Finance Subcommittee Meeting Draft Action Minutes

Meeting Date: December 1, 2014 Recording Secretary: Helga Foushanes

In Attendance: Tim Lilligren, Treasurer

Wayne Powell, Mayor Mark Danaj, City Manager Bruce Moe, Finance Director

Steve Charelian, Revenue Services Manager

Libby Bretthauer, Financial Analyst

Called to Order: 8:05 A.M. by Tim Lilligren, City Treasurer

Agenda Item #1 - Approval of Minutes from June 24, 2014 Finance Subcommittee Meeting

The Finance Subcommittee unanimously approved the minutes of the June 24, 2014 meeting.

Agenda Item #2 -2015/2016 Business License Tax Adjustment

The Finance Subcommittee received and filed the report.

<u>Agenda Item #3 - Fiscal Year 2014-2015 Monthly Schedule of Transient Occupancy Tax</u> and Lease Payments and Miscellaneous Accounts Receivables

The Finance Subcommittee received and filed the report.

<u>Agenda Item #4 – Consideration of Bad Debt Write-Off's to Collections from July 1, 2014</u> <u>through September 30, 2014</u>

The Finance Subcommittee received and filed the report.

Agenda Item #5 – Investment Portfolio for October 2014

The Finance Subcommittee received and filed the report.

Agenda Item #6 - Public Comments

None

Agenda Item #7 - Adjournment

The meeting adjourned at 8:16 A.M.