

## City Council Study Session

**Adjourned Regular Meeting - Study Session (Budget and CIP)**

**Monday, June 8, 2015**

**6:00 PM**

**City Council Chambers**



***Mayor Wayne Powell***  
***Mayor Pro Tem Mark Burton***  
***Councilmember Tony D'Errico***  
***Councilmember David J. Lesser***  
***Councilmember Amy Howorth***

Executive Team

Mark Danaj, City Manager  
Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief  
Captain Derrick Abell, Acting Human Resources Director  
Eve R. Irvine, Police Chief  
Mark Leyman, Parks & Recreation Director  
Bruce Moe, Finance Director

Nadine Nader, Assistant City Manager  
Tony Olmos, Public Works Director  
Liza Tamura, City Clerk  
Marisa Lundstedt, Community  
Development Director

### **MISSION STATEMENT:**

**The City of Manhattan Beach is dedicated to providing exemplary municipal services, preserving our small beach town character and enhancing the quality of life for our residents, businesses and visitors.**

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, the City Council has specified a time for citizen comments on the agenda under "Public Comment on Non-Agenda Items", at which time speakers may comment on any item of interest to the public that is within the subject matter jurisdiction of the legislative body, with each speaker limited to three minutes.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, the Los Angeles County Public Library at 1320 Highland Avenue, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056 to make an inquiry concerning the nature of the item described on the agenda.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.****A. PLEDGE TO THE FLAG**

5 MINUTES

**B. ROLL CALL**

1 MINUTE

**C. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

1 MINUTE

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, June 3, 2015, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**D. PUBLIC COMMENT ON NON-AGENDA ITEMS**

3 MINUTES PER PERSON - 30 MINUTES MAXIMUM

*Speakers may comment on any item of interest to the public that is within the subject matter jurisdiction of the legislative body, not including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda, except under very limited circumstances. Please complete the "Request to Address the City Council" card by filling out your name, city of residence, and returning it to the City Clerk.*

**E. GENERAL BUSINESS***30 MINUTES PER ITEM*

Final Review and Direction for the Fiscal Year 2015-2016 Budget,  
Including the CIP, Prior to Adoption (Continued from the 6-2-15 City  
Council Meeting) (Finance Director Moe).

[15-0202](#)**DISCUSS AND PROVIDE DIRECTION****F. OTHER COUNCIL BUSINESS, COMMITTEE AND TRAVEL REPORTS, FUTURE DISCUSSION ITEMS***5 MINUTES PER CITY COUNCILMEMBER FOR TOTAL OF 25 MINUTES***G. ADJOURNMENT****H. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*Jul. 7, 2015 – Tuesday -- 6:00 PM - City Council Meeting/Reorganization  
Jul. 8, 2015 – Wednesday-- 2:00 PM - Adjourned Regular Meeting - Study Session  
Jul. 21, 2015 – Tuesday -- 6:00 PM - City Council Meeting  
Aug. 4, 2015 – Tuesday -- 6:00 PM - City Council Meeting  
Aug. 18, 2015 – Tuesday -- 6:00 PM - City Council Meeting  
Sep. 1, 2015 – Tuesday -- 6:00 PM - City Council Meeting  
Sep. 15, 2015 – Tuesday -- 6:00 PM - City Council Meeting  
Oct. 6, 2015 – Tuesday -- 6:00 PM - City Council Meeting  
Oct. 20, 2015 – Tuesday -- 6:00 PM - City Council Meeting  
Nov. 3, 2015 – Tuesday -- 6:00 PM - City Council Meeting  
Nov. 17, 2015 – Tuesday -- 6:00 PM - City Council Meeting  
Dec. 1, 2015 – Tuesday -- 6:00 PM - City Council Meeting  
Dec. 15, 2015 – Tuesday -- 6:00 PM - City Council Meeting*

**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

*June 22, 2015 – Monday – 6:30 PM – Parks and Recreation Commission Meeting  
June 24, 2015 – Wednesday – 6:30 PM – Planning Commission Meeting  
June 25, 2015 – Thursday – 6:30 PM -- Parking & Public Improvements Commission Meeting  
July 8, 2015 – Wednesday – 6:30 PM – Planning Commission Meeting  
July 13, 2015 – Monday – 6:30 PM – Library Commission Meeting  
July 14, 2015 – Tuesday – 6:30 PM – Cultural Arts Commission Meeting  
July 22, 2015 – Wednesday – 6:30 PM – Planning Commission Meeting  
July 23, 2015 – Thursday – 6:30 PM -- Parking & Public Improvements Commission Meeting  
July 27, 2015 – Monday – 6:30 PM – Parks and Recreation Commission Meeting  
August 10, 2015 – Monday – 6:30 PM – Library Commission Meeting  
August 11, 2015 – Tuesday – 6:30 PM – Cultural Arts Commission Meeting  
August 24, 2015 – Monday – 6:30 PM – Parks and Recreation Commission Meeting  
September 14, 2015 – Monday – 6:30 PM – Library Commission Meeting  
September 15, 2015 – Tuesday – 6:30 PM – Cultural Arts Commission Meeting  
September 28, 2015 – Monday – 6:30 PM – Parks and Recreation Commission Meeting*

## I. CITY HOLIDAYS

### **CITY OFFICES CLOSED ON THE FOLLOWING DAYS:**

*Jul. 3, 2015 - Friday - Independence Day*  
*Sep. 7, 2015 – Monday – Labor Day*  
*Oct. 12, 2015 – Monday – Columbus Day*  
*Nov. 11, 2015 – Wednesday – Veterans Day*  
*Nov. 26-27, 2015 – Thursday & Friday – Thanksgiving Holiday*  
*Dec. 25, 2015 – Friday – Christmas Day*  
*Jan. 1, 2016 – Friday – New Years Day*  
*Jan. 18, 2016 – Monday – Martin Luther King Day*  
*Feb. 15, 2016 – Monday – President's Day*  
*May 30, 2016 – Monday – Memorial Day*

**Agenda Date:** 6/8/2015

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Mark Danaj, City Manager

**FROM:**

Bruce Moe, Finance Director

**SUBJECT:**

Final Review and Direction for the Fiscal Year 2015-2016 Budget, Including the CIP, Prior to Adoption (Continued from the 6-2-15 City Council Meeting) (Finance Director Moe).

**DISCUSS AND PROVIDE DIRECTION**

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**RECOMMENDATION:**

Staff recommends that the City Council provide final direction for the Fiscal Year 2015-2016 budget, including the CIP, to facilitate the public hearing and adoption of the spending plan at the June 16, 2015, City Council meeting.

**FISCAL IMPLICATIONS:**

There is no fiscal implication associated with the recommended action.

**BACKGROUND:**

Please find this link to the Proposed Fiscal Year 2015-2016 Operating Budget at <http://www.citymb.info/OperatingBudget> as supporting documentation for all budget sessions noted in this report.

Over the past several months, there have been a number of opportunities for community and City Council input into the FY 2015-2016 budget. These included:

January	Budget Process and Policies discussion
February	Community Survey
February	Mid-Year Budget and CIP review
March	Community Budget Priority meeting
May	Proposed Budget overview

Additionally, four Budget Study Sessions have been held:

- May 7 Police and Fire departments
- May 11 Parks and Recreation, Management Services, Human Resources, Finance and Information Technology
- May 21 Community Development and Public Works (including CIP)
- May 26 Study Session wrap-up/Independent Actuary report

**DISCUSSION:**

Tonight's discussion is designed for City Council to provide final direction prior to the scheduled public hearing and adoption of the spending plan at the June 16, 2015, City Council meeting. Any modifications to the proposed budget will be itemized in the adoption resolution and incorporated into the final budget published in July.

**PUBLIC OUTREACH/INTEREST:**

The schedule of budget meetings was published in advance in the Beach Reporter as well as on the City's website and social media outlets. Each study session was also Tweeted.

**CONCLUSION:**

Staff recommends that the City Council provide final direction for the Fiscal Year 2015-2016 budget, including the CIP, to facilitate the public hearing and adoption of the spending plan at the June 16, 2015, City Council meeting.