

City Council Regular Meeting

Regular Meeting

Tuesday, March 15, 2016

6:00 PM

City Council Chambers

AMENDED AGENDA



Mayor Mark Burton

Mayor Pro Tem Tony D'Errico

Councilmember David Lesser

Councilmember Amy Howorth

Councilmember Wayne Powell

Executive Team

Mark Danaj, City Manager

Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief

Teresia Zadroga-Haase, Human Resources Director

Eve R. Irvine, Police Chief

Mark Leyman, Parks & Recreation Director

Bruce Moe, Finance Director

Sanford Taylor, Information Technology Director

Nadine Nader, Assistant City Manager

Tony Olmos, Public Works Director

Liza Tamura, City Clerk

Marisa Lundstedt, Community

Development Director

MISSION STATEMENT:

The City of Manhattan Beach is recognized for providing exemplary municipal services and contributing to the exceptional quality of life afforded to residents, businesses and visitors who enjoy living in and visiting California's safest beach community

March 15, 2016

City Council Meeting Agenda Packet

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MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any item of interest to the public that is within the subject matter jurisdiction of the City Council, including items on the agenda. In addition, speakers may comment during any public hearing after the public hearing on that item has been opened.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802 5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802 5056 (voice) or (310) 546 3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

A. PLEDGE TO THE FLAG

B. ROLL CALL

C. CEREMONIAL CALENDAR

1. Presentation of the Distinguished Service Award to Steve Napolitano, Walt Dougher, Portia Cohen and Michael Greenberg. [16-0102](#)
PRESENT
2. Presentation of a Certificate of Recognition to Larry Kosmont for Relocating his Business to the City of Manhattan Beach. [16-0103](#)
PRESENT

D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, March 9, 2016, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council this is the time to notify the public of any changes to the agenda and/or rearrange the order of the agenda.

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

- COSTA2CARNEGIE Fundraiser

G. CITY MANAGER REPORT**H. CITY ATTORNEY REPORT****I. MAYOR'S REPORT ON MEETING MANAGEMENT****J. PUBLIC COMMENTS (2 MINUTES PER PERSON FOR ONE ITEM, A MAXIMUM OF 5 MINUTES IF A SPEAKER WANTS TO COMMENT ON MORE THAN ONE ITEM)**

THIS IS YOUR OPPORTUNITY TO COMMENT ON ANY ITEM ON THE AGENDA THAT IS NOT A PUBLIC HEARING, AS WELL AS ANY ITEM THAT IS WITHIN THE SUBJECT MATTER JURISDICTION OF THE CITY COUNCIL. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the Agenda. Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

K. PLANNING COMMISSION QUASI-JUDICIAL DECISIONS (RECEIVE AND FILE)

This is an opportunity for a Councilmember to submit a written request that the City Council review the Planning Commission decision, in which case a duly noticed public hearing on the matter will be scheduled for a later date. In the absence of a written request, the matter will be received and filed by order of the chair.

The Planning Commission recently took action on the following matter(s): None.

L. CONSENT CALENDAR (APPROVE)

Items on the "Consent Calendar" are routine and customary business items and will be enacted with one vote. Removal of items from the Consent Calendar for individual consideration will be at a City Councilmember's discretion. In such case, the item will be heard during general business.

3. Litigation Settlements :
 - a) Kayter v. City of Manhattan Beach - Los Angeles County Superior Court, Case Number: BC539719
 - b) Otope, Leon v. City of Manhattan Beach - Los Angeles County Superior Court, Case Number : BC 578791 (City Attorney Barrow).

[16-0112](#)

APPROVE

-
4. Resolution Approving the Human Resources Department Authorization To Access Federal Level Summary Criminal History Information for Employment/Volunteer Purposes (Human Resources Director Zadroga-Haase). [RES 16-0020](#)
ADOPT RESOLUTION NO. 16-0020
Attachments: [Resolution No. 16-0020 - DOJ Fingerprints](#)
5. Financial Report: [16-0028](#)
a) Schedule of Demands: February 18, 2016
b) Investment Portfolio for the Month Ending January 31, 2016
c) Month End Report for January 31, 2016
(Finance Director Moe).
ACCEPT REPORT AND DEMANDS
Attachments: [Schedule of Demands for February 18, 2016](#)
[Investment Portfolio for the Month Ending January 31, 2016](#)
[Month End Report for January 31, 2016](#)
6. City Council Minutes: [16-0104](#)
This Item Contains Minutes of the Following City Council Meetings Presented for Approval:
a) City Council Regular Meeting Minutes of February 2, 2016
(Continued from the March 1, 2016 City Council Regular Meeting)
APPROVE
b) City Council Regular Meeting Minutes of February 16, 2016
(Continued from the March 1, 2016 City Council Regular Meeting)
APPROVE
c) City Council Regular Meeting Minutes of March 1, 2016
APPROVE
(City Clerk Tamura).
Attachments: [City Council Regular Meeting Minutes of February 2, 2016](#)
[City Council Regular Meeting Minutes of February 16, 2016](#)
[City Council Regular Meeting Minutes of March 1, 2016](#)

M. PUBLIC HEARINGS (2 MINUTES PER PERSON)

N. OLD BUSINESS

7. Review Conceptual Roundhouse Aquarium Design (Continued from the March 1, 2016 City Council Meeting) (Public Works Director Olmos). [16-0080](#)
REVIEW AND PROVIDE DIRECTION
Attachments: [Conceptual Design](#)
[Draft Term Sheet](#)
[Roundhouse Aquarium Conceptual Design Video](#)

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8. Resolution Approving the Side Letter Agreement with the California Teamsters, Local 911 modifying Article 19 Overtime/Compensatory Time/Work Schedule of the Memorandum of Understanding (Zadroga-Haase, Human Resources Director). [RES 16-0021](#)

ADOPT RESOLUTION NO. 16-0021

Attachments: [Resolution No. 16-0021 - Side Letter Team](#)
[Side Letter Agreement - Teamsters](#)

9. Approve Continued Use of As-Needed Engineering Services Agreement with Harris & Associates, Inc. for Design Engineering Services (Public Works Director Olmos). [16-0077](#)

APPROVE

Attachments: [Harris & Associates Task Order Summary](#)

O. NEW BUSINESS

10. Discuss Formation of a Manhattan Beach Economic Development Advisory Council (EDAC) and Report Back to City Council (Assistant City Manager Nader/Economic Vitality Manager Sywak). [16-0106](#)

DISCUSS AND PROVIDE DIRECTION

Attachments: [MB EDAC Bylaws Draft](#)

11. Fiscal Year 2014-2015 Comprehensive Annual Financial Report [16-0063](#)
RECEIVE REPORT

Attachments: [FY 2014-2015 General and Enterprise Fund Summary Results](#)
[FY 2014-2015 Comprehensive Annual Financial Report \(CAFR\)](#)
[Report on Internal Control \(Management Letter\)](#)
[Audit Committee Letter](#)

12. Reorganization of the Human Resources Department, Restoration of Authorized Full-Time Support Positions, Upgrading the Senior Human Resources Analyst Position (Human Resources Director Zadroga-Haase). [16-0118](#)

APPROVE

Attachments: [HR Org Chart Old Version 2](#)
[HR Org Chart New Version 2](#)

-
13. Site Assessment Findings for Fire Station No.2 (Public Works Director Olmos). [16-0098](#)

REVIEW AND PROVIDE DIRECTION

Attachments: [Site Assessment Report](#)

[1400 Manhattan Beach Boulevard \(Current Site\)](#)

[1560 Manhattan Beach Boulevard \(Creative Arts Center\)](#)

[1600 Manhattan Beach Boulevard \(Manhattan Heights Center\)](#)

[1340 11th Street \(Trinity Evangelical\)](#)

14. Presentation of Community Paramedicine and Status of Pilot Programs in Southern California (Fire Chief Espinosa). [16-0068](#)

REPORT

P. CITY COUNCIL REPORTS, OTHER COUNCIL BUSINESS, AND COMMITTEE AND TRAVEL REPORTS

Q. FORECAST AGENDA AND FUTURE DISCUSSION ITEMS

15. Agenda Forecast (City Clerk Tamura). [16-0105](#)

DISCUSS AND PROVIDE DIRECTION

Attachments: [Agenda Forecast 03-09-2016](#)

R. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

S. CLOSED SESSION

T. ADJOURNMENT

U. FUTURE MEETINGS

CITY COUNCIL MEETINGS

March 23, 2016 - Wednesday - 6:00 PM - Joint City Council and Planning Commissions Meeting (Downtown Specific Plan Project Update)

April 5, 2016 -- Tuesday -- 6:00 PM - City Council Meeting

April 12, 2016 - Tuesday - 6:00 PM - Joint City Council/Planning Commissions Meeting (Mansionization)

April 19, 2016 -- Tuesday -- 6:00 PM - City Council Meeting/Reorganization

May 3, 2016 -- Tuesday -- 6:00 PM - City Council Meeting

May 5, 2016 -- Thursday -- Time TBD - Budget Study Session #1

May 10, 2016 -- Tuesday -- Time TBD - Budget Study Session #2

May 12, 2016 -- Thursday -- Time TBD - Budget Study Session #3

May 17, 2016 -- Tuesday -- 6:00 PM - City Council Meeting

May 19, 2016 -- Thursday -- Time TBD - Budget Study Session #4

June 7, 2016 -- Tuesday -- 6:00 PM - City Council Meeting

June 21, 2016 -- Tuesday -- 6:00 PM - City Council Meeting

July 5, 2016 -- Tuesday -- 6:00 PM - City Council Meeting

July 19, 2016 -- Tuesday -- 6:00 PM - City Council Meeting

Aug. 2, 2016 -- Tuesday -- 6:00 PM - City Council Meeting

Aug. 16, 2016 -- Tuesday -- 6:00 PM - City Council Meeting

Sep. 6, 2016 -- Tuesday -- 6:00 PM - City Council Meeting

Sep. 20, 2016 -- Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

March 23, 2016 -- Wednesday -- 6:30 PM -- Planning Commission Meeting

March 24, 2016 -- Thursday -- 6:30 PM - Parking & Public Improvements Commission Meeting

March 28, 2016 -- Monday -- 6:30 PM -- Parks and Recreation Commission Meeting

April 11, 2016 -- Monday -- 6:30 PM -- Library Commission Meeting

April 12, 2016 -- Tuesday -- 6:00 PM -- Cultural Arts Commission Meeting

April 13, 2016 -- Wednesday -- 6:30 PM -- Planning Commission Meeting

April 25, 2016 -- Monday -- 6:30 PM -- Parks and Recreation Commission Meeting

April 27, 2016 -- Wednesday -- 6:30 PM -- Planning Commission Meeting

April 28, 2016 -- Thursday -- 6:30 PM - Parking & Public Improvements Commission Meeting

May 9, 2016 -- Monday -- 6:30 PM -- Library Commission Meeting

May 10, 2016 -- Tuesday -- 6:00 PM -- Cultural Arts Commission Meeting

May 11, 2016 -- Wednesday -- 6:30 PM -- Planning Commission Meeting

May 23, 2016 -- Monday -- 6:30 PM -- Parks and Recreation Commission Meeting

May 25, 2016 -- Wednesday -- 6:30 PM -- Planning Commission Meeting

May 26, 2016 -- Thursday -- 6:30 PM - Parking & Public Improvements Commission Meeting

June 16, 2016 -- Thursday -- 8:30 AM -- Finance Subcommittee Meeting

September 15, 2016 -- Thursday -- 8:30 AM -- Finance Subcommittee Meeting

December 8, 2016 -- Thursday -- 8:30 AM -- Finance Subcommittee Meeting

V. CITY OFFICES CLOSED

CITY HOLIDAYS:

May 30, 2016 – Monday – Memorial Day
Jul. 4, 2016 - Monday - Independence Day
Sep. 5, 2016 - Monday - Labor Day
Oct. 10, 2016 – Monday – Columbus Day
Nov. 11, 2016 – Friday – Veterans Day
Nov. 24-25, 2016 - Thursday & Friday - Thanksgiving Holiday
Dec. 26, 2016 - Monday - Christmas Day
Jan. 1, 2016 – Friday – New Years Day
Jan. 18, 2016 – Monday – Martin Luther King Day
Feb. 15, 2016 - Monday - Presidents Day

CITY OFFICES CLOSED ON THE FOLLOWING ALTERNATIVE FRIDAYS:

April 1, 2016 - Friday
April 15, 2016 - Friday
April 29, 2016 - Friday
May 13, 2016 - Friday
May 27, 2016 - Friday
June 10, 2016 - Friday
June 24, 2016 - Friday
July 8, 2016 - Friday
July 22, 2016 - Friday
Aug. 5, 2016 - Friday
Aug. 19, 2016 - Friday
Sep. 2, 2016 - Friday
Sep. 16, 2016 - Friday
Sep. 30, 2016 - Friday
Oct. 14, 2016 - Friday
Oct. 28, 2016 - Friday
Nov. 11, 2016 - Friday
Nov. 23, 2016 - Friday
Dec. 9, 2016 - Friday
Dec. 23, 2016 - Friday

Agenda Date: 3/15/2016

TO:

Members of the City Council

FROM:

Mayor Burton

SUBJECT:

Presentation of the Distinguished Service Award to Steve Napolitano, Walt Dougher, Portia Cohen and Michael Greenberg.

PRESENT

**Presentation of the Distinguished Service Award for
their Dedication and Contribution to the City of Manhattan Beach.**

**Steve Napolitano
Walt Dougher
Portia Cohen
Michael Greenberg**

Agenda Date: 3/15/2016

TO:

Members of the City Council

FROM:

Mayor Burton

SUBJECT:

Presentation of a Certificate of Recognition to Larry Kosmont for Relocating his Business to the City of Manhattan Beach.

PRESENT

**Certificate of Recognition to Larry Kosmont for Relocating his
Business to the City of Manhattan Beach.**

Agenda Date: 3/15/2016

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Quinn M. Barrow, City Attorney

Teresia Zadroga-Haase, Human Resources Director

SUBJECT:

Litigation Settlements :

a) Kayter v. City of Manhattan Beach - Los Angeles County Superior Court, Case Number: BC539719

b) Otope, Leon v. City of Manhattan Beach - Los Angeles County Superior Court, Case Number : BC 578791 (City Attorney Barrow).

APPROVE

RECOMMENDATION:

Staff recommends that the City Council approve settlements with Kenneth Kayter (for \$10,000) and Leon Otabe (for \$20,000).

FISCAL IMPLICATIONS:

The total amount for both settlements is \$30,000, which will be paid from the Insurance Fund.

BACKGROUND:

On March 17, 2014, Kenneth Kayter filed a complaint against the City alleging he slipped and fell on blue sidewalk tiles located on the northeast corner of 9th Street and Manhattan Avenue.

On April 15, 2015, Daigo Otope filed a complaint on behalf of his son, Leon Otope, alleging that Leon was hit in the head by a flying disc.

The City denied liability in both cases. The Independent Cities Risk Management Authority (ICRMA) referred both matters to special counsel McCune & Harber.

DISCUSSION:

Kayter's counsel has agreed to accept \$10,000 in return for dismissing the lawsuit. Such amount was authorized by the City Council, and is within the City Manager's settlement authority.

Otabe's counsel has agreed to accept \$20,000 in return for dismissing the lawsuit. Such amount is within the City Manager's settlement authority.

There is no admission of guilt on the City's part in either case.

On October 2, 2012, the City Council adopted Resolution No. 12-6397, which, among other things, readopted the authority delegated to the City Manager to settle claims for under \$25,000.

Pursuant to the City's Sunshine Policy, these two matters have been placed on the open session portion of the City Council agenda.

Agenda Date: 3/15/2016

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Teresia Zadroga-Haase, Human Resources Director

SUBJECT:

Resolution Approving the Human Resources Department Authorization To Access Federal Level Summary Criminal History Information for Employment/Volunteer Purposes (Human Resources Director Zadroga-Haase).

ADOPT RESOLUTION NO. 16-0020

RECOMMENDATION:

It is recommended that City Council approve a resolution authorizing the Human Resources Department to access Federal level criminal history summary for employment/volunteer purposes.

FISCAL IMPLICATIONS:

The cost is an additional \$17 per fingerprint process for the FBI criminal history access for a total of \$64 per applicant. The current fingerprint cost is \$47 per applicant. In FY 2014-2015, the Human Resources Department fingerprinted 86 employment and/or volunteer applicants for a cost of \$4,042. The additional \$17 per fingerprint process would have been \$1,462 for a total of \$5,504.

BACKGROUND:

The California Penal Code Section 11105(b)(11) and 13300(b)(11) authorizes cities to request criminal record information from the Department of Justice (DOJ) in order to assist with employment, licensing or certification purposes. The City of Manhattan Beach Municipal Code 2.08.130 reserves its authority to exclude individuals who have been convicted of a felony or misdemeanor that would impact an applicant's ability to perform the job duties for the position they applied. With the increased mobility of potential applicants, it is important that the City perform due diligence in ensuring that applicants do not have a record which would affect employment not just locally, but on a nationwide basis.

DISCUSSION:

The Criminal Offender Record Information (CORI) is information identified through fingerprint submission to the DOJ and the results are confidentially disseminated to applicant agencies authorized for employment, licensing, certification and volunteer clearances. Due to the California Constitution and laws governing right to privacy for citizens, authorized agencies are only eligible to receive arrest entries resulting in conviction, arrest entries that indicate active prosecution, and arrest information for certain narcotic and sex crimes for evaluation for employment purposes. CORI is only accessible to the hiring authority who determines the suitability for employment of an applicant.

The City currently conducts Department of Justice (DOJ) fingerprints checks that are restricted to the State of California and local criminal history access. The City may request federal level summary criminal history information from the Federal Bureau of Investigation (FBI). The proposed resolution will allow the City to access the federal criminal history information. The added level of information will expand the City's due diligence when evaluating applicants for employment and/or volunteer work with the City.

Staff recommends City Council approve the resolution authorizing the Human Resources Department to expand access to federal level criminal history summary for employment/volunteer purposes.

LEGAL REVIEW

[Enter Any Legal Opinion/Input Received from City Attorney if Applicable]

Attachment:

Resolution No. 16-0020 - DOJ Fingerprints

RESOLUTION NO. 16-0020

A RESOLUTION OF THE MANHATTAN BEACH CITY COUNCIL
AUTHORIZING THE HUMAN RESOURCES DEPARTMENT TO ACCESS
STATE AND FEDERAL LEVEL SUMMARY CRIMINAL HISTORY
INFORMATION FOR EMPLOYMENT/VOLUNTEER PURPOSES

WHEREAS, Penal Code Sections 11105(b)(11) and 13300(b)(11) authorize cities, counties, districts and joint powers authorities to access state and local summary criminal history information for employment, licensing or certification purposes; and

WHEREAS, Penal Code Section 11105(b)(11) authorizes cities, counties, districts and joint powers authorities to access federal level criminal history information by transmitting fingerprint images and related information to the Department of Justice to be transmitted to the Federal Bureau of Investigation; and

WHEREAS, Penal Code Section 11105(b)(11) and 13300(b)(11) require that there be a requirement or exclusion from employment, licensing, or certification based on specific criminal conduct on the part of the subject of record; and

WHEREAS, Penal Code Section 11105(b)(11) and 13300(b)(11) required the city council, board of supervisors, governing body of a city, county or district or joint powers authority to specifically authorize access to summary criminal history information for employment, licensing, or certification purposes.

NOW THEREFORE, THE MANHATTAN BEACH CITY COUNCIL HEREBY RESOLVES:

SECTION 1. The City Council hereby approves and adopts:

- A. Authorization the Human Resources Department to access state and federal level summary criminal history information for employment (including volunteers and contract employees) purposes and may not disseminate the information to a private entity.

SECTION 2. The City Manager or his designee shall take the appropriate action to implement the resolution.

SECTION 3. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED and ADOPTED this 15th day of March, 2016.

Ayes:
Noes:
Abstain:
Absent:

Mark Burton
Mayor City of Manhattan Beach

ATTEST:

Liza Tamura, City Clerk

Agenda Date: 3/15/2016

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Bruce Moe, Finance Director

SUBJECT:

Financial Report:

- a) Schedule of Demands: February 18, 2016
- b) Investment Portfolio for the Month Ending January 31, 2016
- c) Month End Report for January 31, 2016
(Finance Director Moe).

ACCEPT REPORT AND DEMANDS

RECOMMENDATION:

Staff recommends that the City Council accept the attached report and demands.

FISCAL IMPLICATIONS:

The financial report included herein is designed to communicate fiscal activity based upon adopted and approved budget appropriations. No further action of a fiscal nature is requested as part of this report.

The total value of the warrant register for February 18, 2016 is \$4,385,327.15.

BACKGROUND:

Finance staff prepares a variety of financial reports for City Council and the Finance Subcommittee. A brief discussion of the attached report follows.

DISCUSSION:

Schedule of Demands:

Every two weeks staff prepares a comprehensive listing of all disbursements with staff certification that the expenditure transactions listed have been reviewed and are within budgeted appropriations.

Investment Portfolio:

Detailed Investment reports are provided to the Finance Subcommittee with summary reporting to City Council. The month end portfolio includes a certification by the Finance Director that all investments comply with established Investment Policies (or with Finance Subcommittee approved exceptions) and there is sufficient liquidity to support projected expenditures.

Month End Report:

This package includes summary level financial information for the month ending January 31, 2016. This report marks the seventh month of the fiscal year 2015-2016, and reflects the annual budget adopted by City Council.

The report provides monthly and year-to-date activity for all funds and departments presenting a snapshot of budget performance. A report highlighting the performance of key revenue sources is also included.

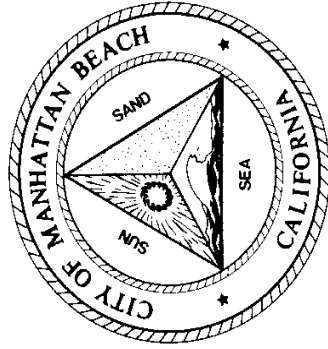
CONCLUSION:

Staff recommends that the City Council accept the attached report and demands.

Attachments:

1. Schedule of Demands for February 18, 2016
2. Investment Portfolio for the Month Ending January 31, 2016
3. Month End Report for January 31, 2016

City of Manhattan Beach

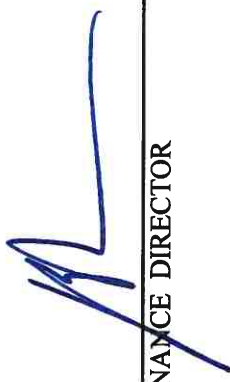


Schedule of Demands February 18, 2016

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT(S) WR 18b
DATED: 02/18/2016

I HEREBY CERTIFY THAT THE CLAIMS OR DEMANDS COVERED BY THE ABOVE WARRANT(S) IN THE AMOUNT OF \$4,385,327.15 HAVE BEEN REVIEWED AND THAT SAID CLAIMS OR DEMANDS ARE ACCURATE, ARE IN CONFORMANCE WITH THE ADOPTED BUDGET, AND THAT THE FUNDS ARE AVAILABLE THEREOF.



FINANCE DIRECTOR

THIS 15TH DAY OF MARCH



CITY MANAGER

WARRANT REGISTER(S)	WR 18b	WARRANT(S)	18b	1,086,355.97
		PREPAID WIRES / MANUAL CKS	18b	2,489,127.42
		SUBTOTAL WARRANTS		<u>3,575,483.39</u>
		VOIDS	18b	(14,678.00)
		PAYROLL	PY	824,521.76
		TOTAL WARRANTS		<u><u>4,385,327.15</u></u>

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

wr 18b

WARRANT BATCH NUMBER:

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
11516	1/15/2016	T	ESCROWQUICK INC	HOME LOAN ESCROW DEPOSIT	40,000.00
20116	2/1/2016	T	OLD REPUBLIC TITLE COMPANY	HOME LOAN ESCROW CLOSING BALANCE	1,815,989.08
2162016	2/16/2016	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	266,267.06
SUBTOTAL					2,122,256.14
522940	2/11/2016	N	AT&T MOBILITY	CELLULAR CHARGES	764.00
522941	2/11/2016	N	BIZODO INC	12-03520 1 YR 30 DOCUMENTS/WEB FORMS	4,950.00
522942	2/11/2016	N	CA TEAMSTERS LOCAL 911	DUES (MISC): PAYMENT	6,254.00
522943	2/11/2016	N	CA WATER SERVICE COMPANY	WATER SERVICE	152.93
522944	2/11/2016	N	CAPITAL ONE NATIONAL ASSN	MISC SUPPLIES-COSTCO	1,282.22
522945	2/11/2016	N	CLINICAL LAB OF SAN BERNARDINO	WATER QUALITY TESTING SERVICES CONTRAC	1,957.47
522946	2/11/2016	N	MARK DANAJ	REIMBURSEMENT-TRAVEL EXPENSE	140.48
522947	2/11/2016	N	DEPARTMENT OF TRANSPORTATION	TRAFFIC SIGNAL MAINTENANCE	1,931.79
522948	2/11/2016	N	EDUCATIONAL CREDIT MGMT CORP	EARNINGS WITHHOLDING	435.10
522949	2/11/2016	N	FEDERAL EXPRESS CORPORATION	DELIVERY SERVICE	201.78
522950	2/11/2016	N	ICMA RETIREMENT TRUST - 401	LOAN REPAY 401 - CITY MANAGER: PAYMENT	747.32
522951	2/11/2016	N	ICMA RETIREMENT TRUST - 401	LOAN REPAY 401 - 2.5%: PAYMENT	2,929.29
522952	2/11/2016	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP AND LOAN REPAY 457	73,291.30
522953	2/11/2016	N	ICMA RETIREMENT TRUST 401	LOAN REPAY 401 - 4.5%: PAYMENT	5,535.50
522954	2/11/2016	N	INCONTACT INC	LONG DISTANCE SERVICE	516.09
522955	2/11/2016	N	JENNIFER KALLOK	EARNING WITHHOLDING	184.62
522956	2/11/2016	N	M B POLICE MGMT ASSC	DUES \$ (POL MGT ASSN): PAYMENT	399.00
522957	2/11/2016	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): PAYMENT	6,034.34
522958	2/11/2016	N	MANAGEMENT PARTNERS INC	BUDGET WORKSHOPS	8,350.00

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

WR 18b

WARRANT BATCH NUMBER:

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
522959	2/11/2016	N	MBPOA RETIREE	MD TRUST (MED TRUST): PAYMENT	2,475.00
522960	2/11/2016	N	NADINE NADER	NADER CONSTRUCTION LOAN	4,997.30
522961	2/11/2016	N	PREPAID LEGAL SERVICES INC	PREPAID LEGAL: PAYMENT	94.70
522962	2/11/2016	N	PUBLIC EMPLOYEES'	PENSION CONTRIBUTION SAFETY: PAYMENT	255,193.23
522963	2/11/2016	N	RYAN B SMALL	REIMBURSEMENT-TRAVEL EXPENSE	356.70
522964	2/11/2016	N	SOUTHERN CALIFORNIA EDISON	MONTHLY ELECTRIC CHARGES	62,859.80
522965	2/11/2016	N	STATE DISBURSEMENT UNIT	EARNING WITHHOLDING	1,236.00
522966	2/11/2016	N	SUPERIOR ROOFING SYSTEMS	REFUND PERMIT FEES	494.35
522967	2/11/2016	N	THE GAS COMPANY	MONTHLY GAS CHARGES	4,889.84
522968	2/11/2016	N	TOTAL ADMINISTRATIVE SVCS CORP	CHILDI25 (CHILD 125 PLAN): PAYMENT	8,635.58
522969	2/11/2016	N	U.S. BANK	P/T EMP RETIREMENT CONTRIB: PAYMENT	3,633.53
522970	2/11/2016	N	UNITED PARCEL SERVICE	DELIVERY SERVICE	146.22
522971	2/11/2016	N	US BANCORP CARD SERVICES INC	P-CARD CHARGES	101,184.36
522972	2/11/2016	N	VANTAGEPOINT TRANSFER AGENTS	RETMT HLTB SAVINGS CONTRIB: PAYMENT	1,648.49
522973	2/11/2016	N	ROBIN L VARGAS	EARNING WITHHOLDING	553.85
522974	2/18/2016	N	3M COMPANY	CONTRACT SERVICES	3,555.00
522975	2/18/2016	N	ABOUT SPACE	REFUND PLAN CHECK FEES	1,101.33
522976	2/18/2016	N	ADMINISTRATIVE SERVICES COOP	DIAL A RIDE SUPPLEMENTAL CAB SERVICE	1,154.40
522977	2/18/2016	N	FARSHAN ALI AKBAR	FIRE RESERVE	175.00
522978	2/18/2016	N	ALL CITY MANAGEMENT SVCS	CROSSING GUARD SERVICES	25,502.98
522979	2/18/2016	N	ALL PRO SIGNS	REFUND RIGHT OF WAY DEPOSIT	496.00
522980	2/18/2016	N	ANI ACQUISITION SUB DOCULYNX	CONTRACT SERVICES-DOC IMAGING	4,539.28

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

WR 18b

WARRANT BATCH NUMBER:

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
522981	2/18/2016	N	ARCHER BUILDING	REFUND PLAN CHECK FEES	1,433.15
522982	2/18/2016	N	AT&T MOBILITY	APPLE IPADS FOR FIRE DEPARTMENT	8,515.04
522983	2/18/2016	N	AT&T MOBILITY	CELLULAR CHARGES	4,813.24
522984	2/18/2016	N	ATHEA MILLER-ALAN NISHIMURA	REFUND PLAN CHECK FEES	951.16
522985	2/18/2016	N	ROBERT BACON	REFUND RIGHT OF WAY DEPOSIT	496.00
522986	2/18/2016	N	JASON BOICE	CASH KEY REFUND	29.00
522987	2/18/2016	N	MARTY BOYD	REFUND PLAN CHECK FEES	812.40
522988	2/18/2016	N	BRIT WEST SOCCER INC	SOCCER INSTRUCTOR	2,047.50
522989	2/18/2016	N	BROADCAST SUPPORT INC	19-00015PF QUADRIE MULTI-RACK RECORD	1,748.69
522990	2/18/2016	N	CAROL BROOKS	SPECIALTY JEWELRY INSTRUCTOR	460.00
522991	2/18/2016	N	BRETT BUTLER	REFUND PLAN CHECK FEES	611.12
522992	2/18/2016	N	CA NEWSPAPER PARTNERSHIP	ADVERTISING	1,454.00
522993	2/18/2016	N	CDW GOVERNMENT INC	AUTOCAD SOFTWARE RENEWAL	6,207.24
522994	2/18/2016	N	CELLCO PARTNERSHIP	CARDIAC MONITOR DATA LINES	35.10
522995	2/18/2016	N	ANDY CHEN	REFUND-PAID FOR ALARM RENEWAL IN ERROF	25.00
522996	2/18/2016	N	STEVEN CHO	CASH KEY REFUND	20.00
522997	2/18/2016	N	CITY OF MANHATTAN BEACH	PETTY CASH REPLENISHMENT	472.86
522998	2/18/2016	N	CITYGATE ASSOCIATES LLC	PREPARATION SERVICES	887.25
522999	2/18/2016	N	CIVIL SOURCE INC	2013-14 WATER MAIN REPLACEMENT	23,585.00
523000	2/18/2016	N	MICHELLE CLAIRMONT	CASH KEY REFUND	10.00
523001	2/18/2016	N	CLEANSTREET	LANDSCAPE SERVICES EXTRAS	8,797.50
523002	2/18/2016	N	COM STRAT LLC	AMENDMENT TO TELEPHONE CONSULTING SE	9,231.25

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

WARRANT BATCH NUMBER:
wr 18b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
523003	2/18/2016	N	CONSTANT AND ASSOCIATES INC	EOP AND HAZARD MITIGATION PLANS	780.62
523004	2/18/2016	N	CONTEMPORARY SERVICES CORP	UNARMED SECURITY SERVICES	1,961.43
523005	2/18/2016	N	CORELOGIC INFO SOLUTIONS INC	CONTRACT SERVICES-WIN2DATA	566.00
523006	2/18/2016	N	COUNTY OF LA PUBLIC LIBRARY	SUNDAY SERVICE HOURS	35,676.00
523007	2/18/2016	N	COUNTY OF LOS ANGELES	16-02154C CONTROLLED SUBSTANCE CHARGES	189.00
523008	2/18/2016	N	ELISE CRADER	PARKS & RECREATION REFUND	185.00
523009	2/18/2016	N	CSM WINDOW & DOOR SPECIALIST	REFUND PLAN CHECK FEES	301.02
523010	2/18/2016	N	CUMMINS ALLISON CORP	COIN MACHINE REPAIR	255.00
523011	2/18/2016	N	JAMILA DALLAL	CITATION REFUND	84.00
523012	2/18/2016	N	KENDRA DAVIS	REIMBURSEMENT-TRAVEL EXPENSE	433.46
523013	2/18/2016	N	JOSEPH DE LA O	FIRE RESERVE	175.00
523014	2/18/2016	N	DOUGLAS DECASTRO	BANNERS, DECALS, SIGNAGE	1,046.40
523015	2/18/2016	N	JOE DELIA	POLYGRAPH EXAM	600.00
523016	2/18/2016	N	ALICE DEMARTINO	CASH KEY REFUND	100.00
523017	2/18/2016	N	DUQUESNE DIMAURO	REFUND PLAN CHECK FEES	658.83
523018	2/18/2016	N	THOMAS ASHLEY DUNN	ART EXHIBIT PREPARER	2,200.00
523019	2/18/2016	N	ELEMENT CONSTRUCTION	REFUND PLAN CHECK FEES	420.29
523020	2/18/2016	N	ERSTAD ENGINEERING	REFUND PLAN CHECK FEES	614.27
523021	2/18/2016	N	GREGORY OWENS EVANS	FIRE RESERVE	175.00
523022	2/18/2016	N	EXPERIAN INFO SOLUTIONS INC	POLYGRAPH EXAM	79.09
523023	2/18/2016	N	FIRST CALL STAFFING INC	TEMPORARY EMPLOYEE SERVICES	2,311.88
523024	2/18/2016	N	KATHY FISHER	CASH KEY REFUND	16.00

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

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WARRANT BATCH NUMBER:

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
523025	2/18/2016	N	STEWART FOURNIER	CASH KEY REFUND	20.00
523026	2/18/2016	N	GARDA CL WEST INC	ARMORED SERVICE	502.64
523027	2/18/2016	N	DAVID GARRETT	REFUND PLAN CHECK FEES	468.00
523028	2/18/2016	N	GOVERNMENT STAFFING SERVICES	TEMPORARY EMPLOYEE SERVICES	5,262.78
523029	2/18/2016	N	GRADES OF GREEN	SPONSORSHIP-2016 VERTE EVENT	5,000.00
523030	2/18/2016	N	GRANICUS	HARDWARE REFRESH	3,736.25
523031	2/18/2016	N	SARA GRASSO	PARKS & RECREATION REFUND	109.20
523032	2/18/2016	N	JOE GRESKO	REFUND PLAN CHECK FEES	779.43
523033	2/18/2016	N	LANAKILA KAMAKA GUERRERO	FIRE RESERVE	175.00
523034	2/18/2016	N	HIGHLAND LLC	REFUND PLAN CHECK FEES	253.32
523035	2/18/2016	N	EMANUEL HIRSCH	REFUND PLAN CHECK FEES	420.29
523036	2/18/2016	N	HOLLINGSWORTH WITTEMAN CONST	REFUND RIGHT OF WAY DEPOSIT	496.00
523037	2/18/2016	N	STEPHEN ROSS HYDE	BEGG POOL MASTERS SWIM COACH	975.00
523038	2/18/2016	N	IAEI	MEMBERSHIPS & DUES	120.00
523039	2/18/2016	N	INFOSEND INC	UB BILL/WEB PORTAL	4,497.30
523040	2/18/2016	N	INTERNAP NETWORK SERVICES CORP	INTERNET SERVICES PROVIDER CONTRACT	7,868.16
523041	2/18/2016	N	IPS GROUP INC	PARKING METER CC FEES	21,488.40
523042	2/18/2016	N	IPTV INTERNATIONAL INC	PROFESSIONAL SERVICES FOR JOSLYN CENTEF	10,000.00
523043	2/18/2016	N	JOAN STEIN JENKINS	PROSECUTION SERVICES	7,549.20
523044	2/18/2016	N	STEPHEN JOHNSON	CASH KEY REFUND	35.00
523045	2/18/2016	N	JPMORGAN CHASE BANK NATL ASSC	MONTHLY LEASE-SEWER TRUCK	16,488.30
523046	2/18/2016	N	ZACHARY KLING	FIRE RESERVE	175.00

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

WR 18b

WARRANT BATCH NUMBER:

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
523047	2/18/2016	N	NELLY KORENEVSKY	DANCE INSTRUCTOR	403.20
523048	2/18/2016	N	LARRY KRİKORIAN	REFUND PLAN CHECK FEES	236.18
523049	2/18/2016	N	L A COUNTY	PARKING CONCESSION FEE-2ND QTR	32,500.00
523050	2/18/2016	N	L A COUNTY MTA	DECEMBER 2015 TAP	464.50
523051	2/18/2016	N	L A COUNTY CLERK/RECORDER	MBB STREET IMPROVEMENTS	75.00
523052	2/18/2016	N	RICK LASHBROOK	REFUND RIGHT OF WAY DEPOSIT	496.00
523053	2/18/2016	N	JACQUELINE LEON	LINE DANCING INSTRUCTOR	42.75
523054	2/18/2016	N	ANNE GRAY LEWIS	TENNIS INSTRUCTOR	8,294.00
523055	2/18/2016	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	39,543.35
523056	2/18/2016	N	MAIN STREET TOURS INC	TOURS/EVENTS	6,195.00
523057	2/18/2016	N	KATE MALIK	REFUND ALARM PERMIT	29.00
523058	2/18/2016	N	ANTONIO MARTINEZ	REFUND PLAN CHECK FEES	372.58
523059	2/18/2016	N	DANIEL MATUSZCZAK	FIRE RESERVE	175.00
523060	2/18/2016	N	MBX FOUNDATION INC	GRAD NITE SPONSORSHIP 2016	7,500.00
523061	2/18/2016	N	MC MINN CONSTRUCTION	REFUND RIGHT OF WAY DEPOSIT	427.00
523062	2/18/2016	N	PHILLICE MCELROY	PARKS & RECREATION REFUND	300.00
523063	2/18/2016	N	MERRIMAC ENERGY GROUP	BULK FUEL DELIVERIES	15,804.05
523064	2/18/2016	N	MIHM INC	15-03386C CONTRACT SERVICES	2,100.00
523065	2/18/2016	N	MICHAEL MORRIS	CASH KEY REFUND	16.00
523066	2/18/2016	N	RENEE MULCAHY	CASH KEY REFUND	10.00
523067	2/18/2016	N	NADINE NADER	NADER CONSTRUCTION LOAN	1,000.00
523068	2/18/2016	N	THOMAS NAJARIAN	REFUND RIGHT OF WAY DEPOSIT	22,320.00

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

Wt 18b

WARRANT BATCH NUMBER:

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
523069	2/18/2016	N	DOROTHY NEIL	CASH KEY REFUND	10.00
523070	2/18/2016	N	NEXTEL OF CALIFORNIA INC	MOBILE COMMUNICATIONS	156.21
523071	2/18/2016	N	LINDA ONEILL	CASH KEY REFUND	10.00
523072	2/18/2016	N	BRENT OZENBAUGH	REFUND PLAN CHECK FEES	129.96
523073	2/18/2016	N	PACIFIC COAST ELEVATOR CORP	ELEVATOR MAINTENANCE EXTRAS	4,108.38
523074	2/18/2016	N	PACIFIC OUTDOOR LIVING	REFUND PLAN CHECK FEES	214.94
523075	2/18/2016	N	WAYNE POWELL	REIMBURSEMENT-TRAVEL EXPENSE	165.58
523076	2/18/2016	N	FLORA LEE PRICE	CONTRACT SERVICES	1,750.00
523077	2/18/2016	N	LYNN RICHARDS RAPPAPORT	REFUND PLAN CHECK FEES	2,993.71
523078	2/18/2016	N	GILLIAN REESE	PARKS & RECREATION REFUND	208.00
523079	2/18/2016	N	REPRO-GRAPHIC SUPPLY	OCE SCANNER MAINTENANCE	1,785.00
523080	2/18/2016	N	JEFFREY RICE	REIMBURSEMENT-TRAVEL EXPENSE	440.94
523081	2/18/2016	N	KIMBERLY RILEY	CASH KEY REFUND	106.00
523082	2/18/2016	N	HELEN RISTANI	REFUND FIRE ALARM PERMIT	25.00
523083	2/18/2016	N	LANA RIZIKA	FITNESS INSTRUCTOR	210.00
523084	2/18/2016	N	SACRAMENTO POLICE DEPARTMENT	REGISTRATION-PIT INSTRUCTOR SCHOOL	1,969.00
523085	2/18/2016	N	SC CONSTRUCTION	REFUND PLAN CHECK FEES	877.01
523086	2/18/2016	N	ADRIENNE SCHUGEL	CASH KEY REFUND	20.00
523087	2/18/2016	N	SIGNPRO CORPORATION	PRINT CONSTRUCTION SIGNS	518.84
523088	2/18/2016	N	MATTHEW C J SIMKINS	REIMBURSEMENT-TRAVEL EXPENSE	196.00
523089	2/18/2016	N	KYLE ANDREW SIMPSON	FIRE RESERVE	175.00
523090	2/18/2016	N	SMART SOURCE OF CALIFORNIA LLC	PRINTING AND DIRECT MAILING SERVICES	18,111.93

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

WR 18b

WARRANT BATCH NUMBER:

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
523091	2/18/2016	N	SOUTH BAY POLICE TRAINING CMTE	MEMBERSHIP DUES	650.00
523092	2/18/2016	N	SOUTHERN CALIF AQUATIC ASSN	ANNUAL MEMBERSHIP FEES	518.00
523093	2/18/2016	N	SOUTHERN CALIFORNIA EDISON	STREET LIGHTING CHARGES	24,690.31
523094	2/18/2016	N	SOUTHERN CALIFORNIA EDISON	MONTHLY ELECTRIC CHARGES	65.05
523095	2/18/2016	N	SOUTHERN COMPUTER WAREHOUSE	PANASONIC PROJECTOR	12,671.24
523096	2/18/2016	N	SPCA LA	ANIMAL SHELTERING SERVICES	550.00
523097	2/18/2016	N	SHAWNE SPELKE	CASH KEY REFUND-DEPOSIT	34.00
523098	2/18/2016	N	SPRINT SOLUTIONS INC	MOBILE COMMUNICATIONS	156.46
523099	2/18/2016	N	NANCY STARKE	CASH KEY REFUND	20.00
523100	2/18/2016	N	COLIN STEWART	REFUND PLAN CHECK FEES	301.02
523101	2/18/2016	N	SUPERIOR COURT OF CA-CO OF LA	CITATION SURCHARGE-JAN 2016	50,149.80
523102	2/18/2016	N	SWRCB FEES	CERTIFICATION RENEWAL FEES	10.00
523103	2/18/2016	N	THE COMEDY & MAGIC CLUB	ANNUAL VOLUNTEER DINNER	6,562.50
523104	2/18/2016	N	THE GAS COMPANY	MONTHLY GAS CHARGES	627.75
523105	2/18/2016	N	ROBERT THORPE	16-02152C ANNUAL FIT TESTING	2,775.00
523106	2/18/2016	N	STEVEN TILLMAN	FINGERPRINT IDENTIFICATION	455.00
523107	2/18/2016	N	TIME WARNER CABLE INC	5-YEAR FIBER OPTIC MAINTENANCE AGREEME	3,850.00
523108	2/18/2016	N	JANE TOURNAT	CASH KEY REFUND	10.00
523109	2/18/2016	N	DEREK TRAEGER	JR GUARD CLINIC INSTRUCTOR	800.00
523110	2/18/2016	N	TREW AUDIO INC	19-00016PF SENNHEISER WIRELESS SYSTEM	3,885.06
523111	2/18/2016	N	TROXELL COMMUNICATIONS INC	19-00017PF PROJECTION SCREEN-JOSLYN CENT	4,291.33
523112	2/18/2016	N	TURBO DATA SYSTEMS INC	CITATION PROCESSING-JAN 2016	9,549.28

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

WT 18b

WARRANT BATCH NUMBER:

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
523113	2/18/2016	N	UC REGENTS	NURSE EDUCATOR CONTRACT	2,405.49
523114	2/18/2016	N	WILLIAM UNIAK	REFUND PLAN CHECK FEES	3,493.18
523115	2/18/2016	N	US BANCORP CARD SERVICES INC	D-CARD CHARGES	59,097.57
523116	2/18/2016	N	DORIS USUI	REFUND PLAN CHECK FEES	778.11
523117	2/18/2016	N	DENNIS VELEZ II	FIRE RESERVE	175.00
523118	2/18/2016	N	VERIZON CALIFORNIA INC	TELEPHONE SERVICE	10,024.67
523119	2/18/2016	N	VERSATILE INFO PRODUCTS IN	COMPUTER CONTRACT SERVICES	1,973.93
523120	2/18/2016	N	WASTE MANAGEMENT INC	JAN 2016 REFUSE	262,215.42
523121	2/18/2016	N	BOB WEINER	CASH KEY REFUND	17.00
523122	2/18/2016	N	WEST LOS ANGELES CUSTOM WINDOW	REFUND PLAN CHECK FEES	420.29
523123	2/18/2016	N	XEROX CORPORATION	MULTI MACHINES LEASE & BASE BUSINESS PR	8,649.45
SUBTOTAL					1,453,227.25
COMBINED TOTAL					3,575,483.39

PAYMENT LEGEND:
T = Wire Transfers
N = System Printed Checks
H = Hand Written Checks

CITY OF MANHATTAN BEACH
 WARRANT REGISTER
 CHECKS EQUAL TO OR ABOVE
 \$2,500.00

wr 18b

WARRANT BATCH NUMBER:

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
2162016	2/16/2016	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	266,267.06
SUBTOTAL					266,267.06
522974	2/18/2016	N	3M COMPANY	CONTRACT SERVICES	3,555.00
522978	2/18/2016	N	ALL CITY MANAGEMENT SVCS	CROSSING GUARD SERVICES	25,502.98
522980	2/18/2016	N	ANI ACQUISITION SUB DOCULYNX	CONTRACT SERVICES-DOC IMAGING	4,539.28
522982	2/18/2016	N	AT&T MOBILITY	APPLE IPADS FOR FIRE DEPARTMENT	8,515.04
522983	2/18/2016	N	AT&T MOBILITY	CELLULAR CHARGES	4,813.24
522993	2/18/2016	N	CDW GOVERNMENT INC	AUTOCAD SOFTWARE RENEWAL	6,207.24
522999	2/18/2016	N	CIVIL SOURCE INC	2013-14 WATER MAIN REPLACEMENT	23,585.00
523001	2/18/2016	N	CLEANSTREET	LANDSCAPE SERVICES EXTRAS	8,797.50
523002	2/18/2016	N	COM STRAT LLC	AMENDMENT TO TELEPHONE CONSULTING SE	9,231.25
523006	2/18/2016	N	COUNTY OF LA PUBLIC LIBRARY	SUNDAY SERVICE HOURS	35,676.00
523028	2/18/2016	N	GOVERNMENT STAFFING SERVICES	TEMPORARY EMPLOYEE SERVICES	5,262.78
523029	2/18/2016	N	GRADES OF GREEN	SPONSORSHIP-2016 VERTE EVENT	5,000.00
523030	2/18/2016	N	GRANICUS	HARDWARE REFRESH	3,736.25
523039	2/18/2016	N	INFOSEND INC	UB BILL/WEB PORTAL	4,497.30
523040	2/18/2016	N	INTERNAP NETWORK SERVICES CORP	INTERNET SERVICES PROVIDER CONTRACT	7,868.16
523041	2/18/2016	N	IPS GROUP INC	PARKING METER CC FEES	21,488.40
523042	2/18/2016	N	IPTV INTERNATIONAL INC	PROFESSIONAL SERVICES FOR JOSLYN CENTE	10,000.00
523043	2/18/2016	N	JOAN STEIN JENKINS	PROSECUTION SERVICES	7,549.20
523045	2/18/2016	N	JPMORGAN CHASE BANK NATL ASSC	MONTHLY LEASE-SEWER TRUCK	16,488.30
523049	2/18/2016	N	LA COUNTY	PARKING CONCESSION FEE-2ND QTR	32,500.00
523054	2/18/2016	N	ANNE GRAY LEWIS	TENNIS INSTRUCTOR	8,294.00

CITY OF MANHATTAN BEACH
 WARRANT REGISTER
 CHECKS EQUAL TO OR ABOVE
 \$2,500.00

wr 18b

WARRANT BATCH NUMBER:

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
523055	2/18/2016	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	39,543.35
523056	2/18/2016	N	MAIN STREET TOURS INC	TOURS/EVENTS	6,195.00
523060	2/18/2016	N	MBX FOUNDATION INC	GRAD NITE SPONSORSHIP 2016	7,500.00
523063	2/18/2016	N	MERRIMAC ENERGY GROUP	BULK FUEL DELIVERIES	15,804.05
523068	2/18/2016	N	THOMAS NAJARIAN	REFUND RIGHT OF WAY DEPOSIT	22,320.00
523073	2/18/2016	N	PACIFIC COAST ELEVATOR CORP	ELEVATOR MAINTENANCE EXTRAS	4,108.38
523077	2/18/2016	N	LYNN RICHARDS RAPPAPORT	REFUND PLAN CHECK FEES	2,993.71
523090	2/18/2016	N	SMART SOURCE OF CALIFORNIA LLC	PRINTING AND DIRECT MAILING SERVICES	18,111.93
523093	2/18/2016	N	SOUTHERN CALIFORNIA EDISON	STREET LIGHTING CHARGES	24,690.31
523095	2/18/2016	N	SOUTHERN COMPUTER WAREHOUSE	PANASONIC PROJECTOR	12,671.24
523101	2/18/2016	N	SUPERIOR COURT OF CA-CO OF LA	CITATION SURCHARGE-JAN 2016	50,149.80
523103	2/18/2016	N	THE COMEDY & MAGIC CLUB	ANNUAL VOLUNTEER DINNER	6,562.50
523105	2/18/2016	N	ROBERT THORPE	16-02152C ANNUAL FIT TESTING	2,775.00
523107	2/18/2016	N	TIME WARNER CABLE INC	5-YEAR FIBER OPTIC MAINTENANCE AGREEME	3,850.00
523110	2/18/2016	N	TREW AUDIO INC	19-00016PF SENNEHEISER WIRELESS SYSTEM	3,885.06
523111	2/18/2016	N	TROXELL COMMUNICATIONS INC	19-00017PF PROJECTION SCREEN-JOSLYN CENT	4,291.33
523112	2/18/2016	N	TURBO DATA SYSTEMS INC	CITATION PROCESSING-JAN 2016	9,549.28
523114	2/18/2016	N	WILLIAM UNIAK	REFUND PLAN CHECK FEES	3,493.18
523115	2/18/2016	N	US BANCORP CARD SERVICES INC	D-CARD CHARGES	59,097.57
523118	2/18/2016	N	VERIZON CALIFORNIA INC	TELEPHONE SERVICE	10,024.67
523120	2/18/2016	N	WASTE MANAGEMENT INC	JAN 2016 REFUSE	262,215.42
523123	2/18/2016	N	XEROX CORPORATION	MULTI MACHINES LEASE & BASE BUSINESS PR	8,649.45
SUBTOTAL					831,588.15

WARRANT BATCH NUMBER: **WT 18b**

CITY OF MANHATTAN BEACH
 WARRANT REGISTER
 CHECKS EQUAL TO OR ABOVE
 \$2,500.00

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
COMBINED TOTAL					1,097,855.21

PAYMENT LEGEND:
 T = Wire Transfers
 N = System Printed Checks
 H = Hand Written Checks

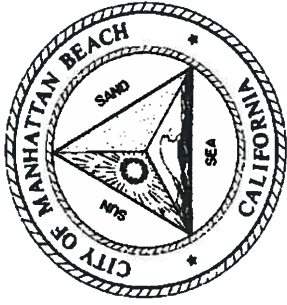
**Report of Warrant Disbursements
 wr 18b**

Description	Amount
General	3,036,246.67
Street Light	32,706.52
Streets & Highways	75.00
Asset Forfeiture	156.21
Prop A	4,410.61
Capital Improvements	887.25
Water	44,522.46
Storm	1,185.92
Waste Water	1,447.92
Refuse	262,248.21
Parking	32,081.95
County Parking Lot	33,847.05
State Pier Lots	4,250.21
Information Services	70,079.09
Vehicle Fleet	32,518.39
Building Maintenance	18,819.93
	<u>3,575,483.39</u>
	<u>3,575,483.39</u>

**CITY OF MANHATTAN BEACH PAYROLL
PAY PERIOD: 01/23/16 TO 02/05/16
PAY DATE: 02/12/16**

NET PAY 824,521.76

FUND	DESCRIPTION	AMOUNT
100	General Fund	1,158,135.69
210	Asset Forfeiture Fund	1,632.65
230	Prop. A Fund	16,829.38
232	AB 2766 Air Quality Fund	780.00
501	Water Fund	29,573.13
502	Stormwater Fund	4,147.98
503	Wastewater Fund	7,610.45
510	Refuse Fund	4,022.67
520	Parking Fund	2,640.03
521	County Parking Lots Fund	880.00
522	State Pier and Parking Lot Fund	880.03
601	Insurance Reserve Fund	6,812.67
605	Information Technology Fund	28,963.62
610	Fleet Management Fund	9,525.84
615	Building Maintenance & Operations Fund	11,151.51
801	Pension Trust Fund	8,583.50
	Gross Pay	1,292,169.15
	Deductions	467,647.39
	Net Pay	824,521.76



City of Manhattan Beach

Investment Portfolio January 2016


As Finance Director for the City of Manhattan Beach, I hereby certify that these investments are in compliance with the City's investment policy (unless otherwise noted). Sufficient liquidity has been maintained to meet budget expenditure requirements for the current six month period.

Bruce Moe, Director of Finance

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Summary
January 1, 2016 through January 31, 2016

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 366 Equiv.
LAIIF	21,700,000.00	21,700,000.00	21,700,000.00	24.63	1	1	0.440	0.446
Certificates of Deposit - Bank	5,601,000.00	5,613,695.00	5,601,000.00	6.36	1,491	443	1.060	1.075
Medium Term Notes	14,500,000.00	14,630,530.00	14,607,501.09	16.58	1,297	635	1.339	1.358
Federal Agency Issues - Coupon	46,000,000.00	46,463,730.00	46,210,381.19	52.44	1,336	895	1.253	1.270
Investments	87,801,000.00	88,407,955.00	88,118,882.28	100.00%	1,011	603	1.055	1.069
Cash and Accrued Interest								
Passbook/Checking (not included in yield calculations)	905,413.15	905,413.15	905,413.15		1	1	0.000	0.000
Accrued Interest at Purchase		23,546.31	23,546.31					
Subtotal		928,959.46	928,959.46					
Total Cash and Investments	88,706,413.15	89,336,914.46	89,047,841.74		1,011	603	1.055	1.069

Total Earnings January 31 Month Ending 92,511.02 Fiscal Year To Date 568,590.42

Current Year

BRUCE A. MOE, FINANCE DIRECTOR

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Investments
January 31, 2016

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
LAIF											
SYSS000	3000	Local Agency Invest. Fund	07/01/2000	21,700,000.00	21,700,000.00	21,700,000.00	0.446		0.446	1	
		Subtotal and Average		21,700,000.00	21,700,000.00	21,700,000.00	0.446		0.446	1	
Certificates of Deposit - Bank											
59012YWZ9	CD0015	Merrick Bank	08/29/2012	245,000.00	245,034.30	245,000.00	0.700		0.700	28	02/29/2016
02005QZW6	CD0007	Ally Bank	03/21/2012	245,000.00	245,198.45	245,000.00	1.150		1.150	49	03/21/2016
20033ADU7	CD0033	Comenity Capital Bank	12/02/2013	245,000.00	245,147.00	245,000.00	0.750		0.750	122	06/02/2016
29976DNM8	CD0013	Everbank Jacksonville FL	08/29/2012	245,000.00	245,306.25	245,000.00	0.900		0.900	210	08/29/2016
3364ORBW6	CD0030	First Sentry Bank	11/22/2013	245,000.00	244,919.15	245,000.00	0.750		0.750	295	11/22/2016
31931TDC6	CD0031	First Bank North Carolina	11/27/2013	245,000.00	245,000.00	245,000.00	0.800		0.800	301	11/28/2016
57116AHE1	CD0032	Marlin Business Bank	11/27/2013	245,000.00	245,754.60	245,000.00	0.850		0.850	301	11/28/2016
3616OXC39	CD0004	GENERAL ELECTRIC CAPITAL	12/29/2011	245,000.00	247,783.20	245,000.00	2.100		2.100	332	12/29/2016
38143AFP5	CD0005	Goldman Sachs	01/05/2012	245,000.00	247,712.15	245,000.00	2.050		2.050	339	01/05/2017
06414QSU4	CD0034	Bank of North Carolina	02/14/2014	245,000.00	245,744.80	245,000.00	0.800		0.800	379	02/14/2017
2546703V2	CD0006	Discover Bank Greenwood Intere	02/15/2012	245,000.00	246,820.35	245,000.00	1.600		1.600	380	02/15/2017
22766AAD7	CD0035	CROSSFIRST BANK	02/19/2014	245,000.00	245,580.65	245,000.00	0.750		0.750	386	02/21/2017
747133BP0	CD0022	Pyramax Bank	03/28/2013	245,000.00	244,495.30	245,000.00	0.750		0.750	421	03/28/2017
90344LBS7	CD0020	USNY Bank	03/28/2013	245,000.00	244,331.15	245,000.00	0.750		0.750	452	04/28/2017
344030EQ0	CD0011	Flushing SVGS Bk NY	07/27/2012	245,000.00	247,761.15	245,000.00	1.100		1.100	542	07/27/2017
062649YAO	CD0014	Bank of Holland	08/29/2012	245,000.00	244,679.05	245,000.00	1.050		1.050	575	08/29/2017
88413QAH11	CD0037	THIRD FEDERAL SAVINGS & LOAN	02/21/2014	245,000.00	246,026.55	245,000.00	1.150		1.150	659	11/21/2017
856284J21	CD0018	State Bank of India	12/21/2012	245,000.00	246,786.05	245,000.00	1.200		1.200	689	12/21/2017
94768NUE5	CD0019	Webster Bank	12/26/2012	245,000.00	246,778.70	245,000.00	1.000		1.000	694	12/26/2017
17453FBG6	CD0036	CITIZENS DEPOSIT BANK	02/20/2014	211,000.00	210,883.95	211,000.00	1.300		1.300	750	02/20/2018
320844NW9	CD0038	FIRST MERT BANK	02/24/2014	245,000.00	246,038.80	245,000.00	1.300		1.300	756	02/26/2018
938828AA8	CD0023	Washington Federal	03/28/2013	245,000.00	243,111.05	245,000.00	1.000		1.000	786	03/28/2018
101120CZ4	CD0024	Boston Private Bank & Trust	04/04/2013	245,000.00	242,802.35	245,000.00	0.950		0.950	793	04/04/2018
		Subtotal and Average		5,601,000.00	5,613,695.00	5,601,000.00	1.075		1.075	443	
Money Market Fund											
SYSGMRA39907	GMRRA39907	Union Bank of California	10/09/2008	0.00	0.00	0.00	0.350		0.350	1	
		Subtotal and Average		0.00	0.00	0.00	0.000		0.000	0	
Medium Term Notes											
36962G5C4	MTN0066	Gen elec Cap Corp	10/24/2012	2,000,000.00	2,012,080.00	2,012,604.60	2.950	AA+	1.350	98	05/09/2016
14520EAC5	MTN0070	Union Bank	12/21/2012	1,000,000.00	1,007,360.00	1,007,529.35	3.000	A+	1.244	126	06/06/2016
		Subtotal and Average		3,000,000.00	3,019,440.00	3,020,133.95	3.000		1.300	112	
		Portfolio City									
		CP									
		PM (PRF_PMT) 7.3.0									

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Investments
January 31, 2016

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Medium Term Notes											
88579YAD3	MTN0072	3M	11/21/2013	1,000,000.00	1,004,110.00	1,006,107.45	1.375	AA-	0.783	241	09/29/2016
94974BEZ9	MTN0068	WELLS FARGO & CO	10/24/2012	500,000.00	507,560.00	506,930.07	2.625	A+	1.256	318	12/15/2016
084670BD9	MTN0065	BERKSHIRE HATHAWY	07/20/2012	1,000,000.00	1,009,790.00	1,009,177.31	1.900	AA+	1.112	365	01/31/2017
037833BB5	MTN0078	APPLE INC	12/04/2015	1,000,000.00	1,000,810.00	1,001,850.00	0.900	AA+	0.770	466	05/12/2017
89233P6S0	MTN0069	Toyota Motor Corp	12/21/2012	1,000,000.00	996,760.00	1,005,100.00	1.250	AA-	1.140	612	10/05/2017
68389XAN5	MTN0074	ORACLE CORP	02/18/2014	1,000,000.00	1,002,870.00	994,650.00	1.200	A+	1.350	622	10/15/2017
166764AA8	MTN0076	CHEVRON CORP	06/23/2015	1,000,000.00	992,590.00	998,400.00	1.104	AA	1.170	673	12/05/2017
459200HK0	MTN0079	IBM Corporation	12/30/2015	1,000,000.00	996,370.00	997,240.00	1.250	AA-	1.383	738	02/08/2018
717081DG5	MTN0073	Pfizer Inc	12/27/2013	1,000,000.00	1,005,950.00	990,150.00	1.500	AA	1.730	865	06/15/2018
594918AC8	MTN0075	MICROSOFT CORP.	05/19/2015	1,000,000.00	1,090,740.00	1,088,552.31	4.200	AAA	1.783	1,216	06/01/2019
22160KAF2	MTN0080	COSTCO COMPANIES	12/30/2015	1,000,000.00	1,006,300.00	993,880.00	1.700	A+	1.861	1,413	12/15/2019
30231GAG7	MTN0077	EXXON MOBIL CORPORATION	08/21/2015	1,000,000.00	997,240.00	995,330.00	1.912	AAA	2.020	1,495	03/06/2020
				Subtotal and Average	14,630,530.00	14,607,501.09			1.358	635	

Federal Agency Issues - Coupon

313373SZ6	FAC0202	Federal Home Loan Bank	08/29/2011	1,000,000.00	1,006,000.00	1,004,026.50	2.125	AA+	1.233	130	06/10/2016
3135GOCM3	FAC0206	Fannie Mae	12/28/2011	2,000,000.00	2,008,480.00	2,006,420.00	1.250	AA+	1.180	240	09/28/2016
3130A3CE2	FAC0227	Federal Home Loan Bank	11/04/2014	2,000,000.00	2,000,320.00	2,001,720.00	0.625	AA+	0.580	256	10/14/2016
3133EEFA3	FAC0229	FED FARM CR BK	12/26/2014	2,000,000.00	2,000,680.00	1,998,820.00	0.720	AA+	0.750	318	12/15/2016
3134G6G49	FAC0233	Federal Home Loan Mortgage	05/15/2015	3,000,000.00	3,003,090.00	3,004,242.00	0.800	AA+	0.736	554	08/08/2017
3134G7MJ7	FAC0237	Federal Home Loan Mortgage	08/19/2015	1,000,000.00	1,000,260.00	998,600.00	0.750	AA+	0.820	571	08/25/2017
3133ED2D3	FAC0228	FED FARM CR BK	11/04/2014	2,000,000.00	2,022,000.00	2,016,854.55	1.550	AA+	1.192	595	09/18/2017
3130A33J1	FAC0226	Federal Home Loan Bank	09/22/2014	3,000,000.00	3,021,780.00	3,001,740.00	1.200	AA+	1.180	596	09/19/2017
3137EADL0	FAC0242	Federal Home Loan Mortgage	10/26/2015	1,000,000.00	1,003,150.00	1,006,870.00	1.000	AA+	0.640	606	09/29/2017
3133EDE99	FAC0219	FED FARM CR BK	02/13/2014	2,000,000.00	2,017,540.00	2,005,449.15	1.340	AA+	1.208	697	12/29/2017
880591EC2	FAC0241	Tennessee Valley Authority	10/26/2015	1,000,000.00	1,074,210.00	1,080,497.54	4.500	AA+	0.977	790	04/01/2018
3134G8C2	FAC0243	Federal Home Loan Mortgage	12/29/2015	2,000,000.00	2,000,780.00	2,000,000.00	1.300	AA+	1.300	879	06/29/2018
3136G2JB4	FAC0234	Fannie Mae	05/27/2015	2,000,000.00	2,004,900.00	1,999,500.00	1.200	AA+	1.208	938	08/27/2018
3130A6AE7	FAC0240	Federal Home Loan Bank	10/26/2015	1,000,000.00	1,003,370.00	1,005,240.00	1.125	AA+	0.940	956	09/14/2018
3135G0YM9	FAC0232	Fannie Mae	02/20/2015	2,000,000.00	2,045,900.00	2,033,091.02	1.875	AA+	1.318	960	09/18/2018
880591EQ1	FAC0220	Tennessee Valley Authority	05/29/2014	2,000,000.00	2,034,140.00	2,019,972.46	1.750	AA+	1.395	987	10/15/2018
3130A0CJ2	FAC0217	Federal Home Loan Bank	11/21/2013	1,000,000.00	1,011,870.00	1,000,000.00	1.550	AA	1.550	1,024	11/21/2018
313376BR5	FAC0218	Federal Home Loan Bank	12/27/2013	1,000,000.00	1,019,180.00	998,570.00	1.750	AA+	1.780	1,047	12/14/2018
3135G0Z44	FAC0221	Fannie Mae	05/29/2014	1,000,000.00	1,022,830.00	1,012,830.75	1.875	AA+	1.478	1,114	02/19/2019
3135G0Z44	FAC0235	Fannie Mae	06/19/2015	2,000,000.00	2,045,660.00	2,033,852.89	1.875	AA+	1.425	1,114	02/19/2019
3133EDLR1	FAC0222	FED FARM CR BK	05/29/2014	2,000,000.00	2,030,680.00	2,007,442.39	1.650	AA+	1.542	1,199	05/15/2019

Portfolio CITY
CP
PM (PRF_PM2) 7.3.0

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Investments
January 31, 2016

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date	
Federal Agency Issues - Coupon												
3137EADK2	FAC0224	Federal Home Loan Mortgage	08/01/2014	2,000,000.00	2,006,920.00	1,963,780.28	1.250	AA+	1.788	1,277	08/01/2019	
3133EFAS6	FAC0238	FED FARM CR BK	08/26/2015	1,000,000.00	1,004,560.00	1,000,000.00	1.670	AA+	1.670	1,302	08/26/2019	
3135G0ZY2	FAC0231	Fannie Mae	02/20/2015	2,000,000.00	2,036,820.00	2,008,963.66	1.750	AA+	1.642	1,394	11/26/2019	
3133EEW55	FAC0236	FED FARM CR BK	06/19/2015	2,000,000.00	2,031,460.00	2,001,898.00	1.800	AA+	1.780	1,596	06/15/2020	
3130A6DM6	FAC0239	Federal Home Loan Bank	09/18/2015	1,000,000.00	1,004,290.00	1,000,000.00	1.000	AA+	1.000	1,691	09/18/2020	
3134G8FZ7	FAC0244	Federal Home Loan Mortgage	12/30/2015	2,000,000.00	2,002,860.00	2,000,000.00	2.000	AA+	2.000	1,794	12/30/2020	
				Subtotal and Average	46,463,730.00	46,210,381.19			1.270	895		
				Total and Average	88,407,955.00	88,118,882.28			1.069	603		

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Cash
January 31, 2016

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity
Money Market Fund										
SYS39903-39902	39901	UNION BANK	06/01/2003	5,770,281.72	5,770,281.72	5,770,281.72			0.000	1
			Accrued Interest at Purchase		23,546.31	23,546.31				1
			Subtotal		5,793,828.03	5,793,828.03				
		Total Cash and Investments		93,571,281.72	94,201,783.03	93,912,710.31			1.069	603

**City of Manhattan Beach
Investment Portfolio Summary
As of January 31, 2016**

PORTFOLIO PROFILE	Jan 31, 2016	Dec 31, 2015	Nov 30, 2015	Oct 31, 2015	Sep 30, 2015
Total Book Value (Excluding Trust Funds)	\$88,118,882	\$89,368,882	\$83,705,810	\$85,205,810	\$85,351,850
Increase/(Decrease) from Prior Period	(1,250,000) (1.4%)	5,663,072 6.8%	(1,500,000) (1.8%)	(146,040) (0.2%)	(2,225,000) (2.5%)
Percentage Change					
Average Yield to Maturity (365 Days)	1.069%	1.049%	0.996%	0.980%	0.977%
Increase/(Decrease) from Prior Period	0.021%	0.053%	0.016%	0.003%	0.022%

PORTFOLIO ALLOCATIONS

By Security	Value (Par)	Percent	Par YTM	Time Horizon	Percent
LAIF*	\$21,700,000	24.71%	0.446%	Next 12 months	41%
Certificates of Deposit	5,601,000	6.4%	1.075%	Months 13-24	21%
Medium Term Notes	14,500,000	16.5%	1.358%	Months 25-36	17%
Federal Agencies	46,000,000	52.4%	1.270%	Months 37-48	14%
Total	\$87,801,000	100.0%	1.068%	Total	100.0%

*LAIF YTM as of January 31, 2016

RECENT ACTIVITY

Security	Date of Activity	Maturity Date	Purchase (Par)	Maturing/Call	YTM
FHLB - 1% Coupon	9/18/2015	9/18/2020	1,000,000		1.000%
FHLB - 1.125% Coupon	10/26/2015	9/14/2018	1,000,000		0.940%
TVA - 4.5% Coupon	10/26/2015	4/1/2018	1,000,000		0.977%
FHLMC - 1% Coupon	10/26/2015	9/29/2017	1,000,000		0.640%
MTN - 0.9% Coupon	12/4/2015	5/12/2017	1,000,000		0.770%
FHLMC - 1.3% Coupon	12/29/2015	6/29/2018	2,000,000		1.300%
FHLMC - 2% Coupon	12/30/2015	12/30/2020	2,000,000		2.000%
MTN - 1.25% Coupon	12/30/2015	2/8/2018	1,000,000		1.383%
MTN - 1.7% Coupon	12/30/2015	12/15/2019	1,000,000		1.861%
Total Purchases			\$11,000,000		1.288%
Called: FHLMC - 1.125% Coupon	10/2/2015	4/2/2018		2,000,000	1.125%
Matured: CD - 1.73% Coupon	10/28/2015	10/28/2015		245,000	1.730%
Matured: MTN - 0.65% Coupon	12/7/2015	12/7/2015		1,000,000	0.550%
Called: CD - 0.75% Coupon	12/28/2015	3/28/2017		245,000	0.750%
Total Maturing/Calls				\$3,490,000	0.976%

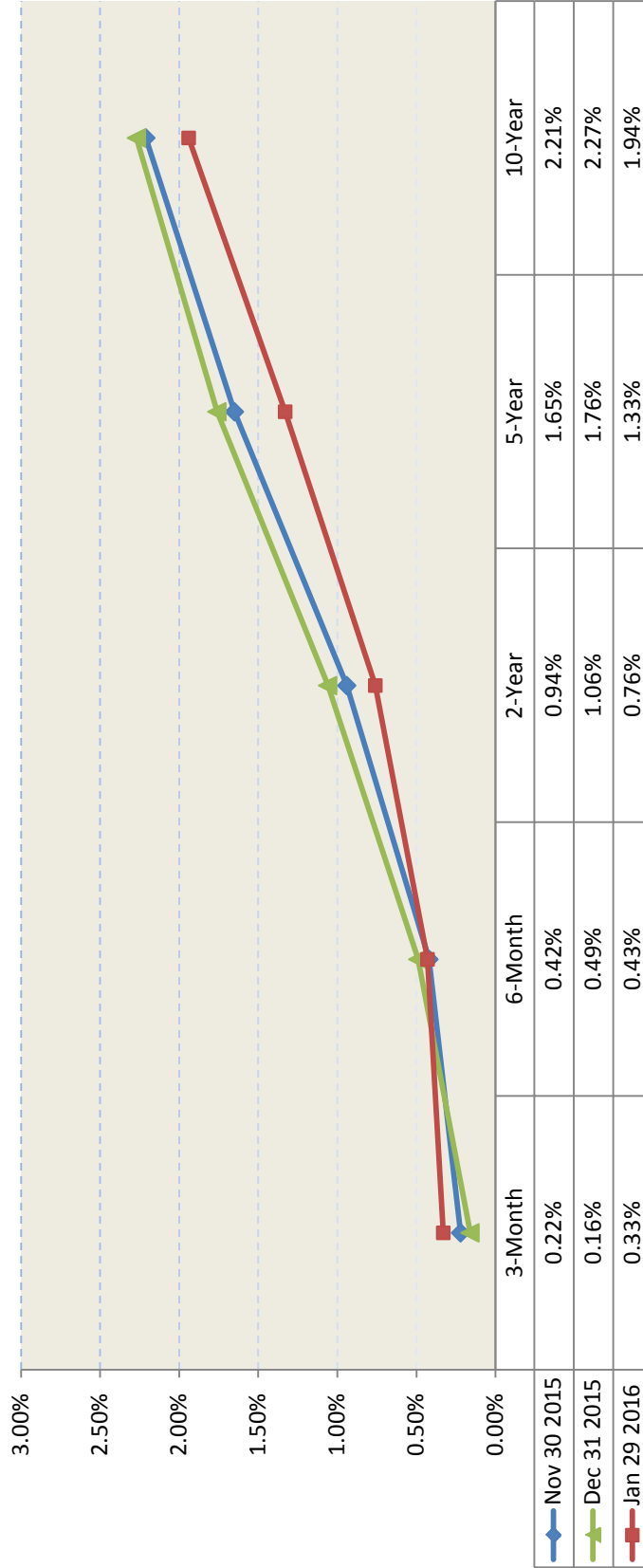
**City of Manhattan Beach
Investment Portfolio Summary
As of January 31, 2016**

PORTFOLIO FUNDS HELD IN TRUST	Value
Police/Fire Refund Delivery Cost	\$2
Marine Avenue	19,270
Meltox & Water/Wastewater Refunding	7
UUAD Assessment Funds	1,541,798
Total Funds Held in Trust	\$1,561,077

As of January 31, 2016

US Treasuries Yield Curve

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**City of Manhattan Beach
Investment Policy Compliance Chart**

As of January 31, 2016

Instrument	% of Total	Dollar Compliance		Percentage Compliance	Term Compliance
		Limit	Compliant?		
Local Agency Investment Fund (LAIF)	24.7%	\$21,700,000	Yes	<i>Temporary Suspension</i>	
Certificates of Deposit					
Discover Bank (5649)	0.3%	\$245,000	Yes	5.0%	Yes
First Merit Bank (13675)	0.3%	245,000	Yes	5.0%	Yes
First Bank NC (15019)	0.3%	245,000	Yes	5.0%	Yes
Flushing SB NY (16049)	0.3%	245,000	Yes	5.0%	Yes
Citizens Deposit Bk (16852)	0.2%	211,000	Yes	5.0%	Yes
Webster Bank (18221)	0.3%	245,000	Yes	5.0%	Yes
Boston Private Bank & Trust (24811)	0.3%	245,000	Yes	5.0%	Yes
Pyramax Bank (29120)	0.3%	245,000	Yes	5.0%	Yes
Third Fed Svgs Bk (30012)	0.3%	245,000	Yes	5.0%	Yes
Washington Federal (30570)	0.3%	245,000	Yes	5.0%	Yes
Goldman Sachs Bk (33124)	0.3%	245,000	Yes	5.0%	Yes
Bank of NC (33527)	0.3%	245,000	Yes	5.0%	Yes
State Bank of India NY (33682)	0.3%	245,000	Yes	5.0%	Yes
GE Cap Financial Inc (GE Capital Bank - 33778)	0.3%	245,000	Yes	5.0%	Yes
First Sentry Bank (34241)	0.3%	245,000	Yes	5.0%	Yes
Merrick Bank (34519)	0.3%	245,000	Yes	5.0%	Yes
EverBank (34775)	0.3%	245,000	Yes	5.0%	Yes
Bank of Holland (34862)	0.3%	245,000	Yes	5.0%	Yes
Comenity Capital (57570)	0.3%	245,000	Yes	5.0%	Yes
Ally Bank (57803)	0.3%	245,000	Yes	5.0%	Yes
Marlin Business Bank (58267)	0.3%	245,000	Yes	5.0%	Yes
USNY Bank (58541)	0.3%	245,000	Yes	5.0%	Yes
Crossfirst Bank (58648)	0.3%	245,000	Yes	5.0%	Yes
Total Certificates of Deposit (23)	6.4%	\$5,601,000		20.0%	Yes
Medium Term (Corporate) Notes					
Costco	1.1%	1,000,000		5.0%	Yes
<i>Total Consumer Staples Sector</i>	<i>1.1%</i>	<i>\$1,000,000</i>		<i>10.0%</i>	<i>Yes</i>
Berkshire Hathaway	1.1%	\$1,000,000		5.0%	Yes
GE Cap Corp	2.3%	2,000,000		5.0%	Yes
Wells Fargo & Co	0.6%	500,000		5.0%	Yes
Toyota Motor Credit	1.1%	1,000,000		5.0%	Yes
Union Bank	1.1%	1,000,000		5.0%	Yes
<i>Total Financial Sector</i>	<i>6.3%</i>	<i>\$5,500,000</i>		<i>10.0%</i>	<i>Yes</i>
Chevron	1.1%	1,000,000		5.0%	Yes
Exxon Mobil	1.1%	1,000,000		5.0%	Yes
<i>Total Energy Sector</i>	<i>2.3%</i>	<i>\$2,000,000</i>		<i>10.0%</i>	<i>Yes</i>
Pfizer Inc	1.1%	1,000,000		5.0%	Yes
<i>Total Healthcare Sector</i>	<i>1.1%</i>	<i>\$1,000,000</i>		<i>10.0%</i>	<i>Yes</i>
3M	1.1%	1,000,000		5.0%	Yes
<i>Total Materials Sector</i>	<i>1.1%</i>	<i>\$1,000,000</i>		<i>10.0%</i>	<i>Yes</i>
Apple Inc	1.1%	1,000,000		5.0%	Yes
Microsoft	1.1%	1,000,000		5.0%	Yes
Oracle	1.1%	1,000,000		5.0%	Yes
IBM	1.1%	1,000,000		5.0%	Yes
<i>Total Technology Sector</i>	<i>4.6%</i>	<i>\$4,000,000</i>		<i>10.0%</i>	<i>Yes</i>
Total Medium Term Notes (14)	16.5%	\$14,500,000		20.0%	Yes
Federal Agencies					
Federal Home Loan Bank (FHLLB)	11.4%	\$10,000,000		33.3%	Yes
Federal Farm Credit (FFCB)	12.5%	11,000,000		33.3%	Yes
Fannie Mae (FNMA)	12.5%	11,000,000		33.3%	Yes
Freddie Mac (FHLMC)	12.5%	11,000,000		33.3%	Yes
Tenn Valley Authority (TVA)	3.4%	3,000,000		33.3%	Yes
Total Federal Agencies (27)	52.4%	\$46,000,000		100.0%	Yes
Total Portfolio	100.0%	\$87,801,000			

CITY OF MANHATTAN BEACH
January 31, 2016

<u>Investments</u>	Book Value
LAIF	\$21,700,000.00
Medium Term Notes	14,607,501.09
Federal Agency Issues-Coupon	46,210,381.19
Certificates of Deposit	5,601,000.00
Subtotal Investments	<u>588,118,882.28</u>
<u>Demand Deposit/Petty Cash</u>	
Cash in Bank	\$5,770,281.72
Petty Cash	2,434.10
Subtotal Demand Deposit	<u>55,772,715.82</u>
<u>Subtotal City Cash & Investments</u>	<u>93,891,598.10</u>
<u>Bond Funds Held in Trust</u>	
Police Fire Refund Delivery Cost	\$1.73
Marine	19,270.17
Metlox & Water/Wastewater Refunding	7.22
Utility Assessment Dist	1,541,797.89
Subtotal Bonds Held in Trust	<u>1,561,077.01</u>
Treasurer's Balance	<u>95,452,675.11</u>



**JOHN CHIANG
TREASURER
STATE OF CALIFORNIA**



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
01/28/16	0.45	0.45	171
01/29/16	0.45	0.45	167
01/30/16	0.45	0.45	167
01/31/16	0.45	0.45	167
02/01/16	0.46	0.45	169
02/02/16	0.46	0.45	166
02/03/16	0.46	0.45	165
02/04/16	0.46	0.45	165
02/05/16	0.46	0.45	166
02/06/16	0.46	0.45	166
02/07/16	0.46	0.45	166
02/08/16	0.46	0.45	164
02/09/16	0.46	0.45	163
02/10/16	0.46	0.45	162

*Daily yield does not reflect capital gains or losses

LAIF Performance Report

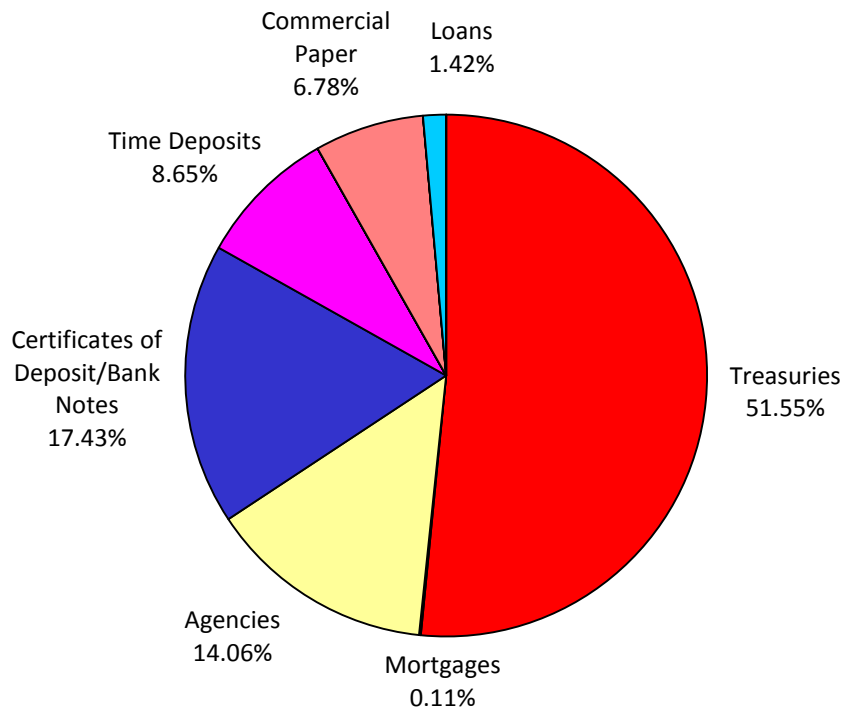
Quarter Ending 12/31/15

Apportionment Rate: 0.37%
 Earnings Ratio: 0.00001006140492611
 Fair Value Factor: 0.999186963
 Daily: 0.43%
 Quarter to Date: 0.38%
 Average Life: 179

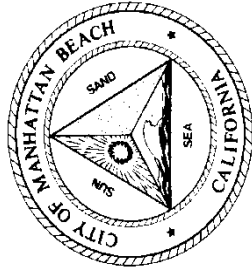
PMIA Average Monthly Effective Yields

JAN 2016 0.446%
 DEC 2015 0.400%
 NOV 2015 0.374%

**Pooled Money Investment Account
Portfolio Composition
1/31/16
\$65.3 billion**



City of Manhattan Beach



Month End Report January 2016 Fiscal Year 2015-2016

City of Manhattan Beach
Fiscal Year 2015-2016
Period 7 - January

General Fund Expenditures By Department

Data Date: 2/22/2016
Percent Year: 58.3%

	Annual Budget	Current Month	YTD Expend.	YTD Encumb.	Available Budget	Percent Utilized*
11 Management Services	6,346,323	340,288	2,260,565	105,934	3,979,824	37.29
12 Finance	3,509,555	233,665	1,811,417	22,356	1,675,782	52.25
13 Human Resources	1,333,155	88,093	605,897	27,346	699,912	47.50
14 Parks and Recreation	7,871,214	452,317	4,189,092	5,233	3,676,888	53.29
15 Police	23,605,516	1,872,002	13,764,144	3,281	9,838,091	58.32
16 Fire	12,306,025	877,357	6,870,507	110,110	5,325,408	56.73
17 Community Development	5,104,803	254,569	2,183,268	428,179	2,493,356	51.16
18 Public Works	6,718,451	390,566	3,230,478	277,663	3,210,310	52.22
19 Information Technology	344,104	18,199	182,186	4,800	157,118	54.34
100 General Fund	67,139,144	4,527,056	35,097,553	984,902	31,056,689	53.74

*Percent Utilized includes YTD encumbrances.

City of Manhattan Beach
Fiscal Year 2016 Statement of Revenues & Expenditures
January 31, 2016

% of Year
58.3%

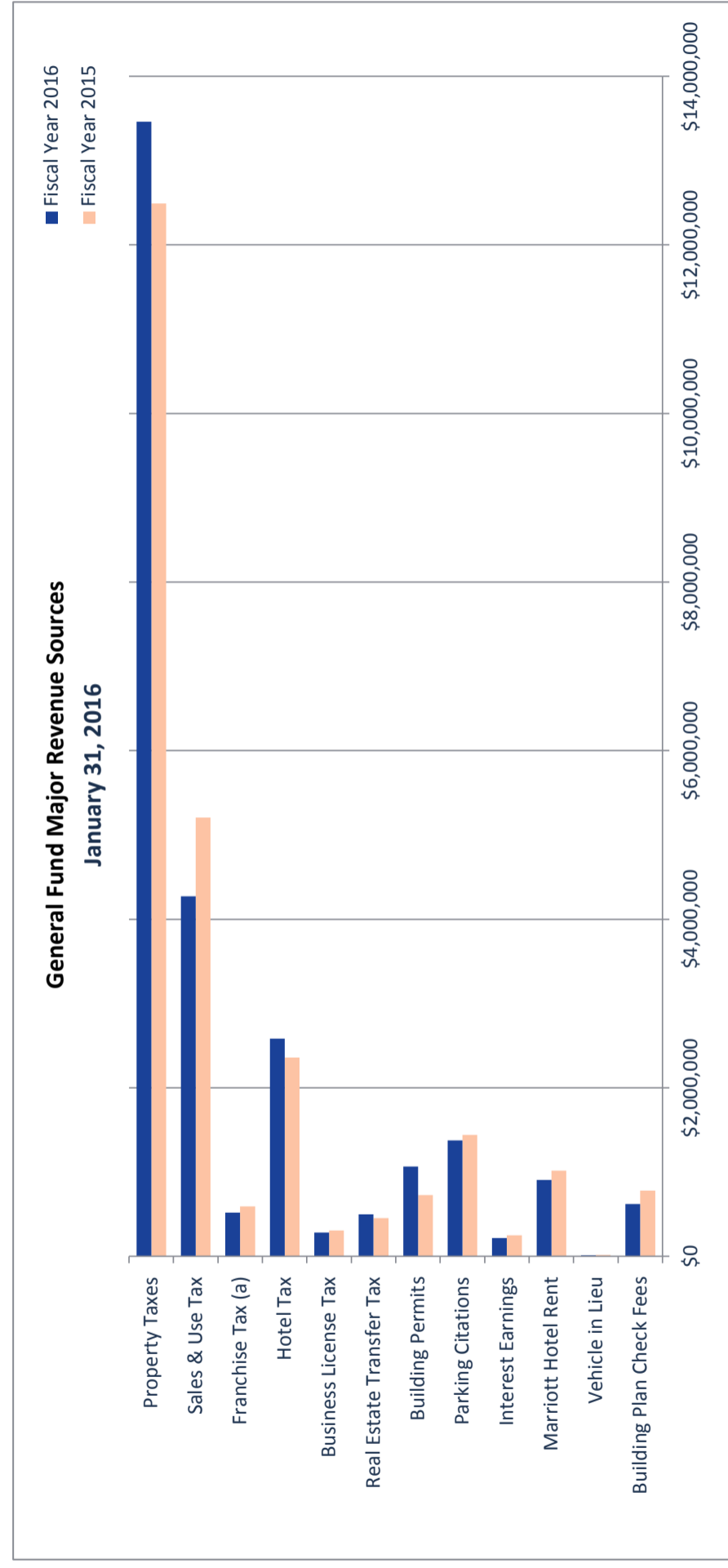
Fund Title	Fund No.	Current Year Activity						YTD Expenditures	YTD Expenditures	%
		Budgeted Revenue	YTD Revenues	% Realized	Budgeted Expenditures	YTD Expenditures	%			
General Fund	100	\$63,686,994	\$33,125,371	52.0%	\$67,139,144	\$35,097,553	52.3%			
Street Lighting & Landscaping Fund	201	397,180	187,642	47.2%	618,329	293,664	47.5%			
Gas Tax Fund	205	830,485	715,594	86.2%	2,752,541	238,592	8.7%			
Asset Forfeiture	210	7,300	30,481	417.5%	215,950	106,277	49.2%			
Police Safety Grants	211	101,200	92,509	91.4%	177,982	66,005	37.1%			
Federal & State Grants	220	-	-	n/a	-	-	n/a			
Prop A Fund	230	670,395	380,484	56.8%	931,203	574,280	61.7%			
Prop C Fund	231	563,514	835,852	148.3%	2,468,399	269,203	10.9%			
AB 2766 Fund	232	51,712	12,049	23.3%	190,869	57,896	30.3%			
Measure R	233	407,740	236,878	58.1%	335,000	-	0.0%			
Capital Improvements Fund	401	1,599,523	924,975	57.8%	8,110,434	1,647,731	20.3%			
Underground Assessment District Construction	403	1,200	823	68.6%	-	-	n/a			
Water Fund	501	16,063,977	9,063,690	56.4%	13,563,489	5,387,700	39.7%			
Storm Drain Fund	502	353,406	163,276	46.2%	1,745,856	408,165	23.4%			
Wastewater Fund	503	3,543,910	2,004,187	56.6%	2,509,608	887,560	35.4%			
Refuse Fund	510	4,190,074	2,453,781	58.6%	4,267,893	1,662,426	39.0%			
Parking Fund	520	2,503,797	1,338,482	53.5%	3,597,542	1,521,426	42.3%			
County Parking Lots Fund	521	809,000	475,448	58.8%	651,650	83,104	12.8%			
State Pier & Parking Lot Fund	522	617,274	330,601	53.6%	1,989,051	357,994	18.0%			
Insurance Reserve Fund	601	6,280,680	3,748,178	59.7%	6,244,606	3,769,358	60.4%			
Information Systems Reserve Fund	605	2,283,351	1,331,953	58.3%	3,131,590	1,103,317	35.2%			
Fleet Management Fund	610	2,447,895	1,424,804	58.2%	2,397,074	1,008,209	42.1%			
Building Maintenance & Operation Fund	615	1,781,814	876,156	49.2%	1,799,899	870,164	48.3%			
Special Assessment Debt Service	710	965,000	477,424	49.5%	950,038	949,942	100.0%			
City Pension Fund	801	171,900	6,069	3.5%	235,565	129,251	54.9%			
		\$110,329,321	\$60,236,709	54.6%	\$126,023,712	\$56,489,815	44.8%			

**City of Manhattan Beach
Fiscal Year 2016 General Fund Major Revenue Trends
January 31, 2016**

Percent of Year
58.3%

Major Revenue Accounts	Fund No.	Year-To-Date Actuals					FY 2016		
		2011	2012	2013	2014	2015	2016	Adj Budget	Realized
Property Taxes	100	10,211,285	10,540,797	11,126,910	11,822,228	12,492,331	13,461,874	25,948,000	51.88%
Sales & Use Tax	100	4,642,144	4,932,981	5,297,463	5,314,990	5,203,446	4,272,597	8,450,000	50.56%
Franchise Tax (a)	100	431,320	456,174	488,959	510,705	593,209	518,617	1,425,000	36.39%
Hotel Tax	100	1,641,324	1,582,807	1,956,929	2,114,606	2,359,274	2,582,772	4,130,900	62.52%
Business License Tax	100	215,443	248,425	245,408	257,048	304,894	280,278	3,165,000	8.86%
Real Estate Transfer Tax	100	213,552	293,325	340,301	332,078	452,865	499,114	775,000	64.40%
Building Permits	100	478,805	462,977	482,407	596,112	724,606	1,064,894	1,795,000	59.33%
Parking Citations	100	1,526,067	1,642,412	1,345,846	1,394,754	1,441,495	1,374,943	2,706,000	50.81%
Interest Earnings	100	334,713	349,723	382,255	330,131	250,899	217,503	516,350	42.12%
Marriott Hotel Rent	100	541,507	542,848	599,378	898,523	1,016,291	907,403	1,395,000	65.05%
Vehicle in Lieu	100	72,459	95,915	18,887	15,631	15,099	14,430	-	-
Building Plan Check Fees	100	457,518	534,360	596,008	766,168	778,725	619,056	1,629,000	38.00%
Total Major Revenue Accounts		20,766,137	21,682,744	22,880,751	24,352,975	25,633,134	25,813,482	51,935,250	49.70%
Over/(Under) Prior Year			916,607	1,198,007	1,472,224	1,280,158	180,348		
Percent Change From Prior Year			4.41%	5.53%	6.43%	5.26%	0.70%		

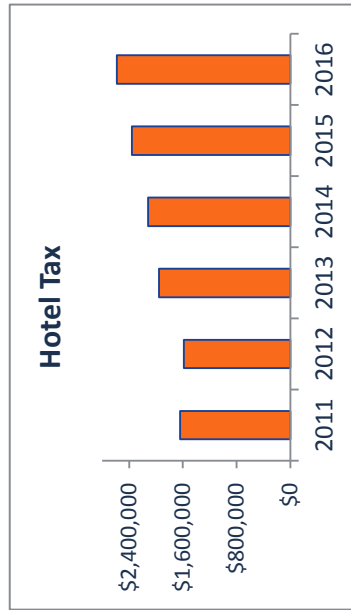
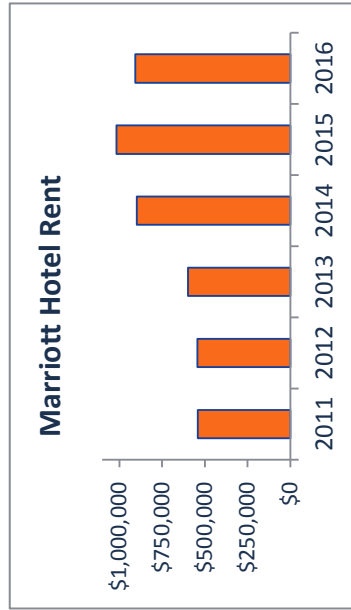
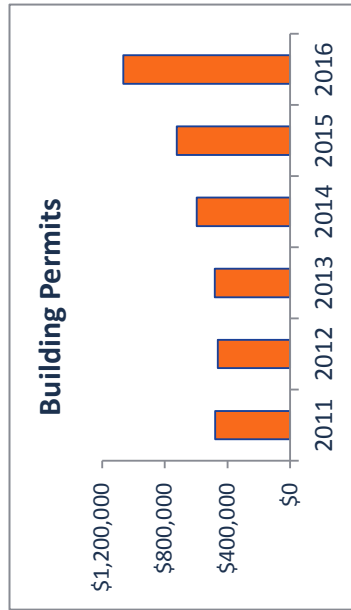
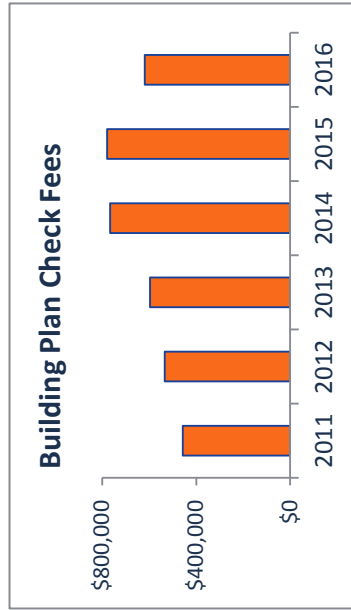
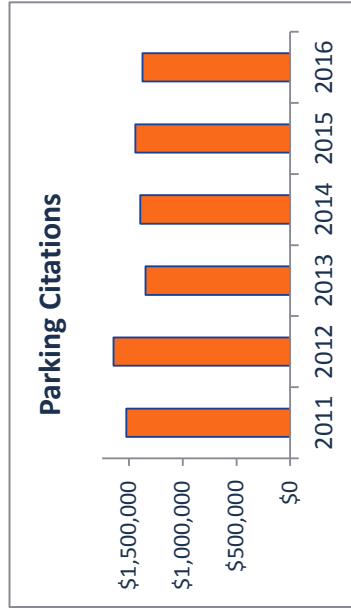
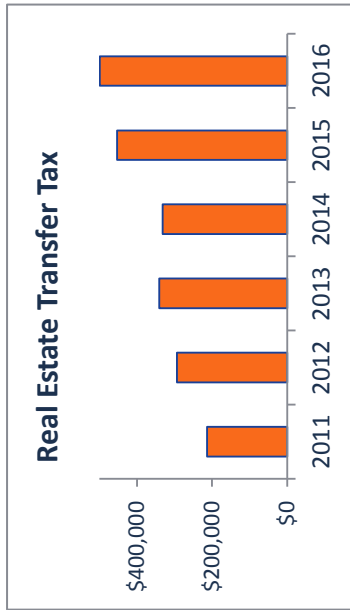
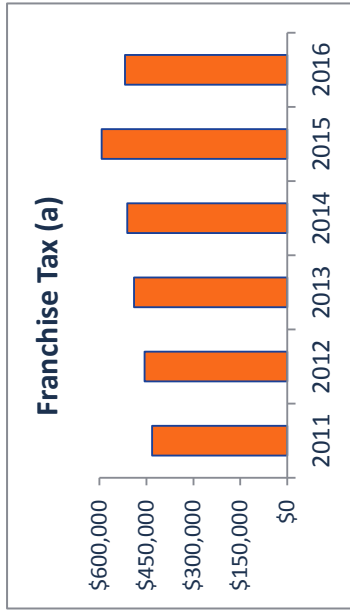
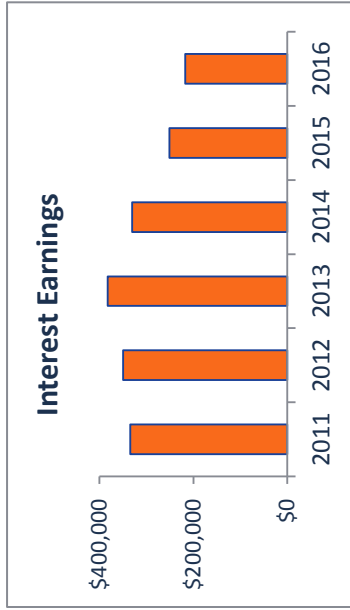
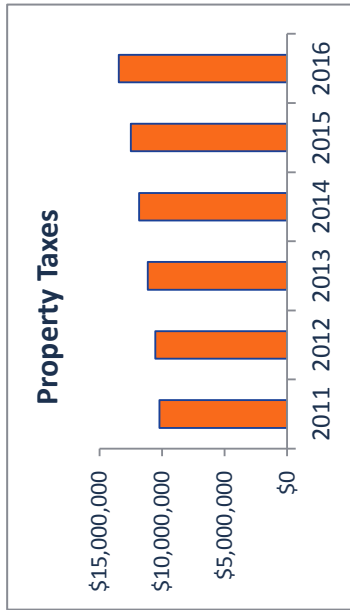
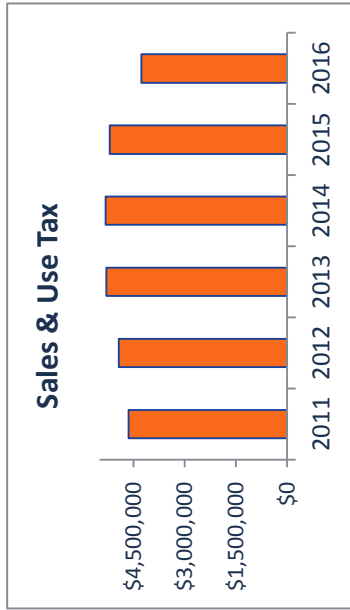
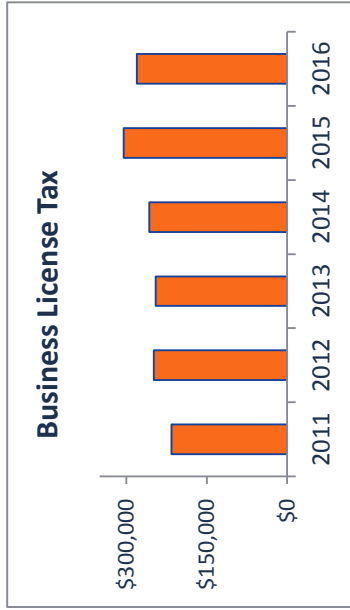
Other Revenues	6,642,217	7,098,599	6,439,916	7,231,770	7,911,938	7,311,889	11,751,744	62.22%
Total General Fund Revenues	27,408,354	28,781,343	29,320,667	31,584,745	33,545,071	33,125,371	63,686,994	52.01%



(a) The structure of payments for some of the franchise fees has changed resulting in lower initial revenues at the beginning of the fiscal year as compared to prior years. This revenue will self-adjust throughout the year to better align with prior full-year numbers.

**City of Manhattan Beach
Fiscal Year-To-Date General Fund Trends
Through January Year-Over-Year**

**Percent of Year
58.3%**



(a) The structure of payments for some of the franchise fees has changed resulting in lower initial revenues at the beginning of the fiscal year as compared to prior years. 7 revenue will self adjust throughout the year to better align with prior full-year numbers.

Agenda Date: 3/15/2016

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Liza Tamura, City Clerk

Martha Alvarez, Administrative Clerk II

SUBJECT:

City Council Minutes:

This Item Contains Minutes of the Following City Council Meetings Presented for Approval:

a) City Council Regular Meeting Minutes of February 2, 2016
(Continued from the March 1, 2016 City Council Regular Meeting)

APPROVE

b) City Council Regular Meeting Minutes of February 16, 2016
(Continued from the March 1, 2016 City Council Regular Meeting)

APPROVE

c) City Council Regular Meeting Minutes of March 1, 2016

APPROVE

(City Clerk Tamura).

RECOMMENDATION:

This item contains action minutes of City Council meetings which are presented for approval. Staff recommends that the City Council, by motion, take action to approve the action minutes of the:

a) City Council Regular Meeting Minutes of February 2, 2016
(Continued from the March 1, 2016 City Council Regular Meeting)

b) City Council Regular Meeting Minutes of February 16, 2016
(Continued from the March 1, 2016 City Council Regular Meeting)

c) City Council Regular Meeting Minutes of March 1, 2016

Attachments:

City Council Regular Meeting Minutes of February 2, 2016

City Council Regular Meeting Minutes of February 16, 2016

City Council Regular Meeting Minutes of March 1, 2016

City of Manhattan Beach

1400 Highland Avenue
Manhattan Beach, CA 90266



Meeting Minutes - Draft

Tuesday, February 2, 2016

6:00 PM

Regular Meeting

City Council Chambers

City Council Regular Meeting

Mayor Mark Burton

Mayor Pro Tem Tony D'Errico

Councilmember David Lesser

Councilmember Amy Howorth

Councilmember Wayne Powell

PLEASE NOTE THAT THE CITY ARCHIVES THE VIDEO RECORDINGS OF ALL REGULAR CITY COUNCIL MEETINGS AND THE VIDEO FOR THIS MEETING IS HEREBY INCORPORATED BY THIS REFERENCE. ALSO IN SUPPORT OF MORE TRANSPARENCY AND THE AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE, THE CITY OFFERS CLOSED CAPTIONING FOR REGULAR CITY COUNCIL MEETINGS. FOR A COMPLETE RECORD OF THIS CITY COUNCIL MEETING, GO TO: www.citymb.info/city-officials/city-clerk/city-council-meetings-agendas-and-minutes

A. PLEDGE TO THE FLAG

George Caras, Manhattan Beach Middle School led the Pledge of Allegiance.

B. ROLL CALL

Present: 5 - Mayor Burton, Mayor Pro Tem D'Errico, Councilmember Lesser, Councilmember Howorth and Councilmember Powell

C. CEREMONIAL CALENDAR

- 1. Presentation of Certificates of Recognition to the U.S. Badminton Club for Qualifying at the Olympics. [16-0053](#)

PRESENT

Mayor Burton, on behalf of the City Council, presented certificates of recognition to the following U.S. Badminton Club for Qualifying at the Olympics:

Olympians:
Howard Bach
Linda French
Tony Gunawan
Chris Jogis
Joy Kitzmiller
Ben Lee
Erika Von Heiland-Strader
Rena Wang

U.S. National Champions:
Liliane Zhou
Ann French-Gonsalves
Diane Hales
Stan Hales
Linda Safarik-Tong
Tariq Wawood

The U.S. Badminton Club was unable to attend and receive their certificates.

D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

City Clerk Liza Tamura confirmed that the meeting had been properly posted.

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

Mayor Burton noted that Item No. 3 is being moved under Section M. Old Business and would be heard first for the February 16, 2016 City Council Regular Meeting.

Direction was given to City Manager Mark Danaj to post an informational memo regarding drones.

A motion was made by Councilmember Powell, seconded by Councilmember Lesser, to approve the agenda, as amended and waive full reading of ordinances. The motion carried by the following vote:

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

Melissa McCollum, Manager of the Manhattan Beach Library, announced upcoming library events and event dates and times are now available online and are printed for the public.

Councilmember Howorth announced that she will be providing a full report on the South Bay Council Governments and on Friday, February 22, 2016 there will be the 17th Annual General Assembly, "Governing in n Era of Disruptive Technologies".

Councilmember Powell announced free income tax assistance for residents fifty-five and older by the AARP at the Joslyn Center. February is Red Cross National Awareness month and the Red Cross will be providing CPR training free of charge for Manhattan Beach residents.

G. CITY MANAGER REPORT

City Manager Mark Danaj announced Andrew Zywak as the new Economic Vitality Manager that will be starting February 22, 2016. Reminded everyone that the new City Hall hours will begin March 21, 2016. Provided an update on the windstorms and City respondents to calls. Lastly, reported on the Southern California Edison outages that has affected over 80,000 throughout the Los Angeles area.

H. CITY ATTORNEY REPORT

None.

I. PUBLIC COMMENTS (2 MINUTES PER PERSON FOR ONE ITEM, A MAXIMUM OF 5 MINUTES IF A SPEAKER WANTS TO COMMENT ON MORE THAN ONE ITEM)

The following individuals provided public comments:

Carol Perrin reported that she was late to the meeting because Fire trucks were parked behind her garage. Also spoke in support of the undergrounding wiring for safety of the community.

Steve Packwood wanted to make sure that the parking structure would be open to the public on the Friday's that City Hall is closed and information is provided to the public. In support of the feasibility study he wants to see the survey posted on the Beach Reporter. Requested an update in the Manhattan Beach Village mall.

Phil Reimert shared a story about Groundhogs day.

Viet Ngo spoke on a City consultant and alleged corruption.

Mayor Burton provided clarification and confirmation that the information provided for items discussed during Closed Session is in the appropriate and correct format.

Bill Victor spoke about undergrounding wiring, the police presence in the downtown area over the weekend, the public records act, and the possible City Hall reconstruction.

Robert Bush spoke against bringing Gelson's market to the City, and the duration of public comment.

Tami Zamrazil in support of Item No. 8, undergrounding wiring and how it will be beneficial for the community.

The following individuals provided public comments in favor of Agenda Item No. 3, Historical Preservation:

*Marcello Vavala
Maria Maril
Martha Andreani
Ivan Cameron
Jane Guthrie
Susanne Bailey
Jan Dennis*

The following individuals requested that owner consent be required for Agenda Item No. 3, Historical Preservation:

*John Shirley
Peggy Johnson
Janine Johnston
David Kissinger
Rachel Judson
TJ Judson
Bill Victor
Robert Faries
Mike Welsh*

*Kris Terrill
 Morrine Robey
 Edie Babbe
 Robert Schumann
 Dana Lupton
 Jack Rubens
 Major Avignon
 Jack Cummings
 David Babbe
 Dave Salzmen
 David White*

J. PLANNING COMMISSION QUASI-JUDICIAL DECISIONS (RECEIVE AND FILE)

None.

K. CONSENT CALENDAR (APPROVE)

Councilmember Howorth clarified that she would make a motion to approve the Consent Calendar with the amendment proposed by Mayor Burton regarding Item No. 2 regarding the drones and the removal of Item No. 3 to be heard before Section M. Old Business.

A motion was made by Councilmember Howorth, seconded by Councilmember Powell, to approve the Consent Calendar Item Nos. 2, 4 and 5. The motion carried by the following vote:

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

- 2. Second Reading of Ordinance No. 16-0002 Regulating Unmanned Aircraft (Drones) (City Attorney Barrow). [ORD 16-0002](#)
ADOPT ORDINANCE NO. 16-0002

The recommendation for this item was approved on the Consent Calendar.

- 4. Financial Report: [16-0025](#)
 Schedule of Demands: January 7, 2016 (Finance Director Moe).
ACCEPT REPORT AND DEMANDS

The recommendation for this item was approved on the Consent Calendar.

- 5. City Council Minutes: [16-0054](#)
 This Item Contains Minutes of the Following City Council Meetings Presented for Approval:
 a.) City Council Adjourned Regular Meeting (Closed Session) Minutes of January 14, 2016
 b.) City Council Regular Meeting Minutes of January 19, 2016 (City Clerk Tamura).
APPROVE

The recommendation for this item was approved on the Consent Calendar.

At 7:32 PM City Council recessed and reconvened at 7:46 PM.

L. PUBLIC HEARINGS (2 MINUTES PER PERSON)

6. Conduct Public Hearing and Consider Adoption of Resolution No. 16-0011 for a Coastal Development Permit to Allow a Program for Recreational Beach Rentals and Permanent Conversion of Portions of Existing Comfort Station Changing Rooms and a Welcome/Information Center, and Authorize the City Manager to Enter into an Operating Agreement with Nikau Kai. (Continued from the January 19, 2016 City Council Meeting) (Community Development Director Lundstedt and Parks and Recreation Director Leyman).

RES 16-0011**ADOPT RESOLUTION**

City Clerk Liza Tamura introduced the item and Parks and Recreation Director Mark Leyman introduced Recreation Manager Jessica Vincent to provide the PowerPoint presentation.

City Attorney Quinn Barrow, Parks and Recreation Director Leyman, Recreation Manager Jessica Vincent responded to City Council questions.

Mayor Burton opened the Public Hearing.

The following individuals provided public comment in favor of Beach Rentals:

*Craig Cadwallader
Kelly Stroman
Jason Shanks*

The following individuals provided public comment opposing for Beach Rentals:

*Martha Andreani
Viet Ngo
Bob Valentine
Ginger Shearer
Suzanne Lerner
Tami Zamrazil
Jim Burton
Bill Victor
Carol Perin*

City Attorney Quinn Barrow confirmed that three eComments received opposing the project are part of the record.

Seeing no further requests to speak, Mayor Burton closed the Public Hearing.

Councilmember Powell spoke of policy, safety and aesthetics and does not support any beach rentals at the proposed locations.

Mayor Burton is in support to have the containers removed from the area.

Councilmember D'Errico opposed to businesses built by the pier, wants to protect the views of the resident of Manhattan Beach.

City Attorney Barrow clarified that there are three separate issues for Council to consider.

A motion was made by Mayor Burton, seconded by Councilmember Powell, to approve the removal of storage containers from the South end of the South

Parking Lot area to an alternative place. The motion carried by the following vote:

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

Mayor Burton suggested that the area should be commercial free.

Councilmember Howorth opposed a "commercial free zone" because there is an existing business near the location and in the future there could be plans of having other similar businesses around the proposed area.

A motion was made by Mayor Burton, seconded by Councilmember Lesser, to have the proposed area by the pier be a commercial free zone. The motion carried by the following vote:

Aye: 4 - Burton, D'Errico, Lesser and Powell

Nay: 1 - Howorth

The Council did not approve the recreational beach rentals at any of the proposed locations and did not authorize an operating agreement with Nikau Kai.

M. OLD BUSINESS

3. Second Reading of Ordinance No. 16-0034 and Ordinance No. 16-0035 for Amendments to the Zoning Code, Chapter 10.86 and the Local Coastal Program, Chapter A.86, to Establish Provisions for Historic Preservation and Adoption of Resolution No. 16-0013 Transmitting the Local Coastal Program Amendments to the California Coastal Commission (Community Development Director Lundstedt). [ORD 16-0034](#)
- ADOPT ORDINANCE NOS. 16-0034 AND 16-0035, AND RESOLUTION NO. 16-0013**

City Clerk Liza Tamura introduced the item.

Councilmember Powell proposed adding two amendments: 1- add back opt out program and 2- add a provision requiring owner consent in all applications for historic preservation.

Mayor Burton proposed a friendly amendment to have staff return and have a discussion regarding Ordinance Nos. 16-0034 and 16-0035.

City Attorney Quinn Barrow read the title of the ordinances.

A motion was made by Councilmember Powell, seconded by Councilmember Howorth, to introduce Ordinance No. 16-0034 and Ordinance No. 16-0035 for amendments to the zoning code, chapter 10.86 and the local coastal program, chapter A.86, to establish provisions for historic preservation with the following amendment, that all applications received for the historic recognition must require owner consent for participation in respect to both landmarks and districts. The motion carried by the following vote:

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

City Attorney Quinn Barrow announced that the ordinance would be placed on the February 16, 2016 meeting for second reading.

7. Approve Amendment to Consultant Agreement with Selbert Perkins Design for the Preparation of a Master Plan for the Comprehensive Community Identification and Wayfinding Signage Program in the Amount of \$ 44,000 (Public Works Director Olmos).

[CON 16-0002](#)

APPROVE & APPROPRIATE

City Clerk Liza Tamura introduced the item and Public Works Director Tony Olmos and Patrick Fredrickson from Selbert Perkins provided the PowerPoint Presentation.

Councilmember Powell added a friendly amendment and asked to have the letters on the Polliwog Park sign repainted.

Mayor Burton added a friendly amendment and requested fewer signs and to have more consistency.

A motion was made by Councilmember Lesser, seconded by Councilmember Howorth, to approve the amendment to consultant agreement with Selbert Perkins Design for the preparation of master plan for the comprehensive community identification and wayfinding signage program and appropriate the amount of \$44,000 with an amendment that there will be fewer signs and consistent throughout the City. The motion carried by the following vote:

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

Council agreed that Agenda Item No. 9 continued to the February 16, 2016 Regular City Council Meeting and have the item presented first under Old Business.

N. NEW BUSINESS

8. Appropriate Funds in the Amount of \$69,400 for the Preparation of a Needs Assessment / Feasibility Study for the Potential Replacement of Fire Station No.2, Municipal Pool, and Parking Structure / City Hall and to Conduct a Community Survey to Gauge Support for Revenue Enhancements to Fund Capital Improvements (Public Works Director Olmos). [16-0049](#)

APPROVE; APPROPRIATE

Public Works Director Tony Olmos provided staff presentation.

Public Works Director Olmos answered Council questions.

A motion was made by Mayor Burton, seconded by Councilmember Howorth, to approve and appropriate funds in the amount of \$69,400 for the preparation of a needs assessment/feasibility study for the potential replacement of Fire Station No. 2, municipal pool, and parking structure/City Hall and to conduct a community survey to gauge support for revenue enhancements to fund Capital improvements. The motion carried by the following vote:

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

9. Presentation of the Police Department 2016-2018 Strategic Plan (Continued from February 2, 2016 City Council Meeting) (Police Chief Irvine). [16-0050](#)

RECEIVE REPORT

Item has been continued to the February 16, 2016 City Council Regular Meeting.

10. Approve Plans and Specifications for the Sewer Main Rehabilitation Project and Award a Construction Contract to Miramontes Construction Company, Inc. in the Amount of \$1,280,000 (Public Works Director Olmos). [16-0033](#)

APPROVE

Public Works Director Tony Olmos provided the staff presentation and responded to Council questions.

A motion was made by Mayor Burton, seconded by Councilmember Powell, to approve plans and specifications for the sewer main rehabilitation project and award a construction contract to Miramontes Construction Company, Inc in the amount of \$1,280,000. The motion carried by the following vote:

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

11. Sepulveda Bridge Widening Project Update and Approval of Amendment No. 2 to HDR's Existing Agreement to Extend the Term and Provide Compensation of \$147,989 for Additional Work (Continued from February 2, 2016 City Council Meeting) (Public Works Director Olmos).

[CON 16-0004](#)

APPROVE AMENDMENT

Item has been continued to the February 16, 2016 City Council Regular Meeting.

O. CITY COUNCIL REPORTS, OTHER COUNCIL BUSINESS, AND COMMITTEE AND TRAVEL REPORTS

Councilmember Howorth attended the South Bay Cities Council of Governments meeting and provided the energy savings at a glance for the quarter report. Also heard from California resources board and drafted language regarding proposals for Measure R funding.

Councilmember Powell attended the Independence Cities Association and provided AB1234 report.

Councilmember Lesser met with Southern California Edison representatives and will be reporting back to Council when more information has been provided from SCE regarding the outages and other reports. Library subcommittee met with City Manager and they are coming up with ideas on what the Library Commission can do and be able to report back to Council.

Mayor Pro Tem D'Errico requested that the Boards and Commissions selection and appointing process should be part of a future agenda item regarding Boards and Commissions. Requested more than 3-5 minutes to meet with each candidate. Requested guidelines for each of the commissions in order to understand what their role is as commissioners and what the proper steps are when they are following Council direction. Also, he requested staff to report back on what is being done about rental enforcement and the City's rental enforcement plan.

P. FORECAST AGENDA AND FUTURE DISCUSSION ITEMS

12. Agenda Forecast (City Clerk Tamura).

[16-0055](#)

DISCUSS AND PROVIDE DIRECTION

Mayor Burton and the City Council reviewed the Agenda Forecast and Future Discussion Items with the following change:

Agenda Item No. 1 - Cultural Arts Commission to Discuss Downtown Streetscape Plan from the February 16, 2016 City Council Regular Meeting completely removed.

Agenda Item No. 2 - Strand Stairs Rehabilitation Project on the February 16, 2016 City Council Regular Meeting moved under Old Business.

Agenda Item No. 9 - Presentation on Citygate's Fire Department moved from the February 16, 2016 City Council Regular Meeting to the March 1, 2016 City Council Regular Meeting.

Q. INFORMATIONAL ITEMS

- 13. Commission Minutes: [16-0062](#)
 This Item Contains Minutes of the following City Commission Meetings:
 a) Library Commission Meeting Action Minutes of November, 2015 (Parks and Recreation Director Leyman).
INFORMATION ITEM ONLY

R. CLOSED SESSION

No closed session took place.

S. ADJOURNMENT

At 10:25 PM Mayor Burton adjourned the meeting to February 8, 2016 at 3:00 PM to be held in the City Manager's Conference room.

Martha Alvarez
Recording Secretary

Mark Burton
Mayor

ATTEST:

Liza Tamura
City Clerk

City of Manhattan Beach

1400 Highland Avenue
Manhattan Beach, CA 90266



Meeting Minutes - Draft

Tuesday, February 16, 2016

6:00 PM

Regular Meeting

City Council Chambers

City Council Regular Meeting

Mayor Mark Burton

Mayor Pro Tem Tony D'Errico

Councilmember David Lesser

Councilmember Amy Howorth

Councilmember Wayne Powell

PLEASE NOTE THAT THE CITY ARCHIVES THE VIDEO RECORDINGS OF ALL REGULAR CITY COUNCIL MEETINGS AND THE VIDEO FOR THIS MEETING IS HEREBY INCORPORATED BY THIS REFERENCE. ALSO IN SUPPORT OF MORE TRANSPARENCY AND THE AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE, THE CITY OFFERS CLOSED CAPTIONING FOR REGULAR CITY COUNCIL MEETINGS. FOR A COMPLETE RECORD OF THIS CITY COUNCIL MEETING, GO TO: www.citymb.info/city-officials/city-clerk/city-council-meetings-agendas-and-minutes

A. PLEDGE TO THE FLAG

Matthew Cuevas, Management Analyst led the Pledge of Allegiance.

B. ROLL CALL

Present: 5 - Mayor Burton, Mayor Pro Tem D'Errico, Councilmember Lesser, Councilmember Howorth and Councilmember Powell

C. CEREMONIAL CALENDAR

Mayor Burton announced that he will be presenting nineteen awards for distinguished service before his mayoral term ends in April.

Mayor Burton presented an award to the first 4 recipients for their service to the Community; Councilmember Wayne Powell, Councilmember David Lesser, Councilmember Amy Howorth, and Mayor Pro Tem Tony D'Errico.

D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

City Clerk Liza Tamura confirmed that the meeting had been properly posted.

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

Mayor Burton noted that Agenda Item No. 11 was being moved to the March 1, 2016 Regular City Council meeting per City Manager Mark Danaj's request.

A motion was made by Councilmember Powell, seconded by Mayor Pro Tem D'Errico, to approve the agenda with the exception of Agenda Item No. 11 to be continued to the March 1, 2016 City Council Regular Meeting. The motion passed by the following vote:

Voice votes recorded by City Clerk Liza Tamura.

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

Melissa McCollum, Manager of the Manhattan Beach Library announced upcoming library events and dates regarding the Older Adult Programs available.

Adrienne Slaughter provided information on the March 5, 2016 event, 10th Annual Fundraiser for Children’s with Cancer Cure research.

Councilmember Powell announced that the Manhattan Beach Ceramics Studio located in 1901 Valley Drive is having “Coffee and Clay” on February 18, 2016.

Mayor Burton announced that Mira Costa High School’s Rugby team is playing on Saturday, February 20, 2016 at 11:00 AM in UCLA for the state championship.

G. CITY MANAGER REPORT

City Manager Mark Danaj reminded everyone of the new City Hall hours and the new schedule which will begin March 21, 2016, nd dates and times are available on the City’s website. Provided details on the City of Manhattan Beach earning grade of A from the Lung Association as part of their latest reports.

- 1. Presentation of the Police Department 2016-2018 Strategic Plan [16-0050](#)
(Continued from February 2, 2016 City Council Meeting) (Police Chief Irvine).

RECEIVE REPORT

City Manager Mark Danaj introduced the item and presented Chief of Police Eve Irvine.

Chief of Police Eve Irvine provided Power Point presentation.

There were no Council questions.

H. CITY ATTORNEY REPORT

City Attorney Quinn Barrow announced that the trial for April 6, 2016 is still set to commence and parties are working on trial documents.

I. PUBLIC COMMENTS (2 MINUTES PER PERSON FOR ONE ITEM, A MAXIMUM OF 5 MINUTES IF A SPEAKER WANTS TO COMMENT ON MORE THAN ONE ITEM)

Rusty Roten from SBWIB provided quarterly report.

Janet Murphy is opposed to the the hotel built on Parkview site.

John Shirley is opposed to historical preservation ordinance and item should include an opt-out measure.

Jane Guthrie a Manhattan Beach resident spoke in support of the historical preservation.

Robert Bush spoke on Police protection, Prop 13, and is opposed to the historical preservation.

Marcello Vavala spoke in support of the revised provision for the historical preservation.

Sharon Bush is opposed to the historical preservation, homeowners who wish to preserve their home can use the Mill's Act.

Kris Terrill spoke in support of the historical preservation with the new added language.

Patrick McBride spoke on the Public Works funds used during the December storm, letter received from Waste Management regarding trash being placed in the wrong containers, and City employees not overseeing the work done throughout the City.

Grant Smith real estate broker in early 70's is opposed to the historical preservation.

Denny Smith resident of El Porto is in support of the letter and opposed to the water desalination plan and have the plan given to the right company.

Viet Ngo spoke on Public Comments, is opposed to Agenda Item No. 8, and commented on Public Records Act.

Carol Kwan served the West Basin for over 20 years is surprised at the new letter that has been provided by Council. Available to provide any information that she can regarding West Basin.

Richard Nagel employee of West Basin is opposed and surprised at the letter to be sent to West Basin.

Bob Sievers a resident of El Porto spoke in support of the new letter to be sent to West Basin and requested a report regarding the neighborhood watch and cameras in El Porto.

Mayor Burton commented that all Police Department reports will be presented on the April 15, 2016 City Council Regular Meeting.

Hany Fangary, Mayor Pro Tem for the City of Hermosa Beach is not taking position for the West Basin item but thanked Council for the process that they have taken and is looking forward to working with the neighboring cities.

Joseph Ungoco spoke in support of the West Basin letter and wants City to notify and invite everyone to the informational presentations.

David Kissinger from Realtors Association spoke in support of the historical preservation. In support of the West Basin letter to be sent as it stands in tonight's agenda.

Melissa Kelly works for an environmental non-profit spoke in support of the letter for West Basin to be sent.

Steven Johnson from Heal the Bay spoke in support of the letter to be sent to West Basin.

Craig Cadwallader spoke in support of the letter sent to West Basin.

Jose Bacallao spoke in support of the letter sent to West Basin, company has been a leader and should continue to be a leader, but should look at alternatives.

Deney Nelson from Hermosa Beach spoke in support of the West Basin letter to be sent and appreciates the team work between cities.

Mark Newmann spoke in support of Agenda Item No. 7.

David White spoke in support of historical preservation.

Councilmember Howorth requested follow up from Public Works Director regarding the regulations for green waste and the responsibility of who pays for what when City contractors make an error and there are damages.

Mayor Pro Tem D'Errico requested information from City Attorney regarding the proposal for a new hotel in Parkview.

J. PLANNING COMMISSION QUASI-JUDICIAL DECISIONS (RECEIVE AND FILE)

None.

K. CONSENT CALENDAR (APPROVE)

A motion was made by Councilmember Powell, seconded by Councilmember Howorth, to approve the Consent Calendar Item Nos. 2-4. The motion carried by the following vote:

Voice votes recorded by City Clerk Liza Tamura.

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

2. Financial Report: [16-0026](#)
a) Schedule of Demands: January 21, 2016
b) Investment Portfolio for the Month Ending December 31, 2015
c) Month End Report for December 31, 2015
(Finance Director Moe).

ACCEPT REPORT AND DEMANDS

The recommendation for this item was approved on the Consent Calendar.

3. Second Reading of Ordinance No. 16-0034 and Ordinance No. 16-0035 for Amendments to the Zoning Code, Chapter 10.86 and the Local Coastal Program, Chapter A.86, to Establish Provisions for Historic Preservation and Adoption of Resolution No. 16-0013 Transmitting the Local Coastal Program Amendments to the California Coastal Commission (Community Development Director Lundstedt). [ORD 16-0034](#)
ADOPT ORDINANCE NOS. 16-0034 AND 16-0035, AND RESOLUTION NO. 16-0013

The recommendation for this item was approved on the Consent Calendar.

4. City Council Minutes: [16-0082](#)
This Item Contains Minutes of the Following City Council Meetings Presented for Approval:
a) City Council Regular Meeting Minutes of February 2, 2016
CONTINUED TO MARCH 1, 2016 CITY COUNCIL REGULAR MEETING
b) City Council Adjourned Regular (Closed Session) Meeting Minutes of February 8, 2016
APPROVE
(City Clerk Tamura).

The recommendation for this item was approved on the Consent Calendar.

At 7:35 PM City Council recessed and reconvened at 7:45 PM.

L. PUBLIC HEARINGS (2 MINUTES PER PERSON)

- 5. Renewal of the North Manhattan Beach Business Improvement District and Approval of Assessments for Fiscal Year 2016-2017 (Finance Director Moe).

[RES 16-0003](#)

a) CONDUCT PUBLIC HEARING

b) ADOPT RESOLUTION NO. 16-0003

c) RATIFY 2016 BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD MEMBERS

City Clerk Liza Tamura introduced the item and Revenue Services Manager Steve Cherelian presented.

Mayor Burton opened the Public Hearing, seeing none, closed the Public Hearing.

A motion was made by Councilmember Powell, seconded by Mayor Pro Tem D'Errico, to approve the renewal of the North Manhattan Beach business improvement district and approval of assessments for Fiscal Year 2016-2017.

The motion was approved by the following vote:

Voice votes recorded by City Clerk Liza Tamura.

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

M. OLD BUSINESS

6. Letter Opposing Construction of a Water Desalination Plant by West Basin Municipal Water District (Community Development Director Lundstedt/Public Works Director Olmos).

[16-0040](#)

APPROVE

Management Analyst Matthew Cuevas introduced the item.

Community Development Director Marisa Lundstedt presented information.

Councilmember Powell thanked West Basin for their recycled program.

Councilmember Howorth spoke about a meeting she had with West Basin members and met with people opposed to the desalination project and proposed a friendly amendment to have the letter addressed to the actual West Basin board.

Councilmember D'Errico appreciates all the work done by West Basin but is more concerned with the residents of the City and what a desalination plant will do to the environment.

Mayor Burton proposed a friendly amendment to have copies of the letter sent to the West Basin board, elected officials of the member cities, and the Metropolitan Water District Board and requested the City Manager to immediately retain the services of an EIR expert consultant in desalination plants and begin to prepare the City's opposition.

A motion was made by Councilmember Powell, seconded by Councilmember Howorth, to approve the letter opposing construction of a water desalination plant by West Basin Municipal Water District with two amendments (1) that the letter is addressed to the West Basin board and sent to elected officials of the member cities and the Metropolitan Water District Board, and (2) the City Manager should retain an EIR consultant. The motion carried by the following vote:

Voice votes recorded by City Clerk Liza Tamura.

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

7. Sepulveda Bridge Widening Project Update and Approval of Amendment No. 2 to HDR's Existing Agreement to Extend the Term and Provide Compensation of \$147,989 for Additional Work (Continued from February 2, 2016 City Council Meeting) (Public Works Director Olmos).

[CON 16-0004](#)

APPROVE AMENDMENT

City Clerk Liza Tamura introduced the item and Public Works Director Tony Olmos presented the PowerPoint.

Public Works Director Olmos and City Attorney Quinn Barrow responded to City Council questions.

Mayor Burton opposed due to the high price that has to be taken from the City's budget, Caltrans should be providing some funding due to their request for the Sepulveda modifications.

Mayor Pro Tem D'Errico opposed due to lack of considerations for this project.

A motion was made by Councilmember Howorth, seconded by Councilmember Lesser, to approve the Sepulveda bridge widening project update and approval of amendment no. 2 to HDR's existing agreement to extend the term and provide compensation of \$147,989 for additional work. The motion carried by the following vote:

Voice votes recorded by City Clerk Liza Tamura.

Aye: 3 - Lesser, Howorth and Powell

No: 2 - Burton and D'Errico

8. Approval of Plans and Specifications; Award Strand Stairs Rehabilitation Project to RSB Group, Inc. in the Amount of \$ 1,701,000 and Authorize the City Manager to Approve a Construction Contingency in the Amount Not-to-Exceed \$255,150 (Public Works Director Olmos).

[CON 16-0005](#)

APPROVE

City Clerk Liza Tamura introduced the item.

Public Works Director Tony Olmos provided the staff presentation and responded to City Council questions.

Council requested clarification as to when staff will return to present guidelines to the Council.

A motion was made by Councilmember Lesser, seconded by Councilmember Howorth, to approve the plans and specifications; award strand stairs rehabilitation project to RSB Group, Inc. in the amount of \$1,701,000 and authorize the City Manger to approve a construction contingency in the amount not-to exceed \$255,150. The motion carried by the following vote:

Voice votes recorded by City Clerk Liza Tamura.

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

N. NEW BUSINESS

9. Presentation of the City Service Request System and Mobile Application for Citizens to Request and Track Service Requests (Information Technology Director Taylor).

[16-0052](#)

RECEIVE REPORT

City Clerk Liza Tamura introduced the item.

Information Technology Director Sanford Taylor provided the PowerPoint presentation regarding the Click It & Fix It mobile application and responded to City Council questions.

Councilmember Howorth likes the application, public can pay for tickets on their phone.

Councilmember Lesser commented that the application provides greater capacity for residents to communicate and have services available for them.

Councilmember Powell suggested some improvements on the application.

Mayor Pro Tem D'Errico recommended a focus group of application users to get input.

Mayor Burton commented on the ease of have the public on the go and get things fixed throughout the City.

A motion was made by Councilmember Howorth, seconded by Councilmember Lesser, to receive the report. The motion carried by the following vote:

Voice votes recorded by City Clerk Liza Tamura.

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

10. Presentation of Public Records Requests Public Portal (City Clerk Tamura).

[16-0074](#)

RECEIVE REPORT

City Clerk Liza Tamura presented the item.

Management Analyst Matthew Cuevas provided the PowerPoint presentation and responded to City Council questions.

A motion was made by Councilmember Powell, seconded by Mayor Pro Tem D'Errico, to receive the report. The motion carried by the following vote:

Voice votes recorded by City Clerk Liza Tamura.

Aye: 5 - Burton, D'Errico, Lesser, Howorth and Powell

11. Fiscal Year 2015-2016 Mid-Year Budget Report; Results of Community Budget Priorities Workshops and FY 2016-2018 Budget Principles and Policies (Finance Director Moe). [16-0029](#)

RECEIVE REPORT; DISCUSS AND PROVIDE DIRECTION

Item was continued to the March 1, 2016 City Council Regular Meeting.

12. Presentation of the Proposed Fiscal Year 2016-2017 to Fiscal Year 2020-2021 Five- Year Capital Improvement Plan (Public Works Director Olmos). [16-0061](#)

RECEIVE REPORT

City Clerk Liza Tamura introduced the item and Public Works Director Tony Olmos provided the PowerPoint presentation.

Public Works Director Olmos and City Manager Mark Danaj responded to City Council questions.

By order of the chair, Mayor Burton received and accepted the report.

O. CITY COUNCIL REPORTS, OTHER COUNCIL BUSINESS, AND COMMITTEE AND TRAVEL REPORTS

Mayor Burton presented motion to have staff reach out to other like cities for wayfinding signage and report back to Council.

Council directed Public Works Director Tony Olmos to return throughout the process and ask City Council for direction.

Councilmember Powell reminded City Council and staff a Resolution passed regarding signage and wayfinding that was established that has research done by staff and requested staff to contact Southern California Gas and get a report on any facilities in the area near Manhattan Beach where there are underground pressure gas storages to avoid the incident in Porter Ranch from happening (ie. Playa Vista).

Mayor Burton added that he wanted staff to also find out about the Loop Project from Southern California Gas regarding a line going down Rosecrans underground through the Manhattan Beach residential area to service the desalination plant.

A motion was made by Mayor Burton, seconded by Councilmember Powell, to reconsider the approval of the amendment to the consulting agreement with Selbert Perkins Design for preparation of a master plan for a wayfinding signage program and defer the matter until staff provides more information from other cities about signage. The motion carried by the following vote:

Voice votes were recorded by City Clerk Liza Tamura.

Aye: 3 - Burton, D'Errico, and Powell

No: 2 - Lesser and Howorth

P. FORECAST AGENDA AND FUTURE DISCUSSION ITEMS

13. Agenda Forecast (City Clerk Tamura). [16-0076](#)
DISCUSS AND PROVIDE DIRECTION

Move Agenda Item No. 11 from the March 1, 2016 City Council meeting moved to be the first item under New Business.

Update the ceremonial on the March 15, 2016 City Council meeting to reflect Certificate of Recognition for Larry Kosmont.

Councilmember Powell requested to have Agenda Item No. 11 for the April 5, 2016 City Council meeting as the first item under New Business.

Mayor Pro Tem D'Errico requested staff to return with a report regarding the mission of the PPIC.

Q. INFORMATIONAL ITEMS

14. Commission Minutes: [16-0075](#)
This Item Contains Minutes of the following City Commission Meetings:
Planning Commission Action Minutes of January 27, 2016 (Director Lundstedt).
INFORMATION ITEM ONLY

R. CLOSED SESSION

None.

S. ADJOURNMENT

At 10:15 PM Mayor Burton adjourned the meeting.

Martha Alvarez
Recording Secretary

Mark Burton
Mayor

ATTEST:

Liza Tamura
City Clerk

City of Manhattan Beach

1400 Highland Avenue
Manhattan Beach, CA 90266



Meeting Minutes - Draft

Tuesday, March 1, 2016

6:00 PM

Regular Meeting

City Council Chambers

City Council Regular Meeting

Mayor Mark Burton
Mayor Pro Tem Tony D'Errico
Councilmember David Lesser
Councilmember Amy Howorth
Councilmember Wayne Powell

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A. PLEDGE TO THE FLAG

Ronald Clinton, Mira Costa High School led the Pledge of Allegiance.

B. ROLL CALL

Present: 4 - Mayor Burton, Mayor Pro Tem D'Errico, Councilmember Lesser and Councilmember Powell

Absent: 1 - Councilmember Howorth

C. CEREMONIAL CALENDAR

1. Presentation of the Distinguished Service Award to Jan Dennis, Russ Lesser and Charlotte Lesser for their Dedication and Contribution to the City of Manhattan Beach. [16-0097](#)

PRESENT

Mayor Burton, on behalf of the City Council, presented Distinguished Service awards to the following recipients : Jan Dennis, Russ Lesser and Charlotte Lesser for their service to the community.

2. Presentation of a Plaque Recognizing Pat Barrera for his 25 Years in Employment Law and his Contributions to the Community (Continued from the March 1, 2016 City Council Meeting). [16-0090](#)

PRESENT

This item was continued to the March 15, 2016 City Council meeting.

D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

City Clerk Liza Tamura confirmed that the meeting had been properly posted.

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

Mayor Burton requested that Agenda Item No. 12 be continued.

City Clerk Liza Tamura requested confirmation, for the minutes, to identify if Agenda Item No. 12 was continued to the March 15, 2016 City Council Meeting.

Mayor Burton confirmed.

A motion was made by Councilmember Powell, seconded by Mayor Pro Tem D'Errico, to approve the agenda with the exception of Agenda Item No. 12 and the minutes to be continued to the March 15, 2016 City Council meeting. The motion carried by the following vote:

Aye: 4 - Burton, D'Errico, Lesser and Powell

Absent: 1 - Howorth

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

Mayor Burton announced that the Mira Costa High School Band & Orchestra was hosting an online fundraiser through gofundme.com to collect money for their Carnegie Hall trip in May.

Melissa McCollum, Manager of the Manhattan Beach Library, announced upcoming library events and dates regarding some of their new programs; Haiku Hullabaloo and Musical Robot.

Councilmember Powell announced that the Lunafest Film Festival will be taking place on March 13, 2016 at 2:00 PM in the Redondo Beach Performing Arts Center and the art exhibition titled "Expressions" will be featuring a local artist, Virginia Vilchis on March 6, 2016 from 2:00 PM - 5:00 PM.

G. CITY MANAGER REPORT

City Manager Mark Danaj introduced Andy Sywak the new Economic Vitality Manager for the City, provided an update on the Downtown Specific Plan that will be public on March 14, 2016 and two meetings taking place March 16 and March 24, 2016 from 6:00 PM - 8:00 PM at the Police/Fire Conference room in order to provide information to the public and receive feedback for the Planning Commission.

Mayor Burton inquired about the dates and times for the new 9/80 schedule and requested a presentation at a future City Council Meeting regarding the new Senior Newsletter.

H. CITY ATTORNEY REPORT

City Attorney Quinn Barrow announced that at a future City Council meeting there would be a report on the Kayter and Otobe litigation settlements.

I. MAYOR'S REPORT ON MEETING MANAGEMENT

Mayor Burton continued the report on Meeting Management to the March 15, 2016 City Council Meeting.

J. PUBLIC COMMENTS (2 MINUTES PER PERSON FOR ONE ITEM, A MAXIMUM OF 5 MINUTES IF A SPEAKER WANTS TO COMMENT ON MORE THAN ONE ITEM)

Robert Bush spoke on Police, Proposition 13 and is opposed to the West Basin desalination project.

Patrick McBride spoke on a Daily Breeze article regarding Santa Monica telecommunications masterplan, in support of undergrounding, and a better system for fiber optics.

Bob Sievers, El Porto resident, is in support of undergrounding.

Abigail Harraw, 1736 Family Crisis Center, provided City Council with information on what the organization is doing and how it works with the City.

Jennifer Maher, 1736 Family Crisis Center, provided City Council with information on their service and her experience with the organization.

John Chaykowski is opposed to undergrounding, spoke on the new City Hall, and provided ideas regarding additional parking for the City.

Jackie May announced that members of the community are starting a new art group with their first event on March 7, 2016 at 7:00 PM located across the street from Polliwog Park.

Mayor Burton requested for the City Manager and the City Attorney to keep City Council informed of any changes to Proposition 13.

Councilmember Powell spoke on the City of Hermosa Beach's meeting regarding the desalination project and encouraged residents to submit letters, emails or attend the upcoming Hermosa Beach City Council meeting if they wished to provide their position.

K. PLANNING COMMISSION QUASI-JUDICIAL DECISIONS (RECEIVE AND FILE)

None.

L. CONSENT CALENDAR (APPROVE)

A motion was made by Councilmember Powell, seconded by Mayor Pro Tem D'Errico, to approve the Consent Calendar Item Nos. 3-5 with the exception of Agenda Item No. 6 to be continued to the March 15, 2016 City Council meeting. The motion carried by the following vote:

Aye: 4 - Burton, D'Errico, Lesser and Powell

Absent: 1 - Howorth

3. Approve Final Payment in the Amount of \$114,575.64 to PALP, Inc. [16-0066](#)
dba EXCEL Paving Company; Formally Accept the Downtown Crosswalk Replacement and Slurry Seal Project as Complete; Authorize the Filing of the Appropriate Notice of Completion and Release of Retention in the Amount of \$44,415.92 (Public Works Director Olmos).

APPROVE

The recommendation for this item was approved on the Consent Calendar.

4. Approve Task Order No. 2 with AndersonPenna Partners, Inc. in the Amount of \$173,925 for Construction Management and Inspection Services for the Strand Stairs Rehabilitation Project (Public Works Director Olmos). [16-0079](#)

APPROVE

The recommendation for this item was approved on the Consent Calendar.

5. Financial Report: [16-0027](#)
Schedule of Demands: February 4, 2016 (Finance Director Moe).

ACCEPT REPORT AND DEMANDS

The recommendation for this item was approved on the Consent Calendar.

6. City Council Minutes: [16-0091](#)
This Item Contains Minutes of the Following City Council Meetings Presented for Approval:
a) City Council Regular Meeting Minutes of February 2, 2016 (Continued from the February 16, 2016 City Council Regular Meeting)

APPROVE

b) City Council Regular Meeting Minutes of February 16, 2016 (City Clerk Tamura).

APPROVE

This item has been continued to the March 15, 2016 City Council meeting.

M. PUBLIC HEARINGS (2 MINUTES PER PERSON)

None.

N. OLD BUSINESS

7. Consider Resolution No. 16-0015 for a Coastal Development Permit to Change the Use of a Portion of the Existing Comfort Station Changing Areas to Storage (Parks and Recreation Director Leyman).

[RES 16-0015](#)

ADOPT RESOLUTION NO. 16-0015

City Clerk Liza Tamura introduced the item and Mayor Burton requested to have the presentations for both Agenda Item No. 7 and Agenda Item No. 8 heard concurrently with City Council making a motion on each item separately.

Parks and Recreation Director Mark Leyman and Public Works Director Tony Olmos provided the staff presentations regarding the items and responded to City Council questions.

A motion was made by Mayor Burton, seconded by Councilmember Powell, to adopt Resolution No. 16-0015 for a coastal development permit to change the use of a portion of the existing comfort station changing areas to storage. The motion carried by the following vote:

Aye: 4 - Burton, D'Errico, Lesser and Powell

Absent: 1 - Howorth

8. Approve Plans and Specifications for the Pier Comfort Station Rehabilitation Project; Award Pier Comfort Station Rehabilitation Project to Monet Construction, Inc. in the Amount of \$519,853 and Authorize the City Manager to Approve Additional Work in an Amount Not-to-Exceed \$77,978 (Public Works Director Olmos).

[CON 16-0009](#)

APPROVE

The staff reports for both Agenda Item No. 7 and Agenda Item No. 8 were presented concurrently.

A motion was made by Mayor Burton, seconded by Councilmember Powell, to approve plans and specifications for the pier comfort station rehabilitation project; award pier comfort station rehabilitation project to Monet Construction, Inc. in the amount of \$519,853 and authorize the City Manager to approve additional work in an amount no-to-exceed \$77,978. The motion carried by the following vote:

Aye: 4 - Burton, D'Errico, Lesser and Powell

Absent: 1 - Howorth

9. Approve Plans and Specifications; Award Parking Structure Lot #2 Rehabilitation Project to Caltec Corporation in the Amount of \$630,000; and Authorize City Manager to Approve Additional Work in an Amount Not-to-Exceed \$94,500 (Public Works Director Olmos).

[CON 16-0008](#)

APPROVE

City Clerk Liza Tamura introduced the item.

Public Works Director Tony Olmos provided the staff presentation and responded to City Council questions.

Mayor Pro Tem D'Errico questioned spending money on partial construction if there will be further work done in the near future.

Councilmember Lesser is in support with the work that needs to be done now until there are further plans of the additional work that needs to be done.

Councilmember Powell in support of the project but wants the public to know the details of parking closure and off site parking.

A motion was made by Councilmember Powell, seconded by Councilmember Lesser, to approve plans and specifications, award Parking Structure Lot #2 Rehabilitation Project to Caltec Corporation in the amount of \$630,000; and authorize City Manager to approve additional work in an amount not-to-exceed \$94,500. The motion carried by the following vote:

Aye: 4 - Burton, D'Errico, Lesser and Powell

Absent: 1 - Howorth

10. Approve Continued Use of Previously Approved On-Call Professional Service Agreement for Construction Management and Inspection Services with Psomas (Public Works Director Olmos).

[16-0093](#)

APPROVE

City Clerk Liza Tamura introduced the item.

Public Works Director Tony Olmos presented information and answered City Council questions.

A motion was made by Councilmember Lesser, seconded by Councilmember Powell, to approve continued use of previously approved on-call professional service agreement for construction management and inspection services with Psomas. The motion carried by the following vote:

Aye: 4 - Burton, D'Errico, Lesser and Powell

Absent: 1 - Howorth

11. Fiscal Year 2015-2016 Mid-Year Budget Report; Results of Community Budget Priorities Workshops and FY 2016-2018 Budget Principles and Policies (Finance Director Moe).

[16-0029](#)

RECEIVE REPORT; DISCUSS AND PROVIDE DIRECTION

City Clerk Liza Tamura introduced the item.

Finance Director Bruce Moe and Consultant Cathy Standiford from Management Partners provided the PowerPoint presentation and responded to City Council questions.

Mayor Burton requested staff to contact Mr. Bartel for a presentation at one of the City Council meetings and suggested a ten year forecast as opposed to a two year forecast but to report back to City Council with options.

A motion was made by Councilmember Powell, seconded by Mayor Pro Tem D'Errico, to receive the report. The motion carried by the following vote:

Aye: 4 - Burton, D'Errico, Lesser and Powell

Absent: 1 - Howorth

O. NEW BUSINESS

12. Review Conceptual Roundhouse Aquarium Design (Continued from the March 1, 2016 City Council Meeting) (Public Works Director Olmos).

16-0080

REVIEW AND PROVIDE DIRECTION

Item was continued to the March 15, 2016 City Council meeting.

P. CITY COUNCIL REPORTS, OTHER COUNCIL BUSINESS, AND COMMITTEE AND TRAVEL REPORTS

Councilmember Lesser attended a South Bay Cities Council of Governments conference along with Councilmember Powell regarding technology and governance and asked staff to have a future City Council meeting with SCE and discuss items that affect the residents of the City.

Councilmember Powell attended a panel presented by Santa Monica IT Director Jory Wolf regarding online access and fiber optics underground for their City. Requested staff to include fiber optics as part of the Wi-Fi item scheduled for the April 5, 2016 City Council meeting.

Councilmember Lesser requested an introductory discussion about broadband service along with the Wi-Fi agenda item scheduled for the April 5, 2016 City Council meeting.

Mayor Pro Tem D'Errico requested staff to include cell service in the City as part of the Wi-Fi agenda item scheduled for the April 5, 2016 City Council meeting.

Mayor Burton announced that he would be attending the Hermosa Beach meeting regarding desalination.

Q. FORECAST AGENDA AND FUTURE DISCUSSION ITEMS

13. Agenda Forecast (City Clerk Tamura). DISCUSS AND PROVIDE DIRECTION

[16-0092](#)

Mayor Burton requested to have Agenda Item No. 2 (regarding the Annual Financial Report) on the March 15, 2016 City Council agenda moved from the "Consent Calendar" to "New Business".

Councilmember Lesser requested to have Agenda Item No. 7 regarding the Economic Development Advisory Council on the March 15, 2016 City Council meeting to also include an overview of the Economic Vitality Manager and how this position will relate to the Economic Vitality Advisory Council.

Mayor Pro Tem D'Errico requested a summary report every six months of all the Public Works project that includes initial amount of the project approved by City Council, the final cost, how contingency is applied, and description of the expenditure.

R. INFORMATIONAL ITEMS

None.

S. CLOSED SESSION

None.

T. ADJOURNMENT

At 8:48 PM Mayor Burton adjourned the meeting.

Martha Alvarez
Recording Secretary

Mark Burton
Mayor

ATTEST:

Liza Tamura
City Clerk

Agenda Date: 3/15/2016

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Tony Olmos, Public Works Director

SUBJECT:

Review Conceptual Roundhouse Aquarium Design (Continued from the March 1, 2016 City Council Meeting) (Public Works Director Olmos).

REVIEW AND PROVIDE DIRECTION

RECOMMENDATION:

Staff recommends that City Council:

1. Review conceptual aquarium design at the Roundhouse and provide direction,
2. Direct staff to prepare a Cooperative Agreement between the City, Oceanographic Teaching Stations, Inc.(OTS), and the Harrison Greenberg Memorial Foundation (Foundation),
3. Direct staff to work closely with OTS and the Foundation to prepare a scope-of-work and issue a Request-for-Proposal to hire a Project Manager, and
4. Form a City Council ad-hoc subcommittee to receive regular status reports on the project.

FISCAL IMPLICATIONS:

The proposed aquarium renovation project is expected to be primarily funded by the Foundation. The Foundation has committed \$1.25 million towards the project and will undertake additional fundraising efforts to meet the estimated total project cost range between \$1.6M and \$2.5M.

The City had expected to spend approximately \$150,000 on Roundhouse improvements as part of a current CIP project. If the aquarium project is to move forward, staff would recommend contributing these funds and an additional \$100,000 of in-kind services towards this project since the City is a key stakeholder. The \$150,000 would be used for construction costs only and would have been spent to improve the Roundhouse, with or without the aquarium project. These funds would come from the Pier Fund, which can only

be used for expenses incurred for the Pier, Roundhouse, and Comfort Station.

All funding commitments and appropriations will be addressed as part of the aforementioned three-party Cooperative Agreement that would be brought before City Council at a subsequent meeting.

BACKGROUND:

The Foundation led by Mr. Michael Greenberg has proposed to make a major investment to fully renovate the existing aquarium located at the Roundhouse at the end of the pier. Mr. Greenberg is proposing to undertake this effort to honor the memory of his late son, Harrison Greenberg, that had a deep love for the ocean, marine life, and the City of Manhattan Beach.

The aquarium is currently operated by OTS. OTS is made up of volunteers who all contribute to maintain the health and safety of all of the marine animals under their care and also teach numerous classes to hundreds of grade-school students each year.

For this project, OTS hired Allen, Atwater & Associates (AAA) to develop a conceptual design.

DISCUSSION:

Simon Allen, the lead designer with AAA, separately met City, OTS, and the Foundation to start formulating a collective vision for the project. As a result, Mr. Allen developed a design that transforms the existing aquarium into a world-class aquarium, using the entire Roundhouse footprint. All parties concurred that the conceptual design incorporated elements that were important to each party. Unfortunately, the use of the entire Roundhouse footprint would impact the existing café. If this project and design is to move forward, direction regarding the disposition of the café would need to be provided.

Slides depicting the conceptual design are included in Attachment 1. Staff will be showing a 3D walk-through simulation of the proposed design at the City Council meeting.

The conceptual design includes the following elements:

Ground Floor Plan:

The space currently occupied by the café will become the entrance lobby for the Aquarium. Immediately in front of the visitor, as he or she enters the building, there will be a “tunnel” tank, leading between the two utility spaces (men’s restrooms to the left, women’s restrooms/Aquarium back-of-house functions to the right) providing access to the main Aquarium space on the West side of the building. The lobby space would be large enough to accommodate a “Welcome-wall” (a multi-media wall welcoming the visitor, providing a dynamic orientation to the facility, explaining the Mission of the Aquarium, etc.), donor recognition, and didactics related to the narrative of the visitor experience (ecological habitats, animal ID’s etc.).

The “tunnel tank” (inside dimensions approximately 5’ wide by 9’ long) would serve as the “Rocky-reef” habitat tank, and would provide an appropriate setting for the Aquarium’s large eels. The rocky-reef habitat, of all the local habitats, provides an opportunity for the most

colorful, visually interesting tank aqua-scaping, which could logically be carried all the way up to the top of the tank. The tunnel also serves to control ambient light intrusion from the lobby (which retains the large windows on the East side of the Roundhouse) into the main body of the ground floor exhibit area. By beginning the visitor experience with a walk-through tunnel, the visitor “dives” into ocean exploration at the Roundhouse.

Upon exiting the “Rocky-reef” tunnel, immediately to the visitor’s right along the base of and wrapped around the stair wall will be the Tide-pool/touch-tank complex. The tide-pool/touch-tank complex is central the Aquarium’s teaching curriculum, so its placement as the first exhibit component the visitor encounters upon exiting the Rocky-reef tunnel tank makes thematic and functional sense. The complex’s shape, with multiple pools, designed to emulate the look and feel of indigenous Southern California tide-pools, arrayed around a larger central acrylic-fronted tank, allows the rear-most pool to be roped off to restrict access (for quarantine/sequestration). The touch-pools would be arranged at heights appropriate to different age groups, with at least one being wheelchair-accessible. A large flat-screen monitor (essential for the Aquarium’s teaching function) would be mounted above the tide-pool complex.

All available wall space around the periphery of the ground floor would be occupied by new, full-height habitat tanks, which would be framed in matching, curved, organically-shaped composite or HPL walls. Windows on the South and West walls of the Aquarium would be retained (with the addition of UV control window film and remote-controlled shades for ambient light control) to highlight the connection between the Aquarium’s animal exhibits and its unique location on the Pacific Ocean. This arrangement, with the visitor/student surrounded by full-height habitat tanks and views of the ocean, coupled with the ability to control ambient light levels, the black acoustic ceiling, unified tank surrounds, and improved exhibit and building lighting, would serve to create a more theatrical, immersive visitor experience.

In addition to a new, large, Sharks Tank, there would be a large, dramatically-lit Jellies kreisel tank (which would also serve as a deep ocean/pelagic habitat tank), two other full-height tanks that could be programmed as Sandy Bottom and Kelp Forrest habitat tanks, and a bubble tank, which would be the last exhibit component children encountered before the exit.

Along the stairs, as you climb to the second floor, will be a graphic representation of life at various ocean depths, starting in the deep ocean and ascending into the inter-tidal. Alternatively, this space could be used for an updated Trash Timeline Exhibit, which was identified by multiple constituents as a “must-have” component in the new Aquarium.

Second Floor Plan:

The second floor would become a more modular, flexible, interactive space. Rather than large, more or less permanent installations, live-animal and dry exhibits would be designed to be reconfigurable, using a modular, interchangeable table system. This would provide the opportunity to refresh the exhibits periodically, and to create themed, and/or topical exhibits. The emphasis would be on touch-ability, interaction, and open-ended inquiry (and could provide an appropriate setting for a potential octopus exhibit). Along the edge of the mezzanine would also be the most appropriate place for marine-mammal interpretation, tied

to full scale models flown from the ceiling.

Using a single life-support supply and “wet-table”-type live-animal exhibits would increase versatility, and maximize use of available space. These tables could also incorporate space underneath for holding/ quarantine tanks. Reserving part of the upstairs space for dry exhibits, coupled with modular/movable fixtures/furniture, would also allow the space to be reconfigured for other uses (meetings, etc.). This space, which would be adjacent to the top of the “Rocky-reef” tunnel, also provides programming opportunities (timed feedings, for example).

Exterior:

The exterior architecture of the Roundhouse will not be modified, except for the entry on the east side. The project will also include exterior improvements to improve the condition of the building. These will include, but not be limited to, roof repairs, painting, new shutters, windows, and exterior wall repairs.

Cost Contributions and Potential Next Steps:

The total project cost estimate for this design is in the range of \$1.6M to \$2.5M. As mentioned, the project would be primarily funded by the Harrison Foundation and a City contribution of approximately \$250,000, which includes \$150,000 to improve the condition of the Roundhouse (with or without aquarium project) and \$100,000 of in-kind City services, i.e. staff costs, permit fees, and inspection, etc. The Harrison Foundation and OTS will be looking for ways to raise addition funds to fully fund the project.

If the City Council is supportive of the project, there are a few immediate next steps that are recommended:

- First, a three-party Cooperative Agreement between the City, OTS, and the Foundation (Stakeholders) will need to be drafted to memorialize commitments and conditions from all parties. This agreement would be drafted within the next two months and come back to City Council for approval. A draft term sheet is attached for reference.
- Secondly & concurrently, the Stakeholders will need to hire a project manager that will be the key person to forming the overall professional consultant team. The Stakeholders recommend that the City issue the RFP on behalf of the group and execute all professional services contracts to keep contract management centralized.
- For oversight of this high-profile project, staff recommends that the City Council form an ad-hoc subcommittee that would receive regular reports from the project team.

Given the challenges of designing the improvements, obtaining permits from State agencies (Coastal Commission, State Parks & Recreation), coordinating the temporary relocation of the aquarium, and constructing the project, a conceptual schedule was developed. At best case and most-aggressive scenario, the pre-construction activities will take approximately 9 months with construction starting in January/February 2017 and completed by June 2017. If the target construction date cannot be met for any reason, then the earliest the construction may commence would be in September 2017 to allow for unobstructed use of the pier during the summer months.

POLICY ALTERNATIVES:

City Council may choose to not move forward with any additional steps leading to the renovation of the Roundhouse Aquarium.

Pros:

City in-kind services funds would not be spent.

Cons:

The opportunity to transform the existing aquarium would be lost.

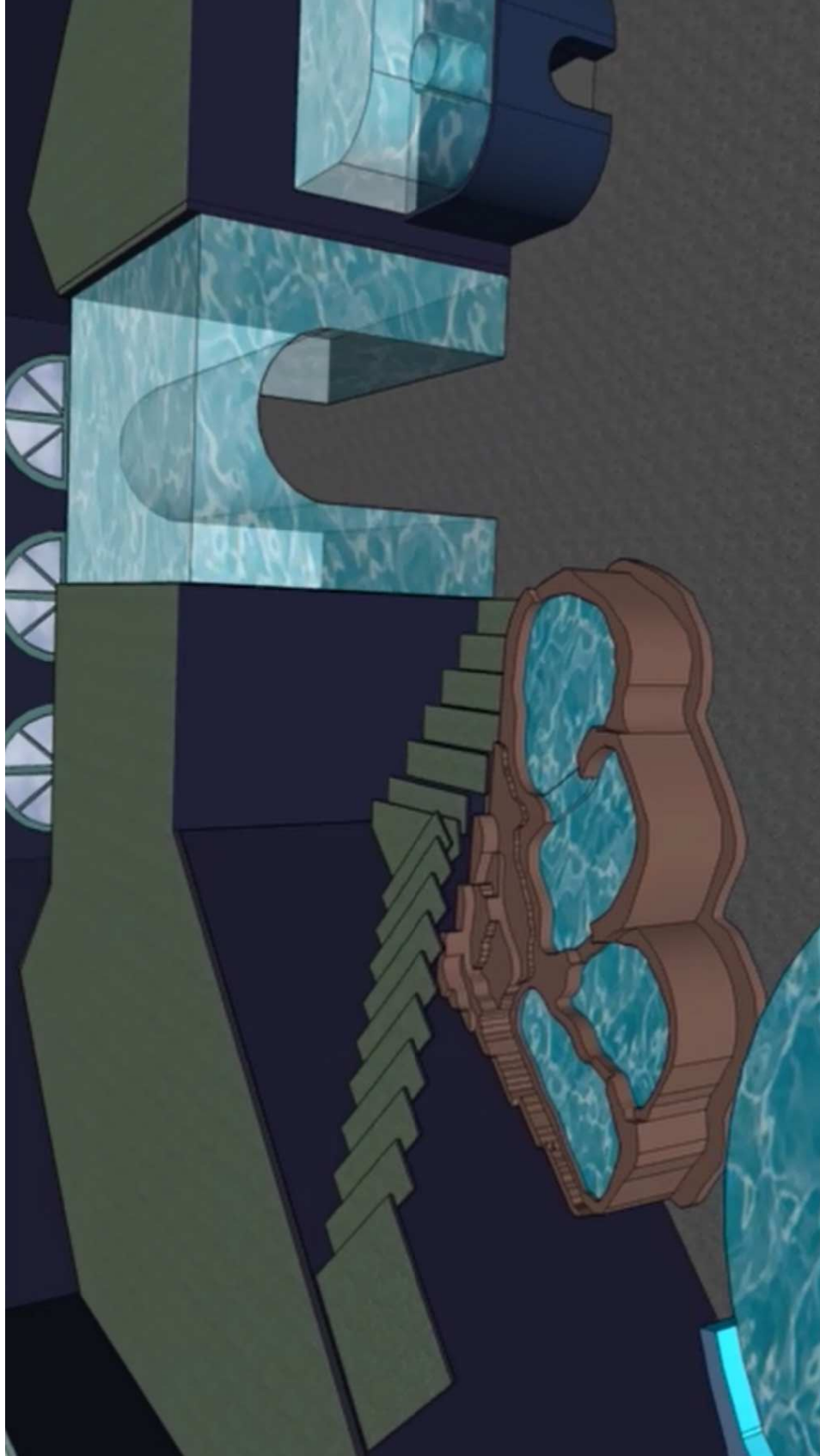
ENVIRONMENTAL REVIEW:

An environmental review will be conducted during the final design phase for the project.

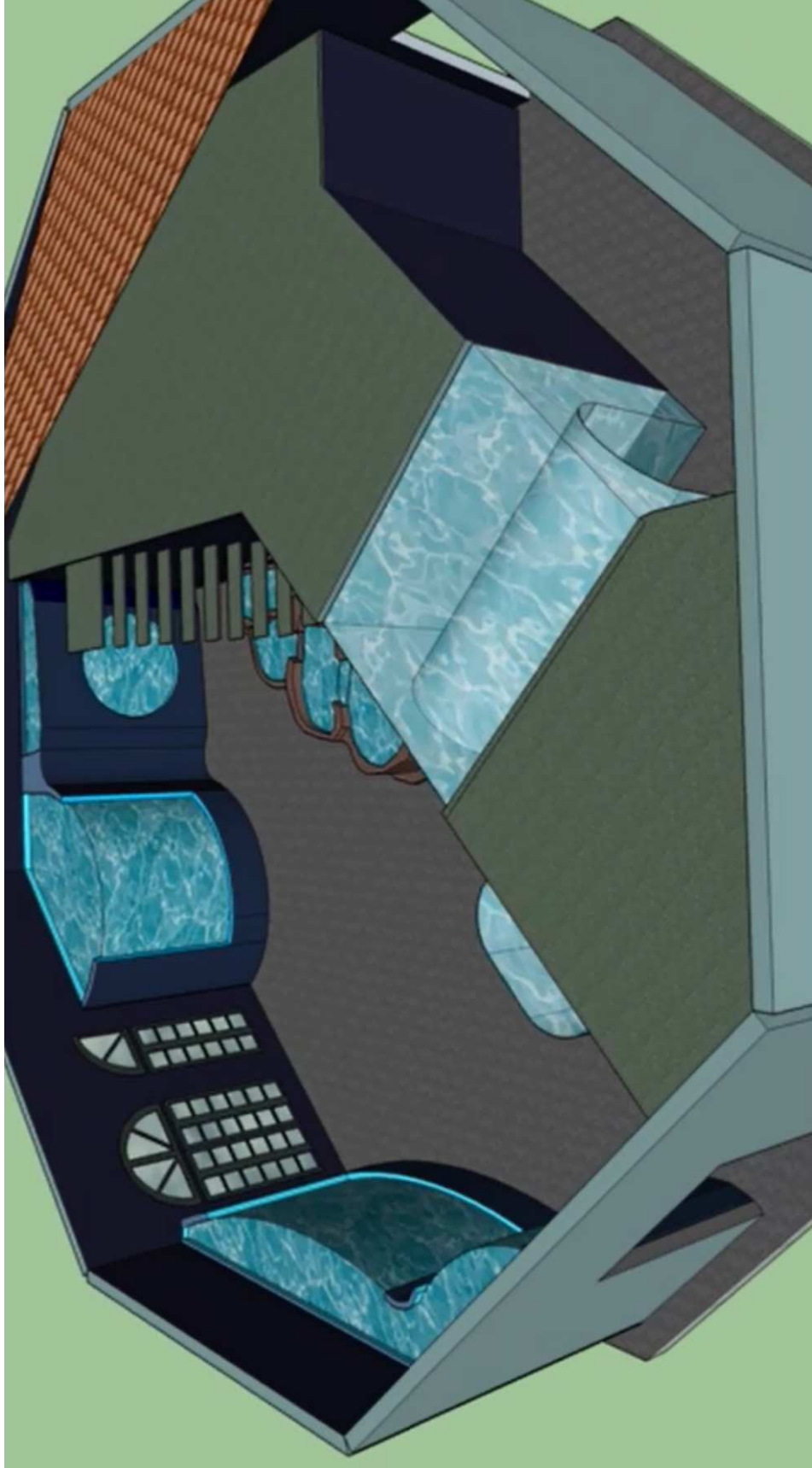
Attachments:

1. Conceptual Design
2. Draft Term Sheet
3. Roundhouse Aquarium Conceptual Design Video

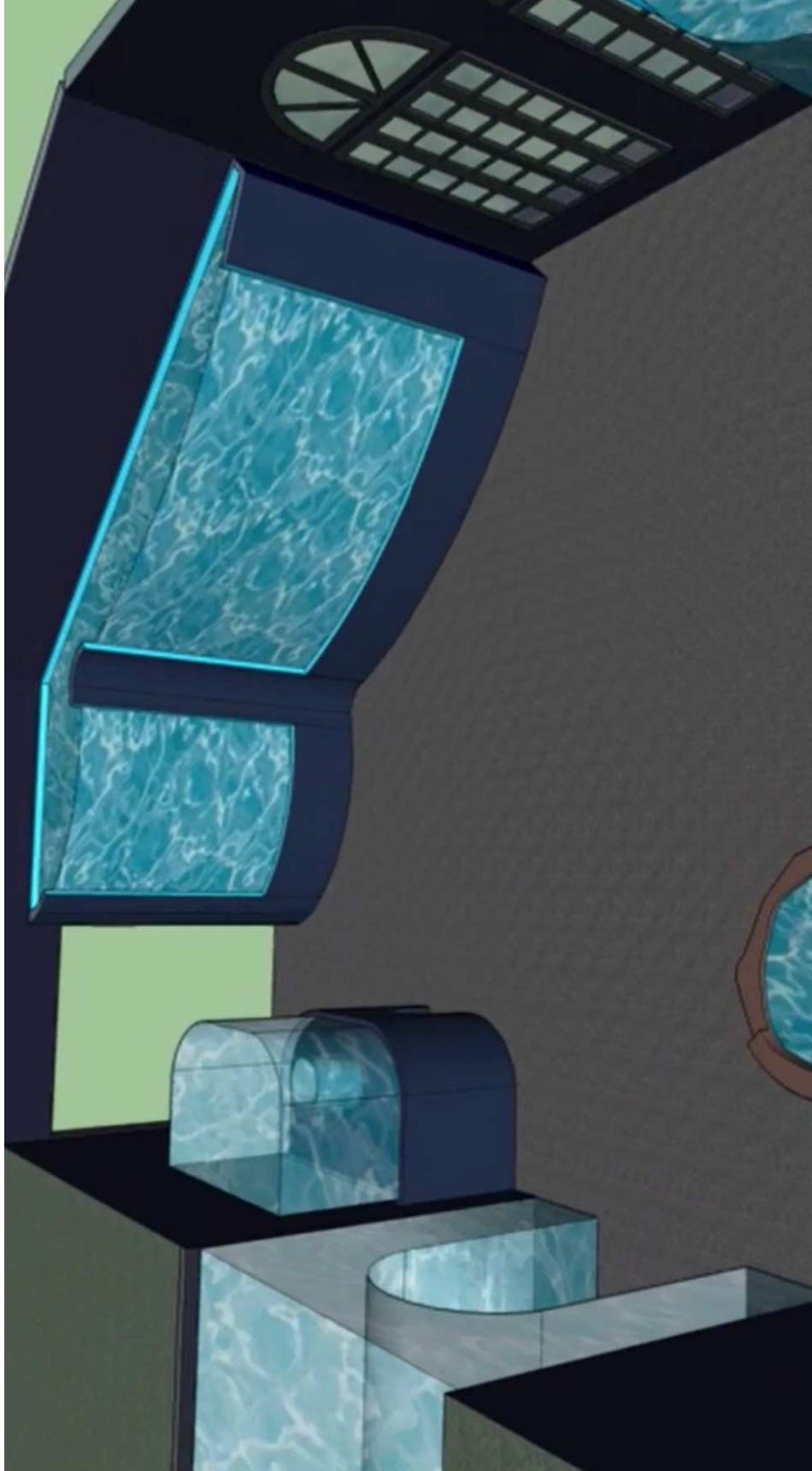
Conceptual Design



Conceptual Design



Conceptual Design



February 23, 2016

Term Sheet
Roundhouse Renovation Project

This Term Sheet sets forth the basic terms upon which the parties identified below propose to proceed with the renovation of the Roundhouse (as defined below). This Term Sheet is not intended be a binding agreement. The parties shall not be bound to proceed with the renovation project until all of the parties have executed and delivered a Cooperative Agreement with respect to the subject matter of this Term Sheet.

Parties

Oceanographic Teaching Stations, Inc. (“OTS”), a California non-profit corporation which is qualified as a 501(c)(3) organization under the Internal Revenue Code.

The Harrison Greenberg Memorial Foundation (together with specified affiliates, the “Foundation”), a California corporation.

The City of Manhattan Beach (the “City”), a municipal corporation of the State of California.

Recitals

The State of California owns the Manhattan State Beach Pier. Pursuant to an operating agreement with the State of California dated August 1, 1988 (the **“Operating Agreement”**), the City has management responsibility for the pier, including a structure situated at the west end of the pier described in Exhibit B-4 of the Operating Agreement and popularly referred to as the **Roundhouse**.

The City has entered into an agreement with OTS dated September 6, 2005 (the **“OTS Agreement”**), pursuant to which OTS operates an aquarium in the Roundhouse. The aquarium is open to the general public and offers classes on marine science, both at the Roundhouse and through an outreach program.

The Foundation has offered to raise and contribute sufficient funds to fund a major renovation of the Roundhouse Aquarium (the **“Renovation Project”**). To date, the Foundation has committed \$1,250,000 towards the Renovation Project. OTS has agreed to assist the Foundation in this fund raising effort.

The City has offered to provide \$150,000 in funding towards the construction of the Renovation Project and \$100,000 in in-kind services, such as staff time for permitting, plan check, and inspection of Renovation Project.

Section 7 of the Operating Agreement authorizes the City, with the approval of the State of California, to undertake projects to improve the property which is the subject of the Operating Agreement.

Proposed Terms of Agreement

Within 10 days of the execution of the Cooperative Agreement, the Foundation will deposit funds to cover the costs of hiring a Project Manager and other design professionals for the proposed Renovation Project (the “**Design Grant**”). The Cooperative Agreement will contain a deposit and reimbursement schedule sufficient to complete final design of the Renovation Project.

City will be responsible for engaging the professional firms and issuing all Request-for-Proposals. The City will select the final design team, with input and approval from OTS and the Foundation.

The final architectural drawings shall be prepared by, or prepared under the supervision and approval of, the City.

The City, OTS, and the Foundation shall have the right to decide to continue moving forward with the Renovation Project after completion of the Design Development Phase (35% complete drawings).

The City will be primarily responsible for, and shall bear the cost of, obtaining all necessary approvals for the Renovation Project from the California Department of Parks and Recreation, the California Coastal Commission and any other agencies from whom approvals may be required.

Once a final design and final cost estimates has been approved by the Foundation, OTS and the City, and once all necessary governmental and regulatory approvals have been obtained, the Foundation will fund the balance of the funds necessary to complete construction of the Renovation Project (the “**Renovation Grant**”).

Funds from the Renovation Grant shall be deposited in a construction escrow account to be established and administered by the City.

DRAFT FOR DISCUSSION PURPOSES

February 23, 2016

Funds from the Renovation Grant may only be used to pay for the Renovation Project and for such ancillary purposes as are specified in the Cooperative Agreement. Such ancillary purposes shall include arrangements to preserve the animal specimens currently housed at the Roundhouse, and temporary facilities to enable the Roundhouse to continue operations during the construction period.

All contractors and sub-contractors who work on the Renovation Project will be engaged by City.

The Cooperative Agreement shall include an acknowledgement by the Parties that the improvements to the Roundhouse resulting from the Renovation Project shall be the property of the State of California.

The Cooperative Agreement shall include an acknowledgement by the Parties that a plaque memorializing the contributions of the Foundation shall remain displayed in the Roundhouse so long as the Roundhouse Aquarium remains in operation.

Roundhouse Aquarium Conceptual Design Video

To view the video presentation, please make sure your computer has the latest version of Adobe Flash Player installed; otherwise the video may not play.

Please click on the link below to view the video:

http://manhattanbeach.granicus.com/MediaPlayer.php?publish_id=323de79e-e58a-11e5-8170-f04da2064c47

Agenda Date: 3/15/2016

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Teresia Zadroga-Haase, Director of Human Resources

SUBJECT:

Resolution Approving the Side Letter Agreement with the California Teamsters, Local 911 modifying Article 19 Overtime/Compensatory Time/Work Schedule of the Memorandum of Understanding (Zadroga-Haase, Human Resources Director).

ADOPT RESOLUTION NO. 16-0021

RECOMMENDATION:

It is recommended that the City Council adopt by Resolution the attached Side Letter Agreement with the California Teamsters, Local 911 modifying Article 19 Overtime/Compensatory Time/Work Schedule of the Memorandum of Understanding (MOU). The City Council adoption will authorize the City Manager to execute the Side Letter Agreement and take appropriate actions necessary to carry out the terms of the Side Letter Agreement.

FISCAL IMPLICATIONS:

The Side Letter Agreement modifies the work schedule with no fiscal impact.

BACKGROUND:

The Teamsters MOU January 1, 2016 to December 31, 2018, which was adopted by Council on January 5, 2016, approved an alternate work schedule. The Teamster MOU represents employee classification in various departments and Article 19 Overtime/Compensatory Time/Work Schedule discusses the alternate work schedule for the different classifications.

DISCUSSION:

In an effort to clarify the alternate work schedule for the Maintenance employee classifications, the City and Teamsters agreed to better define the work schedules. The Public Works Maintenance employees classifications work a 4/10 alternate work schedule. With the new alternate closed Friday schedule beginning March 21, 2016, it was necessary to adjust the work schedules of employees working the 4/10 schedule. Through discussions

between the Public Works Department and the Teamsters, the proposed Side Letter Agreement amends the current MOU to accurately reflect the schedules that will be worked by these employees and which ensures that services are provided in a consistent and uninterrupted manner to the residents.

The modification to Article 19 of the MOU, defines the two alternate work schedules for the Maintenance employees assigned to the Public Works Yard. The Side Letter addresses and defines work days and off days along with the rotation of employees through both alternate work schedules.

Attachments:

1. Resolution No. 16-0021 - Side Letter Team
2. Side Letter Agreement - Teamsters

RESOLUTION NO. 16-0021

A RESOLUTION OF THE MANHATTAN BEACH CITY COUNCIL
ADOPTING THE SIDE LETTER AGREEMENT BETWEEN THE CITY OF
MANHATTAN BEACH AND THE CALIFORNIA TEAMSTERS LOCAL 911

WHEREAS, the Manhattan Beach City Council adopted the California Teamsters, Local 911 Memorandum of Understanding ("MOU") from January 1, 2016 through December 31, 2018; and

WHEREAS, as part of the MOU, the City of Manhattan Beach ("City") and the California Teamsters Local 911 ("Teamsters") (collectively "Parties") agreed that City Hall would close on alternating Fridays and also discussed work schedules for employees in the Public Works yard; and

WHEREAS, the City representatives advised Teamsters that the alternating closed Friday schedule would also apply to the Public Works yard while maintaining the 4/10 work schedule for the maintenance staff who work at the yard;

WHEREAS, the parties have conferred in good faith and wish to modify Article 19 of the Teamster MOU (Overtime/Compensatory Time/Work Schedule).

NOW THEREFORE, THE MANHATTAN BEACH CITY COUNCIL HEREBY RESOLVES:

SECTION 1. The City Council hereby approves and adopts the Side Letter Agreement between the City and the Teamsters.

SECTION 2. The City Manager or his designee shall take the appropriate action to implement the resolution.

SECTION 3. The City Clerk shall certify to the adoption of this resolution.

PASSED, APPROVED and ADOPTED this 15th day of March, 2016.

Ayes:
Noes:
Abstain:
Absent:

Mark Burton
Mayor City of Manhattan Beach

ATTEST:

Liza Tamura, City Clerk

SIDE LETTER OF AGREEMENT

BETWEEN

CITY OF MANHATTAN BEACH

AND

THE CALIFORNIA TEAMSTERS, LOCAL 911

This Side Letter of Agreement ("Agreement") between the City of Manhattan Beach ("City") and the California Teamsters Local 911 ("Teamsters") (collectively "Parties") is entered into with respect to the following:

WHEREAS, the City and the Teamsters entered into a Memorandum of Understanding ("MOU") with the term of January 1, 2016 through December 31, 2018; and

WHEREAS, as part of the MOU, the Parties agreed that City Hall would close on alternating Fridays and also discussed work schedules for employees in the Public Works yard; and

WHEREAS, the City has advised the Teamsters that it wishes to close the Public Works yard on the same alternating Friday that City Hall is closed (since many of the employees support City Hall) while maintaining the 4/10 work schedule for the maintenance staff who work at the yard;

WHEREAS, the parties wish to modify Article 19 of their recently approved MOU (**OVERTIME/COMPENSATORY TIME/WORK SCHEDULE**) to accommodate the closure of the Public Works yard on alternating Fridays, while maintaining the 4/10 work schedule set forth in the MOU; and

NOW THEREFORE, the parties agree as follows:

1. Article 19, **OVERTIME/COMPENSATORY TIME/WORK SCHEDULE** is partially modified as can be seen with track changes below as follows:

Maintenance Employees Assigned to the Public Works Yard

Maintenance employees assigned to the Public Works Yard will be assigned to work a 4/10 work schedule. The 4/10 work schedule will consist of four consecutive ten hour work days per workweek. If, based on operational needs, the City determines that a different alternative work schedule needs to be implemented it will provide the Union with at least 14 days' notice. Water Plant Operators work a 4/10 work schedule.

2. Friday April 1, 2016, is the first Friday when City Hall will be closed per the Parties' MOU. That same day will be the first Friday the Public Works yard will be closed. Maintenance employees assigned to the yard on a 4/10 work schedule will be assigned

to work either the "A" or "B" schedule (as determined by the three Division Managers in the Department) which is attached hereto as Exhibit 1.

3. As is depicted on the schedule, the "A" schedule employees will work a 10-hour workday Monday-Thursday and will then be off-duty Friday-Sunday,
4. As depicted on the schedule, the "B" schedule employees will alternate workweeks between on duty Tuesday-Friday followed by on duty Monday-Thursday. As a result, employees on the "B" schedule will, as is depicted on the schedule, be off duty on Saturday and Sunday (following the workweek in which they work Tuesday-Friday) and off duty Friday-Monday (following the workweek in which they work Monday-Thursday). Thus, while assigned to the "B" schedule these employees will alternate between two days off (Saturday-Sunday) and four days off (Friday-Monday) on their off days.
5. Employees assigned to the "A" and "B" schedules will rotate to the other schedule ("A" schedule employees will move to the "B" schedule and "B" schedule employees will move to the "A" schedule) approximately every four months (so as to coincide with a closed Friday week).
6. Per the Parties' MOU, if based on operational needs, the City determines that a different alternative work schedule needs to be implemented it will provide the Teamsters with at least 14 days' notice.

FOR THE CITY OF MANHATTAN BEACH

Mark Danaj
City Manager

Date

FOR THE CALIFORNIA TEAMSTERS LOCAL 911



Carlos Rubio
Business Representative,
Chief Negotiator

3/2/16
Date

2016

City of Manhattan Beach Public Works A shift

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Yellow = Closed Friday

2016

City of Manhattan Beach Public Works B shift

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Yellow = Closed Friday

Agenda Date: 3/15/2016

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Tony Olmos, Public Works Director

SUBJECT:

Approve Continued Use of As-Needed Engineering Services Agreement with Harris & Associates, Inc. for Design Engineering Services (Public Works Director Olmos).

APPROVE

RECOMMENDATION:

Staff recommends that City Council approve continued use of Harris & Associates, Inc. for as-needed professional services agreement for Design Engineering services.

FISCAL IMPLICATIONS:

Funds for individual task orders are available from previously approved Capital Improvement Projects.

BACKGROUND:

On July 1, 2015, City Council approved professional service agreements for as-needed professional services for Harris & Associates, Inc., Transtech, and Penco Engineering in the amount of \$300,000 for a three-year term for each firm. City Council also directed staff to not issue individual task orders exceeding \$100,000 without City Council approval and to not issue any additional task orders when the cumulative amount of the individual task orders exceed half the contract amount unless City Council approves the continued use of the agreement.

To date, staff has issued three task orders to Harris & Associates for a cumulative amount of \$132,320. Staff has received a task proposal from Harris & Associates for Task No. 4, but staff cannot approve the any additional task orders since the cumulative amount of the task orders will exceed half of their contract amount (Attachment 1). Staff recommends continued use of the Harris & Associates' agreement since they have performed well on previously assigned tasks.

DISCUSSION:

Under the approved As-Needed Professional Services contract, Harris & Associates provides complete design services for assigned projects. Some of the major tasks are described below.

1. Research existing records of utility companies and agencies and coordinate the proposed improvements with existing field conditions.

2. Provide all field survey and topographic work necessary to complete the design effort. Design level survey and base mapping of the project site shall be prepared in US Customary English units by a California licensed Land Surveyor in accordance with the City guidelines and in AutoCAD Computer Aided Design and Drafting (CADD) format. The horizontal datum shall be NAD 83 and the vertical datum shall be NAVD 88. All survey field notes shall be on forms provided by the City, shall be neatly completed in pencil, and shall become property of the City upon completion of the project. Informal field investigations including marking of removal areas may be required for some of the sidewalk, curb and gutter, and pavement replacement projects.

3. Complete the design of projects including plans, specifications, and engineer's construction cost estimate. The Consultant shall contact manufacturers and/or contractors to verify the engineer's estimate prior to submitting to the City. Specifications shall be prepared in Microsoft Word and an electronic copy of the final version shall be furnished to the City. The City will provide the specification boiler plate to the Consultant.

4. All preliminary and bid sets of plans shall be plotted on bond or velum using the AutoCAD program. All drawings shall be completed per the City of Manhattan Beach CADD Standards

5. All original plan sheets, the title sheet of the specifications, calculations, and reports shall be signed and stamped by the Consultant's licensed professional engineer in responsible-charge of the project. These signed originals will then become the property of the City.

6. The Consultant shall provide support services during the bidding and construction phases of the project, including:
 - A. The Consultant shall respond to bidder inquiries during the bidding process, including preparation of any addenda. Upon award of the construction contract, the Consultant shall attend the pre-construction meeting.
 - B. The Consultant shall review and approve all submittals and shop plan drawings required supporting the construction contract. The Consultant shall complete shop drawings reviews within one (1) week of receipt. Contract Change Order reviews shall be completed within two (2) working days of receipt.
 - C. The Consultant shall respond to written Requests for Information (RFI) to provide clarification or resolve discrepancies in the contract documents. Responses shall be completed within three (3) working days.
 - D. The Consultant shall provide periodic field reviews and bring to the attention of the City of Manhattan Beach any defects or deficiencies in the work by the construction

contractor which the Consultant may observe. The Consultant shall have no authority to issue instruction on behalf of the City of Manhattan Beach, or to deputize another to do so.

7. Upon the completion of construction, as-builts shall be submitted to the City. The Consultant shall incorporate all changes to the plans electronically with all necessary revision notations. Once plans have been updated, a signed set of as-built mylars shall be submitted to the City with an electronic copy (in AutoCAD and pdf formats) of the final as-built drawings via CD or e-mail.
8. The Consultant shall monitor the project progress, maintain project files, and control the quality of the work performed by in-house staff and/or sub-consultants. Incomplete (not meeting targeted completion) or poor quality work will not be accepted. The Consultant will need to revise the documents within a revised schedule set by the City, which may require overtime. No additional regular or overtime hours shall be approved for the required revisions.
9. Attend meetings with the City staff as required.
10. Coordinate plan check, design topics, permits and any other issues with the City, other Agencies, and all utility companies as required. The Consultant shall be the liaison with affected agencies.
11. The Consultant shall be responsible for reviewing and approving addenda and clarifications to plans and specifications.

One of the projects that Harris is currently assisting staff with is the Sepulveda Bridge Widening Project.

Subtasks that Harris is performing for the Sepulveda Bridge Widening Biddability/Constructability Review include:

- Review entire plan and specification set, including roadway, structure, specifications, drawings, quantities and payment items.
- Review signalization, staging and widening of the roadway.
- Submit Final Report of Review Comments

Approval for issuance of the next task order for Harris will be for the Signalized Crosswalks for the Manhattan Beach Boulevard at Target Driveway Project. Harris' team includes a traffic engineering subconsultant who will prepare the traffic signal modification design for the pedestrian crossing.

Because Harris & Associates' proposed task order for this Manhattan Beach Blvd. Street Improvements Project will exceed the mid-point of their contract amount, staff seeks approval from City Council to move forward past the final half of their contract.

POLICY ALTERNATIVE:

Do not approve the continued use of the Harris & Associates, Inc. agreement.

PROS:

Other consultants would be provided with the opportunity to provide these services if the remainder of the Harris & Associates agreement cannot be used.

CONS:

If staff cannot utilize the remainder of this agreement, staff would have to revert back to issuance of project-specific RFP's to procure these services if the other as-needed design engineering contracts cannot accommodate the additional tasks within their remaining contract amounts. Issuance of project-specific RFP's and execution of associated contracts take a significant amount of time to process.

CONCLUSION:

Approve continued use of As-Needed Engineering Services Agreement with Harris & Associates.

Attachments:

1. Harris & Associates Task Order Summary

ATTACHMENT 1

HARRIS & ASSOCIATES, INC.

TASK ORDER SUMMARY

Task Order	Amount	Services Provided
1	\$19,500	Sepulveda Bridge Constructability Review
2	\$89,240	Resurfacing; MBB, Sepulveda to Aviation
3	\$23,580	Raised Median Construction: MBB, west of Aviation

Task Order Total: \$132,320

Agenda Date: 3/15/2016

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Nadine Nader, Assistant City Manager
Andy Sywak, Economic Vitality Manager

SUBJECT:

Discuss Formation of a Manhattan Beach Economic Development Advisory Council (EDAC) and Report Back to City Council (Assistant City Manager Nader/Economic Vitality Manager Sywak).

DISCUSS AND PROVIDE DIRECTION

RECOMMENDATION:

Staff recommends that City Council:

1. Authorize the formation of the Economic Development Advisory Council (EDAC).
2. Provide feedback on the attached bylaws that would govern the structure of the EDAC.
3. Provide direction on who shall serve as members of the EDAC.

FISCAL IMPLICATIONS:

As staff will administer the EDAC using current resources, there are no anticipated additional costs to forming this council.

BACKGROUND:

City Council requested staff to explore the creation of an Economic Development Advisory Council (EDAC) for the City of Manhattan Beach. A similar council was created by the City of El Segundo with its purpose to "provide support and guidance to staff and to advise the City

Council on business attraction and retention as well as the implementation of the City's Economic Development Program." Officials in El Segundo have reported that their EDAC has been a useful resource in providing guidance on marketing programs, examining development code changes, welcoming new businesses and addressing their concerns. The EDAC in Manhattan Beach would serve a similar purpose, helping to brainstorm ideas for ensuring economic vitality that are in line with preserving our small beach town character, as well as vetting current proposals. Initially, the EDAC would utilize the Urban Land Institute report, the recently completed city-wide hotel study and the forthcoming Downtown Specific Plan as guiding documents for its recommendations. In the immediate future, the group could also advise on the findings of our hotel Request for Qualifications (RFQ) and the drafting of proposals for a Sepulveda Boulevard / Rosecrans Avenue Specific Plan. Membership in the EDAC could be open to both residents and non-residents; however, non-residents should be actively engaged in a business operating out of Manhattan Beach. The members of the EDAC should represent a broad spectrum of the business community in town to best represent the city's diverse commercial interests.

DISCUSSION:

In order to launch the EDAC, Manhattan Beach resident, Larry Kosmont, was approached to brainstorm a list of possible members to present to the City Council. Mr. Kosmont is uniquely qualified to offer direction to the formation of such a group with a 40-year career encompassing public/private financial structuring and management of real estate and public finance transactions exceeding \$12 billion. He has an extensive track record as a public/private real estate consultant and public finance advisor.

Working with the City's Economic Vitality Manager, a draft of bylaws has been created with Mr. Kosmont's guidance that would govern the structure of the EDAC. These bylaws stipulate that there will be regular meetings of the EDAC that will be open to the public, and that all documents pertaining to the EDAC will be distributed to the City Clerk as part of the public record.

PUBLIC OUTREACH/INTEREST:

Mr. Kosmont has conducted outreach to the following six individuals who have all expressed interest in serving on the EDAC:

- Edward D. Fox, Chairman and CEO, Vantage Property Investors
- Greg Vena, SVP of Acquisition and Development, Rich Development Enterprises
- Rudy Salo, Attorney and Partner in Public Finance Practice Group, Nixon Peabody LLP
- Brett Lightner, Senior Executive, Caliber Home Loans
- Russ Lesser, Former Mayor and Councilmember of Manhattan Beach and President of Body Glove
- Jeff Schumacher, CEO at Boston Consulting Group Digital Ventures

The Council may decide, now or in the future, to expand outreach for membership in the EDAC to the various business sectors in Manhattan Beach. This could include civic/professional associations.

LEGAL REVIEW

This report has been approved as to form by the City Attorney.

Attachment:

MB EDAC Bylaws Draft



ECONOMIC DEVELOPMENT ADVISORY COUNCIL (EDAC)

BYLAWS

Article I – NAME

The name of this organization shall be the Economic Development Advisory Council (EDAC).

Article II – PURPOSE

The purpose of the EDAC is to provide support and guidance to staff and advise the Manhattan Beach City Council on strategies to retain existing businesses and attract key new tenants. Both the Urban Land Institute's report issued in June of 2015 and the Downtown Specific Plan (to be released in 2016) are key strategic documents that will inform the actions of the EDAC.

The EDAC is an advisory board only. Nothing herein contained shall be construed as a limitation on the power of the City Council or the administrative staff of the City in their supervision or authority over property or personnel under their jurisdictions.

Article III – Membership

The EDAC shall consist of no fewer than seven (7) and no more than eleven (11) members appointed by the City Council. Membership in the EDAC is open to both residents and non-residents, however, non-residents must demonstrate that they are actively engaged in the business community in Manhattan Beach.

Section I – Selection of Members

The City of Manhattan Beach shall advertise and solicit applications to fill any vacant position that might occur. After the application period has closed, the Chair and two members of the EDAC shall review the applications with the sole purpose of making a recommendation for selection to the Mayor and members of the City Council with the Council making the final selection and appointments.

Initially, the Mayor and City Council shall appoint the Chair and members of the EDAC.

Section II – Term of Office

There will be a four-year term for members of the EDAC. Members may be re-nominated at the conclusion of their term.

Section III – Compensation

EDAC members shall receive no compensation.

Section IV – Removal

Members are expected to attend all meetings. When any member has three or more absences in a 12-month period, the EDAC shall alert the City Council for review and possible removal of the member.

Article IV – Meetings

Section I – Regular Meetings

Regular meetings of the Board shall be monthly as determined by the Board.

Section II – Special Meetings

Special meetings of the EDAC may be held at any time upon the call of the Chairman or by a majority of the voting members or the City Council following at least 48 hours notice to each member. The Chairman or a majority of the EDAC shall determine the time and place of the Special meeting.

Section III – Annual meeting

There shall be an annual meeting of the EDAC at the regular meeting in January of each year. NOTE: NOT SURE WHAT PURPOSE OF ANNUAL MEETING IS BUT IT COULD BE INTERESTING FOR STRATEGY.

Section IV – Quorum

A majority of the EDAC shall constitute a quorum. A quorum is necessary for action by the EDAC.

Section V – Voting

Each member shall have one vote.

Section VI – Meeting Procedures

Except as otherwise provided by these Bylaws or City Council Resolutions, the EDAC will follow the latest edition of Robert's Rules of Order for the orderly conduct of meetings.

ARTICLE V – OFFICERS

Officers of the EDAC shall be a Chairman, a Vice Chairman and a Secretary who shall serve at the pleasure of the EDAC. Term of office shall be for two years. Officers shall be nominated and elected by a simple majority vote once they are confirmed to serve on the EDAC.

Section I – Chairman

The Chairman shall preside over the meetings of the EDAC.

Section II – Vice-Chairman

During the absence, disability, or disqualification of the Chairman, the Vice Chairman shall perform all the duties and be subject to all the responsibilities of the Chairman. The Vice Chairman shall succeed the

Chairman if he/she vacates the office before the term expires. A new Vice Chairman shall be elected at the next regular meeting.

Section III – Secretary

The Secretary shall be responsible for the minutes of all actions of the EDAC.

ARTICLE VI – OFFICIAL DOCUMENTS

Section I – Minutes

Minutes of all meetings shall be prepared and maintained with the EDAC records. Copies shall be distributed to each EDAC member, City Council members and the City Clerk.

Section II – Distribution of Documents

Preparation and distribution of EDAC documents to the members, City Council and City Clerk shall be the responsibility of a designated employee as identified by the City Manager.

ARTICLE VII – CONDUCT OF MEMBERS

Section I – Personal

EDAC members shall make no personal commitment to speak on behalf of the EDAC without majority approval.

Section II – Conflict of Interest

Members of the EDAC shall abstain from participating in any matter to come before the EDAC in which he or she has any direct or indirect economic interest. Should conflict of interest exist, the EDAC member shall remove himself/herself from discussion and abstain from voting. A Conflict of Interest Statement shall be filed with the City Clerk.

Article VIII – ASSISTANCE OF STAFF

The Economic Vitality Manager from the Management Services Department shall provide the EDAC with staff assistance. The EVM will attend meetings of the EDAC, submit reports as EDAC deems necessary, subject to limitations imposed by the City Council.

ARTICLE IX – AMENDMENTS

These bylaws as well as any operating procedures may be amended by simple majority of those voting at any legal meeting of the EDAC meeting subject to approval by the City Council.

Draft: 2.29.16

Agenda Date: 3/15/2016

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Bruce Moe, Finance Director
Henry Mitzner, Controller
Libby Bretthauer, Financial Analyst

SUBJECT:

Fiscal Year 2014-2015 Comprehensive Annual Financial Report
RECEIVE REPORT

RECOMMENDATION:

Staff recommends that the City Council receive this report.

EXECUTIVE SUMMARY:

We are pleased to report that once again, the City has received the best possible opinion, an unmodified (formerly unqualified) audit opinion, meaning that the auditor believes that the City's financial statements are fairly presented in all material respects in conformity with Generally Accepted Accounting Principles (GAAP). Further, the auditor reported no material deficiencies (see Attachment #3).

FISCAL IMPLICATIONS:

There is no fiscal implication associated with the recommended action. The results of fiscal year 2014-2015 are summarized below, and are included in the attached Comprehensive Annual Financial Report (CAFR).

DISCUSSION:

Attached to this report is the City's CAFR for the year ended June 30, 2015. This independent audit report is prepared with the assistance of the City's auditor, Lance, Soll and Lunghard, the certified public accountancy firm selected by the Council. Staff would like to take this opportunity to acknowledge the auditor's professionalism and diligence in the completion of the audit.

The attached report contains detailed information about the City's financial results for FY

2014-2015. The document, which is in industry-standard format, is organized as follows:

Introductory Section

The Introductory Section includes the City's transmittal letter providing an executive summary of the financial and economic events characterizing FY 2014-2015. A review of the transmittal letter will help the reader understand the City's organizational structure and provides performance highlights of the City's most significant funds and operations.

Financial Section

The Financial Section presents the independent auditor's report. The auditor's report contains two main sections: the Audit Opinion and the Management Discussion & Analysis (MD&A).

Audit Opinion

The Audit Opinion, worded in an industry standard format, provides a statement by the auditor attesting to the fair presentation of financial data in conformity with generally accepted accounting principles and government accounting standards.

Management Discussion & Analysis (MD&A)

The required MD&A is intended to serve as an introduction to the City's basic financial statements, which comprise three components: 1) Government Wide Financial statements, 2) Fund Financial statements, and 3) notes to the financial statements, which is an overview and analysis of the financial activities of the City of Manhattan Beach for the fiscal year ended June 30, 2015.

The Government-wide financial statements are designed to provide readers with a broad overview of the City's finances, in a manner similar to a private-sector business. These statements utilize full accrual accounting as is done in private industry. The statements included in this section are the statement of net position (formerly statement of net assets) and the statement of activities. Both government-wide statements are designed to show the annual increase or decrease in net assets and, in doing so, distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City include general government, public safety, public works, planning, building and safety, and recreation. The City's business-type activities include water, waste water, storm water, refuse and parking.

The Fund Financial Statements include governmental funds reported on a budgetary modified accrual basis and proprietary funds reported on a full accrual basis. Major governmental funds (General Fund, Capital Improvement Fund) and major enterprise funds (Water, Waste Water, Refuse and Parking) are shown individually, while non-major funds are aggregated into a single column (full details are listed later in the document). Internal service funds are considered minor proprietary funds and are aggregated following enterprise funds.

The Notes to the Financial Statements section follows, which provides financial disclosures about the City's financial statements. That section is followed by the Combining Financial

Statements & Schedules and the Statistical Section. The combining statements are presented in the traditional fund manner and report on the detail of all non-major funds which appear on a combined basis in the front of the document. The Statistical Section, not subject to audit review and testing, provides general trend information presenting financial and economic data over time.

Staff recommends that the City Council, at a minimum, review the Letter of Transmittal, and MD&A portions of the report. These will provide an overview of the audit results and financial highlights.

The audit results were discussed with the Finance Subcommittee.

Governmental Accounting Standards Board (GASB) Statement 68

This year, there is a significant change in the reporting model in accordance with Governmental Accounting Standards Board (GASB) Statement 68. In prior years, pension liabilities were discussed only in the footnotes; no pension liabilities were presented in the statements. Statement 68 now requires governments providing defined benefit pensions to recognize their long-term obligation for pension benefits as a liability, and to more comprehensively and comparably measure the annual costs of those benefits. As a result, Manhattan Beach is now reporting net pension liabilities for the defined benefit plans with CalPERS of \$44,047,457.

It is important to note that these are not new pension liabilities for the City; GASB 68 simply requires that pension liabilities are now reported on the City's financial statements. Previously this information was located in the footnotes.

Please see the Management Discussion and Analysis section of the CAFR for more detailed information regarding GASB 68.

Summary of Results

General Fund

Overall, General Fund results were better than budgeted projections. Revenues exceeded expenditures by \$1,847,117 (please note that page 28 of the CAFR shows revenues exceeding expenditures by \$1,846,065; this difference is due to the sale of capital assets which the CAFR states separately from revenues, but which are included in the City's statement of revenues) . When considering net transfers to and from other funds, and sale of capital assets, General Fund balance increased by \$1,866,415 from the prior year. Transfers out, which totaled \$231,024, were due to the General Fund subsidizing the Street Lighting & Landscape District Fund activities since expenditures exceeded revenues, and the Fund has a \$-0- balance.

By category, revenues exceeded the final (amended) budget by \$3,097,534 and expenditures came in under final (amended) budget by \$1,431,961 as detailed in

Attachment 1.

The total fund balance in the General Fund as of June 30, 2015 was \$22,764,750. Utilizing governmental accounting standards classifications for governmental type funds (GASB 54), the fund balance is as follows:

Unassigned:	\$21,036,975
Restricted:	32,566
Non-Spendable:	<u>1,695,209</u>
Total	\$22,764,750

The Unassigned category includes the City Council financial policy reserve of \$12.1 million (20% of expenditures) and the Economic Uncertainty Reserve of \$4 million. Once all City Council established internal reserves and designations have been accounted for, the General Fund had an available balance as of June 30, 2015 of \$4.9 million (please note that this amount does not reflect subsequent appropriations from the available fund balance including those in the fiscal year 2015-2016 budget).

General Fund Revenue Highlights

Total revenues exceeded budget by \$3,097,534, or 5.2% (see Attachment #1). Property Tax exceeded the budget by 2.2% (\$524,034), and surpassed the prior year by 4.6% (\$1.1M). As a category, Other Taxes (Sales, TOT, Franchise, etc.) exceeded FY 13-14 by \$911,993 or 5.0%, and exceeded budget by \$936,235 (5.1%). Transient Occupancy Tax (TOT) exceeded the prior year by \$390,115 (10.9%), and budget by \$286,209 (7.8%). Sales Tax totaled \$9,171,515 in FY 14-15, came in slightly ahead of budget by \$58,642 (.6%) and \$35,709 (.4%) more than FY 2013-2014.

Licenses and permits came in \$444,860 (25.7%) more than the prior year, and \$134,763 (6.6%) above budget. This category includes building permits which came in \$165,182 ahead of FY 13-14 and \$36,592 (3.2%) over budget. Film permits in this category also performed well, increasing by \$49,115 from FY 13-14; an 83% increase.

Fines and Forfeitures performed below budget by \$45,630 or 1.8%, but outperformed FY 13-14 by \$69,170 (2.8%). In this group, Parking Citations were \$53,372 under budget (2.3%) but were ahead of the prior year by \$65,112 (2.9%).

Current Services came in over budget by \$594,148 (9.7%), and over FY 13-14 by \$173,067 (2.7%). This group includes Plan Check, Parks and Recreation, and Police and Fire service fees among others. Plan Check exceeded budget by \$60,028 or 4.4% and even with FY 2013-2014.

General Fund Expenditure Highlights

FY 2014-2015 General Fund expenditures as a group came in below budget by \$677,509, or

1.1% (see Attachment #1). Within General Fund categories, Salary and Wages came in over budget by \$957,195 (3.3%), but was more than offset by savings in other categories. This overage occurred primarily through sworn salaries in the Police Department which exceeded budget by \$302,655, and sworn overtime in the Fire Department, which was over budget by \$594,902. The Police salary overrun is due to staffing levels above the presumed 4% vacancy factor budgeted in FY 2014-2015, and the permitted cash out of vacation time by sworn personnel. Fire exceeded budget due to injuries as well as a vacancy at the Battalion Chief level, both filled through overtime to maintain minimum staffing levels.

Attachment #1 lists the expenditures across all departments by object class. Highlights include:

1. Capital Outlay came in under budget by \$896,910
2. Operating Expenditures (contract services, materials, utilities, etc.) were below budget by \$441,181 (2.3%)
3. Debt Service was under budget by \$241,777

Capital Outlay expenditures are primarily for Information Systems Master Plan (ISMP) projects, for which planning and development may be protracted. Major projects within this budget include: Document Management Systems (\$200,000) for which a contract has been awarded and progress is being made in FY 15-16; Financial and Human Resources Systems Enhancements (\$300,000) for which consultants are currently being interviewed; and GIS expansion (\$72,500) which was started in FY 13-14.

Other Funds of Note

While most funds performed as expected, several are worth mentioning.

The Insurance Reserve Fund ended the year with a negative net position of \$2,083,430. This outcome was expected and reported to the City Council on multiple occasions during FY 14-15 and FY 15-16. In order to cure this imbalance, which was primarily caused by unusually high levels of liability and workers compensation activity, the City Council implemented a recapitalization plan which includes phased General Fund transfers-in over three fiscal years, which started in FY 2015-2016.

The Water Fund continues to build the resources for planned capital improvements needed to sustain the utility's operation and infrastructure. Net income from operations totaled \$7,015,160, an improvement from the prior year which had net operating income of \$7,084,879. Revenue from sales declined by 1.1%, while operating expenses (labor, materials, services, etc.) fell by 1.1%. During FY 2010, the City Council approved increased water and waste water rates to support system infrastructure needs as well as to bolster the fiscal integrity of those funds. The new rate structure became effective in January 2010 and provided for annual increases each January through 2014. Accumulated fund balances provide resources for planned capital improvements to the utility's infrastructure, estimated at \$33.4 million over the next five years.

The Waste Water fund net operating income for FY 2014-2015 was \$1,919,315 versus \$1,595,661 in FY 2013-2014 - a net increase of \$323,654, or 20.3%. Operating revenue decreased \$63,940 (1.8%) while operating expenses decreased \$387,594 (18.9%). This

improvement is primarily due to waste water rates implemented along with the water rates in January 2010. Similar to the water utility, the new rates are being utilized to fund needed capital improvements to the waste water system.

Refuse Fund net income from operations totaled \$52,056 in FY 2014-2015, a decrease of \$13,238 from the prior year. Operating expenses increased by \$111,242 (2.9%) and operating revenues increased by \$98,004 (2.5%). In FY 2013-2014, the City voluntarily commenced issuing refunds for past street sweeping charges collected on utility bills. The Refuse Fund balance for fiscal year ending June 30, 2014 was restated to recognize the street sweeping refunds issued from prior year revenues which totaled \$618,708 (further restatements will be necessary in future years in which refunds continue). Total fund balance as of June 30, 2014 was \$541,605. Street sweeping refunds continued in FY 14-15, and totaled \$148,522. These refunds required another restatement. Fund balance at June 30, 2015 totaled \$325,919, a decrease of \$215,686 from FY 13-14 year-end.

The Storm Water Fund net operating loss in FY 2014-2015 totaled \$424,468, furthering prior year net losses in FY 2013-2014 (\$420,831) and FY 2012-2013 (\$57,093). The combination of fixed fees and rising costs currently requires a General Fund subsidy of administrative overhead, and ultimately will require cash subsidies. Additionally, capital improvements due to legislative mandates will also result in increased costs. A Proposition 218 assessment vote will be necessary to properly fund operations going forward. At City Council's direction, staff is developing a plan to address the revenue shortfall and will present the plan at an upcoming Council meeting.

CONCLUSION:

Staff is pleased to report that the fiscal year 2014-2015 financial audit resulted in the City once again receiving an unmodified opinion. The General Fund performed better than expected, with revenues exceeding expenditures by \$1.8 million. City Council policy reserves remain fully funded at the end of FY 2014-2015.

The City Manager and Finance Director wish to recognize the dedication, hard work and attention to detail of all departments during the year that enables the City to achieve the unmodified opinion. Special recognition is in order for Finance staff, particularly Henry Mitzner, Libby Bretthauer and Julie Bondarchuk.

Attachments:

1. FY 2014-2015 General and Enterprise Fund Summary Results
2. FY 2014-2015 Comprehensive Annual Financial Report (CAFR)
3. Report on Internal Control (Management Letter)
4. Audit Committee Letter

City of Manhattan Beach General Fund Revenue Analysis - Fiscal Year 2014-2015

Category	Revenue	Final Budget	Full Year Actual	Actual over Budget	% Variance
A	Property Tax	\$23,911,150	\$24,435,184	\$524,034	2.2%
B	Other Tax and Assessments	18,356,658	19,292,893	936,235	5.1%
C	Licenses and Permits	2,040,205	2,174,968	134,763	6.6%
D	Fines	2,552,500	2,506,870	(45,630)	(1.8%)
E	Interest & Rents	3,003,245	3,090,304	87,059	2.9%
F	From Other Agencies	260,130	1,012,077	751,947	289.1%
G	Services	6,117,923	6,712,071	594,148	9.7%
H	Interfund Charges	2,913,338	2,913,324	(14)	(0.0%)
I	Miscellaneous	691,800	806,792	114,992	16.6%
	Totals	\$59,846,949	\$62,944,483	\$3,097,534	5.2%

Key Revenue Variances*

A	Supplemental Property Tax	\$390,000	\$554,644	\$164,644	42.2%
B	Vacation Rental TOT	100,000	156,234	56,234	56.2%
C	Film Permits	70,000	108,730	38,730	55.3%
F	State Mandated Cost Reimb	13,000	615,650	602,650	4635.8%
	Federal Grant Programs	-	104,331	104,331	-
	Prop A Project Specific Grant	-	71,531	71,531	-
G	Police False Alarm Fees	82,000	119,945	37,945	46.3%
	Police Service Fees	155,000	228,028	73,028	47.1%
	Special Event O.T. Reimb	60,000	120,525	60,525	100.9%
	Facility & Parks Reservations	358,071	493,318	135,247	37.8%
	Special Activities Classes	348,140	465,765	117,625	33.8%
I	Miscellaneous Revenues	55,100	24,571	(30,529)	(55.4%)
	Subtotals	\$1,631,311	\$3,063,272	\$1,431,961	87.8%

* Includes revenues with +/- \$25,000 and +/- 25% variance to budget.

City of Manhattan Beach General Fund Expenditures - Fiscal Year 2014-2015

Bolded lines indicate utilization percentages less than 90% or greater than 110%

By Department	FY2015 Budget	FY2015 Actual	Budget Over Actual	% Utilized
11 Management Services	\$2,714,382	\$2,830,375	(\$115,993)	104.3%
12 Finance	3,759,231	3,604,137	155,094	95.9%
13 Human Resources	1,251,945	1,046,328	205,617	83.6%
14 Parks and Recreation	7,664,943	7,319,916	345,027	95.5%
15 Police	23,210,318	23,599,813	(389,495)	101.7%
16 Fire	11,461,981	11,692,697	(230,716)	102.0%
17 Community Development	4,796,353	4,339,406	456,947	90.5%
18 Public Works	6,915,722	6,664,694	251,028	96.4%
Total	\$61,774,875	\$61,097,366	\$677,509	98.9%

By Object Class	FY2015 Budget	FY2015 Actual	Budget Over Actual	% Utilized
4000 Personnel Services	\$40,341,875	\$41,243,986	(\$902,111)	102.2%
5000 Operating Expenses	19,027,623	18,586,443	441,181	97.7%
6000 Capital Outlay	1,026,333	129,423	896,910	12.6%
7000 Debt Service	1,357,904	1,116,127	241,777	82.2%
9000 Interfund Transfers	21,140	21,388	(248)	101.2%
Total	\$61,774,875	\$61,097,367	\$677,509	98.9%

By Object Subclass	FY2015 Budget	FY2015 Actual	Budget Over Actual	% Utilized
4100 Salary & Wages	\$28,851,380	\$29,808,575	(\$957,195)	103.3%
4200 Employee Benefits	11,490,495	11,435,412	55,083	99.5%
5100 Contract & Professional Services	8,323,138	7,982,159	340,979	95.9%
5200 Materials & Services	2,715,233	2,608,532	106,700	96.1%
5500 Utilities	1,199,702	1,148,858	50,844	95.8%
5600 Internal Service Charges	6,789,551	6,846,893	(57,342)	100.8%
6100 Property & Equipment	1,026,333	129,423	896,910	12.6%
7100 Bond Debt	1,357,904	1,116,127	241,777	82.2%
9100 Transfers Out	21,140	21,388	(248)	101.2%
Total	\$61,774,875	\$61,097,367	\$677,509	98.9%

City of Manhattan Beach Enterprise Fund Results - Fiscal Year 2014-2015

Fund	Net Income				Net Assets	
	Operating	Non-Operating	Transfers	Total	Beginning ¹	Ending
Water	\$7,015,160	\$150,493	-	\$7,165,653	\$35,584,844	\$42,750,497
Stormwater	(424,468)	6,406	-	(418,062)	4,795,916	4,377,854
Sewer	1,919,315	20,185	-	1,939,500	10,391,248	12,330,748
Refuse	52,056	13,553	-	65,609	260,310	325,919
Parking	803,297	(292,263)	-	511,034	9,853,288	10,364,322
County Lots	249,474	-	(250,324)	(850)	(13,544)	(14,394)
State Pier	46,819	17,380	-	64,199	2,169,056	2,233,255

¹ Beginning of fiscal year includes Net Position restatements to account for the net pension liability under GASB 68 and other refunds as described in Note 11 of the FY 2014-2015 Comprehensive Annual Financial Report (page 81).

City of Manhattan Beach, California



Comprehensive Annual Financial Report

Year Ended June 30, 2015

CITY OF MANHATTAN BEACH, CALIFORNIA
COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2015



Prepared by the Finance Department

Bruce Moe, Finance Director



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CITY OF MANHATTAN BEACH
 COMPREHENSIVE ANNUAL FINANCIAL REPORT
 FOR THE FISCAL YEAR ENDED JUNE 30, 2015

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March 15, 2016

Honorable Mayor, Councilmembers and Citizens of Manhattan Beach
Manhattan Beach City Hall
Manhattan Beach, California 90266

We are pleased to present the Comprehensive Annual Financial Report of the City of Manhattan Beach for the Fiscal Year ended June 30, 2015. This report has been prepared in accordance with generally accepted accounting principles as set forth in the pronouncements of the Governmental Accounting Standards Board (GASB). We are also pleased to report that the City has received an unmodified opinion from the independent auditor, meaning that financial statements are presented, in all material respects, in accordance with applicable financial reporting framework.

The City's financial policies require an external independent audit be performed annually, and that the auditor's opinions be included in the Comprehensive Annual Financial Report (CAFR). Further, it states that the results be reviewed with the Finance Subcommittee, which met with the auditor and discussed the results in February 2016.

Responsibility for the accuracy of the data and the fairness of presentation, including all footnotes and disclosures, rests with the City. To the best of our knowledge and belief, the enclosed data are accurate in all material respects and are reported in a manner designed to present fairly the financial position and results of operations of the various funds of the City. All material, statements and disclosures necessary for the reader to obtain a thorough understanding of the City's financial activities have been included.

City management is responsible for establishing and maintaining fiscal internal controls designed to safeguard the assets of the government from loss, theft or misuse, and to ensure that accounting data is accurately compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that the cost of controls should not exceed the benefits likely to be derived, and the valuation of costs and benefits require estimates and judgments by management.

The City's financial statements have been audited by Lance, Soll & Lunghard, CPAs, an accounting firm selected by the City Council, based on a recommendation from the Finance Subcommittee. The

Fire Department Temporary Facility Address: 1599 Valley Drive, Manhattan Beach, CA 90266 FAX (310) 802-5201
Police Department Temporary Facility Address: 1501 N. Peck Ave., Manhattan Beach, CA 90266 FAX (310) 802-5101
Public Works Department Address: 3621 Bell Avenue, Manhattan Beach, CA 90266 FAX (310) 802-5301

goal of the independent audit was to provide reasonable assurance that the financial statements of the City are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements, assessing the accounting principles used and significant estimates made by management, and evaluating the overall financial statement presentation. The independent auditor concluded, based upon the audit, that there was a reasonable basis for rendering an unmodified opinion and that the City of Manhattan Beach's financial statements for the fiscal year ended June 30, 2015, are fairly presented in conformity with generally accepted accounting principles (GAAP).

The independent auditor's report is presented as the first component of the financial section of this report.

GAAP requires that management provide a narrative introduction, overview, and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis. This letter of transmittal is designed to complement the Management Discussion & Analysis (MD&A) and should be read in conjunction with it. The City's MD&A can be found immediately following the report of the independent auditor.

Profile of the Government

The City of Manhattan Beach is located in the South Bay region of Los Angeles County. The current population¹ is 35,763. The City encompasses approximately four square miles.

Incorporated in 1912 under the general laws of the State of California, the city operates under the Council-Manager form of government. The City Council is comprised of five members elected at-large for overlapping four-year terms. Each member may serve as Mayor for a nine-month period once during his or her four-year term in office. The City Treasurer is also elected to a four-year term, and serves as the chairperson for the Finance Subcommittee. City Councilmembers are limited to two consecutive terms.

The City Council is responsible for, among other things, passing ordinances, adopting the budget, appointing committees, and appointing the City Manager and City Attorney. The City Councilmembers also serve as the governing body of the Manhattan Beach Capital Improvements Corporation (please see Note 1 in the CAFR for more information).

In addition, the City Council appoints the members of the following advisory Boards and Commissions:

Planning Commission	Parking and Public Improvements Commission
Parks & Recreation Commission	Board of Building Appeals
Library Commission	Business Improvement District Advisory Boards
Cultural Arts Commission	

¹ State of California Department of Finance, January 2015

The city is a full-service municipality, and provides a variety of services to the community, including:

Police services	Fire and paramedic services
Culture and recreation	Building and safety
Solid waste and recycling	Water and waste water utilities
Storm water management	Parking facilities
Street and landscape maintenance	General government

Budget Process

The City's budget process begins in January of each year. Line-item budget development is accomplished through the City's financial system, which allows each department to build its budget using computerized worksheets. The departments are responsible for developing the Materials & Supplies line items and part-time employees' salaries. The remaining Salary & Benefit information is calculated and entered by the Finance Department. All supplemental budget requests (new personnel, service or equipment) are subject to City Manager review and approval before becoming part of the operating budget. This process applies to all governmental and enterprise funds.

The Finance Director, in coordination with the applicable operating departments, provides the City Manager with proposed revenue projections. These revenue estimates are reviewed with the department budget requests to determine available funding levels for the fiscal year. The City Manager and Finance Director meet with the departments to review the operating and supplemental budget requests.

After final review and approval by the City Manager, the proposed budget document is presented to the City Council in May. Multiple study sessions and a public hearing are held by the City Council. The budget is adopted by resolution prior to June 30.

During the fiscal year, the budget can be amended as necessary to meet the City's needs. The City Council has the legal authority to amend the budget at any time. Department Heads and their designated representatives may only authorize expenditures based on appropriations approved by City Council action, and only from accounts under their organizational responsibility. Actual expenditures may exceed budget appropriations by line-item. However, total expenditures within each fund may not exceed the total appropriation for that fund. The City Manager has the authority and discretion to approve interdepartmental appropriation transfers as long as they are within the same fund. Inter-fund transfers require a budget amendment by the City Council.

Economic Condition

Local Economy

The South Bay region is home to a number of industries including aerospace, entertainment, leisure and tourism, and manufacturing. Economists report that the South Bay area has strong fundamentals including high levels of education, high incomes and competitive industries. Further, the area fares better during weak economic conditions than some other areas of the state. Case in point, the most

recently available figures indicate that Manhattan Beach has a 2.4% unemployment rate, compared to Los Angeles County at 5.9% and the State of California at 5.8%².

Long Term Planning

Each year during the budget process, the City develops a five-year forecast of General Fund revenues and expenditures. During the most recent budget cycle (FY 2015-2016), the forecast concluded that unassigned General Fund balances will remain in a range from an estimated \$18.0 million at the end of FY 2015-2016 to \$15.9 million in FY 2019-2020. It is important to note that those estimates indicate the need to utilize unassigned fund balance (designated as an economic uncertainty reserve by City Council) for on-going support of Storm Water operations and Street Lighting and Landscape fund deficits, which can only be corrected by a Proposition 218 vote. The City Council's Financial Policy to maintain a balance of 20% of General Fund expenditures will remain funded. The complete five-year forecast can be found in the FY 2015-2016 budget document, available on line at www.citymb.info. It will be updated for the FY 2016-2017 budget to reflect FY 2014-2015 results as presented in this audit report.

Financial Policies

In 1997-1998, the City Council approved the City's first set of financial policies, designed to promote sound financial management and ensure that the City's fiscal integrity remains intact as staff and Councilmembers change. This CAFR reflects these financial guidelines. While governmental accounting standards do not classify reserves specifically, and list such designations as "unassigned" assets due to the spendable nature of the funds, please note that the City's unassigned assets do include those funds previously classified as designated for reserves in an effort to define fund balance as of the financial report date.

Major Initiatives

Parkview Hotel Development

The City owns land in the northern portion of the City currently leased out for parking purposes. The parcel has been identified as a potential location for a 150 room lifestyle hotel. Preliminary economic analyses estimate the development of the hotel could generate approximately \$1.4 million in new revenue for the City through a ground lease and transient occupancy taxes. Requests for Qualifications have been issued to potential developers in an effort to identify a small group to participate in Requests for Proposals. While no firm timelines have been established, it is the City's goal to select the developer in early Fiscal Year 2016-2017.

Library Improvements

During the year, the brand new county library opened in the civic center. This \$22.75 million project was fully funded by the County of Los Angeles with the surplus property tax currently paid by Manhattan Beach property owners to the County Library District. The project includes expanded library square footage from 12,500 square feet to approximately 22,000 square feet. The library is a very popular gathering destination for the community, and has seen a tremendous increase in attendance since reopening in April 2015.

² State of California Employment Development Department, December 2015

Manhattan Village Mall Enhancement Project

On December 2, 2014, the City Council approved the Mall Expansion Project with additional conditions. The approval allows construction of Phases 1 and 2, and defers Phase 3 (Fry's corner) for future public review and input. Phase 1 totals 50,000 square feet with restaurant and retail uses. Phase 2, totals 60,000 square feet and includes the consolidation and expansion of the Macy's property. Upon completion, the shopping center will total approximately 686,500 square feet. As a next step, the City will be working closely with the developer and property owners on a schedule for construction of the project.

Sepulveda Bridge Widening Project

The Sepulveda Bridge is located on Sepulveda Boulevard (State Route 1) between Rosecrans Avenue and 33rd Street. The existing bridge currently has 3 northbound and 3 southbound lanes in each direction and serves an average of 71,000 vehicles per day. Sepulveda Boulevard immediately north and south of the bridge has 3 southbound and 4 northbound lanes. The proposed project will widen the east side of the bridge to provide a fourth northbound lane to remove the existing bottleneck at the bridge. Sepulveda Boulevard, including the bridge, is owned and maintained by Caltrans. Due to the local significance of the roadway, the City entered into an agreement with Caltrans in February 2009 to widen the bridge as a joint project with the City taking the lead and Caltrans serving in a supporting role. Since then, the City has secured project funding. The total budgeted project cost is \$21.6 million, \$17.4 funded by grants. Once approved by the City Council, construction is expected to start in early 2017.

EXECUTIVE FINANCIAL OVERVIEW

This top level overview is presented as a supplement to the more detailed and comprehensive analysis presented in the MD&A. As such, it serves to highlight key financial performance indicators for our major funds. We encourage readers to review the MD&A for a further analysis of the City's financial condition.

Please note that in accordance with GASB 68 (Accounting and Financial Reporting for Pensions) all funds for which net pension liabilities exist have been restated or adjusted to reflect these liabilities, which previously were included in the footnotes section of the CAFR. These are not new obligations; rather it is simply a new method for reporting these liabilities in the context of fund balances.

General Fund

The General Fund is the primary operating fund of the City of Manhattan Beach. In comparing year-end 2015 to 2014, the total fund balance increased by \$1,866,415. General Fund revenues exceeded expenditures by \$1,846,065. Other Financing Sources (transfers-in, transfers-out and sale of capital assets) netted out to a positive \$20,350, the result of a transfer-in of \$250,324 from the County Parking Lot Fund in line with the contract with the County of Los Angeles, offset by a transfer-out of \$231,024 to the Street Lighting and Landscape District Fund to cure a deficit fund balance (the remaining \$1,050 was revenue from the sale of capital assets). At the end of fiscal year 2015, the total General Fund balance equaled \$22.8 million, with an unassigned fund balance of \$21.0 million. Within the unassigned fund balance, City Council has established earmarks for

financial policies and economic uncertainties of \$16.1 million, which is available for use at City Council's discretion.

The City's General Fund revenues showed improvement from the prior year, particularly in Property Tax, Other Taxes (sales, transient occupancy, business license, etc.), and licenses and permits. This can be noted by the trends below:

General Fund Revenues by Category - Fiscal Year 2015

Revenue Category	2015 Actual	2014 Actual	Increase/ (Decrease)	%
Property Tax	\$24,435,184	\$23,353,743	\$1,081,441	4.6%
Other Taxes (Sales, Hotel, Business License, etc.)	19,292,893	18,380,743	\$912,150	5.0%
Licenses and Permits (Building, Construction, Film Permits)	2,174,969	1,730,108	\$444,861	25.7%
Fines (Parking Citations, Vehicle Code Fines)	2,506,870	2,437,700	\$69,170	2.8%
Use of Money and Property (Interest, Rents and Ground Leases)	3,090,305	2,959,996	\$130,309	4.4%
Received From Other Agencies (Vehicle License Fees, Grants)	1,012,077	477,386	\$534,691	112.0%
Service Charges (Plan Check Fees, P&R Class, Ambulance Fees)	6,712,069	6,574,905	\$137,164	2.1%
Interfund Charges (Admin Service Charge)	2,913,324	2,913,324	-	0.0%
Miscellaneous*	806,790	485,722	\$321,068	66.1%
Total	\$62,944,481	\$59,313,627	\$3,630,854	6.1%

*Includes proceeds from the sale of capital assets in 2015 (\$1,050) and 2014 (\$1,741)

Sales tax was flat, up just \$35,709 (.3%) from the prior year's actual receipts. Business License Tax exceeded the prior year by \$235,839, or 7.5%. Plan Check fees exceeded budget by \$60,028 (4.4%) but were flat with the prior year. Building Permits were up 3.2% from budgetary estimates, and up 16.0% from the prior year to \$1,196,592. Real Estate Transfer Tax revenue of \$720,826 exceeded prior year by 12.2% due to increased real estate market activity. On an overall basis, total General Fund revenues (including sale of property) totaled \$62.9 million, up nearly \$3.6 million or 6.1% ahead of last year and exceeded budget estimates by \$3.2 million or 5.3%.

Other Funds

Capital Improvement Fund

The Capital Improvement Projects Fund (CIP) is designed to manage general governmental infrastructure and facilities capital projects. In FY 2015, CIP Fund total revenues were \$1.6 million and expenditures were \$1.2 million. It should be noted that on-going projected revenues less debt service result in a steady state excess of only \$.9 million, and future General Fund transfers, grants or new revenues will be required to finance larger scale future projects.

At June 30, 2015, the total balance of the CIP Fund is \$10.3 million. Committed funds for defined major capital projects at year end include:

- \$2.2 million for Downtown Streetscape projects
- \$2.0 million in various facilities improvements
- \$1.8 million for the Strand stairs project
- \$987,438 for reimbursable Safe Routes to School Grant programs
- \$367,720 for design of the replacement Fire Station #2
- \$271,322 for Non-motorized crosswalks and bike lanes
- \$100,000 for the Parks Master Plan

Enterprise, Internal Service, and Special Revenue Funds

This group includes the City's enterprises such as Water, Waste Water, Storm Water and Refuse funds; internal service funds such as Fleet, Insurance, Building Maintenance and Information Systems; and Special Revenue funds including Gas Tax, Proposition A & C, Grants, Measure R, Asset Forfeiture, etc. Among this group, several funds deserve attention.

The Water Fund continues to build the resources for planned capital improvements needed to sustain the utility's operation and infrastructure. Net income from operations totaled \$7,015,160 compared to \$7,084,879 the prior year. Operating revenues decreased by \$169,269 (1.0%), while operating expenses (labor, materials, services, etc.) declined by \$99,550 (1.1%). During FY 2010, the City Council approved increased water and waste water rates to support system infrastructure needs as well as to bolster the fiscal integrity of those funds. The rate structure became effective in January 2010 and provided for annual increases each January through 2014. Accumulated fund balances provide resources for planned capital improvements to the utility's infrastructure, estimated at \$33.4 million over the next five years.

The Waste Water Fund net operating income for FY 2014-2015 was \$1,919,315 versus \$1,595,661 in FY 2013-2014 - a net increase of \$323,654, or 20.3%. Operating revenue decreased \$63,940 (1.8%) while operating expenses decreased \$387,594 (18.9%). The decrease in expenses is due to lower capital expenditures and a decrease in insurance cost allocations from the prior year. Similar to the water utility, the fund balance is being utilized to fund needed capital improvements to the waste water system.

The Refuse Fund balance for fiscal year ending June 30, 2014 was restated to recognize the street sweeping refunds issued from prior year revenues which totaled \$618,708. Total fund balance as of June 30, 2014 was \$541,605. Street sweeping refunds continued in FY 14-15, and totaled \$148,522. These refunds require another restatement. Fund balance at June 30, 2015 totaled \$325,919, a decrease of \$215,686 from FY 13-14 year-end.

The Storm Water Fund net operating loss in FY 2014-2015 was \$424,468 compared to the FY 2013-2014 loss of \$420,831. The combination of fixed assessments (which have been constant for 20 years) and rising costs currently requires a General Fund subsidy of administrative overhead, and ultimately will require cash subsidies (as budgeted in FY 2015-2016). Additionally, capital improvements due to legislative mandates will also result in increased costs. A Proposition 218 assessment vote, which is being explored, will be necessary to properly fund operations going forward.

The Street Lighting Fund continues to run deficits each year. For FY 2014-2015, expenditures exceeded revenues by \$231,024. As in the case of Storm Water Fund, assessments have been constant for 20 years. Because there is no fund balance to draw upon, the General Fund contributed the entire amount needed for continued operations. These contributions will be necessary until a Proposition 218 assessment vote is successful in raising the assessment rates and revenues.

Trust and Agency Funds

In several cases, the City acts as a custodian of funds held for the benefit of others which mostly relates to the administration of employee pension and 401(a) deferred compensation plans. All such plan funding requirements have been maintained. City Plans include the supplemental retirement and single highest year programs - dormant plans which were previously offered by the City. It is significant to note that this financial report does not include the value of trust holdings in the employees' 457 deferred compensation plan at June 30, 2015, thus recognizing enacted legislation establishing the City as a plan trustee and protecting these employee-owned assets from external creditors.

The trust and agency fund group also includes debt service funds held in trust on behalf of the under-grounding assessment districts. This fund accounts for assessment collections and the related debt service payments. The cash held as of June 30, 2015, will be used to pay bondholders in FY 2015-2016.

CURRENT TRENDS AND EVENTS

The local economy continues to improve from the last economic recession. The City's biggest General Fund revenue source, property tax, grew by 4.6% in FY 2015 compared to FY 2014. Assessed valuations, which indicate tax revenue and help propel property tax growth, is projected to increase by 8.1% in FY 15-16 over the prior year, driven by the continued demand and resulting price escalations in the local housing market.

Sales tax revenues have been flat the past couple of years. The loss of a major sales tax producer in late FY 2014-2015, coupled with plunging gasoline prices has created additional challenges. However, other areas continue to grow which help offset this trend. For example, Transient Occupancy Tax increased 10.9% compared to the prior year, with the trend continuing in FY 15-16. The general improvement in the economy, tourism and travel is expected to continue in the coming year (LAX passenger volume is expected to grow significantly due to increases in international travel).

As a service organization, labor accounts for the majority of costs - approximately 70% in the General Fund. Three-year labor agreements with the four existing bargaining units (Police Officers, Police Management, Fire and Teamsters) were negotiated and became effective in January 2016, providing predictability in these costs.

Manhattan Beach has maintained a sound financial condition. Established reserves remain funded, and the City continues to operate efficiently and effectively, all while continuing to provide outstanding services for the community.

OTHER INFORMATION

Acknowledgments: This report was made possible through the efforts and teamwork of the highly dedicated Finance staff. Special thanks to Henry Mitzner, Libby Bretthauer and Julie Bondarchuk. Appreciation is also expressed to the City Council and City Treasurer for their interest and support, which made this presentation possible. Finally, thanks to the City’s auditing firm of Lance, Soll & Lunghard, LLP for their professional and diligence in preparing this year-end financial report.



Mark Danaj, City Manager



Bruce Moe, Finance Director

ELECTED OFFICIALS & EXECUTIVE STAFF

ELECTED OFFICIALS

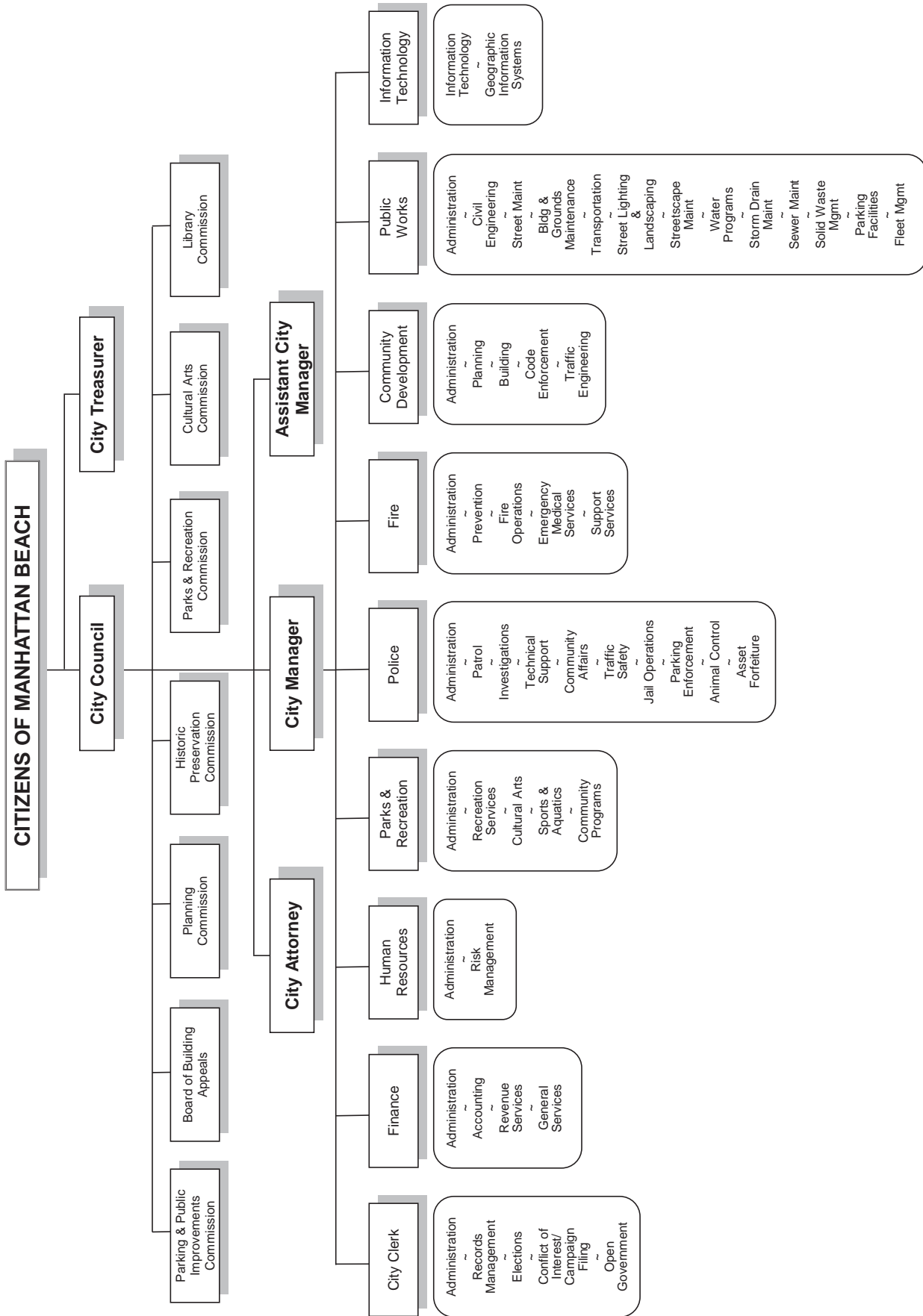
TERM ENDS

Mayor	Mark Burton	March 2017
Mayor Pro-Tem	Tony D'Errico	March 2017
City Councilmembers	David J. Lesser	March 2019
	Amy Thomas Howorth	March 2019
	Wayne Powell	March 2017
City Treasurer	Tim Lilligren	March 2017

EXECUTIVE STAFF

City Manager	Mark Danaj
Assistant City Manager	Nadine Nader
City Clerk	Liza Tamura
City Attorney	Quinn M. Barrow
Director of Finance	Bruce Moe
Director of Human Resources	Teresia Zadroga-Haase
Director of Parks & Recreation	Mark Leyman
Chief of Police	Eve R. Irvine
Fire Chief	Robert Espinosa
Director of Community Development	Marisa Lundstedt
Director of Public Works	Tony Olmos
Director of Information Technology	Sanford Taylor

CITIZENS OF MANHATTAN BEACH





Government Finance Officers Association

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Presented to

**City of Manhattan Beach
California**

For its Comprehensive Annual
Financial Report
for the Fiscal Year Ended

June 30, 2014

Executive Director/CEO



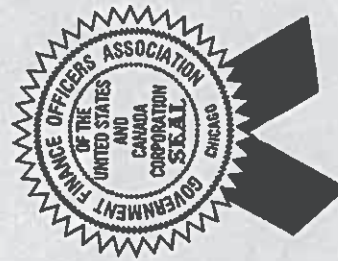
The Government Finance Officers Association
of the United States and Canada

presents this

AWARD OF FINANCIAL REPORTING ACHIEVEMENT

to

Finance Department
City of Manhattan Beach, California



The award of Financial Reporting Achievement is presented by the Government Finance Officers Association to the individual(s) designated as instrumental in their government unit achieving a Certificate of Achievement for Excellence in Financial Reporting. A Certificate of Achievement is presented to those government units whose annual financial reports are judged to adhere to program standards and represents the highest award in government financial reporting.

Executive Director

Date July 27, 2015



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INDEPENDENT AUDITORS' REPORT

To the Honorable Mayor and Members of the City Council
City of Manhattan Beach, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Manhattan Beach, California, (the City) as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Manhattan Beach, California, as of June 30, 2015, and the respective changes in financial position and, where applicable, cash flows thereof



To the Honorable Mayor and Members of the City Council
City of Manhattan Beach, California

for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Change in Accounting Principle

As discussed in Note 1 to the financial statements, in 2015 the City adopted new accounting guidance, GASB Statement No. 68, *Accounting and Financial Reporting for Pensions – An Amendment of GASB Statement No. 27* as amended by GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date*.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the budgetary comparison schedule for the general fund, the schedules of changes in net pension liability and related ratio, the schedules of plan contributions, the schedule of proportionate share of net pension liability, and the schedules of investment returns be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements and schedules, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements and schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements and schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.



To the Honorable Mayor and Members of the City Council
City of Manhattan Beach, California

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 24, 2016 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control over financial reporting and compliance.

Brea California
February 24, 2016



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CITY OF MANHATTAN BEACH
MANAGEMENT'S DISCUSSION AND ANALYSIS



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MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the City of Manhattan Beach, we offer our readers of these financial statements this narrative overview and analysis of the financial activities of the City of Manhattan Beach for the fiscal year ended June 30, 2015. We encourage readers to consider this information in conjunction with additional information that we have furnished in our letter of transmittal, which can be found on pages i to ix of this report. Please note that the implementation of Governmental Accounting Standards Board (GASB) Pronouncement 68, which set forth new standards for reporting and accounting for pensions, has been implemented with the fiscal year 2014-2015 report.

FINANCIAL HIGHLIGHTS

Government Wide Financial Basis

- As of June 30, 2015, the City's total net position citywide (including all governmental and business type activities) totaled \$166,200,855, a decrease from the prior fiscal year of \$42,296,550 or -20.3%. This is the net result of a positive change in net position of \$12,139,953 due to operations, less the prior period restatement of net position of negative \$54,436,503 due to the implementation of GASB 68, as described in Note 11.
 - Governmental net position for the fiscal year decreased \$50,051,330 or 34.8%. The decrease is the result of a positive change in net position of \$2,812,870 from operations, less a prior period adjustment of negative \$52,864,200 due to implementation of GASB 68.
 - Business-type activity net position increased by \$7,754,780 or 12.0%. This is the result of a change in net position of \$9,327,083 from operations, less the prior period restatement of negative \$1,572,303. This restatement is due to GASB 68 (\$1,351,468) and refunds to customers of \$220,835.
- Unrestricted net position, which may be used to meet the government's on-going obligations within certain parameters and requirements, totaled \$18,459,496. This is a decrease of \$42,777,216 or 69.9% from FY 2013-2014 levels. This decrease is primarily attributable to a positive change in net position of \$12,139,953 offset by restatement of net position of negative \$54,436,503. Business Type activities Unrestricted Net Position is \$36,006,212 and Governmental Unrestricted Net Position is negative \$17,546,716. Since over 95% of pension expense is incurred by governmental funds, those activities' net position captures the corresponding share of prior period adjustments (\$52,864,200) resulting in a negative unrestricted net position. This outcome was expected with the implementation of GASB 68. The positive changes in net position included an increase of \$6,483,867 in Business Activity Unrestricted Net Position (primarily due to Water and Wastewater operations) and revenues exceeding expenditures in the General Fund.
- Citywide capital assets (land, work in progress, completed) net of depreciation increased by \$27,930. Governmental net capital assets decreased by \$661,697. Capital additions of \$3,234,989 were offset by accumulated depreciation of \$3,878,111, less the net book value of disposals of \$18,575. The net book value of disposals is attributable to disposal of vehicles not fully depreciated. Business-type net capital assets increased by \$689,627; additions were \$1,755,814 and increase in accumulated depreciation was \$1,066,187 (See Note 4).
- The City's bond debt decreased by \$2,020,000 during FY 2014-2015. This decrease is attributable to the scheduled principal pay down of issued bonds by both governmental activities (\$1,480,000) and business-type activities (\$540,000). Capital lease obligations decreased from \$719,342 in fiscal year 2014 to \$531,820 in fiscal year 2015 due to scheduled principal lease payments on a fire truck and sewer truck (See Note 5).
- Long-term liability and workers compensation insurance claim reserves increased by \$2,220,059. Growth in liability claims activity resulted in a reserve increase of \$941,621, in addition to an increase in workers' compensation reserves of \$1,278,438 (See Note 5).

Fund Financial Basis – Governmental Funds

- As of June 30, 2015, the General Fund balance was \$22,764,750. Fund revenues exceeded expenditures by \$1,846,065.
- Governmental Funds (General, Capital Improvement and Special Revenue) revenue totaled \$68,300,458, an increase of \$3,753,436 (5.8%) from the prior year. Following fiscal year 2013-2014, an improving economic climate contributed to higher tax revenue, as well as permit and service revenues.
- Governmental Fund expenditures totaled \$66,280,253, up \$3,899,542 (6.3%) from FY 2013-2014. This rise was driven by increased operational expenditures in the General Fund throughout all current categories of expenditures, offset by a modest decrease in debt service, Capital Improvement Fund expenditures decreased by \$700,000 due to decreases in debt service and capital outlay, while Other Governmental Fund expenditures increased by \$700,000 attributable to increased Gas Tax and Proposition C capital expenditures.
- General Fund transfers-out totaled \$231,024 and is equal to the amount transferred to the Street Lighting and Landscape Fund. General Fund transfers-in totaled \$250,324 from the County Parking Fund.

USING THIS ANNUAL REPORT

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements, which is comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Reporting on the City as a Whole

Government-wide financial statements: The *government-wide financial statements* are designed to provide readers with a broad overview of the City's finances in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the City's assets, deferred inflows/outflows of resources and liabilities, with the difference between these items reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City of Manhattan Beach is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs on a full-accrual basis, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

The government wide statement of activities has two components:

Governmental Activities

This is a consolidation of all governmental funds and includes the General Fund, Capital Projects Funds, Special Revenue Funds and Internal Service Funds. These funds are supported by taxes, intergovernmental revenues, grants, and charges for services. Expenses include materials and labor, depreciation, and amortization of prepaid pension obligations. Governmental fund expenditures for payment of principal on long-term debt and capital assets are excluded. All intra-governmental charges and expenses and transfers within governmental funds are eliminated.

All internal service fund expenses and depreciation on capital assets are fully allocated to each functional program. Expenses are classified among the following programs: general government, public safety, culture and recreation, and public works. Program activities that produce revenues or receive grant support are applied against program expenses to yield the net expenses. Revenues that cannot be attributed to a specific program, such as taxes and interest (e.g. General Revenues), are shown separately. The total of General Revenues, less net program expenses, generates the change in net position. Total net position of governmental activities differs from fund balances of governmental funds by long-term assets (capital and prepaid pension), long-term liabilities and the total of internal service fund net position.

Business Type Activities

This includes all enterprise funds (Water, Waste Water, Storm Water, Refuse and Parking Funds). These activities have been traditionally presented as enterprise funds and tie directly to the *Statement of Revenues, Expenses, and Change in Net position – Proprietary Funds*, as shown in the Funds section of this report.

The government-wide financial statements can be found on pages 23 to 25 of this report.

Reporting on the City's Most Significant Funds

Fund financial statements: A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Manhattan Beach, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

Governmental funds: *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spend-able resources, as well as on balances of spend-able resources available at the end of the fiscal year. In effect, the budgetary governmental fund statements are working capital flow of funds statements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Following the governmental funds *Balance Sheet*, and *Statement of Revenues, Expenditures and Changes in Fund Balances*, there are respective reconciliations of the fund balance to *Statement of Net position*, and *Net Change in Fund Balances* – total governmental funds to change in net position of governmental activities. As discussed above, the reconciliations include treatment of capital expenditures, depreciation, changes in capital assets, long-term debt, prepaid pension costs, full accrual versus modified accrual and change in net position of internal service funds.

The City of Manhattan Beach maintains twelve individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the General fund and the Capital Projects fund, both of which are considered to be major funds. Data from the other ten governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these *non-major* governmental funds is provided in the form of *combining statements* elsewhere in the fund financial statements section of this report.

The City of Manhattan Beach adopts an annual appropriated budget for each of its governmental funds. A budgetary comparison statement has been provided for each governmental fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 26 to 37 of this report.

Proprietary funds: Proprietary funds account for goods and services provided to customers and for cost recovery via service charges. There are two types of proprietary funds: enterprise funds which provide services to outside users (residents and businesses of Manhattan Beach), and internal service funds, which provide services to City departments. The City uses internal service funds to account for its fleet of vehicles, computer systems, shared building and maintenance costs, and City-wide insurance costs. Because these services predominantly benefit the governmental function, they have been included within governmental activities in the government-wide financial statements and related intra-governmental charges and transfers have been eliminated accordingly, except for charges and transfers to the enterprise funds, which are quasi-internal transactions.

Proprietary fund financial statements provide the same type of information as the government-wide financial statements, only in more detail. All four internal service funds are combined into a single, aggregated presentation in the proprietary fund financial statements. Individual fund data for the internal service funds is provided in the form of combining statements. Four of the City's seven enterprise funds are considered major funds and presented as such in the fund financial statements. The three non-major funds, Storm Water, County and State pier and parking lots, are presented individually in the combining statements.

The combining statements referred to earlier in connection with non-major governmental funds, proprietary and internal service funds are presented immediately following the notes to the financial statements. Combining and individual fund statements and schedules can be found on pages 102 to 131 of this report.

Notes to the financial statements: The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 39 to 84 of this report.

The City as Trustee

Other information: In addition to the basic financial statements and accompanying notes, this report also presents the City's progress in funding its obligation to provide pension benefits to its employees and the budget-to-actual financial comparisons for the General Fund. The City has elected to present this information within the basic financial statement and financial statement sections of the report. Note 7 provides detailed analysis of City retirement plans.

All of the City's fiduciary activities are reporting distinctly in a separate Statement of Fiduciary Assets and Liabilities. These figures are not combined with other financial statements because the City cannot use these assets to finance present or future operations. The City is responsible for ensuring that the assets reported in these funds are used for their intended purposes.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

As noted earlier, net position serves as an indicator of a government's financial position. In the case of the City of Manhattan Beach, net position totaled \$166,200,855 at June 30, 2015 versus \$208,497,405 at June 30, 2014 – a decrease of \$42,296,550. The reason for this decrease can be traced to fundamental changes in the accounting for pension costs and liabilities.

In past years, this discussion was concerned only with operations and perhaps prior period restatements that were unique to the City. This year, there is a significant change in reporting model in accordance with Governmental Accounting Standards Board (GASB) Statement 68. The following is an extract provided by GASB: "Governments providing defined benefit pensions are required to recognize their long-term obligation for pension benefits as a liability for the first time, and to more comprehensively and comparably measure the annual costs of pension benefits."

defined benefit pensions to recognize their long-term obligation for pension benefits as a liability for the first time, and to more comprehensively and comparably measure the annual costs of pension benefits.”

In prior years, pension liabilities were discussed only in the footnotes. No pension liabilities were presented in the Statements. Pension expense included in the government wide statement of activities and proprietary funds were based on contributions made to the California Public Retirees’ System (CalPERS) which is an agent multiple-employer defined benefit pension plan. These contributions were used as a surrogate for pension expense, since contributions were based on actuarial assumptions. Adjusting entries are needed to produce true expense. In order to present true pension expense and liabilities, agencies must rely on accounting valuation reports provided by the agent. CalPERS has provided such a report.

GASB 68 affects the CAFR and in two significant areas:

1. Government wide activities and fund proprietary statements now incorporate financial information provided in the valuation report. These statements include pension deferred inflows, pension deferred outflows, net pension liability and true pension expense.
2. The pension footnote is completely revised from prior years. The footnote reflects the information provided in the valuation report

With respect to sub paragraph 1 above, pension liability of \$44,047,457 is most significant. The government wide statement of activities and proprietary fund statements revenue, expense and changes in net position include pension expense in accordance with GASB 68 and most significantly, a restated beginning value of net position. By far, the most significant effect on June 30, 2015 net position is that of restatement of the beginning value. The amount of Citywide restatement is \$54,436,503 and is the largest contributor to the decrease in net position.

City of Manhattan Beach Net Position

	Governmental Activities		Business Type Activities		Total	
	2015	2014	2015	2014	2015	2014
Current Assets	\$64,932,459	\$59,685,389	\$39,819,124	\$31,925,078	\$104,751,583	\$91,610,467
Total Capital Assets Net of Depreciation	117,890,481	118,552,178	47,615,703	46,926,076	165,506,184	165,478,254
Other Non-Current Assets	1,981,089	3,396,919	295,109	346,620	2,276,198	3,743,539
Total Assets	\$184,804,029	\$181,634,486	\$87,729,936	\$79,197,774	\$272,533,965	\$260,832,260
Deferred Charge on Refunding	\$531,097	\$563,285	-	-	\$531,097	\$563,285
Deferred Pension Related Items	5,129,915	-	122,803	-	5,252,718	-
Deferred Outflows of Resources	\$5,661,012	\$563,285	\$122,803	-	\$5,783,815	\$563,285
Current Liabilities	\$16,416,868	\$14,592,038	\$2,547,339	\$2,476,913	\$18,964,207	\$17,068,951
Non-Current Liabilities	66,103,615	23,721,749	12,561,464	12,107,440	78,665,079	35,829,189
Total Liabilities	\$82,520,483	\$38,313,787	\$15,108,803	\$14,584,353	\$97,629,286	\$52,898,140
Deferred Pension Related Items	\$14,111,904	-	\$375,735	-	\$14,487,639	-
Deferred Inflows of Resources	\$14,111,904	-	\$375,735	-	\$14,487,639	-
Net Investment in Capital Assets	\$101,159,813	\$100,924,816	\$35,610,816	\$34,342,910	\$136,770,629	\$135,267,726
Restricted	10,219,557	11,244,801	751,173	748,166	10,970,730	11,992,967
Unrestricted	(17,546,716)	31,714,367	36,006,212	29,522,345	18,459,496	61,236,712
Total Net Position	\$93,832,654	\$143,883,984	\$72,368,201	\$64,613,421	\$166,200,855	\$208,497,405

Net position of the City's *Governmental* activities amounted to \$93,832,654, a decrease from the prior year of \$50,051,330. Of the \$93,832,654, \$101,159,813 is net investment in capital assets¹ such as land, buildings, machinery, infrastructure, equipment and other improvements; \$10,219,557 is restricted for debt service or for Special Revenue Fund resources that are subject to external restrictions on use. The balance of unrestricted net position (negative \$17,546,716) is comprised of a long term pension component (negative \$51,961,320) and a positive offsetting balance of \$34,414,684 in working capital. The negative pension component of \$51,961,320 is due to the prior period restatement of net position in accordance with GASB 68 and not due to operations. The working capital of \$34,414,684 is reflected by the total of General Fund unassigned balance and the Capital Improvement Fund committed balance. A significant portion of this remaining balance is subject to internal policy reserves regarding working capital.

Net position of the City's *Business-type* activities totaled \$72,368,201. This represents an increase from FY 2013-2014 of \$7,754,780, which includes a restatement of Net Position of negative \$1,572,303 due to prior period refunds to customers (\$220,835) and GASB 68 pension requirements (\$1,351,468) as described in Note 11. \$35,610,816 is net investment in capital assets (land, buildings, machinery, equipment, etc.), while \$204,856 is restricted for debt service and \$546,317 is restricted for business improvement district use. \$36,006,212 represents available working capital and was primarily generated by the Water, Wastewater and Parking Funds.

The City's total change in net position amounts to a decrease of \$42,296,550. This change is primarily due to implementation of Governmental Accounting Standards Board (GASB) pronouncement 68, which necessitated a prior period adjustment of negative \$54,436,503, offset by a positive change in net position of \$12,139,953. Prior period adjustment components are: Governmental – negative \$52,864,200; Business - negative \$1,572,303. Changes in net position are: Governmental \$2,812,870 and Business \$9,327,083.

¹ Net investment in capital assets is calculated by taking total capital assets net of depreciation, less corresponding bonds and lease payable, less the balance of unamortized bond premium, plus deferred charges on refunding bonds.

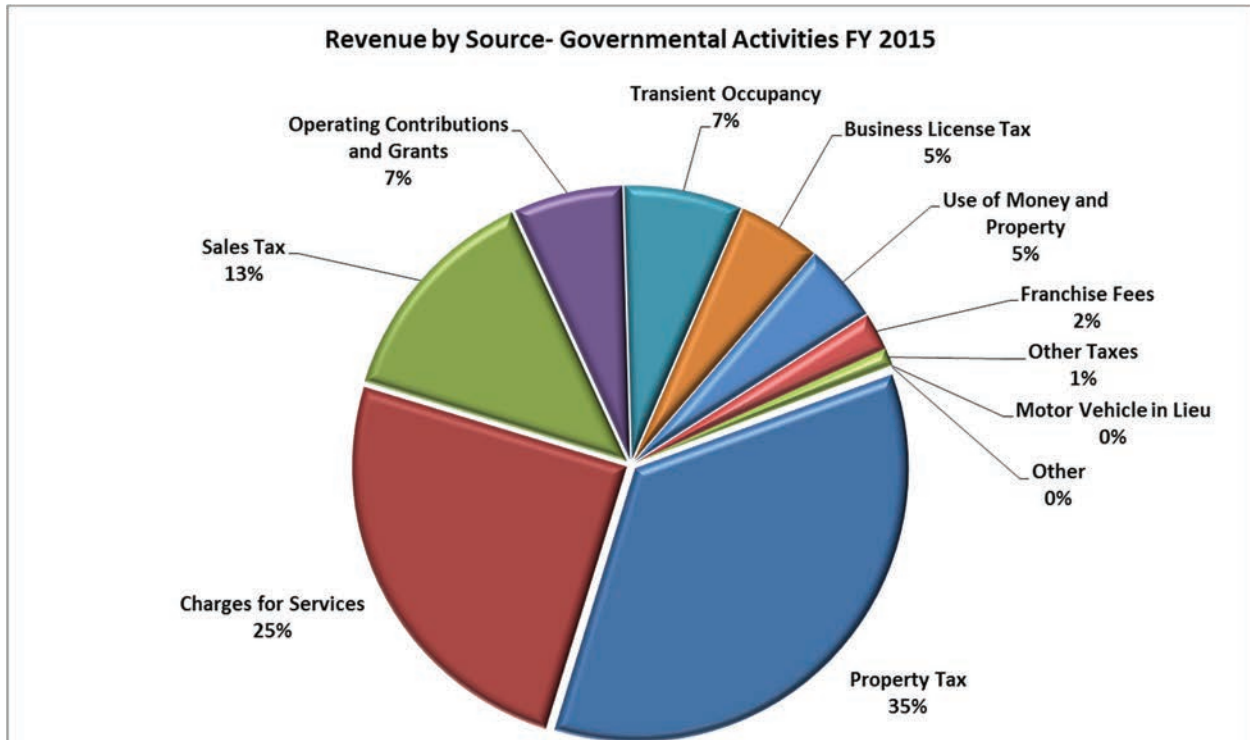
The following is the condensed Statement of Activities and Change in Net Position for the fiscal years ending June 30, 2015 and June 30, 2014:

City of Manhattan Beach Changes in Net Position

	Governmental Activities		Business Type Activities		Total	
	2015	2014	2015	2014	2015	2014
Program Revenues:						
Charges for Services	\$17,233,817	\$15,467,337	\$27,981,371	\$27,974,114	\$45,215,188	\$43,441,451
Operating Contributions and Grants	1,739,455	1,638,522	10,020	19,880	1,749,475	1,658,402
Capital Contributions and Grants	2,724,621	2,314,830	-	-	2,724,621	2,314,830
General Revenues:						
Property Taxes	24,435,184	23,353,743	-	-	24,435,184	23,353,743
Other Taxes	19,714,470	18,435,115	-	-	19,714,470	18,435,115
Motor Vehicle in Lieu	15,099	15,631	-	-	15,099	15,631
Use of Money and Property	3,184,502	3,035,388	273,944	151,923	3,458,446	3,187,311
Other	10,839	-	74,643	43,388	85,482	43,388
Gain on sale of capital asset	100,543	-	-	-	100,543	-
Total Revenues	\$69,158,530	\$64,260,566	\$28,339,978	\$28,189,305	\$97,498,508	\$92,449,871
Expenses:						
General Government	\$12,276,294	\$11,102,480	-	-	\$12,276,294	\$11,102,480
Public Safety	37,098,767	34,955,520	-	-	37,098,767	34,955,520
Public Works	9,084,861	7,256,983	-	-	9,084,861	7,256,983
Culture & Recreation	7,707,656	7,062,072	-	-	7,707,656	7,062,072
Interest on Long-Term Debt	428,406	384,950	-	-	428,406	384,950
Water, Waste, Storm	-	-	11,590,698	12,070,045	11,590,698	12,070,045
Refuse	-	-	4,011,830	3,900,588	4,011,830	3,900,588
Parking	-	-	3,160,043	2,963,610	3,160,043	2,963,610
Total Expenses	\$66,595,984	\$60,762,005	\$18,762,571	\$18,934,243	\$85,358,555	\$79,696,248
Revenues Over Expenses	2,562,546	3,498,561	9,577,407	9,255,062	12,139,953	12,753,623
Transfers In (Out)	250,324	200,458	(250,324)	(200,458)	-	-
Increase (Decrease) in Net Position	\$2,812,870	\$3,699,019	\$9,327,083	\$9,054,604	\$12,139,953	\$12,753,623
Net Position - Beginning	\$143,883,984	\$140,184,965	\$64,613,421	\$56,177,525	\$208,497,405	\$196,362,490
Restatement of Net Position	(\$52,864,200)	-	(\$1,572,303)	(\$618,708)	(54,436,503)	(618,708)
Net Position - June 30 (Year End)	\$93,832,654	\$143,883,984	\$72,368,201	\$64,613,421	\$166,200,855	\$208,497,405

Changes in Net Position - Governmental Activities

The City's governmental activities in FY 2014-2015 increased net position by \$2,812,870 compared to an increase of \$3,699,019 in FY 2013-2014. Total governmental activities revenue of \$69,158,530, excluding transfers-in of \$250,324, is broken out as follows:



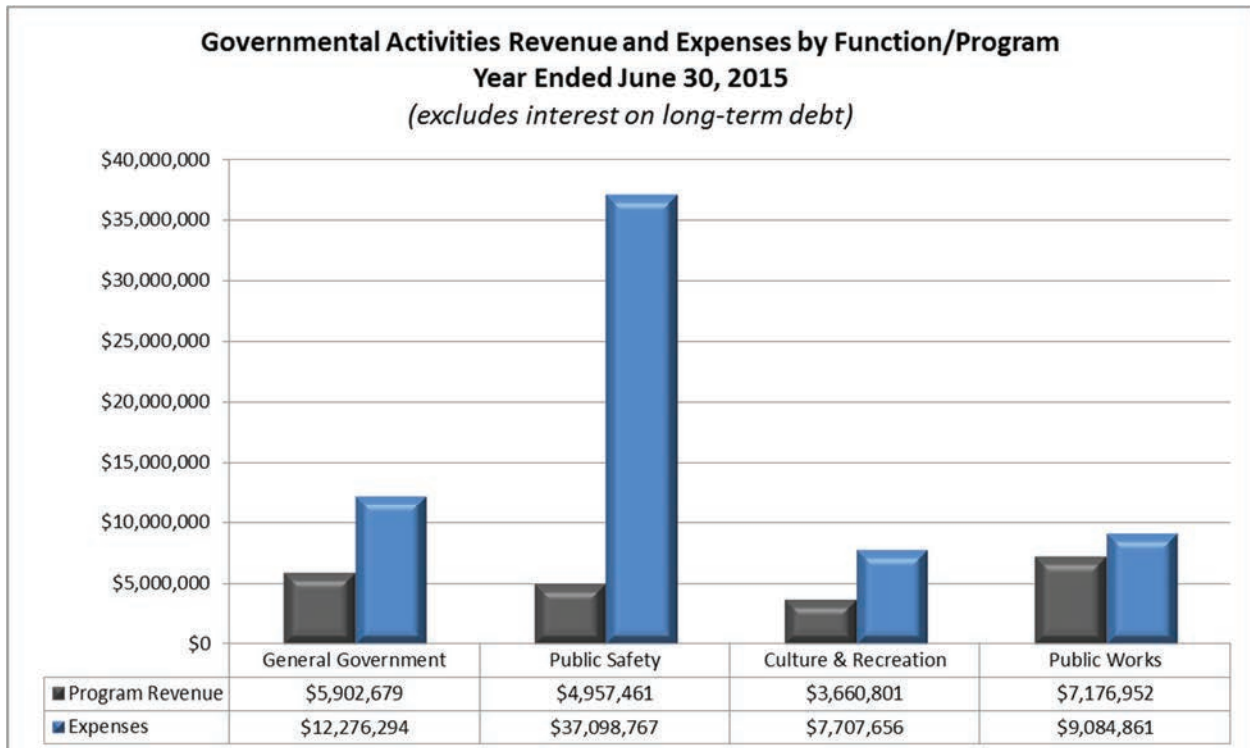
Functional expenses (excluding interest on debt) for the years ending June 30, 2015 and 2014 were as follows:

	Total Cost of Services		Net Cost of Services	
	2015	2014	2015	2014
General Government	12,276,294	11,102,480	(6,373,615)	(6,107,533)
Public Safety	37,098,767	34,955,520	(32,141,306)	(30,183,289)
Culture and Recreation	7,707,656	7,062,072	(4,046,855)	(3,662,207)
Public Works	9,084,861	7,256,983	(1,907,909)	(1,003,337)
Total	\$66,167,578	\$60,377,055	(\$44,469,685)	(\$40,956,366)

*Excludes interest on long-term debt.

The total cost of services increased from the prior year by \$5,790,523 (9.6%), while the net cost of services increased by \$3,513,319 (8.6%) from the prior year. Total cost of services for Public Safety increased by \$2,143,247, Culture and Recreation increased \$645,584, General Government increased by \$1,173,814, and Public Works increased by \$1,827,878.

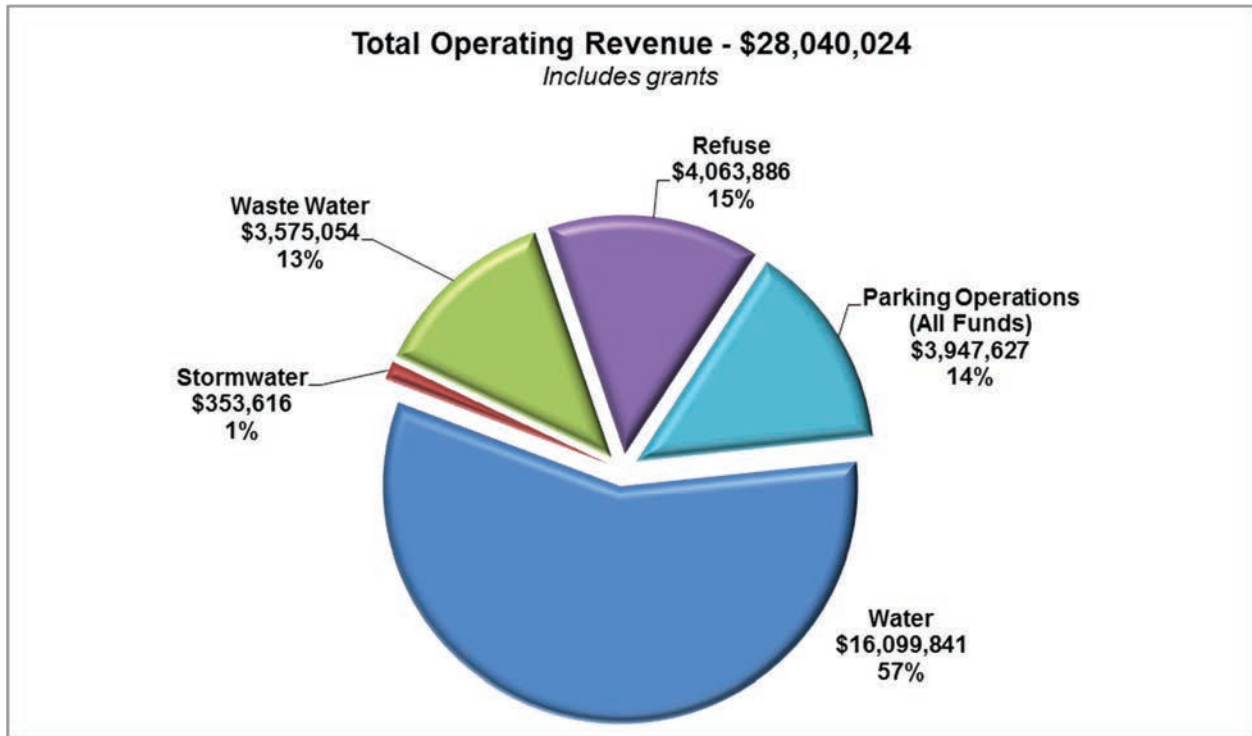
The following chart illustrates governmental revenues and expenses by function for the year ended June 30, 2015.



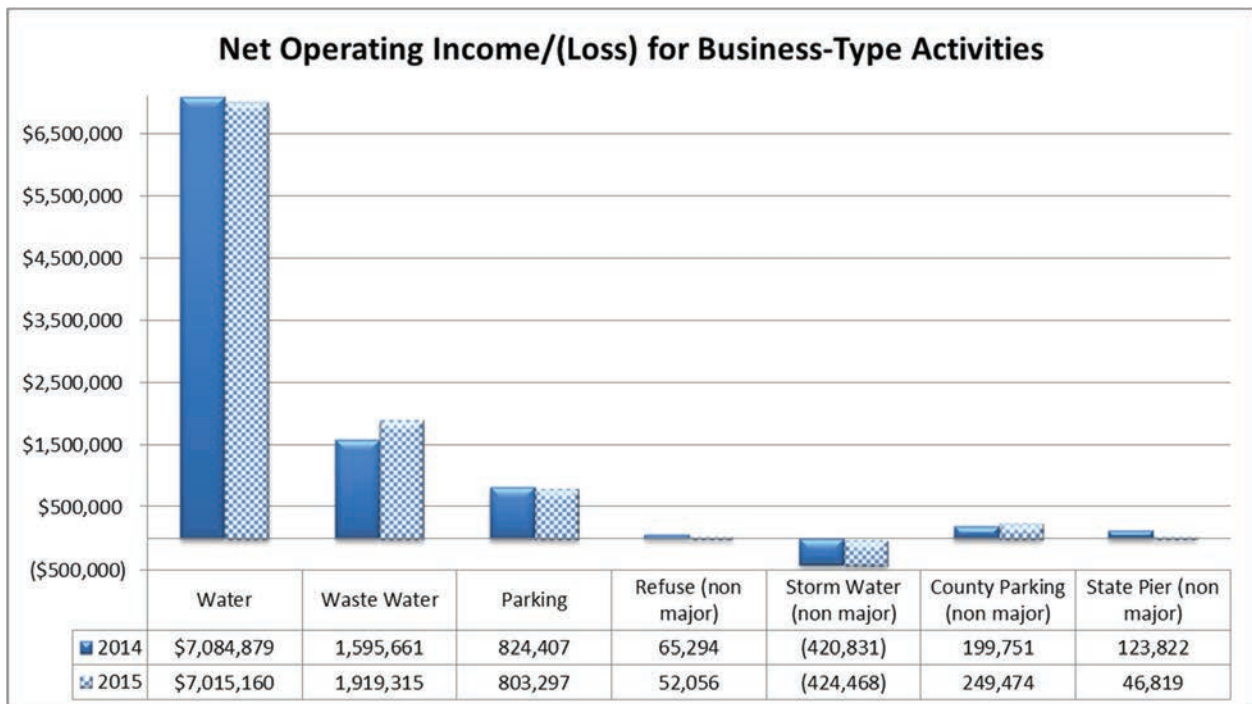
Change in Net Position - Business Type Activities

In fiscal year 2014-2015, total revenues for the City's business-type activities amounted to \$28,339,978. Program revenues totaled \$27,991,391, interest revenues totaled \$273,944, and other revenues totaled \$74,643. Expenses totaled \$18,762,571 of which operating expenses equaled \$18,378,371, and non-operating expenses (debt interest expense) totaled \$384,200. Total income from operations was \$9,661,653 while net income before transfers was \$9,577,407. After net transfers-out totaling \$250,324, and restatement of opening position of negative \$1,572,303, net position increased by \$7,754,780.

Operating Revenues by Source - Business Type Activities FY 2015



Operating Income varied across the business-type activities in FY 2015. A year-over-year comparison is presented below. Further analysis of the major funds is discussed later in this report.



FUND FINANCIAL STATEMENTS

Governmental Funds

As of the end of the 2015 fiscal year, the City's governmental funds ending fund balances totaled \$43.2 million, an increase of \$2.3 million (5.6%) in comparison with the prior year.

Approximately \$21.0 million (48.7%) of the Governmental Funds total constitutes unassigned fund balance. The remainder of the fund balance (\$22.2 million) is non-spendable, restricted or committed to indicate that it is not available for new spending because it has already been committed for on-going capital projects, advanced to other funds for legally restricted use, long term notes receivable, or for legally-required debt service reserves.

Notwithstanding Governmental Accounting Standards Board (GASB) pronouncements, the City Council has established earmarks within the unassigned category for working capital and budgetary capital planning initiatives. Of the \$21.0 million unassigned governmental fund balance noted above, \$16.1 million has been designated by City Council policy.

General Fund

The General Fund is the chief operating fund of the City of Manhattan Beach. At the end of the 2014-2015 fiscal year, unassigned fund balance of the General Fund was \$21.0 million, while total fund balance was \$22.8 million. As a measure of the General Fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 4.13 months of total General Fund expenditures, while total fund balance represents 4.47 months of General Fund expenditures.

During the year, General Fund revenues (including proceeds from sale of capital assets) exceeded expenditures by \$1.8 million. The non-spendable portion of fund balance decreased by \$51,614 due to a decrease in notes receivable.

Net transfer activity in this fund totaled \$19,300 and included the following transfers:

- \$231,024 was transferred to the Street Lighting Fund to relieve a deficit fund balance
- \$250,324 of excess reserves from the County Lot Fund was transferred to the General Fund in line with the contract with the County of Los Angeles.

Please see Note 3 for more information.

Capital Improvement Fund

The Capital Improvement Fund serves to plan and manage the construction and maintenance of non-enterprise projects which are funded through dedicated revenue sources as well as General Fund surpluses which may arise from year to year. The City adopts a five-year capital project plan in which City Council priorities are planned. The Capital Improvement Fund is one of the major funds covered in that City-wide plan.

At the end of fiscal year 2015, total fund balance of the Capital Improvement Fund was \$10.3 million. Of the total fund balance, \$10.2 million is committed to capital projects and \$58,232 is non-spendable for notes and loans payables.

A partial list of identified long-term project commitments at year-end includes:

- \$2.2 million for Downtown Streetscape improvements
- \$1.8 million for the Strand Stairs project
- \$987,438 for Safe Routes to School program grants

During Fiscal Year 2014-2015, the Capital Improvement Project Fund balance increased by \$485,086 (5.0%). Revenues of \$1.6 million were offset by capital and maintenance expenditures of \$383,105 and debt service of \$776,113.

Of the \$1.6 million in total revenues to the Capital Improvement Fund, certain dedicated revenues described below amounted to \$ in FY 2014-2015. These revenues are earmarked for funding general government capital improvement projects in the effort to maintain and enhance City infrastructure. A breakdown of these follows:

Hotel Tax: 15% of the Transient Occupancy Tax has been dedicated to funding CIP's, generating \$697,978 in revenue for the year, which is \$71,343 (10.2%) above prior year levels. The increase was due to an improved economic climate resulting in higher levels of travel and tourism.

Parking Meter Rates: Fifty cents of the \$1.25 per hour on-street parking meter rates is dedicated to capital improvements. This source generated revenue of \$708,567 this fiscal year, down \$23,719 or 3.4% from the prior year.

Parking Citation Rates: Most parking citations include four dollars dedicated to the CIP fund. For FY 2014-2015, revenue of \$130,668 was realized; an increase of \$1,932 (1.5%) from the prior year.

Capital Improvement Fund expenditures equaled \$1,159,218 which included:

- \$776,113 for debt service
- \$145,822 for the City Yard environmental cover
- \$102,280 for design of the replacement Fire Station #2
- \$42,192 towards City Hall office remodeling
- \$33,130 for Bike Lanes
- \$21,811 towards the installation of a synthetic turf field at Marine Avenue Park
- \$10,669 for the Strand Stairs project

Other Governmental Funds

Other non-major governmental funds include all Special Revenue funds used exclusively to account for intergovernmental and assessment proceeds, which are restricted in use by law. This group of funds includes the Street Lighting Fund, Gas Tax Fund, Federal and State Grants Fund, Propositions A and C Funds, Measure R Fund, Asset Forfeiture Fund, Police Safety Grant Fund, the Air Quality Management Fund and Underground Assessment Fund. The majority of the dollars which flow through these funds are used for the maintenance of streets, parks, local transportation programs and the purchase of safety and fuel efficient equipment.

The Street Lighting Fund continues to run deficits each year. For FY 2014-2015, expenditures exceeded revenues by \$231,024. Because there is no fund balance to draw upon, the General Fund contributed the entire amount to make up for the deficit in the Street Lighting Fund. These contributions will be necessary until a Proposition 218 assessment vote is successful in raising the assessment rates and revenues.

Proprietary Funds

The City's proprietary funds consist of enterprise funds and internal service funds. The enterprise funds include Water, Wastewater, Refuse and Parking Funds (major funds), as well as Storm Water, and both the County and State Pier & Parking Lot Funds (which are considered non-major). Internal service funds include Insurance Reserve, Information Systems, Fleet Management and Building Maintenance and Operations.

Enterprise Funds

At year-end, total net position of all enterprise funds amounted to \$72,368,201. \$36.0 million of the total is unrestricted. The remaining balance is net investment in capital assets (\$35.6 million), restricted for business improvement district funds (\$0.5 million), and debt service (\$0.2 million).

Overall, enterprise funds combined net income was \$9.6 million before transfers. Net position increased for all enterprise funds by \$9.3 million. This includes an operating transfer-out of \$250,324 from the County Parking Lots enterprise fund to the General Fund.

Several enterprise funds are worth noting this year:

- The Water Fund continues to build the resources for planned capital improvements needed to sustain the utility's operation and infrastructure. Net income from operations totaled \$7,015,160, an improvement from the prior year which had net operating income of \$7,084,879. Revenue from sales declined by 1.1%, while operating expenses (labor, materials, services, etc.) fell by 1.1%. During FY 2010, the City Council approved increased water and waste water rates to support system infrastructure needs as well as to bolster the fiscal integrity of those funds. The new rate structure became effective in January 2010 and provided for annual increases each January through 2014. Accumulated fund balances provide resources for planned capital improvements to the utility's infrastructure, estimated at \$33.4 million over the next five years.
- The Waste Water fund net operating income for FY 2014-2015 was \$1,919,315 versus \$1,595,661 in FY 2013-2014 – a net increase of \$323,654, or 20.3%. Operating revenue decreased \$63,940 (1.8%) while operating expenses decreased \$387,594 (18.9%). This improvement is primarily due to new waste water rates implemented along with the water rates in January 2013. Similar to the water utility, the new rates are being utilized to fund needed capital improvements to the waste water system.
- Refuse Fund net income from operations totaled \$52,056 in FY 2014-2015, a decrease of \$13,238 from the prior year. Operating expenses increased by \$111,242 (2.9%) and operating revenues increased by \$98,004 (2.5%). In FY 2013-2014, the City voluntarily commenced issuing refunds for past street sweeping charges collected on utility bills. The Refuse Fund balance for fiscal year ending June 30, 2014 was restated to recognize the street sweeping refunds issued from prior year revenues which totaled \$618,708. Total fund balance as of June 30, 2014 was \$541,605. Street sweeping refunds continued in FY 14-15, and totaled \$148,522. These refunds required another restatement. Fund balance at June 30, 2015 totaled \$325,919, a decrease of \$215,686 from FY 13-14 year-end.
- The Stormwater Fund net operating loss in FY 2014-2015 totaled \$424,468, furthering prior year net losses in FY 2013-2014 (\$420,831) and FY 2012-2013 (\$57,093). The combination of fixed assessments and rising costs currently requires a General Fund subsidy of administrative overhead, and ultimately will require cash subsidies. Additionally, capital improvements due to legislative mandates will also result in increased costs. A Proposition 218 assessment vote will be necessary to properly fund operations going forward.

Internal Service Funds

Unrestricted net position of the internal service funds at the end of the year amounted to negative \$28,111 with net position total of \$5.0 million. Total net position decreased by \$3.0 million due to the net pension liabilities assigned to each fund (3.7%).

In the Insurance Fund, net position at year-end was negative \$2,083,430, due to higher workers compensation claims and other accrued claims and judgments. FY 2014-2015 workers compensation and liability claims expense totaled \$6.56 million. For comparison, prior year workers compensation and liability claims expense are below:

FY 2014-2015	\$6.56 million
FY 2013-2014	5.17 million
FY 2012-2013	3.77 million
FY 2011-2012	4.96 million
FY 2010-2011	3.59 million
FY 2009-2010	1.69 million
FY 2008-2009	2.98 million

The unpredictable nature of workers compensation and liability causes these fluctuations in claims expense from year to year. The City continually looks for ways to proactively manage risk and reduce these costs.

Net position in the Fleet Fund increased by \$157,950 to \$7.0 million, reflecting departmental charge-outs (revenues to the fund) for vehicles in advance of purchases. Capital purchases totaled \$767,814 versus \$2.1 million in FY 2013-2014, as the City continued to catch-up on overdue vehicle purchases suspended during difficult economic conditions in previous years.

General Fund Budgetary Highlights

Estimated Revenues

Total revenues totaled \$63,194,805 including transfers in and outperformed the final budget by \$3,217,152. Tax revenues exceeded budget by \$1,460,269. Charges for Services were over budget by \$594,132, while Licenses and Permits came in \$134,764 over budget. Intergovernmental collections exceeded budget by \$751,947 as a result of an unanticipated payment received from the State for prior year state-mandated cost claims. Fines and Forfeitures underperformed the final budget by \$45,630 mainly due to parking citation revenue.

Appropriations

The final amended budget reflects a net increase of \$1,073,670 over the adopted appropriations.

Significant budget adjustments included:

- \$609,055 for open purchase orders from the prior year
- \$217,352 for the Downtown Specific Plan
- \$125,000 for ULI Downtown Study

Capital Asset and Debt Administration

Capital Assets: Government-wide, the City's investment in capital assets (net of accumulated depreciation) as of June 30, 2015 is \$165,506,184. This is an increase from the prior year of \$27,930. This investment in capital assets includes land, buildings, park improvements, roadways, sewer, storm drains, vehicles, computer equipment, furniture and other equipment.

City of Manhattan Beach Capital Assets
(Net of depreciation)

	Governmental Activities		Business-Type Activities		Total	
	2015	2014	2015	2014	2015	2014
Land	\$33,634,565	\$33,634,565	\$1,757,434	\$1,757,434	\$35,391,999	\$35,391,999
Buildings	33,785,001	34,648,903	15,452,793	15,638,089	49,237,794	50,286,992
Machinery & Equipment	1,426,126	1,800,093	165,551	238,153	1,591,677	2,038,246
Vehicles	5,539,339	5,651,206	-	-	5,539,339	5,651,206
Infrastructure	34,537,324	36,130,818	22,604,298	23,412,587	57,141,622	59,543,405
Invested in Joint Venture (RCC)	1,840,228	1,758,759	-	-	1,840,228	1,758,759
Work in Progress	7,127,898	4,927,834	7,635,627	5,879,813	14,763,525	10,807,647
Total	\$117,890,481	\$118,552,178	\$47,615,703	\$46,926,076	\$165,506,184	\$165,478,254

Governmental

During Fiscal Year 2014-2015, governmental capital expenditures included:

- \$767,814 for vehicle purchases
- \$75,545 for machinery and equipment.

Business-type

During the fiscal year, Business-type capitalized expenditures totaled \$1,755,814 for projects in progress. This increase was offset by depreciation of \$1,066,187, resulting in a net increase in assets of \$689,627.

Please refer to Note 4 for additional information on the City's capital assets.

Long-Term Liabilities: Total long-term liabilities citywide (excluding unamortized bond premiums) equal \$43,662,885, a decrease of \$117,050 from fiscal 2013-2014. Governmental liabilities increased by \$665,630 or 2.1% while business type liabilities decreased by \$548,580 or 4.5%. The following table is a condensation of Footnote 5.

City of Manhattan Beach Outstanding Liabilities (Excluding Bond Premium)

	Governmental Activities		Business-Type Activities		Total	
	2015	2014	2015	2014	2015	2014
Marine Avenue COPs	\$6,715,000	\$6,980,000	-	-	\$6,715,000	\$6,980,000
Capital Equipment Lease	531,820	719,342	-	-	531,820	719,342
Police & Fire Facility Refunding COPs	9,580,000	10,030,000	-	-	9,580,000	10,030,000
Accrued Employee Leave & Benefits	3,198,474	3,079,992	71,090	79,670	3,269,564	3,159,662
Supplemental Leave	-	5,389	-	-	-	5,389
Water and Wastewater COPs	-	-	-	-	-	-
Water and Wastewater Refunding COPs	-	-	2,355,000	2,520,000	2,355,000	2,520,000
Metlox Parking COPs	-	-	-	-	-	-
Metlox Parking Refunding COPs	-	-	9,105,000	9,480,000	9,105,000	9,480,000
Pension Obligation Bonds	-	765,000	-	-	-	765,000
Insurance Claim Reserves	12,106,501	9,886,442	-	-	12,106,501	9,886,442
Total Long Term Liabilities	\$32,131,795	\$31,466,165	\$11,531,090	\$12,079,670	\$43,662,885	\$43,545,835
Current portion of Long Term (due within one year)	9,442,456	8,205,721	582,639	555,396	10,025,095	8,761,117
Long Term Liabilities - Non Current	\$22,689,339	\$23,260,444	\$10,948,451	\$11,524,274	\$33,637,790	\$34,784,718

Governmental

Principal obligations for existing long-term bonded debt were reduced in accordance with existing debt service schedules. This decrease was offset by an increase in Insurance Claim Reserves as a result of extraordinary cases in workers compensation claims.

Business Type

Business type principal obligations for existing long-term bonded debt were reduced in accordance with existing debt service schedules. For the details regarding components of long term liabilities including debt service schedules, please refer to Note 5.

State statutes limit the amount of general obligation debt a governmental entity may issue to 3.75% of its total assessed valuation. The current debt limitation for the City of Manhattan Beach (fiscal year 2014-2015) is \$532,383,875.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGET

The City Council adopted the FY 2015-16 General Fund operating budget in June 2015. The original budget estimates General Fund revenues at \$63,652,500 and expenditures of \$63,565,162, resulting in a surplus of \$87,388.

The City's major General Fund revenue sources continue to improve after the lasting effects of the Great Recession. Property tax, the single biggest General Fund revenue source, which dramatically slowed with the housing market, is expected to increase in FY 2015-2016 by 7.5% over FY 2014-2015 actual receipts. Building-related activity is expected to generate additional building permit revenues. Sales tax is projected to remain flat to slightly lower from FY 2014-2015; however, Transient Occupancy Taxes are expected to increase 8.7% in FY 2015-2016.

As a service organization, labor accounts for most of our costs - approximately 70% in the General Fund. New labor agreements with the four bargaining units (Police Officers, Police Management, Fire and Teamsters) were negotiated during FY 2015-2016, and are effective until December 2018.

The City continues its focus on capital improvements. \$108.3 million (including carryover projects) is planned over the next five years for utility, street and facility projects. \$55.4 million of that amount is for water, wastewater, and stormwater projects exclusive of mandated improvement projects under the federal National Pollution Discharge Elimination System (NPDES). An additional \$19.1 million has been budgeted for street and roadway needs, \$11.4 for general facilities (including parking facilities), and \$20.9 for the Sepulveda Bridge project. These projects will ensure continued functionality of vital systems, traffic flow and community facilities.

Requests for Information

This financial report is designed to provide a general overview of the financial position of the City of Manhattan Beach for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Finance Department, 1400 Highland Avenue, Manhattan Beach, CA 90266.

CITY OF MANHATTAN BEACH

STATEMENT OF NET POSITION
JUNE 30, 2015

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
Assets:			
Cash and investments	\$ 57,814,689	\$ 38,138,549	\$ 95,953,238
Receivables:			
Accounts	741,902	1,424,992	2,166,894
Taxes	3,023,699	-	3,023,699
Notes and loans	1,707,361	-	1,707,361
Accrued interest	173,774	-	173,774
Prepaid costs	147,270	42,089	189,359
Due from other governments	1,076,724	-	1,076,724
Due from OPEB Trust Fund	149,485	-	149,485
Inventories	97,555	213,494	311,049
Total Current Assets	64,932,459	39,819,124	104,751,583
Restricted assets:			
Cash with fiscal agent	583,431	204,856	788,287
Prepaid other post-employment benefits	1,397,658	90,253	1,487,911
Capital assets not being depreciated	40,762,463	9,393,061	50,155,524
Capital assets, net of depreciation	77,128,018	38,222,642	115,350,660
Total Noncurrent Assets	119,871,570	47,910,812	167,782,382
Total Assets	184,804,029	87,729,936	272,533,965
Deferred Outflows of Resources:			
Deferred charge on refunding	531,097	-	531,097
Deferred pension related items	5,129,915	122,803	5,252,718
Total Deferred Outflows of Resources	5,661,012	122,803	5,783,815
Liabilities:			
Accounts payable	2,674,889	1,663,579	4,338,468
Accrued liabilities	2,369,672	-	2,369,672
Accrued interest	159,981	204,856	364,837
Unearned revenue	879,432	-	879,432
Deposits payable	890,438	96,265	986,703
Long-term liabilities due within one year:			
Leases Payable	190,595	-	190,595
Bonds Payable	725,000	570,000	1,295,000
Accrued workers comp/liability claims and judgments	7,958,220	-	7,958,220
Accrued employee benefits	568,641	12,639	581,280
Total Current Liabilities	16,416,868	2,547,339	18,964,207
Noncurrent liabilities:			
Long term liabilities due in more than one year			
Leases payable	341,225	-	341,225
Bonds payable	16,004,945	11,434,887	27,439,832
Net pension liability	42,979,331	1,068,126	44,047,457
Accrued workers comp/liability claims and judgments	4,148,281	-	4,148,281
Accrued employee benefits	2,629,833	58,451	2,688,284
Total Noncurrent Liabilities	66,103,615	12,561,464	78,665,079
Total Liabilities	82,520,483	15,108,803	97,629,286
Deferred Inflows of Resources:			
Deferred pension related items	14,111,904	375,735	14,487,639
Total Deferred Inflows of Resources	14,111,904	375,735	14,487,639
Net Position:			
Net investment in capital assets	101,159,813	35,610,816	136,770,629
Restricted for:			
Public safety	1,000,434	-	1,000,434
Public works	4,613,796	-	4,613,796
Capital projects	4,572,761	-	4,572,761
Debt service	32,566	204,856	237,422
Business improvement districts	-	546,317	546,317
Unrestricted	(17,546,716)	36,006,212	18,459,496
Total Net Position	\$ 93,832,654	\$ 72,368,201	\$ 166,200,855

CITY OF MANHATTAN BEACH

STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2015

	<u>Expenses</u>	<u>Program Revenues</u>		
		<u>Charges for Services</u>	<u>Operating Contributions and Grants</u>	<u>Capital Contributions and Grants</u>
Functions/Programs				
Primary Government:				
Governmental Activities:				
General government	\$ 12,276,294	\$ 5,814,648	\$ 88,031	\$ -
Public safety	37,098,767	4,309,976	647,485	-
Culture and recreation	7,707,656	3,034,335	626,466	-
Public works	9,084,861	4,074,858	377,473	2,724,621
Interest on long-term debt	428,406	-	-	-
Total Governmental Activities	66,595,984	17,233,817	1,739,455	2,724,621
Business-Type Activities:				
Water	9,133,069	16,101,667	-	-
Stormwater	778,084	353,616	-	-
Wastewater	1,679,545	3,562,456	-	-
Refuse	4,011,830	4,063,886	10,020	-
Parking	2,075,112	2,518,665	-	-
County Parking Lot	534,671	784,145	-	-
State Pier and Parking Lot	550,260	596,936	-	-
Total Business-Type Activities	18,762,571	27,981,371	10,020	-
Total Primary Government	\$ 85,358,555	\$ 45,215,188	\$ 1,749,475	\$ 2,724,621

General Revenues:

Taxes:

- Property taxes, levied for general purpose
- Transient occupancy taxes
- Sales taxes
- Franchise taxes
- Business licenses taxes
- Real estate transfer taxes
- Motor vehicle in lieu - unrestricted
- Use of money and property
- Other
- Gain on sale of capital asset

Transfers

Total General Revenues and Transfers

Change in Net Position

Net Position at Beginning of Year

Restatement of Net Position

Net Position at End of Year

Net (Expenses) Revenues and Changes in Net Position		
Primary Government		
Governmental Activities	Business-Type Activities	Total
\$ (6,373,615)	\$ -	\$ (6,373,615)
(32,141,306)	-	(32,141,306)
(4,046,855)	-	(4,046,855)
(1,907,909)	-	(1,907,909)
(428,406)	-	(428,406)
(44,898,091)	-	(44,898,091)
-	6,968,598	6,968,598
-	(424,468)	(424,468)
-	1,882,911	1,882,911
-	62,076	62,076
-	443,553	443,553
-	249,474	249,474
-	46,676	46,676
-	9,228,820	9,228,820
(44,898,091)	9,228,820	(35,669,271)
24,435,184	-	24,435,184
4,809,421	-	4,809,421
9,268,657	-	9,268,657
1,539,453	-	1,539,453
3,376,113	-	3,376,113
720,826	-	720,826
15,099	-	15,099
3,184,502	273,944	3,458,446
10,839	74,643	85,482
100,543	-	100,543
250,324	(250,324)	-
47,710,961	98,263	47,809,224
2,812,870	9,327,083	12,139,953
143,883,984	64,613,421	208,497,405
(52,864,200)	(1,572,303)	(54,436,503)
\$ 93,832,654	\$ 72,368,201	\$ 166,200,855

CITY OF MANHATTAN BEACH

**BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2015**

	<u>General</u>	<u>Capital Projects Fund Capital Improvement</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Assets:				
Pooled cash and investments	\$ 23,340,690	\$ 10,233,950	\$ 10,462,307	\$ 44,036,947
Receivables:				
Accounts	680,767	-	61,135	741,902
Taxes	2,958,175	65,524	-	3,023,699
Notes and loans	1,649,129	58,232	-	1,707,361
Accrued interest	173,774	-	-	173,774
Prepaid costs	46,080	-	-	46,080
Due from other funds	22,488	-	-	22,488
Due from other governments	178,258	-	898,466	1,076,724
Due from OPEB Trust Fund	149,485	-	-	149,485
Restricted assets:				
Cash and investments with fiscal agents	32,566	159,981	390,884	583,431
Total Assets	\$ 29,231,412	\$ 10,517,687	\$ 11,812,792	\$ 51,561,891
Liabilities, Deferred Inflows of Resources, and Fund Balances:				
Liabilities:				
Accounts payable	\$ 1,519,472	\$ 90,993	\$ 741,907	\$ 2,352,372
Accrued liabilities	2,369,672	159,981	-	2,529,653
Unearned revenues	879,432	-	-	879,432
Deposits payable	888,697	-	1,741	890,438
Due to other funds	-	-	22,488	22,488
Total Liabilities	5,657,273	250,974	766,136	6,674,383
Deferred Inflows of Resources:				
Unavailable revenues	809,389	-	882,153	1,691,542
Total Deferred Inflows of Resources	809,389	-	882,153	1,691,542
Fund Balances:				
Nonspendable:				
Prepaid costs	46,080	-	-	46,080
Notes and loans	1,649,129	58,232	-	1,707,361
Restricted for:				
Public safety	-	-	1,000,434	1,000,434
Public works	-	-	4,613,796	4,613,796
Capital Projects	-	-	4,572,761	4,572,761
Debt service	32,566	-	-	32,566
Committed to:				
Capital Projects	-	10,208,481	-	10,208,481
Unassigned	21,036,975	-	(22,488)	21,014,487
Total Fund Balances	22,764,750	10,266,713	10,164,503	43,195,966
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ 29,231,412	\$ 10,517,687	\$ 11,812,792	\$ 51,561,891

CITY OF MANHATTAN BEACH

**RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF NET POSITION
JUNE 30, 2015**

Fund balances of governmental funds		\$ 43,195,966
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not current financial resources. Therefore, they are not reported in governmental funds.		112,351,142
Governmental funds report all pension contributions as expenditures. However, the net pension liability has a measurement date of June 30, 2014, and pension contributions subsequent to the measurement date are reclassified as deferred pension contributions.		4,977,916
Governmental funds report all other post-retirement benefit obligations (OPEB) as expenditures, however, in the Statement of Net Position, excess contributions over the annual required contribution (ARC) are reported as prepaid other post-employment benefit obligations.		1,338,892
For bond refundings, the difference between the reacquisition price and the net carrying amount of the old debt is reported as a deferred charge on refunding in the Statement of Net Position.		531,097
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds.		
COPS payable	\$ (16,295,000)	
Compensated Absences	(3,198,474)	
Unamortized bond premiums/discounts	<u>(434,945)</u>	(19,928,419)
Governmental funds report all pension contributions as expenditures, however, in the statement of net position, the excess of the plan proportionate share of the total pension liability over the proportionate share of the plan fiduciary net position is reported as a net pension liability.		(41,657,845)
The difference between the proportionate share of the projected and actual earnings on the pension plan investments is reported as deferred inflows of resources and amortized over the remaining service life.		(13,647,045)
Revenues reported as unavailable revenue in the governmental funds and recognized in the statement of activities. These are included in the intergovernmental revenues in the governmental fund activity.		1,691,542
Internal service funds are used by management to charge the costs of certain activities, such as equipment management and self-insurance, to individual funds. The assets and liabilities of the internal service funds must be added to the statement of net position.		<u>4,979,408</u>
Net Position of governmental activities		<u><u>\$ 93,832,654</u></u>

CITY OF MANHATTAN BEACH

STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2015

	<u>General</u>	<u>Capital Projects Fund Capital Improvement</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
Revenues:				
Taxes and assessments	\$ 43,728,077	\$ 697,978	\$ 2,175,063	\$ 46,601,118
Licenses and permits	2,174,969	10,902	-	2,185,871
Intergovernmental	1,012,077	88,031	1,395,099	2,495,207
Charges for services	9,625,393	708,567	28,316	10,362,276
Use of money and property	3,090,305	1,969	92,228	3,184,502
Fines and forfeitures	2,506,870	130,668	-	2,637,538
Miscellaneous Revenues	805,740	6,189	22,017	833,946
Total Revenues	62,943,431	1,644,304	3,712,723	68,300,458
Expenditures:				
Current:				
General government	11,763,801	74,703	-	11,838,504
Public safety	34,527,510	102,280	267,873	34,897,663
Culture and recreation	6,645,594	-	703,893	7,349,487
Public works	6,968,789	-	1,057,861	8,026,650
Capital outlay	75,545	206,122	1,994,042	2,275,709
Debt service:				
Principal retirement	1,030,000	450,000	-	1,480,000
Interest and fiscal charges	86,127	326,113	-	412,240
Total Expenditures	61,097,366	1,159,218	4,023,669	66,280,253
Excess (Deficiency) of Revenues Over (Under) Expenditures	1,846,065	485,086	(310,946)	2,020,205
Other Financing Sources (Uses):				
Transfers in	250,324	-	284,156	534,480
Transfers out	(231,024)	-	(53,132)	(284,156)
Proceeds from sale of capital asset	1,050	-	-	1,050
Total Other Financing Sources (Uses)	20,350	-	231,024	251,374
Net Change in Fund Balances	1,866,415	485,086	(79,922)	2,271,579
Fund Balances, Beginning of Year	20,898,335	9,781,627	10,244,425	40,924,387
Fund Balances, End of Year	\$ 22,764,750	\$ 10,266,713	\$ 10,164,503	\$ 43,195,966

CITY OF MANHATTAN BEACH

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
YEAR ENDED JUNE 30, 2015**

Net change in fund balances - total governmental funds \$ 2,271,579

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the costs of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

Cost of assets capitalized	\$ 2,467,175	
Depreciation expense	<u>(3,017,005)</u>	(549,830)

The issuance of long-term debt (e.g. bonds, leases) provides current resources to governmental funds, while the repayment of long term debt principal consumes the current financial resources of governmental funds. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are amortized in the Statement of Activities

Repayment of bond principal:		
Certificates of participation	715,000	
Pension obligation bonds	765,000	
Amortization of bond premiums - Police Fire Facility bonds refunding	26,360	
Amortization of deferred charges on refunding	<u>(32,188)</u>	1,474,172

Compensated absences expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. (113,093)

Pension obligation expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds. 865,191

Governmental funds report all contributions in relation to the annual required contribution (ARC) for OPEB as expenditures, however in the statement of activities only the ARC is an expense. (603,980)

Revenues reported as unavailable revenue in the governmental funds and recognized in the statement of activities. These are included in the intergovernmental revenues in the governmental fund activity. 757,529

Internal service funds are used by management to charge the costs of certain activities, such as equipment management and self-insurance, to individual funds. The net revenues (expenses) of the internal service funds is reported with governmental activities. (1,288,698)

Change in net position of governmental activities \$ 2,812,870

CITY OF MANHATTAN BEACH

STATEMENT OF NET POSITION
 PROPRIETARY FUNDS
 JUNE 30, 2015

	<u>Business-Type Activities - Enterprise Funds</u>		
	<u>Water</u>	<u>Wastewater</u>	<u>Parking</u>
Assets:			
Current:			
Cash and investments	25,321,199	6,342,660	2,678,538
Receivables:			
Accounts	865,100	235,494	2,759
Prepaid costs	1,800	-	-
Inventories	213,494	-	-
Total Current Assets	26,401,593	6,578,154	2,681,297
Noncurrent:			
Prepaid other post-employment benefits	57,717	13,642	5,038
Restricted:			
Cash with fiscal agent	27,933	13,742	163,181
Capital assets - net of accumulated depreciation	19,468,946	6,923,055	17,429,762
Total Noncurrent Assets	19,554,596	6,950,439	17,597,981
Total Assets	45,956,189	13,528,593	20,279,278
Deferred Outflows of Resources:			
Deferred pension related items	74,382	25,153	4,333
Total Deferred Outflows of Resources	74,382	25,153	4,333
Total Assets & Deferred Outflows of Resources	\$ 46,030,571	\$ 13,553,746	\$ 20,283,611
Liabilities:			
Current:			
Accounts payable	\$ 666,203	\$ 106,524	\$ 92,160
Accrued interest	27,933	13,742	163,181
Deposits payable	2,110	-	94,155
Accrued compensated absences	12,639	-	-
Workers' compensation claims	-	-	-
Accrued claims and judgments	-	-	-
Bonds, notes, and capital leases	117,293	57,707	395,000
Total Current Liabilities	826,178	177,973	744,496
Noncurrent:			
Net pension liability	615,909	204,265	53,034
Accrued compensated absences	58,451	-	-
Workers' compensation claims	-	-	-
Accrued claims and judgments	-	-	-
Bonds, notes, and capital leases	1,562,878	768,906	9,103,103
Total Noncurrent Liabilities	2,237,238	973,171	9,156,137
Total Liabilities	3,063,416	1,151,144	9,900,633
Deferred Inflows of Resources:			
Deferred pension related items	216,658	71,854	18,656
Total Deferred Inflows of Resources	216,658	71,854	18,656
Net Position:			
Net investment in capital assets	17,788,775	6,096,442	7,931,659
Restricted for debt service	27,933	13,742	163,181
Restricted for business improvement district	-	-	546,317
Unrestricted	24,933,789	6,220,564	1,723,165
Total Net Position	42,750,497	12,330,748	10,364,322
Total Liabilities, Deferred Inflows of Resources, and Net Position	\$ 46,030,571	\$ 13,553,746	\$ 20,283,611

CITY OF MANHATTAN BEACH

STATEMENT OF NET POSITION
 PROPRIETARY FUNDS
 JUNE 30, 2015

	Business-Type Activities - Enterprise Funds		Governmental Activities - Internal Services Funds
	Other Enterprise Funds	Totals	
Assets:			
Current:			
Cash and investments	\$ 3,796,152	\$ 38,138,549	\$ 13,777,742
Receivables:			
Accounts	321,639	1,424,992	-
Prepaid costs	40,289	42,089	101,190
Inventories	-	213,494	97,555
Total Current Assets	4,158,080	39,819,124	13,976,487
Noncurrent:			
Prepaid other post-employment benefits	13,856	90,253	58,766
Restricted:			
Cash with fiscal agent	-	204,856	-
Capital assets - net of accumulated depreciation	3,793,940	47,615,703	5,539,339
Total Noncurrent Assets	3,807,796	47,910,812	5,598,105
Total Assets	7,965,876	87,729,936	19,574,592
Deferred Outflows of Resources:			
Deferred pension related items	18,935	122,803	151,999
Total Deferred Outflows of Resources	18,935	122,803	151,999
Total Assets & Deferred Outflows of Resources	\$ 7,984,811	\$ 87,852,739	\$ 19,726,591
Liabilities:			
Current:			
Accounts payable	\$ 798,692	\$ 1,663,579	\$ 322,517
Accrued interest	-	204,856	-
Deposits payable	-	96,265	-
Accrued compensated absences	-	12,639	-
Workers' compensation claims	-	-	6,301,514
Accrued claims and judgments	-	-	1,656,706
Bonds, notes, and capital leases	-	570,000	190,595
Total Current Liabilities	798,692	2,547,339	8,471,332
Noncurrent:			
Net pension liability	194,918	1,068,126	1,321,486
Accrued compensated absences	-	58,451	-
Workers' compensation claims	-	-	3,689,620
Accrued claims and judgments	-	-	458,661
Bonds, notes, and capital leases	-	11,434,887	341,225
Total Noncurrent Liabilities	194,918	12,561,464	5,810,992
Total Liabilities	993,610	15,108,803	14,282,324
Deferred Inflows of Resources:			
Deferred pension related items	68,567	375,735	464,859
Total Deferred Inflows of Resources	68,567	375,735	464,859
Net Position:			
Net investment in capital assets	3,793,940	35,610,816	5,007,519
Restricted for debt service	-	204,856	-
Restricted for business improvement district	-	546,317	-
Unrestricted	3,128,694	36,006,212	(28,111)
Total Net Position	6,922,634	72,368,201	4,979,408
Total Liabilities, Deferred Inflows of Resources, and Net Position	\$ 7,984,811	\$ 87,852,739	\$ 19,726,591

CITY OF MANHATTAN BEACH

STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
YEAR ENDED JUNE 30, 2015

	Business-Type Activities - Enterprise Funds		
	Water	Wastewater	Parking
Operating Revenues:			
Sales and service charges	\$ 16,085,677	\$ 3,559,681	\$ 2,518,665
Miscellaneous	14,164	15,373	47,738
Total Operating Revenues	16,099,841	3,575,054	2,566,403
Operating Expenses:			
Salaries	713,893	237,480	38,549
Employee benefits	232,064	69,174	19,053
Contract and professional services	4,673,301	170,795	644,619
Materials and services	1,273,016	155,181	531,427
Utilities	368,970	24,659	95,937
Administrative service charges	1,349,552	814,002	175,623
Leases and rents	-	-	-
Claims expense	-	-	-
Depreciation expense	473,885	184,448	257,898
Total Operating Expenses	9,084,681	1,655,739	1,763,106
Operating Income (Loss)	7,015,160	1,919,315	803,297
Nonoperating Revenues (Expenses):			
Interest revenue	182,891	43,991	19,743
Interest expense	(48,388)	(23,806)	(312,006)
Grant revenue	-	-	-
Gain (loss) on disposal of capital assets	15,990	-	-
Total Nonoperating Revenues (Expenses)	150,493	20,185	(292,263)
Income (Loss) Before Transfers	7,165,653	1,939,500	511,034
Transfers out	-	-	-
Changes in Net Position	\$ 7,165,653	\$ 1,939,500	\$ 511,034
Net Position:			
Beginning of Fiscal Year, as originally reported	\$ 36,364,135	\$ 10,722,011	\$ 9,920,390
Restatements	(779,291)	(330,763)	(67,102)
Beginning of Fiscal Year, as restated	35,584,844	10,391,248	9,853,288
Changes in Net Position	7,165,653	1,939,500	511,034
End of Fiscal Year	\$ 42,750,497	\$ 12,330,748	\$ 10,364,322

CITY OF MANHATTAN BEACH

STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
PROPRIETARY FUNDS
YEAR ENDED JUNE 30, 2015

	Business-Type Activities - Enterprise Funds		Governmental
	Other Enterprise Funds	Totals	Activities- Internal Service Funds
Operating Revenues:			
Sales and service charges	\$ 5,789,233	\$ 27,953,256	\$ 11,194,782
Miscellaneous	9,493	86,768	2,950
Total Operating Revenues	5,798,726	28,040,024	11,197,732
Operating Expenses:			
Salaries	184,245	1,174,167	1,496,789
Employee benefits	61,350	381,641	399,942
Contract and professional services	4,180,528	9,669,243	1,136,160
Materials and services	296,282	2,255,906	1,992,096
Utilities	75,856	565,422	125,817
Administrative service charges	495,348	2,834,525	-
Leases and rents	431,280	431,280	-
Claims expense	-	-	6,563,675
Depreciation expense	149,956	1,066,187	861,106
Total Operating Expenses	5,874,845	18,378,371	12,575,585
Operating Income (Loss)	(76,119)	9,661,653	(1,377,853)
Nonoperating Revenues (Expenses):			
Interest revenue	27,319	273,944	-
Interest expense	-	(384,200)	(10,338)
Grant revenue	10,020	10,020	-
Gain (loss) on disposal of capital assets	-	15,990	99,493
Total Nonoperating Revenues (Expenses)	37,339	(84,246)	89,155
Income (Loss) Before Transfers	(38,780)	9,577,407	(1,288,698)
Transfers out	(250,324)	(250,324)	-
Changes in Net Position	\$ (289,104)	\$ 9,327,083	\$ (1,288,698)
Net Position:			
Beginning of Fiscal Year, as originally reported	\$ 7,606,885	\$ 64,613,421	\$ 7,940,141
Restatements	(395,147)	(1,572,303)	(1,672,035)
Beginning of Fiscal Year, as restated	7,211,738	63,041,118	6,268,106
Changes in Net Position	(289,104)	9,327,083	(1,288,698)
End of Fiscal Year	\$ 6,922,634	\$ 72,368,201	\$ 4,979,408

CITY OF MANHATTAN BEACH

STATEMENT OF CASH FLOWS
 PROPRIETARY FUNDS
 YEAR ENDED JUNE 30, 2015

Business-Type Activities - Enterprise Funds

	Water	Wastewater	Parking
Cash Flows from Operating Activities:			
Cash received from customers and users	\$ 16,146,327	\$ 3,586,228	\$ 2,562,957
Cash received from/(paid to) interfund service provided	-	-	-
Cash paid to suppliers for goods and services	(7,729,662)	(1,096,108)	(1,444,509)
Cash paid to employees for services	(949,606)	(380,297)	(55,075)
Net Cash Provided (Used) by Operating Activities	7,467,059	2,109,823	1,063,373
Cash Flows from Non-Capital Financing Activities:			
Cash transfers out	-	-	-
Repayment received from other funds	-	-	(219,200)
Grant subsidy	-	-	-
Street sweeping fee refunds	-	-	-
Net Cash Provided (Used) by Non-Capital Financing Activities	-	-	(219,200)
Cash Flows from Capital and Related Financing Activities:			
Acquisition and construction of capital assets	(1,645,626)	(70,605)	-
Principal paid on capital debt	(110,591)	(54,409)	(375,000)
Interest paid on capital debt	(60,288)	(29,661)	(343,330)
Cash from sale of property	15,990	-	-
Net Cash Provided (Used) by Capital and Related Financing Activities	(1,800,515)	(154,675)	(718,330)
Cash Flows from Investing Activities:			
Interest received	182,891	43,991	19,743
Net Cash Provided (Used) by Investing Activities	182,891	43,991	19,743
Net Increase (Decrease) in Cash and Cash Equivalents	5,849,435	1,999,139	145,586
Cash and Cash Equivalents at Beginning of Year	19,499,697	4,357,263	2,696,133
Cash and Cash Equivalents at End of Year	\$ 25,349,132	\$ 6,356,402	\$ 2,841,719
Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities:			
Operating income (loss)	\$ 7,015,160	\$ 1,919,315	\$ 803,297
Adjustments to reconcile operating income (loss) net cash provided (used) by operating activities:			
Depreciation	473,885	184,448	257,898
(Increase) decrease in accounts receivable	46,486	11,174	(546)
(Increase) decrease in prepaid expense	(360)	-	-
(Increase) decrease in inventory	(12,616)	-	-
(Increase) decrease in prepaid other post-employment benefits	26,037	6,154	2,272
Increase (decrease) in accounts payable	(51,847)	68,529	3,097
Increase (decrease) in deposits payable	-	-	(2,900)
Increase (decrease) in net pension liability	(163,382)	(126,498)	(14,068)
Increase (decrease) in deferred pension related items	142,276	46,701	14,323
Increase (decrease) in workers' compensation claims	-	-	-
Increase (decrease) in claims and judgments	-	-	-
Increase (decrease) in compensated absences	(8,580)	-	-
Total Adjustments	451,899	190,508	260,076
Net Cash Provided (Used) by Operating Activities	\$ 7,467,059	\$ 2,109,823	\$ 1,063,373
Non-Cash Investing, Capital, and Financing Activities:			
Bond premium amortization	\$ 9,689	\$ 4,766	\$ 23,824

CITY OF MANHATTAN BEACH

STATEMENT OF CASH FLOWS
 PROPRIETARY FUNDS
 YEAR ENDED JUNE 30, 2015

	Business-Type Activities - Enterprise Funds		Governmental Activities- Internal Service Funds
	Other Enterprise Funds	Totals	
Cash Flows from Operating Activities:			
Cash received from customers and users	\$ 5,766,191	\$ 28,061,703	\$ 2,950
Cash received from/(paid to) interfund service provided	-	-	11,194,782
Cash paid to suppliers for goods and services	(5,482,479)	(15,752,758)	(7,757,815)
Cash paid to employees for services	(241,422)	(1,626,400)	(1,907,912)
Net Cash Provided (Used) by Operating Activities	42,290	10,682,545	1,532,005
Cash Flows from Non-Capital Financing Activities:			
Cash transfers out	(250,324)	(250,324)	-
Repayment received from other funds	-	(219,200)	-
Grant subsidy	10,020	10,020	-
Street sweeping fee refunds	(148,522)	(148,522)	-
Net Cash Provided (Used) by Non-Capital Financing Activities	(388,826)	(608,026)	-
Cash Flows from Capital and Related Financing Activities:			
Acquisition and construction of capital assets	(39,583)	(1,755,814)	(767,814)
Principal paid on capital debt	-	(540,000)	(187,522)
Interest paid on capital debt	-	(433,279)	(10,338)
Cash from sale of property	-	15,990	118,068
Net Cash Provided (Used) by Capital and Related Financing Activities	(39,583)	(2,713,103)	(847,606)
Cash Flows from Investing Activities:			
Interest received	27,319	273,944	-
Net Cash Provided (Used) by Investing Activities	27,319	273,944	-
Net Increase (Decrease) in Cash and Cash Equivalents	(358,800)	7,635,360	684,399
Cash and Cash Equivalents at Beginning of Year	4,154,952	30,708,045	13,093,343
Cash and Cash Equivalents at End of Year	\$ 3,796,152	\$ 38,343,405	\$ 13,777,742
Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities:			
Operating income (loss)	\$ (76,119)	\$ 9,661,653	\$ (1,377,853)
Adjustments to reconcile operating income (loss) net cash provided (used) by operating activities:			
Depreciation	149,956	1,066,187	861,106
(Increase) decrease in accounts receivable	(32,535)	24,579	-
(Increase) decrease in prepaid expense	(40,289)	(40,649)	(101,190)
(Increase) decrease in inventory	-	(12,616)	26,509
(Increase) decrease in prepaid other post-employment benefits	6,248	40,711	10,570
Increase (decrease) in accounts payable	37,104	56,883	(69,506)
Increase (decrease) in deposits payable	-	(2,900)	-
Increase (decrease) in net pension liability	(51,707)	(355,655)	(350,550)
Increase (decrease) in deferred pension related items	49,632	252,932	312,860
Increase (decrease) in workers' compensation claims	-	-	1,278,438
Increase (decrease) in claims and judgments	-	-	941,621
Increase (decrease) in compensated absences	-	(8,580)	-
Total Adjustments	118,409	1,020,892	2,909,858
Net Cash Provided (Used) by Operating Activities	\$ 42,290	\$ 10,682,545	\$ 1,532,005
Non-Cash Investing, Capital, and Financing Activities:			
Bond premium amortization	\$ -	\$ 38,279	\$ -

CITY OF MANHATTAN BEACH

STATEMENT OF FIDUCIARY NET POSITION
 FIDUCIARY FUNDS
 JUNE 30, 2015

	<u>Agency Funds</u>	<u>Pension Trust Fund</u>
Assets:		
Pooled cash and investments	\$ 1,220,340	\$ 322,937
Receivables:		
Accounts	22,901	-
Due from other governments	-	149,485
Restricted assets:		
Cash and investments with fiscal agents	971,523	-
Total Assets	<u>\$ 2,214,764</u>	<u>472,422</u>
Liabilities:		
Accounts payable	\$ 70,566	-
Art development fees	252,802	-
Deposits payable	57,935	-
Due to City	-	149,485
Due to bond holders	1,833,461	-
Total Liabilities	<u>\$ 2,214,764</u>	<u>149,485</u>
Net Position:		
Held in trust for pension		322,937
Total Net Position		<u>\$ 322,937</u>

CITY OF MANHATTAN BEACH

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
 FIDUCIARY FUNDS
 YEAR ENDED JUNE 30, 2015

	<u>Pension Trust Fund</u>
Additions:	
Investment income	\$ 13,456
Refund of contributions	<u>149,485</u>
Total Additions	<u>162,941</u>
Deductions:	
Benefit payments	<u>220,876</u>
Total Deductions	<u>220,876</u>
Changes in Net Position	(57,935)
Net Position - Beginning of the Year	<u>380,872</u>
Net Position - End of the Year	<u>\$ 322,937</u>



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Note 1: Organization and Summary of Significant Accounting Policies

a. Description of the Reporting Entity

The City of Manhattan Beach, California (the City), was incorporated on December 12, 1912, under the laws of the State of California and enjoys all the rights and privileges applicable to a general law city. It is governed by an elected five-member council. As required by accounting principles generally accepted in the United States of America, these financial statements present the City of Manhattan Beach (the primary government) and its component unit, the Manhattan Beach Capital Improvements Corporation. The component unit is included in the reporting entity because of the significance of its operational or financial relationships with the City of Manhattan Beach. It is governed by the City Council of the City of Manhattan Beach and its activities exclusively benefit the City, therefore it is presented as a blended component unit. Separate financial statements are not prepared for the Manhattan Beach Capital Improvements Corporation.

Blended Component Unit

Manhattan Beach Capital Improvements Corporation - The Manhattan Beach Capital Improvements Corporation (the Corporation) is a nonprofit public benefits corporation, organized under the laws of the State of California in September 1996, pursuant to the Nonprofit Public Benefit Corporation Laws (Title I, Division 2, Part 2, Section 5110). The sole purpose of the Corporation is to issue debt for capital improvements. Certificates of participation are debt issued by the Corporation providing the holder an interest, i.e. the right to participate in the lease payments paid by the City to the Corporation. In September of 1996, this entity issued \$4,615,000 of debt in the form of Certificates of Participation (the "1996 Certificates") to fund specific projects related to the City's water and wastewater infrastructure. This debt is accounted for in the proprietary fund types within the Water and Wastewater Funds. In April of 2002, this entity issued \$9,535,000 of debt to pay the cost of refinancing existing ground lease commitments with the Beach Cities' Health District for the newly constructed Marine Avenue Sports Fields. This debt was structured as a variable rate demand Certificate of Participation. In January 2003, this entity issued \$13,350,000 of fixed rate Certificates of Participation (the "2003 Certificates") for the construction of a two-level downtown subterranean parking structure and outdoor plaza. This endeavor is commonly known as the Metlox Public Improvement project. The parking lot portion of the project was completed in January 2004, and the public plaza portion of the project was completed in November 2005. In November 2004, this entity issued fixed rate Certificates of Participation (the "2004 Certificates") in the amount of \$12,980,000 to contribute toward the full funding of the construction of a new Police and Fire facility and adjoining City Hall plaza. This major project was completed in December 2007. Capital construction costs for the project were \$38,404,048. In July 2012, the entity issued \$12,975,000 of Certificates of Participation, Series 2012 (the "2012 Certificates"), to refund the outstanding balance of the 1996 Certificates of Participation and the outstanding balance of the 2003 Certificates of Participation. In February 2013, the entity issued \$10,510,000 of Certificates of Participation, Series 2013 (the "2013 Certificates"), to refund the outstanding balance of the 2004 Certificates of Participation. There are no separately issued financial statements for this entity.

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

b. Accounting and Reporting Policies

The City adopted GASB Statement No. 62, *Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements*, which established accounting and financial reporting standards for financial statements of state and local governments.

c. Description of Funds

The accounts of the City are organized and operated on the basis of funds, each of which is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein. These funds are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions or limitations.

In accordance with the City's municipal code and budget, several different types of funds are used to record the City's financial transactions. For financial reporting purposes, such funds have been categorized and are presented as follows:

Governmental Fund Types

General Fund - to account for all unrestricted resources except those required to be accounted for in another fund.

Special Revenue Funds - to account for the proceeds of specific revenue sources (other than for major capital projects) that are restricted by law or administrative action to expenditures for specified purposes.

Capital Projects Funds - to account for financial resources segregated for the acquisition or construction of major capital facilities, other than those financed by Enterprise or Internal Service Funds. In recent years, the Underground Assessment District Fund was added to this category.

Proprietary Fund Types

Enterprise Funds - to account for operations where it is the stated intent that costs of providing services to the general public on a continuing basis be financed or recovered primarily through user charges, or where determination of net income is deemed appropriate.

Internal Service Funds - to account for insurance reserve, information systems, building maintenance and operations and fleet management services provided to the departments of the City on a continuing basis, which are financed or recovered primarily by charges to the user departments.

Fiduciary Fund Types

Pension Trust Funds - to account for resources that are required to be held in trust for the members and beneficiaries of supplemental retirement plans, single highest year plans, and post retirement health plans for firefighters and for police.

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

Agency Funds:

- Special Assessment Redemption Fund - to account for special assessment collections for debt service for the underground assessment bonds that the City remits to the fiscal agent.
- Special Deposits Fund - to account for utility development deposits, art development fees and other miscellaneous items.

d. Basis of Accounting/Measurement Funds

Government-Wide Financial Statements

The City government-wide financial statements include a Statement of Net Position and Statement of Activities and Changes in Net Position. These statements present summaries of Governmental Activities for the City. Interfund services provided and used are not eliminated in the process of consolidation. Fiduciary activities of the City are not included in these statements.

These statements are presented on an “economic resources” measurement focus and the accrual basis of accounting. Accordingly, all of the City’s assets, deferred inflows and outflows of resources, and liabilities; including capital assets and infrastructure as well as long-term debt are included in the accompanying Statement of Net Position. The Statement of Activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which the benefit is incurred. The Statement of Activities demonstrates the degree to which the direct expenses of a given function are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function. The types of program revenues for the City are reported in three categories: 1) charges for services, 2) operating grants and contributions, and 3) capital grants and contributions. Charges for services include revenues from customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function. Grants and contributions include revenues restricted to meeting the operational or capital requirements of a particular function. Taxes and other items not properly included among program revenue are reported instead as general revenue.

Government-wide financial statements do not provide information by fund; they simply distinguish between governmental and business activities. The City’s Statement of Net Position includes current and noncurrent assets and liabilities, as well as deferred inflows and outflows of resources.

Financial Statement Classification

In the government-wide financial statements, net position is classified in the following categories:

Net Investment in capital assets

This category groups all capital assets into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of capital assets reduce this category.

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

Restricted Net Position

This category presents restrictions imposed by creditors, grantors, contributions or laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

Unrestricted Net Position

This category represents the net position of the City, not restricted for any project or other purpose.

Governmental Fund Financial Statements

Governmental fund financial statements include a Balance Sheet and a Statement of Revenue, Expenditures and Change in Fund Balances for all major governmental funds and aggregated nonmajor funds. An accompanying schedule is presented to reconcile and explain the differences in fund balance as presented in these statements to the net position presented in the government-wide financial statements. The City has presented all major funds that met the qualifications of GASB Statement No. 34.

All governmental funds are accounted for by using a current financial resources measurement focus. With this measurement focus, only current assets and current liabilities are generally included in the governmental fund balance sheet. Related operating statements of these funds present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in fund balance.

The modified accrual basis of accounting is used by all governmental funds as the basis for recognizing revenues. Under the modified accrual basis of accounting, revenues are susceptible to accrual and consequently recognized when they become both measurable and available. "Measurable" means the amount of the transaction can be readily determined, and "available" means that the transaction amount is collectible within the current period or soon thereafter (generally 60 days after year-end) to be used to pay liabilities of the current period. Revenues considered susceptible to accrual include property taxes and sales taxes collected after year-end, earned and uncollected investment interest income, uncollected rents and leases and unbilled service receivables. Revenues from such items as license and permit fees, fines and forfeitures and general service charges are not susceptible to accrual because they are generally not measurable until received in cash.

The government reports unearned revenue on its balance sheet for grant monies received before the City has a legal claim to them, such as grant funds received prior to incurring qualified expenses. In subsequent periods, the unearned revenue is removed once revenue recognition criteria are met and the City has established legal claim to the resources.

Governmental fund expenditures are recorded when the related fund liability is incurred. Principal and interest on long-term debt are recorded as fund liabilities when they are due or when amounts have been accumulated in the debt service fund for payments to be made early in the following year.

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

Proprietary Funds Financial Statements

Proprietary funds financial statements include a Statement of Fund Net Position, Statement of Revenues, Expenses and Change in Fund Net Position, and Statement of Cash Flows. All proprietary fund types are accounted for on a flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. With this measurement focus, all assets, deferred outflows/inflows of resources and liabilities (current and long-term) resulting from the operations of these funds are included in the Statement of Net Position. Accordingly, the proprietary fund Statement of Net Position presents assets, deferred inflows/outflows of resources and liabilities classified into their respective current and long-term categories.

The City's internal service funds are presented in the proprietary funds financial statements. Because the principal users of the internal services are the City's governmental activities, the financial statements of the internal service funds are consolidated into the governmental activities column when presented in the government-wide financial statements. To the extent possible, the cost of these services is reported in the appropriate functional activity.

Proprietary funds distinguish operating revenues and expenses from non-operating items. Operating revenues and expenses generally result from providing services in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the City's proprietary funds are charges to customers for services. Operating expenses include the cost of services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

There is no look-back adjustment on the statement of fund net position and the statement of revenues, expenses and changes in fund net position for the enterprise funds' participation in the internal services funds because these transactions are paid in cash, therefore there is no internal balance related to what can be considered a quasi-external transaction.

Fiduciary Funds

Fiduciary Fund Financial Statements include a Statement of Fiduciary Net Position and a Statement of Change in Fiduciary Net Position. The fiduciary funds are used to report assets held in a trustee or agency capacity for others and, therefore, are not available to support City programs. The reporting focus is on net position and change in net position, and is reported using accounting principles similar to proprietary funds. Since these assets are being held for the benefit of a third party, these funds are not incorporated into the government-wide statements.

Major Funds

Governmental Accounting Standards Board Statement 34 (GASB 34) requires the City to report all major funds in the basic financial statements. In accordance with GASB 34, the following funds are classified as major governmental funds:

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

The General Fund is used to account for all unrestricted resources except those required to be accounted for in another fund. This fund accounts for general citywide operations.

The Capital Improvement Capital Projects Fund accounts for financial resources segregated for the acquisition or construction of major capital facilities, other than those financed by Enterprise, Internal Service Funds or other project specific funds.

The following funds are classified as major proprietary funds:

Water Fund is used to account for the operation of the City's water utility system. Revenues are generated from user fees, which are adjusted periodically to meet the costs of administration, operation, maintenance and capital improvements to the system. In fiscal year 1997, the City completed a comprehensive utility fee study and issued certificates of participation for the purpose of upgrading the City's water and wastewater systems.

Wastewater Fund is used to account for the maintenance and improvements of the City's sewer system. Revenues are derived from a user charge placed on the water bills. In fiscal year 1997, the City completed a comprehensive utility fee study and issued certificates of participation for the purpose of upgrading the City's water and wastewater system.

Parking Fund is used to account for the general operations and maintenance of City parking lots and spaces. Revenues are generated from the use of these properties.

e. Property Tax Calculator

Property tax revenue is recognized on the basis of GASB Code Section P70, that is, in the fiscal year for which the taxes have been levied providing they become available. Available means due or past due and receivable within the current period and collected within the current period or expected to be collected soon enough thereafter (not to exceed 60 days) to be used to pay liabilities of the current period. The County of Los Angeles collects property taxes for the City. Tax liens attach annually as of 12:01 AM on the first day in January prior to the fiscal year for which the taxes are levied. Taxes are levied on both real and personal property, as it exists on that date. The tax levy covers the fiscal period July 1 to June 30. All secured personal property taxes and one-half of the taxes on real property are due November 1; the second installment is due February 1. All taxes are delinquent, if unpaid, by December 10 and April 10, respectively. Unsecured personal property taxes become due on March 1 each year and are delinquent, if unpaid, on August 31.

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

f. Cash and Investments

Cash and Cash Equivalents

For purpose of the Statement of Cash Flows, the City considers cash and cash equivalents as short-term, highly liquid investments that are both readily convertible to known amounts of cash and so near their maturity that they present insignificant risk of changes in value because of changes in interest rates. The City follows the practice of pooling cash and investments of all funds except for funds in its 125 medical flex plan; outstanding Water and Wastewater; Marine Avenue Sports Field; and Metlox, Police & Fire Facility bonded debt, which are held by outside trustees.

Investments

Investments are shown at fair value, in accordance with GASB Statement No. 31. Fair value is based upon quoted market prices.

For purposes of the Statement of Cash Flows, the proprietary fund types consider all cash and investments to be cash equivalents, as these funds participate in the citywide cash and investment pool.

g. Capital Assets

Capital assets, which include land, machinery and equipment, buildings and improvements, intangibles, and infrastructure (roads, bridges, curbs and gutters, streets, walk-streets and sidewalks, parks and recreation improvements), are reported in the government-wide financial statements. Capital assets and infrastructure are defined by the City as assets with an initial, individual cost of more than \$5,000 and \$100,000 respectively (amount not rounded) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

Capital assets are reported net of accumulated depreciation on the Statement of Net Position. Depreciation is provided for on the straight-line method over the estimated useful lives of the assets as follows:

Asset	Years
Equipment	5 - 20
Vehicles	3 - 20
Buildings/Improvements	40 - 100
Water and Sewer Systems	30 - 50
Other Infrastructure	15 - 100

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

h. Deferred Outflows/Inflows of Resources

In addition to assets, the Statement of Financial Position reports a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense/expenditure) until then. The government reports deferred outflows of resources for pension contributions made after the actuarial measurement date which will be expensed in the following year and for actuarial adjustments due to the proportionate share of the contributions made to the pension liability which will be amortized over the expected average remaining service life time. The government also reports deferred outflows for charges on debt refunding. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt.

In addition to liabilities, the Statement of Financial Position and the Governmental Fund Balance Sheet report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position or fund balance that applies to a future period and so will not be recognized as an inflow of resources (revenue) until that time. The government has one item, which arises only under the modified accrual basis of accounting that qualifies for reporting in this category. The item, unavailable revenue, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from two sources: taxes and grant revenues. These amounts are deferred and recognized as an inflow of resources in the period when the amounts become available. In addition, the government has deferred inflows of resources relating to the net pension obligation reported in the government-wide statement of net position and the proprietary funds. These deferred inflows of resources are the result of the net difference between projected and actual earnings on pension plan investments. These amounts are deferred and amortized over a five year period on a straight-line basis.

i. Net Pension Liability

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Plan and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by the CalPERS Financial Office. For this purpose, benefit payments (including refunds of employee contributions) are recognized when currently due and payable in accordance with the benefit terms. Investments are reported at fair value.

j. Interfund Transfers

As a general rule, interfund transactions have been eliminated from the government-wide financial statements. Exceptions to this rule are payments in lieu or charges for current service between the City's enterprise activity and the City's General Fund. Elimination of these transactions would distort the direct costs and program revenues for the various functions. Certain eliminations have been made regarding interfund activities, payables and receivables. All internal balances in the Statement of Net Position have been eliminated except those representing balances between the governmental activities and the business-type activities, which are presented as internal balances and eliminated in the total primary government column.

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

In the Statement of Activities, internal service fund transactions have been eliminated; however, those transactions between governmental, business-type, and Trust & Agency activities have not been eliminated.

k. Long-Term Obligations

In the government-wide and proprietary funds financial statements, long-term obligations are recorded as liabilities in the applicable governmental activities, business-type activities or proprietary fund type Statement of Net Position. Bond premiums and discounts are deferred and amortized over the life of the debt using the bonds outstanding method.

In the governmental fund financial statements, long-term obligation, bond discounts and premiums are recognized as other financing sources or uses when incurred. Issuance costs are recorded as a current year expenditure.

The City has recorded all judgment and claim liabilities resulting from workers' compensation and liability insurance claims in the Insurance Reserve Fund, which is a component of the Internal Service Funds Group. The recorded liability is based upon an estimate of reported claims as provided by an analysis of a third party administrator. Reported short-term and long-term estimated losses and reserves of \$7,958,220 and \$4,148,281 respectively, are recorded in the Insurance Reserve Fund.

Only the short-term liability is reflected as a current liability in all applicable governmental fund types; the remainder of the liability is reported as long-term debt in the Statement of Net Position.

l. Vacation and Sick Leave

The City's policy is to record the cost of vested vacation and sick leave as it is earned. Vacation is payable to employees at the time a vacation is taken or upon termination of employment. At termination, employees are eligible to convert 50% of unused sick time to service credit; however, sworn fire safety personnel, upon service retirement, may opt to cash out 50% of the value of unused sick leave.

Miscellaneous and sworn police employees may accrue compensated time off in lieu of payment for overtime hours. Overtime hours are banked at either time-and-a-half or straight-time hours depending upon the nature of the overtime worked. The dollar value of these hours is included as an employee benefits liability as shown in the balance sheet.

m. Allocation of Interest Income

The City pools all non-restricted cash for investment purchases and allocates interest income based on month-end cash balances. Interest earned by restricted Cash is posted to their respective accounts.

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

n. Other Accounting Policies

Inventories

Inventories of materials and supplies are carried at cost on a weighted-average basis. The City uses the consumption method of accounting for inventories.

Prepays

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

o. Estimates

The accompanying financial statements require management to make estimates and assumptions that affect certain reported amounts and disclosures. Actual results could differ from those estimates.

p. Net position flow assumption

Sometimes the government will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

q. Fund balance flow assumption

Sometimes the government will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the government's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

r. Fund balance policy

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The government itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance). The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. The governing council is the highest level of decision-making authority for the government that can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 JUNE 30, 2015

Note 1: Organization and Summary of Significant Accounting Policies (Continued)

Amounts in the assigned fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as committed. The governing council (council) has by resolution authorized the finance director to assign fund balance. The council may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

s. Effect of New Accounting Standards

During the fiscal year ended June 30, 2015, the City implemented the following Governmental Accounting Standards Board (GASB) standards:

GASB Statement No. 68 – *Accounting and Financial Reporting for Pensions—an Amendment of GASB Statement No. 27* will improve the decision-usefulness of information in local government employer entity financial reports and will enhance its value for assessing accountability and inter-period equity by requiring recognition of the entire net pension liability and a more comprehensive measure of pension expense. Decision-usefulness and accountability also will be enhanced through new note disclosures and required supplementary information. The requirements of this statement are effective for financial statements for periods beginning after June 15, 2014.

GASB Statement No. 71 – *Pension Transition for Contributions Made Subsequent to the Measurement Date – an Amendment of GASB Statement No. 68*. The objective of this Statement is to address an issue regarding application of the transition provisions of Statement No. 68, *Accounting and Financial Reporting for Pensions*. The issue relates to amounts associated with contributions, if any, made by a local government employer contributing entity to a defined benefit pension plan after the measurement date of the government's beginning net pension liability. The provisions of GASB Statement No. 71 are effective for financial statements beginning after June 15, 2014.

Note 2: Cash and Investments

As of June 30, 2015, cash and investments were reported in the accompanying financial statements as follows:

Governmental Funds	\$ 44,620,378
Internal Service	13,777,742
Business-type activities	38,343,405
Agency	2,191,863
Pension Trust	<u>322,937</u>
Total Cash and Investments	<u>\$ 99,256,325</u>

The City pools all cash and investments that is available for use for all funds, including fiduciary funds. Each fund type's position in the pool is reported on the Combined Balance Sheet as cash and investments. The City has adopted an investment policy, which authorizes it to invest in various investments.

Note 2: Cash and Investments (Continued)

a. Deposits

At June 30, 2015, the carrying amount of the City's deposits was \$5,242,638 and the bank balance was \$5,400,004. The \$157,366 difference represents outstanding checks and other reconciling items.

The California Government Code requires California banks and savings and loan associations to secure a City's deposits by pledging government securities with a value of 110% of an entity's deposits. California law also allows financial institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of a City's total deposits. The City's Treasurer may waive the collateral requirement for deposits that are fully insured up to \$250,000 by the FDIC. The collateral for deposits in federal and state chartered banks is held in safekeeping by an authorized Agent of Depository recognized by the State of California Department of Banking.

The collateral for deposits with savings and loan associations is generally held in safekeeping by the Federal Home Loan Bank in San Francisco, California as an Agent of Depository. These securities are physically held in an undivided pool for all California public agency depositors. Under Government Code Section 53655, the placement of securities by a bank or savings and loan association with an "Agent of Depository" has the effect of perfecting the security interest in the name of the local governmental agency.

Accordingly, all collateral held by California Agents of Depository are considered to be held for, and in the name of, the City.

b. Authorized Investments

Under provisions of the City's Investment Policy, and in accordance with Section 53601 of the California Government Code, the City may invest in the following types of investments:

- Securities of the U.S. Government, or its agencies
- Certificates of Deposit (or Time Deposits) placed with commercial banks and/or savings and loan associations
- Negotiable Certificates of Deposit
- Bankers Acceptances
- Commercial Paper
- Local Agency Investment Fund (State Pool) Demand Deposits
- Passbook Savings Account Demand Deposits
- Federally Insured Thrift and Loan
- Repurchase Agreements
- Medium-Term Corporate Notes
- Floaters or step-ups with market driven interest rate adjustments
- Mutual Funds of highest ratings

The City's investment policy does not allow the use of reverse-repurchase agreements and, accordingly, the City did not borrow through the use of reverse-repurchase agreements at any time during the year.

Note 2: Cash and Investments (Continued)

c. Investments Authorized by Debt Agreements

The above investments do not address investment of debt proceeds held by a bond trustee. Investments of debt proceeds held by a bond trustee are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the Entity's investment policy.

d. Investments in State Investment Pool

The City is a voluntary participant in the Local Agency Investment Fund (LAIF) that is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. LAIF is overseen by the Local Agency Investment Advisory Board, which consists of five members, in accordance with State statute.

The State Treasurer's Office audits the fund annually. The fair value of the position in the investment pool is the same as the value of the pool shares.

The City is required to disclose its methods and assumptions used to estimate the fair value of its holdings in LAIF. The City relied upon information provided by the State Treasurer in estimating the City's fair value position of its holdings in LAIF. The City had a contractual withdrawal value of \$33,950,000 whose pro-rata share of fair value was estimated by the State Treasurer to be \$33,962,764.

e. Investment in State Treasury's Investment Pool and 401(a) Plan

Investment in State Treasury's Investment Pool and 401(a) plan cannot be assigned a credit risk category because the City does not own specific securities. However, the funds' investment policies and practices with regard to the credit and market risks have been determined acceptable to the City's investment policies.

f. GASB Statement No. 31

The City adopted GASB Statement No. 31, *Accounting and Financial Reporting for Certain Investments and for External Investment Pools*, as of July 1, 1997. GASB Statement No. 31 establishes fair value standards for investments in participating interest earning investment contracts, external investment pools, equity securities, option contracts, stock warrants and stock rights that have readily determinable fair values. Accordingly, the Entity reports its investments at fair value in the balance sheet.

All investment income, including changes in the fair value of investments, is recognized as revenue in the operating statement.

Methods and assumptions used to estimate fair value. The City maintains investment accounting records and adjusts those records to "fair value" on an annual basis for material amounts. The City's investment custodian provides market values on each investment instrument on a monthly basis for material amounts. The investments held by the City are widely traded in the financial markets and trading values are readily available from numerous published sources. Material unrealized gains and losses are recorded on an annual basis and the carrying value of its investments is considered fair value. For the year ended June 30, 2015, the book value exceeded the fair value of investments by \$98,537.

Note 2: Cash and Investments (Continued)

g. Credit Risk

The City's investment policy limits investments in medium-term notes (MTN's) to those rated in the top three rating categories by two of the three largest nationally recognized rating services at time of purchase. As of June 30, 2015, the City's investment in medium-term notes consisted of investments with Costco Wholesaler Corp., General Electric Capital Corp., Union Bank, 3M Company, Wells Fargo Co., Berkshire Hathaway Inc., Toyota Motor Credit Corp., Oracle Corp., Chevron Corp., Citizens Deposit Bank, Pfizer Inc., Microsoft Corp., and National Australia Bank Limited. All MTN's were rated "A" or higher by Moody's at time of purchase. All securities were investment grade and were legal under state and city policies. Investments in U.S. government securities are not considered to have credit risk; therefore, their credit quality is not disclosed.

h. Custodial Credit Risk

The custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to a transaction, a government will not be able to recover the value of investment or collateral securities that are in the possession of an outside party. The City does not have a policy for custodial credit risk.

As of June 30, 2015, none of the City's deposits or investments was exposed to custodial credit risk.

i. Concentration of Credit Risk

The City's investment policy imposes restrictions for certain types of investments with any one issuer for the following types of investments. With respect to concentration of credit risk, as of June 30, 2015, the City is in compliance with its investment policy's restrictions.

In accordance with GASB Statement No. 40, if the city has invested more than 5% of its total investments in any one issuer then it is exposed to credit risk. The following issuers are above the 5% of total investments: Federal Home Loan Bank (10.1%), Federal Farm Credit (10.2%) and Federal National Mortgage Association (11.2%). These government-sponsored investments are backed by the federal government and are below the City's investment policy limit of 33.33% of total investments.

j. Interest Rate Risk

The City's investment policy limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The City's investment policy states that no investment can mature more than five years from the date of purchase in line with state code requirements. The only exception to these maturity limits shall be the investment of the gross proceeds of tax-exempt bonds. The City has elected to use the segmented time distribution method of disclosure for its interest rate risk.

CITY OF MANHATTAN BEACH

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2015**

Note 2: Cash and Investments (Continued)

As of June 30, 2015, the City had the following investments and original maturities:

	Remaining Investment Maturities				Fair Value
	6 months or less	6 months to 1 year	1 to 3 years	More than 3 years	
Pooled Investments:					
Local Government Fund	\$ 33,962,764	\$ -	\$ -	\$ -	\$ 33,962,764
Certificate of Deposit	1,961,762	737,217	4,928,320	-	7,627,299
US Treasury and agency notes	-	1,016,230	18,095,520	19,154,580	38,266,330
Medium-term notes	1,501,040	3,056,610	6,744,855	1,092,750	12,395,255
	<u>\$ 37,425,566</u>	<u>\$ 4,810,057</u>	<u>\$ 29,768,695</u>	<u>\$ 20,247,330</u>	<u>92,251,648</u>
Investment with Fiscal Agents:					
Utility Undergrounding					1,359,647
Water/Wastewater, Metlox Refunding bonds					204,856
Marine certificates of participation					32,566
Police & Fire certificate of participation refunding bonds					159,981
					<u>1,757,050</u>
Demand deposits					5,242,638
Other deposits					2,760
Petty cash					2,229
					<u>5,247,627</u>
Grand Total					<u>\$ 99,256,325</u>

Note 3: Interfund Transactions

Due To/From Other Funds

	Due To Other Funds
	Nonmajor Governmental Funds
Due From Other Funds	
General Fund	<u>\$ 22,488</u>

The amount due to the General Fund consists of the elimination of a cash deficit in the Federal and State Grants Fund for grant funds not yet received.

CITY OF MANHATTAN BEACH

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 JUNE 30, 2015

Note 3: Interfund Transactions (Continued)

Interfund Transfers

With City Council approval, resources may be transferred from one fund to another. Transfers between individual funds during the fiscal year ended June 30, 2015, are presented below:

	Transfers In		Total
	General Fund	Nonmajor Governmental Funds	
Transfers Out			
General Fund	\$ -	\$ 231,024	\$ 231,024
Nonmajor Governmental Funds	-	53,132	53,132
Nonmajor Proprietary Funds	250,324	-	250,324
Total	<u>\$ 250,324</u>	<u>\$ 284,156</u>	<u>\$ 534,480</u>

The interfund transfers scheduled above resulted from a variety of City initiatives including the following:

- The County Parking Lot fund transferred \$250,324 to the General Fund for recreation purposes.
- The General Fund transferred \$231,024 to the Street Lighting Fund to relieve a deficit fund balance.
- The Measure R Fund transferred \$53,132 to the Prop A Fund for the purchase of busses.

CITY OF MANHATTAN BEACH

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 JUNE 30, 2015

Note 4: Capital Assets and Depreciation

In accordance with GASB Statement No. 34, the City has reported all capital assets including infrastructure in the Government-Wide Statement of Net Position. The City elected to use the basic approach as defined by GASB Statement No. 34 for all infrastructure reporting, whereby depreciation expense and accumulated depreciation have been recorded. The following table presents the capital assets activity for the year ended June 30, 2015:

	Beginning Balance July 1, 2014	Increases additions	Decreases (deletions)	Ending Balance June 30, 2015
Governmental Activities				
Land	\$ 33,634,565	\$ -	\$ -	\$ 33,634,565
Construction-in-progress				
Streets / Roadways	3,510,547	1,993,942	-	5,504,489
Recreation	1,399,167	60,300	-	1,459,467
Buildings	18,120	145,822	-	163,942
Total Capital Assets, Not Being Depreciated	38,562,399	2,200,064	-	40,762,463
Buildings and structures	43,309,646	-	-	43,309,646
Machinery and equipment	7,193,493	75,545	(13,639)	7,255,399
Vehicles	10,940,387	767,814	(641,790)	11,066,411
Infrastructure				
Streets / Roadways	51,210,166	-	-	51,210,166
Parks & Recreation	17,372,263	-	-	17,372,263
Investment in Joint Venture (RCC)	2,834,689	191,566	(3,771)	3,022,484
Total Capital Assets, Being Depreciated	132,860,644	1,034,925	(659,200)	133,236,369
Less Accumulated Depreciation:				
Buildings and Structures	(8,660,743)	(863,902)	-	(9,524,645)
Machinery and Equipment	(5,393,400)	(449,512)	13,639	(5,829,273)
Vehicles	(5,289,181)	(861,106)	623,215	(5,527,072)
Infrastructure				
Streets / Roadways	(27,197,712)	(1,274,406)	-	(28,472,118)
Parks & Recreation	(5,253,899)	(319,088)	-	(5,572,987)
Investment in Joint Venture (RCC)	(1,075,930)	(110,097)	3,771	(1,182,256)
Total Accumulated Depreciation	(52,870,865)	(3,878,111)	640,625	(56,108,351)
Total Capital Assets, Being Depreciated, Net	79,989,779	(2,843,186)	(18,575)	77,128,018
Governmental Activities Capital Assets, Net	\$ 118,552,178	\$ (643,122)	\$ (18,575)	\$ 117,890,481

CITY OF MANHATTAN BEACH

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 JUNE 30, 2015

Note 4: Capital Assets and Depreciation (Continued)

	Beginning Balance July 1, 2014	Increases additions	Decreases (deletions)	Ending Balance June 30, 2015
Business-Type Activities:				
Capital assets, not being depreciated:				
Land - water	\$ 307,967	\$ -	\$ -	\$ 307,967
Land - storm water	7,650	-	-	7,650
Land - parking	1,441,817	-	-	1,441,817
Construction-in-progress	5,879,813	1,755,814	-	7,635,627
Total Capital Assets, Not Being Depreciated	7,637,247	1,755,814	-	9,393,061
Capital assets, being depreciated:				
Buildings and structures - parking	17,186,603	-	-	17,186,603
Machinery and equipment - parking	1,137,266	-	-	1,137,266
Water	25,903,420	-	-	25,903,420
Storm water	6,871,403	-	-	6,871,403
Wastewater	11,239,772	-	-	11,239,772
Total Capital Assets, Being Depreciated	62,338,464	-	-	62,338,464
Less Accumulated Depreciation:				
Buildings and structures - parking	(1,548,514)	(185,296)	-	(1,733,810)
Machinery and equipment - parking	(899,113)	(72,602)	-	(971,715)
Water	(11,056,901)	(473,885)	-	(11,530,786)
Storm water	(3,674,697)	(149,956)	-	(3,824,653)
Wastewater	(5,870,410)	(184,448)	-	(6,054,858)
Total Accumulated Depreciation	(23,049,635)	(1,066,187)	-	(24,115,822)
Total Capital Assets, Being Depreciated, Net	39,288,829	(1,066,187)	-	38,222,642
Business-Type Activities Capital Assets, Net	\$ 46,926,076	\$ 689,627	\$ -	\$ 47,615,703

Depreciation expense was charged to functions of the primary government as follows:

Governmental Activities:	
General government	\$ 231,942
Public safety	1,125,179
Public works	1,339,616
Parks and recreation	320,268
Internal service funds	861,106
Total Depreciation Expense - Governmental Activities	\$ 3,878,111
Business-Type Activities:	
Water	\$ 473,885
Wastewater	184,448
Parking	257,898
Storm water	149,956
Total Depreciation Expense - Business-Type Activities	\$ 1,066,187

CITY OF MANHATTAN BEACH

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2015**

Note 5: Long-Term Liabilities

The following is a summary of changes in long-term liabilities for the year ended June 30, 2015:

	Balance June 30, 2014	Additions	Deletions	Balance June 30, 2015	Due in One Year
Governmental Activities:					
Long-term Debt:					
Marine Ave Park COP	\$ 6,980,000	\$ -	\$ (265,000)	\$ 6,715,000	\$ 270,000
2007 Pension Obligation Bonds	765,000	-	(765,000)	-	-
2013 Police and Fire Refunding COP	10,030,000	-	(450,000)	9,580,000	455,000
Lease Purchase Fire and Sewer Truck	719,342	-	(187,522)	531,820	190,595
Other:					
Supplemental Leave Allowance	5,389	-	(5,389)	-	-
Compensated Absences	3,079,992	2,718,952	(2,600,470)	3,198,474	568,641
Workers Compensation Claims	8,712,696	5,196,732	(3,918,294)	9,991,134	6,301,514
General Liability Claims	1,173,746	1,691,679	(750,058)	2,115,367	1,656,706
Total Governmental	<u>\$ 31,466,165</u>	<u>\$ 9,607,363</u>	<u>\$ (8,941,733)</u>	32,131,795	<u>\$ 9,442,456</u>
Unamortized premium				434,945	
				<u>\$ 32,566,740</u>	
Business-Type Activities:					
Long-term Debt:					
2012 Metlox and Water/Wastewater Refunding COP	\$ 12,000,000	\$ -	\$ (540,000)	\$ 11,460,000	\$ 570,000
Other long term liabilities:					
Compensated Absences	79,670	73,116	(81,696)	71,090	12,639
Total Business Type	<u>\$ 12,593,256</u>	<u>\$ 73,116</u>	<u>\$ (621,696)</u>	11,531,090	<u>\$ 582,639</u>
Unamortized premium				544,887	
				<u>\$ 12,075,977</u>	

a. Marine Avenue Certificates of Participation

On April 24, 2002, the City of Manhattan Beach issued \$9,535,000 of Variable Rate Demand Refunding Certificates of Participation (COP) to refinance the Marine Sports Field Lease. The adjustable interest rate will be the interest rate for actual days elapsed which, in the judgment of the Remarketing Agent, having due regard for prevailing financial market conditions, when payable with respect to the Certificates, would equal the interest rate necessary to enable the Remarketing Agent to remarket the tendered Certificates at 100% of the principal amount thereof. The rate used for the repayment schedule is 3.58%, which was the rate estimated at the issuance of the COP's. The COP's mature on August 1, 2032. Annual debt service requirements to maturity for the Marine Avenue Certificates of Participation are as follows:

Fiscal Year Ending June 30,	Principal	Interest	Total
2016	\$ 270,000	\$ 235,564	\$ 505,564
2017	280,000	225,719	505,719
2018	290,000	215,516	505,516
2019	305,000	204,866	509,866
2020	315,000	193,768	508,768
2021-2025	1,745,000	788,943	2,533,943
2026-2030	2,075,000	447,948	2,522,948
2031-2033	1,435,000	78,313	1,513,313
Total	<u>\$ 6,715,000</u>	<u>\$ 2,390,637</u>	<u>\$ 9,105,637</u>

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 JUNE 30, 2015

Note 5: Long-Term Liabilities (Continued)

b. 2007 Pension Obligation Bonds

On March 14, 2007, the City issued \$6,800,000 in Taxable Pension Obligation Bonds, for the purpose of paying off the Police and Fire side-fund accrued actuarial liabilities due to the California Public Employees' Retirement System. The bonds mature annually in amounts ranging from \$695,000 to \$1,095,000, bearing interest at 5.011%. The bonds were paid off during fiscal year 2014-15.

c. 2013 Police and Fire Facility Refunding Certificates of Participation

In February 2013, the City issued \$10,510,000 of Certificates of Participation, Series 2013, to advance refund the 2004 Police and Fire Certificates of Participation (2004 COP). The payments under the lease agreement are due January and July of each year until maturity in January 2032 and include interest rates ranging from 2% to 4%. The proceeds were used to purchase U.S. Government securities that were placed in an irrevocable trust for the purpose of generating resources for all future debt service payments of the refunded debt. The balance at June 30, 2015, includes an unamortized bond premium of \$461,305 which will be amortized over the life of the issue.

The reacquisition price exceeded the net carrying amount of the old debt by \$595,473. This amount is being deferred as an outflow of resources and amortized over the remaining life of the refunded debt.

Annual debts service requirements to maturity for the 2013 Police and Fire Certificates of Participation are as follows:

Fiscal Year Ending June 30,	Principal	Interest	Total
2016	\$ 455,000	\$ 319,963	\$ 774,963
2017	465,000	306,313	771,313
2018	480,000	292,363	772,363
2019	500,000	277,963	777,963
2020	515,000	262,963	777,963
2021-2025	2,810,000	1,068,313	3,878,313
2026-2030	3,360,000	515,338	3,875,338
2031-2032	995,000	42,019	1,037,019
Total	<u>\$ 9,580,000</u>	<u>\$ 3,085,235</u>	<u>\$ 12,665,235</u>

d. Fire and Sewer Truck Capital Leases

In fiscal year 2012-2013, the City entered into two lease agreements as lessee for financing the acquisition of one fire truck and one sewer truck valued at \$568,208 and \$381,305 respectively. The trucks each have an estimated useful life of 10 years. These lease agreements qualify as a capital lease for accounting purposes and therefore, has been recorded at the present value of future minimum lease payments as of the inception date.

CITY OF MANHATTAN BEACH

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 JUNE 30, 2015

Note 5: Long-Term Liabilities (Continued)

The future minimum lease obligations and the net present value of these minimum lease payments as of June 30, 2015, were as follows:

Fiscal Year Ending June 30,	Principal	Interest	Total
2016	\$ 190,595	\$ 7,264	\$ 197,859
2017	193,718	4,141	197,859
2018	147,507	1,095	148,602
Total	<u>\$ 531,820</u>	<u>\$ 12,500</u>	<u>\$ 544,320</u>

e. 2012 Metlox and Water/Wastewater Refunding Certificates of Participation

In July 2012, the City of Manhattan Beach issued \$12,975,000 of fixed rate Certificates of Participation (COP) to refund the City's 2003 Metlox Public Improvements Certificates of Participation and the 1996 Water and Wastewater Improvement Project Certificates of Participation. The payments under the lease agreement are due January and July of each year with interest rates ranging from 2% to 4% and mature through January 2032. The COP includes an unamortized premium of \$544,887 at June 30, 2015, which will be amortized over the life of the issue.

Annual debt service requirements to maturity for the Metlox, Water and Wastewater Certificates of Participation are as follows:

Fiscal Year Ending June 30,	Water			Wastewater		
	Principal	Interest	Total	Principal	Interest	Total
2016	\$ 117,293	\$ 55,865	\$ 173,158	\$ 57,707	\$ 27,485	\$ 85,192
2017	123,996	51,173	175,169	61,004	25,177	86,181
2018	127,347	46,214	173,561	62,653	22,736	85,389
2019	130,698	42,393	173,091	64,302	20,857	85,159
2020-2024	737,271	141,657	878,928	362,729	69,693	432,422
2025-2029	341,833	17,158	358,991	168,167	8,442	176,609
Total	<u>\$ 1,578,438</u>	<u>\$ 354,460</u>	<u>\$ 1,932,898</u>	<u>\$ 776,562</u>	<u>\$ 174,390</u>	<u>\$ 950,952</u>

Fiscal Year Ending June 30,	Metlox			Total		
	Principal	Interest	Total	Principal	Interest	Total
2016	\$ 395,000	\$ 326,362	\$ 721,362	\$ 570,000	\$ 409,712	\$ 979,712
2017	410,000	310,563	720,563	595,000	386,913	981,913
2018	430,000	294,162	724,162	620,000	363,112	983,112
2019	440,000	278,263	718,263	635,000	341,513	976,513
2020-2024	2,450,000	1,156,413	3,606,413	3,550,000	1,367,763	4,917,763
2025-2029	2,950,000	688,312	3,638,312	3,460,000	713,912	4,173,912
2030-2034	2,030,000	147,100	2,177,100	2,030,000	147,100	2,177,100
Total	<u>\$ 9,105,000</u>	<u>\$ 3,201,175</u>	<u>\$ 12,306,175</u>	<u>\$ 11,460,000</u>	<u>\$ 3,730,025</u>	<u>\$ 15,190,025</u>

Note 5: Long-Term Liabilities (Continued)

f. Compensated Absences

At June 30, 2015, the total citywide accrued liability for compensated absences amounted to \$3,269,564 which is comprised of \$2,753,121 and \$516,443 of vested vacation and sick leave, respectively. \$3,198,474 of this compensated leave liability is related to general government services with the remaining \$71,090 related to business type activities. The governmental activities liability is generally liquidated by the General Fund and the business type activities liabilities are liquidated by the corresponding proprietary funds.

g. Workers' Compensation Claims

As of June 30, 2015, reserves for open workers compensation claims have been established in accordance with analysis by a third party claims administrator. The value of these claims is \$6,601,514. In addition, reserves of \$3,389,620 have been set aside for incurred but not reported claims. Total reserves are \$9,991,134.

h. General Liability Claims

As of June 30, 2015, reserves for open general liability claims have been established in accordance with an analysis by a third party claims administrator. The value of these claims is \$1,656,706. In addition, reserves of \$458,661 have been set aside for incurred but not reported claims. Total reserves are \$2,115,367.

Note 6: Non-City Obligation

In August 2004, the City issued three separate limited obligation improvement bonds totaling \$3,402,891, under provisions of the Improvement Bond Act of 1915, for Underground Assessment Districts 04-1, 04-3 and 04-5. These bonds were issued for the purpose of financing the construction of certain public improvements within the underground utility assessment districts. The bonds are secured solely by the subject properties and the amounts held in respective reserve and bond funds. The bonds are not secured by the general taxing power of the City of Manhattan Beach and the City has not pledged credit for payment thereof.

In August 2006, the City issued two separate limited obligation improvement bonds totaling \$9,207,823, under provisions of the Improvement Bond Act of 1915, for Underground Assessment Districts 05-2 and 05-6, in the amounts of \$4,525,000 and \$4,628,823, respectively. These bonds were issued for the purpose of financing the construction of certain public improvements within the underground utility assessment districts. The bonds are secured solely by the subject properties and the amounts held in respective reserve and bond funds. The bonds are not secured by the general taxing power of the City of Manhattan Beach and the City has not pledged credit for payment thereof.

Because these bonds are not City obligations, the related liabilities are not reflected in the financial statements.

Note 7: Retirement Plans

a. Miscellaneous Plan

General Information about the Pension Plan

Plan Description

The Miscellaneous Plan of the City of Manhattan Beach is an agent multiple-employer defined benefit pension plan administered by the California Public Employees' Retirement System (CalPERS). A full description of the pension plan regarding number of employees covered, benefit provisions, assumptions (for funding, but not accounting purposes), and membership information are listed in their respective June 30, 2013 Annual Actuarial Valuation Reports. Details of the benefits provided can be obtained in Appendix B of the actuarial valuation reports. This report and CalPERS' audited financial statements are publicly available reports that can be obtained at CalPERS' website under Forms and Publications.

Benefit Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law. The plan provisions and benefits in effect at June 30, 2015, are summarized as follows:

	Miscellaneous Plan	
	Tier I *	PEPRA
Hire date	Prior to or on December 31, 2012	On or after January 1, 2013
Benefit formula	2.0% @ 55	2.0% @ 62
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	monthly for life	monthly for life
Retirement age	minimum 50 yrs	minimum 52 yrs
Monthly benefits, as a % of eligible compensation	2.000% - 2.418%, 50 yrs - 63+ yrs, respectively	1.000% - 2.500%, 52 yrs - 67+ yrs, respectively
Required employee contribution rates	7.000%	6.250%
Required employer contribution rates	11.460%	11.460%

* Closed to new entrants

At June 30, 2014, the following employees were covered by the benefit terms of the plan:

Description	Number of Participants Miscellaneous Plan
Active members	193
Transferred members	136
Terminated members	108
Retired members and beneficiaries	203
Total	640

Note 7: Retirement Plans (Continued)

Contribution Description

Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through the CalPERS' annual actuarial valuation process. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

For the year ended June 30, 2015, the employer contributions recognized as part of pension expense for the Miscellaneous Plan was \$1,648,896.

Net Pension Liability

The City's net pension liability is measured as the total pension liability, less the pension plan's fiduciary net position. The net pension liability of the Miscellaneous Plans is measured as of June 30, 2014, using an annual actuarial valuation as of June 30, 2013 rolled forward to June 30, 2014 using standard update procedures. A summary of principal assumptions and methods used to determine the net pension liability is shown below.

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

For the measurement period ended June 30, 2014 (the measurement date), the total pension liability was determined by rolling forward the June 30, 2013 total pension liability. The June 30, 2013 and the June 30, 2014 total pension liabilities were based on the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal in accordance with the requirements of GASB Statement No. 68
Actuarial Assumptions	
Discount Rate	7.50%
Inflation	2.75%
Salary Increases	Varies by Entry Age and Service
Investment Rate of Return	7.50% Net of Pension Plan Investment and Administrative Expenses; includes Inflation
Mortality Rate Table (1)	Derived using CalPERS' Membership Data for all Funds
Post Retirement Benefit Increase	Contract COLA up to 2.75% until Purchasing Power Protection Allowance Floor on Purchasing Power applies, 2.75% thereafter

(1) The mortality table used was developed based on CalPERS' specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB. For more details on this table, please refer to the 2014 experience study report.

Note 7: Retirement Plans (Continued)

All other actuarial assumptions used in the June 30, 2013 valuation were based on the results of an actuarial experience study for the period from 1997 to 2011, including updates to salary increase, mortality and retirement rates. The Experience Study report can be obtained at CalPERS' website under Forms and Publications.

Discount Rate

The discount rate used to measure the total pension liability was 7.50 percent. To determine whether the municipal bond rate should be used in the calculation of a discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate.

Based on the testing, none of the tested plans run out of assets. Therefore, the current 7.50 percent discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The long-term expected discount rate of 7.50 percent is applied to all plans in the Public Employees Retirement Fund. The stress test results are presented in a detailed report called "GASB Crossover Testing Report" that can be obtained at CalPERS' website under the GASB 68 section.

According to Paragraph 30 of Statement 68, the long-term discount rate should be determined without reduction for pension plan administrative expense. The 7.50 percent investment return assumption used in this accounting valuation is net of administrative expenses. Administrative expenses are assumed to be 15 basis points. An investment return excluding administrative expenses would have been 7.65 percent. Using this lower discount rate has resulted in a slightly higher total pension liability and net pension liability. CalPERS determined this difference was deemed immaterial to the Agent Multiple-Employer Defined Benefit Pension Plan. More information can be found on the CalPERS website.

CalPERS is scheduled to review all actuarial assumptions as part of its regular Asset Liability Management review cycle that is scheduled to be completed in February 2018. Any changes to the discount rate will require Board action and proper stakeholder outreach. For these reasons, CalPERS expects to continue using a discount rate net of administrative expenses for GASB Statement No. 67 and 68 calculations through at least the 2017-18 fiscal year. CalPERS will continue to check the materiality of the difference in calculation until such time as they have changed their methodology.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of benefits was calculated for each fund. The expected rate of return was set by calculating the

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2015

Note 7: Retirement Plans (Continued)

single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

Asset Class	New Strategic Allocation	Real Return Years 1 - 10 (1)	Real Return Years 11+ (2)
Global Equity	47.0%	5.25%	5.71%
Global Fixed Income	19.0	0.99	2.43
Inflation Sensitive	6.0	0.45	3.36
Private Equity	12.0	6.83	6.95
Real Estate	11.0	4.50	5.13
Infrastructure and Forestland	3.0	4.50	5.09
Liquidity	2.0	(0.55)	(1.05)

(1) An expected inflation of 2.5% used for this period

(2) An expected inflation of 3.0% used for this period

Changes in the Net Pension Liability

The following table shows the changes in net pension liability recognized over the measurement period.

	Total Pension Liability (a)	Increase (Decrease) Plan Fiduciary Net Position (b)	Net Pension Liability/(Assets) Liability/(Assets) (c)=(a)-(b)
Balance at: 6/30/2013 (Valuation Date) (1)	\$ 81,003,568	\$ 61,897,924	\$ 19,105,644
Changes Recognized for the Measurement Period:			
Service Cost	1,897,933	-	1,897,933
Interest on the Total Pension Liability	6,036,548	-	6,036,548
Contribution from the Employer	-	1,512,406	(1,512,406)
Contributions from Employees	-	911,689	(911,689)
Net Investment Income (2)	-	10,722,182	(10,722,182)
Benefit Payments including Refunds of Employee Contributions	(2,930,477)	(2,930,477)	-
Net Changes During 2013-14	5,004,004	10,215,800	(5,211,796)
Balance at: 6/30/2014 (Measurement Date) (1)	\$ 86,007,572	\$ 72,113,724	\$ 13,893,848

(1) The fiduciary net position includes receivables for employee service buybacks, deficiency reserves, fiduciary self-insurance and OPEB expense. This may differ from the plan assets reported in the funding actuarial valuation report.

(2) Net of administrative expenses.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 JUNE 30, 2015

Note 7: Retirement Plans (Continued)

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the Plan as of the measurement date, calculated using the discount rate of 7.50 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (6.50 percent) or 1 percentage-point higher (8.50 percent) than the current rate:

	Discount Rate - 1% (6.50%)	Current Discount Rate (7.5%)	Discount Rate +1% (8.5%)
Plan's Net Pension Liability/(Assets)	\$ 25,486,361	\$ 13,893,848	\$ 4,297,111

Pension Plan Fiduciary Net Position

The plan fiduciary net position disclosed in the GASB 68 accounting valuation report may differ from the plan assets reported in the funding actuarial valuation report due to several reasons. First, for the accounting valuations, CalPERS must keep items such as deficiency reserves, fiduciary self-insurance and OPEB expense included as assets. These amounts are excluded for rate setting purposes in the funding actuarial valuation. In addition, differences may result from early Comprehensive Annual Financial Report closing and final reconciled reserves.

Pension Expense and Deferred Outflows and Deferred Inflows of Resources Related to Pensions

As of the start of the measurement period (July 1, 2013), the net pension liability was \$19,105,644. For the measurement period ending June 30, 2014 (the measurement date), the City incurred a pension expense/(income) of \$1,188,052 for the Plan.

Note that no adjustments have been made for contributions subsequent to the measurement date. Adequate treatment of any contributions made after the measurement date is the responsibility of the employer.

As of June 30, 2015, the City has deferred outflows and deferred inflows of resources related to pensions as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to measurement date	\$ 1,648,896	\$ -
Net Difference between Projected and Actual Earnings on Pension Plan Investments	-	(4,887,442)
Total	\$ 1,648,896	\$ (4,887,442)

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 JUNE 30, 2015

Note 7: Retirement Plans (Continued)

\$1,648,896 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2016. Other amounts reported as deferred outflows or deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Measurement Period ended June 30:	Deferred Outflows/(Inflows) of Resources
2015	\$ (1,221,861)
2016	(1,221,861)
2017	(1,221,861)
2018	(1,221,859)

b. Safety Police Plan and Safety Fire Plan

General Information about the Pension Plan

Plan Description

All qualified permanent and probationary safety employees are eligible to participate in the City of Manhattan Beach’s Safety Police Plan or Safety Fire Plan, both cost-sharing multiple employer defined benefit pension plans administered by the California Public Employees’ Retirement System (CalPERS). Benefit provisions under the Plans are established by State statute and Local Government resolution. CalPERS issues publicly available reports that include a full description of the pension plans regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

Benefits Provided

CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 10 years of service. The death benefit is one of the following: the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees’ Retirement Law.

CITY OF MANHATTAN BEACH

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 JUNE 30, 2015

Note 7: Retirement Plans (Continued)

The plan provisions and benefits in effect at June 30, 2015, are summarized as follows:

	Safety Police Plan	
	Tier I *	PEPRA
Hire date	Prior to or on December 31,2012	On or after January 1, 2013
Benefit formula	3.0% @ 50	2.0% @ 57
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	monthly for life	monthly for life
Retirement age	minimum 50 yrs	minimum 50 yrs
Monthly benefits, as a % of eligible compensation	3.000%, 50+ yrs	1.426% - 2.000%, respectively 50 yrs - 57+ yrs,
Required employee contribution rates	9.000%	12.250%
Required employer contribution rates	29.556%	12.250%

* Closed to new entrants

	Safety Fire Plan	
	Tier I *	PEPRA
Hire date	Prior to or on December 31,2012	On or after January 1, 2013
Benefit formula	3.0% @ 55	2.0% @ 57
Benefit vesting schedule	5 years of service	5 years of service
Benefit payments	monthly for life	monthly for life
Retirement age	minimum 50 yrs	minimum 50 yrs
Monthly benefits, as a % of eligible compensation	2.400% - 3.000%, respectively 50 yrs - 55+ yrs,	1.426% - 2.000%, respectively 50 yrs - 57+ yrs,
Required employee contribution rates	9.000%	12.250%
Required employer contribution rates	23.948%	12.250%

* Closed to new entrants

Employees Covered

At June 30, 2014, the following employees were covered by the benefit terms of the Plan:

Description	Number of members	
	Safety Police Plan	Safety Fire Plan
Active members	62	30
Transferred members	15	4
Terminated members	10	3
Retired members and beneficiaries	107	50
Total	194	87

Note 7: Retirement Plans (Continued)

Contribution Description

Section 20814(c) of the California Public Employees' Retirement Law (PERL) requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through the CalPERS' annual actuarial valuation process. For public agency cost-sharing plans covered by either the Miscellaneous or Safety risk pools, the Plan's actuarially determined rate is based on the estimated amount necessary to pay the Plan's allocated share of the risk pool's costs of benefits earned by employees during the year, and any unfunded accrued liability. The employer is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

For the year ended June 30, 2015, the employer contributions recognized as part of pension expense were \$2,318,334 for the Safety Police Plan and 1,118,825 for the safety Fire Plan.

Pension Liabilities, Pension Expenses and Deferred Outflows/Inflows of Resources Related to Pensions

The City of Manhattan Beach reported net a pension liability at June 30, 2015 of \$20,001,885 for its proportionate shares of the Safety Police Plan and \$10,047,944 for its proportionate shares of the Safety Fire Plan.

The City's net pension liability for the safety plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2014, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2013 rolled forward to June 30, 2014 using standard update procedures. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plans relative to the projected contributions of all participating employers, actuarially determined.

The City's proportionate share of the net pension liability for the safety plan as of June 30, 2013 and 2014, was as follows:

	Plan Net Pension Liability/(Asset)	
	Safety Police Plan	Safety Fire Plan
Balance at: 6/30/2013	\$ 26,485,767	\$ 13,305,140
Balance at: 6/30/2014	20,001,855	10,047,944
Net Changes during 2013-14	<u>\$ (6,483,912)</u>	<u>\$ (3,257,196)</u>

For the year ended June 30, 2015, the City recognized pension expense of \$1,922,653 and \$970,345 for the Safety Police Plan and the Safety Fire Plan respectively. At June 30, 2015, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 JUNE 30, 2015

Note 7: Retirement Plans (Continued)

	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions subsequent to measurement date	\$ 3,437,159	\$ -
Net difference between projected and actual earnings on pension plan investments	-	(9,073,027)
Adjustment due to difference in proportions	166,663	(527,170)
Total	\$ 3,603,822	\$ (9,600,197)

\$3,437,159 reported as deferred outflows of resources related to contributions subsequent to the measurement date will be recognized as a reduction of the net pension liability in the year ended June 30, 2016. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized as pension expense as follows:

Year ended June 30:	Deferred Outflows/(Inflows) of Resources
2016	\$ (2,347,463)
2017	(2,347,463)
2018	(2,359,369)
2019	(2,379,239)

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

The total pension liabilities in the June 30, 2013 actuarial valuations were determined using the following actuarial assumptions:

Actuarial Cost Method	Entry Age Normal in accordance with the requirements of GASB Statement No. 68
Actuarial Assumptions	
Discount Rate	7.50%
Inflation	2.75%
Salary Increases	Varies by Entry Age and Service
Investment Rate of Return	7.50% Net of Pension Plan Investment and Administrative Expenses; includes Inflation
Mortality Rate Table (1)	Derived using CalPERS' Membership Data for all Funds
Post Retirement Benefit Increase	Contract COLA up to 2.75% until Purchasing Power Protection Allowance Floor on Purchasing Power applies, 2.75% thereafter

(1) The mortality table used was developed based on CalPERS' specific data. The table includes 20 years of mortality improvements using Society of Actuaries Scale BB.

Note 7: Retirement Plans (Continued)

The underlying mortality assumptions and all other actuarial assumptions used in the June 30, 2013 valuation were based on the results of a January 2014 actuarial experience study for the period 1997 to 2011. The Experience Study report can be obtained at CalPERS' website.

Discount Rate

The discount rate used to measure the total pension liability was 7.50%. To determine whether the municipal bond rate should be used in the calculation of a discount rate for each plan, CalPERS stress tested plans that would most likely result in a discount rate that would be different from the actuarially assumed discount rate. Based on the testing, none of the tested plans run out of assets. Therefore, the current 7.50% discount rate is adequate and the use of the municipal bond rate calculation is not necessary. The long term expected discount rate of 7.50% is applied to all plans in the Public Employees Retirement Fund.

The stress test results are presented in a detailed report called "GASB Crossover Testing Report" that can be obtained at CalPERS' website under the GASB 68 section.

According to Paragraph 30 of Statement 68, the long-term discount rate should be determined without reduction for pension plan administrative expense. The 7.50% investment return assumption used in this accounting valuation is net of administrative expenses. Administrative expenses are assumed to be 15 basis points. An investment return excluding administrative expenses would have been 7.65%. Using this lower discount rate has resulted in a slightly higher total pension liability and net pension liability. CalPERS determined this difference was deemed immaterial to the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan.

CalPERS is scheduled to review all actuarial assumptions as part of its regular Asset Liability Management review cycle that is scheduled to be completed in February 2018. Any changes to the discount rate will require Board action and proper stakeholder outreach. For these reasons, CalPERS expects to continue using a discount rate net of administrative expenses for GASB 67 and 68 calculations through at least the 2017-18 fiscal year. CalPERS will continue to check the materiality of the difference in calculation until such time as we have changed our methodology.

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

In determining the long-term expected rate of return, CalPERS staff took into account both short-term and long-term market return expectations as well as the expected pension fund cash flows. Such cash flows were developed assuming that both members and employers will make their required contributions on time and as scheduled in all future years. Using historical returns of all the funds' asset classes, expected compound (geometric) returns were calculated over the short-term (first 10 years) and the long-term (11-60 years) using a building-block approach. Using the expected nominal returns for both short-term and long-term, the present value of

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 JUNE 30, 2015

Note 7: Retirement Plans (Continued)

benefits was calculated for each fund. The expected rate of return was set by calculating the single equivalent expected return that arrived at the same present value of benefits for cash flows as the one calculated using both short-term and long-term returns. The expected rate of return was then set equivalent to the single equivalent rate calculated above and rounded down to the nearest one quarter of one percent.

The table below reflects long-term expected real rate of return by asset class. The rate of return was calculated using the capital market assumptions applied to determine the discount rate and asset allocation. These geometric rates of return are net of administrative expenses.

Asset Class	New Strategic	Real Return Years 1 - 10 (1)	Real Return Years 11+ (2)
Global Equity	47.0%	5.25%	5.71%
Global Fixed Income	19.0	0.99	2.43
Inflation Sensitive	6.0	0.45	3.36
Private Equity	12.0	6.83	6.95
Real Estate	11.0	4.50	5.13
Infrastructure and Forestland	3.0	4.50	5.09
Liquidity	2.0	(0.55)	(1.05)

(3) An expected inflation of 2.5% used for this period

(4) An expected inflation of 3.0% used for this period

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the City's proportionate share of the net pension liability of the Safety Police Plan and the Safety Fire Plan, calculated using the discount rate of 7.50%, as well as what the proportionate share of net pension liability would be if it were calculated using a discount rate that is 1% point lower (6.50%) or 1% point higher (8.50%) than the current rate:

	Discount Rate - 1% (6.50%)	Current Discount Rate (7.5%)	Discount Rate +1% (8.5%)
Safety Police Plan's Net Pension Liability	\$ 34,420,603	\$ 20,001,855	\$ 8,121,430
Safety Fire Plan's Net Pension Liability	\$ 17,291,210	\$ 10,047,944	\$ 4,079,805

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued CalPERS financial reports.

Note 7: Retirement Plans (Continued)

c. Supplemental Retirement Plan

General Information about the Pension Plan

Plan Description

The Supplemental Retirement Plan is a single-employer defined benefit pension plan that covers Police, Fire and Management/Confidential employees who retired prior to January 1995. . This plan is currently dormant and does not issue a separate annual financial report. The plan information is presented as a fiduciary fund in the City's financial statements in accordance with GASB Statement No. 67, *Financial Reporting for Pension Plans – an amendment of GASB Statement No. 25*.

Benefits Provided

The plan provides the employee the difference between the benefit provided by the California Public Employees Retirement System (PERS) calculated under the life annuity option and the PERS benefit had the City adopted the Police Officers' Standards and Training (POST) widows and orphans salary continuation plan. The plan states, "The City shall pay each retiring officer, sergeant, lieutenant, firefighter and management employee upon retirement, a monthly amount which would make up the difference for that option of which the officer will receive from PERS under Government Code Section 21330 through 21335 and what only the officer would have received while alive had the City adopted the Police Officers' Standards and Training (POST) widows and orphans salary continuation plan. The payment shall be made to the officer only while the officer is alive and will cease upon death. Upon retirement, the right to their payment shall be regarded as a vested pension benefit to the same extent as the individual's retirement allowance." The benefit is payable for the life of the employee. The benefit is subject to a 2% annual cost-of-living increase. This plan is currently dormant.

Employees Covered

Employees covered includes sworn law enforcement officers, fire and management/confidential employees who retired prior to January, 1995. The number of participants covered under the plan as of June 30, 2015, was as follows:

Retirees and beneficiaries receiving benefits	
Management/Confidential	5

Net Pension Liability

The net pension liability for the plan is measured as the total pension liability as of June 30 2015 using an annual actuarial valuation as of June 30, 2014 less the pension plan's fiduciary net position.

Total pension liability	\$ 111,304
Plan fiduciary net pension	86,021
Net pension liability	\$ 25,283
Plan fiduciary net position as a percentage of the total pension liability	77.28%

Note 7: Retirement Plans (Continued)

Actuarial Assumptions

A summary of principal assumptions and methods used to determine the pension liability is shown below.

Valuation Date	June 30, 2014
Pre-retirement mortality rates	RP-2000 Mortality Table Projected to 2014
Asset valuation method	Fair Market Value
Discount rate	4.4%

The City incurred the accrued liabilities of active participants under the City's PERS plan as of January 1995. The City's remaining obligation is to fund the benefits for those participants who were then and are currently retired.

Discount Rate

The discount rate used to measure the total pension liability was 4.4%. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of plan members. Therefore, the long-term expected rate of return was applied to all periods of projected benefit payments to determine the total pension liability.

Method used to value investments

The City of Manhattan Beach Supplemental Retirement Plan (the Supplemental Plan) investments are reported at fair market value.

Investment Policy

The Supplemental Plan's policy in regard to the allocation and types of invested assets is established and may be amended by the City of Manhattan Beach's City Council. It is the policy of City Council to pursue an investment strategy that reduces risk. As of June 30, 2015, City Council has approved to have 100% of the Supplemental Plan's assets allocated to cash and cash equivalents.

Change in Net Pension Liability

The Supplemental Plan is dormant and no contribution was made during the year.

	Total Pension Liability (a)	Increase (Decrease) Plan Fiduciary Net Position (b)	Net Pension Liability/(Assets) (c)=(a)-(b)
Balance at: 6/30/2014	\$ 111,304	\$ 102,672	\$ 8,632
Changes Recognized for the Measurement Period:			
Net Investment Income	-	3,868	(3,868)
Benefit Payments including Refunds of Employee Contributions	-	(20,519)	20,519
Net Changes During 2014-15	-	(16,651)	16,651
Balance at: 6/30/2015	\$ 111,304	\$ 86,021	\$ 25,283

Note 7: Retirement Plans (Continued)

Sensitivity of the Net Pension Liability to Change in the Discount Rate

The following presents the net pension liability of the Plan, calculated using the discount rate of 4.40%, as well as what the Employer's net pension liability would be if it were calculated using a discount rate that is 1% lower (3.40%) or 1% higher (5.40%) than the current rate:

	1% Lower (3.40%)	Current Discount Rate (4.40%)	1% Higher (5.40%)
Net pension liability	\$ 26,353	\$ 25,283	\$ 24,300

Pension Plan Fiduciary Net Position

The Supplemental Retirement Plan fiduciary net position is combined with the City's Single Highest Year Pan fiduciary net position as fiduciary fund in the City's annual financial report with further detail included in the required supplementary information section of the report.

Pension Expense

Pension expense for the fiscal year 2014-15 was \$20,519 for the benefits paid to retirees.

Payable to the Pension Plan

The City's remaining obligation is to fund the benefits for those participants who were then and are currently retired.

d. Single Highest Year Plan

General Information about the Pension Plan

Plan Description

The Single Highest Year Plan is a single-employer defined benefit pension plan of the City. This plan was adopted effective January 1, 1990, covering Management/Confidential Employees and Non-management/Confidential Sworn Police Employees on July 1, 1990, and is for employees who retired prior to May 1993. The plan is known as the City Funded Single Highest Year Plan. This plan is currently dormant and does not issue a separate annual financial report. The plan information is presented as a fiduciary fund in the City's financial statements in accordance with GASB Statement No. 67, *Financial Reporting for Pension Plans – an amendment of GASB Statement No. 25*.

Benefits Provided

The plan pays a retiring employee the difference between the pension payable from PERS and what the PERS pension would be if it were based on the single highest year only. "The payment shall be made to the member only while the member is alive and will cease upon death." Upon retirement, the right to their payment shall be regarded as a vested pension benefit to the same extent as the individual's PERS

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 JUNE 30, 2015

Note 7: Retirement Plans (Continued)

retirement. Benefits vest after five years of service. Retirees must qualify for PERS retirement to qualify for the Single Highest Year Plan. The benefit is payable for the life of the employee and is subject to a 2% annual cost of living increase.

Employees Covered

Employees covered include sworn law enforcement officers, fire, management or confidential and miscellaneous employees who retired prior to May, 1993. The number of participants covered under the plan as of June 30, 2015, was as follows:

Retirees receiving benefits:	
Management Confidential	3
Police	4
	<u>7</u>

Net Pension Liability

The net pension liability for the plan is measured as the total pension liability as of June 30 2014 using an annual actuarial valuation as of June 30, 2014 less the pension plan's fiduciary net position.

Total pension liability	\$ 315,443
Plan fiduciary net pension	<u>236,916</u>
Net pension liability	<u>\$ 78,527</u>
Plan fiduciary net position as a percentage of the total pension liability	75.11%

Actuarial Assumptions

A summary of principal assumptions and methods used to determine the pension liability is shown below.

Valuation Date	June 30, 2014
Pre-retirement mortality rates	RP-2000 Mortality Table Projected to 2014
Asset valuation method	Fair Market Value
Discount rate	4.4%

The City incurred the accrued liabilities of active participants under the City's PERS plan as of May 1993. The City's remaining obligation is to fund the benefits for those participants who were then and are currently retired.

Discount Rate

The discount rate used to measure the total pension liability was 4.4%. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of plan members. Therefore, the long-term expected rate of return was applied to all periods of projected benefit payments to determine the total pension liability.

Note 7: Retirement Plans (Continued)

Method used to value investments

The City of Manhattan Beach Single Highest Year Plan (the Highest Year Plan) investments are reported at fair market value.

Investment Policy

The Highest Year Plan's policy in regard to the allocation and types of invested assets is established and may be amended by the City of Manhattan Beach's City Council. It is the policy of City Council to pursue an investment strategy that reduces risk. As of June 30, 2015, City Council has approved to have 100% of the Supplemental Plan's assets allocated to cash and cash equivalents.

Change in Net Pension Liability

The Supplemental Plan is dormant and no contribution was made during the year.

	Total Pension Liability (a)	Increase (Decrease) Plan Fiduciary Net Position (b)	Net Pension Liability/(Assets) (c)=(a)-(b)
Balance at: 6/30/2014	\$ 315,443	\$ 278,200	\$ 37,243
Changes Recognized for the Measurement Period:			
Net Investment Income	-	9,588	(9,588)
Benefit Payments including Refunds of Employee Contributions	-	(50,872)	50,872
Net Changes During 2014-15	-	(41,284)	41,284
Balance at: 6/30/2015	\$ 315,443	\$ 236,916	\$ 78,527

Sensitivity of the Net Pension Liability to Change in the Discount Rate

The following presents the net pension liability of the Plan, calculated using the discount rate of 4.40%, as well as what the Employer's net pension liability would be if it were calculated using a discount rate that is 1% lower (3.40%) or 1% higher (5.40%) than the current rate:

	1% Lower (3.40%)	Current Discount Rate (4.40%)	1% Higher (5.40%)
Net pension liability	\$ 82,291	\$ 78,527	\$ 75,091

Pension Plan Fiduciary Net Position

The Single Highest Year Pan fiduciary net position is combined with the City's Supplemental Retirement Plan fiduciary net position as fiduciary fund in the City's annual financial report with further detail included in the required supplementary information section of the report.

Pension Expense

Pension expense for the fiscal year 2014-15 was \$50,872 for the benefits paid to retirees.

Note 7: Retirement Plans (Continued)

Payable to the Pension Plan

The City's remaining obligation is to fund the benefits for those participants who were then and are currently retired.

Note 8. Other Post Retirement Benefits

City of Manhattan Beach Retiree Medical Program

Plan Description

The City Retiree Medical Program is a Single Employer Plan that provides a fixed stipend to qualifying retirees and a contribution to all retirees enrolled in PERS medical plan.

Plan Benefits

In accordance with employee Memoranda of Understanding (MOU), the City provides fixed stipends during retirement. Payments cease at age 65. The plan provides a benefit of \$250 to \$400 per month directly to the employee to be used towards the health insurance premiums. Employees who retire from employment with the City and meet service requirements ranging from 15 to 20 years are eligible. The plan and payment amounts are established by MOU with the applicable employee bargaining units and may be amended by agreement between the City and the bargaining units. In fiscal year 2015, the City paid \$149,484 to retirees.

Funding Policy

The City of Manhattan Beach contracts with PERS to participate in the Public Employee Medical and Hospital Care Act (PEMHCA). Under this contract, both active employees and retirees are provided access to health insurance. The City makes a contribution to retirees who elect to purchase insurance through PERS. This contribution is mandated by Assembly Bill 2544 and is adjusted annually by PERS. For fiscal year 2015, the City contribution paid to PERS was \$117,311. Plan members receiving benefits paid \$620,068.

The plans is financed via actuarially determined contributions and deposited into a trust fund managed by PERS. PERS has dual independent capacities as a provider of medical plans and as a trustee. In its capacity as a trustee, PERS will be referred to as CERBT (California Employees' Retirement Benefit Trust). City payments to employees and PERS will be reimbursed by payments from CERBT in fiscal year 2015. Therefore, the City will be reimbursed for \$266,795 (\$117,311 to PERS and \$149,484 to retirees in City Plan). Benefits per employee are determined according to MOU and PEMHCA requirements.

The policy of the City Council is to budget the actuarially required contributions and to amend the budget if necessary on an annual basis. All contributions are made by the City; there is no employee contribution. Allocation of cost is made based on the MOU benefit corresponding to each position and the number of position within each fund/program. Payment to the trustee is exactly equal to the total budget for this benefit. Payroll does not drive the allocation.

Note 8. Other Post Retirement Benefits (Continued)

Actuarial Methods and Assumptions

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and on the pattern of sharing of costs between the employer and plan members to that point. The actuarial valuations involve estimates of the value of reported amounts and assumptions about the probability of events far into the future, and actuarially determined amounts are subject to continual revision as results are compared to past expectations and new estimates are made about the future.

The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. Valuations are performed biennially; the most recent is as of July 1, 2013. The next valuation will be as of July 1, 2015.

In the July 1, 2013, actuarial valuation, the projected unit credit cost method was used. The actuarial assumptions included a 7.06% investment rate of return (net of administrative expenses), which is the actuarial rate of return used by PERS for assets in CERBT Strategy 2 plans, an annual healthcare cost trend rate of 10% as of July 1, 2013, reduced by decrements to an ultimate rate of 5% by 2016, and a fixed population of active participants. The current maximum year-to-year increase is \$100, as stated in Government Code section 22892(c). This amount is assumed to remain unchanged through 2016, then increase 2% per annum in subsequent years. The assets are valued at fair value.

The Net OPEB Obligation (NOO) is being amortized over a closed ten-year period ending June 30, 2017. The unfunded accrued actuarial liability is being amortized over the same period as that of the net OPEB obligation. Gains and losses are being amortized over the same closed period. The actuarial value of assets is equal to the amount reported by CERBT at June 30, 2015. The number of PEMHCA participants is: active - 250, retired participants - 84. The number of City Plan participants is: active - 260, retired participants - 37.

Separate financial statements for the CERBT may be obtained by writing to CalPERS at Lincoln Plaza North 400 Q Street, Sacramento, California 95814 or by visiting the CalPERS website at www.calpers.ca.gov.

Annual OPEB Cost and Net OPEB Obligation

In the fiscal year 2013-14, the City conducted an actuarial analysis of these two plans in order to be in conformance with GASB 45. The valuation date was July 1, 2013.

The City's annual post employment benefit (OPEB) cost is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45 and amortization of any Net OPEB Obligation existing at the beginning of the fiscal year. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed thirty years.

The updated valuation resulted in a fiscal 2014-2015, projected normal cost of \$403,000 and amortization of unfunded actuarial accrued liability of (\$128,000) resulting in an actuarially required contribution for fiscal 2014-2015, of \$275,000.

CITY OF MANHATTAN BEACH

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 JUNE 30, 2015

Note 8. Other Post Retirement Benefits (Continued)

The following table shows the components of the City's annual OPEB cost for the year, the amount actually contributed to the plan, and the changes in the City's net OPEB obligation:

Annual required contributions (ARC)	\$ 275,000
Interest on net OPEB	(152,434)
Amortization of OPEB	<u>823,634</u>
Annual OPEB cost	946,200
Less: Annual contributions made	<u>275,000</u>
Increase (decrease) in net OPEB obligation	671,200
Net OPEB obligation (asset) - beginning of year	<u>(2,159,111)</u>
Net OPEB obligation (asset) - end of year	<u><u>\$ (1,487,911)</u></u>

The City's annual OPEB cost, the amount of annual OPEB cost contributed to the plan and the net OPEB obligation (NOO) for fiscal year 2014-2015, and the two preceding years were as follows:

Fiscal Year Ended	Annual OPEB Cost	Annual OPEB Contribution	Net OPEB Obligation (Asset)	Percent of OPEB Cost Contributed
6/30/2013	\$ 821,596	\$ 236,000	\$ (2,786,050)	28.72%
6/30/2014	874,939	248,000	(2,159,111)	28.34%
6/30/2015	946,200	275,000	(1,487,911)	29.06%

Funded Status and Funding Programs

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Benefits are projected based on benefit levels as of the date of the valuation and do not explicitly reflect the potential effects of legal or contractual funding limitations. Examples include assumptions about future employment, mortality, and the healthcare cost trends. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future.

Actuarial valuations take a long-term perspective that involves the use of techniques designed to reduce volatility.

The schedule of funding progress below presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits. Contributions are held and invested by California Employer's Retiree Benefit Trust (CERBT), which has been established by PERS. The value of the City of Manhattan Beach's account as June 30, 2015, was \$9,413,000, which reflects a gain of \$564,000 from the prior fiscal year 2013-2014.

Actuarial Valuation Date	Accrued Liability	Value of Assets	Unfunded Liability	Funded Ratio	Covered Payroll	Covered Payroll
7/1/2009	\$ 5,926,000	\$ 4,946,560	\$ 979,440	83.5%	\$ 19,502,000	5.0%
7/1/2011	6,846,000	7,664,474	(818,474)	112.0%	21,871,000	(3.7%)
7/1/2013	7,882,000	8,849,000	(967,000)	112.3%	22,191,000	(4.4%)

Note 8. Other Post Retirement Benefits (Continued)

It should be noted that benefits are not a function of covered payroll. The benefit is a function of employee count, prescribed benefit per employee according to MOU and PEMHCA requirements.

Note 9. Retirement Plan for Part-Time, Seasonal and Temporary Employees

On June 6, 1997, the City dissolved the City-administered retirement plan for part-time, seasonal and temporary employees and selected the Public Agency Retirement System (PARS) as the retirement program for this group.

The PARS plan is a defined contribution pension plan, which is administered by PARS. Benefits and funding requirements are determined by PARS' governing board. All members' earnings are subject to contribution from the employee and the employer. Historically, the contribution rate for both employee and employer has been 3.75% of payroll. In April 2011, the City exercised its option not to pick up 50% share of the required 7.50%. Consequently, for fiscal year ending June 30, 2015, 100% of contribution is derived from employee deduction.

Total payroll for employees covered by this plan for the year was \$1,318,627. The amount of employee contribution was \$98,897.

Note 10: Risk Management

The City is exposed to various risks of losses related to torts, theft, damage to and destruction of assets, errors and omissions, injuries to employees, and natural disasters. The City adopted a self-insured workers' compensation program that is administered by City staff and a claims administrator.

The City is a member of the Independent Cities Risk Management Authority (ICRMA), a public entity risk pool currently operating as a common risk management and insurance program for 22 California cities. The City pays an annual premium to the pool for its excess insurance coverage including property (earthquake, flood and all risk), workers compensation and general liability. The City also purchases a separate earthquake policy for the public safety facility.

For workers compensation, the City is self-insured for the first \$750,000 on each claim with excess coverage up to a limit of \$5,000,000. For general liability, the City is self-insured for the first \$500,000 on each claim with excess coverage up to a limit of \$30,000,000.

The City is insured for property losses with a deductible of \$10,000 all risk (fire and theft) and earthquake loss with a deductible of 5% or \$100,000, whichever is greater.

Claims expenditures and liabilities (general and worker's compensation) are reported when it is probable that a loss has occurred and the amount of that loss can be reasonably estimated. These losses include an estimate of claims that have been incurred but not reported. This liability is the City's best estimate based on available information.

CITY OF MANHATTAN BEACH

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 JUNE 30, 2015

Note 10: Risk Management (Continued)

The following is a summary of the changes in the claims liability over the past two fiscal years for the City:

Year	Liability Beginning of Year	Current Year Claims and Increases in Estimates	Payments and Decreases In Estimates	Liability End of Year
2014	\$ 8,916,223	\$ 5,335,155	\$ (4,364,936)	\$ 9,886,442
2015	9,886,442	6,888,411	(4,668,352)	12,106,501

During the past three fiscal (claims) years, none of the above programs has had settlements or judgments that exceed pooled or insured coverage. There have been no significant reductions in pooled or insured coverages from coverage in the prior year.

The ICRMA has published its own financial report for the year ended June 30, 2015, which can be obtained from Independent Cities Risk Management Authority, 1100 W. Town and Country Road Suite 1550 Orange, California 92868.

Note 11: Net Position and Fund Balance

a. Net Position Restatement

Governmental and Business-Type Activities Net Position Restatements

As discussed in Note 1 to the financial statements, the City adopted Statement of Governmental Accounting Standards Board No. 65, *Accounting and Financial Reporting for Pensions—an Amendment of GASB Statement No. 27*, as of July 1, 2014. The City has recognized an actuarially determined net pension liability in the fund balance in the following funds which have been restated for:

Statement of Net Position	
Governmental activities	
To account for the net pension liability under GASB No. 68	\$ (52,684,200)
Business-Type Activities	
To account for the net pension liability under GASB No. 68	<u>(1,351,468)</u>
	<u>\$ (54,035,668)</u>

Beginning net position has also been restated by \$(148,522) in the Refuse Fund to refund prior year street sweeping fees. This course of action was undertaken after legal review of the validity of such fees. In the Wastewater Fund, beginning net position has been restated by \$(72,313) to refund prior year sewer charges.

b. Fund Balance Deficit

The following funds reported a deficit in fund balances/net position as of June 30, 2015:

Fund	Deficit
Federal and State Grants	\$ (22,488)
County Parking Lot	(14,394)
Insurance Reserve	(2,083,430)
Building Maintenance and Operations	(315,453)

The deficits will be recovered through future revenues and transfers.

CITY OF MANHATTAN BEACH

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 JUNE 30, 2015

Note 12: Joint Ventures and Jointly Governed Organizations

a. Joint Venture

South Bay Regional Public Communications Authority

The City is a member of the South Bay Regional Public Communications Authority (SBRPCA), a joint powers authority of the cities of Manhattan Beach, Gardena and Hawthorne. SBRPCA was formed October 14, 1975, for the purpose of financing a public safety communications system for the member cities. The Governing Board is composed of an elected official of each member city. An executive committee is composed of the city managers of each member city. The City's participation percentage at June 30, 2015, was 22.7%.

Summarized audited financial information for SBRPCA at June 30, 2014*, is presented below:

Statement of Net Position

Assets	
Current assets	\$ 3,220,903
Noncurrent assets	8,109,599
Total Assets	<u>11,330,502</u>
Liabilities	
Current liabilities	706,317
Noncurrent liabilities	1,073,718
Total Liabilities	<u>1,780,035</u>
Net Position	<u>\$ 9,550,467</u>

Statement of Activities

Operating Revenues	\$ 9,407,784
Operating Expenses	(9,823,288)
Excess of Expenses Over Revenues	<u>(415,504)</u>
Non operating revenues (expenses)	
Interest earnings	8,126
Non operating revenues (expenses)	8,126
Capital contributions	452,000
Change in net position	44,622
Net Position - June 30, 2013	<u>9,505,845</u>
Net Position - June 30, 2014	<u>\$ 9,550,467</u>

*Most current information available. SBRPCA has issued its own separate financial statements, which are available at 4440 W. Broadway, Hawthorne, California 90250.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)
 JUNE 30, 2015

Note 12: Joint Ventures and Jointly Governed Organizations (Continued)

b. Jointly Governed Organization

Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force

The City of Manhattan Beach is a member of Los Angeles Interagency Metropolitan Police Apprehension Crime Task Force (L.A. IMPACT), a joint powers authority of the police departments of cities and other institutions in Los Angeles County. The Organization was formed July 1, 1991, with the mission to promote coordinated law enforcement efforts and to address emerging criminal justice issues, mainly in the areas of drug trafficking enterprise and money laundering. The Executive Council consists of 14 police chiefs and other various police officers. All financial decisions were made by the Executive Council. The members received monetary distributions from the asset seizures based on their respective contribution to the effort.

Summarized audited financial information for L.A. IMPACT at June 30, 2015*, is presented below:

Statement of Net Position

<u>Assets</u>	
Current assets	\$ 13,654,064
Noncurrent assets	387,184
Total Assets	<u>14,041,248</u>
<u>Liabilities</u>	
Current liabilities	2,504,286
Noncurrent liabilities	465,858
Total liabilities	<u>2,970,144</u>
Net Position	<u><u>\$ 11,071,104</u></u>

Statement of Activities

Revenues	\$ 15,491,197
Expenses	<u>(11,174,556)</u>
Excess of Expenditures Over Revenues	<u>4,316,641</u>
Non operating revenues (expenses)	
Investment earnings	8,947
Interest expense	<u>(31,103)</u>
Non operating revenues (expenses)	<u>(22,156)</u>
Change in net position	4,294,485
Net Position - June 30, 2014	<u>6,776,619</u>
Net Position - June 30, 2015	<u><u>\$ 11,071,104</u></u>

*LA Impact has issued its own separate financial statements, which are available at 5700 S. Eastern Avenue, Commerce, California 90040.

CITY OF MANHATTAN BEACH

**NOTES TO FINANCIAL STATEMENTS (CONTINUED)
JUNE 30, 2015**

Note 13: Commitments and Contingencies

Contingencies

There are certain claims and lawsuits pending against the City that seek monetary damages. Potential liabilities due to these claims are accounted for in the Insurance Reserve Fund.

Construction Commitments

The following material construction commitments existed as of June 30, 2015:

<u>Project Name</u>	<u>Contract Amount</u>	<u>Expenditures to date as of June 30, 2015</u>	<u>Remaining Commitments</u>
Sepulveda Bridge Widening Prop C & Safetea Lu 10827, 11830	\$ 876,564	\$ -	\$ 876,564
Sepulveda Blvd & 2nd Street Water Main Replacement 12829	1,967,540	1,515,221	452,319
Dual Left-turn Lanes Marine/Sepulveda 12821	672,262	288,585	383,677
Downtown Crosswalk Replacement & Slurry Seal	1,283,200	1,091,645	191,555
City Yard Cover	79,500	-	79,500
Strand Wall Repair and Enhancement Project	432,799	379,884	52,915
Water Main Replacement Project	112,633	105,945	6,688
	<u>\$ 5,424,498</u>	<u>\$ 3,381,280</u>	<u>\$ 2,043,218</u>

Note 14: Subsequent Events

On February 2, 2016, the City made a promissory note secured by a deed of trust in the amount of \$2,200,989 bearing interest at 0.82% for the first calendar year of the note. Upon each anniversary date of the note, the rate will be adjusted to the Local Agency Investment Fund Quarterly Apportionment Rate plus 0.5%.

REQUIRED SUPPLEMENTARY INFORMATION



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CITY OF MANHATTAN BEACH

BUDGETARY COMPARISON SCHEDULE
 GENERAL FUND
 YEAR ENDED JUNE 30, 2015

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 20,898,335	\$ 20,898,335	\$ 20,898,335	\$ -
Resources (Inflows):				
Taxes and assessments	42,267,808	42,267,808	43,728,077	1,460,269
Licenses and permits	1,910,705	2,040,205	2,174,969	134,764
Intergovernmental	260,130	260,130	1,012,077	751,947
Charges for services	9,160,761	9,031,261	9,625,393	594,132
Use of money and property	3,003,245	3,003,245	3,090,305	87,060
Fines and forfeitures	2,552,500	2,552,500	2,506,870	(45,630)
Miscellaneous	691,800	691,800	805,740	113,940
Transfers in	130,704	130,704	250,324	119,620
Proceeds from sale of capital asset	-	-	1,050	1,050
Amounts Available for Appropriations	80,875,988	80,875,988	84,093,140	3,217,152
Charges to Appropriations (Outflow):				
General government	11,076,072	11,895,563	11,763,801	131,762
Public safety	33,599,520	33,701,299	34,527,510	(826,211)
Culture and recreation	6,964,059	7,030,054	6,645,594	384,460
Public works	6,685,162	6,763,722	6,968,789	(205,067)
Capital outlay	1,018,488	1,026,333	75,545	950,788
Debt service:				
Principal retirement	1,030,000	1,030,000	1,030,000	-
Interest and fiscal charges	327,904	327,904	86,127	241,777
Transfers out	541,642	541,642	231,024	310,618
Total Charges to Appropriations	61,242,847	62,316,517	61,328,390	988,127
Budgetary Fund Balance, June 30	\$ 19,633,141	\$ 18,559,471	\$ 22,764,750	\$ 4,205,279

CITY OF MANHATTAN BEACH

MISCELLANEOUS PLAN
 SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
 AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (1)

MEASUREMENT PERIOD	2015
TOTAL PENSION LIABILITY	
Service Cost	\$ 1,897,933
Interest	6,036,548
Changes of Benefits Terms	-
Difference Between expected and Actual Experience	-
Changes in Assumptions	-
Benefit Payments, Including Refunds of employee Contributions	(2,930,477)
Net Change in Total Pension Liability	\$ 5,004,004
Total Pension Liability - Beginning	81,003,568
Total Pension Liability - Ending (a)	\$ 86,007,572
PLAN FIDUCIARY NET POSITION	
Contribution - Employer	\$ 1,512,406
Contribution - Employee	911,689
Net Investment Income	10,722,182
Benefit Payments, Including Refunds of Employee Contributions	(2,930,477)
Other Changes in Fiduciary Net Position	-
Net Change in Fiduciary Net Position	\$ 10,215,800
Plan Fiduciary Net Position - Beginning	61,897,924
Plan Fiduciary Net Position - Ending (b)	\$ 72,113,724
Plan Net Pension Liability/(Assets) - Ending (a) - (b)	\$ 13,893,848
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	83.85%
Covered-Employee Payroll	\$ 12,741,228
Plan Net Pension Liability/(Asset) as a Percentage of Covered-Employee Payroll	109.05%

(1) Historical information is required only for measurement for which GASB 68 is applicable. Fiscal Year 2015 was the first year of implementation, therefore only one year is shown.

(2) Net of administrative expenses.

Notes to Schedule:

Benefit Changes: The figures above do not include any liability impact that may have resulted from plan changes which occurred after June 30, 2013. This applies for voluntary benefit changes as well as any offers of Two Years Additional Service Credit (a.k.a. Golden Handshakes).

Changes of Assumptions: There were no changes in assumptions.

CITY OF MANHATTAN BEACH

**MISCELLANEOUS PLAN
SCHEDULE OF PLAN CONTRIBUTIONS
AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (1)**

	<u>2015</u>
Actuarially Determined Contribution	\$ 1,648,896
Contribution in Relation to the Actuarially Determined Contribution	(1,648,896)
Contribution Deficiency (Excess)	<u>\$ -</u>
Covered-Employee Payroll (3) (4)	\$ 12,741,228
Contributions as a Percentage of Covered-Employee Payroll (3)	12.94%

(1) Historical information is required only for measurement for which GASB 68 is applicable. Fiscal Year 2015 was the first year of implementation, therefore only one year is shown.

Note to Schedule:

Valuation Date: June 30, 2012

Methods and assumptions used to determine contribution rates:

Single and Agent Employers	Entry age normal
Amortization method	Level percent of payroll
Remaining amortization period	30- year period with a 5 year ramp up at the beginning
Assets valuation method	Market value
Inflation	2.75%
Salary Increases	Varies by Entry Age and Service
Investment rate of return	7.50% net of pension plan investment expense, including inflation
Retirement age	Minimum 50 years for miscellaneous tier 1, miscellaneous
Mortality	Derived using CalPERS' Membership Data for all Funds

CITY OF MANHATTAN BEACH

**SAFETY POLICE PLAN AND SAFETY FIRE PLAN
SCHEDULE OF PROPORTIONATE SHARE OF THE NET PENSION LIABILITY
AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (1)**

	<u>2015</u>
Safety Police Plan	
Proportion of the Net Pension Liability	0.32145%
Proportionate Share of the Net Pension Liability	\$ 20,001,855
Covered-Employee Payroll	\$ 7,198,650
Proportionate Share of the Net Pension Liability as Percentage of Covered-Employee Payroll	277.86%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	81.42%
Safety Fire Plan	
Proportion of the Net Pension Liability	0.16148%
Proportionate Share of the Net Pension Liability	\$ 10,047,944
Covered-Employee Payroll	\$ 4,490,275
Proportionate Share of the Net Pension Liability as Percentage of Covered-Employee Payroll	223.77%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	81.42%

Notes to Schedule:

Benefit Changes: None.

Changes of Assumptions: None.

(1) Historical information is required only for measurement for which GASB 68 is applicable. Fiscal Year 2015 was the first year of implementation, therefore only one year is shown.

CITY OF MANHATTAN BEACH

**SAFETY POLICE PLAN AND SAFETY FIRE PLAN
SCHEDULE OF PLAN CONTRIBUTIONS
AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (1)**

	<u>2015</u>
Safety Police Plan	
Actuarially Determined Contribution	\$ 2,318,334
Contribution in Relation to the Actuarially Determined Contribution	<u>(2,318,334)</u>
Contribution Deficiency (Excess)	<u>\$ -</u>
Covered-Employee Payroll	\$ 7,198,650
Contributions as a Percentage of Covered-Employee Payroll	32.21%
Safety Fire Plan	
Actuarially Determined Contribution	\$ 1,118,826
Contribution in Relation to the Actuarially Determined Contribution	<u>(1,118,826)</u>
Contribution Deficiency (Excess)	<u>\$ -</u>
Covered-Employee Payroll	\$ 4,490,275
Contributions as a Percentage of Covered-Employee Payroll	24.92%

(1) Historical information is required only for measurement for which GASB 68 is applicable. Fiscal Year 2015 was the first year of implementation, therefore only one year is shown.

Note to Schedule:

Valuation Date:	June 30, 2012
Methods and assumptions used to determine contribution rates:	
Single and Agent Employers	Entry age normal
Amortization method	Level percent of payroll
	30- year period with a 5 year ramp up at the beginning and a 5 year ramp down at the end of the amortization period
Remaining amortization period	Market value
Assets valuation method	2.75%
Inflation	Varies by Entry Age and Service
Salary Increases	7.50% net of pension plan investment expense, including inflation
Investment rate of return	Minimum 50 years for miscellaneous tier 1, miscellaneous tier 2, safety tier 1, safety tier 2, and safety PEPRA. Minimum 52 years for miscellaneous PEPRA
Retirement age	
Mortality	Derived using CalPERS' Membership Data for all Funds

CITY OF MANHATTAN BEACH

**PENSION PLAN - SUPPLEMENTAL RETIREMENT PLAN
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (A)**

	<u>2014</u>	<u>2015</u>
Total pension liability:		
Interest	\$ 4,535	\$ 3,868
Benefit payments, including refunds of member contributions	(20,118)	(20,519)
Experience losses/(gains)	(6,296)	16,651
	<u>(21,879)</u>	<u>-</u>
Net change in total pension liability		
Total pension liability, beginning of year	133,183	111,304
	<u>111,304</u>	<u>111,304</u>
Plan fiduciary net position:		
Net investment income	4,535	3,868
Benefit payments, including refunds of member contributions	(20,118)	(20,519)
	<u>(15,583)</u>	<u>(16,651)</u>
Net change in plan fiduciary net position		
Total fiduciary net position, beginning of year	118,255	102,672
	<u>102,672</u>	<u>86,021</u>
Total fiduciary net position, end of year		
	<u>\$ 8,632</u>	<u>\$ 25,283</u>
Net pension liability (asset), end of year		
Plan fiduciary net position as a percentage of the total pension liability	92.24%	77.28%
The Supplement Retirement Plan is dormant.		
Covered-employee payroll	N/A	N/A
Net pension liability as a percentage of covered-employee payroll	N/A	N/A

(A) GASB Statement No. 67, which requires ten years of history for this schedule, was implemented during fiscal year ended June 30, 2014. Additional years will be added as they become available in the future.

CITY OF MANHATTAN BEACH

PENSION PLAN - SUPPLEMENTAL RETIREMENT PLAN
 SCHEDULE OF EMPLOYER CONTRIBUTIONS
 AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (A)

	2014	2015
Employer contributions:		
Actuarial determined contributions	\$ -	\$ -
Actual contributions	-	-
Deficiency/(Excess)	\$ -	\$ -

The Supplement Retirement Plan is dormant.

Actual contributions as a percentage of actuarial determined contributions	N/A	N/A
Covered-employee payroll	N/A	N/A
Contributions as a percentage of covered-employee payroll	N/A	N/A

(A) GASB Statement No. 67, which requires ten years of history for this schedule, was implemented during fiscal year ended June 30, 2014. Additional years will be added as they become available in the future.

CITY OF MANHATTAN BEACH

PENSION PLAN - SUPPLEMENTAL RETIREMENT PLAN
SCHEDULE OF INVESTMENT RETURNS
AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (A)

	<u>2014</u>	<u>2015</u>
Annual money-weighted rate of return, net of investment expense	4.40%	4.40%

(A) GASB Statement No. 67, which requires ten years of history for this schedule, was implemented during fiscal year ended June 30, 2014. Additional years will be added as they become available in the future.

CITY OF MANHATTAN BEACH

**PENSION PLAN - SINGLE HIGHEST YEAR PLAN
SCHEDULE OF CHANGES IN NET PENSION LIABILITY AND RELATED RATIOS
AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (A)**

	2014	2015
Total pension liability:		
Interest	\$ 12,194	\$ 9,588
Benefit payments, including refunds of member contributions	(49,893)	(50,872)
Experience losses/(gains)	(20,492)	41,284
	<u>(58,191)</u>	<u>-</u>
Net change in total pension liability		
Total pension liability, beginning of year	373,634	315,443
	<u>315,443</u>	<u>315,443</u>
Total pension liability, end of year	315,443	315,443
Plan fiduciary net position:		
Net investment income	12,194	9,588
Benefit payments, including refunds of member contributions	(49,893)	(50,872)
	<u>(37,699)</u>	<u>(41,284)</u>
Net change in plan fiduciary net position		
Total fiduciary net position, beginning of year	315,899	278,200
	<u>278,200</u>	<u>236,916</u>
Total fiduciary net position, end of year	278,200	236,916
Net pension liability (asset), end of year	\$ 37,243	\$ 78,527
Plan fiduciary net position as a percentage of the total pension liability	88.19%	75.11%
The Single Highest Year Plan is dormant.		
Covered-employee payroll	N/A	N/A
Net pension liability as a percentage of covered-employee payroll	N/A	N/A

(A) GASB Statement No. 67, which requires ten years of history for this schedule, was implemented during fiscal year ended June 30, 2014. Additional years will be added as they become available in the future.

CITY OF MANHATTAN BEACH

PENSION PLAN - SINGLE HIGHEST YEAR PLAN
 SCHEDULE OF EMPLOYER CONTRIBUTIONS
 AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (A)

	<u>2014</u>	<u>2015</u>
Employer contributions:		
Actuarial determined contributions	\$ -	\$ -
Actual contributions	-	-
	<u> </u>	<u> </u>
Deficiency/(Excess)	<u>\$ -</u>	<u>\$ -</u>

The Single Highest Year Plan is dormant.

Actual contributions as a percentage of actuarial determined contributions	N/A	N/A
Covered-employee payroll	N/A	N/A
Contributions as a percentage of covered-employee payroll	N/A	N/A

(A) GASB Statement No. 67, which requires ten years of history for this schedule, was implemented during fiscal year ended June 30, 2014. Additional years will be added as they become available in the future.

CITY OF MANHATTAN BEACH

PENSION PLAN - SINGLE HIGHEST YEAR PLAN
SCHEDULE OF INVESTMENT RETURNS
AS OF JUNE 30, FOR THE LAST TEN FISCAL YEARS (A)

	<u>2014</u>	<u>2015</u>
Annual money-weighted rate of return, net of investment expense	4.40%	4.40%

(A) GASB Statement No. 67, which requires ten years of history for this schedule, was implemented during fiscal year ended June 30, 2014. Additional years will be added as they become available in the future.

Note 1: Budgetary Comparison Information

a. General Budget Policies

The operating budget serves as the annual financial plan for the City and serves as the policy document of the City Council for implementing Council goals and objectives. The budget provides the staff the resources necessary to accomplish City Council determined service levels.

The City Manager annually will prepare and present a proposed operating budget to the City Council no later than the second regular Council meeting in May of each year; and Council will adopt said budget no later than June 30 of each year. Funds may not be expended or encumbered for the following fiscal year until the budget has been adopted by the City Council.

The City's annual budget will be presented by department, with a logical breakdown of programs and proposed expenses. The budget document will also summarize expenditures at the personnel, operating and maintenance, and capital levels.

Where practical, the City's annual budget will include measures of workload, efficiency, and effectiveness.

b. Budgetary Control and Accountability

Budget control is maintained at the departmental level. The City Manager has the authority to approve appropriation transfers between programs or departments. In no case may total expenditures of a particular fund exceed that which is appropriated by the City Council without a budget amendment. Amendments to the budget are approved by the City Council with the exception of the appropriation and transfer of funds from employee leave reserves to a specific department's program budget to cover unplanned customary termination leave expenditures within a given year. Such amendments may be approved by the City Manager.

Budget accountability rests primarily with the operating departments of the City.

c. Basis of Budgeting

Budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America and are used as a management control device.

SUPPLEMENTARY SCHEDULES



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CITY OF MANHATTAN BEACH

JUNE 30, 2015

NONMAJOR FUNDS

Special Revenue Fund Description

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are restricted by law to expenditures for specified purposes.

Street Lighting and Landscape Fund provides the power, maintenance and capital improvements for the lighting system within the City of Manhattan Beach. Money is received from a special assessment placed on each tax bill in the City, the amount of which is determined by the benefit received by the owner of each property.

Gas Tax Fund is used to account for the City's share of the state and county gasoline tax collection in accordance with the provisions of the State of California Streets and Highway Code. Revenues are disbursed by the state based on population and must be used toward the maintenance and repair of City streets that serve as state and county thoroughfares.

Asset Forfeiture Fund is used to account for funds received through federal and state agencies for drug seizures in which the City participated. These funds must be used to supplement, not supplant, the Police Department's normal operating budget. The amount of revenue will vary from year to year based on activity levels.

Public Safety Grants are used for monies received from the federal and state governments for the purposes of supplementing front-line law enforcement services.

Federal and State Grants Fund acts as a pass through for capital grants received from local, state and federal authorities. Given the nature of this funding source, this fund's activity levels can vary significantly from year to year.

Proposition A and C Funds are used to account for proceeds from the half-cent sales taxes generated by the approval of Proposition A and C by Los Angeles County voters. These funds, which are administered by the Los Angeles County Metropolitan Transportation Authority (MTA), are distributed based on population and must be used for transportation-related projects.

AB 2766 Fund is used to account for proceeds received from the additional vehicle registration fee imposed by the state and regulated by the Air Quality Management District (AQMD). These funds are distributed based on population and must be used for programs designed to reduce air pollution from motor vehicles.

Measure R Fund is a half cent sales tax approved by Los Angeles voters to be used for new and existing transportation projects, including local bus operations and local city sponsored transportation improvements. Local cities are allocated 15% of collections on a per capita basis. The City of Manhattan Beach began receiving Measure R funds in fiscal 2010-2011, and established a separate fund to capture revenues and expenditures. Eligible expenditures are streets and signals, bikeways, pedestrian improvements, and transit service improvements.

Capital Project Fund Description

Capital Projects Funds are used to account for financial resources segregated for the acquisition or construction of major capital facilities, other than those financed by Enterprise or Internal Service Funds.

Underground Assessment District Fund accounts for the resources to construct an underground utility in the future.

CITY OF MANHATTAN BEACH

COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2015

	Special Revenue Funds			
	Street Lighting and Landscape	Gas Tax	Asset Forfeiture	Public Safety Grants
Assets:				
Pooled cash and investments	\$ 49,736	\$ 2,936,450	\$ 846,190	\$ 185,813
Receivables:				
Accounts	4,655	56,480	-	-
Due from other governments	-	308,032	4,717	-
Restricted assets:				
Cash and investments with fiscal agents	-	-	-	-
Total Assets	\$ 54,391	\$ 3,300,962	\$ 850,907	\$ 185,813
Liabilities, Deferred Inflows of Resources, and Fund Balances:				
Liabilities:				
Accounts payable	\$ 54,391	\$ 125,669	\$ 156	\$ 36,130
Deposits payable	-	-	-	-
Due to other funds	-	-	-	-
Total Liabilities	54,391	125,669	156	36,130
Deferred Inflows of Resources:				
Unavailable revenues	-	308,032	-	-
Total Deferred Inflows of Resources	-	308,032	-	-
Fund Balances:				
Restricted for:				
Public safety	-	-	850,751	149,683
Public works	-	2,867,261	-	-
Capital Projects	-	-	-	-
Unassigned	-	-	-	-
Total Fund Balances	-	2,867,261	850,751	149,683
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ 54,391	\$ 3,300,962	\$ 850,907	\$ 185,813

CITY OF MANHATTAN BEACH

COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2015

(CONTINUED)

	Special Revenue Funds			
	Federal and State Grants	Proposition A	Proposition C	AB 2766
Assets:				
Pooled cash and investments	\$ -	\$ 8,798	\$ 4,499,275	\$ 205,794
Receivables:				
Accounts	-	-	-	-
Due from other governments	22,488	-	551,633	11,596
Restricted assets:				
Cash and investments with fiscal agents	-	-	-	-
Total Assets	\$ 22,488	\$ 8,798	\$ 5,050,908	\$ 217,390
Liabilities, Deferred Inflows of Resources, and Fund Balances:				
Liabilities:				
Accounts payable	\$ -	\$ 8,798	\$ 516,763	\$ -
Deposits payable	-	-	-	-
Due to other funds	22,488	-	-	-
Total Liabilities	22,488	8,798	516,763	-
Deferred Inflows of Resources:				
Unavailable revenues	22,488	-	551,633	-
Total Deferred Inflows of Resources	22,488	-	551,633	-
Fund Balances:				
Restricted for:				
Public safety	-	-	-	-
Public works	-	-	-	217,390
Capital Projects	-	-	3,982,512	-
Unassigned	(22,488)	-	-	-
Total Fund Balances	(22,488)	-	3,982,512	217,390
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	\$ 22,488	\$ 8,798	\$ 5,050,908	\$ 217,390

CITY OF MANHATTAN BEACH

COMBINING BALANCE SHEET
NONMAJOR GOVERNMENTAL FUNDS
JUNE 30, 2015

	<u>Special Revenue Fund</u>	<u>Capital Projects Fund</u>	<u>Total Nonmajor Governmental Funds</u>
	<u>Measure R</u>	<u>Underground Assessment District</u>	
Assets:			
Pooled cash and investments	\$ 1,529,145	\$ 201,106	\$ 10,462,307
Receivables:			
Accounts	-	-	61,135
Due from other governments	-	-	898,466
Restricted assets:			
Cash and investments with fiscal agents	-	390,884	390,884
Total Assets	<u>\$ 1,529,145</u>	<u>\$ 591,990</u>	<u>\$ 11,812,792</u>
Liabilities, Deferred Inflows of Resources, and Fund Balances:			
Liabilities:			
Accounts payable	\$ -	\$ -	\$ 741,907
Deposits payable	-	1,741	1,741
Due to other funds	-	-	22,488
Total Liabilities	<u>-</u>	<u>1,741</u>	<u>766,136</u>
Deferred Inflows of Resources:			
Unavailable revenues	-	-	882,153
Total Deferred Inflows of Resources	<u>-</u>	<u>-</u>	<u>882,153</u>
Fund Balances:			
Restricted for:			
Public safety	-	-	1,000,434
Public works	1,529,145	-	4,613,796
Capital Projects	-	590,249	4,572,761
Unassigned	<u>-</u>	<u>-</u>	<u>(22,488)</u>
Total Fund Balances	<u>1,529,145</u>	<u>590,249</u>	<u>10,164,503</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Balances	<u>\$ 1,529,145</u>	<u>\$ 591,990</u>	<u>\$ 11,812,792</u>



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CITY OF MANHATTAN BEACH

COMBINING STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2015

	Special Revenue Funds			
	Street Lighting and Landscape	Gas Tax	Asset Forfeiture	Public Safety Grants
Revenues:				
Taxes	\$ 376,991	\$ 261,201	\$ -	\$ -
Intergovernmental	-	967,964	68,139	106,230
Charges for services	21,388	-	-	-
Use of money and property	-	26,342	7,767	1,630
Miscellaneous	4,650	-	-	-
Total Revenues	403,029	1,255,507	75,906	107,860
Expenditures:				
Current:				
Public safety	-	-	114,420	153,453
Culture and recreation	-	-	-	-
Public works	634,053	361,781	-	-
Capital outlay	-	1,223,233	-	-
Total Expenditures	634,053	1,585,014	114,420	153,453
Excess (Deficiency) of Revenues Over (Under) Expenditures	(231,024)	(329,507)	(38,514)	(45,593)
Other Financing Sources (Uses):				
Transfers in	231,024	-	-	-
Transfers out	-	-	-	-
Total Other Financing Sources (Uses)	231,024	-	-	-
Net Change in Fund Balances	-	(329,507)	(38,514)	(45,593)
Fund Balances, Beginning of Year	-	3,196,768	889,265	195,276
Fund Balances, End of Year	\$ -	\$ 2,867,261	\$ 850,751	\$ 149,683

CITY OF MANHATTAN BEACH

COMBINING STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2015

(CONTINUED)

	Special Revenue Funds			
	Federal and State Grants	Proposition A	Proposition C	AB 2766
Revenues:				
Taxes	\$ -	\$ 626,466	\$ 520,589	\$ -
Intergovernmental	-	-	197,161	55,605
Charges for services	-	6,928	-	-
Use of money and property	-	-	39,699	1,757
Miscellaneous	-	17,367	-	-
Total Revenues	-	650,761	757,449	57,362
Expenditures:				
Current:				
Public safety	-	-	-	-
Culture and recreation	-	703,893	-	-
Public works	-	-	52,079	9,948
Capital outlay	-	-	770,809	-
Total Expenditures	-	703,893	822,888	9,948
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	(53,132)	(65,439)	47,414
Other Financing Sources (Uses):				
Transfers in	-	53,132	-	-
Transfers out	-	-	-	-
Total Other Financing Sources (Uses)	-	53,132	-	-
Net Change in Fund Balances	-	-	(65,439)	47,414
Fund Balances, Beginning of Year	(22,488)	-	4,047,951	169,976
Fund Balances, End of Year	\$ (22,488)	\$ -	\$ 3,982,512	\$ 217,390

CITY OF MANHATTAN BEACH

COMBINING STATEMENT OF REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
NONMAJOR GOVERNMENTAL FUNDS
YEAR ENDED JUNE 30, 2015

	Special Revenue Fund	Capital Projects Fund	Total Nonmajor Governmental Funds
	Measure R	Underground Assessment District	
Revenues:			
Taxes	\$ 389,816	\$ -	\$ 2,175,063
Intergovernmental	-	-	1,395,099
Charges for services	-	-	28,316
Use of money and property	13,165	1,868	92,228
Miscellaneous	-	-	22,017
Total Revenues	402,981	1,868	3,712,723
Expenditures:			
Current:			
Public safety	-	-	267,873
Culture and recreation	-	-	703,893
Public works	-	-	1,057,861
Capital outlay	-	-	1,994,042
Total Expenditures	-	-	4,023,669
Excess (Deficiency) of Revenues Over (Under) Expenditures	402,981	1,868	(310,946)
Other Financing Sources (Uses):			
Transfers in	-	-	284,156
Transfers out	(53,132)	-	(53,132)
Total Other Financing Sources (Uses)	(53,132)	-	231,024
Net Change in Fund Balances	349,849	1,868	(79,922)
Fund Balances, Beginning of Year	1,179,296	588,381	10,244,425
Fund Balances, End of Year	\$ 1,529,145	\$ 590,249	\$ 10,164,503

CITY OF MANHATTAN BEACH

BUDGETARY COMPARISON SCHEDULE
 STREET LIGHTING AND LANDSCAPE
 YEAR ENDED JUNE 30, 2015

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ -	\$ -	\$ -	\$ -
Resources (Inflows):				
Taxes	378,480	378,480	376,991	(1,489)
Charges for services	21,140	21,140	21,388	248
Miscellaneous	-	-	4,650	4,650
Transfers in	251,539	251,539	231,024	(20,515)
Amounts Available for Appropriations	651,159	651,159	634,053	(17,106)
Charges to Appropriations (Outflow):				
Public works	651,159	652,909	634,053	18,856
Total Charges to Appropriations	651,159	652,909	634,053	18,856
Budgetary Fund Balance, June 30	\$ -	\$ (1,750)	\$ -	\$ 1,750

CITY OF MANHATTAN BEACH

BUDGETARY COMPARISON SCHEDULE
 GAS TAX
 YEAR ENDED JUNE 30, 2015

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 3,196,768	\$ 3,196,768	\$ 3,196,768	\$ -
Resources (Inflows):				
Taxes	-	-	261,201	261,201
Intergovernmental	910,147	1,179,647	967,964	(211,683)
Use of money and property	23,300	23,300	26,342	3,042
Amounts Available for Appropriations	4,130,215	4,399,715	4,452,275	52,560
Charges to Appropriations (Outflow):				
Public works	-	-	361,781	(361,781)
Capital outlay	1,715,000	4,379,876	1,223,233	3,156,643
Total Charges to Appropriations	1,715,000	4,379,876	1,585,014	2,794,862
Budgetary Fund Balance, June 30	\$ 2,415,215	\$ 19,839	\$ 2,867,261	\$ 2,847,422

CITY OF MANHATTAN BEACH

BUDGETARY COMPARISON SCHEDULE
 ASSET FORFEITURE
 YEAR ENDED JUNE 30, 2015

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 889,265	\$ 889,265	\$ 889,265	\$ -
Resources (Inflows):				
Intergovernmental	-	-	68,139	68,139
Use of money and property	7,300	7,300	7,767	467
Amounts Available for Appropriations	896,565	896,565	965,171	68,606
Charges to Appropriations (Outflow):				
Public safety	169,023	226,344	114,420	111,924
Total Charges to Appropriations	169,023	226,344	114,420	111,924
Budgetary Fund Balance, June 30	\$ 727,542	\$ 670,221	\$ 850,751	\$ 180,530

CITY OF MANHATTAN BEACH

BUDGETARY COMPARISON SCHEDULE
 PUBLIC SAFETY GRANTS
 YEAR ENDED JUNE 30, 2015

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 195,276	\$ 195,276	\$ 195,276	\$ -
Resources (Inflows):				
Intergovernmental	100,000	100,000	106,230	6,230
Use of money and property	1,200	1,200	1,630	430
Amounts Available for Appropriations	296,476	296,476	303,136	6,660
Charges to Appropriations (Outflow):				
Public safety	105,000	209,274	153,453	55,821
Total Charges to Appropriations	105,000	209,274	153,453	55,821
Budgetary Fund Balance, June 30	\$ 191,476	\$ 87,202	\$ 149,683	\$ 62,481

CITY OF MANHATTAN BEACH

BUDGETARY COMPARISON SCHEDULE
 PROPOSITION A
 YEAR ENDED JUNE 30, 2015

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ -	\$ -	\$ -	\$ -
Resources (Inflows):				
Taxes	606,599	606,599	626,466	19,867
Charges for services	10,700	10,700	6,928	(3,772)
Use of money and property	400	400	-	(400)
Miscellaneous	20,000	20,000	17,367	(2,633)
Transfers in	67,582	67,582	53,132	(14,450)
Amounts Available for Appropriations	705,281	705,281	703,893	(1,388)
Charges to Appropriations (Outflow):				
Culture and recreation	804,307	804,307	703,893	100,414
Total Charges to Appropriations	804,307	804,307	703,893	100,414
Budgetary Fund Balance, June 30	\$ (99,026)	\$ (99,026)	\$ -	\$ 99,026

CITY OF MANHATTAN BEACH

BUDGETARY COMPARISON SCHEDULE
 PROPOSITION C
 YEAR ENDED JUNE 30, 2015

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 4,047,951	\$ 4,047,951	\$ 4,047,951	\$ -
Resources (Inflows):				
Taxes	504,829	504,829	520,589	15,760
Intergovernmental	4,750,000	16,946,829	197,161	(16,749,668)
Use of money and property	30,000	30,000	39,699	9,699
Amounts Available for Appropriations	9,332,780	21,529,609	4,805,400	(16,724,209)
Charges to Appropriations (Outflow):				
Public works	-	-	52,079	(52,079)
Capital outlay	5,895,200	20,361,151	770,809	19,590,342
Total Charges to Appropriations	5,895,200	20,361,151	822,888	19,538,263
Budgetary Fund Balance, June 30	\$ 3,437,580	\$ 1,168,458	\$ 3,982,512	\$ 2,814,054

CITY OF MANHATTAN BEACH

BUDGETARY COMPARISON SCHEDULE

AB 2766

YEAR ENDED JUNE 30, 2015

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 169,976	\$ 169,976	\$ 169,976	\$ -
Resources (Inflows):				
Intergovernmental	48,612	71,097	55,605	(15,492)
Use of money and property	3,100	3,100	1,757	(1,343)
Transfers in	6,923	6,923	-	(6,923)
Amounts Available for Appropriations	228,611	251,096	227,338	(23,758)
Charges to Appropriations (Outflow):				
Public works	10,068	10,068	9,948	120
Capital outlay	145,000	190,000	-	190,000
Total Charges to Appropriations	155,068	200,068	9,948	190,120
Budgetary Fund Balance, June 30	\$ 73,543	\$ 51,028	\$ 217,390	\$ 166,362

CITY OF MANHATTAN BEACH

BUDGETARY COMPARISON SCHEDULE
 MEASURE R
 YEAR ENDED JUNE 30, 2015

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 1,179,296	\$ 1,179,296	\$ 1,179,296	\$ -
Resources (Inflows):				
Taxes	408,977	408,977	389,816	(19,161)
Use of money and property	7,600	7,600	13,165	5,565
Amounts Available for Appropriations	1,595,873	1,595,873	1,582,277	(13,596)
Charges to Appropriations (Outflow):				
Capital outlay	335,000	335,000	-	335,000
Transfers out	67,582	67,582	53,132	14,450
Total Charges to Appropriations	402,582	402,582	53,132	349,450
Budgetary Fund Balance, June 30	\$ 1,193,291	\$ 1,193,291	\$ 1,529,145	\$ 335,854

CITY OF MANHATTAN BEACH

BUDGETARY COMPARISON SCHEDULE
 CAPITAL IMPROVEMENT
 YEAR ENDED JUNE 30, 2015

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 9,781,627	\$ 9,781,627	\$ 9,781,627	\$ -
Resources (Inflows):				
Taxes	647,000	647,000	697,978	50,978
Licenses and permits	36,340	36,340	10,902	(25,438)
Intergovernmental	490,600	840,600	88,031	(752,569)
Charges for services	710,000	710,000	708,567	(1,433)
Use of money and property	3,000	3,000	1,969	(1,031)
Fines and forfeitures	126,961	126,961	130,668	3,707
Miscellaneous	-	-	6,189	6,189
Amounts Available for Appropriations	11,795,528	12,145,528	11,425,931	(719,597)
Charges to Appropriations (Outflow):				
General government	269,794	269,794	74,703	195,091
Public safety	470,001	470,001	102,280	367,721
Capital outlay	1,408,600	7,224,400	206,122	7,018,278
Debt service:				
Principal retirement	450,000	450,000	450,000	-
Interest and fiscal charges	326,662	326,662	326,113	549
Total Charges to Appropriations	2,925,057	8,740,857	1,159,218	7,581,639
Budgetary Fund Balance, June 30	\$ 8,870,471	\$ 3,404,671	\$ 10,266,713	\$ 6,862,042

CITY OF MANHATTAN BEACH

BUDGETARY COMPARISON SCHEDULE
 UNDERGROUND ASSESSMENT DISTRICT
 YEAR ENDED JUNE 30, 2015

	Budget Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Budgetary Fund Balance, July 1	\$ 588,381	\$ 588,381	\$ 588,381	\$ -
Resources (Inflows):				
Use of money and property	1,200	1,200	1,868	668
Amounts Available for Appropriations	589,581	589,581	590,249	668
Budgetary Fund Balance, June 30	\$ 589,581	\$ 589,581	\$ 590,249	\$ 668

CITY OF MANHATTAN BEACH

JUNE 30, 2015

NONMAJOR ENTERPRISE FUNDS

The Enterprise Funds are used to account for City operations that are financed and operated in a manner similar to private business enterprises. The intent in using this type of fund is to see that the costs of providing these services to the general public on a continuing basis are financed or recovered primarily through user charges.

Storm Water Fund is used to account for the maintenance and improvement of the City's storm drains. Revenues are derived from a storm drain assessment to property owners, which are based on size and use of the parcel, and collected through the property tax rolls.

Refuse Fund is used to account for the provision of refuse collection, street sweeping and recycling services in the City. The City bills both residential and commercial properties.

County Parking Lot Fund is used to account for the operation and maintenance of parking lots that are owned by Los Angeles County but leased to the City. Proceeds from the meters and parking permits are divided 55% to the county, with an annual guaranteed minimum of \$130,000 and 45% to the City.

State Pier and Parking Lot Fund is used to account for the operation and maintenance of the Manhattan Beach Pier, comfort station and four adjacent parking lots. These properties are owned by the State of California but controlled by the City through an operating agreement.

CITY OF MANHATTAN BEACH

COMBINING STATEMENT OF NET POSITION
NON-MAJOR ENTERPRISE FUNDS
JUNE 30, 2015

	Business-Type Activities - Enterprise Funds				Totals
	Stormwater	Refuse	County Parking Lot	State Pier and Parking Lot	
Assets:					
Current:					
Cash and investments	\$ 758,812	\$ 437,051	\$ 340,221	\$ 2,260,068	\$ 3,796,152
Receivables:					
Accounts	4,226	317,413	-	-	321,639
Prepaid costs	-	-	-	40,289	40,289
Total Current Assets	763,038	754,464	340,221	2,300,357	4,158,080
Noncurrent:					
Prepaid other post-employment benefits	4,198	6,298	1,680	1,680	13,856
Capital assets - net of accumulated depreciation	3,793,940	-	-	-	3,793,940
Total Noncurrent Assets	3,798,138	6,298	1,680	1,680	3,807,796
Total Assets	4,561,176	760,762	341,901	2,302,037	7,965,876
Deferred Outflows of Resources:					
Deferred pension related items	7,403	9,534	999	999	18,935
Total Deferred Outflows of Resources	7,403	9,534	999	999	18,935
Total Assets & Deferred Outflows of Resources	\$ 4,568,579	\$ 770,296	\$ 342,900	\$ 2,303,036	\$ 7,984,811
Liabilities:					
Current:					
Accounts payable	\$ 103,236	\$ 302,526	\$ 340,221	\$ 52,709	\$ 798,692
Total Current Liabilities	103,236	302,526	340,221	52,709	798,692
Noncurrent:					
Net pension liability	64,722	104,937	12,630	12,629	194,918
Total Noncurrent Liabilities	64,722	104,937	12,630	12,629	194,918
Total Liabilities	167,958	407,463	352,851	65,338	993,610
Deferred Inflows of Resources:					
Deferred pension related items	22,767	36,914	4,443	4,443	68,567
Total Deferred Inflows of Resources	22,767	36,914	4,443	4,443	68,567
Net Position:					
Net investment in capital assets	3,793,940	-	-	-	3,793,940
Unrestricted	583,914	325,919	(14,394)	2,233,255	3,128,694
Total Net Position	4,377,854	325,919	(14,394)	2,233,255	6,922,634
Total Liabilities and Net Position	\$ 4,568,579	\$ 770,296	\$ 342,900	\$ 2,303,036	\$ 7,984,811

CITY OF MANHATTAN BEACH

COMBINING STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
NON-MAJOR ENTERPRISE FUNDS
YEAR ENDED JUNE 30, 2015

	Business-Type Activities - Enterprise Funds				Totals
	Stormwater	Refuse	County Parking Lot	State Pier and Parking Lot	
Operating Revenues:					
Sales and service charges	\$ 353,616	\$ 4,063,629	\$ 784,145	\$ 587,843	\$ 5,789,233
Miscellaneous	-	257	-	9,236	9,493
Total Operating Revenues	353,616	4,063,886	784,145	597,079	5,798,726
Operating Expenses:					
Salaries	75,976	90,636	8,816	8,817	184,245
Employee benefits	21,251	29,361	5,363	5,375	61,350
Contract and professional services	487,862	3,439,120	41,404	212,142	4,180,528
Materials and services	21,050	93,294	5,727	176,211	296,282
Utilities	21,989	307	4,281	49,279	75,856
Administrative service charges	-	359,112	37,800	98,436	495,348
Leases and rents	-	-	431,280	-	431,280
Depreciation expense	149,956	-	-	-	149,956
Total Operating Expenses	778,084	4,011,830	534,671	550,260	5,874,845
Operating Income (Loss)	(424,468)	52,056	249,474	46,819	(76,119)
Nonoperating Revenues (Expenses):					
Interest revenue	6,406	3,533	-	17,380	27,319
Grant revenue	-	10,020	-	-	10,020
Total Nonoperating Revenues (Expenses)	6,406	13,553	-	17,380	37,339
Income (Loss) Before Transfers	(418,062)	65,609	249,474	64,199	(38,780)
Transfers out	-	-	(250,324)	-	(250,324)
Changes in Net Position	\$ (418,062)	\$ 65,609	\$ (850)	\$ 64,199	\$ (289,104)
Net Position:					
Beginning of Year, as originally reported	\$ 4,877,807	\$ 541,605	\$ 2,437	\$ 2,185,036	\$ 7,606,885
Restatements	(81,891)	(281,295)	(15,981)	(15,980)	(395,147)
Beginning of Fiscal Year, as restated	4,795,916	260,310	(13,544)	2,169,056	7,211,738
Changes in Net Position	(418,062)	65,609	(850)	64,199	(289,104)
End of Fiscal Year	\$ 4,377,854	\$ 325,919	\$ (14,394)	\$ 2,233,255	\$ 6,922,634

CITY OF MANHATTAN BEACH

COMBINING STATEMENT OF CASH FLOWS
NON-MAJOR ENTERPRISE FUNDS
YEAR ENDED JUNE 30, 2015

	Business-Type Activities - Enterprise Funds				Totals
	Stormwater	Refuse	County Parking Lot	State Pier and Parking Lot	
Cash Flows from Operating Activities:					
Cash received from customers and users	\$ 353,836	\$ 4,031,131	\$ 784,145	\$ 597,079	\$ 5,766,191
Cash paid to suppliers for goods and services	(496,254)	(3,888,663)	(532,006)	(565,556)	(5,482,479)
Cash paid to employees for services	(97,138)	(117,613)	(13,329)	(13,342)	(241,422)
Net Cash Provided (Used) by Operating Activities	(239,556)	24,855	238,810	18,181	42,290
Cash Flows from Non-Capital Financing Activities:					
Cash transfers out	-	-	(250,324)	-	(250,324)
Grant Subsidy	-	10,020	-	-	10,020
Street sweeping fee refunds	-	(148,522)	-	-	(148,522)
Net Cash Provided (Used) by Non-Capital Financing Activities	-	(138,502)	(250,324)	-	(388,826)
Cash Flows from Capital and Related Financing Activities:					
Acquisition and construction of capital assets	(39,583)	-	-	-	(39,583)
Net Cash Provided (Used) by Capital and Related Financing Activities	(39,583)	-	-	-	(39,583)
Cash Flows from Investing Activities:					
Interest received	6,406	3,533	-	17,380	27,319
Net Cash Provided (Used) by Investing Activities	6,406	3,533	-	17,380	27,319
Net Increase (Decrease) in Cash and Cash Equivalents	(272,733)	(110,114)	(11,514)	35,561	(358,800)
Cash and Cash Equivalents at Beginning of Year	1,031,545	547,165	351,735	2,224,507	4,154,952
Cash and Cash Equivalents at End of Year	\$ 758,812	\$ 437,051	\$ 340,221	\$ 2,260,068	\$ 3,796,152
Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities:					
Operating income (loss)	\$ (424,468)	\$ 52,056	\$ 249,474	\$ 46,819	\$ (76,119)
Adjustments to reconcile operating income (loss) net cash provided (used) by operating activities:					
Depreciation	149,956	-	-	-	149,956
(Increase) decrease in accounts receivable	220	(32,755)	-	-	(32,535)
(Increase) decrease in prepaid expense	-	-	-	(40,289)	(40,289)
(Increase) decrease in prepaid other post-employment benefits	1,894	2,840	757	757	6,248
Increase (decrease) in accounts payable	34,647	3,170	(11,514)	10,801	37,104
Increase (decrease) in net pension liability	(17,169)	(27,836)	(3,351)	(3,351)	(51,707)
Increase (decrease) in deferred pension related items	15,364	27,380	3,444	3,444	49,632
Total Adjustments	184,912	(27,201)	(10,664)	(28,638)	118,409
Net Cash Provided (Used) by Operating Activities	\$ (239,556)	\$ 24,855	\$ 238,810	\$ 18,181	\$ 42,290

Non-Cash Investing, Capital, and Financing Activities:

There was no non-cash investing, capital and financing activities during the fiscal year.

CITY OF MANHATTAN BEACH

JUNE 30, 2015

INTERNAL SERVICE FUNDS

Internal Service Funds have been established to finance, administer and account for the provision of goods and services to all funds and all departments on a cost-reimbursement basis.

Insurance Reserve Fund is used to account for the City's self-insured workers' compensation and general liability programs. The fund collects premiums from departments based on claims history.

Information Systems Fund is used to account for the operation, maintenance and replacement of the City's Information Systems including the citywide network and related hardware and software. Revenues are generated from charges to departments based on the number of PCs in use.

Fleet Management Fund is used to account for the operation, maintenance and replacement of City vehicles. Revenues are generated from vehicle rental charges to departments based upon the number, type and age of vehicles utilized.

Building Maintenance and Operations Fund is used to account for the operation and maintenance of certain City facilities. Revenues are generated by charges to user departments based on the number of personnel in the department.

CITY OF MANHATTAN BEACH

COMBINING STATEMENT OF NET POSITION
INTERNAL SERVICE FUNDS
JUNE 30, 2015

	Governmental Activities - Internal Service Funds				Totals
	Insurance Reserve	Information Systems	Fleet Management	Building Maintenance and Operations	
Assets:					
Current:					
Cash and investments	\$ 10,249,292	\$ 942,400	\$ 2,501,066	\$ 84,984	\$ 13,777,742
Prepaid costs	-	100,127	1,063	-	101,190
Inventories	-	-	-	97,555	97,555
Total Current Assets	10,249,292	1,042,527	2,502,129	182,539	13,976,487
Noncurrent:					
Prepaid other post-employment benefits	8,396	16,790	16,790	16,790	58,766
Capital assets - net of accumulated depreciation	-	-	5,539,339	-	5,539,339
Total Noncurrent Assets	8,396	16,790	5,556,129	16,790	5,598,105
Total Assets	10,257,688	1,059,317	8,058,258	199,329	19,574,592
Deferred Outflows of Resources:					
Deferred pension related items	20,453	65,850	27,330	38,366	151,999
Total Deferred Outflows of Resources	20,453	65,850	27,330	38,366	151,999
Total Assets & Deferred Outflows of Resources	\$ 10,278,141	\$ 1,125,167	\$ 8,085,588	\$ 237,695	\$ 19,726,591
Liabilities:					
Current:					
Accounts payable	\$ 27,089	\$ 35,068	\$ 175,375	\$ 84,985	\$ 322,517
Capital leases	-	-	190,595	-	190,595
Workers' compensation claims	6,301,514	-	-	-	6,301,514
Accrued claims and judgments	1,656,706	-	-	-	1,656,706
Total Current Liabilities	7,985,309	35,068	365,970	84,985	8,471,332
Noncurrent:					
Capital leases	-	-	341,225	-	341,225
Net pension liability	168,654	556,130	250,369	346,333	1,321,486
Workers' compensation claims	3,689,620	-	-	-	3,689,620
Accrued claims and judgments	458,661	-	-	-	458,661
Total Noncurrent Liabilities	4,316,935	556,130	591,594	346,333	5,810,992
Total Liabilities	12,302,244	591,198	957,564	431,318	14,282,324
Deferred Inflows of Resources:					
Deferred pension related items	59,327	195,630	88,072	121,830	464,859
Total Deferred Inflows of Resources	59,327	195,630	88,072	121,830	464,859
Net Position:					
Net investment in capital assets	-	-	5,007,519	-	5,007,519
Unrestricted	(2,083,430)	338,339	2,032,433	(315,453)	(28,111)
Total Net Position	(2,083,430)	338,339	7,039,952	(315,453)	4,979,408
Total Liabilities, Deferred Inflows of Resources and Net Position	\$ 10,278,141	\$ 1,125,167	\$ 8,085,588	\$ 237,695	\$ 19,726,591

CITY OF MANHATTAN BEACH

COMBINING STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN FUND NET POSITION
INTERNAL SERVICE FUNDS
YEAR ENDED JUNE 30, 2015

	Governmental Activities - Internal Service Funds				
	Insurance Reserve	Information Systems	Fleet Management	Building Maintenance and Operations	Totals
Operating Revenues:					
Sales and service charges	\$ 4,931,475	\$ 2,272,023	\$ 2,264,742	\$ 1,726,542	\$ 11,194,782
Miscellaneous	-	-	-	2,950	2,950
Total Operating Revenues	4,931,475	2,272,023	2,264,742	1,729,492	11,197,732
Operating Expenses:					
Salaries	211,077	691,475	241,608	352,629	1,496,789
Employee benefits	63,299	157,540	83,307	95,796	399,942
Contract for professional services	22,247	292,673	97,940	723,300	1,136,160
Materials and services	421,292	528,475	595,202	447,127	1,992,096
Utilities	7,330	2,324	-	116,163	125,817
Claims expense	6,563,675	-	-	-	6,563,675
Depreciation expense	-	-	861,106	-	861,106
Total Operating Expenses	7,288,920	1,672,487	1,879,163	1,735,015	12,575,585
Operating Income (Loss)	(2,357,445)	599,536	385,579	(5,523)	(1,377,853)
Nonoperating Revenues (Expenses):					
Interest expense	-	-	(10,338)	-	(10,338)
Gain (loss) on disposal of capital assets	-	-	99,493	-	99,493
Total Nonoperating Revenues (Expenses)	-	-	89,155	-	89,155
Changes in Net Position	(2,357,445)	599,536	474,734	(5,523)	(1,288,698)
Net Position:					
Beginning of Year, as originally reported	487,407	442,457	6,882,002	128,275	7,940,141
Restatements	(213,392)	(703,654)	(316,784)	(438,205)	(1,672,035)
Beginning of Fiscal Year, as restated	274,015	(261,197)	6,565,218	(309,930)	6,268,106
End of Fiscal Year	\$ (2,083,430)	\$ 338,339	\$ 7,039,952	\$ (315,453)	\$ 4,979,408

CITY OF MANHATTAN BEACH

COMBINING STATEMENT OF CASH FLOWS
INTERNAL SERVICE FUNDS
YEAR ENDED JUNE 30, 2015

	Governmental Activities - Internal Service Funds				
	Insurance Reserve	Information Systems	Fleet Management	Building Maintenance and Operations	Totals
Cash Flows from Operating Activities:					
Cash received from customers and users	\$ -	\$ -	\$ -	\$ 2,950	\$ 2,950
Cash received from/(paid to) interfund service provided	4,931,475	2,272,023	2,264,742	1,726,542	11,194,782
Cash paid to suppliers for goods and services	(4,793,306)	(955,616)	(589,521)	(1,419,372)	(7,757,815)
Cash paid to employees for services	(276,453)	(859,185)	(323,014)	(449,260)	(1,907,912)
Net Cash Provided (Used) by Operating Activities	(138,284)	457,222	1,352,207	(139,140)	1,532,005
Cash Flows from Capital and Related Financing Activities:					
Acquisition and construction of capital assets	-	-	(767,814)	-	(767,814)
Principal paid on capital debt	-	-	(187,522)	-	(187,522)
Interest paid on capital debt	-	-	(10,338)	-	(10,338)
Proceeds from sales of capital assets	-	-	118,068	-	118,068
Net Cash Provided (Used) by Capital and Related Financing Activities	-	-	(847,606)	-	(847,606)
Net Increase (Decrease) in Cash and Cash Equivalents	(138,284)	457,222	504,601	(139,140)	684,399
Cash and Cash Equivalents at Beginning of Year	10,387,576	485,178	1,996,465	224,124	13,093,343
Cash and Cash Equivalents at End of Year	\$ 10,249,292	\$ 942,400	\$ 2,501,066	\$ 84,984	\$ 13,777,742
Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities:					
Operating income (loss)	\$ (2,357,445)	\$ 599,536	\$ 385,579	\$ (5,523)	\$ (1,377,853)
Adjustments to reconcile operating income (loss) net cash provided (used) by operating activities:					
Depreciation	-	-	861,106	-	861,106
(Increase) decrease in prepaid expense	-	(100,127)	(1,063)	-	(101,190)
(Increase) decrease in prepaid other post-employment benefits	3,787	7,574	7,574	7,574	26,509
(Increase) decrease in inventory	-	-	-	10,570	10,570
Increase (decrease) in accounts payable	1,179	(32,017)	104,684	(143,352)	(69,506)
Increase (decrease) in net pension liability	(44,738)	(147,524)	(66,415)	(91,873)	(350,550)
Increase (decrease) in deferred pension related items	38,874	129,780	60,742	83,464	312,860
Increase (decrease) in workers' compensation claims	1,278,438	-	-	-	1,278,438
Increase (decrease) in claims and judgments	941,621	-	-	-	941,621
Total Adjustments	2,219,161	(142,314)	966,628	(133,617)	2,909,858
Net Cash Provided (Used) by Operating Activities	\$ (138,284)	\$ 457,222	\$ 1,352,207	\$ (139,140)	\$ 1,532,005

Non-Cash Investing, Capital, and Financing Activities:

There was no non-cash investing, capital and financing activities during the fiscal year.

CITY OF MANHATTAN BEACH

JUNE 30, 2015

AGENCY FUNDS

Agency funds are used to report resources held by the City in a purely custodial capacity, which involves only the receipt, temporary investment and remittance of fiduciary resources to individuals, private organizations or other governments.

Special Assessment Redemption Fund is used to account for special assessment collections for debt service for the underground assessment bonds that the City remits to the fiscal agent.

Special Deposits Fund is used to account for 401(a) plan deposits, utility development deposits, art development fees and other miscellaneous deposits.

CITY OF MANHATTAN BEACH

COMBINING BALANCE SHEET
 ALL AGENCY FUNDS
 JUNE 30, 2015

	Special Assessment Redemption	Special Deposits	Totals
Assets:			
Pooled cash and investments	\$ 841,797	\$ 378,543	\$ 1,220,340
Receivables:			
Accounts	22,901	-	22,901
Restricted assets:			
Cash and investments with fiscal agents	968,763	2,760	971,523
Total Assets	\$ 1,833,461	\$ 381,303	\$ 2,214,764
Liabilities:			
Accounts payable	\$ -	\$ 70,566	\$ 70,566
Art development fees	-	252,802	252,802
Deposits payable	-	57,935	57,935
Due to bond holders	1,833,461	-	1,833,461
Total Liabilities	\$ 1,833,461	\$ 381,303	\$ 2,214,764

CITY OF MANHATTAN BEACH

COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES
 ALL AGENCY FUNDS
 YEAR ENDED JUNE 30, 2015

	Balance 7/1/2014	Additions	Deductions	Balance 6/30/2015
<u>Special Assessment Redemption</u>				
Assets:				
Pooled cash and investments	\$ 825,381	\$ 970,209	\$ 953,793	\$ 841,797
Receivables:				
Accounts	20,969	22,901	20,969	22,901
Restricted assets:				
Cash and investments with fiscal agents	968,763	1,696,386	1,696,386	968,763
Total Assets	\$ 1,815,113	\$ 2,689,496	\$ 2,671,148	\$ 1,833,461
Liabilities:				
Due to bondholders	\$ 1,815,113	\$ 972,141	\$ 953,793	\$ 1,833,461
Total Liabilities	\$ 1,815,113	\$ 972,141	\$ 953,793	\$ 1,833,461
<u>Special Deposits</u>				
Assets:				
Pooled cash and investments	\$ 334,781	\$ 352,352	\$ 308,590	\$ 378,543
Restricted assets:				
Cash and investments with fiscal agents	3,410	-	650	2,760
Total Assets	\$ 338,191	\$ 352,352	\$ 309,240	\$ 381,303
Liabilities:				
Accounts payable	\$ 10,072	\$ 210,296	\$ 149,802	\$ 70,566
Art development fees	297,663	166,972	211,833	252,802
Deposits payable	30,456	188,790	161,311	57,935
Total Liabilities	\$ 338,191	\$ 566,058	\$ 522,946	\$ 381,303
<u>Totals - All Agency Funds</u>				
Assets:				
Pooled cash and investments	\$ 1,160,162	\$1,322,561	\$ 1,262,383	\$ 1,220,340
Receivables:				
Accounts	20,969	22,901	20,969	22,901
Restricted assets:				
Cash and investments with fiscal agents	972,173	-	650	971,523
Total Assets	\$ 2,153,304	\$ 1,345,462	\$ 1,284,002	\$ 2,214,764
Liabilities:				
Accounts payable	\$ 10,072	\$ 210,296	\$ 149,802	\$ 70,566
Art development fees	297,663	166,972	211,833	252,802
Deposits payable	30,456	188,790	161,311	57,935
Due to bond holders	1,815,113	972,141	953,793	1,833,461
Total Liabilities	\$ 2,153,304	\$ 1,538,199	\$ 1,476,739	\$ 2,214,764

CITY OF MANHATTAN BEACH

COMBINING STATEMENT OF NET POSITION
 ALL PENSION TRUST FUNDS
 JUNE 30, 2015

	<u>OPEB Trust Fund</u>	<u>Pension Trust Fund</u>	<u>Totals</u>
Assets:			
Pooled cash and investments	\$ -	\$ 322,937	\$ 322,937
Due from other governments	149,485	-	149,485
Total Assets	<u>149,485</u>	<u>322,937</u>	<u>472,422</u>
Liabilities:			
Due to City	149,485	-	149,485
Total Liabilities	<u>149,485</u>	<u>-</u>	<u>149,485</u>
Net Position:			
Held in trust for pension	-	322,937	322,937
Total Net Position	<u>\$ -</u>	<u>\$ 322,937</u>	<u>\$ 322,937</u>

CITY OF MANHATTAN BEACH

COMBINING STATEMENT OF CHANGES IN NET POSITION
 ALL PENSION TRUST FUNDS
 YEAR ENDED JUNE 30, 2015

	<u>OPEB Trust Fund</u>	<u>Pension Trust Fund</u>	<u>Totals</u>
Additions:			
Contributions:			
Interest and change in fair value of investments	\$ -	\$ 13,456	\$ 13,456
Contributions from City	149,485	-	149,485
Total Additions	149,485	13,456	162,941
Deductions:			
Benefits payments	149,485	71,391	220,876
Total Deductions	149,485	71,391	220,876
Changes in Net Position	\$ -	\$ (57,935)	\$ (57,935)
Net Position - Beginning of the Year	\$ 380,872	\$ -	\$ 380,872
Restatement	(380,872)	380,872	-
Net Position - Beginning of the Year, as restated	-	380,872	380,872
Changes in Net Position	-	(57,935)	(57,935)
Net Position - End of the Year	\$ -	\$ 322,937	\$ 322,937



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Statistical Section (Unaudited)

This part of the City's Statistical's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures, and required supplementary information says about the city's overall financial health.

Contents

Exhibits

Financial Trends

These schedules contain trend information to help the reader understand how the city's financial performance and well-being have changed over time.

A-2 to A-5

Revenue Capacity

These schedules contain information to help the reader assess the factors affecting the city's ability to generate its property and sales taxes.

A-6 to A-14

Debt Capacity

These schedules present information to help the reader assess the affordability of the city's current levels of outstanding debt and the city's ability to issue additional debt in the future.

A-15 to A-18

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the city's financial activities take place and to help make comparisons over time and with other governments.

A-19 to A-21

Operating & Other Information

These schedules contain information about the city's operations and resources to help the reader understand how the city's financial information relates to the services the city provides and the activities it performs.

A-22 to A-25

Sources: *Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports for the relevant year. The city implemented Statement 34 in FY2002-2003; schedules presenting government-wide information include information beginning in that year. Where ever possible and practical the City provided historical data as far back as ten years.*



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Statistical Section

Financial Trends

These schedules contain trend information to help the reader understand how the city's financial performance and well-being have changed over time.

City of Manhattan Beach
Net Position by Component,
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year Ending				
	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Governmental activities					
Net Investment in capital assets	\$ 87,848,227	\$ 93,644,407	\$ 94,464,084	\$ 95,603,960	\$ 94,713,693
Restricted:					
Debt Service & Restricted Cash	10,676,274	2,801,554	3,255,752	2,062,149	1,960,662
Special Revenue Funds	<u>5,659,610</u>	<u>5,209,486</u>	<u>5,291,992</u>	<u>6,003,666</u>	<u>6,651,292</u>
Total Restricted	16,335,884	8,011,040	8,547,744	8,065,815	8,611,954
Unrestricted (1)	<u>24,859,010</u>	<u>28,892,839</u>	<u>28,048,237</u>	<u>27,972,613</u>	<u>29,916,356</u>
Total governmental activities net position	<u>\$ 129,043,121</u>	<u>\$ 130,548,286</u>	<u>\$ 131,060,065</u>	<u>\$ 131,642,388</u>	<u>\$ 133,242,003</u>
Business-type activities					
Net Investment in capital assets	\$ 21,672,031	\$ 23,447,692	\$ 24,736,571	\$ 24,967,604	\$ 25,485,791
Restricted:					
Business Improvement district	461,754	536,856	555,569	598,329	508,617
Debt Service & Restricted Cash	<u>1,400,471</u>	<u>1,210,265</u>	<u>1,210,061</u>	<u>1,213,448</u>	<u>1,221,763</u>
Total Restricted	1,862,225	1,747,121	1,765,630	1,811,777	1,730,380
Unrestricted	<u>14,888,040</u>	<u>14,310,331</u>	<u>13,556,500</u>	<u>12,660,558</u>	<u>12,384,155</u>
Total business-type activities net position	<u>\$ 38,422,296</u>	<u>\$ 39,505,144</u>	<u>\$ 40,058,701</u>	<u>\$ 39,439,939</u>	<u>\$ 39,600,326</u>
Primary government					
Net Investment in capital assets	\$ 109,520,258	\$ 117,092,099	\$ 119,200,655	\$ 120,571,564	\$ 120,199,484
Restricted:					
Business Improvement district	461,754	536,856	555,569	598,329	508,617
Debt Service & Restricted Cash	12,076,745	4,011,819	4,465,813	3,275,597	3,182,425
Special Revenue Funds	<u>5,659,610</u>	<u>5,209,486</u>	<u>5,291,992</u>	<u>6,003,666</u>	<u>6,651,292</u>
Total Restricted	18,198,109	9,758,161	10,313,374	9,877,592	10,342,334
Unrestricted	<u>39,747,050</u>	<u>43,203,170</u>	<u>41,604,737</u>	<u>40,633,171</u>	<u>42,300,511</u>
Total primary government net position	<u>\$ 167,465,417</u>	<u>\$ 170,053,430</u>	<u>\$ 171,118,766</u>	<u>\$ 171,082,327</u>	<u>\$ 172,842,329</u>

(1) Refer to 2015 Governmental activities unrestricted with the implementation of GASB 68 Net Position reflect formal inclusion of net pension liability as well as deferred inflows and deferred outflows that have a substantial effect on net position. The net effect of GASB 68 net pension liability and deferrals is to reduce net position by 51,961,320 items contributing to reduction in net position are a net pension liability of 42,979,331 and an excess of deferred inflow over outflows 8,981,989

City of Manhattan Beach
Net Position by Component,
Last Ten Fiscal Years
(accrual basis of accounting)

Exhibit A-2

	Fiscal Year Ending				
	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Governmental activities					
Net Investment in capital assets	\$ 93,795,303	\$ 93,795,301	\$ 98,930,447	\$ 100,924,816	\$ 101,159,813
Restricted:					
Debt Service & Restricted Cash	1,999,346	2,062,187	1,130,434	977,888	32,566
Special Revenue Funds	<u>7,479,933</u>	<u>9,122,955</u>	<u>9,065,922</u>	<u>10,266,913</u>	<u>10,186,991</u>
Total Restricted	9,479,279	11,185,142	10,196,356	11,244,801	10,219,557
Unrestricted (1)	<u>31,513,669</u>	<u>29,224,129</u>	<u>31,058,162</u>	<u>31,714,367</u>	<u>(17,546,716)</u>
Total governmental activities net position	<u>\$ 134,788,251</u>	<u>\$ 134,204,572</u>	<u>\$ 140,184,965</u>	<u>\$ 143,883,984</u>	<u>\$ 93,832,654</u>
Business-type activities					
Net Investment in capital assets	\$ 27,111,091	\$ 28,293,829	\$ 33,902,701	\$ 34,342,910	\$ 35,610,816
Restricted:					
Business Improvement district	517,072	523,928	520,514	532,510	546,317
Debt Service & Restricted Cash	<u>1,208,833</u>	<u>1,210,125</u>	-	<u>215,656</u>	<u>204,856</u>
Total Restricted	1,725,905	1,734,053	520,514	748,166	751,173
Unrestricted	<u>13,385,526</u>	<u>17,942,198</u>	<u>21,754,310</u>	<u>29,522,345</u>	<u>36,006,212</u>
Total business-type activities net position	<u>\$ 42,222,522</u>	<u>\$ 47,970,080</u>	<u>\$ 56,177,525</u>	<u>\$ 64,613,421</u>	<u>\$ 72,368,201</u>
Primary government					
Net Investment in capital assets	\$ 120,906,394	\$ 122,089,130	\$ 132,833,148	\$ 135,267,726	\$ 136,770,629
Restricted:					
Business Improvement district	517,072	523,928	520,514	532,510	546,317
Debt Service & Restricted Cash	3,208,179	3,272,312	1,130,434	1,193,544	237,422
Special Revenue Funds	<u>7,479,933</u>	<u>9,122,955</u>	<u>9,065,922</u>	<u>10,266,913</u>	<u>10,186,991</u>
Total Restricted	11,205,184	12,919,195	10,716,870	11,992,967	10,970,730
Unrestricted	<u>44,899,195</u>	<u>47,166,327</u>	<u>52,812,472</u>	<u>61,236,712</u>	<u>18,459,496</u>
Total primary government net position	<u>\$ 177,010,773</u>	<u>\$ 182,174,652</u>	<u>\$ 196,362,490</u>	<u>\$ 208,497,405</u>	<u>\$ 166,200,855</u>

City of Manhattan Beach
Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year Ending			
	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
Expenses				
Governmental activities:				
General government	\$ 7,070,028	\$ 9,057,584	\$ 9,090,991	\$ 9,528,102
Public Safety	24,270,798	27,134,132	31,752,170	29,889,347
Culture and recreation	4,724,704	5,593,739	6,031,938	5,811,982
Public Works	10,380,032	19,721,241	8,675,214	8,460,078
Interest on long-term debt	875,519	990,298	1,178,065	954,861
Total governmental activities expenses	<u>47,321,081</u>	<u>62,496,994</u>	<u>56,728,378</u>	<u>54,644,370</u>
Business-type activities:				
Water	6,535,885	7,303,547	7,500,615	7,844,741
Stormwater	271,364	322,566	418,088	550,234
Wastewater	1,143,541	1,268,737	1,279,325	1,938,298
Refuse	3,692,611	3,858,401	3,888,615	4,212,176
Parking	1,623,963	1,973,300	2,392,802	2,082,830
Total business-type activities expenses	<u>13,267,364</u>	<u>14,726,551</u>	<u>15,479,445</u>	<u>16,628,279</u>
Total primary government expenses	<u>\$ 60,588,445</u>	<u>\$ 77,223,545</u>	<u>\$ 72,207,823</u>	<u>\$ 71,272,649</u>
Program Revenues				
Governmental activities:				
Charges for services:				
General Government	\$ 5,425,563	\$ 4,535,955	\$ 4,265,277	\$ 3,881,178
Public Safety	2,925,278	3,433,570	4,206,318	4,299,002
Parks and recreation	1,965,118	2,261,707	2,336,374	2,449,945
Public works	1,168,167	2,673,037	2,683,443	2,492,418
Operating grants and contributions	2,767,865	1,933,403	2,250,606	2,078,062
Capital grants and contributions	5,598,244	10,923,007	679,865	1,105,439
Total governmental activities program revenues	<u>19,850,235</u>	<u>25,760,679</u>	<u>16,421,883</u>	<u>16,306,044</u>
Business-type activities:				
Charges for services:				
Water	6,976,473	7,227,008	6,860,563	7,380,055
Stormwater	345,327	353,929	338,208	347,162
Wastewater	1,310,622	1,333,639	1,275,553	1,317,713
Refuse	3,684,121	3,866,381	3,816,699	4,082,292
Parking	1,781,333	2,108,255	2,066,617	2,094,179
Operating grants and contributions	19,758	10,861	90,853	458,769
Capital grants and contributions	-	-	900,000	-
Total business-type activities program revenues	<u>14,117,634</u>	<u>14,900,073</u>	<u>15,348,493</u>	<u>15,680,170</u>
Total primary government program revenues	<u>\$ 33,967,869</u>	<u>\$ 40,660,752</u>	<u>\$ 31,770,376</u>	<u>\$ 31,986,214</u>

Fiscal Year Ending					
<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
\$ 10,308,925	\$ 9,464,347	\$ 9,489,937	\$ 8,659,381	\$ 11,102,480	\$ 12,276,294
28,879,836	30,686,086	32,190,597	33,374,733	34,955,520	37,098,767
5,853,076	6,018,205	5,761,135	5,798,599	7,062,072	7,707,656
7,906,172	8,338,105	8,369,506	8,044,071	7,256,983	9,084,861
811,710	769,374	820,494	791,358	384,950	428,406
53,759,719	55,276,117	56,631,669	56,668,142	60,762,005	66,595,984
8,214,250	8,326,398	8,523,452	8,857,744	9,235,903	9,133,069
374,513	410,188	752,257	402,914	765,387	778,084
1,685,881	1,692,812	1,740,453	2,024,852	2,068,755	1,679,545
4,282,026	4,386,842	4,205,443	4,167,310	3,900,588	4,011,830
2,190,580	2,352,386	2,888,269	3,385,556	2,963,610	3,160,043
16,747,250	17,168,626	18,109,874	18,838,376	18,934,243	18,762,571
\$ 70,506,969	\$ 72,444,743	\$ 74,741,543	\$ 75,506,518	\$ 79,696,248	\$ 85,358,555
\$ 4,085,381	\$ 3,883,959	\$ 4,223,405	\$ 4,535,499	\$ 4,950,743	\$ 5,814,648
4,576,210	4,765,404	4,783,038	5,172,443	4,154,836	4,309,976
2,577,883	3,029,554	2,805,841	2,470,359	2,798,673	3,034,335
2,512,225	3,440,572	4,134,599	3,792,239	3,563,085	4,074,858
2,224,949	1,322,867	1,183,103	1,847,316	1,638,522	1,739,455
1,399,366	1,504,759	2,554,310	2,032,724	2,314,830	2,724,621
17,376,014	17,947,115	19,684,296	19,850,580	19,420,689	21,697,893
7,887,900	9,557,717	12,578,908	14,916,283	16,275,584	16,101,667
360,926	347,602	352,860	345,821	344,556	353,616
1,820,756	2,620,669	3,087,150	3,406,077	3,626,144	3,562,456
4,110,342	4,189,639	4,363,739	4,426,190	3,965,882	4,063,886
2,544,834	3,008,206	3,396,749	3,506,309	3,761,948	3,899,746
-	19,638	33,209	69,937	19,880	10,020
57,398	-	-	500,000	-	-
16,782,156	19,743,471	23,812,615	27,170,617	27,993,994	27,991,391
\$ 34,158,170	\$ 37,690,586	\$ 43,496,911	\$ 47,021,197	\$ 47,414,683	\$ 49,689,284

Source: City of Manhattan Beach Finance Department Historical CAFRs

City of Manhattan Beach
Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

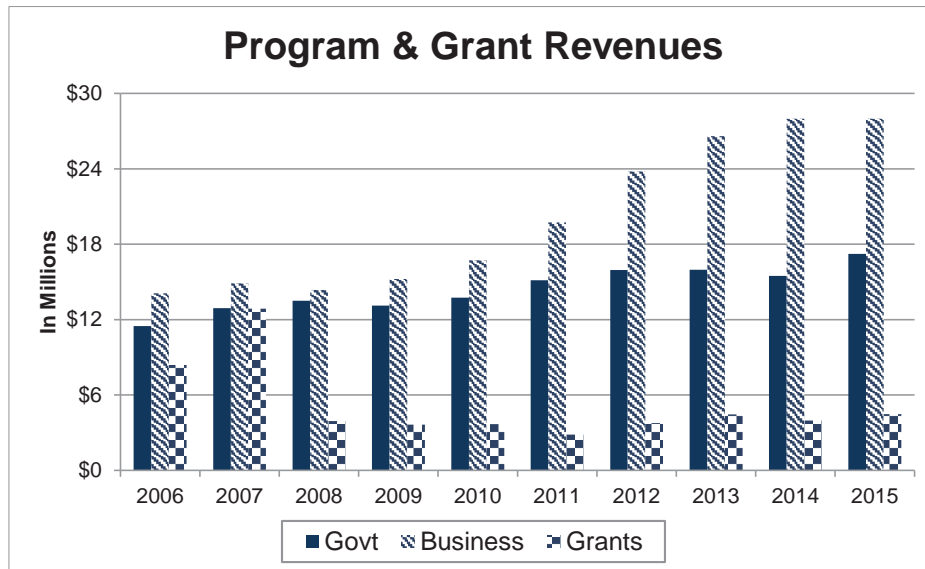
	Fiscal Year Ending			
	2006	2007	2008	2009
Net (Expense)/Revenue				
Governmental activities (1)	\$ (27,470,846)	\$ (36,736,315)	\$ (40,306,495)	\$ (38,338,326)
Business-type activities (1)	850,270	173,522	(130,952)	(948,109)
Total primary government net expense	<u>\$ (26,620,576)</u>	<u>\$ (36,562,793)</u>	<u>\$ (40,437,447)</u>	<u>\$ (39,286,435)</u>
General Revenues and Other Changes				
Governmental activities:				
Taxes				
Property taxes	\$ 15,666,320	\$ 14,748,616	\$ 18,567,451	\$ 19,930,492
Sales taxes	8,072,906	8,104,778	8,230,387	7,436,912
Transient occupancy tax	3,186,359	3,665,741	3,995,411	3,507,775
Motor vehicle in lieu tax	835,709	2,753,900	157,143	105,883
Business license tax	2,501,180	2,464,239	2,747,098	2,767,070
Franchise taxes	1,149,740	1,200,503	1,168,383	1,185,406
Real estate transfer taxes	1,001,386	788,348	439,104	325,001
Rental income	1,788,242	2,260,408	2,201,037	2,021,352
Investment earnings	835,352	2,075,875	2,088,549	1,385,481
Gain on Sale of capital asset	-	-	-	-
Other	410,374	-	1,254,482	145,047
Transfers	(204,000)	26,000	(30,771)	110,230
Total governmental activities	<u>\$ 35,243,568</u>	<u>\$ 38,088,408</u>	<u>\$ 40,818,274</u>	<u>\$ 38,920,649</u>
Business-type activities:				
Investment earnings	\$ 546,197	\$ 935,323	\$ 874,003	\$ 439,576
Transfers	204,000	(26,000)	30,771	(110,230)
Other	-	-	-	-
Total business-type activities	<u>\$ 750,197</u>	<u>\$ 909,323</u>	<u>\$ 904,774</u>	<u>\$ 329,346</u>
Total primary government	<u>\$ 35,993,765</u>	<u>\$ 38,997,731</u>	<u>\$ 41,723,048</u>	<u>\$ 39,249,995</u>
Change in Net Position				
Governmental activities	\$ 7,772,722	\$ 1,352,093	\$ 511,779	\$ 582,323
Business-type activities	1,600,467	1,082,845	773,822	(618,763)
Total primary government	<u>\$ 9,373,189</u>	<u>\$ 2,434,938</u>	<u>\$ 1,285,601</u>	<u>\$ (36,440)</u>

(1) Starting in Fiscal Year ending June 30, 2015, activities reflect pension expense in accordance with GASB 68

Fiscal Year Ending					
2010	2011	2012	2013	2014	2015
\$ (36,383,705)	\$ (37,329,002)	\$ (36,947,373)	\$ (36,817,562)	\$ (41,341,316)	\$ (44,898,091)
34,906	2,574,845	5,702,741	8,332,241	9,059,751	9,228,820
<u>\$ (36,348,799)</u>	<u>\$ (34,754,157)</u>	<u>\$ (31,244,632)</u>	<u>\$ (28,485,321)</u>	<u>\$ (32,281,565)</u>	<u>\$ (35,669,271)</u>
\$ 20,006,558	\$ 19,791,425	\$ 20,408,314	\$ 21,626,173	\$ 23,353,743	\$ 24,435,184
7,646,109	8,148,688	8,788,599	9,103,160	8,921,346	9,268,657
3,174,319	3,229,823	3,240,364	3,881,174	4,289,009	4,809,421
108,815	118,296	95,915	18,887	15,631	15,099
2,783,641	2,844,066	3,018,177	3,124,644	3,140,273	3,376,113
1,220,171	1,289,443	1,335,815	1,471,197	1,441,769	1,539,453
356,367	473,275	521,274	587,399	642,718	720,826
1,925,895	2,029,355	2,087,648	2,406,174	2,554,820	2,751,302
476,463	696,066	603,334	226,951	480,568	433,200
-	-	-	-	-	100,543
150,229	148,451	151,219	151,613	-	10,839
134,753	106,362	99,884	200,583	200,458	250,324
<u>\$ 37,983,320</u>	<u>\$ 38,875,250</u>	<u>\$ 40,350,543</u>	<u>\$ 42,797,955</u>	<u>\$ 45,040,335</u>	<u>\$ 47,710,961</u>
\$ 260,234	\$ 153,713	\$ 144,701	\$ 56,266	\$ 151,923	\$ 273,944
(134,753)	(106,362)	(99,884)	(200,583)	(200,458)	(250,324)
-	-	-	19,521	43,388	74,643
<u>\$ 125,481</u>	<u>\$ 47,351</u>	<u>\$ 44,817</u>	<u>\$ (124,796)</u>	<u>\$ (5,147)</u>	<u>\$ 98,263</u>
<u>\$ 38,108,801</u>	<u>\$ 38,922,601</u>	<u>\$ 40,395,360</u>	<u>\$ 42,673,159</u>	<u>\$ 45,035,188</u>	<u>\$ 47,809,224</u>
\$ 1,599,615	\$ 1,546,248	\$ 3,403,170	\$ 5,980,393	\$ 3,699,019	\$ 2,812,870
160,387	2,622,196	5,747,558	8,207,445	9,054,604	9,327,083
<u>\$ 1,760,002</u>	<u>\$ 4,168,444</u>	<u>\$ 9,150,728</u>	<u>\$ 14,187,838</u>	<u>\$ 12,753,623</u>	<u>\$ 12,139,953</u>

City of Manhattan Beach
Program Revenues by Function/Program,
Last Ten Fiscal Years
(accrual basis of accounting)

	Fiscal Year				
	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Program Revenues					
Governmental activities:					
Charges for services:					
General Government	\$ 5,425,563	\$ 4,535,955	\$ 4,265,277	\$ 3,881,178	\$ 4,085,381
Public Safety	2,925,278	3,433,570	4,206,318	4,299,002	4,576,210
Culture and recreation	1,965,118	2,261,707	2,336,374	2,449,945	2,577,883
Public works	1,168,167	2,673,037	2,683,443	2,492,418	2,512,225
Operating grants and contributions	2,767,865	1,933,403	2,250,606	2,078,062	2,224,949
Capital grants and contributions	5,598,244	10,923,007	679,865	1,105,439	1,399,366
Total governmental activities program revenues	19,850,235	25,760,679	16,421,883	16,306,044	17,376,014
Business-type activities:					
Charges for services:					
Water	\$ 6,976,473	\$ 7,227,008	\$ 6,860,563	\$ 7,380,055	\$ 7,887,900
Stormwater	345,327	353,929	338,208	347,162	360,926
Wastewater	1,310,622	1,333,639	1,275,553	1,317,713	1,820,756
Refuse	1,781,333	2,108,255	3,816,699	4,082,292	4,110,342
Parking	3,684,121	3,866,381	2,066,617	2,094,179	2,544,834
Operating grants and contributions	19,758	10,861	90,853	458,769	-
Capital grants and contributions	-	-	900,000	-	57,398
Total business-type activities program revenues	14,117,634	14,900,073	15,348,493	15,680,170	16,782,156
Total primary government program revenues	\$ 33,967,869	\$ 40,660,752	\$ 31,770,376	\$ 31,986,214	\$ 34,158,170



Source: City of Manhattan Beach Finance department historical CAFRs

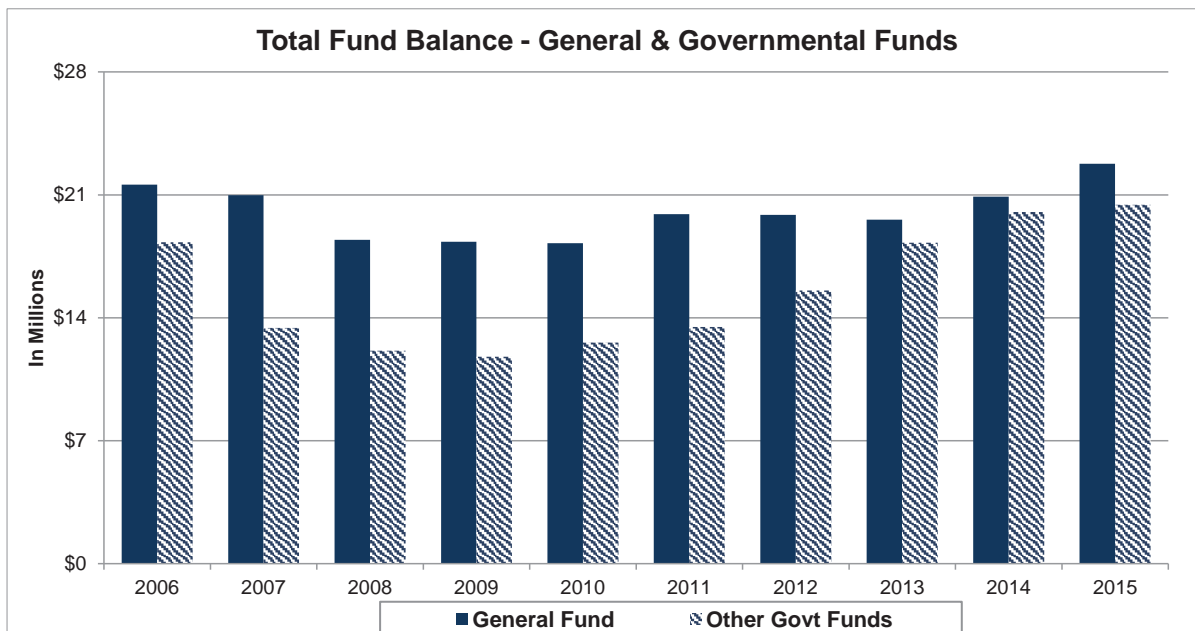
Exhibit A-4

Fiscal Year				
<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
\$ 3,883,959	\$ 4,223,405	\$ 4,535,499	\$ 4,950,743	\$ 5,814,648
4,765,404	4,783,038	5,172,443	4,154,836	4,309,976
3,029,554	2,805,841	2,470,359	2,798,673	3,034,335
3,440,572	4,134,599	3,792,239	3,563,085	4,074,858
1,322,867	1,183,103	1,847,316	1,638,522	1,739,455
1,504,759	2,554,310	2,032,724	2,314,830	2,724,621
17,947,115	19,684,296	19,850,580	19,420,689	21,697,893
\$ 9,557,717	\$ 12,578,908	\$ 14,916,283	\$ 16,275,584	\$ 16,101,667
347,602	352,860	345,821	344,556	353,616
2,620,669	3,087,150	3,406,077	3,626,144	3,562,456
4,189,639	4,363,739	4,426,190	3,965,882	4,063,886
3,008,206	3,396,749	3,506,309	3,761,948	3,899,746
19,638	33,209	69,937	19,880	10,020
-	-	500,000	-	-
19,743,471	23,812,615	27,170,617	27,993,994	27,991,391
\$ 37,690,586	\$ 43,496,911	\$ 47,021,197	\$ 47,414,683	\$ 49,689,284

Source: City of Manhattan Beach Finance department historical CAFRs

City of Manhattan Beach
Fund Balances, Governmental Funds,
Last Ten Fiscal Years
(modified accrual basis of accounting)

	Fiscal Year Ending			
	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>
General Fund				
Reserved				
Debt service & restricted cash	\$ 404,204	\$ 972,422	\$ 1,355,530	\$ 1,244,971
Encumbrances & other items	646,111	507,096	495,646	373,980
Unreserved	20,528,738	19,499,495	16,585,982	16,710,818
Nonspendable				
Prepaid costs				
Notes and loans				
Advances to other funds				
Restricted				
Debt service & restricted cash				
Unassigned				
Total General fund	21,579,053	20,979,013	18,437,158	18,329,769
All Other Governmental Funds				
Reserved				
Continuing Projects	\$9,916,842	\$6,094,070	\$4,642,305	\$4,618,592
Debt service & restricted cash	935,696	817,081	817,076	817,178
Encumbrances & other items	218,926	9,427	40,925	71,887
Unreserved, reported in:				
Special revenue funds	2,111,598	2,842,097	2,748,609	2,340,055
Capital projects funds	5,115,277	3,657,446	3,878,706	3,934,840
Nonspendable				
Notes and loans				
Advances to other funds				
Restricted				
Public safety				
Parks and recreation				
Public works				
Capital projects				
Debt service				
Committed				
Capital projects				
Unassigned				
Total all other governmental funds	18,298,339	13,420,121	12,127,621	11,782,552
Total all governmental funds	\$ 39,877,392	\$ 34,399,134	\$ 30,564,779	\$ 30,112,321



Source: City of Manhattan Beach Finance department historical CAFRs

							Fiscal Year Ending					
							<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
\$	1,143,587											
	213,938											
	16,888,308											
		\$	19,519	\$	48,989	\$	42,514	\$	46,823	\$	46,080	
			432,000		432,000		432,000		1,700,000		1,649,129	
			-		-		22,488		-		-	
			1,182,271		1,245,112		1,130,434		813,407		32,566	
			18,270,832		18,134,492		17,961,324		18,338,105		21,036,975	
	18,245,833		19,904,622		19,860,593		19,588,760		20,898,335		22,764,750	
	\$6,755,397											
	817,075											
	393,852											
	2,692,575											
	1,925,704											
		\$	42,744	\$	38,336	\$	45,052	\$	-	\$	58,232	
			1,073,000		771,100		469,200		-		-	
			1,247,014		1,187,562		1,073,789		1,084,541		1,000,434	
			80,284		107,428		179,663		-		-	
			3,324,947		4,558,434		4,826,828		4,546,040		4,613,796	
			2,827,688		3,269,531		3,572,234		4,636,332		4,572,761	
			817,075		817,075		8,278		164,481		-	
			4,089,866		4,823,535		8,122,690		9,617,146		10,208,481	
			(22,488)		(22,488)		(22,488)		(22,488)		(22,488)	
	12,584,603		13,480,130		15,550,513		18,275,246		20,026,052		20,431,216	
\$	30,830,436	\$	33,384,752	\$	35,411,106	\$	37,864,006	\$	40,924,387	\$	43,195,966	



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Statistical Section

Revenue Capacity

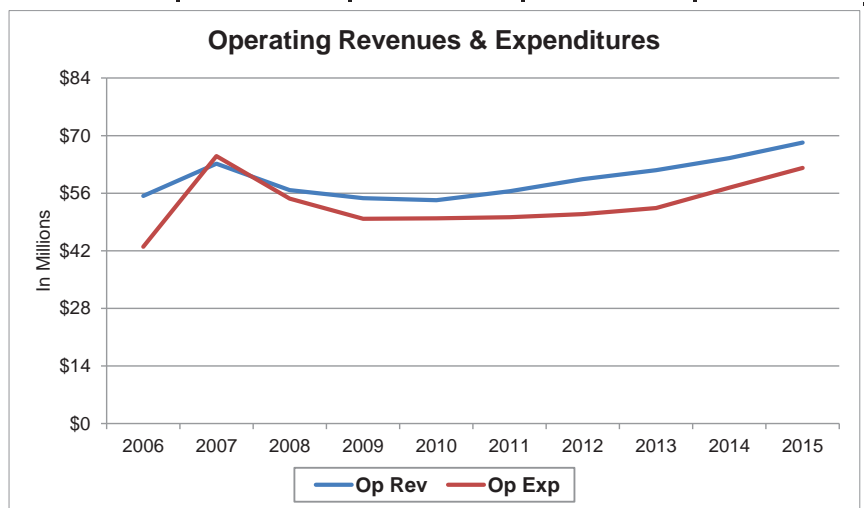
These schedules contain information to help the reader assess the factors affecting the city's ability to generate its property and sales taxes.

City of Manhattan Beach
Changes in Fund Balances
Governmental Funds, Last Ten Fiscal Years
(modified accrual basis of accounting)

	Fiscal Year Ending				
	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Revenues					
Tax and assessments	\$ 33,026,089	\$ 35,261,246	\$ 36,933,447	\$ 36,839,471	\$ 36,582,239
Licenses, fees, and permits	1,810,681	1,686,922	1,463,207	1,200,529	1,200,347
Intergovernmental	2,994,138	3,007,764	2,147,817	2,072,660	2,638,044
Charges for services	7,400,197	7,812,110	8,013,155	8,202,164	8,291,275
Interest and Rents	3,354,041	3,845,001	3,939,191	3,607,997	2,344,105
Fines and forfeitures	1,895,506	2,153,078	2,169,402	2,400,483	2,984,868
Contributions from property owner	3,147,739	8,498,306	-	-	-
Net change fair value investments	(192,026)	353,642	350,394	(201,163)	58,253
Other revenues	1,863,937	553,241	1,707,735	634,524	192,965
Total revenues	55,300,302	63,171,310	56,724,348	54,756,665	54,292,096
Expenditures					
General government	7,452,850	8,646,822	9,808,544	9,215,265	9,785,663
Public Safety	24,020,705	33,302,747	31,354,970	28,727,983	28,461,175
Culture and recreation	4,680,871	5,328,693	6,027,462	5,599,052	5,699,228
Public works	6,819,825	17,737,634	7,500,615	6,207,990	5,923,828
Total operating expenditures	42,974,251	65,015,896	54,691,591	49,750,290	49,869,894
Excess of revenue over expenditures	12,326,051	(1,844,586)	2,032,757	5,006,375	4,422,202
Capital outlay	19,965,439	7,764,994	3,405,258	3,124,353	1,705,513
Debt service					
Interest	822,862	1,035,878	1,178,066	1,192,716	811,711
Principal	190,000	515,000	1,235,000	1,235,000	1,325,000
Cost of Issuance	-	-	-	-	-
Payment to refunding bond escrow agent	-	-	-	-	-
Total Non Operating expenditures	20,978,301	9,315,872	5,818,324	5,552,069	3,842,224
Excess of revenues over expenditures	(8,652,250)	(11,160,458)	(3,785,567)	(545,694)	579,978
Other financing sources (Uses)					
Bonds issued	-	6,634,179	-	-	-
Premium on bonds issues	-	163,120	-	-	-
Proceeds from sale of capital assets	-	-	-	3,006	3,384
Transfers in	841,116	4,179,102	215,047	331,183	424,211
Transfers out	(1,045,116)	(5,497,006)	(263,835)	(220,953)	(289,458)
Other financing sources	-	-	-	-	-
Other financing uses	-	-	-	-	-
Total other financing sources (uses)	(204,000)	5,479,395	(48,788)	113,236	138,137
Prior Period Adjustment	165,882	202,807	-	(20,000)	-
Net change in fund balances	(8,690,368)	(5,478,256)	(3,834,355)	(452,458)	718,115

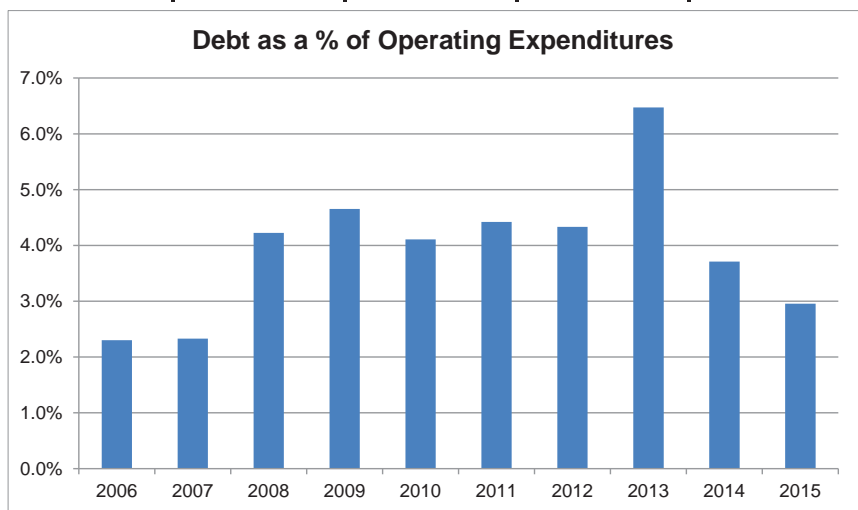
Debt - % of Operating Expenditures & Debt

2.3% | 2.3% | 4.2% | 4.7% | 4.1%



Source: City of Manhattan Beach Finance Department Historical CAFRs

Fiscal Year Ending				
2011	2012	2013	2014	2015
\$ 37,697,637	\$ 39,389,241	\$ 42,273,666	\$ 44,213,347	\$ 46,601,118
1,289,183	1,418,230	1,513,821	1,759,180	2,185,871
1,749,382	2,566,478	1,599,821	2,183,990	2,495,207
9,396,606	9,706,289	9,202,436	10,253,540	10,362,276
2,723,666	2,692,576	2,633,124	3,048,749	3,184,502
2,867,072	2,805,559	2,588,865	2,566,436	2,637,538
-	-	-	-	-
(21,680)	(21,265)	(95,900)	30,910	13,651
751,112	878,475	1,867,612	490,870	820,295
56,452,978	59,435,583	61,583,445	64,547,022	68,300,458
8,660,865	8,560,273	9,101,953	10,467,524	11,838,504
29,176,141	30,449,560	30,470,567	33,525,828	34,897,663
6,192,471	5,552,632	5,680,001	6,831,568	7,349,487
6,149,939	6,369,092	7,155,292	6,527,537	8,026,650
50,179,416	50,931,557	52,407,813	57,352,457	62,112,304
6,273,562	8,504,026	9,175,632	7,194,565	6,188,154
1,510,341	4,272,496	2,485,027	2,819,131	2,275,709
896,096	820,494	640,413	379,123	412,240
1,425,000	1,485,000	2,985,000	1,830,000	1,480,000
-	-	150,944	-	-
-	-	821,153	-	-
3,831,437	6,577,990	7,082,537	5,028,254	4,167,949
2,442,125	1,926,036	2,093,095	2,166,311	2,020,205
5,829	434	-	693,612	1,050
830,712	3,353,075	3,770,569	1,260,327	534,480
(724,350)	(3,253,191)	(3,569,986)	(1,059,869)	(284,156)
-	-	11,010,846	-	-
-	-	(10,851,624)	-	-
112,191	100,318	359,805	894,070	251,374
2,554,316	2,026,354	2,452,900	3,060,381	2,271,579
4.4%	4.3%	6.5%	3.7%	3.0%



Source: City of Manhattan Beach Finance Department Historical CAFRs

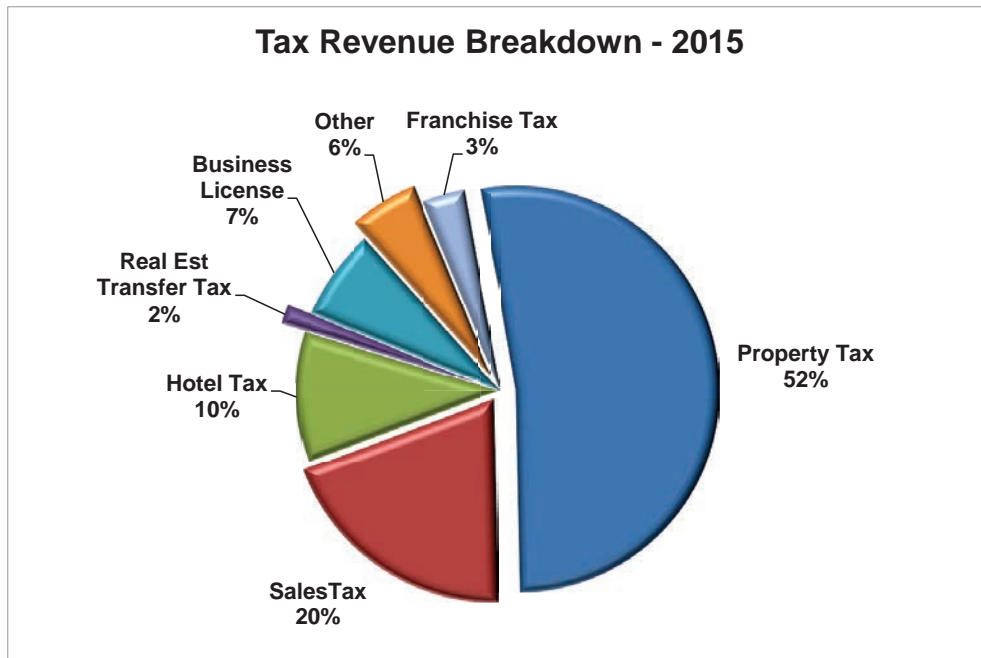


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City of Manhattan Beach
Taxes & Assessment Revenues by Source, Governmental Funds, and Assessment
Last Ten Fiscal Years
(modified accrual basis of accounting)

<u>Fiscal Year</u>	<u>Property Tax</u>	<u>Sales & Use</u>	<u>Hotel</u>	<u>Franchise</u>	<u>Real Est Transfer</u>	<u>Business License</u>	<u>Other Taxes Assessments</u>	<u>Total</u>
2015	\$ 24,435,184	\$ 9,171,515	\$ 4,809,421	\$ 1,539,453	\$ 720,826	\$ 3,376,113	\$ 2,548,606	\$ 46,601,118
2014	23,353,743	9,135,806	4,289,009	1,441,769	642,718	3,140,273	2,210,029	44,213,347
2013	21,626,173	9,103,160	3,881,174	1,471,197	587,399	3,124,644	2,479,919	42,273,666
2012	20,408,314	8,788,599	3,240,364	1,335,815	521,274	3,018,177	2,076,698	39,389,241
2011	19,791,425	8,148,688	3,229,823	1,289,443	473,280	2,844,066	1,920,912	37,697,637
2010	20,006,558	7,301,378	3,174,319	1,220,171	356,367	2,783,641	1,739,805	36,582,239
2009	19,930,492	7,480,516	3,507,774	1,185,406	325,001	2,767,070	1,643,212	36,839,471
2008	18,567,451	8,230,387	3,995,411	1,168,383	450,299	2,747,098	1,774,418	36,933,447
2007	17,116,975	8,416,844	3,665,741	1,200,503	788,347	2,464,239	1,608,597	35,261,246
2006	15,523,154	8,557,986	3,186,359	1,149,740	668,242	2,468,067	1,472,541	33,026,089
2005	11,652,108	7,581,885	2,449,326	903,490	688,616	2,285,524	1,346,189	26,907,138

Change								
2005-2014	100.4%	20.5%	75.1%	59.6%	-6.7%	37.4%	64.2%	64.3%



Source: City of Manhattan Beach Finance Department Historical CAFRs

**City of Manhattan Beach
 Assessed Value and Estimated Actual Value of Taxable Property,
 Last Ten Fiscal Years**

Fiscal Year	Residential Property	Commercial Property	Industrial Property	Other Property	Total Assessed Value
2006	\$ 7,674,008,480	\$ 714,543,660	\$ 265,885,057	\$ 753,424,800	\$ 9,407,861,997
2007	8,572,299,055	745,453,370	219,928,225	711,825,301	10,249,505,951
2008	9,427,136,444	796,972,539	224,326,781	737,961,261	11,186,397,025
2009	10,136,131,042	847,686,744	280,998,547	758,566,064	12,023,382,397
2010	10,279,360,710	870,969,553	286,618,511	760,569,467	12,197,518,241
2011	10,310,125,299	857,387,446	272,285,842	798,171,374	12,237,969,961
2012	10,639,403,753	900,787,632	355,749,068	624,994,067	12,520,934,520
2013	11,115,348,658	873,633,618	273,166,539	782,689,333	13,044,838,148
2014	11,778,259,052	922,429,548	275,869,861	810,528,769	13,787,087,230
2015	12,500,544,975	959,518,199	281,151,363	791,941,297	14,533,155,834

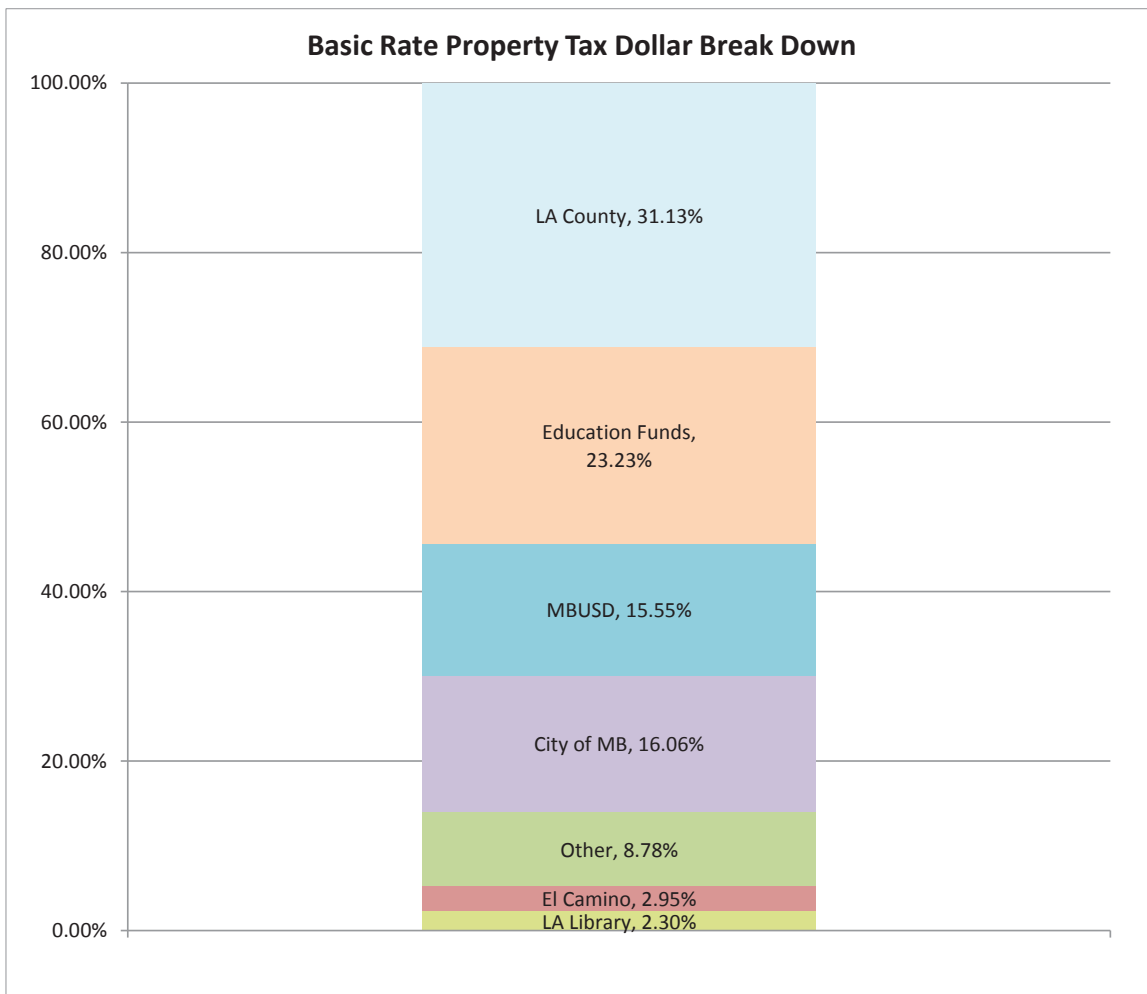
Tax-Exempt Property	Total Direct Tax Rate	Net Taxable Value	Taxable Assessed Value as a Percentage of Actual Taxable Value
\$ 305,194,535	0.15692%	\$ 9,080,889,082	103.601%
301,140,884	0.15697%	9,925,464,834	103.265%
301,140,740	0.15793%	10,861,350,753	102.993%
301,140,740	0.15857%	11,697,899,600	102.782%
301,140,740	0.15842%	11,871,677,111	102.745%
301,140,740	0.15619%	11,913,602,319	102.723%
301,140,740	0.15928%	12,190,853,653	102.708%
301,114,939	0.15951%	12,713,329,765	102.608%
301,114,939	0.16012%	13,453,303,900	102.481%
301,114,939	0.16059%	14,196,903,333	102.368%



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City of Manhattan Beach
 Direct and Overlapping Property Tax Rates,
 Last Ten Fiscal Years

Fiscal Year	City Direct Rates		Overlapping Rates					General Levy	Total Rate
	General Levy (Basic Rate)	Total Direct Rate	LA County	Colleges & School Districts	Metro Water District	Flood Control District	Total Overlap Rate		
2006	1.00000%	0.15692%	0.00080	0.05639	0.00520	0.00005	0.06244	1.00000	1.06244
2007	1.00000%	0.15697%	0.00066	0.07425	0.00470	0.00005	0.07966	1.00000	1.07966
2008	1.00000%	0.15793%	0.00000	0.05350	0.00450	0.00000	0.05800	1.00000	1.05800
2009	1.00000%	0.15857%	0.00000	0.11758	0.00430	0.00000	0.12188	1.00000	1.12188
2010	1.00000%	0.15842%	0.00000	0.11146	0.00430	0.00000	0.11576	1.00000	1.11576
2011	1.00000%	0.15619%	0.00000	0.14514	0.00370	0.00000	0.14884	1.00000	1.14884
2012	1.00000%	0.15928%	0.00000	0.11600	0.00370	0.00000	0.11970	1.00000	1.11970
2013	1.00000%	0.15951%	0.00000	0.15541	0.00350	0.00000	0.15891	1.00000	1.15891
2014	1.00000%	0.16012%	0.00000	0.16052	0.00350	0.00000	0.16402	1.00000	1.16402
2015	1.00000%	0.16059%	0.00000	0.08928	0.00350	0.00000	0.09278	1.00000	1.09278



Source: HDL Coren Cone

**City of Manhattan Beach
Principal Property Tax Payers Based on Net Values,
Current Year and Ten Years Ago**

<u>Taxpayer</u>	2015	
	<u>Net Value</u>	<u>Percentage of Total City Net Value</u>
Northrop Grumman Systems Corp	\$ 182,462,390	1.29%
Rreef America Reit II Corporation BBB	164,765,539	1.16%
CRP MB Studios LLC	144,000,000	1.01%
Host Marriott MB LP	87,518,077	0.62%
Parstem Realty Company Inc.	68,502,121	0.48%
1230 and 1240 Rosecrans Ave Hold LLC	60,145,827	0.42%
Sketchers USA Inc.	40,727,421	0.29%
RIMB LLC	33,613,419	0.24%
St. Paul Properties Inc.	31,341,285	0.22%
Kinecta Federal Credit Union	28,505,401	0.20%
Top Ten Total	<u>\$ 841,581,480</u>	<u>5.93%</u>
City Total	<u><u>\$ 14,196,903,333</u></u>	

<u>Taxpayer</u>	2006	
	Net Value	Percentage of Total City Net Value
Northrop Grumman Systems Corp	\$ 189,358,450	2.09%
Reef America Reit II Corporation BBB	143,918,022	1.58%
MB Studios LLC	140,444,827	1.55%
Wells Operating Partnership II LP	91,672,500	1.01%
Pastem Realty Company Inc.	60,243,258	0.66%
TRW Inc	60,169,977	0.66%
Host Marriott Corporation Interstate	56,269,745	0.62%
Sun Manhattan LLC	30,000,000	0.33%
Sketchers USA	28,267,060	0.31%
St Paul Properties Inc.	27,562,671	0.30%
	<u>\$ 827,906,510</u>	<u>9.12%</u>
	<u><u>\$ 9,080,889,082</u></u>	

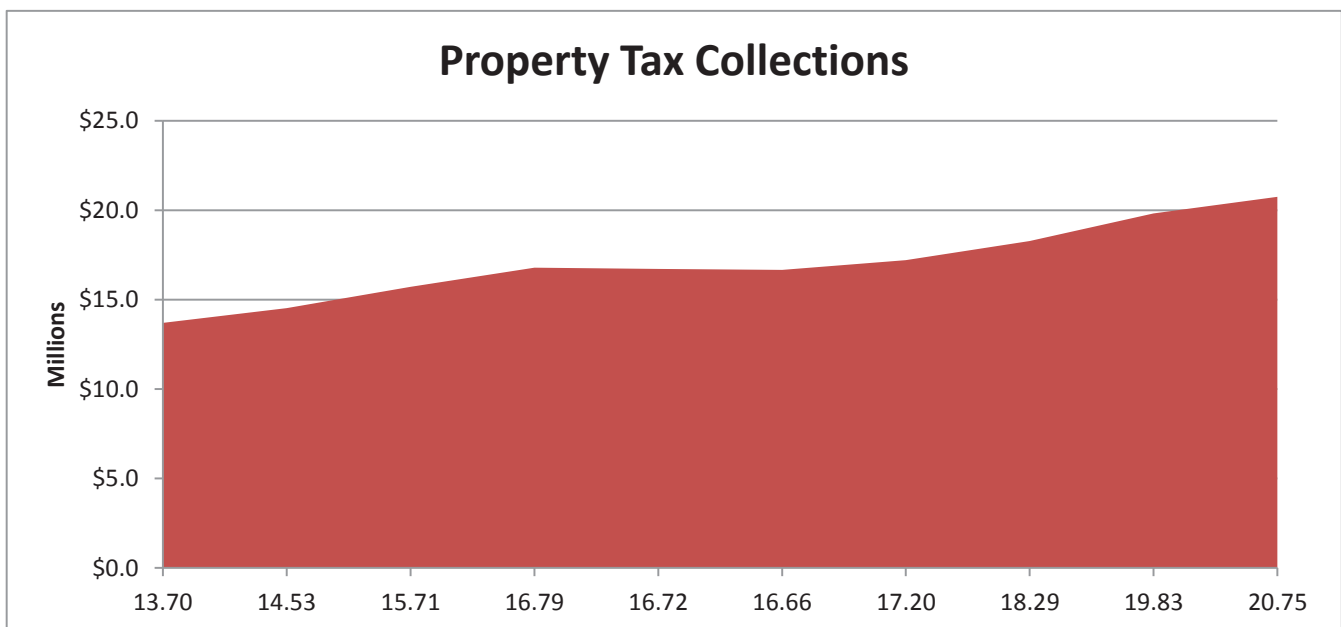


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**City of Manhattan Beach
Property Tax Levies and Collections,
Last Ten Fiscal Years**

Exhibit A-11

Fiscal Year Ended June 30,	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Prior Year	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
1997	\$ 5,876,905	\$ 5,501,659	93.61%	\$ 201,130	\$ 5,702,789	97.04%
1998	6,150,247	5,829,298	94.78%	340,678	6,169,976	100.32%
1999	6,589,987	6,371,225	96.68%	221,956	6,593,181	100.05%
2000	7,388,426	7,075,476	95.76%	255,960	7,399,040	100.14%
2001	8,160,264	7,962,043	97.57%	180,987	8,204,761	100.55%
2002	8,974,491	8,677,306	96.69%	350,666	9,092,325	101.31%
2003	9,795,290	9,503,645	97.02%	447,891	10,021,646	102.31%
2004	10,713,583	10,335,067	96.47%	750,974	11,223,986	104.76%
2005	11,677,784	11,336,153	97.07%	923,375	12,326,299	105.55%
2006	\$ 12,944,802	\$ 12,527,975	96.78%	\$ 1,176,979	\$ 13,704,954	105.87%
2007	14,197,925	13,311,119	93.75%	1,219,824	14,530,943	102.35%
2008	15,564,989	14,643,132	94.08%	1,065,305	15,708,437	100.92%
2009	16,795,932	15,888,783	94.60%	902,280	16,791,063	99.97%
2010	17,041,081	16,054,348	94.21%	661,930	16,716,278	98.09%
2011	16,836,854	16,056,305	95.36%	604,649	16,660,953	98.96%
2012	17,529,077	16,865,345	96.21%	334,117	17,199,461	98.12%
2013	18,294,098	17,716,515	96.84%	569,183	18,285,698	99.95%
2014	19,402,284	19,103,356	98.46%	725,598	19,828,955	102.20%
2015	20,507,194	19,991,754	97.49%	757,337	20,749,092	101.18%

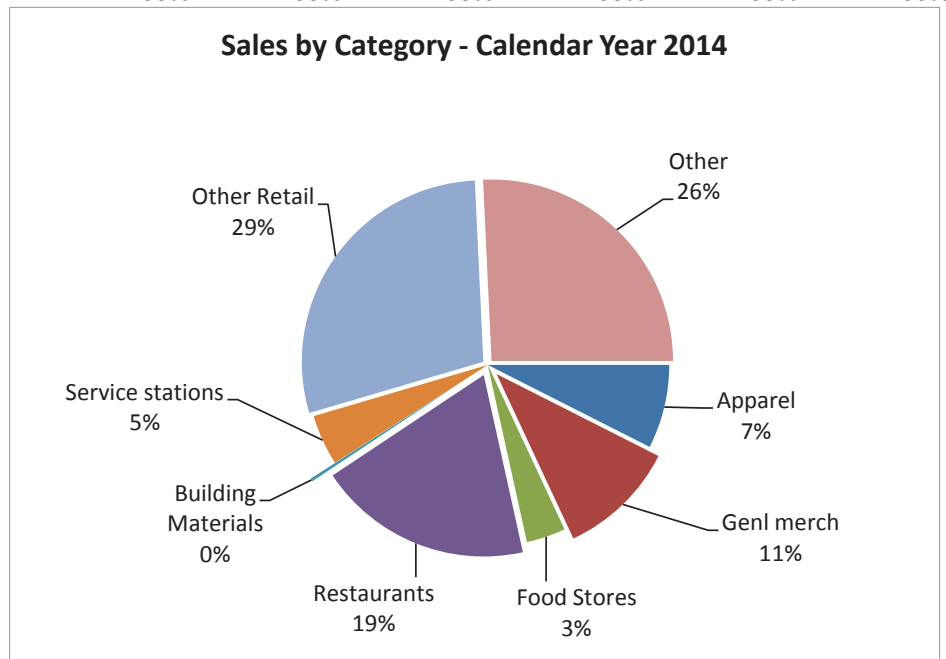


Percent of levy may be over 100% since collections include current and pror years

Source: Los Angeles County Assessor and City of Manhattan Beach Finance Department

**City of Manhattan Beach
Taxable Sales by Category,
Last Ten Calendar Years**
(in thousands of dollars)

	Calendar Year					
	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Apparel stores	\$ 70,601	\$ 74,377	\$ 73,898	\$ 68,634	\$ 62,365	\$ 66,897
General merchandise	109,968	114,822	118,772	112,692	104,754	101,289
Food stores	31,190	32,141	31,401	32,001	32,259	32,006
Eating and drinking establishments	128,303	137,030	139,470	146,456	143,156	148,428
Building Materials	3,129	3,229	2,994	2,592	1,975	1,951
Auto dealers and supplies						
Service stations	34,472	34,576	33,604	37,572	28,355	28,571
Other retail stores	292,168	298,617	303,760	291,730	265,219	280,340
All other outlets	131,191	126,286	123,670	118,163	104,142	166,591
Total	\$ 801,022	\$ 821,078	\$ 827,569	\$ 809,840	\$ 742,225	\$ 826,073
City direct sales tax rate	1.00%	1.00%	1.00%	1.00%	1.00%	1.00%



City of Manhattan Beach
Taxable Sales by Category,
Last Ten Calendar Years
(in thousands of dollars)

Exhibit A-12

	Calendar Year			
	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Apparel stores	\$ 70,362	\$ 72,769	\$ 73,454	\$ 73,477
General merchandise	103,670	104,281	106,028	104,283
Food stores	31,896	32,761	34,089	34,364
Eating and drinking establishments	159,362	171,607	179,893	188,374
Building Materials	2,359	2,256	2,416	2,723
Auto dealers and supplies	-	-	-	-
Service stations	34,707	41,650	44,441	44,402
Other retail stores	286,774	301,383	303,442	283,720
All other outlets	<u>219,791</u>	<u>245,480</u>	<u>250,965</u>	<u>253,585</u>
Total	<u>\$ 908,921</u>	<u>\$ 972,187</u>	<u>\$ 994,728</u>	<u>\$ 984,928</u>
City direct sales tax rate	1.00%	1.00%	1.00%	1.00%

**City of Manhattan Beach
Direct and Overlapping Sales Tax Rates,
Last Ten Fiscal Years**

Exhibit A-13

<u>Fiscal Year</u>	<u>City Direct Rate</u>	<u>L.A. County</u>
2015	1.00%	.25%
2014	1.00%	.25%
2013	1.00%	.25%
2012	1.00%	.25%
2011	1.00%	.25%
2010	1.00%	.25%
2009	1.00%	.25%
2008	1.00%	.25%
2007	1.00%	.25%
2006	1.00%	.25%

Source: State of California Board of Equalization

**City of Manhattan Beach
Principal Sales Tax Remitters,
Fiscal Year Comparison**

Exhibit A-14

Tax Remitter

2015

Apple
Arco
Barnes & Noble
BevMo
Chevron
Circle K
CVS Pharmacy
Dewitt Petroleum
Frys Electronics
Houston's
Macys
Manhattan Beach Marriott
Manhattan Beach Post
Manhattan Beach Toyota Scion
Old Navy
Olive Garden
Ralphs
REI
Sephora
Strand House Standbar
Target
Tin Roof Bistro
Toyota Lease Trust
Trader Joes
Vons

2006

Apple
Barnes & Noble
Bristol Farms
California Pizza Kitchen
Chase Auto Leasing Corporation
Chevron
Frys Electronics
Houston's
Kwik Gas
Macys
Manhattan Beach Marriott
Manhattan Beach Toyota Scion
Mercedes Benz of South Bay
Mobil Oil
Office Depot
Old Navy
Olive Garden
Ralphs
REI
Sav On
Skechers
Target
Trader Joes
TRW Space & Electronics
Williams Sonoma

* Listed Alphabetically



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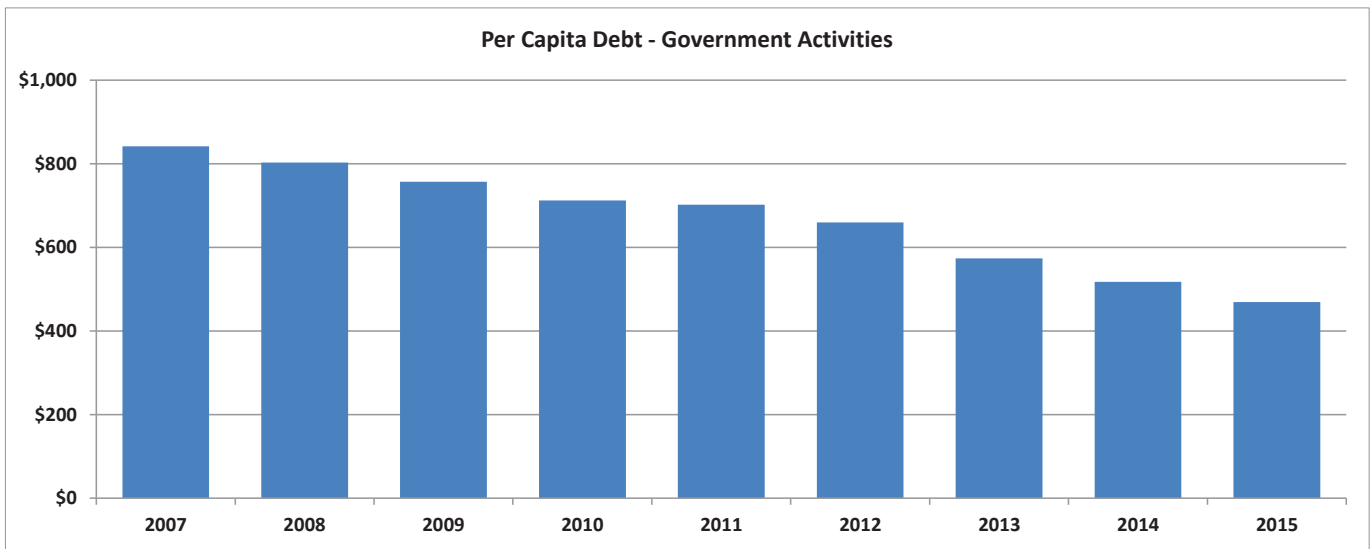
Statistical Section

Debt Capacity

These schedules present information to help the reader assess the affordability of the city's current levels of outstanding debt and the city's ability to issue additional debt in the future.

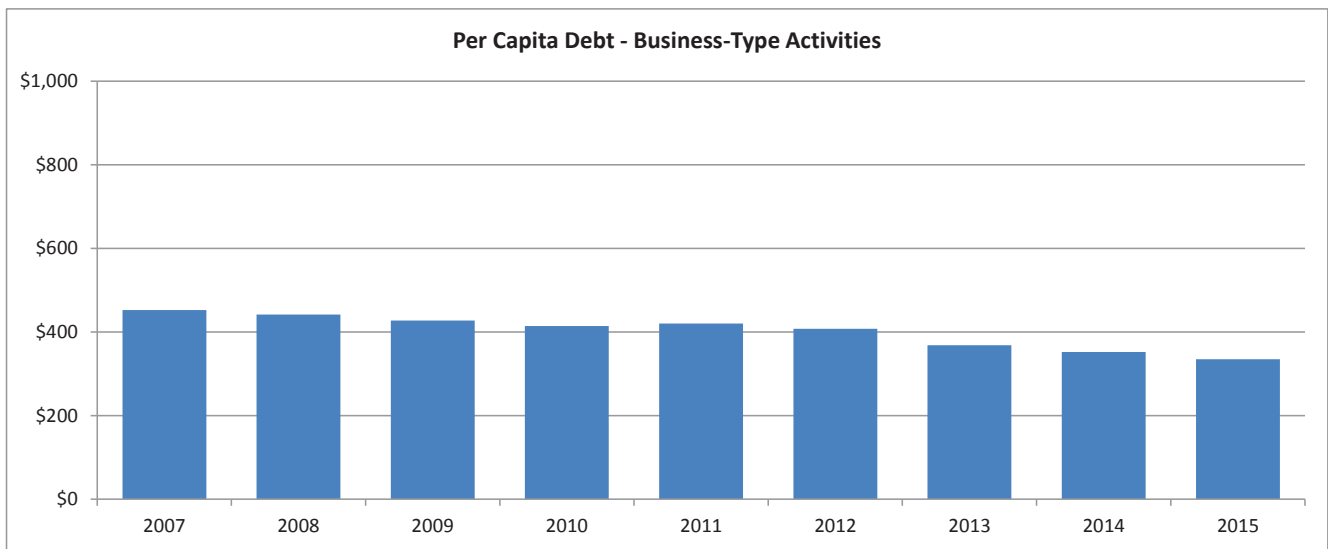
**City of Manhattan Beach
Ratios of Outstanding Debt by Type,
Last Ten Fiscal Years**

Fiscal Year	RCC Facility	Governmental Activities					Capital Leases	Total Governmental	Total Per Capita
		Pension Obligation Bonds	Marine Certificates of Participation	Police/Fire Certificates of Participation	Police/Fire Refunding Bonds				
2006	1,905,000	-	8,780,000	12,980,000	-	720,693	24,385,693	671	
2007	1,830,000	\$6,800,000	8,580,000	12,740,000	-	558,370	30,508,370	842	
2008	1,750,000	6,095,000	8,375,000	12,495,000	-	390,008	29,105,008	803	
2009	1,670,000	5,400,000	8,165,000	12,245,000	-	215,949	27,695,949	757	
2010	1,585,000	4,635,000	7,945,000	11,990,000	-	35,807	26,190,807	712	
2011	1,495,000	3,795,000	7,715,000	11,725,000	-	-	24,730,000	702	
2012	1,445,000	2,870,000	7,480,000	11,450,000	-	-	23,245,000	660	
2013	-	1,860,000	7,235,000	-	10,510,000	903,841	20,508,841	574	
2014	-	765,000	6,980,000	-	10,030,000	719,342	18,494,342	518	
2015	-	-	6,715,000	-	9,580,000	531,820	16,826,820	469	



Source: City of Manhattan Beach Finance Department Historical CAFRs Debt Schedules

Utility Revenue	Business-type Activities				Total			
	Metlox Certificates of Participation	Utility Refunding Certificates of Participation	Metlox Refunding Certificates of Participation	Total Business Type	Total Per Capita	Total Primary Government	Percentage of Personal Income	Total Per Capita
3,920,000	12,835,000	-	-	16,755,000	461	41,140,693	1.63%	1,131
3,820,000	12,570,000	-	-	16,390,000	452	46,898,370	1.81%	1,294
3,715,000	12,300,000	-	-	16,015,000	442	45,120,008	1.67%	1,244
3,605,000	12,020,000	-	-	15,625,000	427	43,320,949	1.63%	1,184
3,490,000	11,735,000	-	-	15,225,000	414	41,415,807	1.46%	1,126
3,370,000	11,435,000	-	-	14,805,000	420	39,535,000	1.41%	1,122
3,240,000	11,125,000	-	-	14,365,000	408	37,610,000	1.32%	1,067
-	-	2,860,695	10,290,752	13,151,447	368	33,660,288	1.14%	942
-	-	2,686,239	9,896,927	12,583,166	352	31,077,508	1.08%	870
-	-	2,506,784	9,498,103	12,004,887	335	28,831,707	1.01%	804



Source: City of Manhattan Beach Finance Department Historical CAFRs Debt Schedules



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City of Manhattan Beach
 Direct and Overlapping Governmental Activities Debt
 As of June 30, 2015

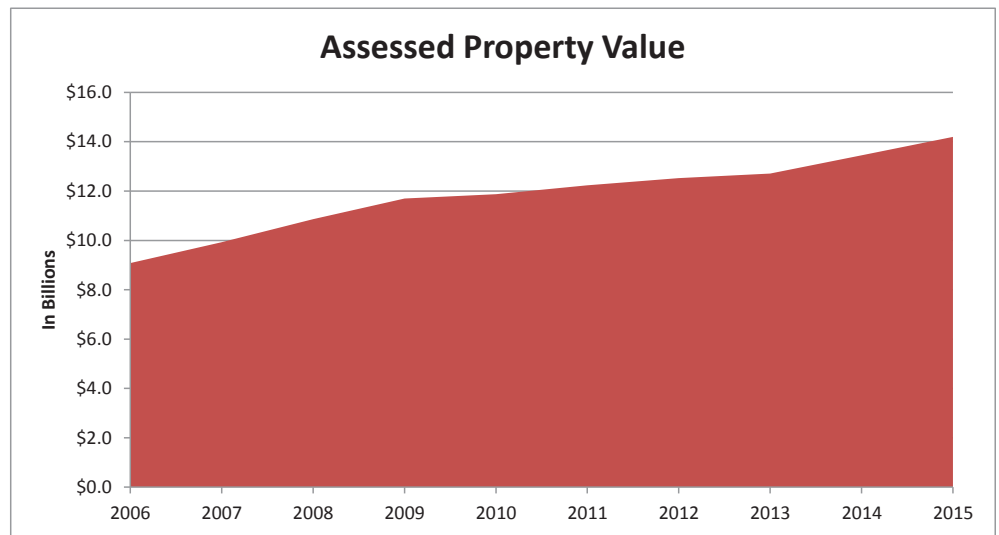
Exhibit A-16

<u>Governmental Unit</u>	<u>Gross Bonded Debt Balance</u>	<u>Percentage Applicable To City</u>	<u>Net Bonded Debt</u>
Direct Debt			
City of Manhattan Beach:			
Certificates of Participation Marine Avenue Park	6,715,000	100.000%	6,715,000
Refunding Certificates of Participation Police/Fire	9,580,000	100.000%	9,580,000
Obligation under Capital Leases	531,820	100.000%	531,820
Total Direct Debt			<u>\$16,826,820</u>
Overlapping Debt			
Manhattan Beach UNIF 96 SER A DS	\$5,027,846	100.000%	\$5,027,846
Manhattan Beach UNIF DS 1998 SER B	5,181,858	100.000%	5,181,858
Manhattan Beach USD DS 1999 SER C	2,767,405	100.000%	2,767,405
Manhattan Beach USD DS 2001 SER D	3,663,340	100.000%	3,663,340
Manhattan Beach USD DS 1995 SER E	4,628,829	100.000%	4,628,829
Manhattan Beach USD DS 2000 SER B	6,317,765	100.000%	6,317,765
Manhattan Beach USD DS 2008, 2011 SER C	7,651,589	100.000%	7,651,589
Manhattan Beach USD DS 2008 2012 SER D	9,738,877	100.000%	9,738,877
Manhattan Beach USD DS 2008 2012 SER E	9,940,000	100.000%	9,940,000
Manhattan Beach USD DS 2008 2013 SER F	13,400,000	100.000%	13,400,000
Manhattan Beach USD DS 2013 REF 2000 SER A	31,670,000	100.000%	31,670,000
Metropolitan Water District	53,296,395	1.460%	\$778,068
El Camino CCS DS 2005 REF BONDS	26,018,159	16.000%	4,162,901
El Camino CCS DS 2002 SER 2006B	79,950,000	16.000%	12,791,987
El Camino CCS DS 2002 SER 2012C	180,631,166	16.000%	28,900,957
El Camino CCS DS 2012 REF BONDS	41,490,000	16.000%	6,638,393
Total Overlapping Debt			<u>\$153,259,815</u>
Total Direct and Overlapping Debt			<u>\$ 170,086,635</u>

In this particular instance of overlapping debt, overlapping governments are those whose boundaries whole or in part contained within the boundaries of a District that is issuing debt. The percent of overlap is based on the ratio assessed value of the land of the government to that of total assessed valuation of all governments within that district. The Manhattan Beach Unified School District boundaries are contiguous with that of the City of Manhattan Beach

**City of Manhattan Beach
Legal Debt Margin Information,
Last Ten Fiscal Years**

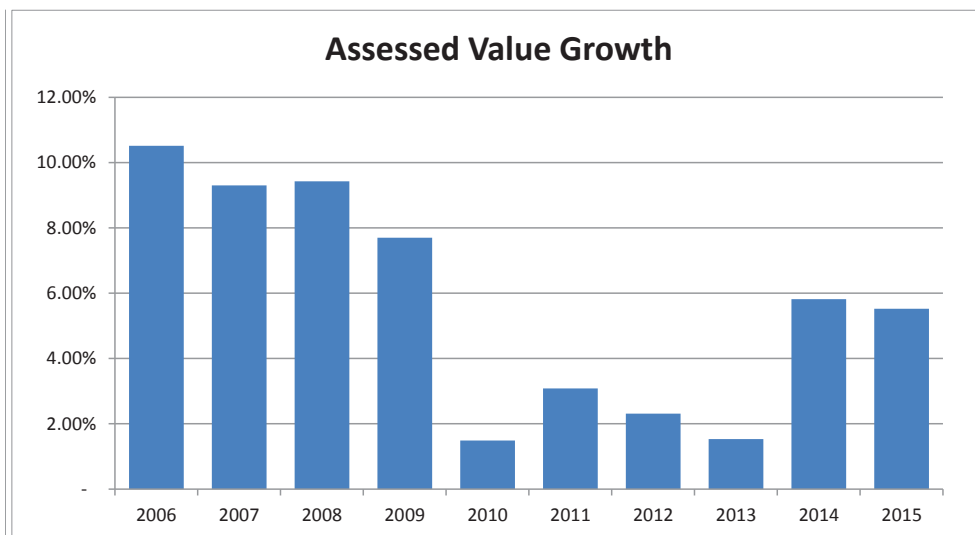
	Fiscal Year				
	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>
Total Assessed Value	\$ 9,080,889,082	\$ 9,925,464,834	\$ 10,861,350,753	\$ 11,697,899,600	\$ 11,871,677,111
Legal debt limit (3.75%)	340,533,341	372,204,931	407,300,653	438,671,235	445,187,892
Total net debt applicable to limit	-	-	-	-	-
Legal debt margin	<u>\$ 340,533,341</u>	<u>\$ 372,204,931</u>	<u>\$ 407,300,653</u>	<u>\$ 438,671,235</u>	<u>\$ 445,187,892</u>
Total net debt applicable to the limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%
Assessed Value Growth	10.52%	9.30%	9.43%	7.70%	1.49%



There is no General Obligation Bond Debt.

<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
\$ 11,913,602,319	\$ 12,190,853,653	\$ 12,713,329,765	\$ 13,453,303,900	\$ 14,196,903,333
446,760,087	457,157,012	476,749,866	504,498,896	532,383,875
-	-	-	-	-
<u>\$ 446,760,087</u>	<u>\$ 457,157,012</u>	<u>\$ 476,749,866</u>	<u>\$ 504,498,896</u>	<u>\$ 532,383,875</u>

0.00%	0.00%	0.00%	0.00%	0.00%
0.35%	2.33%	4.29%	5.82%	5.53%



**City of Statistical
Pledged-Revenue Coverage,
Last Ten Fiscal Years**

Water - Wastewater Debt Service Principal and Interest

Fiscal Year	Utility Service Charges	(a) Less: Operating Expenses	Net Available Revenue	Debt Service		Times Coverage
				Principal	Interest	
2006	8,287,096	6,993,409	1,293,687	95,000	224,121	4.05
2007	8,560,647	7,864,351	696,296	100,000	218,804	2.18
2008	8,136,116	8,053,961	82,155	105,000	213,205	0.26
2009	8,697,768	9,060,376	(362,608)	110,000	218,235	(1.10)
2010	9,668,966	9,129,202	539,764	115,000	212,345	1.65
2011	12,149,167	9,230,873	2,918,294	120,000	205,769	8.96
2012	15,572,398	9,431,747	6,140,651	130,000	201,090	18.55
2013 (c)	18,322,360	10,105,431	8,216,929	85,000	93,150	46.12
2014	19,908,104	10,611,569	9,296,535	160,000	93,150	36.72
2015	19,674,895	10,082,087	9,592,808	165,000	89,950 (b)	37.63

(a) Operating Expense less depreciation expense

(b) Interest "expense" for this purpose reflects Footnote 5 Debt Service Requirements as presented in prior years' CAFRs and is presented on a cash basis

(c) Refunding bonds - please refer to footnotes regarding bond refunding

Parking Debt Service Principal and Interest					
Parking Fund Revenue	(a) Less: Operating Expenses	Net Available Revenue	Debt Service		Times Coverage
			Principal	Interest	
1,149,312	511,760	637,552	260,000	590,171	0.75
1,411,406	693,207	718,199	265,000	584,590	0.85
1,355,513	644,225	711,288	270,000	577,896	0.84
1,735,739	664,415	1,071,324	280,000	585,311	1.24
1,591,919	789,917	802,002	285,000	575,046	0.93
2,094,783	765,202	1,329,581	300,000	564,432	1.54
2,302,557	988,324	1,314,233	310,000	552,580	1.52
2,305,348	1,326,796	978,552	360,000	342,475	1.39
2,432,958	1,356,782	1,076,176	370,000	348,762	1.50
2,566,403	1,505,208	1,061,195	375,000	341,363 (b)	1.48



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Statistical Section

Demographic and Economic Information

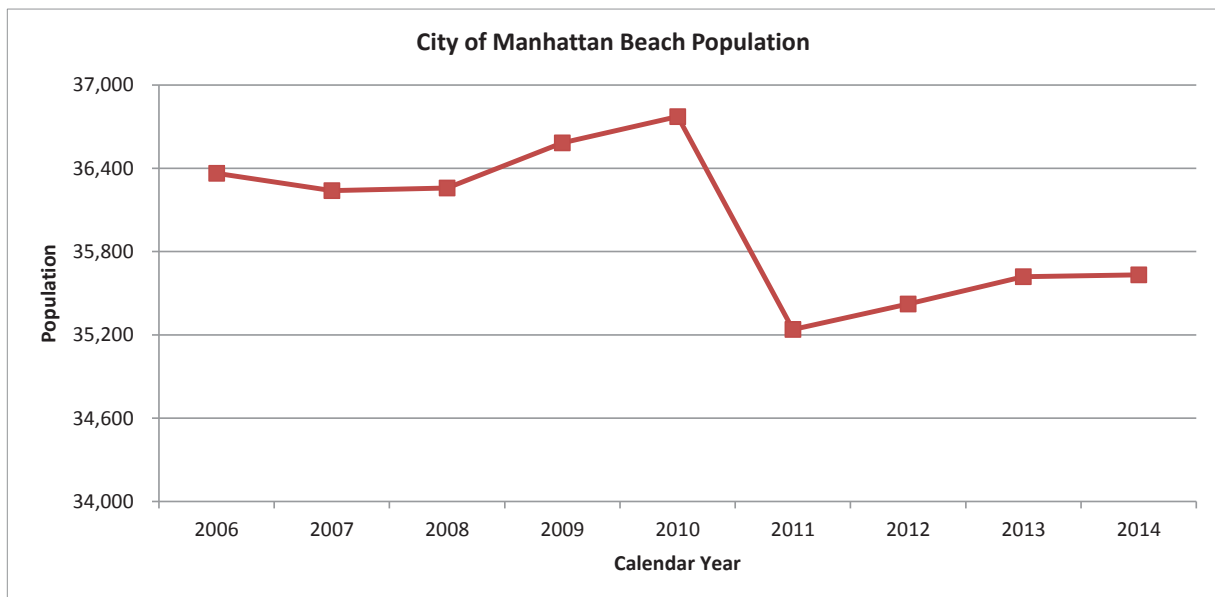
These schedules offer demographic and economic indicators to help the reader understand the environment within which the city's financial activities take place and to help make comparisons over time and with other governments.

**City of Manhattan Beach
Demographic and Economic Statistics,
Last Ten Calendar Years**

Exhibit A-19

Calendar Year	Population	Man Beach Personal Income (in thousands)	Personal Income L.A. County* (in thousands)	Per Capita Personal Income L.A. County*	Per Capita Personal Income Man Beach	Unempl Rate	School Enrollment
2005	36,581	\$ 2,491,204	\$ 349,868,000	\$ 34,214	\$ 68,101	1.8%	6,260
2006	36,364	2,601,304	370,860,000	36,196	71,535	1.6%	6,266
2007	36,240	2,675,144	379,824,000	36,762	73,817	1.7%	6,307
2008	36,258	2,695,604	411,000,000	39,657	74,345	2.6%	6,282
2009	36,583	2,659,307	392,000,000	37,718	72,692	4.1%	6,560
2010	36,773	2,830,050	405,000,000	38,789	76,960	4.5%	6,602
2011	35,239	2,802,945	420,900,000	42,696	79,541	4.4%	6,651
2012	35,423	2,850,383	435,300,000	43,916	80,467	3.2%	6,768
2013	35,619	2,945,228	451,100,000	45,024	82,687	2.6%	6,814
2014	35,633	2,864,394	471,400,000 ^F	46,720 ^F	80,386	3.4%	6,787

Source: HdL Companies, County of Los Angeles Comprehensive Annual Financial Report
* Represents fiscal year ended June 30th.



Source: HdL Coren Cone, US Census Bureau; Manhattan Beach School District; Calif Labor Market; Bureau of Econ Analysis; Los Angeles County Economic Development Corp; Department of Transportation

**City of Manhattan Beach
Principal Employers
Current Year**

Exhibit A-20

<u>Employer</u>	2015	
	<u>Employees</u>	<u>Percentage of Total Employment</u>
Northrop Grumman	2,042	20.42%
Kinecta Federal Credit Union	550	5.50%
Target Corporation	405	4.05%
Skechers USA Inc.	336	3.36%
City of Manhattan Beach	268	2.68%
Macy's West LLC	264	2.64%
Fry's Electronics Inc.	258	2.58%
Marriott- HMC Interstate	233	2.33%
Skechers USA Inc.	208	2.08%
Ralphs Grocery Co.	167	1.67%
Skechers USA Inc.	148	1.48%
Tecolote Research	129	1.29%
Bristol Farms	117	1.17%
Olive Garden	115	1.15%
Houston's Restaurants Inc.	108	1.08%
24 Hour Fitness	106	1.06%
California Pizza Kitchen	99	0.99%
Il Fornaio	93	0.93%
MB Country Club	90	0.90%
Chili's Grill & Bar	85	0.85%
Manhattan Beach Toyota	85	0.85%
Islands Restaurant	82	0.82%
Recreational Equipment Inc.	75	0.75%
Belamar Hotel	75	0.75%
Old Navy #6043	71	0.71%
Shade Hotel	71	0.71%
Total	<u>6,280</u>	<u>62.80%</u>



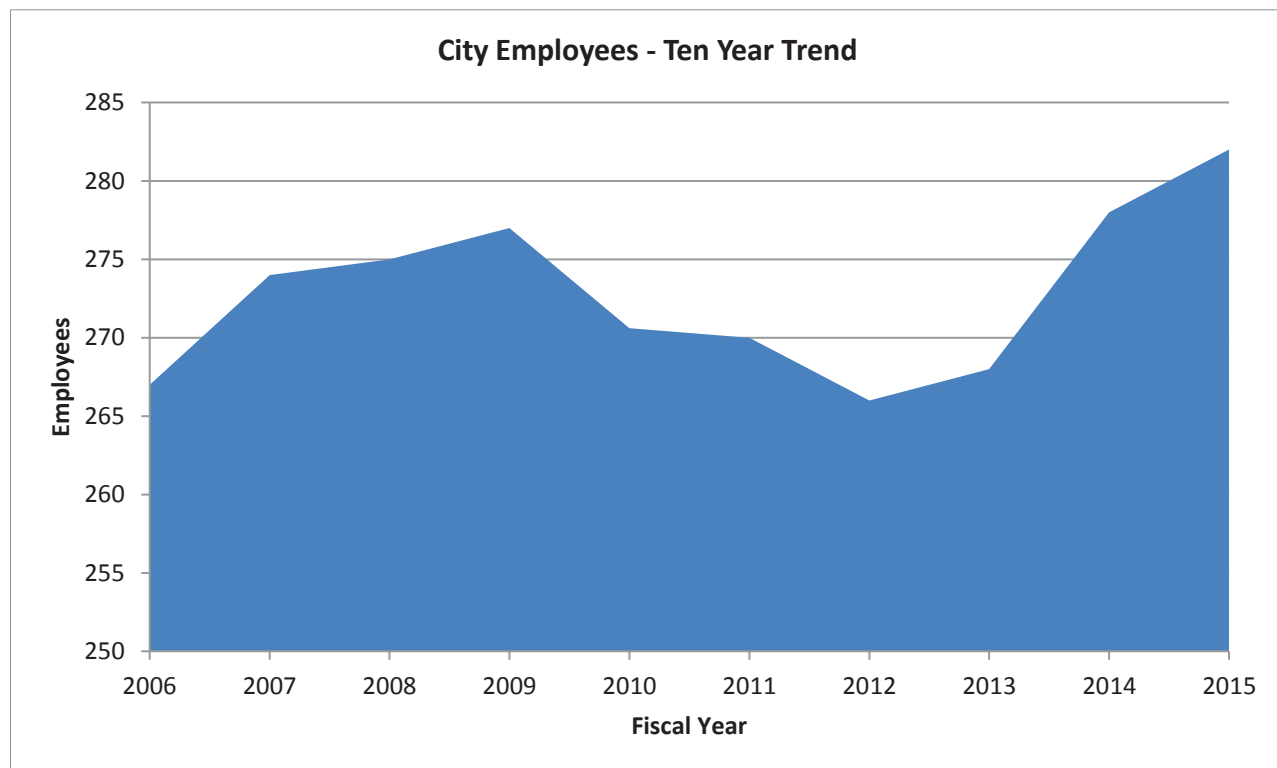
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City of Manhattan Beach
Full-time Authorized City Employees by Function/Program,
Last Ten Fiscal Years

Exhibit A-21

Full-time Authorized Employees as of June 30

<u>Function/Program</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
General government										
Management services	13	13	14	14	14	14	13	12	13	13
Finance	20	21	21	21	20	20	20	20	25	25
Human Resources	7	7	7	7	7	7	6	6	6	6
Planning & Building	21	22	22	22	20	20	19	20	21	22
Parks and Recreation	16	19	19	19	20	20	20	20	21	23
Police										
Officers	64	65	65	65	63	64	62	65	65	65
Civilians	35	35	35	35	35	34	35	36	39.8	39.8
Fire										
Firefighters & officers	30	30	30	30	30	30	30	30	30	31
Civilians	1	1	1	1	1	1	1	1	1.2	1.2
Public works										
Engineering	7	7	7	9	8	8	8	8.2	7.25	7.25
Water	12	13	13	13	13.5	14.25	14.25	11.7	11.2	11.2
Wastewater	4	4	4	3	3.1	3.35	3.35	3.3	3.2	3.2
Other	37	37	37	38	36	34.4	34.4	34.8	34.35	34.35
Total	<u>267</u>	<u>274</u>	<u>275</u>	<u>277</u>	<u>270.6</u>	<u>270</u>	<u>266</u>	<u>268</u>	<u>278</u>	<u>282</u>



Source: City of Manhattan Beach Finance Department

CITY OF MANHATTAN BEACH
SCHEDULE OF INSURANCE IN FORCE

June 30, 2015

<u>TYPE OF COVERAGE</u>	<u>POLICY NUMBER</u>	<u>FROM</u>
Liability		
Self-Insured - MOC		07/01/14
Excess Liability		
Independent Cities Risk Management		
ICRMA (Pool) - MOC	ICRMA 2014-ICAPL-1014	07/01/14
Argonaut - Primary	RXL-4628397-02	07/01/14
Starr Indemnity	8090025	07/01/14
Scor Re	2014 F151479-1	07/01/14
Building & Property (All City excluding EQ/FL to public safety building)		
London - Primary	JA014820d	07/01/14
Other Carriers	Various	07/01/14
Building & Property Public Safety Building EQ/FL		
Various Carriers - Public Safety Bldg	Various	07/01/14
Princeton E&S	B2A3IM0001872-02	
Hermitage Ins Co	07DIC0002300	
Ins Co of the West	XCH2163426 06	
Workers' Comp.		
Self-Insured	-	07/01/14
Excess Workers' Comp.		
ICRMA (Pool) - MOC	ICRMA2014-1WC	07/01/14
Safety National	SP 4049252	07/01/14
Employee Dishonesty (Crime), Replaces Public Officials (National Union Fire Insurance Co.)		
	06-484-57-29	07/01/14
Inland Marine - Fine Arts	QT-660-6932N209-TIL-14	07/02/14
Special Events (Earth Day & Bike & Skateboard Safety Events)	AR6360147	01/01/14
Cyber Risk (Illinois Union Insurance Co.)	G23685188-001	7/1/2014

CITY OF MANHATTAN BEACH
SCHEDULE OF INSURANCE IN FORCE

June 30, 2015

<u>TO</u>	<u>LIMITS OF COVERAGE</u>	<u>ANNUAL PREMIUM</u>
07/01/15	\$500,000 per occurrence	599,117
07/01/15	\$5,000,000 excess of \$500,000	Included in above
07/01/15	\$5,000,000 excess of \$5,000,000	Included in above
07/01/15	\$10,000,000 excess of \$10,000,000	Included in above
07/01/15	\$10,000,000 excess of \$15,000,000	Included in above
07/01/15	\$25,000,000 Primary	\$368,324
07/01/15	\$125,000,000 excess of \$25,000,000 Primary Earthquake & Flood shared proportionally	Included in above
07/01/15	\$30,725,721	Included in above
	\$10,000,000 p/o \$15MM	Included in above
	\$5,000,000 p/o \$15MM	Included in above
	\$15,725,721 xs. \$15MM - 2nd Layer	Included in above
07/01/15	\$750,000 per occurrence	\$300,028
07/01/15	\$5,000,000 excess of \$750,000	Included in above
07/01/15	Statutory limits	Included in above
07/01/15	\$1,000,000	\$2,456
07/02/15	\$250,000	\$3,000
01/01/15	\$5,000,000 per occurrence \$6,000,000 aggregate limit	\$994
7/1/2015	\$1,000,000	\$5,861

**City of Manhattan Beach
Operating Indicators by Function/Program,
Last Ten Fiscal Years**

Exhibit A-23

Function/Program	Fiscal Year									
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
General government										
Building permits issued	3,829	3,477	1,142	1,077	1,254	1,318	1,484	1,339	1,673	1,847
Building inspections conducted	18,170	18,021	14,634	11,401	9,544	9,676	10,298	11,165	13,370	14,708
Police										
Arrests	1,179	1,359	1,247	1,242	1,224	1,007	1,387	1,173	1,367	1,383
Parking citations	54,214	57,807	57,356	71,810	72,789	70,001	68,080	63,624	61,651	63,423
Traffic citations	5,774	6,461	6,726	6,674	9,513	8,591	9,605	6,890	6,339	4,222
Fire (a)										
Emergency responses	2,469	2,831	2,958	3,158	3,036	3,100	3,254	3,176	3,379	3,434
Fires extinguished	75	103	126	124	94	98	94	95	76	56
Inspections	900	975	995	1,155	1,300	973	1,650	933	1,078	536
Refuse collection										
Refuse collected (tons per day)	77.8	63.0	58.7	58.09	62.33	60.27	47.78	43.55	42.05	49.48
Recyclables collected (tons per day)	28.6	61.0	52.2	39.22	42.44	44.07	45.18	48.16	50.19	53.05
Other public works										
Street resurfacing (miles)	0.4	1.2	1.2	3.6	8.5	6.6	3.9	-	1.0	3.0
Parks and recreation										
Athletic field permits issued	3,460	2,949	4,464	4,246	4,501	4,887	5,901	7,002	7,779	10,369
Community center admissions*	166,910	150,041	153,628	143,441	134,144	147,630	41,374	89,134	107,632	76,860
Water										
Water main breaks	5	10	2	-	-	4	3	4	6	7
Average daily consumption (thousands of gallons)	6,203	6,020	6,018	4,819	5,096	4,900	4,920	5,123	4,929	4,468
Peak daily consumption (thousands of gallons)	N/A	7,265	7,168	5,783	7,644	7,350	6,712	6,989	7,169	5,344
Transportation										
Total route miles	31,849	32,940	46,749	43,406	51,736	65,517	43,461	38,995	41,680	44,067
Passengers	9,142	9,785	11,911	12,842	14,945	18,831	18,899	16,039	17,059	20,065

(a) Represents calendar year data.

* The Community Centers underwent a full renovation. Both centers were fully operational by January 2013.

**City of Statistical
Capital Asset Statistics by Function/Program,
Last Ten Fiscal Years**

Exhibit A-24

<u>Function/Program</u>	<u>Fiscal Year</u>									
	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>
Police										
Stations	1	1	1	1	1	1	1	1	1	1
Patrol units	23	23	23	23	23	23	23	23	23	23
Fire stations	2	2	2	2	2	2	2	2	2	2
Other public works										
Streets (miles)	110	110	110	110	110	110	108	108	108	108
Highways (miles)	10	10	10	10	10	10	10	10	10	10
Parks and recreation										
Acreage	80.88	80.88	80.88	80.88	80.88	80.88	80.88	80.88	80.88	80.88
Baseball/softball diamonds	13	13	13	13	13	13	13	13	18	18
Soccer/football fields	15	15	15	15	15	15	15	15	19	19
Community centers	2	2	2	2	2	2	2	2	3	3
Water										
Water mains (miles)	106	106	106	106	106	106	106	106	106	106
Fire hydrants	667	669	670	671	775	774	774	774	774	774
Storage capacity (1000s Gallons)	9,830	9,830	9,830	9,830	9,830	9,800	9,800	9,800	9,800	9,800
Wastewater										
Sanitary sewers (miles)	84.0	84.0	84.0	84.0	84.0	81.6	82.0	82.0	82.0	82.0
Storm sewers (miles)	16.0	16.0	16.0	16.0	16.0	25.0	25.0	25.0	25.0	25.0
Transportation—minibuses	4	4	4	4	4	4	4	4	4	4

CITY OF MANHATTAN BEACH
DEMOGRAPHIC STATISTICAL DATA
Official Results from the 2010 US Census

Population distribution by ethnic group (one race):

	<u>Number of Persons</u>	<u>Percent</u>
White	29,686	84%
Asian	3,023	9%
Black or African American	290	1%
American Indian and Alaska Native	59	0%
Other	2,077	6%
	<u>35,135</u>	<u>100%</u>

Household Type:

	<u>Number of Persons</u>	<u>Percent</u>
Family:		
Married couple	7,583	54%
Female head	892	6%
Male head	438	3%
Nonfamily	5,125	37%
	<u>14,038</u>	<u>100%</u>

Population distribution by age group:

	<u>Number of Persons</u>	<u>Percent</u>
Under 5 years	2,031	6%
5-14	5,264	15%
15-24	3,170	9%
25-44	9,532	27%
45-59	8,508	24%
60-64	2,173	6%
65 and over	4,457	13%
	<u>35,135</u>	<u>100%</u>

Population distribution by gender:

	<u>Number of Persons</u>	<u>Percent</u>
Male	17,605	50%
Female	17,530	50%
	<u>35,135</u>	<u>100%</u>

Source: Latest data from the American Community Survey, US Census Bureau

Bond Disclosure Section

Continuing Disclosure Requirements

The following section provides information to fulfill the City's bond continuing disclosure requirements of material events, delinquencies, and other financial data not otherwise contained in the audited financial reports.

Continuing Disclosure Requirements

This section is provided in accordance with the Continuing Disclosure requirements, as set forth in the offering statements of the following debt issues:

- Underground Assessment District Bonds (04-01, 04-03, 04-05, 05-02, 05-06)
- Marine Variable Rate Certificates of Participation
- Metlox and Water/Wastewater Refunding Certificates of Participation
- Police and Fire Facility Refunding Certificates of Participation

The required Annual Report is contained herein as the Audited Financial Statements.

Reporting of Events with Respect to Debt Issuance during Fiscal Year 2014-2015

Pension Obligation Bonds

In March 2007 the City issued Pension Obligation Bonds to pay off unfunded pension liabilities due to the sworn Police and Fire retirement plans. These unfunded liabilities were scheduled to be amortized over a remaining period of 7 years at an interest rate of 7.75%. By issuing bonds the City realized a present value savings of \$433,156.

The bonds were paid back in full during fiscal year 2014-15.

Delinquencies of Underground Assessment District Bonds for Fiscal Year 2014-2015

As of June 30, 2015

<u>PARCEL</u>	<u>TAX LEVIED</u>	<u>TAX PAID</u>	<u>Delinquencies</u>
Agency 20482 (District 05-2)			
4169002005	2,780.61	2,657.06	123.55
4169003002	3,525.54	3,348.70	176.84
Agency 20482 Total			300.39
Agency 20483 (District 05-6)			
4178013081	1,336.40	-	1,336.40
4179030045	1,804.78	-	1,804.78
Agency 20483 Total			3,141.18
Agency 20492 (District 04-1)			
4176026005	836.85	-	836.85
4176028003	836.85	418.42	418.43
4175025010	836.85	418.42	418.43
4176028004	836.85	418.42	418.43
Agency 20492 Total			2,092.14
Agency 20493 (District 04-3)			
4175024007	655.73	327.86	327.87
4176022018	530.96	265.48	265.48
4176025034	655.73	-	655.73
Agency 20493 Total			1,249.08
Agency 20494 (District 04-5)			
None			
Agency 20494 Total			-
TOTAL DELIQUENCIES			\$6,782.79

Update of Financial Tables (Not Otherwise Contained in the Audited Financial Statements)

As required by the offering statements for the Metlox and Water/Wastewater Refunding and Police and Fire Facility Refunding Certificates of Participation.

Table 12 – Variable Rate Bonds Credit Enhancement

Table 12 - Variable Rate Bonds Credit Enhancement
As of June 30, 2015

Bond	Outstanding Principal	Letter of Credit Provider	Scheduled Expiration of Letters of Credit
None for FY 2014-2015			

Table 13 – Investment Portfolio Summary

As of June 30, 2015

Type of Investment	Market Value
Cash	\$5,242,635
Local Government Fund	33,950,000
US Treasury & Agency Notes	38,266,330
Medium-Term Notes	12,184,580
Certificates of Deposit	7,837,973
Funds Held by Fiscal Agent	1,757,051
Petty Cash	2,483
Total	\$99,241,052

Table 14 – Unrepresented Unit and Employee Associations

As of June 30, 2015

Employee Unit	No. Full-Time Employees*	Percent of Workforce
Manhattan Beach Fire Association	26	9.4%
Manhattan Beach Police Officers' Association	57	20.7%
Manhattan Beach Police Management Association	7	2.5%
Miscellaneous Unit - Teamsters Local 911	129	46.7%
Management/Confidential (not represented)	57	20.7%
Total	276	100.0%

Additional Information

Fitch Ratings

As a result of the City's refunding of Metlox and Police/Fire Facility certificates of participation, in which the City selected only Standard and Poor's to rate the new issues, Fitch Ratings withdrew their AAA General Obligation (GO) rating for the City of Manhattan Beach. This reflects the fact that there are now no City debt issues that Fitch is monitoring, and Fitch no longer has a purpose for opining on the City's GO debt.

The City maintains triple-A general obligation ratings from both Moody's and Standard and Poor's.



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**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE
WITH *GOVERNMENT AUDITING STANDARDS***

To the Honorable Mayor and Members of the City Council
City of Manhattan Beach, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Manhattan Beach, California, (the City) as of and for the year ended June 30, 2015, and the related notes to the financial statements, which collectively comprise the City's basic financial statements, and have issued our report thereon dated February 24, 2016.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City's internal control. Accordingly, we do not express an opinion on the effectiveness of City's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether City's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.





CPAs AND ADVISORS

To the Honorable Mayor and Members of the City Council
City of Manhattan Beach, California

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Lowe, Soll & Loughard, LLP

Brea, California
February 24, 2016



CPAs AND ADVISORS

February 24, 2016

To the Honorable Mayor and Members of the City Council
City of Manhattan Beach, California

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Manhattan Beach (the City) for the year ended June 30, 2015. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, *Government Auditing Standards* and OMB Circular A-133, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our letter to you dated June 15, 2015. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the City are described in the notes to the financial statements.

As described in Note 1, the City changed accounting policies related to pensions reporting by adopting Statement of Governmental Accounting Standards (GASB Statement) No. 68, Accounting and Financial Reporting for Pensions – an Amendment of GASB Statement No. 27 and GASB Statement No. 71, *Pension Transition for Contributions Made Subsequent to the Measurement Date – an Amendment of GASB Statement No. 68* in fiscal year 2014-2015. Accordingly, the cumulative effect of the accounting change as of the beginning of the year is reported in the government-wide statement of activities and the proprietary funds statement of revenues, expenses and changes in net position.

We noted no transactions entered into by the City during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected.

The financial statement disclosures are neutral, consistent, and clear.

Difficulties Encountered in Performing the Audit

We encountered no difficulties in dealing with management in performing and completing our audit.





CPAs AND ADVISORS

To the Honorable Mayor and Members of the City Council
City of Manhattan Beach, California

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated February 24, 2016.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the City's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the City's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

Other Matters

We applied certain limited procedures to the management discussion and analysis, budgetary comparison schedules for the General Fund, the schedules of changes in the net pension liability and related ratios, the schedules of plan contributions, and the schedule of investment returns which are required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.



CPAs AND ADVISORS

To the Honorable Mayor and Members of the City Council
City of Manhattan Beach, California

We were engaged to report on the combining and individual fund statements and schedules, which accompany the financial statements but are not RSI. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the financial statements or to the financial statements themselves.

The following new Governmental Accounting Standards Board (GASB) pronouncements were effective for fiscal year 2014-2015 audit:

GASB Statement No. 68, Accounting and Financial Reporting for Pensions – an Amendment of GASB Statement No. 27.

GASB Statement No. 69, Government Combinations and Disposals of Government Operations.

GASB Statement No. 71, Pension Transition for Contributions Made Subsequent to Measurement Date – an Amendment of GASB Statement No. 68.

The following Governmental Accounting Standards Board (GASB) pronouncements are effective in the following fiscal year audit and should be reviewed for proper implementation by management:

Fiscal year 2015-2016

GASB Statement No. 72, Fair Value Measurement and Application.

GASB Statement No. 73, Accounting and Financial Reporting for Pensions and Related Assets That Are Not within the Scope of GASB Statement No. 68, and Amendments to Certain Provisions of GASB Statement Nos. 67 and 68.

GASB Statement No. 76, The Hierarchy of Generally accepted Accounting Principles for State and Local Governments.

Fiscal year 2016-2017

GASB Statement No. 74, Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans.

Fiscal year 2017-2018

GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions.



CPA® AND ADVISORS

To the Honorable Mayor and Members of the City Council
City of Manhattan Beach, California

Restriction on Use

This information is intended solely for the use of City Council and management of the City of Manhattan Beach and is not intended to be, and should not be, used by anyone other than these specified parties.

Very truly yours,

Lance, Solt & Luyhard, LLP

Brea, California

Agenda Date: 3/15/2016

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Teresia Zadroga-Haase, Human Resources Director

SUBJECT:

Reorganization of the Human Resources Department, Restoration of Authorized Full-Time Support Positions, Upgrading the Senior Human Resources Analyst Position (Human Resources Director Zadroga-Haase).

APPROVE

RECOMMENDATION:

It is recommended that the City Council approve the reorganization plan for the Human Resources Department in order to improve efficiency and effectiveness in the administration of the City's personnel and risk management functions to include:

1. Restore the full-time position of Human Resources Assistant (confidential)
2. Restore a full-time position intended to support the Director and provide general office management support - Executive Assistant (confidential)
3. Upgrade the Senior Human Resources Analyst position to Human Resources Manager and authorize City Manager to approve class specification

EXECUTIVE SUMMARY:

Over the last several years, the Human Resources Department has seen a reduction in full-time staffing, coupled with an increase in the complexity of labor law, retirement law (Pension Reform), benefits administration (Affordable Care Act and various leave rights legislation), Workers' Compensation legislation, and so on. The result has been degradation in service levels and effectiveness as the department has labored under these developments in the Human Resources arena with reduced staffing levels. This report recommends the restoration of two full-time positions and the upgrade of one analyst position.

FISCAL IMPLICATIONS:

The fiscal impact of the recommended action is a net increase to the Departmental budget of approximately \$72K annually in personnel-related costs. If approved, this amount will be included in the Fiscal Year 2016/2017 Budget. However, recruitment will begin immediately, and should the positions be filled prior to July 1, 2016, there are sufficient salary savings in the current budget year to cover any additional cost for the remainder of this current fiscal year.

BACKGROUND:

The Human Resources Department currently has a full-time equivalent (FTE) allocation of six employees spread across the two functional areas of Administration and Risk Management. In Fiscal Year 2011/2012 the department went from a staffing level of seven to six through the budget process which resulted in the addition of one analyst position and the elimination of two lower level administrative/clerical positions. While the need for increased analytical and technical capacity was recognized, the reduction in support staff has resulted in higher classified, higher paid staff performing duties below their classification. The department director has no administrative staff support which detracts time and attention from strategic planning and program development. Analytical staff are spending far too much time and energy on lower level administrative tasks, and as a consequence the department in general is not operating at maximum efficiency.

In addition, existing staff has been placed into key positions by default, without the due diligence required in making strategic hiring decisions that will serve the City over the long-term. Staff has not been mentored, trained or developed, and the department has been operating virtually on auto-pilot for several years. In 2015 an organizational analysis of the department revealed that operating departments are frustrated by the lack of customer service and responsiveness from Human Resources, and have begun performing some functions internally, exposing the City to risk of rule violations, employee relations issues and potentially employment claims. An example on the Risk Management side is the lack of capacity has prevented the Third Party Administrator contract(s) from being re-bid in many years. At a minimum contracts should have been re-negotiated to take advantage of changes in the law and industry practices with respect to fee and billing rates.

The department has needed restructuring for some time. Staff are eager to learn, desire to serve the City's employees and citizens, and have the potential to become a high-performing team. Included in this reorganization plan are some staffing realignments to get the right people in the "right seats on the bus" within the department allowing us to take advantage of strengths and recruit for those areas where additional competencies are required. There are two distinct functional areas within the department, HR operations or administration which encompasses recruitment, classification, compensation, employee relations and labor relations. The other side of the house is Risk Management, which includes our benefits programs (Workers Compensation, health insurance, etc.) and our general liability programs (risk transfer, claims administration, loss control programs, etc.). The proposed organization includes a mid-management level position over each of the two main functional area, providing a balance of responsibility and proper oversight and staff development within each area.

DISCUSSION:

The positions of Executive Secretary and Human Resources Assistant were eliminated during the Fiscal Year 2011/2012 budget process in exchange for one Human Resources Analyst position. Over time, the glaring need for administrative support throughout the department has led to the use of temporary/part-time employees, which has resulted in inconsistencies, lack of follow-through, high employee turnover, and inefficient use of higher classified staff time and energy to keep the department operating as smoothly as possible.

The department controls programs significant in terms of cost. The City's labor related expenses comprise approximately 68% of the General Fund, making labor relations and benefits administration (including the Risk Management insurance programs) critical factors in controlling costs for the General Fund. The necessity of managing these programs effectively comes at a cost - of investment in human capital, time, training and support.

The recommendation, if approved, will restore these two support positions to the Department on a full-time basis. Specifically, we are recommending the Executive Secretary position as an Executive Assistant position. This is due to the fact that the Executive Secretary is a Teamster represented position, and as critical support to the Director, will be involved in matters relating to labor relations. This position will provide supervisory oversight of the Human Resources Assistant (recommended below) and will support the department in budget development and administration.

The second recommended position of Human Resources Assistant, will provide consistent day-to-day support to the department as a whole, and is the first contact most employees, potential employees and the public will have with the Department. This position will take over the duties currently provided by the temporary/part-time staff within the department.

The complexity of public sector human resources functions has increased dramatically with recent legislation which has expanded employee rights, and increased the scope and quantity of various entitlements that must be administered, tracked and reported. Examples include the Affordable Care Act, changes to the Public Employment Retirement Law brought about by pension reform, expanded Workers' Compensation entitlements, increased Social Security requirements, and the list goes on. In addition, these key pieces of legislation continue to evolve and the City must have the capacity to analyze impacts and implement whatever actions are necessary to limit exposure and comply with the law. CalPERS has dramatically stepped up their compliance oversight of public agencies requiring significantly more attention to retirement benefits administration by member agencies. In addition they are pushing more of the administrative work back onto the member agencies through the implementation of the MyCalPERS portal for administering retirement benefits. Pension reform has increased the complexity of benefit administration by creating dual member classifications (pre and post pension reform entitlements).

In the Risk Management area, there are several key initiatives that need to be addressed through program development. Staff briefly touched on some of these initiatives during the November 17, 2015 Council meeting report regarding the Insurance Fund status. These

include evaluation of our Workers' Compensation Third Party Administrator services and contract; expansion of loss prevention programs to improve education and fitness related to prevention of injuries; safety programs; and a more coordinated and effective return to work program. Our Risk Manager must be allowed to strategically focus on program development in these areas in order to improve efficiency and control costs. The City's participation in our current risk pool needs to be evaluated for long-term viability and the development and assessment for options that could bring more stability to the City's Workers Compensation, General Liability and other risk related services and funding requirements.

The decision to bring this recommendation forward now as opposed to incorporating it into the budget process for FY2016/2017, is due to the very urgent issues facing the City in the Risk Management area. The City is at a cross-roads with respect to the risk pool we participate in, and we require experience and strong leadership in the Risk Management area to make the assessment and develop recommendations for long-term risk pooling options and protecting the City from financial exposure. The Insurance Fund requires subsidization over the next three years due to unexpectedly high liability claim settlements and Workers' Compensation claims. It is critical that the City be proactive in managing risk, development of loss control programs and managing our third-party administrators if we are to gain control over spiraling costs.

By the same token, the importance of the operations/administration side of the department cannot be overstated. The City has committed (through the employee survey process) to be proactive in the development and engagement of staff. The department is key to supporting one of the City's strategic pillars of success - providing excellent municipal services by an aligned and committed workforce. The employee focus groups established after the last City-wide all hands meeting and dissemination of the employee survey results are resulting in many great recommendations for ways to improve both services and employee engagement/development. Many of these initiatives will need to be supported and/or managed by Human Resources.

In addition to the day-to-day operations of the Human Resources Administration function, there are several key initiatives that will also improve the City's personnel related operations to more effectively manage our biggest asset - our employees. The Personnel Rules need updating. The City's personnel and administrative policies and procedures need to be reviewed and updated for compliance with the law, and improved clarity and efficiency. Staff is recommending the Senior Human Resources Analyst position be upgraded to Human Resources Manager. This will provide a mid-management level position in each area of the department (Administration and Risk Management) for a balanced team of peers to collaborate on Human Resources policies and program development and supervision of subordinate staff. The Human Resources Manager will be accountable for program development and implementation under the direction of the Human Resources Director and will also provide support to the labor relations functions, duties which currently fall under the Risk Manager duties for no logical reason. This position will also supervise lower level staff. The salary range for the Human Resources Manager is proposed to be equal to the salary range of the Risk Manager classification, and the cost of the upgrade will be included in the FY2016/2017 budget. If approved, staff will develop the classification specification and

associated salary schedule for approval by the City Manager.

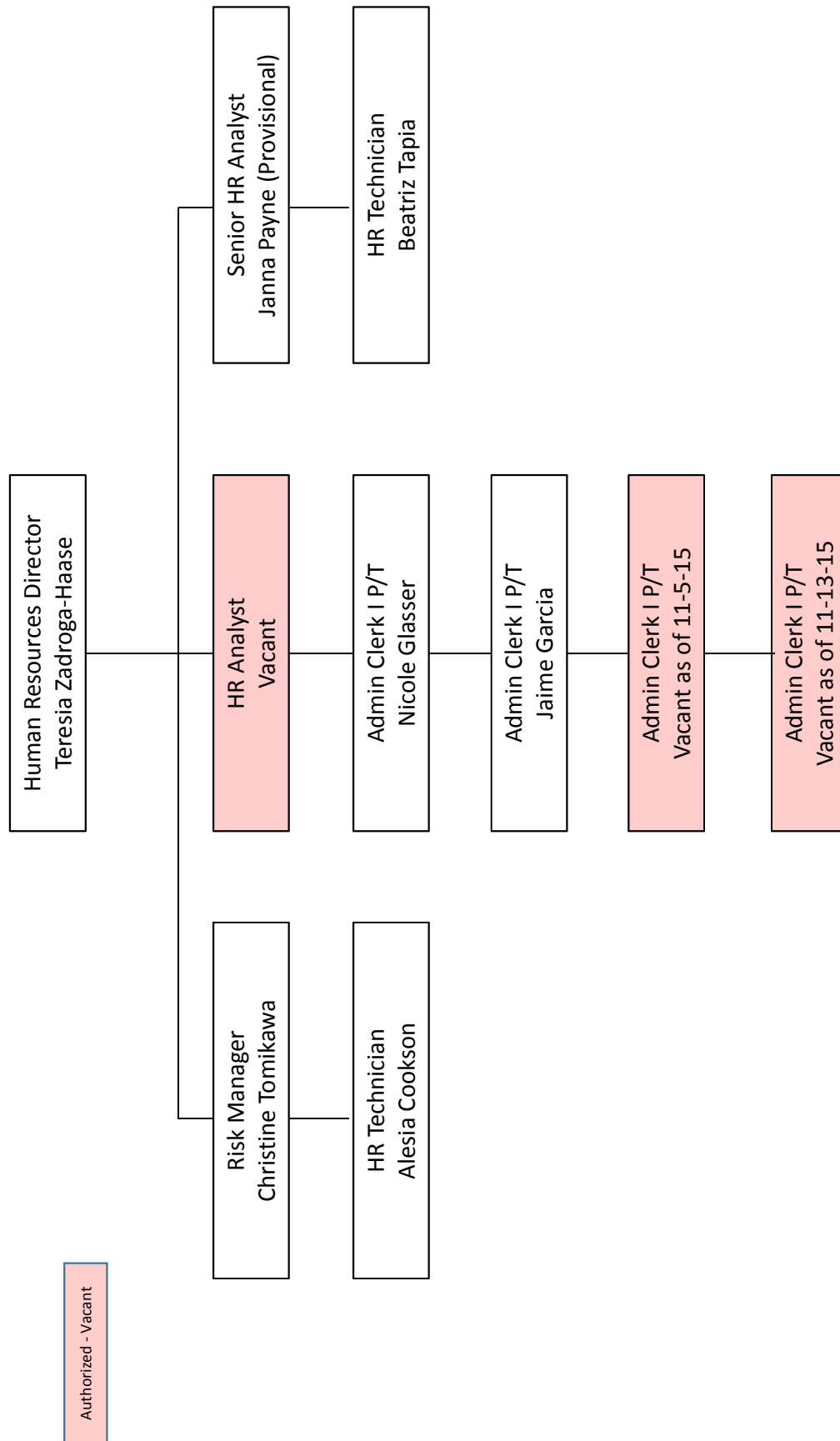
The additional benefit of creating a mid-management position for each side of the department is to provide for career and succession planning within the organization through each of the two main functional areas. Attachments A and B depict the current and proposed organizational structure respectively.

This reorganization of the Human Resources Department and restoration of two administrative positions will allocate appropriate resources to accomplish critical strategic objectives - namely to more effectively control costs of benefit and insurance programs, to provide better service to our internal and external customers, protect the City from liability exposure, and most importantly to more effectively recruit, train, and retain our greatest asset - our employees.

Attachments:

1. HR Org Chart Old Version 2
2. HR Org Chart New Version 2

Human Resources Department Organization Chart - CURRENT

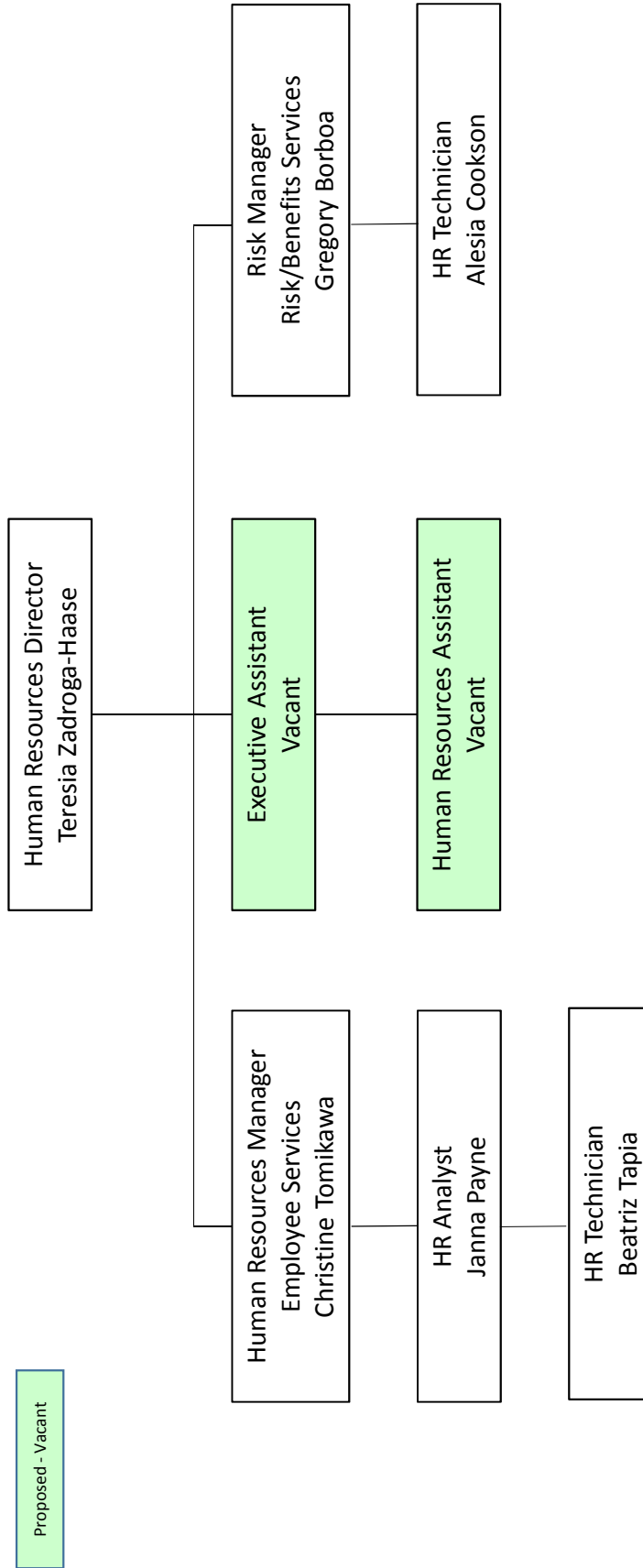


Authorized - Vacant

Last Updated 03-01-2016

ATTACHMENT A

Human Resources Department Organization Chart - PROPOSED



Agenda Date: 3/15/2016

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Tony Olmos, Public Works Director

SUBJECT:

Site Assessment Findings for Fire Station No.2 (Public Works Director Olmos).

REVIEW AND PROVIDE DIRECTION

RECOMMENDATION:

Staff recommends that City Council review Site Assessment for Fire Station No.2 as prepared by Citygate Associates, LLC and direct staff to continue evaluating expanding the existing Fire Station No.2 site.

FISCAL IMPLICATIONS:

There is no fiscal impact associated with the review of the site assessment findings. There may be future fiscal impacts dependent on City Council direction regarding next steps.

BACKGROUND:

The current facility was built in 1954 and was constructed to meet codes and standards in effect at the time. However, since that time, many codes and standards have changed and/or become more stringent. Specifically, the facility does not meet current seismic standards and also does not meet all standards of an essential facility, including gender accommodations. The existing size of the facility cannot accommodate the size of modern apparatus and does not have sufficient parking for firefighter's private vehicles when fully-staffed. Therefore, the existing fire station should be either seismically retrofitted and rehabilitated to meet as many of essential facility standards as possible or should be reconstructed. To accommodate some of these challenges it would most likely require a two-story facility.

As part of the previously approved Capital Improvement Program, the City Council approved Fire Station No.2 - Design Development and Interim Improvement Project in the amount of \$430,000. As approved, this project would lead to reconstruction and not rehabilitation of the fire station.

Design Development (DD) would essentially develop the preliminary design for a new fire station. The design would include enough detail needed to generate an accurate cost estimate that would allow the City Council to make decisions regarding next steps. Before moving forward with DD, the City Council also directed staff to prepare a Site Assessment to evaluate other possible locations that may be better sites for the new fire station. For the Site Assessment, staff solicited the services of Citygate Associates, LLC. Citygate has a tremendous amount of experience in assessing ideal locations for emergency facilities such as fire stations.

Finally, since the construction of a new fire station is not yet funded and can take some time to come to fruition, the Fire Department requested for "interim improvements" to the existing living space. These improvements were included in the scope-of-work for this CIP project and Public Works has completed the improvements. Improvements included modification to the sleeping quarters and creation of additional storage space to improve functional.

DISCUSSION:

As a first step in the Site Assessment, Mr. Stewart Gary from Citygate Associates, Inc. interviewed City staff to gather data regarding potential available alternate sites. As a result, four total locations were evaluated including the current location. The following is a brief overview of the feasibility for constructing a fire station at each site along with some challenges and options. For discussion purposes, we assume that a minimum of 0.50 acres is necessary to accommodate a state-of-the-art fire station.

1. Current Location (Most Recommended Site)

Fire Station No.2 is currently located at 1400 Manhattan Beach Boulevard on the southeast corner of Manhattan Beach Boulevard and Rowell Avenue intersection. The existing lot is approximately 0.37 acre in size and has ingress and egress from Manhattan Beach Boulevard.

Response Area: This location has overlap into Fire Station No.1's first-in area. This is acceptable since Engine 22 from Fire Station No.2 has a moderate number of calls west of Sepulveda Boulevard to back up Fire Station No.1.

Challenges: The main challenge with this site is its size. This not only limits the number of personnel assigned, but the type and number of fire apparatus. The lot also makes it difficult to create a layout for fire vehicles to drive through rather than back into the apparatus parking room. As it is today, the structure site location is not large enough to accommodate required elements as mentioned. Reconfiguring the site would be difficult and would not result in any additional useable space.

Option: This site may accommodate all required elements if it was expanded. A possible option would be sell one equivalent lot size along the easterly portion of the property (50'X107') and acquire 2 lots to the immediate south (50'X130' each). This will result in one large 100' wide by 237' deep rectangular lot, with a size of 0.54 acre.

2. 1560 Manhattan Beach Boulevard

The property located at this site is currently the City's Creative Arts Center. The site is

located mid-block on Manhattan Beach Boulevard between Peck Avenue and Redondo Avenue. The existing lot is approximately 1.0 acre in size and has ingress and egress from 11th Street and Manhattan Beach Boulevard.

Response Area: This location allows for better coverage in Fire Station No.2 first-in area since it is more centrally located between Aviation Boulevard and Sepulveda Boulevard. Additionally, since there are no residential properties on the north side or east side of the property, there may be less concerns over large vehicles travelling east/west on Manhattan Beach Boulevard.

Challenges: The main challenge with this site is community acceptance of a new fire station where one never existed. In addition, it will be difficult to accommodate a drive through design since fire apparatus would need to travel down 11th Street (residential street) to access the rear of the fire station from 11th Street.

Option: If this concept were to move forward, a smaller Creative Arts Center could be constructed at the existing Fire Station No.2 site, which is less than half the size. Similar expansion of the existing Fire Station No.2 site could be considered to accommodate a larger Creative Arts Center. Another option may also include building a combined-use center on the site with Fire and Parks Department.

3. 1600 Manhattan Beach Boulevard

The property located at this site is currently occupied by the Manhattan Heights Community Center. The site is located on Manhattan Beach Boulevard between Peck Avenue and Redondo Avenue and immediately adjacent the Creative Arts Center. The existing lot is approximately 0.70 acres in size and has pedestrian ingress and egress from Manhattan Beach Boulevard, but no vehicular access.

Response Area: This location has the same advantages as the Creative Arts Center.

Challenges: The main challenge with this site is community acceptance of a new fire station where one never existed. As with the Creative Arts Center site, this location could have new ingress and egress points, which may also be points of contention.

Option: If this concept is to move forward, a smaller Manhattan Heights Community Center could be constructed at the existing Fire Station No.2 site, which is smaller in size. Similar expansion of the existing Fire Station No.2 could be considered to accommodate a larger community center.

4. 1340 11th Street (Least Recommended Site)

The property located at this site is currently a religious land use (Trinity Evangelical). The site is located on the southwest corner of 11th Street and Rowell Avenue. The existing lot is approximately 1.6 acres in size and has vehicular access from 11th Street.

Response Area: This location is surrounded by residential streets on all four sides. This could lead to delays due to school traffic and noise reduction requests neighbors for vehicles responding to emergency calls.

Challenges: The main challenge with this site is community acceptance of a new fire station where one never existed. New ingress and egress points may also be points of contention along with potential delays due to school traffic and noise reduction requests from residents.

Option: This site is too large for a new fire station. For the fire station, only the northeasterly portion of the property would be required at approximately 200' width by 145' depth, which is approximately 0.67 acres.

POLICY ALTERNATIVES:

Alternative No.1

City Council to choose a preferred location for a new fire station.

Pros:

City staff can proceed with the more detailed Feasibility Study for Fire Station No.2 that was included as part of the scope-of-work for potential facility replacement of City Hall/Parking Structure, Municipal Pool, and Fire Station No.2.

Cons:

N/A

Alternative No.2

City Council to not choose a preferred location for a new fire station.

Pros:

Funds for DD and Feasibility Study for a new Fire Station No.2 will not be spent.

Cons:

Project for developing the design for a new fire station would be placed on-hold since direction regarding a potential site is needed.

ENVIRONMENTAL REVIEW:

An environmental review will be conducted during the final design phase for the project.

Attachments:

1. Site Assessment Report
2. 1400 Manhattan Beach Boulevard (Current Site)
3. 1560 Manhattan Beach Boulevard (Creative Arts Center)
4. 1600 Manhattan Beach Boulevard (Manhattan Heights Center)
5. 1340 11th Street (Trinity Evangelical)



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March 1, 2016

Tony Olmos
Public Works Director
City of Manhattan Beach

RE: ANALYSIS OF FIRE STATION NO. 2 SITE OPTIONS FOR THE CITY OF MANHATTAN BEACH

Dear Mr. Olmos:

The City of Manhattan Beach retained Citygate Associates, LLC to evaluate the site options of retaining or relocating Fire Station #2 primarily from a response time perspective. We obtained data from the Fire Department as well as our previous study for the Manhattan Beach and Hermosa Beach Fire Departments. We worked with City staff to identify feasible sites given the City's zoning and existing development in areas that a fire station would be needed. Once several sites were identified, Citygate used Geographic Information System (GIS) mapping to measure response coverage from tentative sites.

BASIC DEPLOYMENT BEST PRACTICES

Response times are important to critical-status medical patients and serious emerging fires, so a deployment system with finite resources should position fire stations and apparatus to provide the most effective response for the most people. This follows the basic principle of medical triage: to do the most good for the most people served. As such, the general principles for effective deployment are:

- ◆ Stations should be located to cover a 360-degree response zone. They should not be located against a natural barrier such as an open space, a mountain, a canyon, or in the case of Manhattan Beach, have both stations too close to the ocean.
- ◆ Stations should serve the greatest quantity of population (risks to be protected) within the *fewest* minutes of travel. This allows stations to provide the most effective response for the most people. This means stations need to be placed at effective crossroads so that they can quickly move in any direction into neighborhoods that are farther away.

- ◆ Fire engines (pumpers) and specialty units, such as paramedics and ladders, must not be spread so far apart that if one unit is committed to an incident, the next-due unit comes from so far away it is ineffective. Thus, the ability for units to backfill each other in areas with expected simultaneous or multiple-unit incident needs is critical.

FIRE STATION LOCATION AND PARCEL SIZE NEEDS

Siting fire stations in developed urban areas is difficult for multiple reasons:

- ◆ Zoning land uses.
- ◆ City setback, landscaping, and/or height requirements.
- ◆ Safe traffic egress and ingress for large fire trucks; thus for emergency response departures, traffic engineering needs sufficient distance from intersections and center medians to meet design requirements. Stations should be located to allow fire trucks space to turn left and cross the frontage street when departing the station in an emergency.
- ◆ Neighborhood acceptance, both for the visual appearance of the station and the noise it causes.

Then the parcel has to be internally large enough to accommodate:

- ◆ Off-street fire crew personal vehicle parking, both at shift change and for the remainder of the shift.
- ◆ Space for “driving through” the fire apparatus bay via a side or rear driveway so that apparatus does not have to stop traffic on a busy street to back into the apparatus bay.
- ◆ Perimeter security fencing for both station and employee vehicle needs.
- ◆ A small aboveground fueling tank for apparatus and emergency generator.
- ◆ An outdoor emergency generator location.
- ◆ Apparatus bay apron ramps at least on one side, so the apparatus can be fully pulled outside and be operated to test its key systems and small tools daily.

Finally, there are many internal space needs to meet health and safety code requirements in addition to normal living quarters needs:

- ◆ A workshop near the apparatus bay with a tool maintenance area with shop storage and an air compressor.

- ◆ Protective firefighting clothing storage separate from office and living areas.
- ◆ Specialty protective clothing washing machine for gear decontamination.
- ◆ Separate gender sleeping and restroom facilities.
- ◆ Office spaces.
- ◆ Telecommunication and computer equipment space.
- ◆ Kitchen and break room space.
- ◆ Physical fitness equipment space.

Depending on City specific setback and design requirements, a one-story fire station can easily be 5,000-6,000 square feet and require a parcel that is at least one-half acre. Two-story fire stations are not desirable as they require additional time for the crew to get to the apparatus for emergency response.

MANHATTAN BEACH ANALYSIS

Currently, given the City's overall geographic shape, the street design, and types of risks to be protected by its Fire Department, the City has appropriately located two fire stations. These stations lay in an east-west line with Station #1 being located nearer to the coastline to best serve the most road and traffic congested areas of the western City. To serve the eastern half of the City, Station #2 was located on Manhattan Beach Boulevard at the intersection of North Rowell Avenue. This location at a major intersection gave Station #2 several advantages for response time:

- ◆ The station's units can quickly access the City from four directions.
- ◆ The station can provide timely back up to Station #1 when its units are busy on another emergency or need a multiple-unit response.
- ◆ The station is not located too close to the City limits, thus its coverage is used inside the City, not east of the City.

For response time assessment, we used two best practice measures:

- ◆ Four (4) minutes travel time for severe situations. When 1 minute is added for 9-1-1 dispatch processing; and up to 2 minutes for crew alerting, donning protective garments, and starting to move the unit, then a 4-minute travel time is actually a 7-minute total response time from 9-1-1 call receipt, which meets national best practice advice for urban areas.

- ◆ The Insurance Service Office (ISO) recommendation that fire stations in urban/suburban areas cover a 1.5-mile driving distance area. The maps used in our study used this 1.5-mile distance measure as a straightforward method to evaluate differences on coverage between sites.

In many communities, traffic congestion is an issue at certain hours of the day, and in a beach or tourism community, even on the weekend. Thus, conservative spacing of the stations is very important to provide adequate response times during traffic congestion periods. In this study, Citygate used the ISO-recommended 1.5-mile driving *distance* measure over the street network. Our maps (see Attachment A) show in a green color the street segments that are within 1.5 miles driving distance of a fire station or test site location. Typically, over most road networks, the 1.5-mile distance is a little less than a 4-minute driving time for a fire apparatus in average traffic conditions.

For the above fire station location principles, City staff, using input from Citygate based on our fire services experience, identified three other sites in addition to the current location, for testing of response time coverage. The four sites are:

1. Current location
2. 1560 Manhattan Beach Boulevard
3. 1600 Manhattan Beach Boulevard
4. 1340 11th Street (just southwest of and close to the existing station).

The following maps can be found in Attachment A.

Map 1 – Base Station Location

This map is a base image displaying the City's street network, the location of existing Stations #1 and #2, with only Station #2's coverage at a 1.5-mile driving distance shown in green. It is apparent that most of the central and eastern road network in the City is of a traditional grid, right-angle design which is more efficient to serve from a small number of fire stations.

As can be observed from this map, Station #2 covers the bulk of the City, except for a large section of the northwest corner as well as very small areas in the southwest and northeast. The northeast area is difficult to serve from any location tested, given the few roads that feed the area that is bisected by open space and more curvilinear designed streets.

Map 2 – 1560 Manhattan Beach Boulevard

Map #2 shows that moving the station to this location does not change western City coverage, but does very slightly increase coverage shown in beige, in the northeast and southeast corners of the City.

Mr. Tony Olmos

March 1, 2016

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Map 3 – 1600 Manhattan Beach Boulevard

Map #3 shows that this site improves coverage almost the same amount in the two eastern corners of the City. The differences in coverage between this site and 1560 Manhattan Beach Boulevard are insignificant.

Map 4 – 1340 11th Street

Map #4 shows the coverage from this site improves coverage almost the same amount in the two eastern corners of the City. However, given the slight move off Manhattan Beach Boulevard and how the streets run to the southwest City, there is an improvement in coverage in the southwest corner of the City.

CITYGATE'S ANALYSIS AND RECOMMENDATION

The three sites tested do *not* have material differences in response time coverage. They do have very different cost of parcel and design impacts. The overall takeaway is that the City is well served from a central location along Manhattan Beach Boulevard. The final decision should come down to safe traffic egress from the station, parcel size for Fire Department uses, cost of land, and neighborhood acceptance.

Based on our geographic coverage analysis and what we know about the City and its fire services needs, Citygate would **recommend** the City **retain** Station #2 at its present site. While this site does need to be made larger with a land acquisition and reshaping cost, this site best meets traffic safety and neighborhood acceptance issues. Doing so will allow the City to build a safe, modern station, meeting fire service, neighborhood, and traffic safety issues.

Sincerely,



Stewart W. Gary
Public Safety Principal

Attachment: A. Manhattan Beach Fire Station #2 Potential Locations

ATTACHMENT A

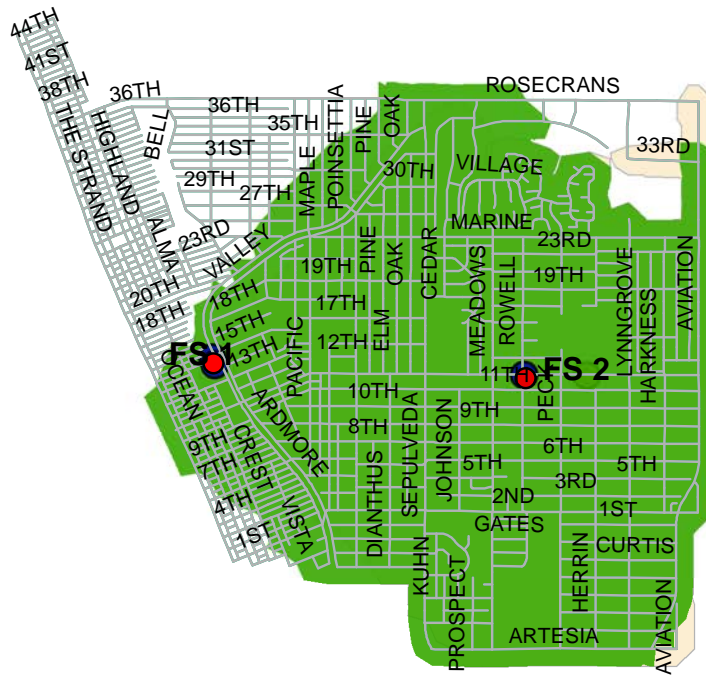
MANHATTAN BEACH FIRE STATION #2

POTENTIAL LOCATIONS


MAP 2: Manhattan Beach Fire Station 2 Location Study

Conducted by Citygate Associates: January 8, 2016

Current Station and 1560 Manhattan Beach Boulevard Location



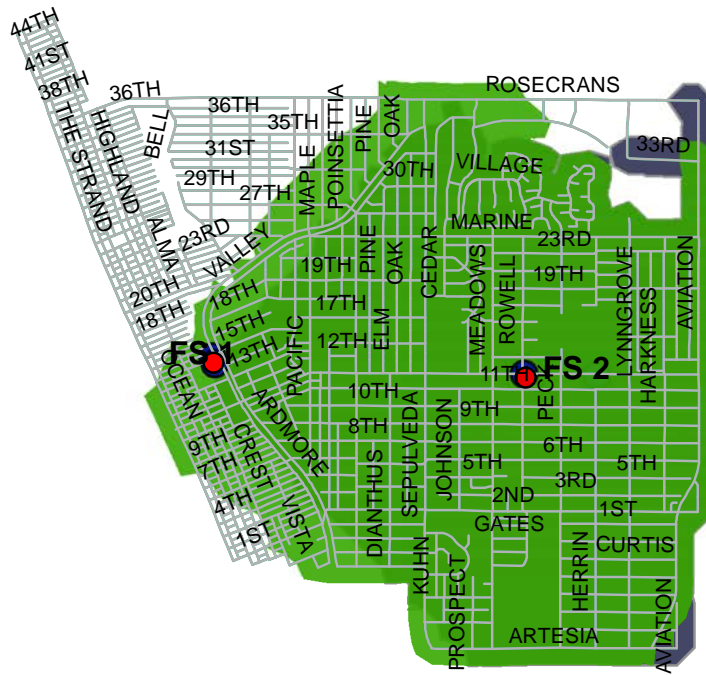
Potential Station Locations

-  City Streets
-  Current FS 2 Location
-  1560 Manhattan Beach Boulevard

MAP 3: Manhattan Beach Fire Station 2 Location Study

Conducted by Citygate Associates: January 8, 2016

Current Station and 1600 Manhattan Beach Boulevard Location



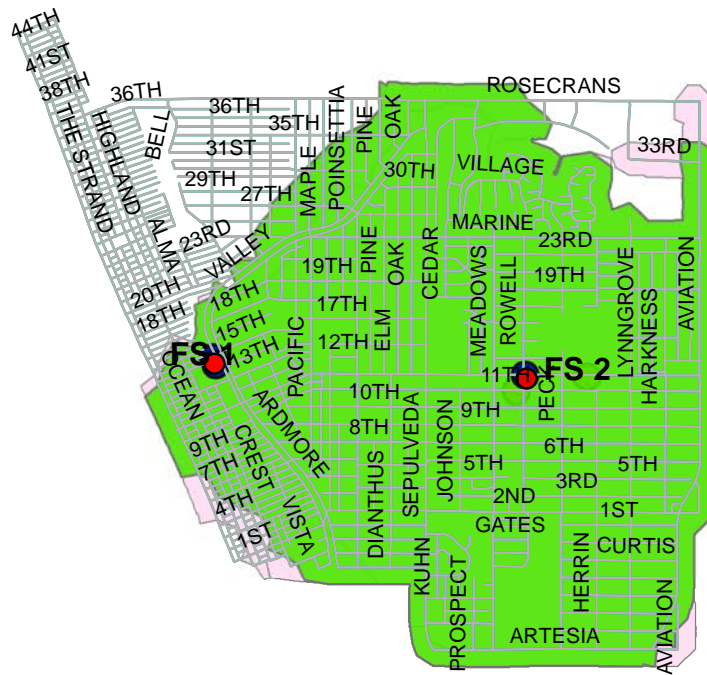
Potential Station Locations

- City Streets
- Current FS 2 Location
- 1600 Manhattan Beach Boulevard

MAP 4: Manhattan Beach Fire Station 2 Location Study

Conducted by Citygate Associates: January 8, 2016

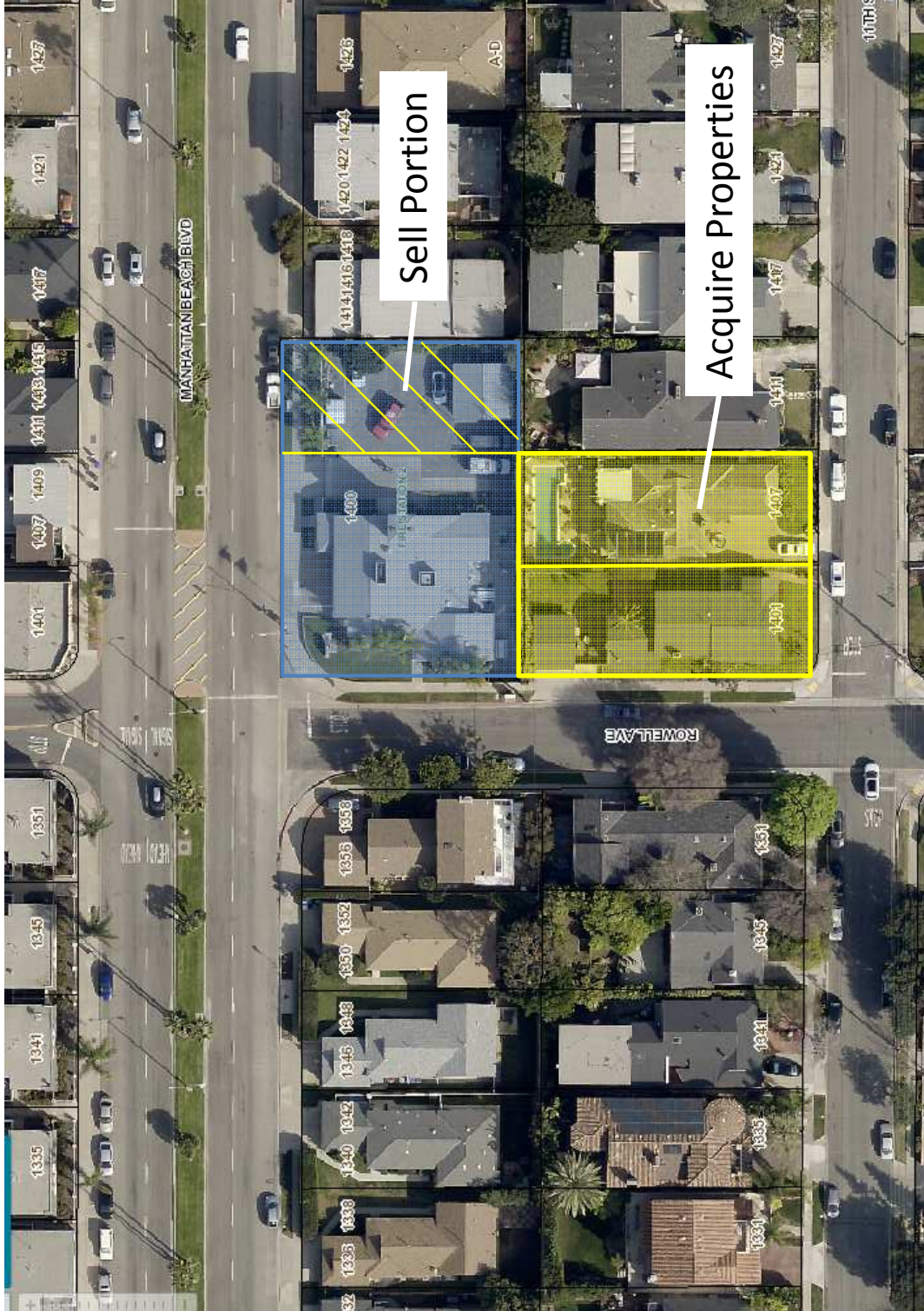
Current Station and 1340 11th Street Location



Potential Station Locations

-  City Streets
-  Current Station 2 Location
-  1340 11th St

ATTACHMENT 2



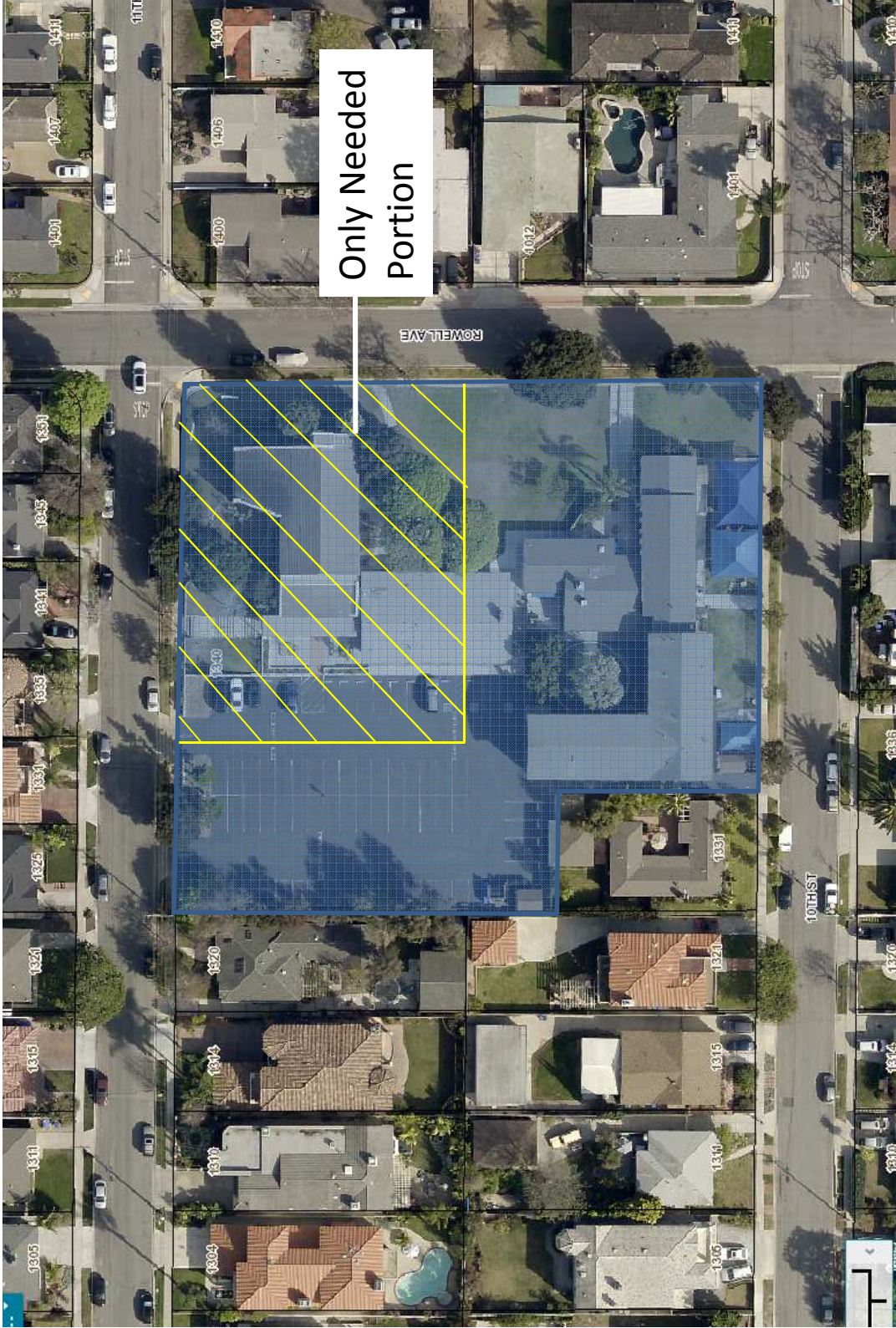
1400 MANHATTAN BEACH BOULEVARD
(Current Location)

ATTACHMENT 4



1600 MANHATTAN BEACH BOULEVARD
(Manhattan Heights Center)

ATTACHMENT 5



1340 11th Street
(Trinity Evangelical)

Agenda Date: 3/15/2016

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Robert D. Espinosa, Fire Chief

SUBJECT:

Presentation of Community Paramedicine and Status of Pilot Programs in Southern California (Fire Chief Espinosa).

REPORT

RECOMMENDATION:

Receive the report providing an overview of the State's Community Paramedicine program.

FISCAL IMPLICATIONS:

There are no fiscal impacts associated with this action.

BACKGROUND:

This report is provided to inform the City Council of the status of enhanced paramedic services pilot programs. The Manhattan Beach Fire Department believes that this community might find some of these services beneficial in the future. MBPD is particularly interested in programs that could decrease emergency room wait times for patients transported by our paramedics and reduce hospital re-admittance of recently discharged patients through more proactive medical response.

In July 2013, the California Emergency Medical Services Authority (EMSA) issued a letter of interest seeking responses from local EMS (LEMSA) agencies to develop pilot projects that expand the role and practice of the Emergency Medical Technician-Paramedic (EMT-P). The EMSA submitted the proposed pilot program applications to the Office of Statewide Planning and Development (OSHPD) for approval of a Health Workforce Pilot Project.

The LEMSA responsible for fire departments in Los Angeles County, including Manhattan Beach, is under the Department of Health Services. Expanded use of paramedic resources to address local health care needs is part of a national trend termed "Community Paramedicine," which is also known as "Mobile Integrated Healthcare."

Community Paramedicine in California could allow for a number of expanded services, including:

- a. Transportation of patients with conditions that require non-emergency care to alternate, non-emergency department locations.
- b. After assessment and any necessary treatment, determining whether it is appropriate to refer or release an individual at the scene of an emergency response rather than immediately transporting them to a hospital emergency department.
- c. Addressing the needs of frequent 911 callers or recurrent visitors to emergency departments by helping them access primary care and other social services.
- d. Providing follow-up care for persons recently discharged from the hospital and at increased risk of a return visit to the emergency department or readmission to the hospital.
- e. Providing support for persons with diabetes, asthma, congestive heart failure, or multiple chronic conditions to reduce the necessity of emergency department visits.
- f. Partnering with community health workers and primary care providers in underserved areas to provide preventive care.

DISCUSSION:

On September 8, 2015, Santa Monica and Glendale Fire Departments began an alternate transportation destinations program. This program allows paramedics and emergency medical technicians to transport less acute patients in city ambulances to urgent or minor care facilities. This potentially can reduce patient wait times for care in the emergency department.

Glendale Fire Department also began a post-hospital discharge pilot program on September 1, 2015. Patients diagnosed with congestive heart failure receive post-hospital care from firefighter paramedics specially trained in community paramedicine. The firefighter paramedics perform an in-home visit to ensure the patient understands and is following the hospital discharge instructions.

In June 2017, a final report of the pilot programs will be issued by a team representing the University of California, the City of San Francisco, the EMSA, and the OSHPD Health Workforce Pilot Program. Though other approved pilot programs exist throughout the state, staff believes that the addition of alternate transport destinations and post-hospital follow-up care could increase the already high level of service delivered by MBFD paramedics.

Agenda Date: 3/15/2016

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Liza Tamura, City Clerk
Matthew Cuevas, Management Analyst
Martha Alvarez, Administrative Clerk II

SUBJECT:

Agenda Forecast (City Clerk Tamura).
DISCUSS AND PROVIDE DIRECTION

RECOMMENDATION:

Attached is the most recent Agenda Forecast for City Council Review:

March 9, 2016 Agenda Forecast

**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

(Items placed on the Forecast may not necessarily be in the order in which they will appear on the Agenda)

3/23/2016	<i>Joint City Council and Planning Commissions Meeting – 6:00 PM Wednesday</i>
	1. Downtown Specific Plan Project Update Study Session
4/5/2016	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge – MBUSD Spring Break
	1. Proclamation Declaring April 12, 2016 as Everyone Matters Day (Ceremonial)
	2. Certificate of Recognition to Los Angeles County Supervisor Don Knabe (Ceremonial)
	3. Approve Contract with Turbo Data Systems, Inc. for Parking Citations Processing in the Amount of \$xxxx (Finance Director Moe) (Consent)
	4. Financial Report: Schedules of Demands : March 3, 2016 and March 17, 2016 (Finance Director Moe) (Consent)
	5. Resolution Ordering Plans, Specifications, Cost Estimates and Engineer’s Report for Annual Street Lighting and Landscaping Assessments (Finance Director Moe) (Consent)
	6. Approve Final Payment to Creative Home, Inc. DBA CHI Construction for the City Yard Cover Project in The Net Amount of \$xxxx and Release Retention in the Amount of \$xxxx (Public Works Director Olmos) (Consent)
	7. Approve Continued Use of As-Needed Engineering Services Agreement with Transtech Engineers, Inc. for Design Engineering Services (Public Works Director Olmos) (Consent)
	8. Amendment of Master Agreement with Manhattan Beach Unified School District Regarding Use and Maintenance of School District Fields and Facilities and Authorization for the City Manager to Execute the Agreement (Parks and Recreation Director Leyman) (Public Hearing)
	9. Award Professional Services Agreement to ---- in the Amount of \$xxx,xxx for the Preparation of an Energy Audit for City Facilities (Public Works Director Olmos) (Old Business)
	10. Report on Police Department Deployment Plan (Including Footbeats & Neighborhood Watch) and Proactive Policing Initiatives by the Police Department (Continued from the January 19, 2016 City Council Meeting) (Police Chief Irvine) (New Business)
	11. Report on Feasibility of Community Cameras at Points of Ingress and Egress to Manhattan Beach (Police Chief Irvine) (New Business)
	12. Update on Residential and Commercial Camera Registration Program (Police Chief Irvine) (New Business)
	13. Approve a Contract Amendment to Accela, Inc. in the Amount of \$ xxxx for Citywide Permitting Software and Appropriate Funds from ---- (Community Development Director Lundstedt) (New Business)
	14. Water and Waste Water Rate Study Update (Finance Director Moe) (New Business)
	15. Approve a Three-Year Professional Services Agreement with Geosyntec Consultants, Inc. in the Amount of \$1,010,496 for Implementation of the Coordinated Integrated Monitoring Program on Behalf the Beach Cities Watershed Management Group (Public Works Director Olmos) (New Business)
	16. Approve a Three-Year Memorandum-Of-Understanding Between the Beach Cities Watershed Management Group for Implementation of the Coordinated Integrated Monitoring Program (Public Works Director Olmos) (New Business)
4/12/2016	<i>Joint City Council and Planning Commissions Meeting – 6:00 PM Tuesday</i>
	2. Mansionization

**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

(Items placed on the Forecast may not necessarily be in the order in which they will appear on the Agenda)

4/19/2016	<i>Regular Meeting – 6:00 PM – City Council Reorganization Tuesday Mayor D’Errico/Mayor Pro Tem Lesser</i>
	Pledge -
	1. Administrative Citation Ordinance (Addressing Construction Rules and Neighborhood Bill of Rights) (Community Development Director Lundstedt) (Old Business)
	2. Proposed CIP (Public Works Director Olmos) (New Business)
	3. Capital Improvements Corporation (New Business)
4/26/2016	<i>Boards and Commissions Interviews – Police/Fire Conference Room – 5:00 PM Tuesday (Tentative)</i>
5/3/2016	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge – Grand View Elementary School
	1. Recognition of School Achievements (Ceremonial)
	2. Q3 Budget (Finance Director Moe) (Consent)
	3. Annual Street Lighting & Landscaping Assessments (Phase 2A) (Approve Engineer’s Report) (Finance Director Moe) (Consent)
	4. Award Professional Services Agreement to ---- in the Amount of \$ xxx,xxx for the Design of the Peck Reservoir Replacement Project (Public Works Director Olmos) (Consent)
	5. Conduct Public Hearing to Consider Resolution No. 16- xxxx Regarding a Coastal Development Permit for the 2016 Manhattan Beach Open Volleyball Tournament; Request from International Merchandising Company for Special Permit: Limited Alcoholic Beverage Use on Public Property for the Manhattan Beach Open Event, July 15-17, 2016 in the Lower South Pier Parking Lot. (Parks and Recreation Director Leyman) (Public Hearing)
	6. Annual Street Lighting & Landscaping Assessments (Phase 2B) (Set Public Hearing) (Finance Director Moe) (Consent)
	7. Discussion of Parks Free Wi-Fi (Information Technology Director) (New Business)
	8. CIP Report on Existing Projects and Engineering Contracts Update (Public Works Director Olmos) (New Business)
	9. Annual Appointment of Board members & Commissioners (City Clerk Tamura) (New Business)
	10. Fiscal Year 2016-2017 Proposed Budget (Finance Director Moe) (New Business)
	11. Sunscreen Dispenser Program (Parks and Recreation Director Leyman) (New Business)
	12. Chamber Bite at the Beach (Parks and Recreation Director Leyman) (New Business)
5/5/2016	<i>Budget Study Session #1 – Time TBD Thursday</i>
	Pledge -
5/10/2016	<i>Budget Study Session #2 – Time TBD Tuesday</i>
	Pledge -
5/12/2016	<i>Budget Study Session #3 – Time TBD Thursday (Tentative)</i>
	Pledge -

**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

(Items placed on the Forecast may not necessarily be in the order in which they will appear on the Agenda)

5/17/2016	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge -
	1. Annual Appointment of Board members & Commissioners (If-Needed) (City Clerk Tamura) (New Business)
	2. Six Month Update on Enforcement of Bike Path Hazards and Report on Accident/Injury Data (Police Chief Irvine/Fire Chief Espinosa) (Old Business)
5/19/2016	<i>Budget Study Session #4 – Time TBD Thursday (Tentative)</i>
	Pledge -
6/7/2016	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge – Meadows Elementary School
	1. Resolution of Intention to Provide for Annual Levy and Collection of Assessments for the Downtown Business Improvement District (Finance Director Moe) (Consent)
	2. El Porto Beach Traffic Circulation Study Update (Community Development Director Lundstedt) (Old Business)
6/21/2016	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge -
	1. Annual Street Lighting & Landscaping Assessments (Finance Director Moe) (Phase 3) (Public Hearing)
	2. Fiscal Year 2016-2017 Budget Adoption & Gann Limit (Finance Director Moe) (Public Hearing)
7/5/2016	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge -
	1. Renewal of Downtown Business Improvement District for Fiscal Year 2016-2017 (Finance Director Moe) (Public Hearing)
	2. Six Month Update – Strategic Plan/Work Plan (Assistant to City Manager Nadine) (Old Business)
7/19/2016	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge -
	1. Develop RFP for Sepulveda Corridor (Community Development Director Lundstedt) (New Business)
8/2/2016	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge -
8/16/2016	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge -
	1. Q4 Budget/CIP Report (Finance Director Moe) (New Business)
9/6/2016	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge -
	1. Beach Rental Status Report (Old Business)
9/20/2016	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge -

**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

(Items placed on the Forecast may not necessarily be in the order in which they will appear on the Agenda)

INFORMATIONAL MEMOS

Memo	City Council Date Requested
1. Facility Strategic Planning	9-1-15
2. Update on Mediation Data	11-17-15

FUTURE AGENDA ITEMS (Date TBD)

Item	City Council Date Requested
1. Revenue Enhancements	1-19-16
2. Presentation on Gas Company Loop Project (Tentative Hold)	
3. New Appointment Process for Boards and Commission Members	2-2-16
4. Role and Value of Deferred Compensation Program	

FUTURE MEETINGS TO BE SCHEDULED

Item
1. Joint City Council/Beach Cities Health District Meeting
2. City Council Meeting Study Session Regarding Revenue Streams for Finding CIP and Enterprise Funds, Including Issuance of Bonds, Creation of a Parking Authority and Review of Reserve Policy
3. Mall Litigation Closed Session (March 2016 – Tentative)
4. Joint City Council/Manhattan Beach Unified School District Meeting
5. City Council Retreat
6. Mobility