE EXECUCARSAC	26.00
100-15-091-5205	Training	<u>422.20</u>
15	Police	<u><u>12,048.77</u></u>

*To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 18b, dated 02/26/2015; Check number 518095.*



**Report of D-Card Transactions**

<b>Account Date</b>	<b>Department Fire</b>	<b>Amount</b>
100-16-011-5104	Computer Contract Services	
02/10/2015	DNH*GODADDY.COM	69.99
100-16-011-5104	Computer Contract Services	<u>69.99</u>
100-16-011-5206	Uniforms/Safety Equipment	
02/10/2015	ENTENMANN-ROVIN COMPANY	67.83
02/10/2015	NATIONAL EMBLEM INC	269.25
100-16-011-5206	Uniforms/Safety Equipment	<u>337.08</u>
100-16-021-5206	Uniforms/Safety Equipment	
02/10/2015	CAL UNIFORMS INC	199.47
100-16-021-5206	Uniforms/Safety Equipment	<u>199.47</u>
100-16-021-5225	Printing	
02/10/2015	SMARTSOURCE OF CALIF	28.34
100-16-021-5225	Printing	<u>28.34</u>
100-16-031-5205	Training	
02/10/2015	CA FISH GRILL SEGUNDO	32.34
02/10/2015	SAN BERNARDINO COUNTY	260.00
100-16-031-5205	Training	<u>292.34</u>
100-16-031-5217	Departmental Supplies	
02/10/2015	TARGET 00001990	47.85
100-16-031-5217	Departmental Supplies	<u>47.85</u>
100-16-041-5101	Contract Services	
02/10/2015	EMSP 0312	200.00
100-16-041-5101	Contract Services	<u>200.00</u>
16	Fire	<u>1,175.07</u>

*To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 18b, dated 02/26/2015; Check number 518095.*

## Report of D-Card Transactions

<b>Account Date</b>	<b>Department</b>	<b>Amount</b>
<b>100-21610</b>	<b>Polc-Equipment Deposits</b>	
<b>02/10/2015</b>	<b>NAT'L NEIGHBORHOOD WATCH</b>	<b>840.25</b>
<b>100-21610</b>	<b>Polc-Equipment Deposits</b>	<b>840.25</b>
<b>21610</b>		<b>840.25</b>

*To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 18b, dated 02/26/2015; Check number 518095.*

## Report of D-Card Transactions

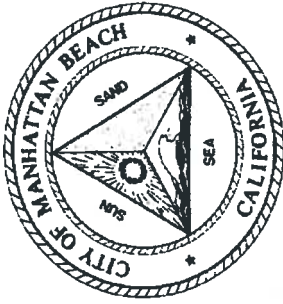
<b>Account Date</b>	<b>Department</b>	<b>Amount</b>
<b>100-21727</b>	<b>Pumpkin Race</b>	
<b>02/10/2015</b>	<b>GUITAR CENTER #118</b>	<b>217.99</b>
<b>02/10/2015</b>	<b>U-HAUL CTR LA BREA</b>	<b>94.00</b>
<b>02/10/2015</b>	<b>U-HAUL CTR LA BREA</b>	<b>94.00</b>
<b>100-21727</b>	<b>Pumpkin Race</b>	<hr/> <b>405.99</b>
<b>21727</b>		<hr/> <hr/> <b>405.99</b>

*To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 18b, dated 02/26/2015; Check number 518095.*

## Report of D-Card Transactions

<b>Account Date</b>	<b>Department</b>	<b>Amount</b>
802-21907	Public Art Development Fees	
02/10/2015	SIGN SPECIALISTS CORP	174.04
02/10/2015	SQ *JIM GALLUCCI SC	350.00
802-21907	Public Art Development Fees	<u>524.04</u>
21907		<u>524.04</u>
	<b>Report Totals</b>	<u><u>28,506.62</u></u>

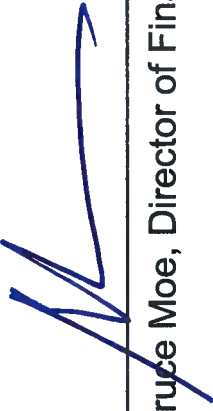
*To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 18b, dated 02/26/2015; Check number 518095.*



# City of Manhattan Beach

## Investment Portfolio January 2015

As Finance Director for the City of Manhattan Beach, I hereby certify that these investments are in compliance with the City's investment policy (unless otherwise noted). Sufficient liquidity has been maintained to meet budget expenditure requirements for the current six month period.



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Bruce Moe, Director of Finance

**CITY OF MANHATTAN BEACH**  
**Portfolio Management**  
**Portfolio Summary**  
**January 1, 2015 through January 31, 2015**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
LAIF	30,650,000.00	30,650,000.00	30,650,000.00	36.53	1	1	0.258	0.262
Certificates of Deposit - Bank	8,051,000.00	8,066,096.14	8,051,000.00	9.60	1,337	645	0.995	1.009
Medium Term Notes	12,000,000.00	12,169,660.00	12,130,786.00	14.46	1,276	561	1.195	1.212
Federal Agency Issues - Coupon	33,000,000.00	33,336,750.00	33,071,198.87	39.42	1,430	1,014	1.283	1.301
<b>Investments</b>	<b>83,701,000.00</b>	<b>84,222,506.14</b>	<b>83,902,984.87</b>	<b>100.00%</b>	<b>877</b>	<b>543</b>	<b>0.869</b>	<b>0.881</b>
<b>Cash and Accrued Interest</b>								
Passbook/Checking (not included in yield calculations)	564,829.89	564,829.89	564,829.89		1	1	0.000	0.000
Accrued Interest at Purchase		5,395.55	5,395.55					
Subtotal		570,225.44	570,225.44					
<b>Total Cash and Investments</b>	<b>84,265,829.89</b>	<b>84,792,731.58</b>	<b>84,473,210.31</b>		<b>877</b>	<b>543</b>	<b>0.869</b>	<b>0.881</b>

Total Earnings	January 31	Month Ending	Fiscal Year To Date
Current Year	73,686.17		501,134.47

BRUCE A. MOE, FINANCE DIRECTOR

Reporting period 01/01/2015-01/31/2015

Run Date: 02/19/2015 - 09:18

Portfolio CITY  
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 Report Ver. 7.3.5

**CITY OF MANHATTAN BEACH  
Portfolio Management  
Portfolio Details - Investments  
January 31, 2015**

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
LAIF											
SYSS000	3000	Local Agency Invest. Fund	07/01/2000	30,650,000.00	30,650,000.00	30,650,000.00	0.262		0.262	1	
		<b>Subtotal and Average</b>		<b>30,650,000.00</b>	<b>30,650,000.00</b>	<b>30,650,000.00</b>			<b>0.262</b>	<b>1</b>	
<b>Certificates of Deposit - Bank</b>											
20033ADU7	CD0033	Comenity Capital Bank	12/02/2013	245,000.00	244,777.05	245,000.00	0.750		0.750	487	06/02/2016
02005QZW6	CD0007	Ally Bank	03/21/2012	245,000.00	246,178.45	245,000.00	1.150		1.150	414	03/21/2016
068513BC3	CD0027	Barrington Bank (WFTC)	09/27/2013	245,000.00	245,472.85	245,000.00	0.650		0.650	239	09/28/2015
20451PEM4	CD0025	Compass Bank	09/25/2013	245,000.00	245,409.15	245,000.00	0.750		0.750	236	09/25/2015
062649YAO	CD0014	Bank of Holland	08/29/2012	245,000.00	242,900.35	245,000.00	1.050		1.050	940	08/29/2017
06414QSU4	CD0034	Bank of North Carolina	02/14/2014	245,000.00	245,240.10	245,000.00	0.800		0.800	744	02/14/2017
SYSCD0003	CD0003	Bank of Manhattan	10/28/2011	245,000.00	245,000.00	245,000.00	1.730		1.730	269	10/28/2015
101120CZ4	CD0024	Boston Private Bank & Trust	04/04/2013	245,000.00	243,020.40	245,000.00	0.950		0.950	1,158	04/04/2018
17453FBG6	CD0036	CITIZENS DEPOSIT BANK	02/20/2014	211,000.00	210,396.54	211,000.00	1.300		1.300	1,115	02/20/2018
2546703V2	CD0006	Discover Bank Greenwood Intere	02/15/2012	245,000.00	249,574.15	245,000.00	1.600		1.600	745	02/15/2017
31931TDC6	CD0031	First Bank North Carolina	11/27/2013	245,000.00	245,833.00	245,000.00	0.800		0.800	666	11/28/2016
29976DNM8	CD0013	Everbank Jacksonville FL	08/29/2012	245,000.00	247,058.00	245,000.00	0.900		0.900	575	08/29/2016
3364ORBW6	CD0030	First Sentry Bank	11/22/2013	245,000.00	245,722.75	245,000.00	0.750		0.750	660	11/22/2016
344030EQ0	CD0011	Flushing SVGS Bk NY	07/27/2012	245,000.00	248,109.05	245,000.00	1.100		1.100	907	07/27/2017
320844NW9	CD0038	FIRST MERT BANK	02/24/2014	245,000.00	244,343.40	245,000.00	1.300		1.300	1,121	02/26/2018
35137QAR5	CD0029	Fox Chase Bank	09/30/2013	245,000.00	245,529.20	245,000.00	0.600		0.600	241	09/30/2015
3616OXC39	CD0004	GENERAL ELECTRIC CAPITAL	12/29/2011	245,000.00	249,748.10	245,000.00	2.100		2.100	697	12/29/2016
37312BEC7	CD0021	Georgia Bank & Trust	03/28/2013	245,000.00	242,768.05	245,000.00	0.750		0.750	786	03/28/2017
38143AFP5	CD0005	Goldman Sachs	01/05/2012	245,000.00	249,723.60	245,000.00	2.050		2.050	704	01/05/2017
06251AYD6	CD0010	BANK HAPOALIM NY	07/24/2012	245,000.00	245,818.30	245,000.00	1.000		1.000	173	07/24/2015
49306SSQ0	CD0026	Key Bank NA	09/25/2013	245,000.00	245,441.00	245,000.00	0.550		0.550	236	09/25/2015
59012YW29	CD0015	Merrick Bank	08/29/2012	245,000.00	245,024.50	245,000.00	0.700		0.700	393	02/29/2016
57116AHE1	CD0032	Marlin Business Bank	11/27/2013	245,000.00	245,651.70	245,000.00	0.850		0.850	666	11/28/2016
747133BP0	CD0022	Pyramax Bank	03/28/2013	245,000.00	243,858.30	245,000.00	0.750		0.750	786	03/28/2017
786580Q52	CD0009	Saifra National Bank	05/31/2012	245,000.00	245,595.35	245,000.00	0.800		0.800	120	06/01/2015
795450NT8	CD0012	SALLIE MAE BANK	08/08/2012	245,000.00	245,896.70	245,000.00	1.100		1.100	190	08/10/2015
856284J21	CD0018	State Bank of India	12/21/2012	245,000.00	245,720.30	245,000.00	1.200		1.200	1,054	12/21/2017
88413QAH11	CD0037	THIRD FEDERAL SAVINGS & LOAN	02/21/2014	245,000.00	244,701.10	245,000.00	1.150		1.150	1,024	11/21/2017
22766AAD7	CD0035	CROSSFIRST BANK	02/19/2014	245,000.00	244,897.10	245,000.00	0.750		0.750	751	02/21/2017
90344LBS7	CD0020	USNY Bank	03/28/2013	245,000.00	242,454.45	245,000.00	0.750		0.750	817	04/28/2017
938828AA8	CD0023	Washington Federal	03/28/2013	245,000.00	243,081.65	245,000.00	1.000		1.000	1,151	03/28/2018
94768NJE5	CD0019	Webster Bank	12/26/2012	245,000.00	245,678.65	245,000.00	1.000		1.000	1,059	12/26/2017

Portfolio CITY  
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**CITY OF MANHATTAN BEACH**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**January 31, 2015**

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
<b>Certificates of Deposit - Bank</b>											
962721AM8	CD0028	Wheaton Bank & Trust (WFTC)	09/27/2013	245,000.00	245,472.85	245,000.00	0.650		0.650	239	09/28/2015
		<b>Subtotal and Average</b>		<b>8,051,000.00</b>	<b>8,066,096.14</b>	<b>8,051,000.00</b>			<b>1.009</b>	<b>645</b>	
<b>Money Market Fund</b>											
SYSGMRA39907	GIMRA39907	Union Bank of California	10/09/2008	0.00	0.00	0.00	0.350		0.350	1	
		<b>Subtotal and Average</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>			<b>0.000</b>	<b>0</b>	
<b>Medium Term Notes</b>											
084670BD9	MTN0065	BERKSHIRE HATHWAY	07/20/2012	1,000,000.00	1,021,860.00	1,017,648.68	1.900	AAA	1.112	730	01/31/2017
20271RAA8	MTN0063	Commonwealth Bank Australia	06/13/2012	1,000,000.00	1,001,930.00	1,006,690.00	1.950		1.750	43	03/16/2015
22160KAD7	MTN0071	COSTCO COMPANIES	08/20/2013	1,000,000.00	1,002,390.00	1,002,270.00	0.650		0.550	309	12/07/2015
36962G5C4	MTN0066	Gen elec Cap Corp	10/24/2012	2,000,000.00	2,059,600.00	2,047,780.10	2.950		1.350	463	05/09/2016
88579YAD3	MTN0072	3M	11/21/2013	1,000,000.00	1,014,210.00	1,014,280.99	1.375		0.783	606	09/29/2016
63254AAC2	MTN0067	NATL AUSTRALIA BANK	10/24/2012	500,000.00	502,690.00	509,880.00	1.600		0.880	187	08/07/2015
68389XAN5	MTN0074	ORACLE CORP	02/18/2014	1,000,000.00	1,004,510.00	994,650.00	1.200		1.350	987	10/15/2017
717081DG5	MTN0073	Pfizer Inc	12/27/2013	1,000,000.00	1,014,580.00	990,150.00	1.500	AA	1.730	1,230	06/15/2018
89233P6S0	MTN0069	Toyota Motor Corp	12/21/2012	1,000,000.00	1,004,850.00	1,005,100.00	1.250		1.140	977	10/05/2017
90520EAC5	MTN0070	Union Bank	12/21/2012	1,000,000.00	1,027,470.00	1,024,904.77	3.000		1.244	491	06/06/2016
94974BFA3	MTN0064	WELLS FARGO & CO SRNT	07/20/2012	1,000,000.00	1,000,230.00	1,003,270.00	1.250		1.120	12	02/13/2015
94974BEZ9	MTN0068	WELLS FARGO & CO	10/24/2012	500,000.00	515,340.00	514,161.46	2.625		1.256	683	12/15/2016
		<b>Subtotal and Average</b>		<b>12,000,000.00</b>	<b>12,169,660.00</b>	<b>12,130,786.00</b>			<b>1.212</b>	<b>561</b>	
<b>Federal Agency Issues - Coupon</b>											
31331SNP4	FAC0194	FED FARM CR BK	07/14/2010	2,000,000.00	2,007,800.00	2,008,615.86	4.550	AAA	2.177	31	03/04/2015
3133EDE99	FAC0219	FED FARM CR BK	02/13/2014	2,000,000.00	2,026,220.00	2,008,177.52	1.340	AA	1.208	1,062	12/29/2017
3133EDLR1	FAC0222	FED FARM CR BK	05/29/2014	2,000,000.00	2,041,260.00	2,009,647.54	1.650	AAA	1.542	1,564	05/15/2019
3133ED2D3	FAC0228	FED FARM CR BK	11/04/2014	2,000,000.00	2,037,720.00	2,026,672.73	1.550	AAA	1.050	960	09/18/2017
3133EEFA3	FAC0229	FED FARM CR BK	12/26/2014	2,000,000.00	2,004,400.00	1,998,820.00	0.720	AA	0.750	683	12/15/2016
313373SZ6	FAC0202	Federal Home Loan Bank	08/29/2011	1,000,000.00	1,022,440.00	1,013,086.11	2.125	AAA	1.233	495	06/10/2016
313383LA7	FAC0215	Federal Home Loan Bank	06/27/2013	2,000,000.00	2,003,680.00	2,000,000.00	1.450	AA	1.450	1,242	06/27/2018
3130A0CU2	FAC0217	Federal Home Loan Bank	11/21/2013	1,000,000.00	1,019,570.00	1,000,000.00	1.550	AA	1.550	1,389	11/21/2018
313376BR5	FAC0218	Federal Home Loan Bank	12/27/2013	1,000,000.00	1,025,230.00	998,570.00	1.750	AAA	1.780	1,412	12/14/2018
3130A33J1	FAC0226	Federal Home Loan Bank	09/22/2014	3,000,000.00	3,032,070.00	3,001,740.00	1.200	AAA	1.180	961	09/19/2017
3130A3CE2	FAC0227	Federal Home Loan Bank	11/04/2014	2,000,000.00	2,005,200.00	2,001,720.00	0.625	AAA	0.580	621	10/14/2016
3134G37A2	FAC0213	Federal Home Loan Mortgage	04/02/2013	2,000,000.00	2,000,440.00	2,000,000.00	1.125	AAA	1.125	1,156	04/02/2018
3137EADK2	FAC0224	Federal Home Loan Mortgage	08/01/2014	2,000,000.00	2,008,320.00	1,953,680.28	1.250	AAA	1.780	1,642	08/01/2019

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**CITY OF MANHATTAN BEACH**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**January 31, 2015**

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date	
<b>Federal Agency Issues - Coupon</b>												
3134G5EK7	FAC0225	Federal Home Loan Mortgage	08/21/2014	2,000,000.00	2,000,780.00	2,000,000.00	1.200	AAA	1.200	932	08/21/2017	
3134G5UA1	FAC0230	Freddie Mac	12/30/2014	2,000,000.00	2,002,680.00	2,000,000.00	1.250	AAA	1.250	1,059	12/26/2017	
3135GOCM3	FAC0206	Fannie Mae	12/28/2011	2,000,000.00	2,026,500.00	2,006,420.00	1.250	AAA	1.180	605	09/28/2016	
3135G0ZA4	FAC0221	Fannie Mae	05/29/2014	1,000,000.00	1,028,600.00	1,016,922.05	1.875	AAA	1.478	1,479	02/19/2019	
880591EQ1	FAC0220	Tennessee Valley Authority	05/29/2014	2,000,000.00	2,043,840.00	2,027,126.78	1.750	AAA	1.395	1,352	10/15/2018	
<b>Subtotal and Average</b>				<b>33,000,000.00</b>	<b>33,336,750.00</b>	<b>33,071,198.87</b>			<b>1.301</b>	<b>1,014</b>		
<b>Total and Average</b>				<b>83,701,000.00</b>	<b>84,222,506.14</b>	<b>83,902,984.87</b>			<b>0.881</b>	<b>543</b>		

**CITY OF MANHATTAN BEACH**  
**Portfolio Management**  
**Portfolio Details - Cash**  
**January 31, 2015**

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity
<b>Money Market Fund</b>										
SYS39903-39902	39901	UNION BANK	06/01/2003	564,829.89	564,829.89	564,829.89			0.000	1
			Accrued Interest at Purchase		5,395.55	5,395.55				
			Subtotal		570,225.44	570,225.44				1
			<b>Total Cash and Investments</b>	<b>84,265,829.89</b>	<b>84,792,731.58</b>	<b>84,473,210.31</b>			<b>0.881</b>	<b>543</b>

**City of Manhattan Beach  
Investment Portfolio Summary  
As of January 31, 2015**

<b>PORTFOLIO PROFILE</b>	<b>Jan 31, 2015</b>	<b>Dec 31, 2014</b>	<b>Nov 30, 2014</b>	<b>Oct 31, 2014</b>	<b>Sep 30, 2014</b>
Total Book Value (Excluding Trust Funds)	\$83,902,985	\$81,102,985	\$74,776,577	\$75,274,962	\$76,564,962
Increase/(Decrease) from Prior Period	2,800,000	6,326,408	(498,385)	(1,290,000)	(2,898,260)
Percentage Change	3.5%	8.5%	(0.7%)	(1.7%)	(3.6%)
Average Yield to Maturity (365 Days)	0.881%	0.904%	0.918%	0.972%	0.974%
Increase/(Decrease) from Prior Period	(0.023%)	(0.014%)	(0.054%)	(0.002%)	0.056%

**PORTFOLIO ALLOCATIONS**

<b>By Security</b>	<b>Value (Par)</b>	<b>Percent</b>	<b>Par YTM</b>	<b>Time Horizon</b>	<b>Percent</b>
LAIF*	\$30,650,000	36.62%	0.262%	Next 12 months	46%
Certificates of Deposit	8,051,000	9.6%	1.009%	Months 13-24	18%
Medium Term Notes	12,000,000	14.3%	1.212%	Months 25-36	19%
Federal Agencies	33,000,000	39.4%	1.301%	Months 37-48	12%
<b>Total</b>	<b>\$83,701,000</b>	<b>100.0%</b>	<b>0.880%</b>	<b>Total</b>	<b>100.0%</b>

\*LAIF YTM as of January 31, 2015

**RECENT ACTIVITY**

<b>Security</b>	<b>Date of Activity</b>	<b>Maturity Date</b>	<b>Purchase (Par)</b>	<b>Maturing/Call</b>	<b>YTM</b>
FHLMC - 1.25% Coupon	8/1/2014	8/1/2019	2,000,000		1.780%
FHLMC - 1.2% Coupon	8/21/2014	8/21/2017	2,000,000		1.200%
FHLB - 1.2% Coupon	9/22/2014	9/19/2017	3,000,000		1.180%
FHLB - 0.625% Coupon	11/4/2014	10/14/2016	2,000,000		0.580%
FFCB - 1.55% Coupon	11/4/2014	9/18/2017	2,000,000		1.050%
FFCB - 0.72% Coupon	12/26/2014	12/15/2016	2,000,000		0.750%
FHLMC - 1.25% Coupon	12/30/2014	12/26/2017	2,000,000		1.250%
<b>Total Purchases</b>			<b>\$15,000,000</b>		<b>1.117%</b>
Matured: FHLMC - 3% Coupon	7/28/2014	7/28/2014		2,000,000	1.576%
Matured: CD - 0.75% Coupon	10/24/2014	10/24/2014		245,000	0.750%
Matured: CD - 0.7% Coupon	10/27/2014	10/27/2014		245,000	0.700%
Called: FHLB - 0.875% Coupon	10/29/2014	1/17/2017		2,000,000	0.875%
Matured: FHLMC - 5% Coupon	11/13/2014	11/13/2014		2,000,000	2.325%
Matured: FNMA - 2.625% Coupon	11/20/2014	11/20/2014		2,000,000	1.482%
<b>Total Maturing/Calls</b>				<b>\$8,490,000</b>	<b>1.516%</b>

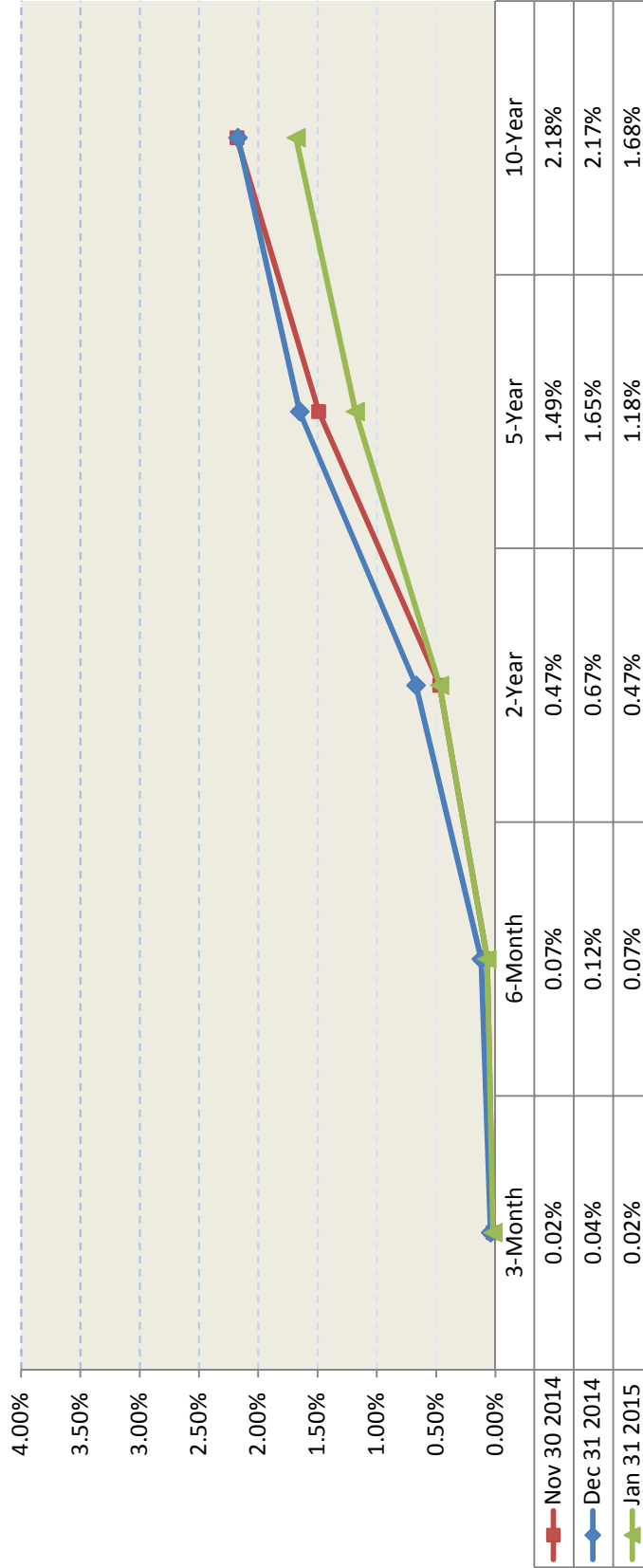
**City of Manhattan Beach**  
**Investment Portfolio Summary**  
*As of January 31, 2015*

PORTFOLIO FUNDS HELD IN TRUST	Value
Police/Fire Refund Delivery Cost	\$2
Marine Avenue	35,428
Meltox & Water/Wastewater Refunding	8
UUAD Assessment Funds	1,359,648
<b>Total Funds Held in Trust</b>	<b>\$1,395,086</b>

*As of January 31, 2015*

**US Treasuries Yield Curve**

[www.treas.gov](http://www.treas.gov)



**CITY OF MANHATTAN BEACH  
Portfolio Maturity Structure**  
February 2015 through January 2020

**HELD TO MATURITY  
Rolling 60 Months**

Mth	Mat.	YTM	Inv	Call	Amt	Mth	Mat.	YTM	Inv	Call	Amt	Mth	Mat.	YTM	Inv	Call	Amt
Feb 15	2/13/15	1.1%	MTN	nc	\$1.0M	Feb 17	2/14/17	0.80%	CD	nc	\$0.2M	Feb 18	2/20/18	1.30%	CD	nc	\$0.2M
Mar 15	3/4/15	2.2%	FFCB	nc	\$2.0M	Mar 17	3/28/17	0.75%	CD	nc	\$0.2M	Mar 18	3/28/18	1.00%	CD	nc	\$0.2M
Apr 15	3/16/15	1.8%	MTN	nc	\$1.0M	Apr 17	4/28/17	0.75%	CD	nc	\$0.2M	Apr 18	4/2/18	1.13%	FHLMC	4/2/14	\$2.0M
May 15						May 17						May 18					
Jun 15	6/1/15	0.8%	CD	nc	\$0.2M	Jun 17	6/6/16	1.24%	MTN	nc	\$1.0M	Jun 18	6/27/18	1.45%	FHLB	9/27/13	\$2.0M
Jul 15	7/24/15	1.0%	CD	nc	\$0.2M	Jul 17	7/27/17	1.10%	CD	nc	\$0.2M	Jul 18					
Aug 15	8/7/15	0.9%	MTN	nc	\$0.5M	Aug 17	8/29/17	1.05%	CD	2/28/13	\$0.2M	Aug 18					
Sep 15	9/25/15	0.8%	CD	nc	\$0.2M	Sep 17	9/19/17	1.18%	FHLB	nc	\$3.0M	Sep 18					
Oct 15	10/28/15	1.7%	CD	nc	\$0.2M	Oct 17	10/5/17	1.14%	MTN	12/21/12	\$1.0M	Oct 18	10/15/18	1.39%	TVA	nc	\$2.0M
Nov 15						Nov 17	11/21/17	1.15%	CD	nc	\$0.2M	Nov 18	11/21/18	1.55%	FHLB	nc	\$1.0M
Dec 15	12/7/15	0.6%	MTN	MW: 5	\$1.0M	Dec 17	12/21/17	1.20%	CD	nc	\$0.2M	Dec 18	12/14/18	1.78%	FHLB	nc	\$1.0M
Jan 16						Jan 18	1/5/17	2.05%	CD	nc	\$0.2M	Jan 19					
<b>Total By Year (excl LAIF)</b>					<b>\$7.71m</b>						<b>\$15.70m</b>						<b>\$9.95m</b>
% of Total Securities (excl LAIF)					15%						30%						19%
% of Total Investments (incl LAIF)					46%						19%						12%

Total Securities	63%	\$63.1M
LAIF	37%	\$30.7M
<b>Total Investments</b>	<b>100%</b>	<b>\$83.7M</b>

Shaded rows indicate months with significant cash inflows.

**City of Manhattan Beach  
Investment Policy Compliance Chart**

As of January 31, 2015

Instrument	% of Total	Dollar Compliance		Percentage Compliance	Term Compliance
		Limit	Compliant?		
<b>Local Agency Investment Fund (LAIF)</b>	<b>36.6%</b>	<b>\$30,650,000</b>	<b>Yes</b>	<b>Temporary Suspension</b>	
<b>Certificates of Deposit</b>					
Discover Bank (5649)	0.3%	\$245,000	Yes	5.0%	Yes
First Merit Bank (13675)	0.3%	245,000	Yes	5.0%	Yes
First Bank NC (15019)	0.3%	245,000	Yes	5.0%	Yes
Flushing SB NY (16049)	0.3%	245,000	Yes	5.0%	Yes
Citizens Deposit Bk (16852)	0.3%	211,000	Yes	5.0%	Yes
Key Bank NA (17534)	0.3%	245,000	Yes	5.0%	Yes
Webster Bank (18221)	0.3%	245,000	Yes	5.0%	Yes
Compass Bank (19048)	0.3%	245,000	Yes	5.0%	Yes
Bank of Manhattan (23191)	0.3%	245,000	Yes	5.0%	Yes
Boston Private Bank & Trust (24811)	0.3%	245,000	Yes	5.0%	Yes
Safra National Bank (26876)	0.3%	245,000	Yes	5.0%	Yes
Georgia Bank & Trust (27574)	0.3%	245,000	Yes	5.0%	Yes
Fox Chase Bank (28888)	0.3%	245,000	Yes	5.0%	Yes
Pylam Bank (29120)	0.3%	245,000	Yes	5.0%	Yes
Third Fed Svcs Bk (30012)	0.3%	245,000	Yes	5.0%	Yes
Washington Federal (30570)	0.3%	245,000	Yes	5.0%	Yes
Goldman Sachs Bk (33124)	0.3%	245,000	Yes	5.0%	Yes
Bank of NC (33527)	0.3%	245,000	Yes	5.0%	Yes
Slate Bank of India NY (33682)	0.3%	245,000	Yes	5.0%	Yes
Bank Hapoalim NY (33686)	0.3%	245,000	Yes	5.0%	Yes
GE Cap Financial Inc (GE Capital Bank - 33778)	0.3%	245,000	Yes	5.0%	Yes
Wheaton Bk & Trust (33803)	0.3%	245,000	Yes	5.0%	Yes
First Sentry Bank (34241)	0.3%	245,000	Yes	5.0%	Yes
Barrington Bank & Trust (34395)	0.3%	245,000	Yes	5.0%	Yes
Merrick Bank (34519)	0.3%	245,000	Yes	5.0%	Yes
EverBank (34775)	0.3%	245,000	Yes	5.0%	Yes
Bank of Holland (34862)	0.3%	245,000	Yes	5.0%	Yes
Comenity Capital (57570)	0.3%	245,000	Yes	5.0%	Yes
Ally Bank (57803)	0.3%	245,000	Yes	5.0%	Yes
Sallie Mae Bank (58177)	0.3%	245,000	Yes	5.0%	Yes
Marlin Business Bank (58267)	0.3%	245,000	Yes	5.0%	Yes
USNY Bank (58541)	0.3%	245,000	Yes	5.0%	Yes
Crossfirst Bank (58648)	0.3%	245,000	Yes	5.0%	Yes
<b>Total Certificates of Deposit (33)</b>	<b>9.6%</b>	<b>\$4,051,000</b>	<b>Yes</b>	<b>20.0%</b>	<b>Yes</b>
<b>Medium Term (Corporate) Notes</b>					
Berkshire Hathaway	1.2%	\$1,000,000	Yes	5.0%	Yes
Commwealth Bank Australia	1.2%	1,000,000	Yes	5.0%	Yes
Costco Companies	1.2%	1,000,000	Yes	5.0%	Yes
GE Cap Corp	2.4%	2,000,000	Yes	5.0%	Yes
National Australia Bank	0.6%	500,000	Yes	5.0%	Yes
Oracle	1.2%	1,000,000	Yes	5.0%	Yes
Pfizer Inc	1.2%	1,000,000	Yes	5.0%	Yes
Toyota Motor Credit	1.2%	1,000,000	Yes	5.0%	Yes
Union Bank	1.2%	1,000,000	Yes	5.0%	Yes
Wells Fargo & Co	1.8%	<u>1,500,000</u>	Yes	5.0%	Yes
3M	1.2%	1,000,000	Yes	5.0%	Yes
<b>Total Medium Term Notes (11)</b>	<b>14.3%</b>	<b>\$12,000,000</b>	<b>Yes</b>	<b>20.0%</b>	<b>Yes</b>
<b>Federal Agencies</b>					
Federal Home Loan Bank (FHFB)	11.9%	<u>\$10,000,000</u>	Yes	33.3%	Yes
Federal Farm Credit (FFCB)	11.9%	10,000,000	Yes	33.3%	Yes
Fannie Mae (FNMA)	3.6%	3,000,000	Yes	33.3%	Yes
Freddie Mac (FHLMC)	9.6%	8,000,000	Yes	33.3%	Yes
Tenn Valley Authority (TVA)	2.4%	<u>2,000,000</u>	Yes	33.3%	Yes
<b>Total Federal Agencies (5)</b>	<b>39.4%</b>	<b>\$33,000,000</b>	<b>Yes</b>	<b>60.0%</b>	<b>Yes</b>
<b>Total Portfolio</b>	<b>100.0%</b>	<b>\$83,701,000</b>			

**CITY OF MANHATTAN BEACH**  
**January 31, 2015**

**Investments**

	<b>Book Value</b>
LAIF	\$30,650,000.00
Medium Term Notes	12,130,786.00
Federal Agency Issues-Coupon	33,071,198.87
Certificates of Deposit	8,051,000.00
<b>Subtotal Investments</b>	<b><u>83,902,984.87</u></b>

**Demand Deposit/Petty Cash**

Cash in Bank	\$564,829.89
Petty Cash	2,482.50
<b>Subtotal Demand Deposit</b>	<b><u>567,312.39</u></b>

**Subtotal City Cash & Investments** **84,470,297.26**

**Bond Funds Held in Trust**

Police Fire Refund Delivery Cost	2.03
Marine	35,427.56
Metlox & Water/Wastewater Refunding	8.28
Utility Assessment Dist	1,359,647.65
<b>Subtotal Bonds Held in Trust</b>	<b><u>1,395,085.52</u></b>
<b>Treasurer's Balance</b>	<b><u>85,865,382.78</u></b>



**JOHN CHIANG  
TREASURER  
STATE OF CALIFORNIA**



**PMIA Performance Report**

**LAIF Performance Report**

**Quarter Ending 12/31/14**

Apportionment Rate: 0.25%  
 Earnings Ratio: 0.00000696536180771  
 Fair Value Factor: 0.99998038  
     Daily: 0.26%  
 Quarter To Date: 0.26%  
 Average Life: 200

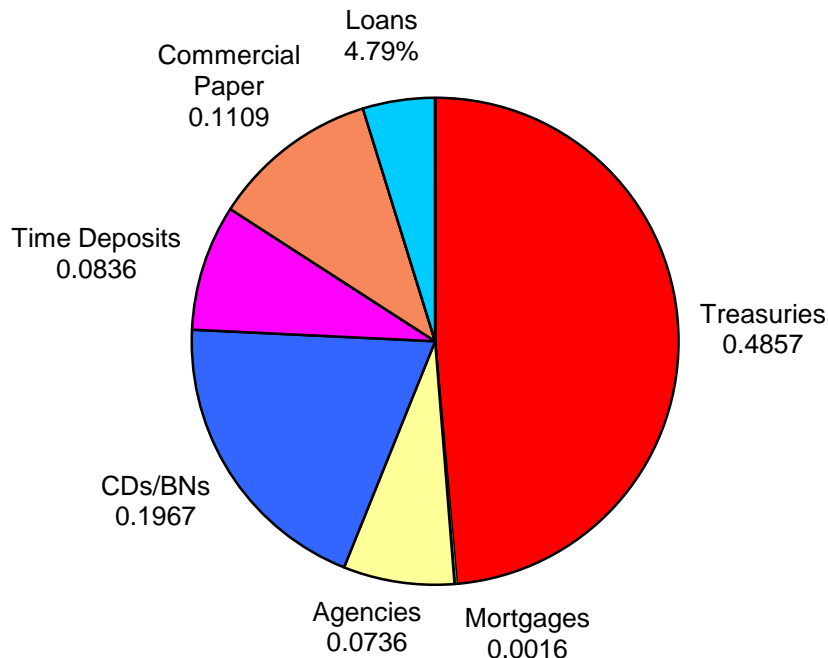
**PMIA Average Monthly Effective Yields**

**JAN 2015 0.262%**  
 DEC 2014 0.267%  
 NOV 2014 0.261%

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
01/27/15	0.26	0.26	204
01/28/15	0.26	0.26	207
01/29/15	0.26	0.26	204
01/30/15	0.26	0.26	198
01/31/15	0.26	0.26	198
02/01/15	0.26	0.26	198
02/02/15	0.26	0.26	199
02/03/15	0.26	0.26	198
02/04/15	0.26	0.26	197
02/05/15	0.26	0.26	201
02/06/15	0.26	0.26	205
02/07/15	0.26	0.26	205
02/08/15	0.26	0.26	205
02/09/15	0.27	0.26	208

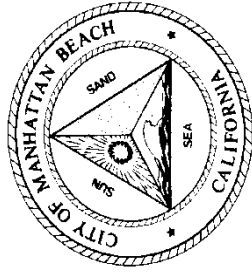
\*Daily yield does not reflect capital gains or losses

**Pooled Money Investment Account  
Portfolio Composition  
\$61.3 billion  
1/31/15**





# City of Manhattan Beach



Financial Reports

January 2015

Fiscal Year 2014-2015

City of Manhattan Beach  
 Fiscal Year 2014-2015  
 Period 7 - January

Data Date: 2/23/2015  
 Percent Year: 58.3%

General Fund Expenditures By Department

March 17, 2015  
 City Council Meeting

	Annual Budget	Current Month	YTD Expend.	YTD Encumb.	Available Budget	Percent Utilized*
11 Management Services	2,714,382	157,630	1,417,217	66,500	1,230,665	54.66
12 Finance	3,789,231	256,500	2,019,554	84,465	1,685,212	55.53
13 Human Resources	1,251,945	80,681	522,258	50,733	678,954	45.77
14 Parks and Recreation	7,664,943	477,916	4,247,099	6,289	3,411,555	55.49
15 Police	23,210,318	1,751,233	13,525,705	12,824	9,671,789	58.33
16 Fire	11,461,981	857,306	6,770,520	50,560	4,640,900	59.51
17 Community Development	4,579,001	277,661	2,438,389	299,052	1,841,560	59.78
18 Public Works	6,915,722	469,308	3,722,568	59,087	3,134,068	54.68
100 General Fund	61,587,523	4,328,234	34,663,309	629,510	26,294,705	57.31

\*Percent Utilized includes YTD encumbrances.

City of Manhattan Beach  
**Fiscal Year 2014 Statement of Revenues & Expenditures**  
 January 31, 2015

% of Year  
**58.3%**

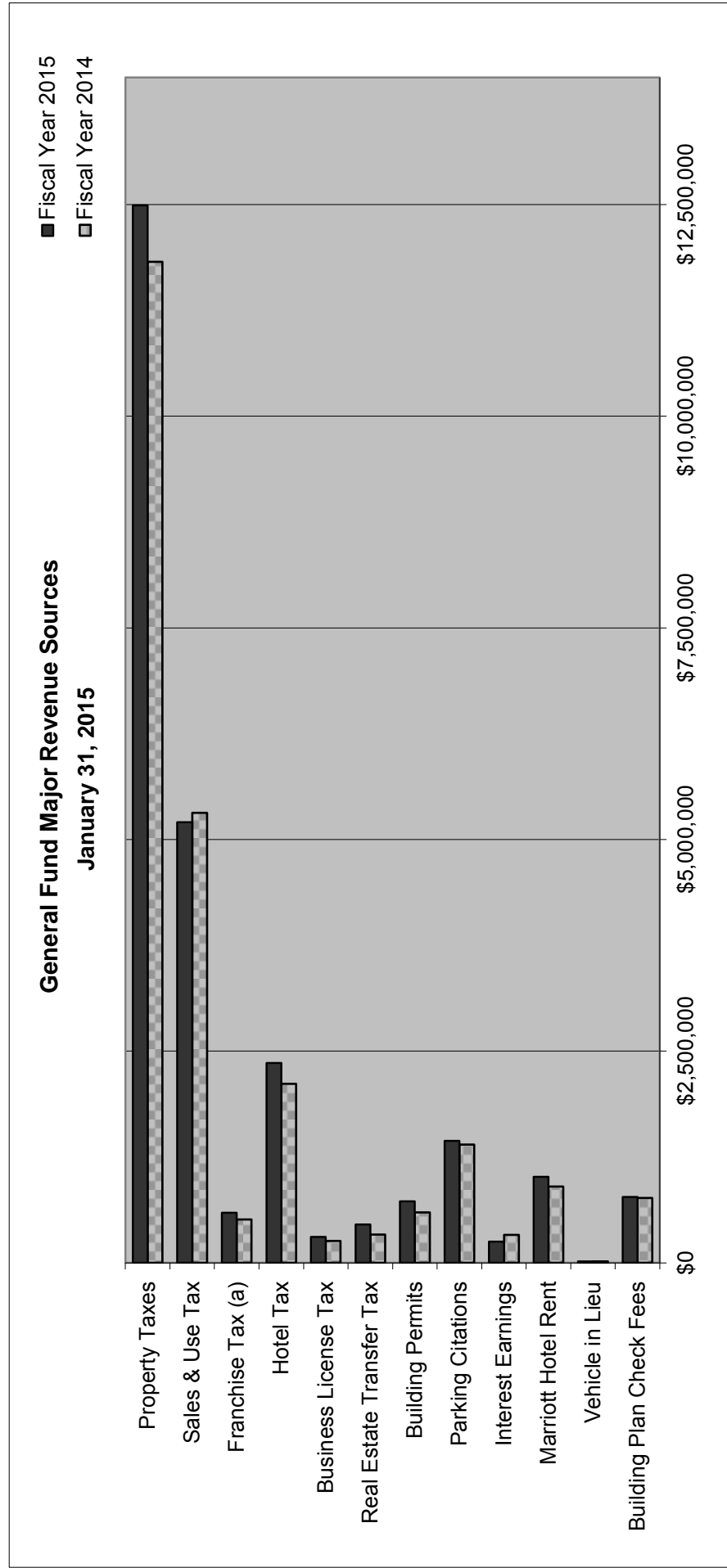
		Current Year Activity					
<u>Fund Title</u>	<u>Fund No.</u>	<u>Budgeted Revenue</u>	<u>YTD Revenues</u>	<u>% Realized</u>	<u>Budgeted Expenditures</u>	<u>YTD Expenditures</u>	<u>% Expended</u>
General Fund	100	\$59,846,949	\$33,463,841	55.9%	\$61,587,523	\$34,663,309	56.3%
Street Lighting & Landscaping Fund	201	399,620	189,063	47.3%	652,909	332,303	50.9%
Gas Tax Fund	205	1,202,947	685,108	57.0%	4,349,115	1,028,219	23.6%
Asset Forfeiture	210	7,300	29,778	407.9%	226,345	78,808	34.8%
Police Safety Grants	211	101,200	76,540	75.6%	209,274	91,388	43.7%
Federal & State Grants	220	-	-	n/a	-	-	n/a
Prop A Fund	230	637,699	382,947	60.1%	805,070	392,713	48.8%
Prop C Fund	231	6,118,340	317,554	5.2%	20,361,151	127,422	0.6%
AB 2766 Fund	232	74,197	23,273	31.4%	200,068	5,183	2.6%
Measure R	233	416,577	201,462	48.4%	335,000	-	0.0%
Capital Improvements Fund	401	2,363,901	963,102	40.7%	8,697,655	761,987	8.8%
Underground Assessment District Construction	403	1,200	807	67.2%	-	-	n/a
Water Fund	501	16,546,891	10,415,215	62.9%	17,991,836	5,704,897	31.7%
Storm Drain Fund	502	353,033	160,627	45.5%	1,445,994	229,553	15.9%
Wastewater Fund	503	3,743,047	2,243,695	59.9%	4,091,883	910,814	22.3%
Refuse Fund	510	3,968,705	2,349,257	59.2%	4,353,121	2,018,445	46.4%
Parking Fund	520	2,385,078	1,350,252	56.6%	2,669,906	1,359,350	50.9%
County Parking Lots Fund	521	775,510	482,817	62.3%	644,806	124,041	19.2%
State Pier & Parking Lot Fund	522	581,729	342,572	58.9%	2,704,282	289,372	10.7%
Insurance Reserve Fund	601	4,661,672	2,908,741	62.4%	4,702,745	4,923,214	104.7%
Information Systems Reserve Fund	605	2,272,016	1,325,345	58.3%	2,861,335	941,310	32.9%
Fleet Management Fund	610	2,223,625	1,356,823	61.0%	2,646,638	938,902	35.5%
Building Maintenance & Operation Fund	615	1,699,779	1,146,001	67.4%	1,698,391	1,044,018	61.5%
Special Assessment Debt Service	710	965,000	496,671	51.5%	953,389	953,793	100.0%
City Pension Fund	801	180,900	6,201	3.4%	233,220	125,455	53.8%
		<b>\$111,526,915</b>	<b>\$60,917,691</b>	<b>54.6%</b>	<b>\$144,421,656</b>	<b>\$57,044,495</b>	<b>39.5%</b>

**City of Manhattan Beach  
Fiscal Year 2015 General Fund Major Revenue Trends  
January 31, 2015**

**Percent of Year  
58.3%**

Major Revenue Accounts	Fund No.	Year-To-Date Actuals					FY 2015		
		2010	2011	2012	2013	2014	2015	Adj Budget	Realized
Property Taxes	100	10,468,826	10,211,285	10,540,797	11,126,910	11,822,228	12,492,331	23,911,150	52.24%
Sales & Use Tax	100	3,949,814	4,642,144	4,932,981	5,297,463	5,314,990	5,203,446	9,112,873	57.10%
Franchise Tax (a)	100	468,879	431,320	456,174	488,959	510,705	593,209	1,407,385	42.15%
Hotel Tax	100	1,592,554	1,641,324	1,582,807	1,956,929	2,114,606	2,359,274	3,769,000	62.60%
Business License Tax	100	248,047	215,443	248,425	245,408	257,048	305,396	3,125,000	9.77%
Real Estate Transfer Tax	100	206,552	213,552	293,325	340,301	332,078	452,865	595,000	76.11%
Building Permits	100	423,189	478,805	462,977	482,407	596,112	724,803	1,160,000	62.48%
Parking Citations	100	1,488,579	1,526,067	1,642,412	1,345,846	1,394,754	1,441,639	2,340,000	61.61%
Interest Earnings	100	324,195	334,713	349,723	382,255	330,131	250,899	486,600	51.56%
Marriott Hotel Rent	100	647,328	541,507	542,848	599,378	898,523	1,016,291	1,320,000	76.99%
Vehicle in Lieu	100	52,724	72,459	95,915	18,887	15,631	15,099	-	-
Building Plan Check Fees	100	316,518	457,518	534,360	596,008	766,168	778,725	1,350,000	57.68%
<b>Total Major Revenue Accounts</b>		<b>20,187,205</b>	<b>20,766,137</b>	<b>21,682,744</b>	<b>22,880,751</b>	<b>24,352,975</b>	<b>25,633,976</b>	<b>48,577,008</b>	<b>52.77%</b>
Over/(Under) Prior Year			578,932	916,607	1,198,007	1,472,224	1,281,001		
Percent Change From Prior Year			2.87%	4.41%	5.53%	6.43%	5.26%		

Other Revenues	6,078,001	6,642,217	7,098,599	6,439,916	7,231,770	7,829,865	11,269,941	69.48%
<b>Total General Fund Revenues</b>	<b>26,265,206</b>	<b>27,408,354</b>	<b>28,781,343</b>	<b>29,320,667</b>	<b>31,584,745</b>	<b>33,463,841</b>	<b>59,846,949</b>	<b>55.92%</b>



(a) The structure of payments for the some of the franchise fees has changed resulting in lower initial revenues at the beginning of the fiscal year as compared to prior years. This revenue will self adjust throughout the year to better align with prior full-year numbers.