

City Council Regular Meeting

Regular Meeting
Tuesday, January 19, 2016
6:00 PM
City Council Chambers



Mayor Mark Burton
Mayor Pro Tem Tony D'Errico
Councilmember David Lesser
Councilmember Amy Howorth
Councilmember Wayne Powell

Executive Team

Mark Danaj, City Manager
Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief
Teresia Zadroga-Haase, Human Resources Director
Eve R. Irvine, Police Chief
Mark Leyman, Parks & Recreation Director
Bruce Moe, Finance Director

Nadine Nader, Assistant City Manager
Tony Olmos, Public Works Director
Liza Tamura, City Clerk
Marisa Lundstedt, Community
Development Director

MISSION STATEMENT:

The City of Manhattan Beach is dedicated to providing exemplary municipal services, preserving our small beach town character and enhancing the quality of life for our residents, businesses and visitors.

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any item of interest to the public that is within the subject matter jurisdiction of the City Council, including items on the agenda. In addition, speakers may comment during any public hearing after the public hearing on that item has been opened.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802 5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802 5056 (voice) or (310) 546 3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**A. PLEDGE TO THE FLAG****B. ROLL CALL****C. CEREMONIAL CALENDAR**

1. Presentation of a Certificate of Recognition to Rosanna Foss for her Many Accomplishments Including a Recent Invitation to Perform at the American Protégé Gala Concert at Carnegie Hall.

[16-0036](#)

PRESENT

D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, January 13, 2016, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council this is the time to notify the public of any changes to the agenda and/or rearrange the order of the agenda.

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. CITY MANAGER REPORT**H. CITY ATTORNEY REPORT****I. PUBLIC COMMENTS (2 MINUTES PER PERSON FOR ONE ITEM, A MAXIMUM OF 5 MINUTES IF A SPEAKER WANTS TO COMMENT ON MORE THAN ONE ITEM)**

THIS IS YOUR OPPORTUNITY TO COMMENT ON ANY ITEM ON THE AGENDA THAT IS NOT A PUBLIC HEARING, AS WELL AS ANY ITEM THAT IS WITHIN THE SUBJECT MATTER JURISDICTION OF THE CITY COUNCIL. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the Agenda. Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

J. PLANNING COMMISSION QUASI-JUDICIAL DECISIONS (RECEIVE AND FILE)

This is an opportunity for a Councilmember to submit a written request that the City Council review the Planning Commission decision, in which case a duly noticed public hearing on the matter will be scheduled for a later date. In the absence of a written request, the matter will be received and filed by order of the chair.

The Planning Commission recently took action on the following matter(s): None.

K. CONSENT CALENDAR (APPROVE)

Items on the "Consent Calendar" are routine and customary business items and will be enacted with one vote. Removal of items from the Consent Calendar for individual consideration will be at a City Councilmember's discretion. In such case, the item will be heard during general business.

2. Resolution No. 16-0008 Adjusting Management/Confidential Salary Ranges By 2% for Fiscal Year 2015-2016 (Human Resources Director Zadroga-Haase). [RES 16-0008](#)
ADOPT RESOLUTION NO. 16-0008

Attachments: [Management/Confidential Salary Ranges - Current and Proposed Resolution No. 16-0008](#)

3. Resolution No. 16-0010 Approve Salary Schedule Adjustment for Part-Time Recreation Leader II Positions Due to Mandated Increase in the State of California's Minimum Wage (Human Resources Director Zadroga-Haase). [RES 16-0010](#)
ADOPT RESOLUTION NO. 16-0010

Attachments: [Resolution No. 16-0010 Salary Schedule for PT Recreation Leader II Classificat](#)

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4. Resolution No. 16-0001 of Intention to Provide for Annual Levy and Collection of Assessments for the North Manhattan Beach Business Improvement District and Setting February 16, 2016 for a Public Hearing (Finance Director Moe). [RES 16-0001](#)
ADOPT RESOLUTION NO. 16-0001
Attachments: [Resolution No. 16-0001](#)
[North Manhattan Beach Business Improvement District Plan 2016](#)
5. Second Reading of Ordinance No. 16-0036 and Ordinance No. 16-0001 Prohibiting the Cultivation of Medical Marijuana in the City and in the City's Coastal Zone and Adoption of Resolution No.16-0012 Transmitting Local Coastal Program Code Amendments to the California Coastal Commission (Community Development Director Lundstedt). [ORD 16-0036](#)
ADOPT ORDINANCE NO. 16-0036 AND ORDINANCE NO. 16-0001, AND RESOLUTION NO. 16-0012
Attachments: [Ordinance No. 16-0036 \(MBMC\)](#)
[Ordinance No. 16-0001 \(LCP\)](#)
[Resolution No. 16-0012- Transmitting ORD 16-0001 to the CCC](#)
[Ordinance No. 16-0036 - MBMC Redline Strikeout](#)
[Ordinance No. 16-0001- LCP Redline Strikeout](#)
6. City Council Minutes: [16-0039](#)
This Item Contains Action Minutes of the Following City Council Meeting Presented for Approval:
a.) City Council Special Meeting Minutes of January 4, 2016.
b.) City Council Regular Meeting Minutes of January 5, 2016.
c.) City Council Adjourned Regular Meeting Minutes of January 8, 2016. (City Clerk Tamura).
APPROVE
Attachments: [City Council Special Meeting Minutes of January 4, 2016](#)
[City Council Regular Meeting Minutes of January 5, 2016](#)
[City Council Adjourned Regular Meeting Minutes of January 8, 2016](#)
7. Financial Report: [16-0003](#)
a) Schedule of Demands: December 24, 2015
b) Investment Portfolio for the Month Ending November 30, 2015
c) Month End Report for November 30, 2015 (Finance Director Moe).
ACCEPT REPORT AND DEMANDS
Attachments: [Schedule of Demands for December 24, 2015](#)
[Investment Portfolio for the Month Ending November 30, 2015](#)
[Month End Report for November 30, 2015](#)

L. PUBLIC HEARINGS (2 MINUTES PER PERSON)

8. Conduct Public Hearing and Adoption of Resolution No. 16-0011 for a Coastal Development Permit to Allow a Program for Recreational Beach Rentals and a Welcome/Information Center at the base of the Manhattan Beach Pier (Community Development Director Lundstedt and Parks and Recreation Director Leyman). [RES 16-0011](#)
- THIS ITEM IS CONTINUED TO THE FEBRUARY 2, 2016 CITY COUNCIL MEETING**

M. OLD BUSINESS

9. Memorandum of Understanding with the Manhattan Beach Firefighters' Association (Human Resources Director Zadroga-Haase). [RES 16-0006](#)
- ADOPT RESOLUTION NO. 16-0006**
- Attachments:** [Manhattan Beach Firefighters' Association MOU \(Redlined\)](#)
[Manhattan Beach Firefighters' Association MOU \(Final\)](#)
[Resolution No. 16-0006](#)
10. Ordinance Regulating Unmanned Aircraft (Drones) (Continued from the January 5, 2016 City Council Meeting) (City Attorney Barrow). [ORD 16-0002](#)
- INTRODUCE ORDINANCE NO. 16-0002 AND WAIVE FURTHER READING**
- Attachments:** [Draft Ordinance No. 16-0002](#)
[FAA Advisory Circular - Fact Sheet](#)
11. Skate Park Update and Adoption of Resolution No. 16-0005 Formally Authorizing the Submittal of An Application for a Los Angeles County Grant for up to \$300,000, and Selection of Marine Avenue Park Location (Parks and Recreation Director Leyman). [RES 16-0005](#)
- ADOPT RESOLUTION NO. 16-0005**
- Attachments:** [Manhattan Beach Grant Application 2015](#)
[Resolution No. 16-0005](#)
[Skate Park Marine Avenue Location](#)
[Skate Park PowerPoint Presentation](#)
[Skate Notice September 8, 2015 Complete Final](#)
[Consolidated Skateboard Park Emails](#)
[Open Government Input](#)

N. NEW BUSINESS

12. Report on Police Department Deployment Plan (Including Footbeats) and Proactive Policing Initiatives by the Police Department (Police Chief Irvine). [16-0046](#)

RECEIVE REPORT

13. Approve Professional Services Agreement with ValveTek Utility Services, Inc. in the Amount of \$319,749 for Flushing and Disinfection of 101 Miles of the City's Potable Water System (Public Works Director Olmos). [CON 16-0001](#)

APPROVE

Attachments: [Professional Services Agreement - ValveTek Utility Services, Inc.](#)
[NO-DES Sole Source Declaration](#)

14. Approve Task Order No. 1 with AndersonPenna Partners, Inc. in the Amount of \$214,109 and Approve Continued Use of their Previously Approved On-Call Professional Service Agreement for Construction Management and Inspection Services (Public Works Director Olmos). [CON 16-0003](#)

APPROVE

Attachments: [AndersonPenna Partners, Inc. Proposal](#)
[Psomas Proposal](#)

O. CITY COUNCIL REPORTS, OTHER COUNCIL BUSINESS, AND COMMITTEE AND TRAVEL REPORTS**P. FORECAST AGENDA AND FUTURE DISCUSSION ITEMS**

15. Agenda Forecast (City Clerk Tamura). [16-0048](#)
DISCUSS AND PROVIDE DIRECTION

Attachments: [Agenda Forecast January 13, 2016](#)

Q. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

R. CLOSED SESSION**S. ADJOURNMENT**

T. FUTURE MEETINGS**CITY COUNCIL MEETINGS**

Feb. 2, 2016 – Tuesday -- 6:00 PM - City Council Meeting
Feb. 16, 2016 – Tuesday -- 6:00 PM - City Council Meeting
March 1, 2016 – Tuesday -- 6:00 PM - City Council Meeting
March 3, 2016 - Thursday -- 6:00PM - Joint City Council/Manhattan Beach Unified School District Meeting
March 15, 2016 – Tuesday -- 6:00 PM - City Council Meeting
April 5, 2016 – Tuesday -- 6:00 PM - City Council Meeting
April 19, 2016 – Tuesday -- 6:00 PM - City Council Meeting/Reorganization
May 3, 2016 – Tuesday -- 6:00 PM - City Council Meeting
May 5, 2016 – Thursday -- Time TBD - Budget Study Session #1
May 10, 2016 – Tuesday -- Time TBD - Budget Study Session #2
May 12, 2016 – Thursday -- Time TBD - Budget Study Session #3
May 17, 2016 – Tuesday -- 6:00 PM - City Council Meeting
May 19, 2016 – Thursday -- Time TBD - Budget Study Session #4
June 7, 2016 – Tuesday -- 6:00 PM - City Council Meeting
June 21, 2016 – Tuesday -- 6:00 PM - City Council Meeting
July 5, 2016 – Tuesday -- 6:00 PM - City Council Meeting
July 19, 2016 – Tuesday -- 6:00 PM - City Council Meeting
Aug. 2, 2016 – Tuesday -- 6:00 PM - City Council Meeting
Aug. 16, 2016 – Tuesday -- 6:00 PM - City Council Meeting
Sep. 6, 2016 – Tuesday -- 6:00 PM - City Council Meeting
Sep. 20, 2016 – Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

Jan. 25, 2016 – Monday – 6:30 PM – Parks and Recreation Commission Meeting
Jan. 27, 2016 – Wednesday – 6:30 PM – Planning Commission Meeting
Jan. 28, 2016 – Thursday – 6:30 PM - Parking & Public Improvements Commission Meeting
Feb. 8, 2016 – Monday – 6:30 PM – Library Commission Meeting
Feb. 9, 2016 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting
Feb. 10, 2016 – Wednesday – 6:30 PM – Planning Commission Meeting
Feb. 22, 2016 – Monday – 6:30 PM – Parks and Recreation Commission Meeting
Feb. 24, 2016 – Wednesday – 6:30 PM – Planning Commission Meeting
Feb. 25, 2016 – Thursday – 6:30 PM - Parking & Public Improvements Commission Meeting
March 8, 2016 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting
March 9, 2016 – Wednesday – 6:30 PM – Planning Commission Meeting
March 14, 2016 – Monday – 6:30 PM – Library Commission Meeting
March 17, 2016 -- Thursday -- 8:30 AM -- Finance Subcommittee Meeting
March 23, 2016 – Wednesday – 6:30 PM – Planning Commission Meeting
March 24, 2016 – Thursday – 6:30 PM - Parking & Public Improvements Commission Meeting
March 28, 2016 – Monday – 6:30 PM – Parks and Recreation Commission Meeting
April 11, 2016 – Monday – 6:30 PM – Library Commission Meeting
April 12, 2016 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting
April 13, 2016 – Wednesday – 6:30 PM – Planning Commission Meeting
April 25, 2016 – Monday – 6:30 PM – Parks and Recreation Commission Meeting
April 27, 2016 – Wednesday – 6:30 PM – Planning Commission Meeting
April 28, 2016 – Thursday – 6:30 PM - Parking & Public Improvements Commission Meeting
May 9, 2016 – Monday – 6:30 PM – Library Commission Meeting
May 10, 2016 – Tuesday – 6:00 PM – Cultural Arts Commission Meeting
May 11, 2016 – Wednesday – 6:30 PM – Planning Commission Meeting
May 23, 2016 – Monday – 6:30 PM – Parks and Recreation Commission Meeting
May 25, 2016 – Wednesday – 6:30 PM – Planning Commission Meeting
May 26, 2016 – Thursday – 6:30 PM - Parking & Public Improvements Commission Meeting
June 16, 2016 -- Thursday -- 8:30 AM -- Finance Subcommittee Meeting
September 15, 2016 -- Thursday -- 8:30 AM -- Finance Subcommittee Meeting
December 8, 2016 -- Thursday -- 8:30 AM -- Finance Subcommittee Meeting

U. CITY HOLIDAYS**CITY OFFICES CLOSED ON THE FOLLOWING DAYS:**

Feb. 15, 2016 - Monday - Presidents Day
May 30, 2016 – Monday – Memorial Day
Jul. 4, 2016 - Monday - Independence Day
Sep. 5, 2016 - Monday - Labor Day
Oct. 10, 2016 – Monday – Columbus Day
Nov. 11, 2016 – Friday – Veterans Day
Nov. 24-25, 2016 - Thursday & Friday - Thanksgiving Holiday
Dec. 26, 2016 - Monday - Christmas Day Observed
Jan. 2, 2017 – Monday – New Years Day Observed
Jan. 16, 2017 – Monday – Martin Luther King Day