



Staff Report

City of Manhattan Beach

TO: Honorable Mayor Fahey and Members of the City Council

THROUGH: Geoff Dolan, City Manager

FROM: Bruce Moe, Finance Director
Gwen Eng, General Services Manager

DATE: December 6, 2005

SUBJECT: Award of Three-Year Contract for Elevator and Escalator Maintenance Services to Amtech Elevator Service (Estimated Value \$34,920 per year)

RECOMMENDATION:

Staff recommends that the City Council award RFP #672-06 to Amtech Elevator Service for a three-year elevator and escalator maintenance contract (estimated value of \$34,920 per year).

FISCAL IMPLICATION:

Sufficient funds are available in the Public Works Department's budget for these services.

BACKGROUND:

The City contracts for elevator repair and maintenance services. With the addition of the Lot M structure, we now have two elevators, four escalators, and two wheelchair lifts that must be kept in running order as well as in compliance with Federal, State, and local statutes.¹ This is a field that requires a firm that is licensed to deal with these technical repairs and maintenance issues on a daily basis.

DISCUSSION:

Staff solicited proposals from nine vendors and four responses were received. Because this is a service contract, vendor selection is based upon several factors: prior experience, quality control, number of technicians, and cost. A summary of pricing offered by each vendor is shown below:

Bidder	Estimated Annual Cost
1. Amtech Elevator Service	\$34,920
2. Fujitec America	\$35,410
3. Mitsubishi Electric & Electronics	\$44,920
4. RS Elevator	\$63,345

Amtech Elevator Service's value of service coupled with their reference leads staff to recommend

¹ The elevators in the new Public Safety Facility will be added to the contract at the appropriate time.

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that Council award them a three-year contract. If approved, the contract will be in the form of a purchase order. In addition, the City may cancel the contract at any time without cause if necessary.