



**CITY OF MANHATTAN BEACH
PARKS AND RECREATION COMMISSION**

**July 27, 2015
Manhattan Beach City Hall
1400 Highland Ave.
Manhattan Beach, CA 90266
6:30 PM**

A G E N D A

A. CALL TO ORDER

B. PLEDGE TO THE FLAG

C. ROLL CALL

Commissioner Rothans
Commissioner Allard
Commissioner Paralusz
Commissioner Allen

Commissioner Manna
Commissioner Jones
Commissioner Enomoto

D. APPROVAL OF MINUTES

June 22, 2015

E. CEREMONIAL

F. AUDIENCE PARTICIPATION (3-Minute Limit)

G. GENERAL BUSINESS

H. COMMISSION ITEMS

Discussion – Post Salute to the Troops Picnic & Concert wrap up

I. STAFF ITEMS

Update on Parks and Recreation Programs and Events

J. ADJOURNMENT

CITY OF MANHATTAN BEACH
MINUTES OF THE PARKS AND RECREATION COMMISSION
Manhattan Beach City Hall
1400 Highland Ave.
Manhattan Beach, CA 90266
June 22, 2015
6:30 PM

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A. CALL TO ORDER

The meeting was called to order at 6:32 PM.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Commissioners Rothans, Allard, Manna, Allen, Jones and Paralusz

Absent: Commissioner Enomoto

Others present: Director, Parks and Recreation Mark Leyman and recording secretary
Linda Robb

D. APPROVAL OF MINUTES

Commissioner Rothans moved to approve the May 18, 2015 minutes as written. The motion was seconded by Commissioner Manna. The motion passed.

Ayes: Commissioners Rothans, Allard, Manna, Allen, Jones and Paralusz

Nays: None

Abstain: None

Absent: Commissioner Enomoto

E. CEREMONIAL

Recognition of Adam Zaun – The commissioners thanked Mr. Zaun for his contributions to and participation on the Parks and Recreation Commission.

Recognition of Steve Rothans - Commissioner Allard presented Commissioner Rothans a certificate of appreciation for his service as Commission Chair and for his vision for the Salute to the Troops event.

F. AUDIENCE PARTICIPATION (3-Minute Limit)

Commissioner Allard opened the floor to audience participation.

Seeing none, the floor was closed.

G. GENERAL BUSINESS

None

H. COMMISSION ITEMS

Discussion RE Update and status “Salute to the Troops Picnic & Concert 2015”

Commissioner Rothans reported that everything is coming together and he acknowledged the support he has received from staff and everyone involved. Boy Scout troop 713 led by Stewart Bogen scoutmaster, distributed posters in uniform in Manhattan Beach and Hermosa Beach. Troop 713 will be attending and supporting the event. They produced a

15 minute video after meeting with a number of veterans. Commissioner Rothans gave the first challenge coin to Commissioner Allard and the second one to resident, Lee Barr. Commissioner Rothans distributed coins to the Commissioners along with matching t-shirts for the commissioners to wear at the event. Commissioner Rothans reported that in terms of budget, the event is at break even.

Commissioner Paralusz inquired about the food, as she didn't remember it being spoken about. Her concern is that people may be disappointed if there is not enough for everyone.

Commissioner Paralusz stated that she is pleased with the diversity of donations and that it reflects the support of the community.

Commissioner Jones inquired about the smaller donations and how they will be distributed. The Commission decided that they would be raffle prizes for veterans who pick up challenge coins.

Commissioner Manna suggested having lists by branch that veterans could sign for statistics.

Commissioner Jones stated that Caskey and Caskey put flags on lawns for Memorial Day. She suggested that perhaps next year they could be approached to put some sort of message about the event on the flag.

Commissioner Jones volunteered to be the contact for the USO.

Commissioner Allard reviewed the event map and passed around the tent banner mock ups for review.

Commissioner Manna stated he had left some posters with Rotary International and that the stores in Manhattan Village mall were not allowed to display the posters in their window so he gave one to the concierge to display.

Commissioner Allard confirmed the delegated responsibilities.

Commissioner Rothans will write a letter to the editor to thank the sponsors after the event.

Staff Training - Commissioner Allard stated that he had attended the Parks and Recreation Department staff training and the employees enjoyed it very much.

Director Leyman stated that the Jumbotron will be used to advertise the sponsors at the event. Photos that are hashtagged and uploaded to instagram will be shown on the Jumbotron through Enplug.

I. STAFF ITEMS:

Director Leyman invited the Commissioners to the staff appreciation lunch on July 22 from 11:00 – 2:00 at Manhattan Heights and gave the following updates:

The Fathers Day Family Volleyball Tournament was held on June 21st. The event raises funds for Project Fatherhood.

Registration Manager Gina Allen has accepted a position in Signal Hill and her last day with Manhattan Beach will be July 16.

Commissioner Paralusz stated that Begg Pool had their Summer kick-off party and she and her daughter attended.

Director Leyman reported that he had a conference call with the skatepark consultant

from Stantec. A community outreach meeting is tentatively scheduled for Thursday August 6th. The Open City Hall survey will also be available soon. He stated that when the survey is ready, he will send a link to the Commissioners.

J. ADJOURNMENT

Commissioner Paralusz moved to adjourn. Commissioner Allen seconded the motion. The motion passed. The meeting was adjourned at 7:17 p.m.

Ayes: Commissioners Rothans, Allard, Manna, Allen, Jones and Paralusz

Nays: none

Abstain: none

Absent: Commissioner Enomoto

DRAFT