



Agenda Item #: _____

Staff Report

City of Manhattan Beach

TO: Honorable Mayor Fahey and Members of the City Council

THROUGH: Geoff Dolan, City Manager

FROM: Bruce Moe, Finance Director
Russell J. Morreale, Assistant Finance Director
Gwen Eng, General Services Manager

DATE: November 1, 2005

SUBJECT: Authorize the Purchase of Four Replacement Police Patrol Vehicles in the Amount of \$101,530.19 and One Dial-A-Ride Bus in the Amount of \$61,583.88:

RECOMMENDATION:

Staff recommends that the City Council: a) award RFB #669-06 to Villa Ford in the amount of \$101,530.19 for the budgeted replacement of four patrol cars, b) award RFP #657-06 to A-Z Bus Sales for the purchase of a Dial-A-Ride vehicle in the amount of \$61,583.88, using prior year approved Proposition A Local Transportation Funds, and c) Appropriate a carry forward amount of \$70,000 for the Dial-A-Ride vehicle from the Proposition A. Local Transportation Fund

FISCAL IMPLICATION:

Funds totaling \$131,724 are budgeted in Fiscal Year 2005-2006 Fleet Management Fund to purchase and equip the patrol vehicles. The remaining funds will be used to outfit the vehicles with the customary emergency equipment (cages, light bars, etc.).

Proposition A Local Transportation Funds were originally budgeted in Fiscal Year 2004-2005 Budget to purchase and equip the requested Dial-A-Ride bus. The remaining funds will be used to outfit the vehicles with required accessories (back up alarms, cash boxes, radios, etc.). These funds are restricted in use to transportation related purposes and support the City's Dial-A-Ride program. Timing was such that the purchase was not finalized last year and, consequently, we are requesting the appropriation and carry forward of funds into Fiscal Year 2005-2006. The Proposition A Local Transportation Fund balance is adequate to support the anticipated expenditure.

BACKGROUND:

Patrol Vehicles

During the FY 2005-2006 Budget process, Council authorized the replacement of four patrol cars. The Police Department operates a fleet of 20 patrol cars that are used on a 24-hour basis, 7 days per week.

Patrol cars need to be replaced periodically to provide the Police Department and community with reliable emergency response vehicles. The new vehicles (2006 Ford Police Interceptors) will replace units #171,172, 173, and 176. These vehicles have approximately 90,000 accumulated miles. Due to their age and condition, drive trains are failing and engine electronic problems are occurring. Major

repairs have been deferred in anticipation of replacement. If these vehicles are not replaced, additional work on major components such as transmissions will need to be performed.

Dial-A-Ride Bus

The City maintains a fleet of three Dial-A-Ride buses and one van. Three units are typically in operation during peak periods. If one of the buses is in for scheduled maintenance, or for unscheduled repairs, service may be affected. This vehicle will replace one bus.

The requested bus is classified as a Para transit vehicle which was selected to ensure the best solution for our needs. The Parks & Recreation Department formed a committee that developed selection criteria over the course of several months based on data obtained from the various vendors' offerings and customer feedback. The following selection criteria was used:

- A tight turning radius to negotiate our narrow streets
- The angle of approach and departure is critical for a vehicle to clear our hilly topography without damage to the vehicle's tail
- An effective passenger layout that maximizes seating access and legroom for passengers
- Based on the maximum number of passengers typically on the bus at one given time, a 10-passenger capacity with wheelchair lift is desired
- Local, reliable service facilities for repairs and warranty work

DISCUSSION:

The City purchases its vehicles by utilizing larger agencies' existing contracts, whenever practicable. This is done because the State of California, L.A. County, and other large agencies purchase in greater quantities and consequently obtain preferential pricing.

Patrol Vehicles

Staff sent bid requests to the contracting vendors as well as others for a total of 9 vendors for comparison purposes, and 4 responses were received. The comparison below shows total price (including sales tax, discounts, and other fees).

Bid Recaps

<u>Bidder</u>	<u>Total Bid</u>
1. Villa Ford	\$101,530.19
2. Raceway Ford	\$102,383.20
3. Downtown Ford Sales	\$103,643.00
4. Wondries Fleet Group	\$107,942.92

Based on these bids, staff recommends awarding to the lowest bidder, Villa Ford, for the purchase of 4 patrol cars. If this purchase is approved, the existing units will be surplus and auctioned for the highest attainable value. The new vehicles will arrive in approximately 90-120 days.

Dial-A-Ride Bus

With respect to this vehicle, no contracts were available that met the City's specifications; therefore, staff solicited proposals independently. A total of 5 vendors were sent formal proposal requests and 4 responses were received. The comparison below shows total price (including sales tax and payment discounts).

Bid Recaps

<u>Bidder</u>	<u>Total Bid</u>
1. Bus West	\$58,929.14
2. A-Z Bus Sales	\$61,583.88
3. Nation's Bus	\$62,204.78
4. California Bus Sales	Bid withdrawn

Although Bus West offered the lowest bid, staff preferred the bus from A-Z Bus Sales given the selection criteria identified above further explained as follows:

- The bus windows were wider and offered a better field of vision while driving.
- The step heights for passenger entry were shorter, which is helpful to older adults and people with disabilities to manage.
- The area surrounding the driver's seat was greater. This would allow for quicker egress should a passenger require assistance.
- The type of floor and ceiling finishes are easier to maintain, which equates to less time cleaning.

Based on this information, staff recommends Council award an order to A-Z Bus Sales, the lowest responsive bidder. If this purchase is approved, the new vehicle will arrive in 60 days.