

**CITY OF MANHATTAN BEACH  
MINUTES OF THE LIBRARY COMMISSION**

May 20, 2015  
6:30 p.m.  
Manhattan Beach City Hall

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**A. CALL TO ORDER**

The meeting was called to order at 6:34 PM.

**B. PLEDGE TO THE FLAG**

**C. ROLL CALL**

Present: Commissioners Hartzell, Clemons, Cooperman, Elasowich, and Silverman

Absent: none

Others Present: Recreation Services Manager Gina Allen, Recording Secretary Linda Robb

**D. APPROVAL OF MINUTES**

April 13, 2015 – Commissioner Cooperman moved to approve the minutes as written. The motion was seconded by Commissioner Clemons. The motion passed.

Ayes: Commissioners Hartzell, Clemons, Cooperman, Elasowich, and Silverman

Nays: none

Abstain: none

Absent: none

**E. CEREMONIAL**

Josh Cooperman, Library Commissioner – Commissioner Clemons spoke on behalf of the Commission and presented a certificate of appreciation for Commissioner Cooperman’s two terms of service on the Commission.

Commissioner Cooperman thanked current and past members of the Commission, City Staff, Don Gould, Councilmember David Lesser and Mayor Wayne Powell, Friends of the Library, Madonna Newburg and the City Council.

Commissioner Hartzell introduced Yolande Wilburn, Library Manager, Manhattan Beach Library.

Commissioner Hartzell introduced Elizabeth Kunkee, incoming Library Commissioner.

**F. AUDIENCE PARTICIPATION (3-Minute Limit)**

Commissioner Hartzell opened the floor for audience participation.

Seeing none, the floor was closed.

**G. GENERAL BUSINESS**

**15/0112.1 Sunday Library Hours** – Recreation Services Manager, Gina Allen reported that City staff is working with Los Angeles County on getting reports for the City’s set aside funds. Once these reports are prepared, a list of priorities will be made

and discussed at the June meeting between the City and the County. As of now, the recommendation is with City staff and County to review, discuss and decide a course of action. Until a course of action is determined, the item will come off the agenda as general business and be discussed under staff items until direction is given by the City Manager's office.

Commissioner Hartzell asked if the Commission could amend their request to begin Sunday hours to coincide with the beginning of the school year. Commissioner Hartzell received a handwritten letter from a local seventh grader describing her desire for more weekend hours.

The floor was opened to the public.

Ms. Elizabeth Kunkee, resident suggested that a request to City Council be made to study Sunday hours for one quarter and that the matter has been discussed in budget study sessions. She stated that although it was promised that City funds would not be used, perhaps it might be worth it for the City to spend a little money to study the Sunday hours by offering them on a trial basis.

The floor was closed to public comment.

Commissioner Elasowich stated that she thought that if there was a trial period, it should be done during the school year.

Commissioner Cooperman stated that the purpose of the Commission is to act as a liason between the residents and City Council. He stated that it is clear that Sunday hours are what residents want and that he would like to see a discussion with the County to help the City figure out a solution. He stated that he would not support committing additional City funds to support the hours and that he would like to see that the trial start with the school year with a reallocation of current funds.

Commissioner Hartzell stated that his recollection is that no additional funds would be allocated for Monday – Saturday hours but not necessarily for Sunday hours.

Commissioner Silverman moved to consider a trial of Sunday hours to coincide with the school district year. The motion was seconded by Commissioner Clemons. The motion passed.

Ayes: Commissioners Hartzell, Clemons, Cooperman, Elasowich, and Silverman

Nays: none

Abstain: none

Absent: none

#### **Selection of 2015-2016 Library Commission Chair**

Commissioner Cooperman moved to appoint Commissioner Silverman for Chair and Commissioner Elasowich for Vice Chair. The motion was seconded by Commissioner Hartzell. The motion passed.

Ayes: Commissioners Hartzell, Clemons, Cooperman, Elasowich, and Silverman

Nays: none

Abstain: none

Absent: none

### **H. COMMISSION ITEMS**

Commissioner Cooperman inquired about the laptop bank to borrow laptops while using the library. Ms. Wilburn reported that Gina Allen has sent an inquiry to Library Administration to find out if that is coming and that Library Administration will answer that. Commissioner Cooperman stated that when the library was presented, the laptop bar was an expensive item. If that is not available now, perhaps those funds that were allocated for the laptop bar could be redirected to fund additional Sunday hours. Commissioner Cooperman requested that the item be included on the next agenda. Commissioner Cooperman requested that a program be created to make the books on the school reading lists available to students. Ms. Allen stated she would speak with Ms. Wilburn on the subject.

#### **I. STAFF ITEMS**

Recreation Services Manager, Gina Allen showed some photos from the library grand opening on the Parks and Recreation Department's Facebook page.

Ms. Allen introduced the Commission to Open City Hall, a new online platform for residents to discuss topics of interest.

Digital display at the library – Ms. Allen stated that the digital display is controlled by the County IT department and the library staff does not have any control over what appears on the bulletin board. Currently there is no process in place to add items to the display. Once a process is in place, Ms. Wilburn will advise Ms. Allen. Ms. Allen asked the County if the display would be the new community board. While it seems that the digital display will not be the community board, the County is looking at possibilities. Commissioner Hartzell stated that the library is a central place for information so a community board is necessary. Ms. Allen stated that this conversation would continue with the County.

Ms. Allen distributed invitations to the Librarian mixer May 29<sup>th</sup>, 9:00 a.m. at the library. The purpose of the mixer is to introduce the school librarians and principals to the new library in order to foster relationships and communication amongst the libraries.

Ms. Allen reminded the Commissioners that there will be a ceremonial item to recognize Don Gould at the June meeting.

#### **J. ADJOURNMENT**

Commissioner Cooperman moved to adjourn. The motion was seconded by Commissioner Clemons. The motion passed.

Ayes: Commissioners Hartzell, Clemons, Cooperman, Elasowich, and Silverman

Nays: none

Abstain: none

Absent: none

The meeting was adjourned at 7:26 p.m.