

City Council Regular Meeting

Regular Meeting

Tuesday, September 15, 2015

6:00 PM

City Council Chambers



Mayor Mark Burton
Mayor Pro Tem Tony D'Errico
Councilmember David Lesser
Councilmember Amy Howorth
Councilmember Wayne Powell

Executive Team

Mark Danaj, City Manager
Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief
Teresia Zadroga-Haase, Human Resources Director
Eve R. Irvine, Police Chief
Mark Leyman, Parks & Recreation Director
Bruce Moe, Finance Director

Nadine Nader, Assistant City Manager
Tony Olmos, Public Works Director
Liza Tamura, City Clerk
Marisa Lundstedt, Community
Development Director

MISSION STATEMENT:

The City of Manhattan Beach is dedicated to providing exemplary municipal services, preserving our small beach town character and enhancing the quality of life for our residents, businesses and visitors.

September 15, 2015

City Council Meeting Agenda Packet

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MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any item of interest to the public that is within the subject matter jurisdiction of the City Council, including items on the agenda. In addition, speakers may comment during any public hearing after the public hearing on that item has been opened.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802 5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802 5056 (voice) or (310) 546 3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**A. PLEDGE TO THE FLAG****B. ROLL CALL****C. CEREMONIAL CALENDAR****D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Thursday, September 10, 2015, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council this is the time to notify the public of any changes to the agenda and/or rearrange the order of the agenda.

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. CITY MANAGER REPORT

H. CITY ATTORNEY REPORT

I. PUBLIC COMMENTS (2 MINUTES PER PERSON FOR ONE ITEM, A MAXIMUM OF 5 MINUTES IF A SPEAKER WANTS TO COMMENT ON MORE THAN ONE ITEM)

This is your opportunity to comment on any item on the agenda that is not a public hearing, as well as any item of interest to the public that is within the subject matter jurisdiction of the City Council. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the Agenda. Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

J. PLANNING COMMISSION QUASI-JUDICIAL DECISIONS (RECEIVE AND FILE)

This is an opportunity for a Councilmember to submit a written request that the City Council review the Planning Commission decision, in which case a duly noticed public hearing on the matter will be scheduled for a later date. In the absence of a written request, the matter will be received and filed by order of the chair.

The Planning Commission recently took action on the following matter(s):

None.

K. CONSENT CALENDAR (APPROVE)

Items on the "Consent Calendar" are routine and customary business items and will be enacted with one vote. Removal of items from the Consent Calendar for individual consideration will be at a City Councilmember's discretion. In such case, the item will be heard during general business.

1. Second Reading of Ordinance No. 15-0022 Streamlining the Permitting Process for Small Residential Rooftop Solar Energy Systems (Fire Chief Espinosa and Community Development Director Lundstedt).

[ORD 15-0022](#)

SECOND READING AND ADOPT ORDINANCE NO. 15-0022

Attachments: [Ordinance No. 15-0022-Solar Paneling Ordinance](#)

2. Adoption of Urgency Ordinance No. 15-0025-U and Introduction of Non-Urgency Ordinance No. 15-0025, which will Revise *Title 7 - Public Works, Chapter 7.44 - Water Conservation* of the Manhattan Beach Municipal Code (Public Works Director Olmos).

[ORD
15-0025-U](#)

ADOPT URGENCY ORDINANCE NO. 15-0025-U AND INTRODUCE ORDINANCE NO. 15-0025

Attachments: [Ordinance No. 15-0025-U](#)
[Ordinance No. 15-0025](#)

-
3. Approve Contract with KNN Public Finance for Financial Advisory Services (Finance Director Moe) [CON 15-0050](#)
APPROVE
Attachments: [KNN Public Finance, Inc. Agreement](#)
4. Approve Contract for Bond and Disclosure Counsel Services with Stradling, Yocca, Carlson & Rauth (Finance Director Moe) [CON 15-0051](#)
APPROVE
Attachments: [Agreement for Bond and Disclosure Counsel Services](#)
5. Acceptance of Donated Real Property, APN 4168-017-027 (Meadows/Bryant Place), by the Pelton Company, LLC to the City of Manhattan Beach (Public Works Director Olmos). [RES 15-0051](#)
ACCEPT AND ADOPT RESOLUTION NO. 15-0051
Attachments: [Resolution 15-0051](#)
6. Financial Reports: [15-0347](#)
Schedule of Demands: August 13, 2015 (Finance Director Moe).
APPROVE
Attachments: [Schedule of Demands for August 13, 2015](#)
7. City Council Minutes: [15-0024](#)
This Item Contains Minutes of the following City Council Meeting: City Council Regular Meeting of September 1, 2015 (City Clerk Tamura).
APPROVE
Attachments: [City Council Regular Meeting of September 1, 2015](#)

L. PUBLIC HEARINGS (2 MINUTES PER PERSON)

M. OLD BUSINESS

This section is for any unfinished agenda items from a prior City Council Meeting.

8. Strategic Planning Process Update (Information Memo Published August 28, 2015) (Assistant City Manager Nader). [15-0412](#)
INFORMATION ONLY
Attachments: [Strategic Planning Information Memo 2015](#)
9. Additional Research Regarding Surety Bonds and Numerical Limitations on Residential Construction Permits (Community Development Director Lundstedt). [15-0421](#)
PROVIDE DIRECTION

- 10. Introduce Ordinance No. 15-0019: Regulation of Smoking in Multi-Unit Housing in Manhattan Beach (Public Works Director Olmos). [ORD 15-0019](#)
INTRODUCE ORDINANCE NO. 15-0019

Attachments: [Ordinance No. 15-0019](#)

N. NEW BUSINESS

- 11. Approve the Appropriation of Additional Surface Transportation Program - Local (STPL) Funding in the Amount of \$481,249 to the Strand Stairs Rehabilitation Project (Public Works Director Olmos). [15-0403](#)
APPROVE APPROPRIATION

Attachments: [Budget Summary Strand Stairs](#)

O. CITY COUNCIL REPORTS, OTHER COUNCIL BUSINESS AND TRAVEL REPORTS, INCLUDING AB 1234 REPORTS (COMMITTEE REPORTS)

P. FORECAST AGENDA AND FUTURE DISCUSSION ITEMS

- 12. Agenda Forecast (City Clerk Tamura). [15-0413](#)
DISCUSS AND PROVIDE DIRECTION

Attachments: [Agenda Forecast September 15, 2015](#)

Q. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

None

R. CLOSED SESSION

**1. CONFERENCE WITH LABOR NEGOTIATOR
(Government Code Section 54957.6)**

Agency Negotiator: Mark Danaj, City Manager

**Employee Groups: Manhattan Beach Firefighters' Association;
Manhattan Beach Police Officers' Association;
Manhattan Beach Police Management Association;
Management Confidential;
Teamsters and
Part-Time Employees**

2. CONFERENCE WITH LEGAL COUNSEL (EXISTING LITIGATION)
(Government Code Section 54956.9 (d) (1))

**Kayter, Kenneth v. City of Manhattan Beach, LA Superior Court, Case No.
BC539719**

S. ADJOURNMENT

T. FUTURE MEETINGS**CITY COUNCIL MEETINGS**

Oct. 6, 2015 – Tuesday -- 6:00 PM - City Council Meeting
Oct. 20, 2015 – Tuesday -- 6:00 PM - City Council Meeting
Nov. 4, 2015 – Wednesday -- 6:00 PM - City Council Meeting
Nov. 17, 2015 – Tuesday -- 6:00 PM - City Council Meeting
Dec. 1, 2015 – Tuesday -- 6:00 PM - City Council Meeting
Dec. 15, 2015 – Tuesday -- 6:00 PM - City Council Meeting
Jan. 5, 2016 – Tuesday -- 6:00 PM - City Council Meeting
Jan. 19, 2016 – Tuesday -- 6:00 PM - City Council Meeting
Feb. 2, 2016 – Tuesday -- 6:00 PM - City Council Meeting
Feb. 16, 2016 – Tuesday -- 6:00 PM - City Council Meeting
March 1, 2016 – Tuesday -- 6:00 PM - City Council Meeting
March 15, 2016 – Tuesday -- 6:00 PM - City Council Meeting
April 5, 2016 – Tuesday -- 6:00 PM - City Council Meeting
April 19, 2016 – Tuesday -- 6:00 PM - City Council Meeting/Reorganization
May 3, 2016 – Tuesday -- 6:00 PM - City Council Meeting
May 5, 2016 – Tuesday -- Time TBD - Budget Study Session #1
May 10, 2016 – Tuesday -- Time TBD - Budget Study Session #2
May 12, 2016 – Tuesday -- Time TBD - Budget Study Session #3
May 17, 2016 – Tuesday -- 6:00 PM - City Council Meeting
May 19, 2016 – Tuesday -- Time TBD - Budget Study Session #4
June 7, 2016 – Tuesday -- 6:00 PM - City Council Meeting
June 21, 2016 – Tuesday -- 6:00 PM - City Council Meeting
July 5, 2016 – Tuesday -- 6:00 PM - City Council Meeting
July 19, 2016 – Tuesday -- 6:00 PM - City Council Meeting
Aug. 2, 2016 – Tuesday -- 6:00 PM - City Council Meeting
Aug. 16, 2016 – Tuesday -- 6:00 PM - City Council Meeting
Sep. 6, 2016 – Tuesday -- 6:00 PM - City Council Meeting
Sep. 20, 2016 – Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

Sept. 22, 2015 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting
Sept. 24, 2015 - Thursday - 6:30 PM - Parking & Public Improvements Commission Meeting
Sept. 28, 2015 – Monday – 6:30 PM – Parks and Recreation Commission Meeting
Oct. 12, 2015 – Monday – 6:30 PM – Library Commission Meeting
Oct. 13, 2015 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting
Oct. 14, 2015 – Wednesday – 6:30 PM – Planning Commission Meeting
Oct. 22, 2015 – Thursday – 6:30 PM - Parking & Public Improvements Commission Meeting
Oct. 26, 2015 – Monday – 6:30 PM – Parks and Recreation Commission Meeting
Oct. 28, 2015 – Wednesday – 6:30 PM – Planning Commission Meeting
Nov. 9, 2015 – Monday – 6:30 PM – Library Commission Meeting
Nov. 10, 2015 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting
Nov. 11, 2015 – Wednesday – 6:30 PM – Planning Commission Meeting
Nov. 23, 2015 – Monday – 6:30 PM – Parks and Recreation Commission Meeting
Nov. 25, 2015 – Wednesday – 6:30 PM – Planning Commission Meeting
Nov. 26, 2015 – Thursday – 6:30 PM - Parking & Public Improvements Commission Meeting - CANCELLED
Dec. 8, 2015 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting
Dec. 9, 2015 – Wednesday – 6:30 PM – Planning Commission Meeting
Dec. 14, 2015 – Monday – 6:30 PM – Library Commission Meeting
Dec. 23, 2015 – Wednesday – 6:30 PM – Planning Commission Meeting
Dec. 24, 2015 – Thursday – 6:30 PM - Parking & Public Improvements Commission Meeting
Dec. 28, 2015 – Monday – 6:30 PM – Parks and Recreation Commission Meeting

U. CITY HOLIDAYS**CITY OFFICES CLOSED ON THE FOLLOWING DAYS:**

Oct. 12, 2015 – Monday – Columbus Day
Nov. 11, 2015 – Wednesday – Veterans Day
Nov. 26-27, 2015 – Thursday & Friday – Thanksgiving Holiday
Dec. 25, 2015 – Friday – Christmas Day
Jan. 1, 2016 – Friday – New Years Day
Jan. 18, 2016 – Monday – Martin Luther King Day
May 30, 2016 – Monday – Memorial Day
Jul. 4, 2016 - Monday - Independence Day
Sep. 5, 2016 - Monday - Labor Day

Agenda Date: 9/15/2015

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Robert D. Espinosa, Fire Chief
Marisa Lundstedt, Community Development Director
Tim O'Brien, Fire Marshal
Diaa Guirguis, Senior Plan Check Engineer

SUBJECT:

Second Reading of Ordinance No. 15-0022 Streamlining the Permitting Process for Small Residential Rooftop Solar Energy Systems (Fire Chief Espinosa and Community Development Director Lundstedt).

SECOND READING AND ADOPT ORDINANCE NO. 15-0022

RECOMMENDATION:

Staff recommends that the City Council conduct the second reading and adopt Ordinance No. 15-0022.

FISCAL IMPLICATIONS:

There is no immediate financial impact or budget action necessary as a result of the recommended action. In the future, if there is an increase in the volume of permits and inspections, it may be necessary to hire additional staff or extend work hours to accommodate the legislative requirements.

BACKGROUND:

At the September 1, 2015 City Council meeting, Council introduced Ordinance No. 15-0022 "Streamlining the Permitting Process for Small Residential Rooftop Solar Energy Systems" to adopt as required by Government Code section 65850.5.

DISCUSSION:

Ordinance No. 15-0022 is returning to the City Council for second reading and adoption.

CONCLUSION:

Staff recommends that the City Council conduct second reading and adopt Ordinance 15-0022.

Attachments

1. Ordinance No. 15-0022-Solar Paneling Ordinance

ORDINANCE NO. 15-0022

AN ORDINANCE OF THE CITY OF MANHATTAN BEACH
ADDING CHAPTER 9.06 (SOLAR ENERGY SYSTEM
PERMIT EXPEDITING) TO TITLE 9 (BUILDING
REGULATIONS) OF THE MANHATTAN BEACH
MUNICIPAL CODE TO PROVIDE AN EXPEDITED,
STREAMLINED PROCESS FOR SMALL RESIDENTIAL
ROOFTOP SOLAR SYSTEMS

THE MANHATTAN BEACH CITY COUNCIL HEREBY ORDAINS AS FOLLOWS:

SECTION 1. The City Council hereby finds, determines, and declares that:

A. The State of California and the City of Manhattan Beach ("City") have consistently promoted and encouraged the use of small residential rooftop solar energy systems by all of its citizens, businesses and industries;

B. The City Council seeks to implement AB 2188 (Chapter 521, Statutes 2014) through the creation of an expedited, streamlined permitting process for small residential rooftop solar energy systems;

C. The City Council seeks to meet the climate action goals set by the City and the State;

D. Solar energy creates local jobs and economic opportunity;

E. The City Council recognizes that rooftop solar energy provides reliable energy and pricing for its residents and businesses;

F. It is in the interest of the health, welfare and safety of the people of Manhattan Beach to provide an expedited permitting process to assure the effective deployment of solar technology; and

G. AB 2188 requires the City to adopt an administrative, nondiscretionary review process to expedite approval of small residential rooftop solar energy systems prior to September 30, 2015.

SECTION 2. Title 9 (Building Regulations) of the Manhattan Beach Municipal Code ("MBMC") is hereby amended to add a new Chapter 9.06, Solar Energy System Permit Expediting, as follows:

**"Chapter 9.06
SOLAR ENERGY SYSTEM PERMIT EXPEDITING**

9.06.010 Purpose
9.06.020 Definitions

- 9.06.030 Solar Energy System Requirements
- 9.06.040 Duties of the Community Development Department and Building Official
- 9.06.050 Permit Review and Inspection Requirements
- 9.06.060 Conflict of Provisions

9.06.010 – Purpose

The purpose of this Chapter is to adopt an expedited, streamlined solar permitting process that complies with the Solar Rights Act and AB 2188 (Chapter 521, Statutes 2014) to achieve timely and cost-effective installations of small residential rooftop solar energy systems. This Chapter encourages and promotes the use of solar systems by removing unreasonable barriers and obstacles to their use, minimizing costs to property owners and the City, and expanding the ability of property owners to install solar energy systems. This Chapter allows the City to achieve these goals while protecting the public health and safety.

This Chapter applies to the permitting of all small residential rooftop solar energy systems in the City. Small residential rooftop solar energy systems legally established or permitted prior to the effective date of this Chapter are not subject to the requirements of this Chapter unless physical modifications or alterations are undertaken that materially change the size, type, or components of a small rooftop energy system in such a way as to require new permitting. Routine operation and maintenance or like-kind replacements shall not require a permit.

9.06.020 – Definitions

A. A “Solar energy system” means either of the following:

1. Any solar collector or other solar energy device whose primary purpose is to provide for the collection, storage, and distribution of solar energy for space heating, space cooling, electric generation, or water heating.
2. Any structural design feature of a building, whose primary purpose is to provide for the collection, storage, and distribution of solar energy for electricity generation, space heating or cooling, or for water heating.

B. A “small residential rooftop solar energy system” means all of the following:

1. A solar energy system that is no larger than 10 kilowatts alternating current nameplate rating or 30 kilowatts thermal.
2. A solar energy system that conforms to all applicable state fire, structural, electrical, and other building codes as adopted or amended by the City, and all state and City health and safety standards.
3. A solar energy system that is installed on a single or duplex family dwelling.

4. A solar panel or module array that does not exceed the maximum legal building height as provided in MBMC Title 10 (Planning and Zoning), Chapter 10.60.

C. An "association" means a nonprofit corporation or unincorporated association created for the purpose of managing a common interest development.

D. A "common interest development" means any of the following:

1. A community apartment project.
2. A condominium project.
3. A planned development.
4. A stock cooperative.

E. "Specific, adverse impact" means a significant, quantifiable, direct, and unavoidable impact, based on objective, identified, and written public health or safety standards, policies, or conditions as they existed on the date the application was deemed complete.

9.06.030 – Solar Energy System Requirements

A. All solar energy systems shall meet applicable health and safety standards and requirements imposed by the state and the City, and the local utility provider's electricity grid.

B. Solar energy systems for heating water in single-family residences and for heating water in commercial or swimming pool applications shall be certified by an accredited listing agency as defined by the California Plumbing and Mechanical Code.

C. Solar energy systems for producing electricity shall meet all applicable safety and performance standards established by the California Electrical Code, the Institute of Electrical and Electronics Engineers, and accredited testing laboratories such as Underwriters Laboratories and, where applicable, rules of the Public Utilities Commission regarding safety and reliability.

9.06.040 – Duties of the Community Development Department and Building Official

A. All documents required for the submission of an expedited solar energy system application shall be made available on the City' website.

B. Electronic submittal of the required permit application and documents by email, the Internet, or facsimile shall be made available to all small residential rooftop solar energy system permit applicants.

C. An applicant's electronic signature shall be accepted on all forms, applications, and other documents in lieu of a wet signature.

D. The Community Development Department shall adopt a standard plan and checklist of all requirements with which small residential rooftop solar energy systems shall comply to be eligible for expedited review.

E. The small residential rooftop solar system permit process, standard plan(s), and checklist(s) shall substantially conform to recommendations for expedited permitting, including the checklist and standard plans contained in the most current version of the California Solar Permitting Guidebook adopted by the Governor's Office of Planning and Research.

9.06.050 – Permit Review and Inspection Requirements

The Community Development Department shall process, on an expedited basis, applications for small residential rooftop solar energy systems as follows.

A. Non-discretionary Building Permit. The Building Official shall issue a building permit or other nondiscretionary permit upon receipt of a complete application that meets the requirements of the approved checklist and standard plan. Review of the application shall be limited to an administrative, nondiscretionary review as to whether the application meets local, state, and federal health and safety requirements. The permit shall be issued the same day for over-the-counter applications or within three business days for electronic application, unless the building official requires an applicant to apply for a solar use permit pursuant to subsection B.

B. Solar Use Permit.

1. If the Building Official finds, based on substantial evidence, that the solar energy system could have a specific, adverse impact upon the public health and safety, the Building Official can require the applicant to apply for a "Solar Use Permit."

2. The Building Official can:

a. Conditionally approve the application. Any condition or mitigation measure imposed on the application shall be designed to mitigate the specific, adverse impact upon health and safety at the lowest possible cost. A feasible method to satisfactorily mitigate or avoid the specific, adverse impact includes, but is not limited to, any cost-effective method, condition, or mitigation imposed by the City on another similarly situated application in a prior successful application for a permit. The City shall use its best efforts to ensure that the selected method, condition, or mitigation meets the conditions of Civil Code Section 714(d)(1)(A) and (B) defining restrictions that do not significantly increase the cost of the system or decrease its efficiency or specified performance; or

b. Deny the application if the Building Official makes written findings based upon substantive evidence in the record that the proposed installation

would have a specific, adverse impact upon public health or safety and there is no feasible method to satisfactorily mitigate or avoid, as defined, the adverse impact. Such findings shall include the basis for the rejection of the potential feasible alternative for preventing the adverse impact.

3. The applicant may appeal to the Planning Commission the Building Official's decisions to require a Solar Use Permit, conditionally approve, or deny the application.

C. Approval of Association Not Required. The City shall not condition approval of an application on the approval of an association.

D. Incomplete Application. If an application is deemed incomplete, a written correction notice detailing all deficiencies in the application and any additional information or documentation required to be eligible for expedited permit issuance shall be sent to the applicant for resubmission.

E. Only One Inspection. Only one consolidated inspection shall be required and performed by the Community Development Department for small residential rooftop solar energy systems eligible for expedited review in a timely manner.

F. Failed Inspection. If a small residential rooftop solar energy system fails inspection, a subsequent inspection is authorized but need not conform to the requirements of this Chapter.

9.06.060 – Conflict of Provisions

In the event of any conflict between this Chapter and any other provision of this Code, this Chapter shall control.”

SECTION 3. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause this Ordinance to be published within 15 days after its passage, in accordance with Government Code Section 36933.

SECTION 4. This Ordinance shall go into effect and be in full force and effect at 12:01 a.m. on the 31st day after its passage.

PASSED, APPROVED AND ADOPTED _____, 2015.

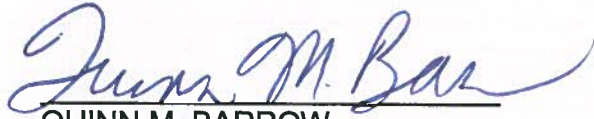
AYES:
NOES:
ABSENT:
ABSTAIN:

MARK BURTON
Mayor

ATTEST:

LIZA TAMURA
City Clerk

APPROVED AS TO FORM:



QUINN M. BARROW
City Attorney

Agenda Date: 9/15/2015

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Tony Olmos, Public Works Director
Raul Saenz, Utilities Manager

SUBJECT:

Adoption of Urgency Ordinance No. 15-0025-U and Introduction of Non-Urgency Ordinance No. 15-0025, which will Revise *Title 7 - Public Works, Chapter 7.44 - Water Conservation* of the Manhattan Beach Municipal Code (Public Works Director Olmos).

ADOPT URGENCY ORDINANCE NO. 15-0025-U AND INTRODUCE ORDINANCE NO. 15-0025

RECOMMENDATION:

Staff recommends that the City Council adopt Urgency Ordinance No. 15-0025-U and Introduce Non-Urgency Ordinance No. 15-0025 which will revise *Title 7 - Public Works, Chapter 7.44 - Water Conservation* of the Manhattan Beach Municipal Code.

FISCAL IMPLICATIONS:

Public outreach in the form of water billing inserts to all of the City's active water service accounts is estimated at \$1,000, which is available in the FY 15/16 Operating Budget.

BACKGROUND:

On April 1, 2015, Governor Brown issued Executive Order B-29-15 that directed the State Water Resources Control Board (Water Board) to impose restrictions on water suppliers to achieve a statewide 25 percent reduction in potable urban water usage through February 2016.

In response, on May 5, 2015, the Water Board adopted an Emergency Regulation for Statewide Urban Water Conservation (Emergency Regulations) to implement Executive Order B-29-15. Subsequently, the California Office of Administrative Law approved the Emergency Regulations on May 15, 2015. The Emergency Regulations will remain in effect until February 28, 2016.

On June 2, 2015 the City Council adopted Ordinance No. 15-0008 which revised *Title 7 - Public Works, Chapter 7.44 - Water Conservation* of the Manhattan Beach Municipal Code, bringing the City in compliance with Executive Order B-29-15.

On September 1, 2015, City Council conducted a public hearing and directed staff to amend the existing water conservation ordinance to modify Stage 3 Drought Restrictions to allow outdoor watering on two days per week and reduce the amount of allowed water time per watering zone by half for each of those days.

DISCUSSION:

Upon declaration of a Stage 3 drought by the Metropolitan Water District of Southern California, the City implemented Stage 3 Drought Restrictions as prescribed in the City's water conservation ordinance. Stage 3 Drought Restrictions, among other restrictions, limited landscape irrigation to one time per week at 15 minutes per watering zone.

The most frequent request from the community since implementation of the Stage 3 Drought Restrictions has been to allow irrigation two times per week at 7 1/2 minutes per watering zone. By allowing water users to conduct landscape watering two days per week for a period of eight minutes per watering zone, as opposed to one day per week for a period of fifteen minutes per watering zone, the City Council believes that this Ordinance will 1.) Reduce over-irrigation, oversaturation of landscaping, and unnecessary waste of water caused by runoff; and 2.) Better preserve the health of the landscape during the drought without exceeding the total allowable watering times required under the Stage 3 Drought Restrictions.

Section 7.44.030 - Drought Restrictions - C (2) of the City's Water Conservation Ordinance will be amended:

From

Landscape watering with potable water shall be limited to one time per week for not more than 15 minutes per watering zone as follows:

- a. Even numbered addresses from 6:00 p.m. on Wednesday to 9:00 a.m. the following Thursday; and
- b. Odd numbered addresses from 6:00 p.m. on Friday to 9:00 a.m. the following Saturday.

To

Landscape watering with potable water shall be limited to two times per week for not more than 8 minutes per watering zone from:

- a. 6:00 p.m. on Wednesday and 9:00 a.m. the following Thursday; and
- b. 6:00 p.m. on Friday to 9:00 a.m. the following Saturday.

It should be noted that the watering time per watering zone was changed from 15 minutes to 8 minutes per watering zone in the proposed amendment. The reason for not using 7 ½ minutes is that most readily available irrigation controllers do not allow the use of partial minutes.

PUBLIC OUTREACH/INTEREST:

Public outreach to inform the community of the ordinance amendment will include posting on

the City's website, water billing insert notification and a press release.

CONCLUSION:

Staff recommends that the City Council adopt Urgency Ordinance No. 15-0025-U and Introduce Non-Urgency Ordinance No. 15-0025 which will revise *Title 7 - Public Works, Chapter 7.44 - Water Conservation* of the Manhattan Beach Municipal Code.

Attachment:

1. Ordinance No. 15-0025-U
2. Ordinance No. 15-0025

ORDINANCE NO. 15-0025-U

AN URGENCY ORDINANCE OF THE CITY OF
MANHATTAN BEACH AMENDING CHAPTER 7.44
(WATER CONSERVATION) OF TITLE 7 (PUBLIC WORKS)
REGARDING LANDSCAPE WATERING RESTRICTIONS
DURING A DECLARED STAGE 3 WATER SHORTAGE

WHEREAS, on January 17, 2014, Governor Edmund G. Brown Jr. declared a state of emergency in California due to severe drought conditions and called on all Californians to reduce water usage by twenty percent.

WHEREAS, on April 25, 2014, Governor Brown issued an executive order finding that the continued drought conditions present urgent challenges and called for additional action to address the impacts of the drought.

WHEREAS, on July 15, 2014, the State Water Resources Control Board adopted emergency water conservation regulations (23 California Code of Regulations Section 865), which require urban water suppliers to implement certain water conservation measures in their water shortage contingency plans, including restrictions on outdoor irrigation.

WHEREAS, on March 17, 2015, the State Water Resources Control Board revised and extended the emergency water conservation regulations.

WHEREAS, on April 1, 2015, Governor Brown issued Executive Order B-29-15 that, among other things, directs the State Water Resources Control to impose restrictions to achieve a statewide 25 percent reduction in potable urban usage through February 2016.

WHEREAS, on May 5, 2015, the State Water Resources Control Board approved revised emergency water conservation regulations in order to implement Executive Order B-29-15.

WHEREAS, the City of Manhattan Beach ("City") is a public entity that supplies water at retail for the benefit of persons within its jurisdiction and an urban water supplier, as defined in Water Code Section 10617, and is required to comply with the State Water Board's emergency water conservation regulations.

WHEREAS, in May 2015 the City Council adopted a revised water conservation program that codified water conservation measures identified in its water shortage contingency plan at Chapter 7.44 of the Manhattan Beach Municipal Code.

WHEREAS, the water conservation program found at Chapter 7.44 of the Manhattan Beach Municipal Code is necessary to ensure a stable and reliable water supply for residents and businesses and to help the State address the ongoing drought.

WHEREAS, the City Council wishes to amend the City's water conservation program to more fairly and efficiently enforce the landscape irrigation measures enforced during a Stage 3 Water Shortage, which is currently now in effect.

WHEREAS, on September 1, 2015, the City Council held a public hearing regarding the City's water conservation ordinance and provided direction to prepare this Ordinance.

WHEREAS, by allowing water users to conduct landscape watering two days per week for a period of eight minutes per watering zone, as opposed to one day per week for a period of fifteen minutes per watering zone, the City Council believes that this Ordinance will reduce over-irrigation, oversaturation of landscaping, and unnecessary waste of water caused by runoff.

THE MANHATTAN BEACH CITY COUNCIL HEREBY ORDAINS AS FOLLOWS:

SECTION 1. Urgency Declaration. This Ordinance is for the immediate preservation of the public peace, health or safety and shall take effect immediately pursuant to California Government Code Section 36937(b). The facts constituting the emergency are that the State of California is experiencing severe drought conditions resulting in an immediate need to reduce water consumption and prevent wasteful water practices in the City. The regulations included in this Ordinance will preserve, protect, and better utilize the City's water supplies during the ongoing drought.

SECTION 2. The City Council hereby amends Subsection C of Section 7.44.030 as follows:

"C. Stage 3 Water Shortage. Upon declaration of a Stage 3 Water Shortage, the following restrictions shall apply to the use of water from the City's water system:

1. Washing of vehicles is prohibited, except at commercial car washes or by mobile high pressure/low volume commercial services.

2. Landscape watering with potable water shall be limited to two times per week for not more than 8 minutes per watering zone from:

- a. 6:00 p.m. on Wednesday and 9:00 a.m. the following Thursday; and
- b. 6:00 p.m. on Friday and 9:00 a.m. the following Saturday.

3. This subsection shall not apply to any drip irrigation system, irrigation system maintenance, leak repair or new planting of low water usage plants or if reclaimed water is utilized as permitted by law.”

SECTION 3. CEQA Finding. The City Council hereby finds that it can be seen with certainty that there is no possibility that the adoption of this Ordinance will have a significant effect on the environment. It is, therefore, exempt from California Environmental Quality Act review pursuant to Section 15061(b)(3) of the CEQA Guidelines (California Code of Regulations, Title 14, §§ 15000 *et seq.*). In addition, this Ordinance is exempt under CEQA Guidelines Sections 15307 and 15308 because the Ordinance amends the City’s water conservation regulations in a manner that would protect natural resources and the environment.

SECTION 4. If any sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or otherwise invalid, such decision shall not affect the validity of the remaining provisions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each sentence, clause or phrase thereof irrespective of the fact that any one or more sentence, clauses or phrases be declared unconstitutional or otherwise invalid.

SECTION 5. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause this Ordinance to be published within 15 days after its passage, in accordance with Section 36933 of the Government Code.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2015.

AYES:

NOES:

ABSENT:

ABSTAIN:

MARK BURTON
Mayor

ATTEST:

LIZA TAMURA
City Clerk

APPROVED AS TO FORM:

QUINN M. BARROW
City Attorney

ORDINANCE NO. 15-0025

AN ORDINANCE OF THE CITY OF MANHATTAN BEACH
AMENDING CHAPTER 7.44 (WATER CONSERVATION)
OF TITLE 7 (PUBLIC WORKS) REGARDING LANDSCAPE
WATERING RESTRICTIONS DURING A DECLARED
STAGE 3 WATER SHORTAGE

WHEREAS, on January 17, 2014, Governor Edmund G. Brown Jr. declared a state of emergency in California due to severe drought conditions and called on all Californians to reduce water usage by twenty percent.

WHEREAS, on April 25, 2014, Governor Brown issued an executive order finding that the continued drought conditions present urgent challenges and called for additional action to address the impacts of the drought.

WHEREAS, on July 15, 2014, the State Water Resources Control Board adopted emergency water conservation regulations (23 California Code of Regulations Section 865), which require urban water suppliers to implement certain water conservation measures in their water shortage contingency plans, including restrictions on outdoor irrigation.

WHEREAS, on March 17, 2015, the State Water Resources Control Board revised and extended the emergency water conservation regulations.

WHEREAS, on April 1, 2015, Governor Brown issued Executive Order B-29-15 that, among other things, directs the State Water Resources Control to impose restrictions to achieve a statewide 25 percent reduction in potable urban usage through February 2016.

WHEREAS, on May 5, 2015, the State Water Resources Control Board approved revised emergency water conservation regulations in order to implement Executive Order B-29-15.

WHEREAS, the City of Manhattan Beach ("City") is a public entity that supplies water at retail for the benefit of persons within its jurisdiction and an urban water supplier, as defined in Water Code Section 10617, and is required to comply with the State Water Board's emergency water conservation regulations.

WHEREAS, in May 2015 the City Council adopted a revised water conservation program that codified water conservation measures identified in its water shortage contingency plan at Chapter 7.44 of the Manhattan Beach Municipal Code.

WHEREAS, the water conservation program found at Chapter 7.44 of the Manhattan Beach Municipal Code is necessary to ensure a stable and reliable water supply for residents and businesses and to help the State address the ongoing drought.

WHEREAS, the City Council wishes to amend the City's water conservation program to more fairly and efficiently enforce the landscape irrigation measures enforced during a Stage 3 Water Shortage, which is currently now in effect.

WHEREAS, on September 1, 2015, the City Council held a public hearing regarding the City's water conservation ordinance and provided direction to prepare this Ordinance.

WHEREAS, by allowing water users to conduct landscape watering two days per week for a period of eight minutes per watering zone, as opposed to one day per week for a period of fifteen minutes per watering zone, the City Council believes that this Ordinance will reduce over-irrigation, oversaturation of landscaping, and unnecessary waste of water caused by runoff.

THE MANHATTAN BEACH CITY COUNCIL HEREBY ORDAINS AS FOLLOWS:

SECTION 1. The City Council hereby amends Subsection C of Section 7.44.030 as follows:

"C. Stage 3 Water Shortage. Upon declaration of a Stage 3 Water Shortage, the following restrictions shall apply to the use of water from the City's water system:

1. Washing of vehicles is prohibited, except at commercial car washes or by mobile high pressure/low volume commercial services.

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- a. 6:00 p.m. on Wednesday and 9:00 a.m. the following Thursday; and
- b. 6:00 p.m. on Friday and 9:00 a.m. the following Saturday.

3. This subsection shall not apply to any drip irrigation system, irrigation system maintenance, leak repair or new planting of low water usage plants or if reclaimed water is utilized as permitted by law.”

SECTION 2. The City Council hereby finds that it can be seen with certainty that there is no possibility that the adoption of this Ordinance will have a significant effect on the environment. It is, therefore, exempt from California Environmental Quality Act review pursuant to Section 15061(b)(3) of the CEQA Guidelines (California Code of Regulations, Title 14, §§ 15000 *et seq.*). In addition, this Ordinance is exempt under CEQA Guidelines Sections 15307 and 15308 because the Ordinance amends the City’s water conservation regulations in a manner that would protect natural resources and the environment.

SECTION 3. If any sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or otherwise invalid, such decision shall not affect the validity of the remaining provisions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each sentence, clause or phrase thereof irrespective of the fact that any one or more sentence, clauses or phrases be declared unconstitutional or otherwise invalid.

SECTION 4. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause this Ordinance to be published within 15 days after its passage, in accordance with Section 36933 of the Government Code.

SECTION 5. This Ordinance shall go into effect and be in full force and effect at 12:01 a.m. on the 31st day after its passage.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2015.

AYES:

NOES:

ABSENT:

ABSTAIN:

MARK BURTON
Mayor

ATTEST:

LIZA TAMURA
City Clerk

APPROVED AS TO FORM:

QUINN M. BARROW
City Attorney

Agenda Date: 9/15/2015

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Bruce Moe, Finance Director

SUBJECT:

Approve Contract with KNN Public Finance for Financial Advisory Services (Finance Director Moe)

APPROVE

RECOMMENDATION:

Staff recommends that the City Council approve a contract with KNN Public Finance for financial advisory services.

FISCAL IMPLICATIONS:

There are no fiscal implications associated with the approval of this contract. Typically, compensation for these services is contingent upon the successful issuance of debt by the public agency; there is no fee until and unless debt is issued. The amount to be paid for these services is approved by the City Council in advance of the issuance of debt.

BACKGROUND:

The City has utilized a financial advisory firm since the late 1990's to assist in analyzing financing options, and where appropriate, the issuance of debt. The financial advisor (FA) was instrumental in the City obtaining our Triple-A credit ratings, and the successful issuance of debt for the Police/Fire facility, Metlox, Marine Avenue Sports Fields, South Bay Regional Public Communications Authority, Water/Wastewater, and numerous underground utility districts.

DISCUSSION:

As the City Council contemplates various high-priority capital improvements, a corresponding funding plan needs to be developed. While some smaller projects may be funded with existing resources, larger, more costly and significant projects may require the issuance of debt in order to spread the costs over multiple years for affordability.

As the City prepares for potential projects and financing options, it is prudent to begin assembling the financing team which will help guide the funding options and decisions. The professional services needed for this endeavor include a Financial Analyst, Bond Counsel, Underwriter, and Trustee among others. As a result, at this time, staff recommends retaining the services of the FA and Bond Counsel to get started. The contract for each service is presented separately on tonight's agenda.

The FA provides the following services:

- Develop and recommend strategies to maintain credit ratings.
- Assist in evaluating financial proposals, economic influences, governmental actions affecting financial objectives of the City.
- Assist in preparing materials for rating agencies presentations and other members of the financial community.
- Evaluate existing financial plans, cash flows and their fundamental objectives, recommending timing and financial requirements.
- Provide advice as to the effect of current and proposed state legislation, assist in the identification of financing alternatives and recommend adjustments where appropriate.
- Evaluate bond proceeds reinvestment procedures to help ensure optimal yields and funding needs.
- Provide advice as to the effect of federal tax legislation on the City.
- Provide advice and expertise in liability management.
- Provide advice and expertise in the analysis of existing and prospective joint ventures. Evaluate the transactions of these organizations with respect to the effect on the City.
- Provide an assessment of the relevant bond market trends, develop appropriate timetables and work schedules for the successful marketing, sale, and issuance of bonds.
- Analyze costs, financial impacts and risks of financing or investment structures.
- Assist bond counsel and staff in all aspects of the bond issuance process.
- Provide and interpret current information on financial trends in the municipal debt markets.
- Act as an expert witness or spokesperson before governmental bodies, organizations or public forums.
- Provide financial advice as needed and requested by the City.
- Review of revenue structure, capital plans, and revenue enhancement mechanisms as directed.

The City has utilized the services of Mr. Mark Young as our Financial Advisor for the past 15 years. During that time, Mr. Young assisted the City with the successful issuances of debt for the Police/Fire Facility, the Metlox Project, Marine Avenue Sports Fields, the City's portion of the South Bay Regional Public Communications Authority, numerous underground assessment districts, pension obligation bonds, and refinancing of several of these issues at or near historically low interest rates.

Having worked with the City for over 15 years, Mr. Young is keenly aware of the City's financial position, history, policies, activities and goals. Further, Mr. Young was instrumental

in the City obtaining Triple-A ratings from all three major credit rating agencies. Additionally, he has been an invaluable resource irrespective of debt issuance when the City has contemplated financial decisions and options, including the recent analysis of the renewal of the Letter of Credit/Variable Rate Debt for Marine Avenue Sports Fields. Mr. Young has provided such review and support free of charge outside the debt issuance cycle.

Mr. Young is currently employed with KNN Financial (a division of Zion's Bank). This is a different firm than the last time we formally contracted for his services (he was previously with Gardner, Underwood & Bacon, and Loop Capital). As a result, staff recommends that the City Council approve a new contract for Mr. Young's services with KNN Public Finance. The contract is attached and has been approved as to form by the City Attorney.

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made and entered into on this 16th day of September, 2015, by and between the City of Manhattan Beach, a California municipal corporation ("City") and KNN Public Finance, Inc. ("Contractor") (collectively, the "Parties").

RECITALS

A. City desires to obtain financial advisory services for the purpose of financing capital improvements.

B. Contractor represents that it is qualified and able to perform the services ("Services") required by this Agreement.

NOW, THEREFORE, in consideration of the Parties' performance of the promises, covenants, and conditions stated herein, the Parties hereto agree as follows:

Section 1. Contractor's Services. Contractor shall perform the Services described in Exhibit A in a manner satisfactory to City and consistent with the level of care and skill ordinarily exercised by members of the profession currently practicing in the same locality under similar conditions.

Section 2. Term of Agreement. This Agreement shall apply to services rendered on or after September 16, 2015, and shall terminate when the work is completed, unless sooner terminated by City.

Section 3. Time of Performance. Contractor shall commence its services under this Agreement upon receipt of a written notice to proceed from City. Contractor shall complete the services in conformance with the timeline to be agreed upon between Contractor and City's representative.

Section 4. Compensation.

(a) Compensation is based solely upon the successful sale and issuance of any bonds for future capital projects. Bond proceeds shall be used for remuneration. There is no guarantee that bonds will be issued. Actual professional service fees to be paid for each bond issue will be negotiated at the time a project is identified and the bond issuance process commences.

(b) Contractor shall be entitled to reimbursement for expenses only to the extent they are approved by City in advance with the compensation described in section 4 (a); any such reimbursement shall be paid for out of bond proceeds. Any expenses incurred by Contractor that are not expressly authorized by this Agreement will not be reimbursed by City.

Section 5. Method of Payment. City shall pay Contractor the agreed upon compensation in accordance with the method and schedule of payment set forth in any respective bond documents. Contractor shall submit to City a detailed invoice for the services performed pursuant to this Agreement, which shall describe in detail the services rendered. City shall pay all undisputed amounts included on the invoice with bond proceeds.

Section 6. Independent Contractor. The Parties agree, understand, and acknowledge that Contractor is not an employee of City, but is solely an independent contractor. Contractor expressly acknowledges and agrees that City has no obligation to pay or withhold state or federal taxes or to provide workers' compensation or unemployment insurance or other employee benefits and that any person employed by Contractor shall not be in any way an employee of City. Contractor shall have the sole legal responsibility to remit all federal and state income and social security taxes and to provide for his/her own workers' compensation and unemployment insurance and that of his/her employees or subcontractors. Neither City nor any of its agents shall have control over the conduct of Contractor or any of Contractor's employees. Contractor shall not, at any time, or in any manner, represent that it or any of its agents or employees are in any manner agents or employees of City. Contractor shall indemnify and hold harmless City and its elected officials, officers and employees, servants, designated volunteers, and agents serving as independent contractors in the role of City officials, from any and all liability, damages, claims, costs and expenses of any nature to the extent arising from Contractor's personnel practices. City shall have the right to offset against the amount of any fees due to Contractor under this Agreement any amount due to City from Contractor as a result of Contractor's failure to promptly pay to City any reimbursement or indemnification arising under this Section 6.

Section 7. Assignment. This Agreement shall not be assigned, in whole or in part, by Contractor without the prior written approval of City. Any attempt by Contractor to so assign this Agreement or any rights, duties, or obligations arising hereunder shall be void and of no effect.

Section 8. Responsible Principals.

(a) Contractor's responsible principal, Mark T. Young, shall be principally responsible for Contractor's obligations under this Agreement and shall serve as principal liaison between City and Contractor. Designation of another Responsible Principal by Contractor shall not be made without prior written consent of City.

(b) City's Responsible Principal shall be the City Manager or designee, who shall administer the terms of the Agreement on behalf of City.

Section 9. Personnel. Contractor represents that it has, or shall secure at its own expense, all personnel required to perform the Services under this Agreement. All personnel engaged in the work shall be qualified to perform such Services.

Section 10. Permits and Licenses. Contractor shall obtain and maintain during the term of this Agreement all necessary licenses, permits, and certificates required by law for the provision of the Services.

Section 11. Interests of Contractor.

(a) Contractor covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which may be affected by the Services, or which would conflict in any manner with the performance of the Services. Contractor further covenants that, in performance of this Agreement, no person having any such interest shall be employed by it. Furthermore, Contractor shall avoid the appearance of having any interest, which would conflict in any manner with the performance of the Services. Contractor shall not accept any employment or representation during the term of this Agreement which is or may likely make Contractor "financially interested" (as provided in California Government Code §§ 1090 and 87100) in any decision made by City on any matter in connection with which Contractor has been retained.

(b) Contractor further warrants and maintains that it has not employed or retained any person or entity, other than a bona fide employee working exclusively for Contractor, to solicit or obtain this Agreement. Nor has Contractor paid or agreed to pay any person or entity, other than a bona fide employee working exclusively for Contractor, any fee, commission, gift, percentage, or any other consideration contingent upon the execution of this Agreement. Upon any breach or violation of this warranty, City shall have the right, at its sole and absolute discretion, to terminate this Agreement without further liability, or to deduct from any sums payable to Contractor hereunder the full amount or value of any such fee, commission, percentage or gift.

(c) Contractor warrants and maintains that it has no knowledge that any officer or employee of City has any interest, whether contractual, non-contractual, financial, proprietary, or otherwise, in this transaction or in the business of Contractor, and that if any such interest comes to the knowledge of Contractor at any time during the term of this Agreement, Contractor shall immediately make a complete, written disclosure of such interest to City, even if such interest would not be deemed a prohibited "conflict of interest" under applicable laws as described in this subsection.

Section 12. Insurance.

(a) Contractor shall at all times during the term of this Agreement carry, maintain, and keep in full force and effect, insurance as follows:

1. A policy or policies of comprehensive general liability insurance, with minimum limits of \$2,000,000 for each occurrence, combined single limit, against any personal injury, death, loss, or damage resulting from the wrongful or negligent acts by Contractor.

2. A policy or policies of comprehensive vehicle liability insurance covering personal injury and property damage, with minimum limits of \$1,000,000 per occurrence combined single limit, covering any vehicle utilized by Contractor in performing the services required by this Agreement.

3. Workers' compensation insurance as required by the State of California.

4. A policy or policies of professional liability insurance (errors and omissions) with minimum limits of \$2,000,000 per claim and in the aggregate. Any deductibles or self-insured retentions attached to such policy or policies must be declared to and be approved by City. Further, Contractor agrees to maintain in full force and effect such insurance for one year after performance of work under this Agreement is completed.

(b) Other Insurance Provisions. The general liability and automobile liability policies are to contain, or be endorsed to contain, the following provisions:

1. City, its officers, officials, employees, designated volunteers and agents serving as independent contractors in the role of City officials, are to be covered as additional insureds as respects: liability arising out of activities performed by or on behalf of Contractor; premises owned, occupied or used by Contractor; or automobiles owned, leased, hired or borrowed by Contractor. The coverage shall contain no limitations on the scope of protection afforded to City, its officers, officials, employees, designated volunteers or agents serving as independent contractors in the role of City officials which are not also limitations applicable to the named insured.

2. For any claims related to this Agreement, Contractor's insurance coverage shall be primary insurance as respects City, its officers, officials, employees, designated volunteers and agents serving as independent contractors in the role of City officials. Any insurance or self-insurance maintained by City, its officers, officials, employees, designated volunteers or agents serving as independent contractors in the role of City officials shall be excess of contractor's insurance and shall not contribute with it.

3. Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

4. Each insurance policy, except for the professional liability policy, required by this clause shall expressly waive the insurer's right of subrogation against City and its elected officials, officers, employees, servants, attorneys, designated volunteers, and agents serving as independent contractors in the role of City officials.

5. If insurance coverage is canceled or reduced in coverage or in limits below those required by this clause, Contractor shall within two business days of notice from insurer, phone, fax and/or notify City via certified mail, return receipt requested, of the changes to or cancellation of the policy.

(c) City's Risk Manager may, in writing, waive any or all of the insurance provisions set forth herein. If, during the term of this Agreement or any extension thereof there is a material change in the scope of services, City's Risk Manager reserves the right to adjust the provisions set forth herein. Such changes may only be made by an amendment to the Agreement. In such case, the Contractor shall comply with the insurance provisions required by City's Risk Manager.

(d) The policy or policies required by this Agreement shall be issued by an insurer authorized to do business in the State of California and with a rating of at least A-;VII in the latest edition of Best's Insurance Guide, unless waved in writing by City's Risk Manager.

(e) Contractor agrees that if it does not keep the aforesaid insurance in full force and effect, City may either immediately terminate this Agreement or, if insurance is available at a reasonable cost, City may take out the necessary insurance and pay, at Contractor's expense, the premium thereon.

(f) All insurance coverages shall be confirmed by execution of certificates on forms approved by City. The certificates are to be signed by an authorized representative of the insurer. All certificates are to be received and approved by City before services commence. Contractor shall, upon request, provide copies of the policy endorsements or language providing additional insured status, primary and noncontributory coverage, and waiver of subrogation.

(g) Any deductibles or self-insured retentions must be declared to and approved by City, and shall not exceed \$5,000,000 for the professional liability policy and \$25,000 for all other policies.

(h) Contractor shall require each of its sub-contractors (if any) to maintain insurance coverage that meets all of the requirements of this Agreement.

Section 13. Indemnification. Contractor shall defend, indemnify, and hold harmless City, its officials, and every officer, employee and agent of City (collectively "City") from any claim, liability or financial loss (including, without limitation, attorneys fees and costs), injuries to property or persons (including without limitation, attorneys

fees and costs) arising out of any acts or omissions of Contractor, its officials, officers, employees or agents in connection with the performance of this Agreement, except for such claim, liability or financial loss or damage arising from the sole negligence or willful misconduct of City, as determined by final arbitration or court decision or by the agreement of the Parties. Contractor shall defend City, with counsel of City's choice, at Contractor's own cost, expense, and risk, and shall pay and satisfy any judgment, award, or decree that may be rendered against City. Contractor shall reimburse City for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Contractor or City. All duties of Contractor under this Section shall survive termination of this Agreement.

Section 14. Termination.

(a) City shall have the right to terminate this Agreement for any reason or for no reason upon five calendar days' written notice to Contractor. Contractor agrees to cease all work under this Agreement on or before the effective date of such notice.

(b) City may at any time, for any reason, with or without cause, suspend this Agreement, or any portion hereof, by serving upon the Contractor written notice. Upon receipt of said notice, the Contractor shall immediately cease all work under this Agreement, unless the notice provides otherwise. If City suspends only a portion of this Agreement, such suspension shall not make void or invalidate the remainder of this Agreement.

(c) In the event of termination or cancellation of this Agreement by City, Contractor shall have no other claim against City by reason of such termination, including any claim for compensation.

Section 15. City's Responsibility. City shall provide Contractor with all pertinent data, documents, and other requested information as is available for the proper performance of Contractor's Services.

Section 16. Information and Documents.

(a) Contractor covenants that all data, documents, discussion, or other information (collectively "Data") developed or received by Contractor or provided for performance of this Agreement are deemed confidential and shall not be disclosed or released by Contractor without prior written authorization by City. City shall grant such authorization if applicable law requires disclosure. Contractor, its officers, employees, agents, or subcontractors, shall not without written authorization from the City Manager or unless requested in writing by the City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement or relating to any project or property located within City. Response to a subpoena or court order shall not

be considered "voluntary," provided Contractor gives City notice of such court order or subpoena.

(b) Contractor shall promptly notify City should Contractor, its officers, employees, agents or subcontractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder or with respect to any project or property located within the City. City retains the right, but has no obligation, to represent Contractor and/or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, City's right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response.

(c) All Data required to be furnished to City in connection with this Agreement shall become the property of City, and City may use all or any portion of the Data submitted by Contractor as City deems appropriate. Upon completion of, or in the event of termination or suspension of this Agreement, all original documents, designs, drawings, maps, models, computer files containing data generated for the work, surveys, notes, and other documents prepared in the course of providing the Services shall become the sole property of City and may be used, reused or otherwise disposed of by City without Contractor's permission.

(d) Contractor shall maintain complete and accurate records with respect to sales, costs, expenses, receipts and other such information required by City that relate to the performance of the Services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Contractor shall provide free access to City, its designees and representatives at reasonable times, and shall allow City to examine and audit said books and records, to make transcripts therefrom as necessary, and to inspect all work, data, documents, proceedings and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of 3 years after receipt of final payment.

(e) Contractor's covenants under this Section shall survive the termination of this Agreement.

Section 17. Default.

(a) Contractor's failure to comply with the provisions of this Agreement shall constitute a default. In the event that Contractor is in default for cause under the terms of this Agreement, City shall have no obligation or duty to continue compensating Contractor for any work performed after the date of default and can terminate this Agreement immediately by written notice to Contractor. If such failure by Contractor to make progress in the performance of work hereunder arises out of causes beyond Contractor's control, and without fault or negligence of Contractor, it shall not be considered a default.

(b) If the City Manager or his delegate determines that the Contractor is in default in the performance of any of the terms or conditions of this Agreement, City shall serve the Contractor with written notice of the default. The Contractor shall have ten (10) days after service upon it of said notice in which to cure the default by rendering a satisfactory performance. In the event that the Contractor fails to cure its default within such period of time, City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

Section 18. Changes in the Services. City shall have the right to order, in writing, changes in the Services or the services to be performed. Any changes in the Services requested by Contractor must be made in writing and approved by both Parties.

Section 19. Notice. Any notices, bills, invoices, etc. required by this Agreement shall be deemed received on (a) the day of delivery if delivered by hand during the receiving party's regular business hours or by facsimile before or during the receiving party's regular business hours; or (b) on the second business day following deposit in the United States mail, postage prepaid, to the addresses set forth below, or to such other addresses as the Parties may, from time to time, designate in writing pursuant to this section.

If to City: City of Manhattan Beach
 1400 Highland Avenue
 Manhattan Beach, California 90266
 Attn: Bruce Moe

If to Contractor: KNN Public Finance
 5757 W. Century Blvd.- Suite 700
 Los Angeles, CA 90045
 Attn: Mark Young

Section 20. Attorneys' Fees. If a party commences any legal, administrative, or other action against the other party arising out of or in connection with this Agreement, the prevailing party in such action shall be entitled to have and recover from the losing party all of its attorneys' fees and other costs incurred in connection therewith, in addition to such other relief as may be sought and awarded.

Section 21. Entire Agreement. This Agreement represents the entire integrated agreement between City and Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by a written instrument signed by both City and Contractor.

Section 22. Governing Law. The interpretation and implementation of this Agreement shall be governed by the domestic law of the State of California.

Section 23. Venue. Any litigation concerning this Agreement shall take place in the municipal, superior, or federal district court with geographic jurisdiction over the City of Manhattan Beach.

Section 24. City Not Obligated to Third Parties. City shall not be obligated or liable under this Agreement to any party other than Contractor.

Section 25. Exhibits; Precedence. All documents referenced as exhibits in this Agreement are hereby incorporated in this Agreement. In the event of any discrepancy between the express provisions of this Agreement and the provisions of any document incorporated herein by reference, the provisions of this Agreement shall prevail.

Section 26. Corporate Authority. The persons executing this Agreement on behalf of the Parties warrant that they are duly authorized to execute this Agreement on behalf of said Parties and that by their execution, the Parties are formally bound to the provision of this Agreement.

Section 27. Severability. Invalidation of any provision contained herein or the application thereof to any person or entity by judgment or court order shall in no way affect any of the other covenants, conditions, restrictions, or provisions hereof, or the application thereof to any other person or entity, and the same shall remain in full force and effect.

[Signatures Begin Next Page]

EXECUTED on the date first written above at Manhattan Beach, California.

CITY OF MANHATTAN BEACH

CONTRACTOR:

MARK DANAJ
City Manager



MARK T. YOUNG
Managing Director

ATTEST:

LIZA TAMURA
City Clerk

APPROVED AS TO FORM:



QUINN M. BARROW
City Attorney

EXHIBIT A

SCOPE OF SERVICES

Scope of Services

The scope of work to be performed under this agreement includes any and all services customarily provided by a Financial Advisor to a public agency in the course of analyzing and issuing debt for public purposes. This includes, but is not limited to:

- § General Financial Advisory Services may include the following tasks:
- § Develop and recommend strategies to maintain credit ratings.
- § Assist in evaluating financial proposals and/or economic influences and/or governmental actions affecting financial objectives of the City.
- § Assist in preparing materials for rating agencies presentations and other members of the financial community.
- § Evaluate existing financial plans, cash flows and their fundamental objectives, recommending timing and financial requirements.
- § Provide advice as to the effect of current and proposed state legislation, assist in the identification of financing alternatives and recommend adjustments where appropriate.
- § Evaluate bond proceeds reinvestment procedures to help ensure optimal yields and funding needs.
- § Provide advice as to the effect of federal tax legislation on the City.
- § Provide advice and expertise in liability management.
- § Provide advice and expertise in the analysis of existing and prospective joint ventures. Evaluate the transactions of these organizations with respect to the effect on the City.
- § Provide an assessment of the relevant bond market trends, develop appropriate timetables and work schedules for the successful marketing, sale, and issuance of bonds.
- § Analyze costs, financial impacts and risks of financing or investment structures.
- § Assist bond counsel and staff in all aspects of the bond issuance process.
- § Helping to provide and interpret current information on financial trends in the municipal debt markets.
- § Act as an expert witness or spokesperson before governmental bodies, organizations or public forums.

- § Provide financial advice as needed and requested by the City.
- § Review of revenue structure, capital plans, and revenue enhancement mechanisms as directed.

Agenda Date: 9/15/2015

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Bruce Moe, Finance Director

SUBJECT:

Approve Contract for Bond and Disclosure Counsel Services with Stradling, Yocca, Carlson & Rauth (Finance Director Moe)

APPROVE

RECOMMENDATION:

Staff recommends that the City Council approve a contract with Stradling, Yocca, Carlson & Rauth for bond and disclosure counsel services.

FISCAL IMPLICATIONS:

There are no fiscal implications associated with the approval of this contract. Typically, compensation for these services is contingent upon the successful issuance of debt by the public agency; there is no fee until and unless debt is issued. The amount to be paid for these contingent services is included in the proposed contract (attached).

BACKGROUND:

The City has historically utilized bond counsel services to provide legal advice on all aspects of financings (contractual, tax-exempt status, etc.). The same firm has also served as disclosure counsel to provide advice on City disclosure obligations and to prepare the official statement and/or continuing disclosure agreement.

The firm of Stradling, Yocca, Carlson & Rauth (SYCR) has served in this dual role for several of the City's past financings including the original and refinancing of Police/Fire, Metlox; refinancing of water-wastewater; pension obligation bonds; Marine Avenue Sports Fields; and underground utility districts.

DISCUSSION:

As the City Council contemplates various high-priority capital improvements, a corresponding funding plan needs to be developed. While some smaller projects may be

funded with existing resources, larger, more costly and significant projects may require the issuance of debt in order to spread the costs over multiple years for affordability.

As the City prepares for potential projects and financing options, it is prudent to begin assembling the financing team which will help guide the funding options and decisions. The professional services needed for this endeavor include a Financial Analyst, Bond/Disclosure Counsel, Underwriter, and Trustee among others. As a result, at this time, staff recommends retaining the services of the FA and Bond/Disclosure Counsel to get started. The contract for each service is presented separately on tonight's agenda.

Bond/Disclosure Counsel will perform all customary duties, including:

- Specific project review, participation in negotiation and drafting of legal agreements (including credit enhancement documents)
- Preparation of the official statement and all other necessary marketing documents and other documents supporting the transaction (e.g., lease agreements for lease backs et al.)
- Advise and consult with City representatives; participate at finance team meetings, assist with reviews by the rating agencies; issuance of unqualified approving opinions and tax opinions
- Appear at and make presentations to the City's Finance Subcommittee and City Council with regard to each issuance
- Undertake any necessary research into legal matters, including tax matters relative to issuing documents, opinions and obligations
- Seek, on behalf of the City, any necessary opinions, letter rulings or other documentation from the Internal Revenue Service or other bodies
- Provide legal advice after the close of a particular financing on issues that may arise in connection with the transaction
- Perform continuing disclosure

The City has utilized the Bond/Disclosure counsel services of SYCR, and their attorney Mr. Kevin Civale, for at least the past 10 years. Before then, Mr. Civale's services were obtained through Hawkins, Delafield and Wood. Working through both firms, Mr. Civale assisted the City with the successful issuances of debt for the Police/Fire Facility, the Metlox Project, Marine Avenue Sports Fields, underground assessment districts, pension obligation bonds, and refinancing of several of these issues at or near historically low interest rates.

Additionally, SYCR and Mr. Civale have provided excellent service and are well-familiar with the City's past financings and continuing disclosure facts with which they continuously monitor and assist the City. The latter service is critical in ensuring the City properly discloses any significant financial matters that may affect the investment community (investors, rating agencies, etc.).

In fact, with Mr. Civale's assistance, two years ago, the City created and implemented a "Bond Disclosure" section of the Comprehensive Annual Financial Report (CAFR) that provides continuing disclosure in a complete and easy to access format. This information is also shared on-line with the investment community via the Electronic Municipal Market Access ("EMMA") system created and operated by the Municipal Securities Rulemaking

Board.

Because of their excellent and reliable legal advice and the services of Mr. Civale, staff recommends that the City Council approve a new contract with SYCR. The new contract includes updated costs for services (bond and disclosure counsel services were increased \$5,000 to \$45,000 and \$25,000 respectively) which are payable only upon the successful issuance of debt.

The contract is attached and has been approved as to form by the City Attorney.

Attachment

AGREEMENT FOR BOND AND DISCLOSURE COUNSEL SERVICES

This Agreement is entered into this 16th day of September, 2015, by and between THE CITY OF MANHATTAN BEACH, a California municipal corporation ("CITY"), and STRADLING YOCCA CARLSON & RAUTH, A PROFESSIONAL CORPORATION ("COUNSEL").

RECITALS

1. CITY desires to utilize COUNSEL to provide legal services as bond counsel and/or disclosure counsel relating to the issuance of bonds or other debt obligations for various purposes ("BONDS").

2. COUNSEL desires to provide these legal services in accordance with the terms and conditions hereinafter set forth.

3. COUNSEL represents to CITY that it has licenses, capital, and experience necessary to qualify to serve as bond and disclosure counsel for any such financing.

NOW, THEREFORE, in consideration of the mutual promises made between the parties, and other consideration, the receipt of which is hereby acknowledged, CITY hereby engages the services of the COUNSEL, and COUNSEL agrees to perform the following services.

1. **SCOPE OF SERVICES.** COUNSEL shall perform legal services as described in the Scope of Services attached to this Agreement as Exhibit A and incorporated by reference. The specific services to be provided by COUNSEL shall be as set forth in a Notice to Proceed issued by CITY.

2. **TERM.** This Agreement shall be effective as of the date first set forth above. Unless earlier terminated in accordance with paragraph 7 of this Agreement, this Agreement shall terminate upon the first to occur of (a) June 30, 2020 or (b) COUNSEL'S completion and CITY'S acceptance of all work specified in this Agreement and authorized by a Notice to Proceed.

3. **PROFESSIONAL STANDARDS.** COUNSEL shall maintain or exceed the level of competency presently maintained by other practicing bond and disclosure counsel in the State of California, for the professional technical soundness, accuracy and adequacy of all work, advice, and materials furnished under this Agreement.

4. **TIME OF PERFORMANCE.** COUNSEL shall commence performance upon receipt of a Notice to Proceed from CITY and shall complete performance in a timely manner as directed by CITY. COUNSEL shall deliver final transcripts to CITY no later than forty-five (45) days from the date of closing. However, CITY in its sole discretion may extend the time for performance of any service.

5. **OUTSIDE COUNSEL.** COUNSEL may, at COUNSEL'S sole cost and expense, employ such other person as may, in the opinion of COUNSEL, be needed to comply with the terms of this Agreement, if such persons possess the necessary qualifications to perform such

services. The engagement of such persons shall be subject to the prior approval of CITY's Finance Director.

6. **COMPENSATION.** COUNSEL shall be compensated for its work as bond and disclosure counsel as set forth on Exhibit B. That fee shall be payable upon completion of all bond/disclosure counsel services and receipt by CITY of the proceeds of the sale of Bonds. CITY's obligation to pay the compensation to COUNSEL is limited to the availability of proceeds of the sale of BONDS for which COUNSEL provided services.

7. **KEY EMPLOYEE.** COUNSEL agrees that KEVIN CIVALE shall be the lead attorney ("Lead Attorney") responsible for all services provided to CITY pursuant to this Agreement. COUNSEL shall not change the Lead Attorney without prior written approval from CITY's Finance Director.

8. **TERMINATION OF AGREEMENT.** City may terminate this Agreement at any time without cause by giving COUNSEL fifteen (15) days prior written notice of its intent to terminate. In the event the Agreement is so terminated by CITY, COUNSEL shall receive no compensation or damages. Upon receipt of a termination notice, COUNSEL shall (1) promptly discontinue all services affected (unless the notice directs otherwise); and (2) promptly deliver all data, reports, estimates, summaries, and such other information and materials as may have been accumulated by COUNSEL in performing the Agreement to CITY, whether completed or in progress.

9. **INSURANCE.** COUNSEL shall not commence work under this Agreement until it has obtained all insurance required hereunder issued by a company or companies acceptable to CITY nor shall COUNSEL allow any subcontractor to commence work on a subcontract until all insurance required of the subcontractor has been obtained. Policies shall provide that they shall not be canceled or materially changed except after thirty (30) days' notice by the insurer to CITY by certified mail. COUNSEL shall furnish CITY with copies of all such policies or certificates promptly upon receipt. COUNSEL shall take out and maintain at all times during term of this Agreement the following policies of insurance:

9.1 **Workers' Compensation Insurance.** Before beginning work, full workers' compensation insurance, or other proof that COUNSEL has adequate self-insurance, covering all persons whom it may employ directly or through subcontractors in carrying out the work specified herein, in accordance with the laws of the State of California.

9.2 **Certification of Workers' Compensation Coverage.** In accordance with the provision of the California Labor Code, section 3700, every employer shall secure the payment of compensation to his employees. COUNSEL prior to commencing work, shall sign and file with CITY certification as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code and I will comply with such provision before commencing the performance of the work of this agreement."

9.3 **Professional Errors and Omissions.** Throughout the term of this Agreement, at COUNSEL'S sole cost and expense, COUNSEL shall provide Professional Liability insurance with minimum limits of twenty million dollars (\$20,000,000) per claim and aggregate. This policy shall be issued by an insurance company which is qualified to do business in the State of California and contain a clause that the policy may not be canceled until thirty (30) days written notice of cancellation is mailed to CITY.

9.4 **Additional Insurance.** COUNSEL may obtain for its own account insurance not required under this Agreement.

10. **COMPLIANCE WITH LAW.** COUNSEL will at all times during the course of this Agreement, comply with all laws, ordinances, regulations and rules of the federal, state and local governments including, without limitation, any rules promulgated by the Municipal Securities Rulemaking Board.

11. **INDEPENDENT CONTRACTOR.** The parties, in the performance of this Agreement shall be acting as independent contractors and not as agents, employees, partners, joint ventures, or associates of one another. The employees or agents of one party shall not be deemed or construed to be the agents or employees of the other party, except as specifically agreed herein.

12. **ATTORNEYS' FEES.** In the event that legal action is necessary to enforce the provisions of the Agreement, or to declare the right of the parties hereunder, the parties agree that the prevailing party in the legal action shall be entitled to recover actual attorneys' fees and court cost from the opposing party.

13. **ASSIGNMENT.** Neither this Agreement nor any duties or obligations hereunder shall be assigned by COUNSEL without prior written consent of CITY.

14. **ENTIRE AGREEMENT.** This Agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to the subject matter herein. Each party to this Agreement acknowledges that no representations, by any party which are not embodied herein and that no other agreement, statement or promise not contained in this Agreement shall be valid and binding. Any modification of this Agreement will be effective only if it is in writing signed by the parties. Any issue with respect to the interpretation or construction of this Agreement are to be resolved without resorting to the presumption that ambiguities should be construed against the drafter.

15. **NONDISCRIMINATION PROVISION.** COUNSEL, with regard to the work performed by it during the term of the Agreement, shall not discriminate on the grounds of race, religion, color, sex, age, or national origin in the selection and retention of subcontractors, including procurement materials and leases of equipment.

16. **GOVERNING LAW.** This Agreement shall be construed pursuant to the laws of the State of California.

17. **MODIFICATION.** CITY or COUNSEL may, from time to time during the course of this Agreement, request modifications of or changes in the Statement of Work to be

performed hereunder. Such changes or modifications are mutually agreed upon in writing by and between CITY and the COUNSEL, shall be incorporated in a written amendment to this Agreement and shall be effective only upon execution of the amendment.

18. **OWNERSHIP OF MATERIAL AND DOCUMENTS**. All documents, studies, models, and reports prepared by COUNSEL under this Agreement shall be considered works for hire for copyright purposes and the sole property of CITY.

19. **NOTICE**. Any notice to be given to COUNSEL shall be deemed duly and properly given upon delivery, if sent to COUNSEL, postage-prepaid to:

Stradling Yocca Carlson & Rauth
500 Capitol Mall, Suite 1120
Sacramento, CA 95814

Attn: Kevin Civale

or personally delivered to COUNSEL at such address or other specified to CITY in writing by COUNSEL.

Any notice to be given to CITY shall be deemed duly and properly given upon delivery, if sent to CITY postage-prepaid to:

Finance Director
City of Manhattan Beach
1400 Highland Avenue
Manhattan Beach, CA 90266

City Attorney
City of Manhattan Beach
1400 Highland Avenue
Manhattan Beach, CA 90266

or personally delivered to CITY at such address or other address specified to COUNSEL in writing by the CITY.

IN WITNESS THEREOF, these parties have executed this Agreement on the day and year shown below.

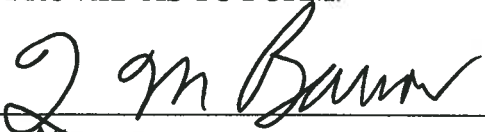
**CITY OF MANHATTAN BEACH, a
municipal corporation**

By: _____

ATTEST:

City Clerk

APPROVED AS TO FORM:



City Attorney

a Professional Corporation
By:  _____

EXHIBIT A

SCOPE OF SERVICES

Perform all customary duties performed by Bond Counsel and Disclosure Counsel.

Specific project review, participation in negotiation and drafting of legal agreements (including credit enhancement documents), preparation of the official statement and all other necessary marketing documents and other documents supporting the transaction (e.g., lease agreements for lease backs et al.). Advise and consult with City representatives; participate at finance team meetings, assist with reviews by the rating agencies; issuance of unqualified approving opinions and tax opinions.

Appear at and make presentations to the City's Finance Committee and City Council with regard to each issuance.

Undertake any necessary research into legal matters, including tax matters relative to issuing documents, opinions and obligations.

Seek, on behalf of the City, any necessary opinions, letter rulings or other documentation from the Internal Revenue Service or other bodies.

Provide legal advice after the close of a particular financing on issues that may arise in connection with the transaction.

Perform continuing disclosure.

EXHIBIT B

FEEES FOR SERVICE

Bond Counsel

General Lease Financings
(General, CIP, Parking Funds)

\$45,000 inclusive of expenses

Assessment District Financings

\$45,000 per district (incl. expenses)

\$7,000 per additional district in same
financing

Disclosure Counsel

General Leases and Assessments (above)

\$25,000 per financing including all expenses

Agenda Date: 9/15/2015

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Tony Olmos, Public Works Director
Raul Saenz, Utilities Manager

SUBJECT:

Acceptance of Donated Real Property, APN 4168-017-027 (Meadows/Bryant Place), by the Pelton Company, LLC to the City of Manhattan Beach (Public Works Director Olmos).

ACCEPT AND ADOPT RESOLUTION NO. 15-0051

RECOMMENDATION:

Staff recommends that City Council:

1. Adopt Resolution No.15-0051 to accept real property and approve issuance of a Certificate of Acceptance
2. Accept Grant Deed for real property located at the northwest corner of Meadows Avenue and Bryant Place (APN 4168-017-027) donated by the Pelton Company, LLC.
3. Authorize City Manager to sign the Certificate of Acceptance
4. Authorize City Clerk to record Grant Deed with the Los Angeles County Recorder

FISCAL IMPLICATIONS:

The Water Operations budget will assume the cost of the \$1,688 Owner's Title Policy. Per the Phase II Environmental Site Assessment, the top three feet of the surface soils shall be removed prior to any future construction on the property (see discussion below). Staff estimates an approximate cost of \$115,000 for said soil removal. Said cost will be incorporated into a future capital improvement project.

BACKGROUND:

The Pelton Company, LLC has offered to donate real property located at the northwest corner of Meadows Avenue and Bryant Place. The lot has an area of 7,500 square feet and is currently used by the City as a stormwater retention basin pursuant to an easement. The proposed future uses of the property will include continued operation as a stormwater

retention basin and the construction of a potable water booster station.

DISCUSSION:

Staff conducted Phase I and Phase II Environment Site Assessments (ESA) to identify potential or existing environmental contamination liabilities. The scope of work for the Phase I ESA included site observations and review of historical records to identify the presence or likely presence of any hazardous substances or petroleum products in, on, or at a property: (1) due to release to the environment; (2) under conditions indicative of a release to the environment; and (3) under conditions that pose a material threat of a future release to the environment.

Based on the Phase I ESA findings, it was determined that the potential presence of contaminants in overflow stormwater may have ponded, or drained onto the site. This determination initiated a Phase II ESA to ascertain whether the site has been impacted from storm water contamination.

The Phase II ESA involved soil sampling collected at the surface and 3 feet below grade from 3 locations. The soil samples were analyzed for volatile organic compounds, metals, total petroleum hydrocarbon - oil, diesel, and gasoline. Except for lead, none of the constituents that were analyzed indicted a concentration that exceeds the Los Angeles Regional Water Quality Control Board (LARWQCB) soil screening levels. All results indicated that the total and soluble lead concentrations are below regulatory thresholds, therefore the soil would not classify as a Federal Hazardous Waste. However, these soils are classified as Non-Resource Conservation and Recovery Act California Hazardous Waste, requiring removal and disposal under the supervision of certified professionals consistent with LARWQCB guidelines. This would effectively entail the removal and disposal of approximately a 3 foot depth of soil over the 7,500 square-foot lot, or 835 yards. The estimated cost of remediation is \$115,000.

CONCLUSION:

Staff recommends that City Council accept 7,500 square feet of real property located at the northwest corner of Meadows Avenue and Bryant Place (APN 4168-017-027) donated by the Pelton Company, LLC.

Attachment:

1. Resolution No.15-0051 (includes Grant Deed/Certificate of Acceptance)

RESOLUTION NO.15-0051

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH, CALIFORNIA, ACCEPTING A DONATION OF REAL PROPERTY FOR PUBLIC PURPOSES AND FINDING THE PROJECT EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

THE MANHATTAN BEACH CITY COUNCIL DOES HEREBY FIND, RESOLVE AND DETERMINE AS FOLLOWS:

Section 1. The Pelton Land Company, LLC has offered to donate to the City of Manhattan Beach ("City") certain land located at northwest corner of Meadows Avenue and Bryant Place, which is described in the Grant Deed attached hereto as Attachment A.

Section 2. The City desires to accept the land for public purposes that are to be determined in the future.

Section 3. Based upon the whole record before it, in the exercise of its independent judgment and analysis the City Council, finds that City staff has correctly concluded that it can be seen with certainty that there is no possibility that acceptance of this land may have a significant effect on the environment, because acceptance will not in and of itself cause any change in the environment, and therefore no further action is required under CEQA at this time. The custodian of records for all materials that constitute the record of proceeding upon which this decision is based is the City Clerk. Those documents are available for public review in the City Clerk's office located at 1400 Highland Avenue, Manhattan Beach, California, 90266.

Section 4. The City Council hereby accepts and consents to the conveyance of the property to the City for future public purposes.

Section 5. The City Council hereby duly authorizes the City Manager to accept the above-referenced grant deed and execute a Certificate of Acceptance for the grant deed that is also attached as part of Attachment A and cause the deed to be recorded on behalf of the City.

Section 6. The City Clerk shall certify to the adoption of this Resolution and thenceforth and thereafter the same shall be in full force and effect.

PASSED, APPROVED, and ADOPTED this 15th day of September, 2015.

Ayes:
Noes:
Absent:
Abstain:

MARK BURTON
Mayor, City of Manhattan Beach, California

ATTEST:

LIZA TAMURA
City Clerk

ATTACHMENT A
GRANT DEED WITH CERTIFICATE OF ACCEPTANCE

**RECORDING REQUESTED BY,
AND WHEN RECORDED RETURN TO:**

City of Manhattan Beach
1400 Highland Avenue
Manhattan Beach, CA 90266
Attn: City Clerk

APN: 4168-017-027

[SPACE ABOVE FOR RECORDER'S USE ONLY]

GRANT DEED

This transfer is exempt from Documentary Transfer Tax as a conveyance for no consideration, and is exempt from Recording Fees pursuant to California Government Code Section 6103.

THE PELTON COMPANY, LLC, a California limited liability company ("Grantor"), hereby grants to the CITY OF MANHATTAN BEACH, a California municipal corporation ("Grantee"), that certain land located in the City of Manhattan Beach, County of Los Angeles, State of California, more particularly described on Exhibit "A" attached hereto, and all improvements and fixtures located thereon (the "Property").

The Property is being conveyed to Grantee subject to: (i) all liens, encumbrances, easements, covenants, conditions, restrictions and other matters of record; (ii) any matters of which Grantee has knowledge or notice; (iii) all matters which would be revealed or disclosed in an accurate survey or inspection of the Property; (iv) liens for taxes on real property and any general or special assessments of record with respect to the Property not yet delinquent; and (v) all laws, ordinances and governmental rules, regulations and restrictions affecting the Property.

FURTHER, THE PROPERTY IS BEING CONVEYED "AS IS, WHERE IS", AND WITHOUT ANY WARRANTIES OF ANY NATURE WHATSOEVER, EXPRESSED OR IMPLIED, BETWEEN GRANTOR AND GRANTEE, IT BEING THE INTENTION OF GRANTOR AND GRANTEE TO NEGATE AND EXCLUDE ALL WARRANTIES, INCLUDING, WITHOUT LIMITATION, THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR ANY PARTICULAR PURPOSE, WARRANTIES CREATED BY ANY AFFIRMATION OF FACT OR PROMISE OR BY ANY DESCRIPTION OF THE PROPERTY, AND ALL OTHER WARRANTIES WHATSOEVER.

Grantee, on behalf of itself and its successors and assigns, hereby waives its right to recover from Grantor and forever releases, covenants not to sue and discharges Grantor from any and all damages, demands, claims, losses, liabilities, penalties, fines, liens, judgments, and costs or expenses whatsoever, including attorneys' fees and costs, whether direct or indirect, known or unknown, foreseen or unforeseen, that may arise on account of or in any way be connected with the Property, including, without limitation, the physical or environmental condition of the

Property. In this regard, Grantee hereby waives all rights it has or may hereafter have that any claim, demand, obligation or cause of action has, through ignorance, oversight or error, been omitted from the terms of this paragraph, and expressly waives all rights it may have, or claim to have, under the provisions of California Civil Code Section 1542, or equivalent law of any jurisdiction, which provides:

"A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM OR HER MUST HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH DEBTOR."

IN WITNESS WHEREOF, the undersigned grantor has executed this Grant Deed as of the date set forth below.

Dated: Aug. 24, 2015

GRANTOR:

THE PELTON COMPANY, LLC,
a California limited liability company

By: Pelton Affiliated Holdings, Inc.,
a California corporation, its Manager

By: Debra L. Pelton
Debra L. Pelton, President

By: Lisa M. Pelton
Lisa M. Pelton, Secretary

EXHIBIT "A"

Legal Description

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AND IS DESCRIBED AS FOLLOWS:

LOT 32 OF TRACT NO. 28918, IN THE CITY OF MANHATTAN BEACH, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, AS PER MAP RECORDED IN BOOK 772 PAGES 3 AND 4 OF MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY.

EXCEPT THEREFROM ALL OF THE RIGHT, TITLE AND INTEREST, IN ALL OIL, GAS, PETROLEUM AND ALL OTHER HYDROCARBONS AND ASSOCIATED SUBSTANCES AND MINERALS IN, UNDER, RECOVERABLE OR THAT MAY BE PRODUCED FROM ANY PORTION OF THE ABOVE-DESCRIBED REAL PROPERTY LYING BELOW A VERTICAL DEPTH OF 500 FEET BELOW THE PRESENT SURFACE THEREOF, WITHOUT RIGHT OF ENTRY AS GRANTED TO JAMES S. PELTON AND CHARLES I. GOLD, RECORDED APRIL 11, 1968 AS INSTRUMENT NO. 3681, OF OFFICIAL RECORDS.

APN: 4168-017-027

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Los Angeles)

On August 24, 2015, before me, CHERYL PICKENS,
(insert name and title of the officer)

Notary Public, personally appeared Debra L. Pelton and Lisa M. Pelton,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that ~~he/she~~ they executed the same
in ~~his/her~~ their authorized capacity(ies), and that by ~~his/her~~ their signature(s) on the instrument
the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that
the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature



(Seal)

CERTIFICATE OF ACCEPTANCE
(California Government Code Section 27281)

This is to certify that the interest in real property conveyed to the City of Manhattan Beach by that certain Grant Deed dated August 24, 2015, executed by The Pelton Company, LLC is hereby accepted by the undersigned office on behalf of the City of Manhattan Beach pursuant to the authority conferred by the City of Manhattan Beach at the City Council meeting held on September 15, 2015, and the grantee consents to recordation thereof by its duly authorized officer.

Dated: _____, 2015

Print Name: _____

Title: _____

Agenda Date: 9/15/2015

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Bruce Moe, Finance Director

SUBJECT:

Financial Reports:

Schedule of Demands: August 13, 2015 (Finance Director Moe).

APPROVE

RECOMMENDATION:

Staff recommends that the City Council approve the attached financial report.

FISCAL IMPLICATIONS:

The financial report included herein are designed to communicate fiscal activity based upon adopted and approved budget appropriations. No further action of a fiscal nature is requested as part of this report.

The total value of the warrant register for August 13, 2015 is \$5,680,803.40.

BACKGROUND:

Finance staff prepares a variety of financial reports for City Council and the Finance Subcommittee. A brief discussion of the attached report follows.

DISCUSSION:

Schedule of Demands:

Every two weeks staff prepares a comprehensive listing of all disbursements with staff certification that the expenditure transactions listed have been reviewed and are within budgeted appropriations.

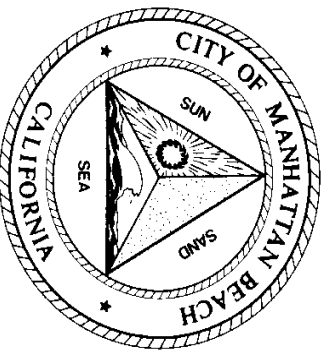
CONCLUSION:

Staff recommends that the City Council approve the attached financial report.

Attachment:

1. Schedule of Demands for August 13, 2015

City of Manhattan Beach




Schedule of Demands


August 13, 2015

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT(S) WR 30b & WR 4b
 DATED: 08/13/2015

I HEREBY CERTIFY THAT THE CLAIMS OR DEMANDS COVERED BY THE ABOVE WARRANT(S) IN THE AMOUNT OF \$5,680,803.40 HAVE BEEN REVIEWED AND THAT SAID CLAIMS OR DEMANDS ARE ACCURATE, ARE IN CONFORMANCE WITH THE ADOPTED BUDGET, AND THAT THE FUNDS ARE AVAILABLE THEREOF.



 FINANCE DIRECTOR


 CITY MANAGER

THIS 15TH DAY OF SEPTEMBER

WARRANT REGISTER (S)	WR 30b & WR 4b	WARRANT(S)		
		30b	763,680.71	
		4b	2,355,420.80	
		30b	1,080.00	
		4b	1,712,455.15	
		VOIDS	(1,175.34)	
		PAYROLL		
	PE 08/07/2015	PY	849,342.08	
TOTAL WARRANTS			5,680,803.40	

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER:

WT 30b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
520293	8/13/2015	N	ACCELA INC	CITYWIDE PERMITTING SOFTWARE CONTRACT	6,939.40
520294	8/13/2015	N	ADPI WEST INC	AMBULANCE BILLING-APRIL 2015	6,412.94
520295	8/13/2015	N	ANIMAL EMERGENCY MEDICAL CTR	EMERGENCY VET SERVICES	75.00
520297	8/13/2015	N	AT&T MOBILITY	CELLULAR CHARGES	9,667.06
520298	8/13/2015	N	BIO-ACOUSTICAL ENGINEERING CRP	MEDICAL SERVICES	2,725.00
520299	8/13/2015	N	CAPITAL ONE NATIONAL ASSN	MISC SUPPLIES-COSTCO	2,419.90
520300	8/13/2015	N	CAROLYNA MESSINA & ASSOC INC	PROFESSIONAL SERVICES	3,718.75
520301	8/13/2015	N	KATIE CASEY	PUBLIC RELATIONS CONSULTING	10,050.00
520302	8/13/2015	N	CELL CO PARTNERSHIP	CARDIAC MONITOR DATA LINES	35.10
520303	8/13/2015	N	CITY OF REDONDO BEACH	BCT COST SHARING	1,510.47
520304	8/13/2015	N	CLEAN ENERGY	FUEL PURCHASES-JUNE 2015	786.06
520305	8/13/2015	N	CLEANSTREET	LANDSCAPE MAINTENANCE EXTRAS	4,440.00
520306	8/13/2015	N	COOLEY BROTHERS	RIGHT OF WAY REFUND	496.00
520307	8/13/2015	N	COUNTY OF LOS ANGELES	16-02145C CONTROLLED SUBSTANCE CHARGES	414.00
520308	8/13/2015	N	DOUGLAS DECASTRO	BANNERS, DECALS, SIGNAGE	106.82
520309	8/13/2015	N	DEPARTMENT OF TRANSPORTATION	TRAFFIC SIGNAL MAINTENANCE	4,719.87
520310	8/13/2015	N	MANNING AND KASS ELLROD RAMIREZ TRI	LEGAL PROFESSIONAL SERVICES	2,997.28
520311	8/13/2015	N	EMPLOYMENT DEVELOPMENT DEPT	UNEMPLOYMENT CLAIMS	7,195.00
520312	8/13/2015	N	ANDREW ENRIQUEZ	REIMBURSEMENT-TRAVEL EXPENSE	126.25
520313	8/13/2015	N	ERLA INC	GURNEY MAINTENANCE	770.00
520314	8/13/2015	N	EXCEL CONSTRUCTION	RIGHT OF WAY REFUND	427.00
520315	8/13/2015	N	JOHN FITZGERALD	IT DIRECTOR BROCHURE	1,787.60

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER:

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
520316	8/13/2015	N	ANDREA FREBER	RIGHT OF WAY REFUND	496.00
520317	8/13/2015	N	GEOSYNTEC CONSULTANTS INC	NPDES & TMDL CONSULTING SERVICES	7,948.72
520318	8/13/2015	N	GLADWELL GOV SERVICES INC	PROFESSIONAL LEGAL SERVICES	2,520.00
520319	8/13/2015	N	GRANICUS	CLOSED CAPTIONING SERVICES	11,237.82
520320	8/13/2015	N	KEVIN HEREDIA	REIMBURSEMENT-TRAVEL EXPENSE	4,475.36
520321	8/13/2015	N	TIMOTHY A HOGAN	CITATION REFUND	73.00
520322	8/13/2015	N	HOME DEPOT CREDIT SERVICES	BUILDING SUPPLIES	947.14
520323	8/13/2015	N	ILLINOIS TOOL WORKS INC	REPLACEMENT OF EQUIPMENT/SUPPLIES	287.06
520324	8/13/2015	N	EVE IRVINE	REIMBURSEMENT-TRAVEL EXPENSE	92.25
520325	8/13/2015	N	JOHN L HUNTER AND ASSOC INC	RESTAURANT STORMWATER INSPECTIONS & FI	8,675.00
520326	8/13/2015	N	KEVIN H KUROMI	RFP# 755-09 GRAPHIC DESIGN SERVICES	3,525.00
520327	8/13/2015	N	LA COUNTY	PARKING CONCESSION FEE-4TH QTR	333,780.09
520328	8/13/2015	N	LA COUNTY ASSESSOR	PARCEL MAP	8.00
520329	8/13/2015	N	LA COUNTY DEPT OF P W	TRAFFIC SIGNAL MAINTENANCE	5,344.14
520330	8/13/2015	N	LEAGUE OF CALIFORNIA CITIES	RECRUITMENT SERVICES	925.00
520331	8/13/2015	N	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES	1,878.03
520332	8/13/2015	N	M B CHAMBER OF COMMERCE	CONTRACT SERVICES	20,000.00
520333	8/13/2015	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	69,874.03
520334	8/13/2015	N	MANERI SIGN CO INC	STREET NAME SIGNS	2,398.00
520335	8/13/2015	N	SONDRA MARCHESE	COMEDY IMPROV INSTRUCTOR	252.00
520336	8/13/2015	N	MARINE RESOURCES INC	TEMPORARY EMPLOYEE SERVICES	5,306.44
520337	8/13/2015	N	PACIFIC COAST ELEVATOR CORP	ELEVATOR MAINTENANCE	6,603.03

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WARRANT BATCH NUMBER:

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
520338	8/13/2015	N	PACIFIC MUNICIPAL CONSULTANTS	CONTRACT PLANNING SUPPORT SERVICES	10,701.02
520339	8/13/2015	N	JANNA PAYNE	REIMBURSEMENT-TRAVEL EXPENSE	226.75
520340	8/13/2015	N	WAYNE POWELL	REIMBURSEMENT-TRAVEL EXPENSE	371.50
520341	8/13/2015	N	PROVIDENCE MEDICAL INSTTTUTE	MEDICAL SERVICES	250.00
520342	8/13/2015	N	PRUDENTIAL OVERALL SUPPLY	UNIFORM RENTAL SERVICE	901.00
520343	8/13/2015	N	R&R IN MINUTES	RIGHT OF WAY REFUND	427.00
520344	8/13/2015	N	RELIANT IMMED CARE MED GRP INC	MEDICAL SERVICES	755.37
520345	8/13/2015	N	RICHARDS WATSON & GERSHON	PROFESSIONAL LEGAL SERVICES	112,117.57
520346	8/13/2015	N	J PARKER SAIKLEY	6 MAN FATHERS DAY TOURNAMENT DIRECTOR	450.00
520347	8/13/2015	N	SILVA CONSTRUCTION INC	RIGHT OF WAY REFUND	427.00
520348	8/13/2015	N	NATIONAL LIGHTING SOLUTIONS LLC	OPTICAL LIGHTING SYSTEMS	7,558.75
520349	8/13/2015	N	SOUTH BAY CTR FOR DISPUTE RESO	CONTRACT SERVICES	2,450.00
520350	8/13/2015	N	SRN INC	CRIME SCENE COVER	5,119.73
520351	8/13/2015	N	SWCA INCORPORATED	PROFESSIONAL SERVICES - HISTORIC PRESERV	4,082.02
520352	8/13/2015	N	THE EDGE FITNESS TRAINING	WELLNESS TRAINING	949.00
520353	8/13/2015	N	THE GAS COMPANY	GAS LIGHT MAINTENANCE	13,684.67
520354	8/13/2015	N	US BANCORP CARD SERVICES INC	P-CARD CHARGES FY 14-15	37,212.32
520355	8/13/2015	N	US BANK NA	FUEL PURCHASE-JUNE 2015	547.86
520356	8/13/2015	N	DORIS JUNG USUI	COMEDY IMPROV INSTRUCTOR	252.00
520357	8/13/2015	N	WEST BASIN MUNICIPAL WATER DIS	TITLE 22 GROUNDWATER QUALITY MONITORIN	407.00
520358	8/13/2015	N	WESTCHESTER MEDICAL GROUP	MEDICAL SERVICES	1,315.00
520359	8/13/2015	N	WORKPLACE CHEMISTRY	CONTRACT SERVICES	2,981.50

5:17:38PM
8/14/2015

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
520360	8/13/2015	N	WORLDPASS TRAVEL GROUP LLC	JUNE 25, 2015 RAGING WATERS/BUS	995.00
520361	8/13/2015	N	XEROX CORPORATION	JOSLYN CENTER LEASE & MANAGED PRINT SV	4,937.54
520362	8/13/2015	N	TIM ZINS	REIMBURSEMENT-TRAVEL EXPENSE	95.50
SUBTOTAL					763,680.71
10223	8/5/2015	H	LORENA QUILLA-SOULES	CONTRACT SERVICES	1,080.00
SUBTOTAL					1,080.00
COMBINED TOTAL					764,760.71

PAYMENT LEGEND:

- T = Wire Transfers
- N = System Printed Checks
- H = Hand Written Checks

WARRANT BATCH NUMBER:

WT 30b

CITY OF MANHATTAN BEACH
WARRANT REGISTER
CHECKS EQUAL TO OR ABOVE
\$2,500.00

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
520293	8/13/2015	N	ACCELA INC	CITYWIDE PERMITTING SOFTWARE CONTRACT	6,939.40
520294	8/13/2015	N	ADPI WEST INC	AMBULANCE BILLING-APRIL 2015	6,412.94
520297	8/13/2015	N	AT&T MOBILITY	CELLULAR CHARGES	9,667.06
520298	8/13/2015	N	BIO-ACOUSTICAL ENGINEERING CRP	MEDICAL SERVICES	2,725.00
520300	8/13/2015	N	CAROLYNA MESSINA & ASSOC INC	PROFESSIONAL SERVICES	3,718.75
520301	8/13/2015	N	KATIE CASEY	PUBLIC RELATIONS CONSULTING	10,050.00
520305	8/13/2015	N	CLEANSTREET	LANDSCAPE MAINTENANCE EXTRAS	4,440.00
520309	8/13/2015	N	DEPARTMENT OF TRANSPORTATION	TRAFFIC SIGNAL MAINTENANCE	4,719.87
520310	8/13/2015	N	MANNING AND KASS ELLROD RAMIREZ	LEGAL PROFESSIONAL SERVICES	2,997.28
520311	8/13/2015	N	EMPLOYMENT DEVELOPMENT DEPT	UNEMPLOYMENT CLAIMS	7,195.00
520317	8/13/2015	N	GEOSYNTEC CONSULTANTS INC	NPDES & TMDL CONSULTING SERVICES	7,948.72
520318	8/13/2015	N	GLADWELL GOV SERVICES INC	PROFESSIONAL LEGAL SERVICES	2,520.00
520319	8/13/2015	N	GRANICUS	CLOSED CAPTIONING SERVICES	11,237.82
520320	8/13/2015	N	KEVIN HEREDIA	REIMBURSEMENT-TRAVEL EXPENSE	4,475.36
520325	8/13/2015	N	JOHN L HUNTER AND ASSOC INC	RESTAURANT STORMWATER INSPECTIONS & F	8,675.00
520326	8/13/2015	N	KEVIN H KURUMI	RFP# 755-09 GRAPHIC DESIGN SERVICES	3,525.00
520327	8/13/2015	N	LA COUNTY	PARKING CONCESSION FEE-4TH QTR	333,780.09
520329	8/13/2015	N	LA COUNTY DEPT OF P W	TRAFFIC SIGNAL MAINTENANCE	5,344.14
520332	8/13/2015	N	M B CHAMBER OF COMMERCE	CONTRACT SERVICES	20,000.00
520333	8/13/2015	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	69,874.03
520336	8/13/2015	N	MARINE RESOURCES INC	TEMPORARY EMPLOYEE SERVICES	5,306.44
520337	8/13/2015	N	PACIFIC COAST ELEVATOR CORP	ELEVATOR MAINTENANCE	6,603.03

WARRANT BATCH NUMBER:

WT 30b

CITY OF MANHATTAN BEACH
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CHECKS EQUAL TO OR ABOVE
\$2,500.00

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
520338	8/13/2015	N	PACIFIC MUNICIPAL CONSULTANTS	CONTRACT PLANNING SUPPORT SERVICES	10,701.02
520345	8/13/2015	N	RICHARDS WATSON & GERSHON	PROFESSIONAL LEGAL SERVICES	112,117.57
520348	8/13/2015	N	NATIONAL LIGHTING SOLUTIONS LLC	OPTICAL LIGHTING SYSTEMS	7,558.75
520350	8/13/2015	N	SRN INC	CRIME SCENE COVER	5,119.73
520351	8/13/2015	N	SWCA INCORPORATED	PROFESSIONAL SERVICES - HISTORIC PRESERV	4,082.02
520353	8/13/2015	N	THE GAS COMPANY	GAS LIGHT MAINTENANCE	13,684.67
520354	8/13/2015	N	US BANCORP CARD SERVICES INC	P-CARD CHARGES FY 14-15	37,212.32
520359	8/13/2015	N	WORKPLACE CHEMISTRY	CONTRACT SERVICES	2,981.50
520361	8/13/2015	N	XEROX CORPORATION	JOSLYN CENTER LEASE & MANAGED PRINT SY	4,937.54
SUBTOTAL					736,550.05
COMBINED TOTAL					736,550.05

PAYMENT LEGEND:
T = Wire Transfers
N = System Printed Checks
H = Hand Written Checks

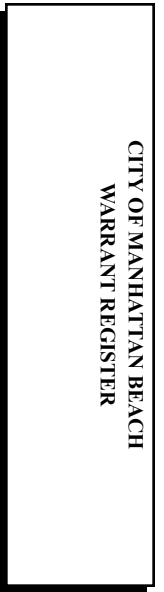
Report of Warrant Disbursements
wr 30b

Fund	Description	Amount
100	General	335,362.47
201	Street Light	15,102.67
211	Police Grant	5,119.73
230	Prop A	2,738.18
401	Capital Improvements	335.72
501	Water	7,346.10
502	Storm	13,723.50
503	Waste Water	3,802.21
510	Refuse	7.88
520	Parking	12,591.53
521	County Parking Lot	336,266.07
522	State Pier Lots	5,957.28
601	Insurance	14,342.62
605	Information Services	3,429.36
610	Vehicle Fleet	1,642.44
615	Building Maintenance	6,992.95
wr 30b		764,760.71
		<u>764,760.71</u>
		<u>764,760.71</u>

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
81215	8/12/2015	T	INDEPENDENT CITIES RISK MGMT	PREMIUMS	1,442,817.00
81715	8/17/2015	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	253,261.04
SUBTOTAL					1,696,078.04
520363	8/13/2015	N	1 800 PACK RAT LLC	STORAGE CONTAINER RENTAL	424.36
520364	8/13/2015	N	ACCU-CUT	REFUND RIGHT OF WAY DEPOSIT	427.00
520365	8/13/2015	N	ALLIANCE FOR INNOVATION INC	MEMBERSHIP RENEWAL	2,550.00
520366	8/13/2015	N	AMERICAN MARTYRS CHURCH	SUNSET BASKETBALL LEAGUE GYM USAGE	2,300.00
520367	8/13/2015	N	ROBERT ANGLIN	SIX MAN OFFICIALS 2015	540.00
520368	8/13/2015	N	AQUA FLO	98-00001 RESTOCKING	38.10
520369	8/13/2015	N	ED ARMISTEAD	STREET SWEEPING REIMBURSEMENT	144.35
520370	8/13/2015	N	NOAH ARNOLD	AQUALETICS INSTRUCTORS 2015	1,050.00
520371	8/13/2015	N	ART TO GROW ON	YOUTH CAMP INSTRUCTOR	1,335.60
520372	8/13/2015	N	ARTHUR J GALLAGHER & CO	INSURANCE POLICY	69,306.24
520373	8/13/2015	N	ASSA ABL0Y ENTRANCE SYSTEMS US	JOSLYN CTR- AUTOMATIC DOOR	430.83
520374	8/13/2015	N	JANE CATHERINE BAIRD	STREET SWEEPING REIMBURSEMENT	135.32
520375	8/13/2015	N	BERLITZ LANGUAGES INC	CONTRACT SERVICES	75.00
520376	8/13/2015	N	SHERRY BLACK	AQUALETICS INSTRUCTORS 2015	700.00
520377	8/13/2015	N	KEVIN BRADY	TENNIS INSTRUCTOR	4,875.00
520378	8/13/2015	N	LESLEY BRADY	TENNIS INSTRUCTOR	3,580.20
520379	8/13/2015	N	DON J BRAUNECKER	AQUALETICS INSTRUCTORS 2015	4,900.00
520380	8/13/2015	N	CHRISTINA MARIE BROOME	WATER AEROBICS INSTRUCTOR	360.00
520381	8/13/2015	N	ARTHUR BROWN	STREET SWEEPING REIMBURSEMENT	142.46
520382	8/13/2015	N	MARY BROWN	STREET SWEEPING REIMBURSEMENT	52.06

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
520383	8/13/2015	N	MCLANE BROWN	AQUALETICS INSTRUCTORS 2015	910.00
520384	8/13/2015	N	SCOT BRUCE	CONCERT IN THE PARK 2015	1,700.00
520385	8/13/2015	N	CA CHAMBER OF COMMERCE	CONTRACT SERVICES	659.00
520386	8/13/2015	N	CA DEPT OF FORESTRY & FIRE	ACCREDITATION CERTIFICATION	295.00
520387	8/13/2015	N	CA TEAMSTERS LOCAL 911	DUES (MISC): PAYMENT	6,368.00
520388	8/13/2015	N	CA WATER SERVICE COMPANY	WATER SERVICE	95.73
520389	8/13/2015	N	CAPITAL ONE NATIONAL ASSN	MISC SUPPLIES - COSTCO	1,688.94
520390	8/13/2015	N	CAROLYNA MESSINA & ASSOC INC	PROFESSIONAL SERVICES	4,418.75
520391	8/13/2015	N	MATT CARRASCO	REFUNDS	50.00
520392	8/13/2015	N	STACI CASH	TRAVEL REIMBURSEMENT	344.64
520393	8/13/2015	N	CELL CO PARTNERSHIP	WIRELESS SERVICE	59.30
520394	8/13/2015	N	GARY CHARLTON	STREET SWEEPING REIMBURSEMENT	67.58
520395	8/13/2015	N	JAMES OR CLAUDIA CHEATHAM	CITATION REFUNDS	308.00
520396	8/13/2015	N	CHOURA EVENTS	CONCERTS IN THE PARK BANDSHELL	695.00
520397	8/13/2015	N	FRANK CHRISTIE	METER COIN REFUND	1.50
520398	8/13/2015	N	CITY OF MANHATTAN BEACH	PETTY CASH	205.34
520399	8/13/2015	N	CLE ELECTRIC INC	ON CALL ELECTRICIAN	11,712.00
520400	8/13/2015	N	CLEANSTREET	LANDSCAPE MAINTENANCE EXTRAS	2,632.50
520401	8/13/2015	N	ALBERT DEAN COLLEY	CONCERTS IN THE PARK 2015	1,800.00
520402	8/13/2015	N	CORAL BAY HOME LOANS	SKATEBOARD CAMP INSTRUCTOR	4,592.00
520403	8/13/2015	N	SANTIAGO A CORNEJO	TENNIS COURT MONTHLY WASHING	1,440.00
520404	8/13/2015	N	CHARLES COSTA	CONCERTS IN THE PARK STAFF 2015	625.00

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520405	8/13/2015	N	CPS HUMAN RESOURCE SERVICES	RECRUITMENT SERVICES	495.00
520406	8/13/2015	N	R CRAIG CROTTY	ARBORIST SERVICE	2,250.00
520407	8/13/2015	N	CROWN BLDG MAINTENANCE CO INC	JANITORIAL SERVICE EXTRAS	4,526.50
520408	8/13/2015	N	RAMI DAVIDOFF	WATRE AEROBICS INSTRUCTOR	420.00
520409	8/13/2015	N	CORY DEAN	SUNSET BASKETBALL LEAGUE OFFICIALS	500.00
520410	8/13/2015	N	DOMINIC JOHN DIRADO	SUNSET BASKETBALL LEAGUE OFFICIALS	510.00
520411	8/13/2015	N	BOB DORN	SIX MAN OFFICIALS 2015	515.00
520412	8/13/2015	N	DOWNTOWN MB BUS & PROF ASSN	BID PAYMENT 14-15	107,021.85
520413	8/13/2015	N	SAMUEL DUNBAR	SUNSET BASKETBALL LEAGUE OFFICIALS	710.00
520414	8/13/2015	N	EDUCATIONAL CREDIT MGMT CORP	EARNINGS WTHHOLDING	435.10
520415	8/13/2015	N	CHRISTIAN EICHENLAUB	TRAVEL REIMBURSEMENT	273.80
520416	8/13/2015	N	EN POINTE TECHNOLOGIES INC	TRENDMICRO ANTIVIRUS	4,425.00
520417	8/13/2015	N	GWEN ENG	TRAVEL REIMBURSEMENT	534.19
520418	8/13/2015	N	DANIEL ENNIS	STREET SWEEPING REIMBURSEMENT	65.62
520419	8/13/2015	N	EXPERIAN INFO SOLUTIONS INC	APPLICANT CREDIT CHECKS	77.24
520420	8/13/2015	N	CURTIS/NICOLE FRY	STREET SWEEPING REIMBURSEMENT	151.37
520421	8/13/2015	N	GASSER OLDS COMPANY INC	HISTORIC PLAQUES	595.26
520422	8/13/2015	N	JAMES J GILLESPIE	AQUALETTICS INSTRUCTORS 2015	840.00
520423	8/13/2015	N	STEPHEN GIOVATTI	SUNSET BASKETBALL LEAGUE OFFICIALS	2,270.00
520424	8/13/2015	N	EDWARD GOETZ	STREET SWEEPING REIMBURSEMENT	142.47
520425	8/13/2015	N	BRADLEY FRANCIS GOODSELL	SIX MAN OFFICIALS 2015	345.00
520426	8/13/2015	N	MICHAEL ERIC GRADY	CONCERTS IN THE PARK 2015	1,600.00

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
520427	8/13/2015	N	GRANICUS	MEDIA STREAMING	7,862.82
520428	8/13/2015	N	ELAINE HAAS	STREET SWEEPING REIMBURSEMENT	142.47
520429	8/13/2015	N	MICHELLE R HARRIS	SIX MAN OFFICIALS 2015	540.00
520430	8/13/2015	N	RICHARD HERNANDEZ	STREET SWEEPING REIMBURSEMENT	271.73
520431	8/13/2015	N	DONNA HESS	SIX MAN OFFICIALS 2015	900.00
520432	8/13/2015	N	HOME DEPOT CREDIT SERVICES	MISC SUPPLIES	230.63
520433	8/13/2015	N	KATHLEEN HOYING	AQUALETICS INSTRUCTORS 2015	700.00
520434	8/13/2015	N	LAUREN HUMPHREY	AQUALETICS INSTRUCTORS 2015	945.00
520435	8/13/2015	N	RACHEL HUMPHREY	AQUALETICS INSTRUCTORS 2015	600.00
520436	8/13/2015	N	STEPHEN ROSS HYDE	BEGG POOL MASTERS	1,035.00
520437	8/13/2015	N	ICMA	MEMBERSHIP RENEWAL	1,400.00
520438	8/13/2015	N	ICMA RETIREMENT TRUST - 401	LOAN REPAY 401 - CITY MANAGER: PAYMENT	747.32
520439	8/13/2015	N	ICMA RETIREMENT TRUST - 401	LOAN REPAY 401 - 2.5%: PAYMENT	2,769.51
520440	8/13/2015	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP AND LOAN REPAY 457	68,067.50
520441	8/13/2015	N	ICMA RETIREMENT TRUST 401	LOAN REPAY 401 - 4.5%: PAYMENT	4,738.97
520442	8/13/2015	N	IDEAS WORTH DOING IN LA INC	SPONSORSHIP	5,000.00
520443	8/13/2015	N	INCONTACT INC	LONG DISTANCE SERVICE	470.16
520444	8/13/2015	N	INTERNATIONAL SURF FESTIVAL	14-03052 6 MAN VOLLEYBALL MEDALS & T-SHI	3,398.64
520445	8/13/2015	N	IRON MOUNTAIN INFO MNGMT INC	RECORDS STORAGE	1,255.73
520446	8/13/2015	N	JC CASNER CONSTRUCTION	REFUND RIGHT OF WAY DEPOSIT	854.00
520447	8/13/2015	N	JOAN STEIN JENKINS	PROSECUTION SERVICES	7,483.60
520448	8/13/2015	N	DIANA JOHNSON	SIX MAN OFFICIALS 2015	300.00

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520449	8/13/2015	N	LEONARD JOHNSON	SIX MAN OFFICIALS 2015	595.00
520450	8/13/2015	N	MARLON S JOHNSON	AQUALETICS INSTRUCTORS 2015	1,750.00
520451	8/13/2015	N	VICTORIA HELEN JOHNSON	WATER AEROBICS INSTRUCTOR	325.00
520452	8/13/2015	N	JEFFREY JOSEPH JORDAN	SIX MAN OFFICIALS 2015	455.00
520453	8/13/2015	N	JPMORGAN CHASE BANK NATL ASSC	MONTHLY LEASE-SEWER TRUCK	16,488.30
520454	8/13/2015	N	JENNIFER KALLOK	EARNINGS WITHHOLDING	184.62
520455	8/13/2015	N	ROSEMARIE KANARIAN	STREET SWEEPING REIMBURSEMENT	131.52
520456	8/13/2015	N	DAVID L KATZ	AQUALETICS INSTRUCTORS 2015	1,000.00
520457	8/13/2015	N	KEVORK ENTERPRISES INC	AUTO BODY REPAIRS	2,177.23
520458	8/13/2015	N	BRIAN OR JEMY KIM	STREET SWEEPING REIMBURSEMENT	134.42
520459	8/13/2015	N	JOANNE KIM	METER COIN REFUND	0.75
520460	8/13/2015	N	KRIS KIMBLE	STREET SWEEPING REIMBURSEMENT	45.40
520461	8/13/2015	N	ZHAUN PAUL KING	SECTION 3 CONCRETE REPAIRS	48,409.34
520462	8/13/2015	N	KEVIN H KUROMI	RFP# 755-09 GRAPHIC DESIGN SERVICES	3,525.00
520463	8/13/2015	N	L A COUNTY DEPT OF PUB HEALTH	PERMITS	1,326.00
520464	8/13/2015	N	CAROLINE LA HAIE	REFUNDS	50.00
520465	8/13/2015	N	DEREK LARGENT	AQUALETICS INSTRUCTORS 2015	600.00
520466	8/13/2015	N	LEAGUE OF CALIFORNIA CITIES	DISPLAY AD	2,130.75
520467	8/13/2015	N	RICARDO LEMVO	CONCERTS IN THE PARK 2015	2,800.00
520468	8/13/2015	N	ANNE GRAY LEWIS	TENNIS INSTRUCTOR	4,384.25
520469	8/13/2015	N	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES	3,145.00
520470	8/13/2015	N	LOGIX SECURITY INC	HISTORIC HOUSE	255.00

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER:

WTR 4b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
520471	8/13/2015	N	JAYME LONG	STREET SWEEPING REIMBURSEMENT	130.26
520472	8/13/2015	N	STEVEN OR JANE LOUDON	CITATION REFUNDS	48.00
520473	8/13/2015	N	M & J KIDS SCIENTIFIC INC	SCIENCE CAMP INSTRUCTOR	1,064.70
520474	8/13/2015	N	M B POLICE MGMT ASSC	DUES \$ (POL MGT ASSN): PAYMENT	280.00
520475	8/13/2015	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): PAYMENT	5,924.60
520476	8/13/2015	N	CHRIS MADER	STREET SWEEPING REIMBURSEMENT	268.71
520477	8/13/2015	N	MANERI SIGN CO INC	18-08462 STREET NAMES SIGN	87.20
520478	8/13/2015	N	MARINE RESOURCES INC	TEMPORARY EMPLOYEE SERVICES	21,935.35
520479	8/13/2015	N	RYANNE MARTUCCI	AQUALETICS INSTRUCTORS 2015	600.00
520480	8/13/2015	N	MBPOA RETIREE	MD TRUST (MED TRUST): PAYMENT	2,175.00
520481	8/13/2015	N	MERCHANTS LANDSCAPE SVCS INC	LANDSCAPE SERVICE EXTRAS	47,576.71
520482	8/13/2015	N	BRADY MILLER	STREET SWEEPING REIMBURSEMENT	143.44
520483	8/13/2015	N	MORNINGSTAR PRODUCTIONS LLC	14-03047 CONCERTS IN THE PARK SOUND RENT	4,200.00
520484	8/13/2015	N	MOSS PENALOZA CREATIVE VENTURE	YOUTH CAMP INSTRUCTOR	1,347.50
520485	8/13/2015	N	MOVIES BY KIDS	FILM MAKER INSTRUCTOR	3,923.50
520486	8/13/2015	N	KYLIE NAKAMINE	SUNSET BASKETBALL LEAGUE OFFICIALS	2,370.00
520487	8/13/2015	N	NATALIES CATERING	MEALS FOR SENIOR SERVICES	1,314.54
520488	8/13/2015	N	NATIONAL LEAGUE OF CITIES	MEMBERSHIP DUES FY 2015/2016	3,258.00
520489	8/13/2015	N	DOUGLAS C NELSON	STREET SWEEPING REIMBURSEMENT	142.47
520490	8/13/2015	N	NEW TANGRAM LLC	15-03363 ARMS-PD CRITERION PLUS CHAIRS	1,081.63
520491	8/13/2015	N	NEXTEL OF CALIFORNIA INC	MOBILE COMMUNICATIONS	156.21
520492	8/13/2015	N	KATHLEEN NICHOLS	METER COIN REFUND	2.00

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER:

WTR 4b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
520493	8/13/2015	N	JENA NITZEL	SIX MAN OFFICIALS 2015	870.00
520494	8/13/2015	N	MARDI NORMAN	REFUNDS	300.00
520495	8/13/2015	N	ORANGE COUNTY SHERIFF'S DEPT	REGISTRATION-BASIC TRAFFIC COLLISION INV	70.00
520496	8/13/2015	N	PACKET FUSION INC	12-03517 PHONE SYSTEM REPLACEMENT	94,276.67
520497	8/13/2015	N	THEODORE PAPPAS	AQUALETICS INSTRUCTORS 2015	871.00
520498	8/13/2015	N	BHAVESH PATEL	STREET SWEEPING REIMBURSEMENT	33.81
520499	8/13/2015	N	KIM PICKERING	SIX MAN OFFICIALS 2015	585.00
520500	8/13/2015	N	E BONNIE PODELL	STREET SWEEPING REIMBURSEMENT	142.47
520501	8/13/2015	N	PREPAID LEGAL SERVICES INC	PREPAID LEGAL. PAYMENT	94.70
520502	8/13/2015	N	PROVIDENCE MEDICAL INSTTTUTE	MEDICAL SERVICES	302.00
520503	8/13/2015	N	PUBLIC EMPLOYEES'	PENSION CONTRIBUTION SAFETY. PAYMENT	244,318.80
520504	8/13/2015	N	QUICK CRETE PRODUCTS CORP	18-08746PF REMOVABLE BOLLARDS	4,336.02
520505	8/13/2015	N	RYAN ETHAN RAMEY	AQUALETICS INSTRUCTORS 2015	1,840.00
520506	8/13/2015	N	BERNICE RAMOS	METER COIN REFUND	1.00
520507	8/13/2015	N	RESCUE ROOTER	PLUMBING SERVICES	7,854.50
520508	8/13/2015	N	FRED RINALDI	STREET SWEEPING REIMBURSEMENT	142.47
520509	8/13/2015	N	ROBERT HALF INTERNATIONAL INC	TEMPORARY EMPLOYEE SERVICES	2,983.20
520510	8/13/2015	N	KATHERINE ROGERSON	SUNSET BASKETBALL LEAGUE OFFICIALS	510.00
520511	8/13/2015	N	PAULINE ROSEN	CITATION REFUNDS	333.00
520512	8/13/2015	N	DARYN RUBENSTEIN	SUNSET BASKETBALL LEAGUE OFFICIALS	790.00
520513	8/13/2015	N	MATTHEW RUBENSTEIN	AQUALETICS INSTRUCTORS 2015	1,470.00
520514	8/13/2015	N	J PARKER SAIKLEY	6 MAN VB TOURNAMENT DIRECTOR	7,600.00

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER:

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
520515	8/13/2015	N	SAND SURE SOCCER CLUB	REFUNDS	300.00
520516	8/13/2015	N	SUSAN SAROIAN	METER COIN REFUND	0.50
520517	8/13/2015	N	DEAN SCHOPPE	STREET SWEEPING REIMBURSEMENT	142.47
520518	8/13/2015	N	ROBERT SCHREIBER	ICMA REFUND	243.23
520519	8/13/2015	N	CHUCK SCOTHON	STREET SWEEPING REIMBURSEMENT	123.39
520520	8/13/2015	N	KEVIN SENDZIAK	CITATION REFUNDS	48.00
520521	8/13/2015	N	MILANA SHABESTARI	AQUALETICS INSTRUCTORS 2015	1,750.00
520522	8/13/2015	N	MADELEINE SHEA	AQUALETICS INSTRUCTORS 2015	754.00
520523	8/13/2015	N	RYAN B SMALL	TRAVEL REIMBURSEMENT	225.50
520524	8/13/2015	N	SMART SOURCE OF CALIFORNIA LLC	PRINTING AND DIRECT MAILING SERVICES	2,265.90
520525	8/13/2015	N	MARIE SOLYMOZI	BEE REMOVAL	120.00
520526	8/13/2015	N	SCOTT SOMMERS	METER COIN REFUND	0.75
520527	8/13/2015	N	MICHELLE SONG	METER COIN REFUND	1.25
520528	8/13/2015	N	DAVID SORRELLS	SIX MAN OFFICIALS 2015	785.00
520529	8/13/2015	N	SOUTH COAST AQMD	ANNUAL EMISSIONS & OPERATING FEES	1,019.42
520530	8/13/2015	N	SOUTHERN CALIF AQUATIC ASSN	ANNUAL MEMBERSHIP FEES	368.00
520531	8/13/2015	N	SOUTHERN CALIFORNIA EDISON	MONTHLY ELECTRIC CHARGES	96,168.50
520532	8/13/2015	N	SOUTHERN COUNTIES OIL CO	BULK FUEL	22,153.11
520533	8/13/2015	N	SPEARS APPLIANCE SERVICE INC	APPLIANCE REPAIRS	230.20
520534	8/13/2015	N	SPRINT SOLUTIONS INC	MOBILE COMMUNICATIONS	330.50
520535	8/13/2015	N	SSBRA	SOCCER OFFICIALS	2,312.00
520536	8/13/2015	N	SAM STANDRIDGE	STREET SWEEPING REIMBURSEMENT	262.78

CITY OF MANHATTAN BEACH
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WARRANT BATCH NUMBER:

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
520537	8/13/2015	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	1,825.58
520538	8/13/2015	N	BARBARA STEINBACHER	REFUNDS	80.00
520539	8/13/2015	N	LAURENT STEVENARD	CITATION REFUNDS	48.00
520540	8/13/2015	N	ERICK STRONG	TRAVEL REIMBURSEMENT	115.00
520541	8/13/2015	N	SULLY MILLER CONTRACTING CO	ASPHALT/EMULSION	1,841.83
520542	8/13/2015	N	SWCA INCORPORATED	PROFESSIONAL SERVICES - HISTORIC PRESERV	1,415.50
520543	8/13/2015	N	SYMPRO INC	SYMPRO MAINT 9/1/15-8/31/16	3,348.00
520544	8/13/2015	N	MICHELLE SZNEWAJ	REFUND RIGHT OF WAY DEPOSIT	150.00
520545	8/13/2015	N	TARGETSOLUTIONS LEARNING LLC	ONLINE TRAINING ANNUAL LICENSE/SUBSCRIB	3,450.00
520546	8/13/2015	N	NAOTO TASHIRO	SIX MAN OFFICIALS 2015	910.00
520547	8/13/2015	N	THE GAS COMPANY	MONTHLY GAS CHARGES	3,235.86
520548	8/13/2015	N	BLAIR THOMPSON	AQUALETICS INSTRUCTORS 2015	728.00
520549	8/13/2015	N	TERRELL LYNN THOMPSON	SENIOR YOGA INSTRUCTOR	504.00
520550	8/13/2015	N	TIME WARNER CABLE INC	CABLE SERVICES	144.01
520551	8/13/2015	N	TYLER JAMES TOMITA	CONCERTS IN THE PARK STAFF 2015	700.00
520552	8/13/2015	N	TOTAL ADMINISTRATIVE SVCS CORP	CHILD125 (CHILD 125 PLAN): PAYMENT	7,361.41
520553	8/13/2015	N	ARYA TOWFIGHI	STREET SWEEPING REIMBURSEMENT	133.36
520554	8/13/2015	N	TRAFFIC AND PARKING CONTROL CO	PARKING/TRAFFIC CONTROL SUPPLIES	1,303.42
520555	8/13/2015	N	U.S. BANK	P/T EMP RETIREMENT CONTRIB: PAYMENT	4,515.29
520556	8/13/2015	N	UNITED PARCEL SERVICE	DELIVERY SERVICE	45.20
520557	8/13/2015	N	UNITED RENTALS NORTHWEST INC	18-08737 TRUCK WATER 2000-2999 GALLON	2,450.04
520558	8/13/2015	N	UNITED SITE SVCS OF CA INC	PORTABLE RESTROOMS/FENCING	1,746.98

CITY OF MANHATTAN BEACH
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WARRANT BATCH NUMBER:

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
520559	8/13/2015	N	US BANCORP CARD SERVICES INC	D-CARD CHARGES	143,928.59
520560	8/13/2015	N	US BANK	UAD DEBT SERVICE	759,391.89
520561	8/13/2015	N	US BANK NA	GAS CARD PURCHASES-JULY 2015	2,251.11
520562	8/13/2015	N	JULIE USTICK	STREET SWEEPING REIMBURSEMENT	143.16
520563	8/13/2015	N	VANTAGEPOINT TRANSFER AGENTS	RETMT HLTB SAVINGS CONTRIB. PAYMENT	1,357.73
520564	8/13/2015	N	ROBIN L VARGAS	EARNINGS WITHHOLDING	553.85
520565	8/13/2015	N	BENJAMIN R VERBRUGGE	AQUALETICS INSTRUCTORS 2015	1,460.00
520566	8/13/2015	N	VERIZON CALIFORNIA INC	CABLE SERVICE	16,810.31
520567	8/13/2015	N	ROSALBA VILLANUEVA	CITATION REFUNDS	17.00
520568	8/13/2015	N	ROBERT VOGEL SANG	SIX MAN OFFICIALS 2015	740.00
520569	8/13/2015	N	VORTEX INDUSTRIES	INDUSTRIAL DOOR MAINT	3,481.92
520570	8/13/2015	N	WALLACE & ASSOCIATES	SEPLVEDA & 2ND ST WATER MAIN - INSPECTI	744.57
520571	8/13/2015	N	WALTERS WHOLESAL E ELECTRIC CO	ELECTRICAL SUPPLIES	5,862.07
520572	8/13/2015	N	MAUREEN WALTERS	STREET SWEEPING REIMBURSEMENT	131.53
520573	8/13/2015	N	WASTE MANAGEMENT INC	JULY 2015 REFUSE	289,298.49
520574	8/13/2015	N	WESTERN WATER WORKS SUPPLY CO	18-08770 FIRE HYDRANTS/SAFETY YELLOW	19,067.37
520575	8/13/2015	N	WESTWOOD BUILDING MATERIALS	BUILDING MATERIALS	635.48
520576	8/13/2015	N	MAREE WILSON	STREET SWEEPING REIMBURSEMENT	143.01
520577	8/13/2015	N	WINNIE WONG	SIX MAN OFFICIALS 2015	250.00
520578	8/13/2015	N	WILLIAM WOODS	STREET SWEEPING REIMBURSEMENT	99.22
520579	8/13/2015	N	WORLDPASS TRAVEL GROUP LLC	CHARTER BUS SERVICE	1,230.00
520580	8/13/2015	N	XEROX CORPORATION	MULTI MACHINES & BASE BUSINESS PRINT SVI	5,750.13

CITY OF MANHATTAN BEACH
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WARRANT BATCH NUMBER:

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CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
520581	8/13/2015	N	LUCAS YOUSEFIVAND	AQUALETICS INSTRUCTORS 2015	768.00
520582	8/13/2015	N	ZAKARIAH YOUSEFIVAND	AQUALETICS INSTRUCTORS 2015	636.00
520583	8/13/2015	N	ERIK ZANDVLIET	TRAVEL REIMBURSEMENT	326.07
520584	8/13/2015	N	JOHN EDWARD ZIELLO	COED SLO PITCH/COED KICKBALL	4,130.00
520585	8/13/2015	N	ZOMBARDI CONSTRUCTION	DUPLICATE ALARM PERMIT PYMT	54.00
520586	8/13/2015	N	BRANDIE ZOUAIN	REFUNDS	385.00
SUBTOTAL					2,355,420.80
10221	7/31/2015	H	LORRAINE A PATTERSON	REPLACE REIMB CHECK 519792	528.11
10222	8/3/2015	H	LAUREN KOLODNY	REFUNDS	179.00
10224	8/10/2015	H	LA COUNTY DEPT OF PW	CLOSURE OR ENCROACHMENT OF BIKE PATH	2,500.00
10225	8/10/2015	H	LA COUNTY	MB OPEN TOURNAMENT	13,170.00
SUBTOTAL					16,377.11
COMBINED TOTAL					4,067,875.95

PAYMENT LEGEND:
T = Wire Transfers
N = System Printed Checks
H = Hand Written Checks

WARRANT BATCH NUMBER:

wr 4b

CITY OF MANHATTAN BEACH
WARRANT REGISTER
CHECKS EQUAL TO OR ABOVE
\$2,500.00

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
81215	8/12/2015	T	INDEPENDENT CITIES RISK MGMT	PREMIUMS	1,442,817.00
81715	8/17/2015	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	253,261.04
SUBTOTAL					1,696,078.04
520365	8/13/2015	N	ALLIANCE FOR INNOVATION INC	MEMBERSHIP RENEWAL	2,550.00
520372	8/13/2015	N	ARTHUR J GALLAGHER & CO	INSURANCE POLICY	69,306.24
520377	8/13/2015	N	KEVIN BRADY	TENNIS INSTRUCTOR	4,875.00
520378	8/13/2015	N	LESLEY BRADY	TENNIS INSTRUCTOR	3,580.20
520379	8/13/2015	N	DON J BRAUNECKER	AQUALETICS INSTRUCTORS 2015	4,900.00
520387	8/13/2015	N	CA TEAMSTERS LOCAL 911	DUES (MISC): PAYMENT	6,368.00
520390	8/13/2015	N	CAROLYNA MESSINA & ASSOC INC	PROFESSIONAL SERVICES	4,418.75
520399	8/13/2015	N	CLE ELECTRIC INC	ON CALL ELECTRICIAN	11,712.00
520400	8/13/2015	N	CLEANSTREET	LANDSCAPE MAINTENANCE EXTRAS	2,632.50
520402	8/13/2015	N	CORAL BAY HOME LOANS	SKATEBOARD CAMP INSTRUCTOR	4,592.00
520407	8/13/2015	N	CROWN BLDG MAINTENANCE CO INC	JANITORIAL SERVICE EXTRAS	4,526.50
520412	8/13/2015	N	DOWNTOWN MB BUS & PROF ASSN	BID PAYMENT 14-15	107,021.85
520416	8/13/2015	N	EN POINTE TECHNOLOGIES INC	TRENDMICRO ANTIVIRUS	4,425.00
520427	8/13/2015	N	GRANICUS	MEDIA STREAMING	7,862.82
520439	8/13/2015	N	ICMA RETIREMENT TRUST - 401	LOAN REPAY 401 - 2.5%: PAYMENT	2,769.51
520440	8/13/2015	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP AND LOAN REPAY 457	68,067.50
520441	8/13/2015	N	ICMA RETIREMENT TRUST 401	LOAN REPAY 401 - 4.5%: PAYMENT	4,738.97
520442	8/13/2015	N	IDEAS WORTH DOING IN LA INC	SPONSORSHIP	5,000.00
520444	8/13/2015	N	INTERNATIONAL SURF FESTIVAL	14-03052 6 MAN VOLLEYBALL MEDALS & T-SHI	3,398.64
520447	8/13/2015	N	JOAN STEIN JENKINS	PROSECUTION SERVICES	7,483.60

WARRANT BATCH NUMBER:

wr 4b

CITY OF MANHATTAN BEACH
WARRANT REGISTER
CHECKS EQUAL TO OR ABOVE
\$2,500.00

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
520453	8/13/2015	N	JPMORGAN CHASE BANK NATL ASSC	MONTHLY LEASE-SEWER TRUCK	16,488.30
520461	8/13/2015	N	ZHAUN PAUL KING	SECTION 3 CONCRETE REPAIRS	48,409.34
520462	8/13/2015	N	KEVIN H KUROMI	RFP# 755-09 GRAPHIC DESIGN SERVICES	3,525.00
520467	8/13/2015	N	RICARDO LEMVO	CONCERTS IN THE PARK 2015	2,800.00
520468	8/13/2015	N	ANNE GRAY LEWIS	TENNIS INSTRUCTOR	4,384.25
520469	8/13/2015	N	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES	3,145.00
520475	8/13/2015	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): PAYMENT	5,924.60
520478	8/13/2015	N	MARINE RESOURCES INC	TEMPORARY EMPLOYEE SERVICES	21,935.35
520481	8/13/2015	N	MERCHANTS LANDSCAPE SVCS INC	LANDSCAPE SERVICE EXTRAS	47,576.71
520483	8/13/2015	N	MORNINGSTAR PRODUCTIONS LLC	14-03047 CONCERTS IN THE PARK SOUND RENT	4,200.00
520485	8/13/2015	N	MOVIES BY KIDS	FILM MAKER INSTRUCTOR	3,923.50
520488	8/13/2015	N	NATIONAL LEAGUE OF CITIES	MEMBERSHIP DUES FY 2015/2016	3,258.00
520496	8/13/2015	N	PACKET FUSION INC	12-03517 PHONE SYSTEM REPLACEMENT	94,276.67
520503	8/13/2015	N	PUBLIC EMPLOYEES'	PENSION CONTRIBUTION SAFETY: PAYMENT	244,318.80
520504	8/13/2015	N	QUICK CRETE PRODUCTS CORP	18-08746PF REMOVABLE BOLLARDS	4,336.02
520507	8/13/2015	N	RESCUE ROOTER	PLUMBING SERVICES	7,854.50
520509	8/13/2015	N	ROBERT HALF INTERNATIONAL INC	TEMPORARY EMPLOYEE SERVICES	2,983.20
520514	8/13/2015	N	J PARKER SAIKLEY	6 MAN VB TOURNAMMENT DIRECTOR	7,600.00
520531	8/13/2015	N	SOUTHERN CALIFORNIA EDISON	MONTHLY ELECTRIC CHARGES	96,168.50
520532	8/13/2015	N	SOUTHERN COUNTIES OIL CO	BULK FUEL	22,153.11
520543	8/13/2015	N	SYMPRO INC	SYMPRO MAINT 9/1/15-8/31/16	3,348.00
520545	8/13/2015	N	TARGETSOLUTIONS LEARNING LLC	ONLINE TRAINING ANNUAL LICENSE/SUBSCRIB	3,450.00

WARRANT BATCH NUMBER:

wr 4b

CITY OF MANHATTAN BEACH
WARRANT REGISTER
CHECKS EQUAL TO OR ABOVE
\$2,500.00

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
520547	8/13/2015	N	THE GAS COMPANY	MONTHLY GAS CHARGES	3,235.86
520552	8/13/2015	N	TOTAL ADMINISTRATIVE SVCS CORP	CHILD125 (CHILD 125 PLAN): PAYMENT	7,361.41
520555	8/13/2015	N	U.S. BANK	P/T EMP RETIREMENT CONTRIB: PAYMENT	4,515.29
520559	8/13/2015	N	US BANCORP CARD SERVICES INC	D-CARD CHARGES	143,928.59
520560	8/13/2015	N	US BANK	UAD DEBT SERVICE	759,391.89
520566	8/13/2015	N	VERIZON CALIFORNIA INC	CABLE SERVICE	16,810.31
520569	8/13/2015	N	VORTEX INDUSTRIES	INDUSTRIAL DOOR MAINT	3,481.92
520571	8/13/2015	N	WALTERS WHOLESAL ELECTRIC CO	ELECTRICAL SUPPLIES	5,862.07
520573	8/13/2015	N	WASTE MANAGEMENT INC	JULY 2015 REFUSE	289,298.49
520574	8/13/2015	N	WESTERN WATER WORKS SUPPLY CO	18-08770 FIRE HYDRANTS/SAFETY YELLOW	19,067.37
520580	8/13/2015	N	XEROX CORPORATION	MULTI MACHINES & BASE BUSINESS PRINT SVI	5,750.13
520584	8/13/2015	N	JOHN EDWARD ZIELLO	COED SLO PITCH/COED KICKBALL	4,130.00
SUBTOTAL					2,245,121.26
10224	8/10/2015	H	LA COUNTY DEPT OF P W	CLOSURE OR ENCROACHMENT OF BIKE PATH	2,500.00
10225	8/10/2015	H	LA COUNTY	MB OPEN TOURNAMMENT	13,170.00
SUBTOTAL					15,670.00
COMBINED TOTAL					3,956,869.30

PAYMENT LEGEND:
T = Wire Transfers
N = System Printed Checks
H = Hand Written Checks

Report of Warrant Disbursements
wr 4b

Fund	Description	Amount
100	General	1,054,414.72
201	Street Light	2,763.01
205	Streets & Highways	48,409.34
210	Asset Forfeiture	156.21
230	Prop A	290.51
401	Capital Improvements	4,733.46
501	Water	55,270.83
502	Storm	1,529.85
503	Waste Water	1,701.97
510	Refuse	293,140.78
520	Parking	128,345.24
521	County Parking Lot	691.66
522	State Pier Lots	7,830.67
601	Insurance	1,509,425.24
605	Information Services	103,340.35
610	Vehicle Fleet	45,591.51
615	Building Maintenance	50,848.71
710	UAD Debt Service	759,391.89
wr 4b		4,067,875.95
		<u>4,067,875.95</u>
		<u><u>4,067,875.95</u></u>

CITY OF MANHATTAN BEACH PAYROLL
PAY PERIOD: 07/25/15 TO 08/07/15
PAY DATE: 08/14/15

NET PAY 849,342.08

7/25/2015

8/7/2015

CITY OF MANHATTAN BEACH PAYROLL REPORT

PAYROLL PERIOD ENDING DATE

8/7/2015

FUND	DESCRIPTION	AMOUNT
100	General Fund	1,178,141.97
210	Asset Forfeiture Fund	2,922.82
230	Prop. A Fund	16,683.61
501	Water Fund	27,682.06
502	Stormwater Fund	2,466.46
503	Wastewater Fund	8,234.67
510	Refuse Fund	2,356.21
601	Insurance Reserve Fund	6,152.18
605	Information Technology Fund	17,087.53
610	Fleet Management Fund	9,265.86
615	Building Maintenance & Operations Fund	13,225.15
801	Pension Trust Fund	8,583.50

Gross Pay	1,292,802.02
Deductions	443,459.94
Net Pay	<u>849,342.08</u>

Report of D-Card Transactions

Account Date	Department Finance	Amount
615-12-042-5222	Warehouse Inventory Purchases	
06/30/2015	SUPPLYWORKS	116.26
06/30/2015	SUPPLYWORKS	730.13
615-12-042-5222	Warehouse Inventory Purchases	<hr/> 846.39
12	Finance	<hr/> <hr/> 846.39

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 29b, dated 07/30/2015; Check number 520144.

Report of D-Card Transactions

Account Date	Department Human Resources	Amount
601-13-021-5101	Contract Services	
06/30/2015	EL POLLO LOCO RESTAURANT	185.28
06/30/2015	THE FLAME BROILER	212.51
601-13-021-5101	Contract Services	<hr/> 397.79
13	Human Resources	<hr/> <hr/> 397.79

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 29b, dated 07/30/2015; Check number 520144.

Report of D-Card Transactions

Account Date	Department Recreation	Amount
100-14-011-5201	Office Supplies	
06/30/2015	BE GREEN INK	440.71
06/30/2015	OFFICE DEPOT #1080	5.86
06/30/2015	OFFICE DEPOT #1127	6.98
06/30/2015	OFFICE DEPOT #5101	49.01
06/30/2015	OFFICE DEPOT #5125	143.11
06/30/2015	OFFICE DEPOT #5125	211.25
06/30/2015	OFFICE DEPOT #5125	-239.55
06/30/2015	OFFICE DEPOT #5125	239.55
06/30/2015	OFFICE DEPOT #5125	252.89
06/30/2015	STAPLES 00113407	92.46
100-14-011-5201	Office Supplies	1,202.27
100-14-011-5202	Memberships & Dues	
06/30/2015	PAYPAL *CALIFORNIA	225.00
100-14-011-5202	Memberships & Dues	225.00
100-14-011-5217	Departmental Supplies	
06/30/2015	SMARTNFINAL52910305290	203.97
06/30/2015	TARGET 00001958	10.00
100-14-011-5217	Departmental Supplies	213.97
100-14-011-5225	Printing	
06/30/2015	PARADISE AWARDS	123.07
06/30/2015	PARADISE AWARDS	84.04
100-14-011-5225	Printing	207.11
100-14-021-5217	Departmental Supplies	
06/30/2015	BIG LOTS STORES - #4111	87.20
06/30/2015	PARADISE AWARDS	621.30
06/30/2015	PARTY CITY #164	42.48
06/30/2015	PARTY CITY	10.89
06/30/2015	PEPBOYS STORE 814	81.72
06/30/2015	TARGET 00001990	27.24
100-14-021-5217	Departmental Supplies	870.83
100-14-024-5217	Departmental Supplies	
06/30/2015	PARTY CITY #164	48.34
06/30/2015	RALPHS #0166	42.33
06/30/2015	SMARTNFINAL52910305290	11.88
06/30/2015	TARGET 00001990	38.14

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 29b, dated 07/30/2015; Check number 520144.

Report of D-Card Transactions

Account Date	Department Recreation	Amount
06/30/2015	TARGET 00001990	7.62
06/30/2015	TOYS R US #5650	144.33
06/30/2015	TOYS R US #5650	6.53
100-14-024-5217	Departmental Supplies	299.17
100-14-025-5217	Departmental Supplies	
06/30/2015	99 CENTS ONLY STORES #310	34.71
06/30/2015	BIG 5 SPORTING GOODS 486	121.76
06/30/2015	BIG 5 SPORTING GOODS 486	98.09
06/30/2015	IN *MANHATTAN STITCHING C	467.40
06/30/2015	S&S WORLDWIDE	57.19
06/30/2015	SMARTNFINAL52910305290	258.28
06/30/2015	SMARTNFINAL52910305290	303.32
06/30/2015	TARGET 00001990	365.78
06/30/2015	TARGET 00001990	4.71
100-14-025-5217	Departmental Supplies	1,711.24
100-14-026-5217	Departmental Supplies	
06/30/2015	FRESH BROTHERS	177.74
06/30/2015	SMARTNFINAL52910305290	147.23
06/30/2015	TARGET 00001990	159.78
06/30/2015	TARGET 00001990	32.50
06/30/2015	TARGET 00001990	469.77
06/30/2015	TARGET 00001990	70.85
100-14-026-5217	Departmental Supplies	1,057.87
100-14-028-5205	Training	
06/30/2015	VONS STORE00016238	915.20
100-14-028-5205	Training	915.20
100-14-028-5217	Departmental Supplies	
06/30/2015	FRY'S ELECTRONICS #5	15.98
06/30/2015	LONG BEACH ICE INC	98.10
06/30/2015	PARTY CITY #164	36.93
06/30/2015	PEET'S #03903	76.29
06/30/2015	RESOURCE BUILDING MATERL	311.70
06/30/2015	SIGNVERTISE	610.40
06/30/2015	SMARTNFINAL52910305290	81.62
06/30/2015	SMARTSOURCE OF CALIF	611.16
06/30/2015	TRADER JOE'S #034 QPS	3.78
06/30/2015	UNITED SITE SERVICE	180.04
06/30/2015	UNITED SITE SERVICE	513.20

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Report of D-Card Transactions

Account Date	Department Recreation	Amount
100-14-028-5217	Departmental Supplies	2,539.20
100-14-034-5217	Departmental Supplies	
06/30/2015	AARDVARK CLAY & SUPPLIES	923.81
06/30/2015	LAGUNA CLAY CO CA	472.41
06/30/2015	TARGET 00001990	-277.21
06/30/2015	THE HOME DEPOT 620	300.33
06/30/2015	THE HOME DEPOT 620	486.19
06/30/2015	THE HOME DEPOT 620	658.27
06/30/2015	THE HOME DEPOT 620	67.38
100-14-034-5217	Departmental Supplies	2,631.18
100-14-036-5217	Departmental Supplies	
06/30/2015	THE HOME DEPOT 1018	73.32
06/30/2015	THE HOME DEPOT 620	-163.07
06/30/2015	THE HOME DEPOT 620	421.35
100-14-036-5217	Departmental Supplies	331.60
100-14-041-5217	Departmental Supplies	
06/30/2015	IN *MANHATTAN STITCHING C	1,308.00
06/30/2015	THE HOME DEPOT 620	139.45
06/30/2015	THE PROMOTIONS DEPT	1,399.50
06/30/2015	VALENTINOS PIZZA - MAN	138.74
100-14-041-5217	Departmental Supplies	2,985.69
100-14-042-5217	Departmental Supplies	
06/30/2015	DICK'S CLOTHING&SPORTING	239.77
06/30/2015	UNITED SITE SERVICE	481.26
06/30/2015	VALENTINOS PIZZA - MAN	57.57
100-14-042-5217	Departmental Supplies	778.60
100-14-043-5101	Contract Services	
06/30/2015	KNORR SYSTEMS, INC	225.00
06/30/2015	WATERLINE TECHNOLOGIES IN	208.19
06/30/2015	WATERLINE TECHNOLOGIES IN	275.73
06/30/2015	WATERLINE TECHNOLOGIES IN	455.40
06/30/2015	WATERLINE TECHNOLOGIES IN	704.40
100-14-043-5101	Contract Services	1,868.72
100-14-043-5205	Training	
06/30/2015	AMERICAN RED CROSS	176.00

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 29b, dated 07/30/2015; Check number 520144.

Report of D-Card Transactions

Account Date	Department Recreation	Amount
100-14-043-5205	Training	176.00
100-14-043-5217	Departmental Supplies	
06/30/2015	ART S LOCK AND KEY	25.50
06/30/2015	DOMINO'S 7842	138.81
06/30/2015	HASTY AWARDS	60.09
06/30/2015	SION MEXICAN RESTAURAN	1,283.27
06/30/2015	THE HOME DEPOT 620	184.98
06/30/2015	THE LIFEGUARD STORE IN	115.00
06/30/2015	THE LIFEGUARD STORE IN	129.00
06/30/2015	THE LIFEGUARD STORE IN	166.60
06/30/2015	THE LIFEGUARD STORE IN	1,806.00
06/30/2015	THE LIFEGUARD STORE IN	439.50
06/30/2015	THE LIFEGUARD STORE IN	93.00
100-14-043-5217	Departmental Supplies	4,441.75
100-14-043-5501	Telephone	
06/30/2015	VERIZON*RECURRING PAY	79.95
100-14-043-5501	Telephone	79.95
100-14-051-5217	Departmental Supplies	
06/30/2015	3 DAY BLINDS #542	282.29
06/30/2015	ARCLIGHT CINEMAS BEACH CI	25.00
06/30/2015	ARCLIGHT CINEMAS BEACH CI	25.00
06/30/2015	ARCLIGHT CINEMAS BEACH CI	25.00
06/30/2015	ARCLIGHT CINEMAS BEACH CI	25.00
06/30/2015	ARCLIGHT CINEMAS BEACH CI	25.00
06/30/2015	ARCLIGHT CINEMAS BEACH CI	25.00
06/30/2015	ARCLIGHT CINEMAS BEACH CI	25.00
06/30/2015	ARCLIGHT CINEMAS BEACH CI	25.00
06/30/2015	BECKERS BAKERY	28.00
06/30/2015	CORNER BAKERY	77.20
06/30/2015	KAESER AND BLAIR INC	2,195.73
100-14-051-5217	Departmental Supplies	2,783.22
100-14-061-5217	Departmental Supplies	
06/30/2015	JERSEY MIKES SUBS#20033	206.38
06/30/2015	RAULS MEXICAN RESTAURA	219.50
06/30/2015	RAULS MEXICAN RESTAURA	257.52
06/30/2015	RAULS MEXICAN RESTAURA	31.82
100-14-061-5217	Departmental Supplies	715.22

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 29b, dated 07/30/2015; Check number 520144.

Report of D-Card Transactions

Account Date	Department Recreation	Amount
100-14-062-5217	Departmental Supplies	
06/30/2015	BARNES & NOBLE #2986	18.53
06/30/2015	CUSTOM WRISTBANDS INC	14.31
06/30/2015	CUSTOM WRISTBANDS INC	184.00
06/30/2015	FYE 1926 TORRANCE	61.87
06/30/2015	IN *MANHATTAN STITCHING C	405.48
06/30/2015	PIZZA HUT 026181	136.17
06/30/2015	REDBOX *DVD RENTAL	3.27
06/30/2015	REDBOX *DVD RENTAL	8.18
06/30/2015	REDBOX *DVD RENTAL	9.81
06/30/2015	SMART AND FINA11204344	32.73
06/30/2015	SMARTNFINAL45810304582	29.94
06/30/2015	SMARTNFINAL52910305290	511.21
100-14-062-5217	Departmental Supplies	1,415.50
230-14-091-5206	Uniforms/Safety Equipment	
06/30/2015	HAWAII SHIRT COMPANY	646.00
06/30/2015	IN *MANHATTAN STITCHING C	2,474.13
230-14-091-5206	Uniforms/Safety Equipment	3,120.13
230-14-091-5217	Departmental Supplies	
06/30/2015	IN *MANHATTAN STITCHING C	-790.25
06/30/2015	IN *MANHATTAN STITCHING C	790.25
06/30/2015	QUICK MEDICAL	275.00
06/30/2015	TARGET 00001990	369.77
06/30/2015	TCA FASTRAK R	30.00
230-14-091-5217	Departmental Supplies	674.77
14	Recreation	31,244.19

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 29b, dated 07/30/2015; Check number 520144.

Report of D-Card Transactions

Account Date	Department Police	Amount
100-15-011-5205	Training	
06/30/2015	SQ *CAHN	26.00
100-15-011-5205	Training	26.00
100-15-011-5206	Uniforms/Safety Equipment	
06/30/2015	ADAMSON POLICE PRODUCTS	72.53
100-15-011-5206	Uniforms/Safety Equipment	72.53
100-15-011-5217	Departmental Supplies	
06/30/2015	BROWNELLS INC	201.42
100-15-011-5217	Departmental Supplies	201.42
100-15-011-5220	POST Training	
06/30/2015	STAYBRIDGE SUITES	281.42
06/30/2015	STAYBRIDGE SUITES	281.42
100-15-011-5220	POST Training	562.84
100-15-021-5204	Conferences & Meetings	
06/30/2015	COURTYARD BY MARRIOTT DEN	222.04
06/30/2015	EZ RENT A CAR DEN	64.82
06/30/2015	PAYLESS RENT A CAR-DEN	24.92
06/30/2015	SPIRIT AIRL 4870113949572	500.36
100-15-021-5204	Conferences & Meetings	812.14
100-15-021-5206	Uniforms/Safety Equipment	
06/30/2015	GALLS HQ	304.14
100-15-021-5206	Uniforms/Safety Equipment	304.14
100-15-021-5217	Departmental Supplies	
06/30/2015	AMAZON MKTPLACE PMTS	53.75
06/30/2015	AMAZON MKTPLACE PMTS	910.28
100-15-021-5217	Departmental Supplies	964.03
100-15-041-5101	Contract Services	
06/30/2015	HP *HP HOME STORE	1,371.18
100-15-041-5101	Contract Services	1,371.18
100-15-051-5217	Departmental Supplies	
06/30/2015	SMARTNFINAL52910305290	9.46

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Report of D-Card Transactions

Account Date	Department Police	Amount
100-15-051-5217	Departmental Supplies	<u>9.46</u>
100-15-061-5206	Uniforms/Safety Equipment	
06/30/2015	IN *PVP COMMUNICATIONS, I	1,019.46
100-15-061-5206	Uniforms/Safety Equipment	<u>1,019.46</u>
100-15-061-5217	Departmental Supplies	
06/30/2015	OFFICE DEPOT #2740	38.79
06/30/2015	OFFICE DEPOT #2740	6.87
100-15-061-5217	Departmental Supplies	<u>45.66</u>
100-15-071-5101	Contract Services	
06/30/2015	R. H. F., INC.	349.00
100-15-071-5101	Contract Services	<u>349.00</u>
100-15-081-5217	Departmental Supplies	
06/30/2015	ISD AP10-HALL OF RECORDS	20.00
100-15-081-5217	Departmental Supplies	<u>20.00</u>
15	Police	<u><u>5,757.86</u></u>

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 29b, dated 07/30/2015; Check number 520144.

Report of D-Card Transactions

Account Date	Department Fire	Amount
100-16-011-5201	Office Supplies	
06/30/2015	OFFICE DEPOT #2403	23.66
100-16-011-5201	Office Supplies	23.66
100-16-011-5206	Uniforms/Safety Equipment	
06/30/2015	ENTENMANN-ROVIN COMPANY	69.23
100-16-011-5206	Uniforms/Safety Equipment	69.23
100-16-021-5203	Reference Books & Periodicals	
06/30/2015	FIRE SERVICE BOOKSTORE	183.32
100-16-021-5203	Reference Books & Periodicals	183.32
100-16-021-5206	Uniforms/Safety Equipment	
06/30/2015	UNIFORMS INC	100.28
06/30/2015	UNIFORMS INC	199.47
100-16-021-5206	Uniforms/Safety Equipment	299.75
100-16-021-5225	Printing	
06/30/2015	SMARTSOURCE OF CALIF	233.81
100-16-021-5225	Printing	233.81
100-16-023-5217	Departmental Supplies	
06/30/2015	SMARTSOURCE OF CALIF	28.34
100-16-023-5217	Departmental Supplies	28.34
100-16-031-5101	Contract Services	
06/30/2015	COMPRESSED AIR SPECIALTIE	2,134.33
06/30/2015	COMPRESSED AIR SPECIALTIE	72.40
100-16-031-5101	Contract Services	2,206.73
100-16-031-5205	Training	
06/30/2015	THE FLAME BROILER	81.57
06/30/2015	THE ORIGINAL RINALD	154.61
100-16-031-5205	Training	236.18
100-16-031-5217	Departmental Supplies	
06/30/2015	DIVE N SURF	122.07
06/30/2015	DIVE N SURF	152.59
06/30/2015	FAIL SAFE TESTING	110.00

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 29b, dated 07/30/2015; Check number 520144.

Report of D-Card Transactions

Account Date	Department Fire	Amount
06/30/2015	IN *CODE R DECALS & GRAPH	800.00
06/30/2015	PUBLICSAFETYDIRECT.COM	287.88
06/30/2015	TARGET 00001990	32.69
100-16-031-5217	Departmental Supplies	<hr/> 1,505.23
100-16-031-5221	Automotive Repair Services	
06/30/2015	VALLEY POWER SYSTEMS	1,469.54
100-16-031-5221	Automotive Repair Services	<hr/> 1,469.54
100-16-041-5217	Departmental Supplies	
06/30/2015	AIR SOURCE INDUSTRIES	190.65
100-16-041-5217	Departmental Supplies	<hr/> 190.65
100-16-052-5217	Departmental Supplies	
06/30/2015	SOURCE GRAPHICS	294.90
100-16-052-5217	Departmental Supplies	<hr/> 294.90
16	Fire	<hr/> <hr/> 6,741.34

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 29b, dated 07/30/2015; Check number 520144.

Report of D-Card Transactions

Account Date	Department Public Works	Amount
522-18-512-5101	Contract Services	
06/30/2015	MANERI SIGN CO	612.58
522-18-512-5101	Contract Services	<hr/> 612.58
18	Public Works	<hr/> <hr/> 612.58

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 29b, dated 07/30/2015; Check number 520144.

Report of D-Card Transactions

Account Date	Department	Amount
100-21701	Recr-Customer Deposits	
06/30/2015	OFFICE DEPOT #2403	8.24
06/30/2015	OSI*UNITEDSTATESFLAG	62.65
06/30/2015	PARTY CITY #164	32.67
06/30/2015	PARTY CITY	43.52
06/30/2015	SQ *HERMOSA CELEBRATIONS	207.22
100-21701	Recr-Customer Deposits	354.30
21701		354.30

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 29b, dated 07/30/2015; Check number 520144.

Report of D-Card Transactions

Account Date	Department	Amount
802-21907	Public Art Development Fees	
06/30/2015	CULLIGAN OF SANTA ANA	148.30
802-21907	Public Art Development Fees	<u>148.30</u>
21907		<u>148.30</u>
	Report Totals	<u><u>46,102.75</u></u>

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 29b, dated 07/30/2015; Check number 520144.

Report of P-Card Transactions

Account Date	Department Management Services	Amount
100-11-011-5204	Conferences & Meetings	
06/30/2015	HOTEL PACIFIC	570.46
100-11-011-5204	Conferences & Meetings	570.46
100-11-011-5217	Departmental Supplies	
06/30/2015	AMAZON MKTPLACE PMTS	164.78
100-11-011-5217	Departmental Supplies	164.78
100-11-011-5225	Printing	
06/30/2015	SMARTSOURCE OF CALIF	186.40
06/30/2015	SMARTSOURCE OF CALIF	-56.68
06/30/2015	SMARTSOURCE OF CALIF	56.68
06/30/2015	SMARTSOURCE OF CALIF	56.68
100-11-011-5225	Printing	243.08
100-11-021-5101	Contract Services	
06/30/2015	TIFFANY CLEANERS	130.00
100-11-021-5101	Contract Services	130.00
100-11-021-5204	Conferences & Meetings	
06/30/2015	CHEVRON 00095482	13.95
06/30/2015	HERTZ RENT-A-CAR	87.97
06/30/2015	INTERCONTINENTAL HOTELS	313.54
06/30/2015	SOUTHWES 5262121019428	264.01
06/30/2015	UBER TECHNOLOGIES INC	10.84
06/30/2015	UBER	24.35
06/30/2015	UBER	6.39
06/30/2015	UNITED 0162454474122	-245.10
06/30/2015	UNITED 0162454474122	245.10
06/30/2015	YELLOW CAB CO.	24.69
100-11-021-5204	Conferences & Meetings	745.74
100-11-021-5217	Departmental Supplies	
06/30/2015	CVS/PHARMACY #09320	16.29
06/30/2015	DARRENS RESTAURANT	249.28
100-11-021-5217	Departmental Supplies	265.57
100-11-041-5101	Contract Services	
06/30/2015	THE SUTTA COMPANY	3.75
100-11-041-5101	Contract Services	3.75

To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 30b, dated 08/13/2015; Check number 520354.

Report of P-Card Transactions

Account Date	Department Management Services	Amount
11	Management Services	<u>2,123.38</u>

To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 30b, dated 08/13/2015; Check number 520354.

Report of P-Card Transactions

Account Date	Department Finance	Amount
100-12-011-5101	Contract Services	
06/30/2015	THE SUTTA COMPANY	3.75
100-12-011-5101	Contract Services	<u>3.75</u>
100-12-011-5201	Office Supplies	
06/30/2015	OFFICE DEPOT #5125	832.25
100-12-011-5201	Office Supplies	<u>832.25</u>
100-12-031-5217	Departmental Supplies	
06/30/2015	PAYPAL *QUADRANT	141.00
100-12-031-5217	Departmental Supplies	<u>141.00</u>
100-12-041-5206	Uniforms/Safety Equipment	
06/30/2015	RED WING SHOE STORE 0	224.50
100-12-041-5206	Uniforms/Safety Equipment	<u>224.50</u>
100-12-041-5217	Departmental Supplies	
06/30/2015	WW GRAINGER	94.35
100-12-041-5217	Departmental Supplies	<u>94.35</u>
100-12-052-5104	Computer Contract Services	
06/30/2015	AMAZON WEB SERVICES	454.00
100-12-052-5104	Computer Contract Services	<u>454.00</u>
605-12-051-5210	Computers, Supplies & Software	
06/30/2015	FRY'S ELECTRONICS #5	663.35
06/30/2015	LASER ZONE I INC	620.53
605-12-051-5210	Computers, Supplies & Software	<u>1,283.88</u>
615-12-042-5101	Contract Services	
06/30/2015	GOURMETCOFFEESERVICE,INC	1,022.69
06/30/2015	DS SERVICES STANDARD COFF	1,040.00
06/30/2015	G2 REVOLUTION LLC	199.50
06/30/2015	SUPERIOR PLANT SCAPES	247.00
06/30/2015	GOURMETCOFFEESERVICE,INC	64.95
615-12-042-5101	Contract Services	<u>2,574.14</u>
615-12-042-5222	Warehouse Inventory Purchases	
06/30/2015	WW GRAINGER	136.55
06/30/2015	WW GRAINGER	250.06

To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 30b, dated 08/13/2015; Check number 520354.

Report of P-Card Transactions

Account Date	Department Finance	Amount
615-12-042-5222	Warehouse Inventory Purchases	<u>386.61</u>
12	Finance	<u>5,994.48</u>

To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 30b, dated 08/13/2015; Check number 520354.

Report of P-Card Transactions

Account Date	Department Human Resources	Amount
100-13-011-5101	Contract Services	
06/30/2015	ON TIME MESSENGER SERVICE	74.80
06/30/2015	THE SUTTA COMPANY	3.75
100-13-011-5101	Contract Services	<hr/> 78.55
100-13-011-5203	Reference Books & Periodicals	
06/30/2015	PAYPAL *IPMA HR	30.00
100-13-011-5203	Reference Books & Periodicals	<hr/> 30.00
100-13-011-5204	Conferences & Meetings	
06/30/2015	LAS VEGAS MONORAIL	36.00
06/30/2015	LAX AIRPORT LOT C	48.00
06/30/2015	MGM GRAND HOTEL	237.44
100-13-011-5204	Conferences & Meetings	<hr/> 321.44
100-13-011-5214	Employee Awards & Events	
06/30/2015	AWARDS NETWORK	75.00
100-13-011-5214	Employee Awards & Events	<hr/> 75.00
100-13-011-5218	Recruitment Costs	
06/30/2015	JOBS AVAILABLE INC	663.00
06/30/2015	NEOGOV	175.00
100-13-011-5218	Recruitment Costs	<hr/> 838.00
13	Human Resources	<hr/> <hr/> 1,342.99

To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 30b, dated 08/13/2015; Check number 520354.

Report of P-Card Transactions

Account Date	Department Police	Amount
100-15-011-5201	Office Supplies	
06/30/2015	OFFICE DEPOT #5125	324.85
06/30/2015	OFFICE DEPOT #5125	55.88
100-15-011-5201	Office Supplies	<hr/> 380.73
100-15-011-5205	Training	
06/30/2015	TEMECULA CREEK INN	133.58
100-15-011-5205	Training	<hr/> 133.58
100-15-021-5101	Contract Services	
06/30/2015	RESCUE PHONE INC	20.00
100-15-021-5101	Contract Services	<hr/> 20.00
100-15-021-5206	Uniforms/Safety Equipment	
06/30/2015	WESTWAY UNIFORMS INC	76.24
100-15-021-5206	Uniforms/Safety Equipment	<hr/> 76.24
100-15-021-5217	Departmental Supplies	
06/30/2015	WALGREENS #9685	1.08
06/30/2015	WALGREENS #9685	23.59
100-15-021-5217	Departmental Supplies	<hr/> 24.67
100-15-031-5101	Contract Services	
06/30/2015	LEXISNEXIS RISK DAT	439.81
100-15-031-5101	Contract Services	<hr/> 439.81
100-15-041-5101	Contract Services	
06/30/2015	THE SUTTA COMPANY	37.75
100-15-041-5101	Contract Services	<hr/> 37.75
100-15-041-5217	Departmental Supplies	
06/30/2015	HITT MARKING DEVICES	95.14
100-15-041-5217	Departmental Supplies	<hr/> 95.14
100-15-061-5205	Training	
06/30/2015	BECKERS BAKERY	45.00
06/30/2015	PEPBOYS STORE 814	34.79
100-15-061-5205	Training	<hr/> 79.79
100-15-061-5217	Departmental Supplies	

To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 30b, dated 08/13/2015; Check number 520354.

Report of P-Card Transactions

Account Date	Department Police	Amount
06/30/2015	ART S LOCK AND KEY	22.89
100-15-061-5217	Departmental Supplies	<u>22.89</u>
100-15-071-5101	Contract Services	
06/30/2015	MISSION LINEN	296.94
100-15-071-5101	Contract Services	<u>296.94</u>
15	Police	<u>1,607.54</u>

To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 30b, dated 08/13/2015; Check number 520354.

Report of P-Card Transactions

Account Date	Department Fire	Amount
100-16-011-5101	Contract Services	
06/30/2015	THE SUTTA COMPANY	5.00
100-16-011-5101	Contract Services	<u>5.00</u>
100-16-023-5206	Uniforms/Safety Equipment	
06/30/2015	ALLSTAR FIRE EQUIPMENT	346.40
100-16-023-5206	Uniforms/Safety Equipment	<u>346.40</u>
100-16-031-5205	Training	
06/30/2015	TRADER JOE'S #034 QPS	49.67
06/30/2015	VONS STORE00022756	39.09
100-16-031-5205	Training	<u>88.76</u>
100-16-031-5217	Departmental Supplies	
06/30/2015	COFFEE BEAN STORE	6.45
100-16-031-5217	Departmental Supplies	<u>6.45</u>
100-16-041-5217	Departmental Supplies	
06/30/2015	BOUND TREE MEDICAL LLC	222.15
100-16-041-5217	Departmental Supplies	<u>222.15</u>
16	Fire	<u><u>668.76</u></u>

To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 30b, dated 08/13/2015; Check number 520354.

Report of P-Card Transactions

Account Date	Department Community Development	Amount
100-17-011-5217	Departmental Supplies	
06/30/2015	TR TRADING COMPANY	2,454.68
100-17-011-5217	Departmental Supplies	<u>2,454.68</u>
100-17-032-5206	Uniforms/Safety Equipment	
06/30/2015	RED WING SHOE STORE 0	575.99
100-17-032-5206	Uniforms/Safety Equipment	<u>575.99</u>
100-17-032-5225	Printing	
06/30/2015	SMARTSOURCE OF CALIF	403.67
100-17-032-5225	Printing	<u>403.67</u>
100-17-041-5225	Printing	
06/30/2015	SMARTSOURCE OF CALIF	67.78
100-17-041-5225	Printing	<u>67.78</u>
17	Community Development	<u><u>3,502.12</u></u>

To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 30b, dated 08/13/2015; Check number 520354.

Report of P-Card Transactions

Account Date	Department Public Works	Amount
100-18-011-5210	Computers, Supplies & Software	
06/30/2015	APL* ITUNES.COM/BILL	3.99
100-18-011-5210	Computers, Supplies & Software	<u>3.99</u>
100-18-021-5206	Uniforms/Safety Equipment	
06/30/2015	RED WING SHOE STORE 0	311.50
100-18-021-5206	Uniforms/Safety Equipment	<u>311.50</u>
100-18-032-5217	Departmental Supplies	
06/30/2015	LOMITA MOWER AND SAW SHOP	121.24
100-18-032-5217	Departmental Supplies	<u>121.24</u>
100-18-034-5217	Departmental Supplies	
06/30/2015	MANERI SIGN CO	1,448.64
06/30/2015	MANERI SIGN CO	1,572.88
100-18-034-5217	Departmental Supplies	<u>3,021.52</u>
100-18-042-5217	Departmental Supplies	
06/30/2015	ISS #101	634.38
06/30/2015	MOMAR	212.61
06/30/2015	THE HOME DEPOT 620	255.74
06/30/2015	THE HOME DEPOT 620	-35.93
100-18-042-5217	Departmental Supplies	<u>1,066.80</u>
100-18-043-5217	Departmental Supplies	
06/30/2015	B.D. WHITE TOPSOIL CO INC	915.60
100-18-043-5217	Departmental Supplies	<u>915.60</u>
501-18-231-5101	Contract Services	
06/30/2015	IN *CLE ELECTRIC, INC.	390.00
501-18-231-5101	Contract Services	<u>390.00</u>
501-18-251-5217	Departmental Supplies	
06/30/2015	FERGUSON ENT #1083	363.67
06/30/2015	FERGUSON ENT #1083	436.49
06/30/2015	HUGHES SUPPLY	632.19
06/30/2015	S AND J SUPPLY CO SFS	1,794.14
501-18-251-5217	Departmental Supplies	<u>3,226.49</u>
502-18-311-5101	Contract Services	

To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 30b, dated 08/13/2015; Check number 520354.

Report of P-Card Transactions

Account Date	Department Public Works	Amount
06/30/2015	TRAFFIC MANAGEMENT - SIG	425.00
502-18-311-5101	Contract Services	<u>425.00</u>
521-18-514-5217	Departmental Supplies	
06/30/2015	MOMAR	-212.61
521-18-514-5217	Departmental Supplies	<u>-212.61</u>
610-18-611-5211	Automotive Parts	
06/30/2015	ALL STAR GLASS-HA	295.20
06/30/2015	EDDINGS 0026741	1.08
06/30/2015	EDDINGS 0026741	13.01
06/30/2015	EDDINGS 0026741	-13.79
06/30/2015	EDDINGS 0026741	15.91
06/30/2015	EDDINGS 0026741	-156.96
06/30/2015	EDDINGS 0026741	156.96
06/30/2015	EDDINGS 0026741	19.79
06/30/2015	EDDINGS 0026741	6.52
06/30/2015	HUNTINGTON HONDA	-559.69
06/30/2015	KUBOTAPARTSDEPOT.COM	44.26
06/30/2015	SOUTH BAY FORD	60.43
610-18-611-5211	Automotive Parts	<u>-117.28</u>
610-18-611-5217	Departmental Supplies	
06/30/2015	BG PETROSPECS DISTRIBUTIN	670.70
06/30/2015	EDDINGS 0026741	21.11
06/30/2015	MOMAR	679.49
610-18-611-5217	Departmental Supplies	<u>1,371.30</u>
615-18-041-5101	Contract Services	
06/30/2015	A-1 COAST TEMP SERVICES	555.90
06/30/2015	STEVES LOCK&SAFE	346.71
615-18-041-5101	Contract Services	<u>902.61</u>
615-18-041-5217	Departmental Supplies	
06/30/2015	FRY'S ELECTRONICS #5	1,053.59
06/30/2015	PACIFIC SUPPLY CO 102	96.68
06/30/2015	REBACK S PLUMBING N THING	1,103.52
06/30/2015	REBACK S PLUMBING N THING	1,407.57
06/30/2015	SQ *ENVIRONMENTAL SAFETY	847.50
06/30/2015	THE HOME DEPOT 620	105.22
06/30/2015	THE HOME DEPOT 620	34.85
06/30/2015	THE HOME DEPOT 620	72.67

To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 30b, dated 08/13/2015; Check number 520354.

Report of P-Card Transactions

Account Date	Department Public Works	Amount
06/30/2015	TODD PIPE AND SUPPLY	2,079.86
06/30/2015	WALTERS WHOLESALE ELEC-TO	2,409.07
06/30/2015	WW GRAINGER	1,336.36
615-18-041-5217	Departmental Supplies	<u>10,546.89</u>
18	Public Works	<u>21,973.05</u>
	Report Totals	<u><u>37,212.32</u></u>

To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 30b, dated 08/13/2015; Check number 520354.

Report of D-Card Transactions

Account Date	Department Recreation	Amount
100-14-011-5101	Contract Services	
07/10/2015	ENPLUG, INC.	49.35
100-14-011-5101	Contract Services	49.35
100-14-011-5201	Office Supplies	
07/10/2015	OFFICE DEPOT #5125	296.75
07/10/2015	OFFICE DEPOT #5125	33.23
100-14-011-5201	Office Supplies	329.98
100-14-011-5202	Memberships & Dues	
07/10/2015	SOCIALMEDIAEXAMINER	30.00
100-14-011-5202	Memberships & Dues	30.00
100-14-011-5205	Training	
07/10/2015	NRPA-CONGRESS	485.00
100-14-011-5205	Training	485.00
100-14-011-5225	Printing	
07/10/2015	SMARTSOURCE OF CALIF	335.39
100-14-011-5225	Printing	335.39
100-14-021-5217	Departmental Supplies	
07/10/2015	PEPBOYS STORE 814	152.56
07/10/2015	TARGET 00001990	27.40
07/10/2015	TARGET 00001990	9.80
07/10/2015	THE HOME DEPOT 620	138.78
07/10/2015	THE HOME DEPOT 620	8.15
100-14-021-5217	Departmental Supplies	336.69
100-14-024-5217	Departmental Supplies	
07/10/2015	RALPHS #0166	51.31
07/10/2015	TARGET 00001990	25.78
100-14-024-5217	Departmental Supplies	77.09
100-14-025-5217	Departmental Supplies	
07/10/2015	SIGNVERTISE	281.22
07/10/2015	SMARTNFINAL52910305290	201.78
07/10/2015	SMARTNFINAL52910305290	23.44
100-14-025-5217	Departmental Supplies	506.44

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 3b, dated 07/30/2015; Check number 520276.

Report of D-Card Transactions

Account Date	Department Recreation	Amount
100-14-026-5101	Contract Services	
07/10/2015	MJRENTALS	1,257.00
07/10/2015	MJRENTALS	217.50
07/10/2015	MJRENTALS	67.50
07/10/2015	SIX FLAGS MAGIC MOUNTAIN	20.00
100-14-026-5101	Contract Services	1,562.00
100-14-026-5217	Departmental Supplies	
07/10/2015	ACT*USTA TOURN	43.00
07/10/2015	SMARTNFINAL52910305290	234.68
100-14-026-5217	Departmental Supplies	277.68
100-14-027-5217	Departmental Supplies	
07/10/2015	DICK'S CLOTHING&SPORTING	293.70
07/10/2015	SIGNARAMA	239.80
100-14-027-5217	Departmental Supplies	533.50
100-14-028-5207	Advertising	
07/10/2015	ENPLUG, INC.	49.33
100-14-028-5207	Advertising	49.33
100-14-028-5225	Printing	
07/10/2015	SMARTSOURCE OF CALIF	1,744.00
07/10/2015	SMARTSOURCE OF CALIF	228.90
100-14-028-5225	Printing	1,972.90
100-14-031-5207	Advertising	
07/10/2015	ENPLUG, INC.	49.33
100-14-031-5207	Advertising	49.33
100-14-031-5217	Departmental Supplies	
07/10/2015	AMERAPRODUCTS INC	379.04
100-14-031-5217	Departmental Supplies	379.04
100-14-034-5217	Departmental Supplies	
07/10/2015	THE HOME DEPOT 620	23.76
07/10/2015	THE HOME DEPOT 620	34.61
100-14-034-5217	Departmental Supplies	58.37

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 3b, dated 07/30/2015; Check number 520276.

Report of D-Card Transactions

Account Date	Department Recreation	Amount
100-14-036-5217	Departmental Supplies	
07/10/2015	DRI*PRINTING SERVICES	59.90
07/10/2015	SPORTS AUTHORI00006312	87.19
100-14-036-5217	Departmental Supplies	<u>147.09</u>
100-14-041-5217	Departmental Supplies	
07/10/2015	DICK'S CLOTHING&SPORTING	158.99
07/10/2015	GASSER OLDS COMPANY INC	1,412.50
07/10/2015	PARADISE AWARDS	59.95
100-14-041-5217	Departmental Supplies	<u>1,631.44</u>
100-14-042-5207	Advertising	
07/10/2015	DRI*PRINTING SERVICES	67.59
07/10/2015	DRI*PRINTING SERVICES	67.59
100-14-042-5207	Advertising	<u>135.18</u>
100-14-042-5217	Departmental Supplies	
07/10/2015	HASTY AWARDS	200.31
07/10/2015	IN *MANHATTAN STITCHING C	614.76
07/10/2015	S&S WORLDWIDE	19.61
07/10/2015	S&S WORLDWIDE	248.05
100-14-042-5217	Departmental Supplies	<u>1,082.73</u>
100-14-043-5217	Departmental Supplies	
07/10/2015	FUN EXPRESS	205.17
07/10/2015	RAGINGWATERSSENDIMASWEB	1,268.37
100-14-043-5217	Departmental Supplies	<u>1,473.54</u>
100-14-061-5217	Departmental Supplies	
07/10/2015	PICK UP STIX - CATERING 0	373.87
100-14-061-5217	Departmental Supplies	<u>373.87</u>
100-14-062-5217	Departmental Supplies	
07/10/2015	HARBOR FREIGHT TOOLS 425	37.00
07/10/2015	REDBOX *DVD RENTAL	1.64
07/10/2015	SMARTNFINAL52910305290	86.90
100-14-062-5217	Departmental Supplies	<u>125.54</u>
14	Recreation	<u><u>12,001.48</u></u>

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 3b, dated 07/30/2015; Check number 520276.

Report of D-Card Transactions

Account Date	Department Police	Amount
100-15-011-5204	Conferences & Meetings	
07/10/2015	MUNICIPAL MANAGEMENT ASSO	85.00
100-15-011-5204	Conferences & Meetings	85.00
100-15-011-5205	Training	
07/10/2015	PAYPAL *FBINAA CALA	275.00
07/10/2015	PAYPAL *FBINAA CALA	275.00
07/10/2015	PAYPAL *FBINAA CALA	275.00
07/10/2015	SOUTHWES 5262121603019	226.00
100-15-011-5205	Training	1,051.00
100-15-011-5217	Departmental Supplies	
07/10/2015	THE OLIVE GARD00017236	136.63
100-15-011-5217	Departmental Supplies	136.63
100-15-011-5220	POST Training	
07/10/2015	IN *CALIFORNIA RESERVE PE	320.00
100-15-011-5220	POST Training	320.00
100-15-021-5205	Training	
07/10/2015	PSA TRNG	70.00
100-15-021-5205	Training	70.00
100-15-021-5206	Uniforms/Safety Equipment	
07/10/2015	OAKLEY, INC.	237.20
07/10/2015	EMBROIDME	58.57
100-15-021-5206	Uniforms/Safety Equipment	295.77
100-15-071-5217	Departmental Supplies	
07/10/2015	SMARTNFINAL52910305290	101.90
07/10/2015	VONS STORE00022756	10.00
100-15-071-5217	Departmental Supplies	111.90
100-15-091-5205	Training	
07/10/2015	EXECUCAR AFFILIATES	-100.00
07/10/2015	EXECUCAR AFFILIATES	-93.75
100-15-091-5205	Training	-193.75
15	Police	1,876.55

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 3b, dated 07/30/2015; Check number 520276.

Report of D-Card Transactions

Account Date	Department Fire	Amount
100-16-011-5201	Office Supplies	
07/10/2015	CDW GOVERNMENT	239.78
07/10/2015	CDW GOVERNMENT	348.78
100-16-011-5201	Office Supplies	<u>588.56</u>
100-16-021-5205	Training	
07/10/2015	SAFE KIDS WORLDWIDE	85.00
100-16-021-5205	Training	<u>85.00</u>
100-16-031-5205	Training	
07/10/2015	CHICKEN MAISON	105.73
07/10/2015	VONS STORE00022756	57.93
07/10/2015	VONS STORE00022756	9.16
100-16-031-5205	Training	<u>172.82</u>
100-16-031-5217	Departmental Supplies	
07/10/2015	IN *CODE R DECALS & GRAPH	105.65
100-16-031-5217	Departmental Supplies	<u>105.65</u>
16	Fire	<u><u>952.03</u></u>

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 3b, dated 07/30/2015; Check number 520276.

Report of D-Card Transactions

Account Date	Department Public Works	Amount
100-18-011-5101	Contract Services	
07/10/2015	TAUBENPOST MAILING INC	738.59
100-18-011-5101	Contract Services	<u>738.59</u>
501-18-221-5101	Contract Services	
07/10/2015	TAUBENPOST MAILING INC	3,206.62
501-18-221-5101	Contract Services	<u>3,206.62</u>
501-18-241-5101	Contract Services	
07/10/2015	TAUBENPOST MAILING INC	3,206.62
501-18-241-5101	Contract Services	<u>3,206.62</u>
18	Public Works	<u>7,151.83</u>
	Report Totals	<u><u>21,981.89</u></u>

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 3b, dated 07/30/2015; Check number 520276.

Report of P-Card Transactions

Account Date	Department Management Services	Amount
100-11-011-5204	Conferences & Meetings	
07/27/2015	LEAGUE OF CALIFORNIA CIT	500.00
100-11-011-5204	Conferences & Meetings	500.00
100-11-011-5207	Advertising	
07/27/2015	SIGNVERTISE	585.33
100-11-011-5207	Advertising	585.33
100-11-011-5217	Departmental Supplies	
07/27/2015	BECKERS BAKERY	50.00
07/27/2015	FRESH & EASY #1063	8.90
07/27/2015	PARADISE AWARDS	137.89
07/27/2015	PIT FIRE ARTISAN PIZZA	59.41
07/27/2015	PIT FIRE ARTISAN PIZZA	71.40
07/27/2015	SMARTNFINAL52910305290	43.49
07/27/2015	SUBWAY 03146693	57.00
07/27/2015	THE FLAME BROILER	147.11
07/27/2015	THE HUMMUS FACTORY	216.91
100-11-011-5217	Departmental Supplies	792.11
100-11-021-5104	Computer Contract Services	
07/27/2015	AVANGATE*KEEP&SHARE	9.00
07/27/2015	AVANGATE*KEEP&SHARE	9.00
100-11-021-5104	Computer Contract Services	18.00
100-11-021-5201	Office Supplies	
07/27/2015	OFFICE DEPOT 1135	21.56
07/27/2015	OFFICE DEPOT #2740	131.01
07/27/2015	OFFICE DEPOT #5101	22.91
07/27/2015	OFFICE DEPOT #5125	153.57
07/27/2015	OFFICE DEPOT #5125	228.11
100-11-021-5201	Office Supplies	557.16
100-11-021-5204	Conferences & Meetings	
07/27/2015	ICMA INTERNET	149.00
07/27/2015	LEAGUE OF CALIFORNIA CIT	-500.00
07/27/2015	RANCHO BERNARDO INN	531.23
07/27/2015	UNITED 0162454895462	400.10
07/27/2015	UNITED 0162456810540	528.20
100-11-021-5204	Conferences & Meetings	1,108.53

To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 4b, dated 08/13/2015; Check number 520559.

Report of P-Card Transactions

Account Date	Department Management Services	Amount
100-11-021-5217	Departmental Supplies	
07/27/2015	FRESH BROTHERS	82.55
07/27/2015	LE PAIN QUOTIDIEN	19.79
07/27/2015	NICKCO MANHATTAN BEACH	61.23
07/27/2015	NOAH'S BAGELS #2546	13.49
07/27/2015	PIT FIRE ARTISAN PIZZA	31.88
07/27/2015	UBER	8.45
07/27/2015	VONS STORE00022756	53.27
100-11-021-5217	Departmental Supplies	270.66
100-11-041-5202	Memberships & Dues	
07/27/2015	ARMA INTERNATIONAL	175.00
07/27/2015	ARMA INTERNATIONAL	175.00
100-11-041-5202	Memberships & Dues	350.00
100-11-041-5204	Conferences & Meetings	
07/27/2015	MUNICIPAL MANAGEMENT ASSO	85.00
07/27/2015	VENETIAN/PALAZZO ROOM RSV	222.88
07/27/2015	VENETIAN/PALAZZO ROOM RSV	222.88
07/27/2015	VENETIAN/PALAZZO ROOM RSV	222.88
100-11-041-5204	Conferences & Meetings	753.64
100-11-041-5205	Training	
07/27/2015	OLD VENICE	47.42
07/27/2015	STARBUCKS #00542 MANHATTA	9.40
07/27/2015	THE KETTLE	32.05
100-11-041-5205	Training	88.87
11	Management Services	5,024.30

To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 4b, dated 08/13/2015; Check number 520559.

Report of P-Card Transactions

Account Date	Department Finance	Amount
100-12-011-5201	Office Supplies	
07/27/2015	ACOM SOLUTIONS, INC	506.86
07/27/2015	OFFICE DEPOT #5125	61.93
100-12-011-5201	Office Supplies	<u>568.79</u>
100-12-011-5204	Conferences & Meetings	
07/27/2015	CALPERS CVENT	399.00
100-12-011-5204	Conferences & Meetings	<u>399.00</u>
100-12-011-5217	Departmental Supplies	
07/27/2015	ANDES FLORIST	120.98
100-12-011-5217	Departmental Supplies	<u>120.98</u>
100-12-011-5225	Printing	
07/27/2015	FEDEXOFFICE 00010207	27.60
100-12-011-5225	Printing	<u>27.60</u>
100-12-031-5205	Training	
07/27/2015	ONLC TRAINING CENTERS	895.00
100-12-031-5205	Training	<u>895.00</u>
100-12-032-5225	Printing	
07/27/2015	HASCO TAG COMPANY	625.76
100-12-032-5225	Printing	<u>625.76</u>
100-12-041-5202	Memberships & Dues	
07/27/2015	CALIFORNIA ASSOCIATION	130.00
100-12-041-5202	Memberships & Dues	<u>130.00</u>
615-12-042-5211	Automotive Parts	
07/27/2015	EDDINGS 0026741	28.62
07/27/2015	EDDINGS 0026741	823.52
615-12-042-5211	Automotive Parts	<u>852.14</u>
615-12-042-5222	Warehouse Inventory Purchases	
07/27/2015	HODGE PRODUCTS INC	592.79
07/27/2015	OFFICE DEPOT #5125	1,858.83
07/27/2015	SOUTHLAND ENVELOPE	581.41
07/27/2015	SUPPLYWORKS	1,029.75
07/27/2015	SUPPLYWORKS	1,511.56

To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 4b, dated 08/13/2015; Check number 520559.

Report of P-Card Transactions

Account Date	Department Finance	Amount
07/27/2015	WW GRAINGER	199.04
07/27/2015	WW GRAINGER	343.02
615-12-042-5222	Warehouse Inventory Purchases	<hr/> 6,116.40
12	Finance	<hr/> <hr/> 9,735.67

To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 4b, dated 08/13/2015; Check number 520559.

Report of P-Card Transactions

Account Date	Department Human Resources	Amount
100-13-011-5101	Contract Services	
07/27/2015	ON TIME MESSENGER SERVICE	119.80
07/27/2015	ON TIME MESSENGER SERVICE	74.80
07/27/2015	PIT FIRE ARTISAN PIZZA	11.99
100-13-011-5101	Contract Services	<u>206.59</u>
100-13-011-5201	Office Supplies	
07/27/2015	OFFICE DEPOT #5125	84.66
100-13-011-5201	Office Supplies	<u>84.66</u>
100-13-011-5204	Conferences & Meetings	
07/27/2015	PAYPAL *CALPELRA	345.00
07/27/2015	PAYPAL *CALPELRA	350.00
07/27/2015	PAYPAL *CALPELRA	757.00
07/27/2015	SOUTHWES 5260670879236	12.50
07/27/2015	SOUTHWES 5260670879237	12.50
07/27/2015	SOUTHWES 5262127839947	172.00
100-13-011-5204	Conferences & Meetings	<u>1,649.00</u>
100-13-011-5205	Training	
07/27/2015	FCC*FRANKLINCVMSEMINAR	65.00
100-13-011-5205	Training	<u>65.00</u>
100-13-011-5218	Recruitment Costs	
07/27/2015	AMERICAN PUBLIC WORKS	395.00
07/27/2015	CALIFORNIA CITY NEWS.O	185.00
07/27/2015	CALIFORNIA PARK & RECR	80.00
07/27/2015	CRAIGSLIST.ORG	50.00
07/27/2015	JOBTARGET-YM	75.00
07/27/2015	PEET'S #03903	11.40
07/27/2015	WESTERN CITY MAGAZINE	450.00
100-13-011-5218	Recruitment Costs	<u>1,246.40</u>
13	Human Resources	<u><u>3,251.65</u></u>

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Report of P-Card Transactions

Account Date	Department Police	Amount
100-15-011-5101	Contract Services	
07/27/2015	DTV*DIRECTV SERVICE	197.97
07/27/2015	SUN BADGE COMPANY	547.65
100-15-011-5101	Contract Services	<hr/> 745.62
100-15-011-5104	Computer Contract Services	
07/27/2015	LOCATEPLUS	104.95
100-15-011-5104	Computer Contract Services	<hr/> 104.95
100-15-011-5201	Office Supplies	
07/27/2015	OFFICE DEPOT #5125	102.99
07/27/2015	OFFICE DEPOT #5125	109.90
07/27/2015	OFFICE DEPOT #5125	131.45
07/27/2015	OFFICE DEPOT #5125	197.09
07/27/2015	OFFICE DEPOT #5125	222.95
07/27/2015	OFFICE DEPOT #5125	49.04
07/27/2015	OFFICE DEPOT #5125	63.26
07/27/2015	OFFICE DEPOT #5125	74.16
07/27/2015	OFFICE DEPOT #5125	91.54
07/27/2015	OFFICE DEPOT #5125	97.16
07/27/2015	STAPLES 00113407	17.30
100-15-011-5201	Office Supplies	<hr/> 1,156.84
100-15-011-5204	Conferences & Meetings	
07/27/2015	SMARTNFINAL32210303220	53.82
07/27/2015	VONS STORE00022756	2.23
100-15-011-5204	Conferences & Meetings	<hr/> 56.05
100-15-011-5206	Uniforms/Safety Equipment	
07/27/2015	VERSATILE INFORMATION PR	1,101.96
100-15-011-5206	Uniforms/Safety Equipment	<hr/> 1,101.96
100-15-011-5220	POST Training	
07/27/2015	DOUBLETREE MISSION VLY	805.05
100-15-011-5220	POST Training	<hr/> 805.05
100-15-021-5101	Contract Services	
07/27/2015	METRO EXPRESS LANES	40.00
100-15-021-5101	Contract Services	<hr/> 40.00
100-15-021-5202	Memberships & Dues	

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Report of P-Card Transactions

Account Date	Department Police	Amount
07/27/2015	CAHN	451.00
100-15-021-5202	Memberships & Dues	451.00
100-15-021-5206	Uniforms/Safety Equipment	
07/27/2015	WESTWAY UNIFORMS INC	108.94
07/27/2015	WESTWAY UNIFORMS INC	130.69
07/27/2015	WESTWAY UNIFORMS INC	359.70
100-15-021-5206	Uniforms/Safety Equipment	599.33
100-15-021-5217	Departmental Supplies	
07/27/2015	FRIENDS FUR-EVER	115.52
07/27/2015	HARBOR FREIGHT TOOLS 425	76.29
07/27/2015	VALENTINOS PIZZA - MAN	357.52
100-15-021-5217	Departmental Supplies	549.33
100-15-041-5101	Contract Services	
07/27/2015	OFFICE DEPOT 1135	363.58
07/27/2015	OFFICE DEPOT 1135	458.09
07/27/2015	OFFICE DEPOT #5125	147.14
100-15-041-5101	Contract Services	968.81
100-15-051-5217	Departmental Supplies	
07/27/2015	SMARTNFINAL52910305290	7.29
100-15-051-5217	Departmental Supplies	7.29
100-15-061-5217	Departmental Supplies	
07/27/2015	HARBOR FREIGHT TOOLS 425	17.42
07/27/2015	HARBOR FREIGHT TOOLS 425	239.75
07/27/2015	NOR*NORTHERN TOOL	123.10
07/27/2015	STEVES LOCK&SAFE	30.52
100-15-061-5217	Departmental Supplies	410.79
100-15-081-5206	Uniforms/Safety Equipment	
07/27/2015	EMBROIDME	89.64
07/27/2015	GALLS	150.65
07/27/2015	GALLS	182.42
07/27/2015	GALLS	45.24
07/27/2015	WESTWAY UNIFORMS INC	402.97
100-15-081-5206	Uniforms/Safety Equipment	870.92
100-15-081-5217	Departmental Supplies	

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Report of P-Card Transactions

Account Date	Department Police	Amount
07/27/2015	VONS STORE00022756	25.24
100-15-081-5217	Departmental Supplies	<u>25.24</u>
210-15-203-5210	Computers, Supplies & Software	
07/27/2015	AMAZON MKTPLACE PMTS	372.62
07/27/2015	AMAZON MKTPLACE PMTS	76.28
07/27/2015	AMAZON MKTPLACE PMTS	82.70
07/27/2015	IDU*INSIGHT PUBLIC SEC	2,088.86
210-15-203-5210	Computers, Supplies & Software	<u>2,620.46</u>
15	Police	<u>10,513.64</u>

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Report of P-Card Transactions

Account Date	Department Fire	Amount
100-16-011-5201	Office Supplies	
07/27/2015	OFFICE DEPOT 1135	7.75
07/27/2015	OFFICE DEPOT #5125	477.77
100-16-011-5201	Office Supplies	<hr/> 485.52
100-16-011-5202	Memberships & Dues	
07/27/2015	INT'L ASSOC OF FIRE CH	25.00
100-16-011-5202	Memberships & Dues	<hr/> 25.00
100-16-011-5204	Conferences & Meetings	
07/27/2015	DELTA AIR 0067635784959	126.20
07/27/2015	LEAGUE OF CALIFORNIA CIT	500.00
07/27/2015	MAMA D S	44.51
07/27/2015	OWW*ORBITZ.COM	21.99
100-16-011-5204	Conferences & Meetings	<hr/> 692.70
100-16-011-5206	Uniforms/Safety Equipment	
07/27/2015	ALLSTAR FIRE EQUIPMENT	288.39
100-16-011-5206	Uniforms/Safety Equipment	<hr/> 288.39
100-16-021-5205	Training	
07/27/2015	PAYPAL *REDHELMETTR	200.00
07/27/2015	PLN*PRICELINE HOTELS	269.68
100-16-021-5205	Training	<hr/> 469.68
100-16-031-5205	Training	
07/27/2015	DELTA AIR 0062313692710	492.20
07/27/2015	DELTA AIR 0062315816151	396.20
07/27/2015	IAFC FR1151	750.00
07/27/2015	LEARNED LUMBER	236.34
07/27/2015	PAYPAL *REDHELMETTR	225.00
100-16-031-5205	Training	<hr/> 2,099.74
100-16-031-5217	Departmental Supplies	
07/27/2015	SP * SC PRODUCTS	158.99
07/27/2015	TARGET 00001990	21.20
100-16-031-5217	Departmental Supplies	<hr/> 180.19
100-16-041-5206	Uniforms/Safety Equipment	
07/27/2015	KEYSTONE UNIFORMS OC	910.89

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Report of P-Card Transactions

Account Date	Department Fire	Amount
100-16-041-5206	Uniforms/Safety Equipment	<u>910.89</u>
100-16-041-5217	Departmental Supplies	
07/27/2015	BOUND TREE MEDICAL LLC	1.63
07/27/2015	BOUND TREE MEDICAL LLC	119.50
07/27/2015	BOUND TREE MEDICAL LLC	1,601.67
07/27/2015	BOUND TREE MEDICAL LLC	1,675.89
07/27/2015	BOUND TREE MEDICAL LLC	214.51
07/27/2015	BOUND TREE MEDICAL LLC	228.00
07/27/2015	BOUND TREE MEDICAL LLC	33.77
100-16-041-5217	Departmental Supplies	<u>3,874.97</u>
100-16-054-5217	Departmental Supplies	
07/27/2015	SMARTNFINAL52910305290	310.02
100-16-054-5217	Departmental Supplies	<u>310.02</u>
16	Fire	<u>9,337.10</u>

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Report of P-Card Transactions

Account Date	Department Community Development	Amount
100-17-011-5201	Office Supplies	
07/27/2015	OFFICE DEPOT 1135	14.60
07/27/2015	OFFICE DEPOT #5101	14.16
07/27/2015	OFFICE DEPOT #5125	111.80
07/27/2015	OFFICE DEPOT #5125	136.58
100-17-011-5201	Office Supplies	<u>277.14</u>
100-17-011-5204	Conferences & Meetings	
07/27/2015	MUNICIPAL MANAGEMENT ASSO	85.00
100-17-011-5204	Conferences & Meetings	<u>85.00</u>
100-17-011-5217	Departmental Supplies	
07/27/2015	MANHATTAN BREAD & BAGEL	92.70
07/27/2015	NOAH'S BAGELS #2546	23.63
100-17-011-5217	Departmental Supplies	<u>116.33</u>
100-17-011-5225	Printing	
07/27/2015	FEDEXOFFICE 00010165	170.82
100-17-011-5225	Printing	<u>170.82</u>
100-17-031-5204	Conferences & Meetings	
07/27/2015	MUNICIPAL MANAGEMENT ASSO	95.00
100-17-031-5204	Conferences & Meetings	<u>95.00</u>
100-17-041-5206	Uniforms/Safety Equipment	
07/27/2015	RED WING SHOE STORE 0	202.12
100-17-041-5206	Uniforms/Safety Equipment	<u>202.12</u>
100-17-051-5204	Conferences & Meetings	
07/27/2015	PH LODGING	20.30
07/27/2015	PH LODGING	320.32
100-17-051-5204	Conferences & Meetings	<u>340.62</u>
17	Community Development	<u><u>1,287.03</u></u>

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Report of P-Card Transactions

Account Date	Department Public Works	Amount
100-18-011-5201	Office Supplies	
07/27/2015	OFFICE DEPOT #1090	16.34
07/27/2015	OFFICE DEPOT #2740	-30.48
07/27/2015	OFFICE DEPOT #2740	78.74
07/27/2015	OFFICE DEPOT #5125	156.50
07/27/2015	OFFICE DEPOT #5125	25.23
07/27/2015	OFFICE DEPOT #5125	64.39
07/27/2015	OFFICE DEPOT #5125	70.51
07/27/2015	OFFICE DEPOT #5125	74.86
07/27/2015	OFFICE DEPOT #5125	82.96
07/27/2015	OFFICE DEPOT #5125	98.36
100-18-011-5201	Office Supplies	637.41
100-18-011-5202	Memberships & Dues	
07/27/2015	AMAZONPRIME MEMBERSHIP	-107.91
07/27/2015	AMAZONPRIME MEMBERSHIP	107.91
07/27/2015	MUNICIPAL MANAGEMENT ASSO	75.00
100-18-011-5202	Memberships & Dues	75.00
100-18-011-5204	Conferences & Meetings	
07/27/2015	MUNICIPAL MANAGEMENT ASSO	95.00
100-18-011-5204	Conferences & Meetings	95.00
100-18-011-5214	Employee Awards & Events	
07/27/2015	AMERICAN PUBLIC WORKS	25.00
100-18-011-5214	Employee Awards & Events	25.00
100-18-011-5217	Departmental Supplies	
07/27/2015	AMAZON MKTPLACE PMTS	20.87
07/27/2015	CONTAINERSTOREELSEGUND	27.24
100-18-011-5217	Departmental Supplies	48.11
100-18-021-5212	Office Equipment Maintenance	
07/27/2015	CANON SOLUTIONS AMERIC	1,853.40
100-18-021-5212	Office Equipment Maintenance	1,853.40
100-18-032-5101	Contract Services	
07/27/2015	USA MOBILITY WIRELE	1.96
100-18-032-5101	Contract Services	1.96
100-18-032-5206	Uniforms/Safety Equipment	

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Report of P-Card Transactions

Account Date	Department Public Works	Amount
07/27/2015	IN *MANHATTAN STITCHING C	649.83
100-18-032-5206	Uniforms/Safety Equipment	<u>649.83</u>
100-18-032-5217	Departmental Supplies	
07/27/2015	LOMITA MOWER AND SAW SHOP	396.19
07/27/2015	THE HOME DEPOT 620	65.33
100-18-032-5217	Departmental Supplies	<u>461.52</u>
100-18-034-5206	Uniforms/Safety Equipment	
07/27/2015	IN *MANHATTAN STITCHING C	162.45
100-18-034-5206	Uniforms/Safety Equipment	<u>162.45</u>
100-18-034-5217	Departmental Supplies	
07/27/2015	MANERI SIGN CO	2,076.76
07/27/2015	MANERI SIGN CO	87.20
07/27/2015	THE HOME DEPOT 620	352.34
100-18-034-5217	Departmental Supplies	<u>2,516.30</u>
100-18-042-5206	Uniforms/Safety Equipment	
07/27/2015	IN *MANHATTAN STITCHING C	101.53
100-18-042-5206	Uniforms/Safety Equipment	<u>101.53</u>
501-18-221-5101	Contract Services	
07/27/2015	LA QUINTA INN SUITES	445.20
07/27/2015	LA QUINTA INN SUITES	89.04
501-18-221-5101	Contract Services	<u>534.24</u>
501-18-231-5101	Contract Services	
07/27/2015	USA MOBILITY WIRELE	4.89
501-18-231-5101	Contract Services	<u>4.89</u>
501-18-231-5206	Uniforms/Safety Equipment	
07/27/2015	IN *MANHATTAN STITCHING C	101.53
501-18-231-5206	Uniforms/Safety Equipment	<u>101.53</u>
501-18-231-5217	Departmental Supplies	
07/27/2015	HACH COMPANY	842.83
501-18-231-5217	Departmental Supplies	<u>842.83</u>
501-18-241-5217	Departmental Supplies	

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Account Date	Department Public Works	Amount
07/27/2015	WATERLINE TECHNOLOGIES IN	1,241.18
07/27/2015	WATERLINE TECHNOLOGIES IN	576.22
501-18-241-5217	Departmental Supplies	<u>1,817.40</u>
501-18-251-5101	Contract Services	
07/27/2015	USA MOBILITY WIRELE	1.96
501-18-251-5101	Contract Services	<u>1.96</u>
501-18-251-5205	Training	
07/27/2015	CSUDH EXT ED TERMINALS	585.00
07/27/2015	GLOBAL ENVIRONMENTAL	1,350.00
501-18-251-5205	Training	<u>1,935.00</u>
501-18-251-5206	Uniforms/Safety Equipment	
07/27/2015	IN *MANHATTAN STITCHING C	304.60
501-18-251-5206	Uniforms/Safety Equipment	<u>304.60</u>
501-18-251-5217	Departmental Supplies	
07/27/2015	BAVCO	8.50
07/27/2015	BEST BUY MHT 00010116	-12.91
07/27/2015	BEST BUY MHT 00010116	73.94
07/27/2015	COASTLINE SUPPLIES	906.30
07/27/2015	FERGUSON ENTERPRISES 2916	737.90
07/27/2015	INTERBANKECHANGE LLC	-111.00
07/27/2015	S AND J SUPPLY CO SFS	1,517.47
07/27/2015	SMARDAN SUPPLY CO 2	296.83
501-18-251-5217	Departmental Supplies	<u>3,417.03</u>
502-18-311-5206	Uniforms/Safety Equipment	
07/27/2015	IN *MANHATTAN STITCHING C	101.53
502-18-311-5206	Uniforms/Safety Equipment	<u>101.53</u>
503-18-321-5101	Contract Services	
07/27/2015	USA MOBILITY WIRELE	3.92
503-18-321-5101	Contract Services	<u>3.92</u>
503-18-321-5206	Uniforms/Safety Equipment	
07/27/2015	IN *MANHATTAN STITCHING C	203.07
503-18-321-5206	Uniforms/Safety Equipment	<u>203.07</u>
503-18-321-5217	Departmental Supplies	

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Account Date	Department Public Works	Amount
07/27/2015	COASTLINE SUPPLIES	329.00
07/27/2015	INTERBANKECHANGE LLC	-111.00
503-18-321-5217	Departmental Supplies	<hr/> 218.00
520-18-511-5101	Contract Services	
07/27/2015	USA MOBILITY WIRELE	1.96
520-18-511-5101	Contract Services	<hr/> 1.96
520-18-511-5206	Uniforms/Safety Equipment	
07/27/2015	IN *MANHATTAN STITCHING C	101.53
520-18-511-5206	Uniforms/Safety Equipment	<hr/> 101.53
522-18-512-5501	Telephone	
07/27/2015	PACIFIC TELEMAGEMENT	70.00
522-18-512-5501	Telephone	<hr/> 70.00
610-18-611-5101	Contract Services	
07/27/2015	MATHESON-308	56.60
07/27/2015	SAFETY KLEEN CORP	1,927.50
07/27/2015	SAFETY KLEEN CORP	2,157.50
07/27/2015	TMS*SOUTHERN CALIFORNI	130.00
610-18-611-5101	Contract Services	<hr/> 4,271.60
610-18-611-5202	Memberships & Dues	
07/27/2015	MAINTENANCE SUPERINTEN	75.00
610-18-611-5202	Memberships & Dues	<hr/> 75.00
610-18-611-5206	Uniforms/Safety Equipment	
07/27/2015	IN *MANHATTAN STITCHING C	101.53
610-18-611-5206	Uniforms/Safety Equipment	<hr/> 101.53
610-18-611-5211	Automotive Parts	
07/27/2015	AMAZON.COM	155.05
07/27/2015	AMZ*AMERICAN VAN EQU	721.52
07/27/2015	BG PETROSPECS DISTRIBUTIN	123.60
07/27/2015	EDDINGS 0026741	108.44
07/27/2015	EDDINGS 0026741	14.32
07/27/2015	EDDINGS 0026741	-14.74
07/27/2015	EDDINGS 0026741	151.37
07/27/2015	EDDINGS 0026741	16.85
07/27/2015	EDDINGS 0026741	18.68

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Report of P-Card Transactions

Account Date	Department Public Works	Amount
07/27/2015	EDDINGS 0026741	1,828.62
07/27/2015	EDDINGS 0026741	22.84
07/27/2015	EDDINGS 0026741	24.44
07/27/2015	EDDINGS 0026741	26.87
07/27/2015	EDDINGS 0026741	37.80
07/27/2015	EDDINGS 0026741	37.80
07/27/2015	EDDINGS 0026741	40.40
07/27/2015	EDDINGS 0026741	44.22
07/27/2015	EDDINGS 0026741	5.77
07/27/2015	EDDINGS 0026741	78.96
07/27/2015	EDDINGS 0026741	-84.34
07/27/2015	EDDINGS 0026741	84.34
07/27/2015	EDDINGS 0026741	9.98
07/27/2015	FIRESTONE 011819	374.70
07/27/2015	FOSTER TIRE CO	71.51
07/27/2015	FOSTER TIRE COMPANY	464.80
07/27/2015	MARTIN CHEVROLET	10.90
07/27/2015	MARTIN CHEVROLET	381.12
07/27/2015	MYERS & SONS HI WAY SAFE	375.00
07/27/2015	NCH CORPORATION	375.15
07/27/2015	PACIFIC MOTORSPORTS	135.62
07/27/2015	PELICAN BANNERS AND SIGNS	32.70
07/27/2015	SOUTH BAY FORD	105.93
07/27/2015	SOUTH BAY FORD	32.70
07/27/2015	SOUTH BAY FORD	906.45
07/27/2015	STEVES LOCK&SAFE	10.90
07/27/2015	STEVES LOCK&SAFE	102.46
07/27/2015	ULINE *SHIP SUPPLIES	55.02
610-18-611-5211	Automotive Parts	<hr/> 6,887.75
610-18-611-5217	Departmental Supplies	
07/27/2015	EDDINGS 0026741	31.83
07/27/2015	EDDINGS 0026741	86.50
07/27/2015	NOR*NORTHERN TOOL	123.11
07/27/2015	NOR*NORTHERN TOOL	251.54
07/27/2015	THE HOME DEPOT 620	76.23
610-18-611-5217	Departmental Supplies	<hr/> 569.21
610-18-611-5221	Automotive Repair Services	
07/27/2015	4 WHEEL PARTS #42	284.06
07/27/2015	4 WHEEL PARTS #42	-53.68
610-18-611-5221	Automotive Repair Services	<hr/> 230.38

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Report of P-Card Transactions

Account Date	Department Public Works	Amount
610-18-611-5226	Automotive Fuel	
07/27/2015	MUTUAL LIQUID GAS EQUIP	12.00
610-18-611-5226	Automotive Fuel	12.00
615-18-041-5101	Contract Services	
07/27/2015	STEVES LOCK&SAFE	202.50
615-18-041-5101	Contract Services	202.50
615-18-041-5206	Uniforms/Safety Equipment	
07/27/2015	IN *MANHATTAN STITCHING C	203.07
615-18-041-5206	Uniforms/Safety Equipment	203.07
615-18-041-5217	Departmental Supplies	
07/27/2015	CARPET SPECTRUM INC	1,028.91
07/27/2015	SUPREME PAINT (MANHATT	88.09
07/27/2015	THE HOME DEPOT 620	129.92
07/27/2015	THE HOME DEPOT 620	154.14
07/27/2015	THE HOME DEPOT 620	207.03
07/27/2015	THE HOME DEPOT 620	243.56
07/27/2015	THE HOME DEPOT 620	40.01
07/27/2015	THE HOME DEPOT 620	40.45
07/27/2015	THE HOME DEPOT 620	60.67
07/27/2015	THE HOME DEPOT 620	73.63
07/27/2015	TODD PIPE AND SUPPLY	575.00
07/27/2015	TODD PIPE AND SUPPLY	72.87
07/27/2015	TODD PIPE AND SUPPLY	75.47
07/27/2015	TORO AIRE -DOMINGUEZ	384.77
07/27/2015	TORO AIRE -DOMINGUEZ	554.62
07/27/2015	WW GRAINGER	156.02
07/27/2015	WW GRAINGER	208.37
07/27/2015	WW GRAINGER	626.45
07/27/2015	CARPET SPECTRUM INC	1,624.05
07/27/2015	FINISHMASTER INC 201	352.02
07/27/2015	FS INDUSTRIES	936.04
07/27/2015	MCMASTER-CARR	36.25
07/27/2015	MCMASTER-CARR	82.46
07/27/2015	STEVES LOCK&SAFE	124.62
07/27/2015	STEVES LOCK&SAFE	37.61
07/27/2015	SUPREME PAINT (MANHATT	10.82
07/27/2015	SUPREME PAINT (MANHATT	118.45
07/27/2015	SUPREME PAINT (MANHATT	136.15
07/27/2015	SUPREME PAINT (MANHATT	398.45

To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 4b, dated 08/13/2015; Check number 520559.

Report of P-Card Transactions

Account Date	Department Public Works	Amount
07/27/2015	SUPREME PAINT (MANHATT	615.03
615-18-041-5217	Departmental Supplies	<u>9,191.93</u>
18	Public Works	<u><u>38,031.97</u></u>

To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 4b, dated 08/13/2015; Check number 520559.

Report of P-Card Transactions

Account Date	Department	Amount
100-19-052-5210	Computers, Supplies & Software	
07/27/2015	SOURCE GRAPHICS	163.02
07/27/2015	SOURCE GRAPHICS	96.97
100-19-052-5210	Computers, Supplies & Software	<u>259.99</u>
605-19-051-5104	Computer Contract Services	
07/27/2015	STK*SHUTTERSTOCK, INC.	199.00
605-19-051-5104	Computer Contract Services	<u>199.00</u>
605-19-051-5204	Conferences & Meetings	
07/27/2015	VENETIAN/PALAZZO ROOM RSV	222.88
605-19-051-5204	Conferences & Meetings	<u>222.88</u>
605-19-051-5210	Computers, Supplies & Software	
07/27/2015	CDW GOVERNMENT	1,102.17
07/27/2015	DUOCIRCLE (FR. DYN)	49.95
07/27/2015	DYN*DYN.COM/CHARGE	60.00
07/27/2015	FRY'S ELECTRONICS #5	385.78
07/27/2015	FRY'S ELECTRONICS #5	597.22
605-19-051-5210	Computers, Supplies & Software	<u>2,195.12</u>
19		<u>2,876.99</u>
	Report Totals	<u><u>80,058.35</u></u>

To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 4b, dated 08/13/2015; Check number 520559.

Agenda Date: 9/15/2015

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Liza Tamura, City Clerk

SUBJECT:

City Council Minutes:

This Item Contains Minutes of the following City Council Meeting: City Council Regular Meeting of September 1, 2015 (City Clerk Tamura).

APPROVE

RECOMMENDATION:

The attached minutes are for information only:

City Council Regular Meeting Minutes of September 1, 2015.

City of Manhattan Beach

1400 Highland Avenue
Manhattan Beach, CA 90266



Meeting Minutes - Draft

Tuesday, September 1, 2015

6:00 PM

Regular Meeting

City Council Chambers

City Council Regular Meeting

Mayor Mark Burton
Mayor Pro Tem Tony D'Errico
Councilmember David Lesser
Councilmember Amy Howorth
Councilmember Wayne Powell

PLEASE NOTE THAT THE CITY ARCHIVES THE VIDEO RECORDINGS OF ALL REGULAR CITY COUNCIL MEETINGS AND THE VIDEO FOR THIS MEETING IS HEREBY INCORPORATED BY THIS REFERENCE. ALSO IN SUPPORT OF MORE TRANSPARENCY AND THE AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE, THE CITY OFFERS CLOSED CAPTIONING FOR REGULAR CITY COUNCIL MEETINGS. FOR A COMPLETE RECORD OF THIS CITY COUNCIL MEETING, GO TO: www.citymb.info/city-officials/city-clerk/city-council-meetings-agendas-and-minutes

A. PLEDGE TO THE FLAG

Mayor Pro Tem Tony D'Errico led the Pledge of Allegiance.

B. ROLL CALL

Present: 5 - Mayor Burton, Mayor Pro Tem D'Errico, Councilmember Lesser, Councilmember Howorth and Councilmember Powell

C. CEREMONIAL CALENDAR

- 1. Presentation of Honorary Designation for Culturally Significant Landmarks. [15-0385](#)

PRESENT

This item was taken out of order.

Mayor Burton introduced Jan Dennis and Martha Andreani who gave a brief overview of the Honorary Designation for Culturally Significant Landmarks.

Mayor Burton, on behalf of the City Council, presented plaques for: The Charles Owen Home, the Arneal Home and American Martyrs Catholic Church.

D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

This item was taken out of order.

City Clerk Liza Tamura confirmed that the meeting was properly posted.

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

A motion was made by Councilmember Powell, seconded by Mayor Pro Tem D'Errico, to approve the agenda and waive full reading of ordinances. The motion carried by the following vote:

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Clerk Liza Tamura introduced this item.

The following individuals provided community announcements:

*Gordana Vukotich
Yolande Wilburn, Manhattan Beach Library Manager*

• Upcoming Labor Negotiations

Mayor Burton provided a brief overview of the upcoming negotiations and asked for community input.

G. CITY MANAGER REPORT

City Manager Mark Danaj introduced the new Human Resources Director Teresia Zadroga-Haase and Management Fellow Kendra Davis.

City Manager Danaj provided an update on the Strategic Planning Process and announced the inauguration of the new Library Sunday Hours. He further added that the 9-11 Commemoration will be held in front of the Police/Fire Facility and invited Police Chief Eve Irvine to share an overview of the new patch that the Police Department will be wearing during the Month of October for "Breast Cancer Awareness Month".

H. CITY ATTORNEY REPORT

City Attorney Quinn Barrow reported on the Manhattan Village Mall Lawsuit.

I. PUBLIC COMMENTS (2 MINUTES PER PERSON FOR ONE ITEM, FOR A MAXIMUM OF 5 MINUTES)

The following individuals provided public comment:

*Tom Corley
April Ammeter Sakane
Martha Andreani
Jan Dennis
Patrick McBride
Bernard Botiller
Jon Chaykowski
Rusty Roten
Viet Ngo
Ray Joseph
Robert Bush
Kim Komick*

J. PLANNING COMMISSION QUASI-JUDICIAL DECISIONS (RECEIVE AND FILE)

2. Planning Commission Approval of Two One-Year Time Extensions of a Master Use Permit and Associated Applications for 1000-1008 Sepulveda Boulevard (Community Development Director Lundstedt). [15-0391](#)
BY ORDER OF THE CHAIR, RECEIVE AND FILE

Hearing no objections, this item was received and filed by motion of the chair.

K. CONSENT CALENDAR (APPROVE)

A motion was made by Councilmember Powell, seconded by Mayor Pro Tem D'Errico, to approve the Consent Calendar, Item Nos. 3-5. The motion carried by the following vote:

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

3. Designation of Voting Delegate and Alternate to the 2015 League of California Cities Annual Conference and Authorize Delegate and/or Alternate Voting Authority on Proposed Resolutions Being Considered at the Conference (City Clerk Tamura). [15-0398](#)
APPROVE VOTING DELEGATE AND AUTHORIZE VOTING AUTHORITY

The recommendation for this item was approved on the Consent Calendar.

4. Minutes: [15-0023](#)
This Item Contains Minutes of the following City Council Meeting: City Council Regular Meeting of August 18, 2015 (City Clerk Tamura).
APPROVE

The recommendation for this item was approved on the Consent Calendar.

5. Financial Report: [15-0346](#)
Schedule of Demands: July 30, 2015 (Finance Director Moe).
APPROVE

The recommendation for this item was approved on the Consent Calendar.

L. PUBLIC HEARINGS (2 MINUTES PER PERSON)

- 6. Conduct Public Hearing Regarding Water Conservation Program [15-0393](#)
(Public Works Director Olmos).

CONDUCT PUBLIC HEARING AND PROVIDE DIRECTION

City Clerk Liza Tamura introduced this item and Public Works Director Tony Olmos provided the PowerPoint Presentation.

Public Works Director Olmos responded to City Council questions.

Mayor Burton opened the Public Hearing and the following individuals provided public comment:

In favor of changing watering to more than one day by amending the ordinance:

*Jim Burton
Scott King*

Seeing no further requests to speak, Mayor Burton closed the Public Hearing.

City Attorney Quinn Barrow responded to additional City Council questions.

A motion was made by Councilmember Lesser, seconded by Councilmember Howorth, to amend the Water Conservation Ordinance that allows watering under the current Stage 3 (watering for 15 minutes, 1 day per week) to now include up to 2 days of watering at 7.5 minutes of watering, per duration. The motion carried by the following vote:

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

City Attorney Barrow clarified that a draft urgency ordinance for consideration will be presented in two weeks to change the terms of Stage 3 to include up to 2 days of watering at 7.5 minutes duration each time.

7. Conduct Public Hearing to Consider Resolution No. 15-0053
Determining that the City is in Compliance with the Program Requirements of the 2015 Congestion Management Program for Los Angeles County Metropolitan Transportation Authority (Community Development Director Lundstedt).
CONDUCT PUBLIC HEARING AND ADOPT RESOLUTION NO. 15-0053

[RES 15-0053](#)

City Clerk Liza Tamura introduced this item and Community Development Director Marisa Lundstedt introduced City Traffic Engineer Eric Zandvliet who provided a brief overview.

City Traffic Engineer Zandvliet responded to City Council questions.

Mayor Burton opened the Public Hearing.

Seeing no requests to speak, Mayor Burton closed the Public Hearing.

A motion was made by Councilmember Howorth, seconded by Councilmember Powell, to adopt Resolution No. 15-0053 to be in compliance with the Congestion Management Program (CMP) and adopting the CMP Local Development Report in accordance with the California Government Code Section 65089. The motion carried by the following vote:

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

At 7:31 PM City Council recessed and reconvened at 7:43 PM with all Councilmembers present.

M. OLD BUSINESS

- 8. Construction Rules Designed to Mitigate Impacts of Construction (Community Development Director Lundstedt).

[15-0214](#)

CONSIDER ADOPTING ADDITIONAL CONSTRUCTION RULES

City Clerk Liza Tamura introduced this item and Community Development Director Marisa Lundstedt provided the PowerPoint Presentation.

Community Development Director Lundstedt and City Attorney Quinn Barrow responded to City Council questions.

A motion was made by Councilmember Lesser, Seconded by Councilmember Howorth, to direct Staff to return with an Ordinance that would require Contractors to prepare a Construction Management and Parking Plan for all construction sites in Residential Districts III and IV, and other impacted areas, as needed, authorize the more detailed progressive disciplinary program and to come back with more information about the current mediation program and how it might be strengthened. Two friendly amendments, accepted by the maker, are to investigate making the General Contractor the Responsible Party and to notify the contractors that there is a "No Smoking in Manhattan Beach" Ordinance.

City Attorney Barrow clarified that an ordinance was not necessary for the Construction Rules, but may be needed for progressive discipline.

The motion carried by the following vote:

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

City Attorney Barrow clarified that the Construction Management Plan would take effect as soon as it could be implemented, that an ordinance would be brought back on Progressive Discipline, and a report would be compiled on current mediation and how it could be strengthened.

A motion was made by Mayor Burton, seconded by Councilmember Powell, to direct Staff to review the "Declaration of Rights " for the residents of Manhattan Beach and report back on the ones that Staff thinks are beneficial.

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

N. NEW BUSINESS

9. Report on History of Residential Mansionization Code Amendments [15-0392](#)
(Community Development Director Lundstedt).

DISCUSS AND PROVIDE DIRECTION

City Clerk Liza Tamura introduced the item and Community Development Director Marisa Lundstedt provided the Staff presentation.

Former Planning Commissioner Jim Fasola and Planning Manager Laurie Jester provided some background information on Mansionization issues.

Community Development Director Lundstedt, Planning Manager Jester and City Attorney Quinn Barrow responded to City Council questions.

A motion was made by Mayor Burton, seconded by Councilmember Lesser, to prepare a revision to the Municipal Code to include the lot merger issue in Districts III and IV. The motion carried by the following vote:

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

A motion was made by Mayor Burton, seconded by Councilmember Powell, to direct Staff to develop an amendment to Minor Exceptions. The motion carried by the following vote:

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

10. Summary Vacation of a Street Easement on the East Side of Ardmore Avenue, at 1800 North Ardmore Avenue (Public Works Director Olmos). [RES 15-0054](#)

APPROVE

City Clerk Liza Tamura introduced this item and Public Works Director Tony Olmos provided the Staff presentation.

Mayor Burton explained the reasons for returning this item to the agenda.

Public Works Director Olmos and City Traffic Engineer Eric Zandvliet responded to City Council questions.

Councilmember Lesser stated that there were reasons to maintain this easement and that he was not in favor of moving forward with this vacation.

Councilmember Powell had concerns about the costs associated with this easement.

A motion was made by Mayor Burton, seconded by Councilmember Howorth, to adopt Resolution No. 15-0054 and vacate the street easement on the east side of Ardmore Avenue at 1800 North Ardmore Avenue. The motion carried by the following vote:

Aye: 3 - Burton, D'Errico and Howorth

Nay: 2 - Lesser and Powell

11. Consideration of Bagging of City Parking Meters During the Holiday Season to Encourage Local Shopping (Finance Director Moe).

[15-0345](#)

APPROVE

Management Analyst Matthew Cuevas introduced this item and Finance Director Bruce Moe provided the Staff presentation.

Finance Director Moe responded to City Council questions.

Councilmember Lessser questioned the reasons for not returning on a yearly basis and also asked if there has been an analysis on the parking issues and the time limits.

A motion was made by Mayor Burton, seconded by Councilmember Howorth, to bag the City Parking Meters during the Holiday Season for three weeks, beginning December 3, 2015 and ending December 24, 2015 and continue this policy for three weeks during the Holiday Season of future years. The motion carried by the following vote:

Aye: 4 - Burton, D'Errico, Howorth and Powell

Nay: 1 - Lesser

12. Adoption of Ordinance No. 15-0022 Streamlining the Permitting Process for Small Residential Rooftop Solar Energy Systems (Fire Chief Espinosa and Community Development Director Lundstedt).

ORD 15-0022

ADOPT ORDINANCE NO. 15-0022

City Clerk Liza Tamura introduced this item and Community Development Director Marisa Lundstedt and Fire Chief Robert Espinosa provided the Staff presentation.

Fire Chief Espinosa and Community Development Director Lundstedt responded to City Council questions.

City Attorney Quinn Barrow read the title of Ordinance No. 15-0022 into the record.

A motion was made by Mayor Burton, seconded by Councilmember Powell, to introduce Ordinance No. 15-0022 Streamlining the permitting process for small residential rooftop solar energy systems. The motion carried by the following vote:

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

PLEASE NOTE: ITEMS 13 AND 14 WERE HEARD CONCURRENTLY.

13. Approve Funding Agreement Between the Los Angeles County Metropolitan Transportation Authority and City of Manhattan Beach to Formalize the Terms and Conditions of Use of the Previously Awarded Measure R Funds for the Sepulveda Boulevard at Manhattan Beach Boulevard Intersection Improvement Project in the Amount of \$980,000 (Public Works Director Olmos).

[CON 15-0046](#)

APPROVE

City Clerk Liza Tamura introduced item Nos. 13 and 14 and Public Works Director Tony Olmos explained why the two items are being heard concurrently and provided an overview.

South Bay Cities Council of Governments (SBCCOG) Transportation Director Steve Lantz provided a brief presentation on Measure R Funding.

Public Works Director Olmos, Transportation Director Lantz and City Manager Mark Danaj responded to City Council questions.

A motion was made by Mayor Burton, seconded by Councilmember Powell, to approve the Funding Agreement between the Los Angeles County Metropolitan Transportation Authority and City of Manhattan Beach to formalize the terms and conditions of use of the previously awarded Measure R Funds for the Sepulveda Boulevard at Manhattan Beach Boulevard Intersection Improvement Project in the Amount of \$980,000. The motion carried by the following vote:

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

PLEASE NOTE: ITEM 14 WAS HEARD CONCURRENTLY WITH ITEM 13.

14. Approve Funding Agreement Between the Los Angeles County Metropolitan Transportation Authority and City of Manhattan Beach to Formalize the Terms and Conditions of Use for the Previously Awarded Measure R Funds for the Aviation Boulevard at Artesia Boulevard Intersection Improvements in the Amount of \$1,500,000 (Public Works Director Olmos).

[CON 15-0047](#)

APPROVE

A motion was made by Mayor Burton, seconded by Councilmember Powell, to approve Funding Agreement between the Los Angeles County Metropolitan Transportation Authority and City of Manhattan Beach to formalize the terms and Conditions of Use for the Previously Awarded Measure R Funds for the Aviation Boulevard at Artesia Boulevard Intersection Improvements in the Amount of \$1,500,000 . The motion carried by the following vote:

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

O. CITY COUNCIL REPORTS, OTHER COUNCIL BUSINESS, AND COMMITTEE AND TRAVEL REPORTS

15. Support of SBCCOG to Clarify Metro Board Policy and the Funding of "Complete Streets" Highway Projects with Measure R Funds (Public Works Director Olmos). [15-0406](#)

AUTHORIZE MAYOR TO SEND LETTER OF SUPPORT

Mayor Burton asked if this item should be removed from the agenda, but Councilmember Howorth requested that a letter of support be sent.

A motion was made by Councilmember Howorth, seconded by Councilmember Lesser, to authorize the Mayor to send a letter to the Metro Board in support of the South Bay Cities Council of Governments (SBCCOG) to clarify the policy and the funding of "Complete Streets" Highway Projects. The motion carried by the following vote:

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

City Attorney Quinn Barrow clarified that the letter would be sent to the Metro Board.

16. Letter to Los Angeles County Board of Supervisors Regarding Polliwog Park (Public Works Director Olmos). [15-0407](#)

AUTHORIZE MAYOR TO SEND LETTER

City Clerk Liza Tamura introduced this item and Public Works Director Tony Olmos provided a background on the purpose of the letter.

Public Works Director Olmos responded to City Council questions.

A motion was made by Councilmember Howorth, seconded by Mayor Pro Tem D'Errico, to authorize the Mayor to send a letter to the Los Angeles County Board of Supervisors expressing the City's concerns about the Manhattan Beach Pump Station's ability to adequately drain Polliwog Park. The motion carried by the following vote:

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

P. FORECAST AGENDA AND FUTURE DISCUSSION ITEMS

17. Agenda Forecast (City Clerk Tamura).
DISCUSS AND PROVIDE DIRECTION

[15-0395](#)

Councilmember Lesser spoke of the Strategic Planning and bringing back to the City Council for a discussion for the community.

Mayor Burton requested that the Informational Memo be placed on the next agenda as a General Business Item and City Council concurred.

Councilmember Howorth announced a future event at the Manhattan Beach Botanical Garden at 10:00 AM, on Saturday, October 31, 2015, on how to prepare for El Nino.

Councilmember Howorth reported on the South Bay Cities Council of Governments (SBCCOG) Meeting and upcoming meetings with Southern California Edison (SCE) Representatives.

Councilmember Powell remarked about previous letters sent to LAX and the FAA about flight incursions over Manhattan Beach and now there is a new problem involving Hawthorne Airport and two propeller jet airlines. He asked support for a letter to be sent to Hawthorne Airport and Mayor Burton concurred.

Mayor Burton reminded residents that they have an opportunity to request that items be removed from the Consent Calendar by notifying City Councilmembers during the Public Comment or prior to a City Council Meeting. Mayor Burton announced that the City Council will be providing bargaining instructions on Labor Contracts at the next City Council Meeting and informed the public that they may contact Councilmembers with any comments or suggestions.

Mayor Burton further added that the City Council Retreat will be held on Tuesday, September 8, 2015, at 11:30 AM in the Police/Fire Conference Room.

Q. INFORMATIONAL ITEMS

- 18. Commission Minutes: [15-0408](#)
 This Item Contains Minutes of the following City Commission Meetings: Planning Commission Meeting of August 12, 2015 (Community Development Director Lundstedt).
INFORMATION ITEM ONLY

This item is for information only and no City Council action is required.

R. CLOSED SESSION

None.

S. ADJOURNMENT

At 10:13 PM Mayor Burton adjourned the Regular City Council Meeting to the 11:30 AM Adjourned Regular City Council Meeting (City Council Retreat) on September 8, 2015, in the Police/Fire Conference Room, 400/420 15th Street, in said City.

Tatyana Roujenova-Peltekova
Recording Secretary

Mark Burton
Mayor

ATTEST:

Liza Tamura
City Clerk

Agenda Date: 9/15/2015

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Nadine Nader, Assistant City Manager
Kendra Davis, Management Fellow

SUBJECT:

Strategic Planning Process Update (Information Memo Published August 28, 2015)
(Assistant City Manager Nader).

INFORMATION ONLY

This cover memo serves as a transmittal for the attached Information Memo on Strategic Planning, released on August 28, 2015.

On September 1, 2015, the City Council requested that this information be included on the agenda for September 15, 2015. The details in the attached memorandum describe the RFP selection process for the Strategic Planning Facilitator, The Novak Consulting Group. The City Manager also provided a verbal overview of the attached information memorandum at the September 1 Council Meeting.

Julia Novak will be present at the September 15, 2015 City Council Meeting to introduce herself to the Council and Community. She will also be available to answer any questions the Council may have of the upcoming Strategic Planning Process.



City Hall 1400 Highland Avenue Manhattan Beach, CA 90266-4795

Telephone (310) 802-5000 FAX (310) 802-5001 TDD (310) 546-3501

TO: Honorable Mayor Burton and Members of the City Council
FROM: Nadine Nader, Assistant City Manager
SUBJECT: Strategic Planning Process
DATE: August 27, 2015

INFORMATION MEMO

The purpose of this informational memo is to provide a status update on the Strategic Planning Process.

The City requested proposals to assist in the development of a long-term (5-7 year) strategic plan. The Strategic Plan will establish long term goals and strategies while re-affirming the City's mission, vision and values, which were developed during the last strategic planning process. We expect a public engagement process involving the community, City Council, appointed officials and city staff.

History:

The City's previous strategic planning efforts started in 2012 with Marilyn Snider of Snider and Associates. Updates were performed every six months with the most recent update in July 2013. Since that time, the City has undertaken several additional initiatives that further advance strategic planning for the City. These efforts include: the new and enhanced community-based budget process, which incorporated a community survey and the City Council Retreat. Furthermore, the City solicited the assistance of the Urban Land Institute (ULI) to facilitate a downtown visioning process.

The current Strategic Planning Process requires the facilitator to incorporate all of these efforts into the overall strategic planning process, as these guiding documents will serve as the foundation for the SWOT analysis.

Process:

To this end, a Request for Proposal was issued with a focus on strong organizational strategic planning experience.

The City received seven proposals. Because this is a professional services contract, selection is based on various factors, including knowledge and experience with similar projects, approach and understanding of the scope of services, references, staff expertise and cost. The firms that submitted proposals were: Placeworks, Management Partners, The Novak Consulting Group, Tyler St. Clair, Flint Strategies, Tanner LLC and Coraggio. Of those consultants, Placeworks, Management Partners and The Novak Consulting Group were

selected for interviews based on their qualifications and experience.

Based on the interviews, and subsequent reference checks, The Novak Consulting Group was selected (TNCG). This recommendation was based on their comprehensive response to the Request for Proposal, their understanding of the required scope of services, qualified project team, strong experience and presentation interview. The group's broad scope of experience and emphasis on efficiency and community engagement make them a strong fit for the needs of the City.

Facilitator Background:

After receiving a Masters of Public Administration from the University of Kansas, Julia Novak, of Novak Consulting Group, began her career working in local government in 1987. Julia spent 16 years working for several municipalities before venturing into consulting full-time in 2003. She established The Novak Consulting Group in 2009.

Today, she and her team work with municipalities all over the country on issues ranging from public safety to performance measurement to strategic planning. TNCG has assisted cities in California, including Palo Alto and Hayward, in facilitating their strategic planning processes. A number of other cities, such as Fort Collins, CO, Ann Arbor, MI, and Cincinnati, OH, have benefitted from the extensive knowledge and dedication of The Novak Consulting Group. For more information about the firm, visit their website at <http://thenovakconsultinggroup.com/>

Schedule / Next Steps:

TNCG will begin the strategic planning process in September 2015. Using the guiding documents noted above, they will facilitate meetings with the Council, the community and employees, which will inform the development of the strategic plan.

Below is a tentative schedule for the strategic planning process:

- 1.) **Mid-September 2015**
 - a. Strategic planning kick-off meeting with staff
 - b. Individual interviews with Council Members
- 2.) **Mid-October 2015**
 - a. Host two community outreach meetings
 - b. Host employee input meetings
- 3.) **End October 2015 / Beginning November 2015**
 - a. Facilitate strategic planning workshop where Council will use community and departmental input to develop goals and objectives within the plan
- 4.) **December 2015**
 - a. Create a draft of Manhattan Beach Strategic Plan and communication materials
 - b. Revise draft as necessary with Council and community input
 - c. Meet with staff to create action plan for implementation approximately 2 weeks after Council's Strategic Planning workshops
- 5.) **January/February 2016**
 - a. Present results to the Council and Community

Community Outreach

As dates are established, the City will provide notice via its website, social media outlets, and printed media, as well as outreach to various community groups. It will provide the community with up to date information through email alerts and other outreach methods. Comments will

be gathered at community input meetings, to be held through the course of the Strategic Planning Process. For residents and other invested persons who are unable to attend these events, the City will post a Strategic Planning Survey on its Open City Hall forum that can be filled out electronically and will be incorporated into the planning process. This survey will also be made available in paper form at a variety of other events, such as the weekly Farmer's Market, for citizens unable to access it electronically. As more information is available, interested parties can find more detailed information about the Strategic Plan and how to participate on the City's website, www.citymb.info.

Agenda Date: 9/15/2015

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Quinn Barrow, City Attorney

Marisa Lundstedt, Community Development Director

SUBJECT:

Additional Research Regarding Surety Bonds and Numerical Limitations on Residential Construction Permits (Community Development Director Lundstedt).

PROVIDE DIRECTION

RECOMMENDATION:

Staff recommends that the City Council review and provide direction.

FISCAL IMPLICATIONS:

There are no fiscal implications associated with this action.

BACKGROUND:

On July 2, 2013, and August 6, 2013, staff provided presentations to the City Council on the rules and procedures to alleviate construction impacts in residential neighborhoods. Staff was then directed by Council to implement additional construction rules and meet with the Board of Building Appeals to discuss adding more construction rules. Staff conducted meetings with the Board of Building Appeals on September 11, 2013, November 14, 2013, and January 30, 2014.

On March 4, 2014 staff provided a follow up presentation to the City Council, and introduced the additional rules and procedures to alleviate construction impacts in residential neighborhoods. City Council requested an update report showing statistical numbers in 6 months. Additionally, Council directed staff to explore the implementation of a "surety bond" requirement for all projects as a protective measure for properties adjacent to active construction sites.

On November 5, 2014 staff provided a status report and presentation on construction rules, surety bonds and construction parking permits. After considerable discussion, the City

Council adopted a motion directing staff to (1) reach out to the California League of Cities and Southern California Government Cities to see if there are any cities that have a successful surety bond program; (2) explore the implementation of additional construction rules or procedures that might help reduce the impacts of construction; and (3) research language mandatory mediation.

On September 1, 2015 the City Council directed staff to implement a Construction Management Plan for all construction sites in the Residential Districts III and IV (and other impacted areas, as needed); prepare a more detailed progressive disciplinary program; and return with more information about the current mediation program and how it might be strengthened.

DISCUSSION:

Surety Bond Research

Based on the Council directive, staff reached out to the California League of Cities and Southern California Government Cities, and City Attorney Listserve to see if there are any cities that require surety bonds to ensure against damage to adjacent private property caused by construction on private property. Based upon our research and the responses we received from the Listserve, no other city currently requires surety bonds to repair adjacent private property if construction causes damage to the surrounding private properties.

The City of Piedmont had a surety bond program to protect homes that are located on hillsides from abandoned and incomplete construction sites. This is also a similar program to what Beverly Hills has in place for hillside construction. For a number of reasons, including the fact that Manhattan Beach does not have steep hillsides or active liquefaction zones in residential areas, those programs would not apply here. The Piedmont City Attorney informed staff that the City has not required a surety bond for at least the last four years for a number of reasons, primarily because the City did not want to get involved in what is essentially a private matter between private property owners. Staff has found no other cities that require surety bonds to repair adjacent private properties.

Staff at the Santa Monica Planning & Community Development informed us that they are not aware of any policy under which an applicant for a building permit must obtain a surety bond. The forms on the Department of Planning & Community Development website appear to confirm the statements of city staff, as the building permit forms and checklists available online do not make any reference to surety bonds. Please note that under a previous version of the Santa Monica Municipal Code, the City could require an applicant for a Use Permit to furnish a surety bond to ensure that “the use and development of the property conform with a site plan, architectural drawings, or statements submitted in support of the application, or in such modifications thereof as may be deemed necessary to protect the public health, safety, and general welfare and secure the objectives of the General Plan.” However, the Council repealed such provision (and others) on June 23, 2015. The City’s new Zoning Ordinance does not make any reference to surety bonds. As is true in Manhattan Beach, the City can require surety bonds in other contexts, such as in connection with work in the public right-of-way.

Mandatory Mediation

During its discussion of additional construction rules on September 1, 2015, the City Council

considered requiring an owner/contractor to submit to mediation in the event the Building Official confirms that an adjacent property has been damaged by the construction, and the owner/contractor does not repair the damage. Councilmember Lesser inquired about the existing use of mediation services and whether any data was available pertaining to construction sites. After discussion, the Council agreed to defer imposing the requirement until staff gathered further data on the efficacy of the City's mediation program.

Limitations on Number of Construction Permits Issued

As part of earlier Council discussions, staff was asked to determine whether other cities limit the issuance of construction permits in certain geographical areas in order to minimize construction impacts on adjacent neighbors.

Staff reached out to the California League of Cities, Southern California Government Cities and City Attorney Listserve. Based upon our research and the responses we received from the Listserve, no other city currently limits the amount of construction permits for Single Family Dwellings in geographical areas; however, Santa Monica limits construction projects to one multi-family project within a 500 foot radius. This restriction applies for 15 months after issuance of a building permit.

The following are some of the challenges that property owners may encounter by delays caused by limiting the issuance of permits:

1. Increased carrying and financial costs.
2. Parity and equality.
3. Exacerbating construction impacts by prolonging construction in certain areas for years.

On September 1, 2015 the Mayor referred to the Neighborhood Bill of Rights from the early 1990s. One of the Bills of Rights includes a numerical limitation on construction permits. There will be future staff report on the Neighborhood Bill of Rights.

CONCLUSION:

Staff will return with additional data concerning mediation and its evaluation of the Neighborhood Bill of Rights.

Agenda Date: 9/15/2015

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Tony Olmos, Public Works Director
Sona Coffee, Environmental Programs Manager

SUBJECT:

Introduce Ordinance No. 15-0019: Regulation of Smoking in Multi-Unit Housing in Manhattan Beach (Public Works Director Olmos).

INTRODUCE ORDINANCE NO. 15-0019

RECOMMENDATION:

Staff recommends that City Council discuss options regarding enforcement of smoking in multi-unit housing, and introduce Ordinance No. 15-0019.

FISCAL IMPLICATIONS:

If Ordinance 15-0019 is approved, funds will need to be allocated for further outreach to multi-unit housing properties and tenants, as well as for enforcement of the ordinance.

BACKGROUND:

On August 18, 2015, staff presented information for City Council consideration to discuss:

- Options for regulating smoking in multi-unit properties; and
- Licensing the sale of tobacco products, including electronic cigarettes.

City Council provided direction to bring forward ordinances on both issues. This report focuses on smoking in multi-unit housing. The ordinance on tobacco retail licensing will be presented in October 2015.

The City Council directed staff to draft Ordinance No. 15-0019 (Attachment 1) as a method to protect residents in multi-unit housing properties from the hazards posed by secondhand smoke in an effort to ensure the health and safety of the community. The ordinance does not permit smoking inside any units or in any outdoor areas of a multi-unit housing property. This policy is in line with the City's existing ordinance on smoke-free public places, and the

Breathe Free MB educational campaign on smoking outdoors.

DISCUSSION:

This section of the report discusses the following features of Ordinance No. 15-0019, and includes additional information on enforcement as directed by City Council:

1. Definition of multi-unit properties set as those with three or more attached units, including the Manhattan Village multi-family properties;
2. Prohibition of smoking (including use of electronic cigarettes) indoors and all outdoor areas of multi-unit properties, with no designated smoking areas
3. Phase-in period for implementation of smoke-free requirements, and
4. Details on the enforcement of the smoke-free policy in multi-unit properties.

Features of Ordinance No. 15-0019

1. Definition of Multi-Unit Properties

The City of Manhattan Beach licenses 340 multi-unit housing properties, totaling nearly 1,500 households, and includes condominium associations with three or more units.

Defining multi-unit properties as those with three or more units is consistent with definitions in other municipalities, and falls under the definition of multi-family properties in the City's zoning code.

Since the Manhattan Village properties have attached units of three or more, as well as its own Home Owner Association (HOA) Agreements and private Covenants, Conditions and Restrictions (CC&Rs), City Council directed staff to include these properties in Ordinance No. 15-0019.

2. Prohibition of Smoking in Multi-Unit Properties

City Council directed staff to draft Ordinance No. 15-0019 to prohibit smoking indoors, including the use of e-cigarettes, and in all outdoor areas of multi-unit properties. This means that individuals cannot smoke in their units, but they may smoke in a moving vehicle or in a designated room of a hotel or motel.

Ordinance No. 15-0019 includes the following measures to prohibit smoking in rental properties and common interest complexes:

- Smoking is prohibited for all multi-unit properties by a certain date to be determined by City Council. By this date:
 - Ash trays or other receptacles designed for disposal of smoking waste will not be allowed in common areas
 - "No Smoking" signs shall be posted in sufficient numbers and locations in each property to make it obvious to a reasonable person that smoking is prohibited
- Lease terms for rental properties:
 - Prior to the effective date of a new lease, or of an amendment that extends the term, a Landlord shall provide each tenant and prospective tenant with a written notice stating that smoking is prohibited by a certain date, and a copy of

Ordinance No.15-0019

- Existing leases, or those entered into after the specified date, shall include a clause stating that it is a material breach of the lease agreement for a tenant or any other person invited by the tenant to smoke inside the unit or in any common area of the property, or to violate any law regulating smoking while anywhere on the property
- The ordinance does not create any additional liability for the landlord if the lease requirements are complied with

- Rules and Regulation Terms for Common Interest Complexes:
 - At least six-months before the specified date, the HOA board will provide a written notice stating that smoking is prohibited in all units and common areas, and a copy of Ordinance No.15-0019, to each homeowner
 - All rules and regulations shall include a clause stating that by the specified date, or earlier if the HOA board decides, it is a violation of the rules and regulations for a homeowner or anyone invited by the homeowner to smoke in the unit or any common area of the property, or to violate any law regulating smoking while anywhere on the property
 - The ordinance does not create any additional liability to the HOA board if the rules and regulation requirements are complied with

3. Phase-in Period for Implementation of Smoke-Free Requirements

The intent of a smoke-free housing ordinance is that all units in multi-unit properties would become 100% smoke-free by a certain date. Staff seeks City Council approval on an 18-month implementation period for the smoke-free multi-unit housing policy. Staff also recommends that the lease requirements mentioned above be put into place 1-year after adoption of the ordinance, which would be 6-months before the ordinance becomes enforceable. If the ordinance is introduced and adopted by October 2015, it would become effective in November 2015. With an 18-month implementation period, the ordinance would become enforceable in May 2017.

An appropriate implementation period is necessary to ensure that HOAs, property managers and tenants have enough time to understand and comply with the smoke-free regulations. Staff will also need time to prepare and distribute educational materials to property managers and residents, engage stakeholders, and train staff involved with implementation of the program. Staff reviewed other multi-unit housing ordinances in the region, and implementation periods vary from 15 months to 37 months.

4. Enforcement of Smoke-Free Multi-Unit Housing Policy

Staff is recommending, as presented on August 18th, that enforcement of any smoking violations of the multi-unit housing policy take place through private parties. The City would be responsible for enforcement of the requirements that the appropriate signage be put in place, and lease agreements and condominium rules and regulations contain provisions to ensure setting forth the smoke-free policy.

Enforcement of the ordinance will be an important effort that requires partnership between

the public, property owners and the City. The City is putting in place a process that requires the property managers to provide information to their tenants, as well as abide by lease agreements.

Violations of the following provisions of the Ordinance No. 15-0019 are considered to be infractions and will be enforced on a complaint-driven basis by the City. Given the challenges of enforcing smoking violations within private property, City enforcement will address only the tangible requirements of the ordinance, which include:

- Section 4.117.030.B - Remove Ashtrays in Common Areas: the property manager will need to remove any ashtrays in areas where smoking is prohibited;
- Section 4.117.030.C - No Smoking Signage: the property manager will need to install signage throughout multi-unit properties to make it obvious to a reasonable person that smoking is prohibited;
- Section 4.117.040.A - Provision of Written Notice and Copy of Ordinance: the property manager will need to provide written notice of the date by which smoking is prohibited in the rental complex, as well as a copy of the ordinance to all tenants prior to the effective date of a new or extended lease;
- Section 4.117.040.B - Requiring Language regarding No-Smoking in Leases: lease agreements will need to state that a breach of the lease occurs if tenants or visitors smoke in the unit, smoke in any common area, and violate smoking laws while on the property;
- Section 4.117.050.A - Provision of Written Notice and Copy of Ordinance by HOA: at least six months before the implementation deadline, the HOA board shall provide each homeowner with written notice clearly stating that smoking is prohibited in units and common areas, and provide a copy of the ordinance; and
- Section 4.117.050.B - Requiring Language regarding No-Smoking in Common Interest Complexes (Condos): Rules and Regulations state that it is a violation of the rules and regulations to allow or engage in smoking in a unit, smoking in any common area, and violate any law regulating smoking while anywhere on the property.

As noted above, staff recommends that enforcement be pursued by the private parties involved, instead of the City receiving individual allegations of residents smoking in neighboring units. This will require residents to make complaints of smoking violations with the property manager, property owner, or HOA. Property management will then be expected to take appropriate steps to cause the individuals to stop smoking on the premises, since this would be a violation of the smoke-free policy and the applicable lease agreement or condominium rules.

Ordinance No. 15-0019 addresses the lease terms for all units in rental complexes, and the rules and regulations for common interest complexes, which are enforceable by the City of Manhattan Beach. As was presented at the August 18th meeting, the City will not enforce

the actual act of smoking itself. This is the least intrusive enforcement option for the tenants when looking at the spectrum of additional enforcement alternatives, as well as the least intensive on City resources.

Under this recommended enforcement strategy, if staff receives complaints regarding smoking violations at multi-unit properties, staff will confirm with the property manager whether or not the lease agreements include language on the smoke-free policy and proper signage. If not, the property manager would be in violation of the ordinance.

Property managers and HOAs will not be held liable if they follow the requirements to include language on the smoke-free policy in the leases and rules and regulations. Any violations of the requirements of the ordinance will be prosecuted as an infraction or misdemeanor at the discretion of the City Prosecutor.

Additional/Alternative Enforcement Measures:

In addition to the above, the City Council requested additional enforcement information.

For more robust enforcement, the ordinance would need to be managed at all levels from program implementation to enforcement. To accomplish this, other cities have created an environmental/public health office with staff dedicated to managing smoke-free policies, hired contract personnel, or assigned these tasks to the Police Department or Code Enforcement staff.

Under these scenarios, staff or contractors would be responsible for engaging stakeholders, providing public information, taking resident complaints, and enforcing the ordinance. In addition to monitoring the inclusion of smoke-free language in lease agreements and signage, under this enforcement strategy, staff would monitor tenant adherence to the smoking regulations and issue violation notices and citations to those property managers or individuals not complying with the ordinance.

Dedicated funding would need to be allocated for an appropriate enforcement presence. It may be possible to obtain funds through public health grants or through fees generated from business licensing permits to offset the costs of the enforcement program. For example, the City of Pasadena received a significant grant from the CDC to start their Environmental Health program.

PUBLIC OUTREACH/INTEREST:

In July as part of the stakeholder engagement and preparation for the presentation to City Council, staff sent letters to the nearly 1,500 households that occupy units in the licensed multi-unit properties in Manhattan Beach, notifying them of the proposal to expand smoke-free policies and seeking their input. Staff also sent a letter to 340 licensed property managers in the City to make them aware of the proposal to expand the smoke-free policy to multi-unit properties. As an update to City Council direction at the July 7th meeting, Staff sent a follow-up letter to both of these groups advising them of the proposed ordinance and the meeting date for this discussion.

CONCLUSION:

Staff recommends that City Council introduce Ordinance No. 15-0019 to regulate smoking in multi-unit housing, and assign an 18-month implementation period for ordinance compliance.

Attachment 1: Ordinance No. 15-0019

ORDINANCE NO. 15-0019

AN ORDINANCE OF THE CITY OF MANHATTAN BEACH
REGULATING SMOKING IN MULTI-UNIT HOUSING AND
ADDING CHAPTER 4.117 (REGULATION OF SMOKING IN
MULTI-UNIT HOUSING) TO TITLE 4 (PUBLIC WELFARE,
MORALS AND CONDUCT) OF THE MANHATTAN BEACH
MUNICIPAL CODE

THE MANHATTAN BEACH CITY COUNCIL HEREBY ORDAINS AS FOLLOWS:

SECTION 1. The City Council hereby finds, determines and declares that:

- A. Tobacco use and exposure to secondhand smoke cause death and disease and impose great social and economic costs; and
- B. More than 440,000 people die in the United States from tobacco-related diseases every year, making it the nation's leading cause of preventable death; and
- C. The World Health Organization estimates that by 2030, tobacco will account for 10 million deaths per year, making it the greatest cause of death worldwide; and
- D. The United States Environmental Protection Agency has found secondhand smoke to be a risk to public health and has classified secondhand smoke as a group A carcinogen, the most dangerous class of carcinogen; and
- E. Secondhand smoke is responsible for an estimated 38,000 deaths among non-smokers each year in the United States, which includes 3,000 lung cancer deaths and 35,000 deaths due to heart disease; and
- F. 87.9% of non-smokers showed detectable levels of cotinine (a metabolite of nicotine) in their blood, the most likely source of which is secondhand smoke exposure; and
- G. Secondhand smoke exposure adversely affects fetal growth with elevated risk of low birth weight and increased risk of Sudden Infant Death Syndrome in infants of mothers who smoke; and
- H. Secondhand smoke exposure causes as many as 300,000 children in the United States under the age of 18 months to suffer lower respiratory tract infections, such as pneumonia and bronchitis; exacerbates childhood asthma; and increases the risk of acute, chronic, middle-ear infections in children; and
- I. Cigarettes, cigars, pipes and other smoking materials are the leading cause of fire deaths in the United States; and
- J. 84% of Californians are non-smokers; and

K. There is no Constitutional right to smoke; and

L. According to the National Fire Protection Association, smoking is the primary cause of fire-related injuries and deaths in the home; and

M. According to the U.S. Department of Health and Human Services, Centers for Disease Control and Prevention, nonsmokers who live in multi-unit dwellings can be exposed to neighbors' secondhand smoke through doorways, cracks in walls, electrical lines, plumbing and ventilations systems; and

N. The Surgeon General has concluded that eliminating smoking in indoor spaces is the only way to fully protect nonsmokers from secondhand smoke exposure and that separating smokers from nonsmokers, cleaning the air, and ventilating buildings cannot completely prevent secondhand smoke exposure; and

O. It is the intent of the City Council of the City of Manhattan Beach to provide for the public's health, safety, and welfare by discouraging the inherently dangerous activity of tobacco use around non-consenting individuals, protecting children from exposure to smoking where they live and play and protecting the public from nonconsensual exposure to secondhand smoke in and around their homes.

SECTION 2. Title 4 (Public Welfare, Morals and Conduct) is hereby amended to add a new Chapter 4.117, Regulation of Smoking in Multi-Unit Housing, as follows:

**“Chapter 4.117
REGULATION OF SMOKING IN MULTI-UNIT HOUSING**

- 4.117.010 Purpose
- 4.117.020 Definitions
- 4.117.030 Smoking Prohibited by Law in Certain Areas
- 4.117.040 Required and Implied Lease Terms for All Units in Rental Complexes
- 4.117.050 Required Terms to be Included in Rules and Regulations for All Units In Common Interest Complexes
- 4.117.060 Remedies Not Exclusive
- 4.117.070 Penalties and Enforcement
- 4.117.080 Private Enforcement
- 4.117.090 Conflict of Provisions

4.117.010 – Purpose.

It is the intent of the City Council of the City of Manhattan Beach, in enacting this Chapter, to provide for the public's health, safety, and welfare by discouraging the

inherently dangerous activity of tobacco use around non-consenting individuals, protecting children from exposure to smoking where they live and play and protecting the public from nonconsensual exposure to secondhand smoke in and around their homes.

4.117.020 – Definitions.

The following definitions shall apply unless the context clearly indicates or requires a different meaning.

“Common Area” shall mean every area of a Multi-Unit Residence that residents of more than one Unit of that Multi-Unit Residence are entitled to enter or use, including, for example, halls and paths, lobbies and courtyards, elevators and stairs, community rooms and playgrounds, gym facilities and swimming pools, parking garages and parking lots, shared restrooms, shared laundry rooms, shared cooking areas, and shared eating areas.

“Common Interest Complex” shall mean a Multi-Unit Residence that is a condominium project, a community apartment project, a stock cooperative, or a planned development as defined by California Civil Code Section 4100.

“HOA” shall mean an organization or entity established for the purpose of managing and/or maintaining a Common Interest Complex.

“Landlord” shall mean any person who owns property let for residential use, any person who lets residential property, and any person who manages such property, except that “Landlord” does not include a master tenant who sublets a Unit as long as the master tenant sublets only a single Unit of a Multi-Unit Residence.

“Multi-Unit Residence” shall mean residential property containing three or more Units and shall include a Rental Complex and a Common Interest Complex. The following types of housing are specifically excluded from this definition:

1. A hotel or motel;
2. A mobile home park;
3. A single-family home; and
4. A single-family home with a detached or attached accessory dwelling unit when permitted pursuant to Section 10.52.020 of this Code.

“Rental Complex” shall mean a Multi-Unit Residence for which 50 percent or more of Units are let by or on behalf of the same Landlord.

“Smoke” shall have the meaning ascribed in Section 4.116.020 of this Code, except that “smoke” does not include marijuana smoke when the person smoking marijuana holds a valid current “identification card”, as that term is defined in Section 10.60.160 of this Code.

“Smoking” shall have the meaning ascribed in Section 4.116.020 of this Code.

“Unit” shall mean a personal dwelling space, even where lacking cooking facilities or private plumbing facilities, and includes any associated exclusive-use area, such as, for example, a private balcony, porch, deck, or patio. “Unit” includes, without limitation, an apartment; a condominium; a townhouse; a room in a long-term health care facility, assisted living facility, hospital and a room in a homeless shelter.

4.117.030 – Smoking Prohibited by Law in Multi-Unit Residences.

A. As of [REDACTED], Smoking in a Multi-Unit Residence, including but not limited to all Units and Common Areas, is prohibited and a violation of this Chapter.

B. No Person with legal control over a Common Area in which Smoking is prohibited by this Chapter or other law shall knowingly permit the presence of ash trays, ash cans, or other receptacles designed for or primarily used for disposal of Smoking waste within the area.

C. Clear and unambiguous “No Smoking” signs shall be posted in sufficient numbers and locations in each Multi-Unit Residence to make it obvious to a reasonable person that Smoking is prohibited by this Chapter throughout the Multi-Unit Residence. The signs shall have letters of no less than one inch in height or contain the international “No Smoking” symbol (consisting of a pictorial representation of a burning cigarette enclosed in a red circle crossed by a red bar). Such signs shall be maintained by the Person or Persons with legal control over the Multi-Unit Residence. The absence of signs shall not be a defense to a violation of any provision of this Chapter.

4.117.040 – Required Lease Terms for All Units in Rental Complexes.

A. Prior to the effective date of a new lease, or of an amendment that extends the term, a Landlord shall provide each tenant and prospective tenant in a Rental Complex with:

1. A written notice clearly stating that as of [REDACTED], Smoking is prohibited in the rental complex, including but not limited to within the Unit and all Common Areas; and

2. A copy of this Chapter.

B. Every lease or other rental agreement for the occupancy of a Unit in a Rental Complex entered into, renewed, or continued month-to-month after [REDACTED], shall include, or be amended to include, the following provisions:

1. A clause providing that as of [REDACTED], or an earlier date if the Landlord so determines, it is a material breach of the lease or other rental agreement to allow or engage in Smoking in the Unit. Such clause shall be substantially consistent with the following: “It is a material breach of this agreement for

tenant or any other person subject to the control of the tenant or present by invitation or permission of the tenant to engage in smoking in the unit.”

2. A clause providing that it is a material breach of the lease or other rental agreement for tenant or any other person subject to the control of the tenant or present by invitation or permission of the tenant to engage in Smoking in any Common Area of the property. Such clause shall be substantially consistent with the following: “It is a material breach of this agreement for tenant or any other person subject to the control of the tenant or present by invitation or permission of the tenant to engage in smoking in any common area of the property.”

3. A clause providing that it is a material breach of the lease or other rental agreement for tenant or any other person subject to the control of the tenant or present by invitation or permission of the tenant to violate any law regulating Smoking while anywhere on the property. Such clause shall be substantially consistent with the following: “It is a material breach of this agreement for tenant or any other person subject to the control of the tenant or present by invitation or permission of the tenant to violate any law regulating smoking while anywhere on the property.”

C. This Chapter shall not create additional liability in a Landlord to any person for a tenant’s breach of any Smoking provision in a lease or other rental agreement for the occupancy of a Unit in a Rental Complex if the Landlord has fully complied with this Section.

D. Failure to enforce any Smoking provision required by this Chapter shall not affect the right to enforce such provision in the future, nor shall a waiver of any breach constitute a waiver of any subsequent breach or a waiver of the provision itself.

4.117.050 – Required Terms to be included in Rules and Regulations for All Units in Common Interest Complexes.

A. At least six months before _____, the HOA board of a common interest complex shall provide each homeowner with the following:

1. A written notice clearly stating that the Smoking is prohibited in the common interest complex, including but not limited to all Units and Common Areas; and
2. A copy of this Chapter.

B. All rules and regulations for a Common Interest Complex shall include the provisions set forth in Section 4.117.050.C below on the earliest possible date such rules and regulations may be amended in accordance with applicable law, including providing the minimum legal notice.

C. All rules and regulations for a Common Interest Complex shall include, or be amended to include, the following provisions:

1. A clause providing that as of _____, or an earlier date if the HOA board so determines, it is a violation of the rules and regulations to

allow or engage in Smoking in a Unit. Such clause shall be substantially consistent with the following: “It is a violation of these rules and regulations for a homeowner or any other person subject to the control of the homeowner or present by invitation or permission of the homeowner to engage in smoking in the unit as of _____ [or an earlier date if the HOA board so determines].”

2. A clause providing that it is a violation of the rules and regulations for the homeowner or any other person subject to the control of the homeowner or present by invitation or permission of the homeowner to engage in Smoking in any Common Area of the property. Such clause shall be substantially consistent with the following: “It is a violation of these rules and regulations for a homeowner or any other person subject to the control of the homeowner or present by invitation or permission of the homeowner to engage in smoking in any common area of the property.”

3. A clause providing that it is a violation of the rules and regulations for homeowner or any other person subject to the control of the homeowner or present by invitation or permission of the homeowner to violate any law regulating Smoking while anywhere on the property. Such clause shall be substantially consistent with the following: “It is a violation of these rules and regulations for a homeowner or any other person subject to the control of the homeowner or present by invitation or permission of the homeowner to violate any law regulating smoking while anywhere on the property.”

D. This Chapter shall not create additional liability in an HOA board to any person for a homeowner’s violation of any Smoking provision in the rules and regulations for a Common Interest Complex if the HOA board has fully complied with this Section.

E. Failure to enforce any Smoking provision required by this Chapter shall not affect the right to enforce such provision in the future, nor shall a waiver of any breach constitute a waiver of any subsequent breach or a waiver of the provision itself.

4.117.060 – Remedies not Exclusive.

The provisions of this Chapter are restrictive only and establish no new rights for a person who engages in Smoking. Notwithstanding (1) any provision of this Chapter or other provisions of this Code, (2) any failure by any person to restrict Smoking under this Chapter, or (3) any explicit or implicit provision of this Code that allows Smoking in any place, nothing in this Code shall be interpreted to limit any person’s legal rights under other laws with regard to Smoking, including, for example, rights in nuisance, trespass, property damage, and personal injury or other legal or equitable principles.

4.117.070 – Penalties and Enforcement.

For a violation of this Chapter 4.117.010, et seq., the following provisions shall apply:

A. Except as otherwise provided in Section 4.117.070.B below, a violation of this Chapter is not a misdemeanor or an infraction. The enforcement of this Chapter shall be by the private parties involved.

B. In the discretion of the City Prosecutor, a violation of Sections 4.117.030.B, 4.117.030.C, 4.117.040.A, 4.117.040.B, 4.117.050.A and 4.117.050.B of this Chapter may be prosecuted as an infraction or misdemeanor. The penalties for a violation of the aforementioned Sections shall be consistent with the penalties set forth in Section 1.04.010 of this Code, but in no event shall such penalties exceed the maximum penalties permitted under State law.

C. The remedies provided by this Section 4.117.070 and in Section 4.117.080 are cumulative and in addition to any other remedies available at law or in equity.

D. Causing, permitting, aiding, abetting, or concealing a violation of any provision of this Chapter shall also constitute a violation of this Chapter.

E. Any violation of this Chapter is hereby declared to be a public nuisance.

F. No person shall intimidate, harass, or otherwise retaliate against any person who seeks compliance with this Chapter. Moreover, no person shall intentionally or recklessly expose another person to Smoke in response to that person's effort to achieve compliance with this Chapter.

G. Any person acting for the interests of itself, its members, or the general public may bring a civil action to enforce this Chapter in accordance with the provisions in Section 4.117.080.

4.117.080 – Private Enforcement.

A. Pursuant to California Civil Code Section 3501 et seq, any person injured by a violation of this Chapter may bring a civil action to enforce this Chapter by way of a conditional judgment or an injunction. Upon proof of a violation, a court shall issue a conditional judgment or an injunction.

B. Notwithstanding any legal or equitable bar against a person seeking relief on its own behalf, a person may bring an action to enforce this Chapter solely on behalf of the general public. When a person brings an action solely on behalf of the general public, nothing about such an action shall act to preclude or bar the person from bringing a subsequent action based upon the same facts but seeking relief on his, her or its own behalf.

C. Nothing in this Chapter prohibits a person from bringing a civil action in small claims court to enforce this Chapter, so long as the amount in demand and the type of relief sought are within the jurisdictional requirements of that court.

4.117.090 – Conflict of Provisions.

In the event of any conflict between this Chapter and any other provision of this Code, this Chapter shall control.”

SECTION 3. The introductory sentence of subsection B of Section 4.116.030 of Chapter 4.116 of Title 4 is hereby revised as follows:

“Smoking is permitted in the following locations within the City, unless otherwise provided by state or federal law or this Code:”

SECTION 4. The City Council hereby directs that, 12 months after full implementation of the Ordinance, the City Manager, or designees, shall review the effectiveness of the private and limited City enforcement of this Ordinance and provide an informational memorandum to the City Council regarding the City Manager’s findings.

SECTION 5. If any sentence, clause, or phrase of this Ordinance is for any reason held to be unconstitutional or otherwise invalid, such decision shall not affect the validity of the remaining provisions of this Ordinance. The City Council hereby declares that it would have passed this Ordinance and each sentence, clause or phrase thereof irrespective of the fact that any one or more sentence, clauses or phrases be declared unconstitutional or otherwise invalid.

SECTION 6. The City Clerk shall certify to the passage and adoption of this Ordinance and shall cause this Ordinance to be published within 15 days after its passage, in accordance with Section 36933 of the Government Code.

SECTION 7. This Ordinance shall go into effect and be in full force and effect at 12:01 a.m. on the 31st day after its passage.

PASSED, APPROVED AND ADOPTED this ____ day of _____, 2015.

AYES:
NOES:
ABSENT:
ABSTAIN:

MARK BURTON
Mayor

ATTEST:

LIZA TAMURA
City Clerk

APPROVED AS TO FORM:

QUINN M. BARROW
City Attorney

Agenda Date: 9/15/2015

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Tony Olmos, Director of Public Works
Joe Parco, City Engineer

SUBJECT:

Approve the Appropriation of Additional Surface Transportation Program - Local (STPL) Funding in the Amount of \$481,249 to the Strand Stairs Rehabilitation Project (Public Works Director Olmos).

APPROVE APPROPRIATION

RECOMMENDATION:

Staff recommends that the City Council approve the appropriation of additional Surface Transportation Program - Local (STPL) funding in the amount of \$481,249 to the Strand Stairs Rehabilitation Project.

FISCAL IMPLICATIONS:

City receives approximately \$100,000 each federal fiscal year in STPL funding. City's current available balance of STPL funding is \$481,249. There is a local match requirement of 11.47%, however, staff has confirmed from Caltrans that State toll credits may be used as a local match for this project. The Transportation Equity Act for the 21st Century (TEA21) allows states to use certain toll revenues as a credit toward the non-federal local match of certain program. As a result, no City funds are required as a local match.

BACKGROUND:

There are currently two major recreational features located along the City's entire two mile coastline, a pedestrian walkway (Strand) owned and maintained by the City and a bike path (Marvin Braude Bike Path) owned and operated by the County of Los Angeles Department of Public Works. The bike path is situated to the west of the Strand and is separated from the Strand by a vegetated slope of varying widths and grade. The improvements will provide safe access from the Strand to the beach and will comply with current ADA requirements.

The Strand Pedestrian Access Improvement Project was included as an earmark in the

federal surface transportation bill in 2005. The SAFETEA-LU listed the Strand Stairs Rehabilitation Project as a high priority project in the amount of \$1,600,000 with actual funding dependent on the extent of congressional appropriations over the life of the bill. Ultimately, \$1,439,840 of federal funds was made available for the entire project. The additional STPL funds of \$481,249 would supplement the existing funding to fully fund the project.

DISCUSSION:

Bids were previously solicited on two separate occasions on an open and competitive basis in accordance with the provisions of the State Public Contract Code. In October 2014, this project was advertised for bids and only two bids were received. The low bid was \$1,512,000, which was almost 50% more than the original engineer's estimate. The second bidder was \$1,660,860.

The project was rebid in June 2015. Although more contractors pulled plans prior to bidding, only two bids were received once again. The low bid was \$1,376,705 and the second bid was \$1,675,083. After review of the bids, the low bidder's bid packet was incomplete and thereby found to be non-responsive. Since the engineer's estimate was \$1.3M the second bid far exceeded the available budget for this project. In both cases, City Council rejected all bids.

In discussing this project with contractors to ascertain the reason as to why the previous bid had a lack of bidders, the following issues were discovered:

1. The current economic climate in Southern California has caused an increase in both the number of projects out to bid as well as under construction. In addition, both residential/building and public works construction contractors in general are having a difficult time finding and retaining skilled labor to keep up with demands. These conditions have caused construction prices to increase and caused contractors to be very selective on which projects to bid on.
2. The Strand Stairs Rehabilitation Project is a specialty type project that the typical Public Works contractors who normally bid on typical CIP type projects opted not to bid on. The major scope of work item is the rebuilding/reconstruction of stairways and railings. Given No. 1 above, these Public Works Contractors have more recently opted to focus resources on the "typical" CIP projects, i.e. roadway, bridges, etc.

Per City Council direction, the project will be rebid once again. In an effort to increase the number of bidders for the upcoming bid, staff has outreached and notified several reputable contractors who did not submit bids regarding the upcoming bid. Staff has also contacted and setup up meetings with contractors who previously submitted bids to receive input in an effort to enhance the bid-ability of the project.

The proposed schedule for the project is as follows:

Caltrans (E76) Federal authorization of funds - 9/16/15 to 11/16/15
Advertise for Bid - 11/20/2015

Bid Opening - 12/16/2015
Council Award - 01/05/2015
Start Construction - 02/05/2016
End Construction - 06/15/2016

CONCLUSION:

STPL funds appropriated to City can be used for rehabilitation, resurfacing, restoration and operational improvements for highways, transit projects eligible for assistance under the Federal Transit Act and publicly owned intracity or intercity bus terminals and facilities, carpool projects, fringe and corridor parking facilities, bicycle and pedestrian walkways, highway and transit safety improvement and programs.

Since the Strand Stairs Rehabilitation Project will enhance the pedestrian safety in the Strand area and restore the aesthetic appearance, this project qualifies for use of STPL funds. These funds are recommended for use on this pedestrian project as the Strand is a pathway to the ocean that is heavily used by local residents and visitors alike and this project has been a high priority for the City for a number of years.

It is staff's recommendation that the City Council approve appropriation of additional Surface Transportation Program - Local (STPL) funding to the Strand Stairs Rehabilitation Project in the amount of \$481,249, making the total available funds for this project \$1,921,089.

Attachments:

1. Budget Summary

Attachment 1
Project Budget and Expenditures

Table 1		Budget	Actual Available
Year / Appropriation			
Federal Earmark (Safetea-Lu)	FY 2009-2010 /\$1,600,000		\$1,439,840
STPL Funds	Current Balance as of 9/15/2015		\$481,249
	Total		\$1,921,089

Table 2		Estimated Expenditures
Estimated Construction Contract Strand Stairs Rehabilitation Project		\$1,600,000
10 % Construction Administration		\$160,000
10% Construction Contingencies		\$160,000
Total Estimated Construction Cost		\$1,920,000
Balance Available		\$1,089

Agenda Date: 9/15/2015

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Liza Tamura City Clerk

Tatyana Roujenova - Peltekova, Senior Deputy City Clerk

Matthew Cuevas, Management Analyst

SUBJECT:

Agenda Forecast (City Clerk Tamura).

DISCUSS AND PROVIDE DIRECTION

RECOMMENDATION:

Attached is the most recent Agenda Forecast for City Council Review

Agenda Forecast September 15, 2015

TENTATIVE DRAFT – SUBJECT TO CHANGE

**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

(Items placed on the Forecast may not necessarily be in the order in which they will appear on the Agenda)

10/6/2015	<i>Regular Meeting – 6:00 PM</i>
	Pledge -
	Ceremonial – Presentation of a City Plaque in Recognition of Evelyn Frey’s 100 th Birthday
	Ceremonial – Presentation of a Certificate of Recognition to Officer Michelle Darringer for her Distinguished Service
	1. Second Reading of Smoking in Multi-Unit Housing Ordinance (Consent)
	2. Policies Regarding Closed Session Descriptions, Settlements and Electronic Devices Used During City Council Meetings (Consent)
	3. Appropriate Funds for As-Needed Development Engineering Services in the Amount of \$60,000 (Consent)
	4. Declare Vacant the Parking and Public Improvements Commission Business Community Seat No. 2 (Silverman) (City Clerk Tamura) (Consent)
	5. Zoning Code Amendments for Maximum Lot Size and Minor Exceptions as Recommended by the Planning Commission and Previously Reviewed by the City Council in 2013 (Public Hearing)
	6. Storm Preparation Report and Rain Barrel Education (New Business)
	7. Citywide Wayfinding Signs Presentation (New Business)
10/20/2015	<i>Regular Meeting – 6:00 PM</i>
	Pledge -
	1. Consideration of a Renewal of a Fire Department Equipment/Apparatus Loan Agreement with the cities of El Segundo, Hermosa Beach, Redondo Beach and Manhattan Beach (Consent)
	2. Insurance Fund Report (New Business)
	3. First Reading of Tobacco Retail Licensing Ordinance (Old Business)
11/4/2015	<i>Regular Meeting – 6:00 PM Wednesday</i>
	Pledge – Pacific Elementary School
	1. Six Month Update Regarding Flashing Lights at the Pier Bike Path (Ordinance No. 15-0005) (Consent)
	2. Second Reading of Tobacco Retail Licensing Ordinance (Old Business)
11/17/2015	<i>Regular Meeting – 6:00 PM</i>
	Pledge – American Martyrs School
	1. Q1 Budget/CIP Report (Consent)
	2. Review of Financial and Budget Policies (New Business)
	3. Presentation from Stantec – Skate Park Recommendations (New Business)
	4. Sunshine Policy (Old Business)
12/1/2015	<i>Regular Meeting – 6:00 PM</i>
	Pledge – Pennekamp Elementary School
	Ceremonial – Recognition of School Achievements
	Ceremonial – Longstanding Business Awards
	1. FY 2016-2017 Budget Process Discussion (New Business)
12/15/2015	<i>Regular Meeting – 6:00 PM</i>
	Pledge -

TENTATIVE DRAFT – SUBJECT TO CHANGE

**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

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1/5/2016	<i>Regular Meeting – 6:00 PM</i>
	Pledge – Robinson Elementary School
1/19/2016	<i>Regular Meeting – 6:00 PM</i>
	Pledge -
	1. North MB BID Resolution of Intention to Collect Annual Levy (Consent)
	2. Comprehensive Annual Financial Report for FY 14-15 (Consent)
2/2/2016	<i>Regular Meeting – 6:00 PM</i>
	Pledge – Manhattan Beach Middle School
	1. North MB BID Renewal Public Hearing & Ratification of Board Members (Public Hearing)
2/16/2016	<i>Regular Meeting – 6:00 PM</i>
	Pledge -
	1. Q2 Budget/CIP Report (Consent)
	2. FY 15-16 Mid-Year Budget Report (New Business)
3/1/2016	<i>Regular Meeting – 6:00 PM</i>
	Pledge – Mira Costa High School
3/15/2016	<i>Regular Meeting – 6:00 PM</i>
	Pledge -
4/5/2016	<i>Regular Meeting – 6:00 PM</i>
	Pledge – MBUSD Spring Break
	1. Annual Street Lighting & Landscaping Assessments (Phase 1) (Order Plans, Specs, Cost Estimates & Engineer’s Report) (Consent)
4/19/2016	<i>Regular Meeting – 6:00 PM – City Council Reorganization Mayor D’Errico/Mayor Pro Tem Lesser</i>
	Pledge -
4/26/2016	<i>Boards and Commissions Interviews – Police/Fire Conference Room – (Tentative 5 PM)</i>
5/3/2016	<i>Regular Meeting – 6:00 PM</i>
	Pledge – Grand View Elementary School
	Ceremonial – Recognition of School Achievements
	1. Q3 Budget/CIP Report (Consent)
	2. Annual Street Lighting & Landscaping Assessments (Phase 2A) (Approve Engineer’s Report) (Consent)
	3. Annual Street Lighting & Landscaping Assessments (Phase 2B) (Set Public Hearing) (Consent)
	4. FY 16-17 Proposed Budget (New Business)
	5. Annual Appointment of Boardmembers & Commissioners (New Business)
5/5/2016	<i>Budget Study Session #1 – Time TBD</i>
	Pledge -
5/10/2016	<i>Budget Study Session #2 – Time TBD</i>

TENTATIVE DRAFT – SUBJECT TO CHANGE

**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

(Items placed on the Forecast may not necessarily be in the order in which they will appear on the Agenda)

	Pledge -
5/12/2016	<i>Budget Study Session #3 – Time TBD</i>
	Pledge -
5/17/2016	<i>Regular Meeting – 6:00 PM</i>
	Pledge -
	1. Annual Appointment of Boardmembers & Commissioners (If-Needed) (New Business)
5/19/2016	<i>Budget Study Session #4 – Time TBD</i>
	Pledge -
6/7/2016	<i>Regular Meeting – 6:00 PM</i>
	Pledge – Meadows Elementary School
6/21/2016	<i>Regular Meeting – 6:00 PM</i>
	Pledge -
	1. Annual Street Lighting & Landscaping Assessments (Phase 3) (Public Hearing)
	2. FY 16-17 Budget Adoption & Gann Limit (Public Hearing)
7 /5/2016	<i>Regular Meeting – 6:00 PM</i>
	Pledge -
7/19/2016	<i>Regular Meeting – 6:00 PM</i>
	Pledge -
8/2/2016	<i>Regular Meeting – 6:00 PM</i>
	Pledge -
8/16/2016	<i>Regular Meeting – 6:00 PM</i>
	Pledge -
	1. Q4 Budget/CIP Report (New Business)
9/6/2016	<i>Regular Meeting – 6:00 PM</i>
	Pledge -
	1. Beach Rental Status Report (Old Business)
9/20/2016	<i>Regular Meeting – 6:00 PM</i>
	Pledge -

**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

(Items placed on the Forecast may not necessarily be in the order in which they will appear on the Agenda)

INFORMATIONAL MEMOS

Memo	City Council Date Requested
1. Drone Restrictions	8-18-15
2. Facility Strategic Planning (General Business)	9-1-15
3. Mediation Data	9-1-15

FUTURE AGENDA ITEMS (Date TBD)

Item	City Council Date Requested
1. Underground District Policy and Survey Results (Work Plan)	
2. Discussion of Citywide Free Wi-Fi	8-4-15
3. Art Decommissioning Policy	8-4-15
4. Policy on Department Head Contracts	8-18-15

FUTURE MEETINGS TO BE SCHEDULED

Item
1. Joint City Council/Manhattan Beach Unified School District Meeting
2. Joint City Council/Beach Cities Health District Meeting
3. Joint City Council/Planning Commission Study Session Meeting Regarding Mansionization
4. Joint City Council/Planning Commission Study Session Meeting Regarding Mobility Plan