



Agenda Item #: _____

Staff Report

City of Manhattan Beach

TO: Honorable Mayor Ward and Members of the City Council

THROUGH: Geoff Dolan, City Manager

FROM: Bruce Moe, Finance Director
Gwen Eng, General Services Manager

DATE: January 3, 2006

SUBJECT: Approval of Replacement Vehicle Purchases and Replacement Equipment for Two Budgeted Police Vehicles in the Amount of \$50,021.77; Budgeted Replacement Equipment for Four Police Vehicles in the Amount of \$27,266.31; and One Budgeted Dial-A-Ride Bus in the Amount of \$61,583.88

RECOMMENDATION:

Staff recommends that the City Council: a) award RFB #676-06 to Villa Ford in the amount of \$50,021.77 for the budgeted replacement of two police undercover investigation vehicles, b) waive formal bidding per Municipal Code Section 2.36.140 (waivers) and award an order to South Bay Regional Public Communications Authority for the budgeted replacement of equipment for four police patrol vehicles in the amount of \$27,266.31, and c) waive formal bidding per Municipal Code Section 2.36.150 (cooperative purchasing) and award an order to A-Z Bus Sales for the purchase of a Dial-A-Ride vehicle in the amount of \$61,583.88, using current year budgeted Proposition A Local Transportation Funds.

FISCAL IMPLICATION:

Funds totaling \$58,000 are budgeted in Fiscal Year 2005-2006 Fleet Management Fund to purchase and equip the police undercover investigation vehicles. The remaining funds will be used to outfit the vehicles with the customary emergency equipment. In addition, there are sufficient funds for the purchase of emergency equipment for the four police patrol cars, which were previously approved by the Council and are currently in production.

Funds totaling \$85,000 were budgeted in Proposition A Local Transportation Funds to purchase and equip the requested Dial-A-Ride bus. The remaining funds will be used to outfit the vehicle with required accessories (back up alarms, cash boxes, radios, etc.). These funds are restricted in use to transportation related purposes and support the City's Dial-A-Ride program.

BACKGROUND:

Undercover Investigation Vehicles

During the FY 2005-2006 budget process, Council authorized the replacement of two undercover investigations units (#121, a 1998 Chevrolet, and #122, 1998 Oldsmobile). These vehicles are experiencing high maintenance costs. In addition, they are used for surveillances/undercover operations

and they lose functionality when easily recognized. In order to aid in these operations, the City replaces the vehicles with a make and model that will assimilate with a wide range of demographics. These cars need to be replaced periodically to provide the Police Department and community with reliable emergency response vehicles. The new vehicles (two 2006 Ford Explorers) will replace these units.

Police Equipment

The City is a member agency of the South Bay Regional Public Communications Authority (RCC). In addition to providing 9-1-1 emergency dispatching, they also outfit emergency vehicles with the customary equipment. As a member agency, we receive a labor rate that is lower than outside vendors, and parts at dealer's cost. Consequently, the cost of having RCC perform service is less expensive than outside contractors and these activities help support RCC's operations. Typically, each patrol vehicle is outfitted with special warning lights, radio equipment, light bar, sirens, trunk box, equipment tray for electronic components, prisoner seat, cage, control panel, etc. Another benefit to using RCC is that their staff stays current with new innovations that occur in the industry and products are field tested before a recommendation is made. The standard installation of components benefits our officers as they move from one car to the next since the equipment is always in the same location. It also aids our fleet maintenance staff with troubleshooting since each vehicle is set up exactly the same. Finally, RCC's staff maintains and repairs this equipment until it is retired, performs on-site service, and keeps backup components, which lessens vehicle downtime.

Dial-A-Ride Bus

The City maintains a fleet of three Dial-A-Ride buses and one van. Three units are typically in operation during peak periods. If one of the buses is in for scheduled maintenance, or for unscheduled repairs, service may be affected. This vehicle will replace one of the three buses.

The requested bus is classified as a paratransit vehicle which was selected to ensure the best solution for our needs. The Parks & Recreation Department formed a committee that developed selection criteria over the course of several months based on data obtained from the various vendors' offerings and customer feedback. The following selection criteria was used:

- A tight turning radius to negotiate our narrow streets
- The angle of approach and departure is critical for a vehicle to clear our hilly topography without damage to the vehicle's tail
- An effective passenger layout that maximizes seating access and legroom for passengers
- Based on the maximum number of passengers typically on the bus at one given time, a 10-passenger capacity with wheelchair lift is desired
- Local, reliable service facilities for repairs and warranty work

DISCUSSION:

Undercover Investigation Vehicles

Staff sent bid requests to a total of nine vendors for comparison purposes, and six responses were received. The comparison below shows total price (including sales tax, discounts, and other fees).

Bid Recaps

<u>Bidder</u>	<u>Total Bid</u>
1. Villa Ford	\$50,021.77
2. Don Kott Ford	\$50,127.30
3. Person Ford	\$50,421.44

4. Raceway Ford	\$50,951.29
5. Nelson Ford	\$51,474.00
6. South Bay Ford	\$51,549.32

Based on these bids, staff recommends awarding to the lowest bidder, Villa Ford, for the purchase of two undercover investigation units in the amount of \$50,021.77. If this purchase is approved, the existing vehicles will be surplus and auctioned for the highest attainable value. The new vehicles will arrive in approximately 90-120 days.

Police Equipment

Staff recommends that Council waive formal bidding and award an order to RCC to outfit the four patrol cars in the amount of \$27,266.31. The equipment will be installed when the previously approved and ordered units arrive in approximately 90 days.

Dial-A-Ride Bus

On November 1, 2005, Council awarded Bid #657-06 to A-Z Bus Sales for the purchase of one bus in the amount of \$61,583.88. The vendor has agreed to increase the order to two vehicles at the same price. Based on that information, staff recommends that Council waive formal bidding per Municipal Code Section 2.36.150 (cooperative purchasing) and award an order to A-Z Bus. If this purchase is approved, the new vehicle will arrive in 60 days.