

Fiscal Year 2017
 Level 3
 Fund General Fund

CITY OF MANHATTAN BEACH
FY 2016 - 2017
Dept Request Level 3
 Itemized Line Item Detail

XDB
 Data Date 4/28/2016
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Department: 3101 -PROPERTY TAX-

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
C.Yr Secured Property Tax 100-3101	
1 Based on 5.71% estimated increase from the FY16 Estimate. HdL is estimating 5.71% increase from the prior year.	22,420,000.00
C.Yr Unsecured Property Tax 100-3102	
1 Based on 1% estimated increase from FY16 estimate.	900,000.00
P.Yr Secured Prop Tax 100-3103	
1 Based on prior year estimate.	125,000.00
P.Yr Unsecured Property Tax 100-3104	
1 Based on prior year estimate.	23,000.00
Supplemental Property Tax 100-3105	
1 Based on prior year estimate.	475,000.00
Property Tax Collection Admin 100-3106	
1 Fee charged by Los Angeles County for the collection and administration of the City's property taxes collected through the Consolidated	(300,000.00)

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Department: 3106 -PROPERTY TAX-

Minor Program:

<u>Account Number /Title / Budget Line item Descriptions</u>	<u>Amount</u>
1 Tax Bill issued by the County. Administration fee is based upon the ratio of property tax revenue received by each jurisdiction to the total property tax revenue distributed (current year only - Secured + Unsecured + HOX (HOPTR) + Unitary).~ ~ Estimated increase trends with Property Tax increase.	
Interest & Penalties 100-3107	
1 Based on prior year estimate.	76,000.00
Property Tax In Lieu of VLF 100-3108	
1 Revenue is part of the 2004 exchange of local motor vehicle license fees for additional shares of the property tax. Under this agreement, the VLF rate was reduced from 2% to .65%. The reduction in local government revenues was replaced with like amounts of property taxes dollar-for-dollar. This revenue source adjusts in proportion to the growth in gross assessed valuation in Manhattan Beach.~ ~ Based on 3.0% estimated increase from the prior year estimate. -----UPDATE: HdL is estimating 6.74% increase from the prior year.	4,103,060.00

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Department: 3201 -OTHER TAXES & ASSES

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
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Sales & Use Tax 100-3201

1	Based on unwinding of Triple Flip and HdL analysis of retail trends	9,300,000.00
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Franchise Tax 100-3202

1	Franchise Fee from Southern California Edison.	1,525,000.00
2	Franchise Fee from Southern California Gas Company.	
3	Franchise Fee - Verizon for cable television, excluding Public-Education-Government (PEG) programming fees. Verizon's subscriptions have been growing since inception.	
4	Franchise Fee - Time Warner Cable.	
5	Franchise Fee - United Independent Cab Co. Franchise runs through 2019. Adjusted annually based on the Consumer Price Index.	
6	Franchise Fee - South Bay Yellow Cab Coop. Franchise runs through 2019. Adjusted annually based on the Consumer Price Index.	
7	Franchise Fee - Bell Cab Co. Franchise runs through 2019. Adjusted annually based on the Consumer Price Index.	

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Department: 3202 -OTHER TAXES & ASSES

Minor Program:

<u>Account Number / Title / Budget Line item Descriptions</u>	<u>Amount</u>
8 Franchise Fee - All Yellow Cab Co. Franchise runs through 2019. Adjusted annually based on the Consumer Price Index.	
9 Pacific Terminals franchise fee. Adjusted annually based on the Consumer Price Index.	
Transient Occupancy Tax 100-3203	
1 Estimating a 4.5% increase over FY 15-16 year-end estimate.~ ~ This represents the General Fund portion of the TOT only. 15% of the total TOT is directly deposited into the CIP Fund (401-3203).	4,500,000.00
Business License Tax 100-3204	
1 Business License Tax demonstrates at a steady level. The tax may fluctuate with the changes in the economy due to its heavily based on gross receipts. Each year the business license tax is adjusted by the Consumer Price Index.	3,525,000.00
Real Estate Transfer Tax 100-3206	
1 Estimating 5.0% increase from FY 2016 estimate~ ~ Real Estate Transfer Tax revenue is derived from a charge of fifty-five cents per \$500 of sales	850,000.00

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Department: 3206 -OTHER TAXES & ASSES

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
1 price, split evenly between the City and the County of Los Angeles.	
PSAF Sales Tax 100-3207	
1 Estimated using same percentage increase/decrease as 100-3201 Sales Tax.	365,000.00
SB 1186 Disability Access & Education 100-3216	
1 Per Finance	1,000.00
Building Permits 100-3301	
1 Beginning in FY 2016, the City adopted a new fee schedule, which resulted in a 40% increase in Building Permit fees. As a result of this fee structure and with the increase in speculative building of new residential units, it is anticipated that Building Permit revenues will increase approximately 8% for FY 2017. This estimate does not include the Manhattan Village Mall Enhancement Project as it is anticipated that no building permits will be issued for this project this fiscal year.	1,938,000.00
Other Construction Permits 100-3302	
1 Other Construction Permits includes plumbing,	465,000.00

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Department: 3302 -LICENSES & PERMITS-

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
1 mechanical and electrical permits. It is expected that the revenue will increase slightly through the next fiscal year, which reflects a slight trend for more speculative construction, with commercial and residential remodeling expected to increase by approximately 7.5%.	
Home Occupation Permits 100-3303	
1 Home occupation permits are required for persons whose homes are also used as a business. Renewals are processed in the Spring, and the fees are anticipated to remain stable.	4,200.00
Fire Code Permits - Annual 100-3304	
1 Increased building in the City has been trending upward through the first half of the year and that trend is predicted to continue through the remainder of the year. ~ ~ This revenue includes cost recovery for fire staffing serving the Raleigh Manhattan Beach Studios and \$100K annual Fire fee. This also includes all on-site studio inspections.	140,000.00
Fire Permits - One Time 100-3305	
1 One time permits issued for special events, tents, open flame, studio special effects,etc.	40,000.00

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Department: 3305 -LICENSES & PERMITS-

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
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Outdoor Facilities Permits 100-3306

1	It is anticipated that Code Staff will reinstate the Outdoor Facility Permits program and approximately 15 permits are estimated for FY 2017.	2,330.00
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Film Permits 100-3307

1	Film Permits are highly variable. Infrequent spikes in revenue can be attributed to production volume from Manhattan Beach Sound Studios.	90,000.00
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Building Permits Surcharge 100-3309

1	The Building Permits Surcharge has been in effect since December 2005. This 10% surcharge on building permit fees funds the Residential Construction Officer program. We anticipate this revenue will increase by approximately 8% in FY 2017. (This fee is not charged on mechanical, electrical, or plumbing permits).	193,800.00
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Police Alarm Permits 100-3310

1	Police Alarm Permit (NEW): Based on estimated 300 renewals at \$54 each. New permits are	16,200.00
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Department: 3310 -LICENSES & PERMITS-

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
1 received year-around.	
2 Police Alarm Permit Renewal: Based on estimated 1,952 Renewals at \$25 each. Renewal permit revenue is received primarily in December and January.	48,800.00
Fire Construction Inspections 100-3311	
1 Given the volume of new construction these fees will remian constant. Revenue services determines the amounts allocated to this account.	40,000.00
Other Permits 100-3350	
1 There are ten commercial businesses or organizations that routinely renew live entertainment permits with their business licenses in the Spring. It is expected that the same ten businesses will renew their permits and no new permits will be issued in FY 2017.	4,060.00
Animal Licence Fees 100-3361	
1 The annual license fee for a sterilized animal is \$18. Un-sterilized animals are subject to a \$50 fee. Both animal licensing fees are prorated on a quarterly basis and always expire on September 1st. Qualifying senior citizens receive a 50% license fee discount to anyone 60 years or older	52,000.00

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Department: 3361 -LICENSES & PERMITS-

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
1 with an annual income under \$10,000. Budgeted amount is based on current trend.	
Vehicle Code Fines 100-3401	
1 Revenue based on trend	165,000.00
Parking Citations 100-3402	
1 Expecting revenue comparable to FY 2014/2015, plus \$300,000 increase due to \$5 citation fee increase approved July 1, 2015. Projection based on PACS being fully staffed.	2,586,000.00
Municipal Code Fines 100-3421	
1 Based on 10% increase from FY 2016 year-end estimate~ ~ Fines for violations of the City's Municipal Code, such as "bandit" taxicab violators, public intoxication, violation of park hours, etc.	45,000.00
Interest Earnings 100-3501	
1 Estimated level with prior year-end estimate. Yields on investment opportunities are not showing any signs of significant improvement. Most of the older, higher yielding securities in	490,000.00

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Department: 3501 -INTEREST & RENTS-

Minor Program:

<u>Account Number / Title / Budget Line item Descriptions</u>	<u>Amount</u>
1 the City's portfolio have already matured or been redeemed, leaving a pool of similar-yielding investments.~ ~ Amount includes only the portion allocated to the General Fund.	
Other Interest Income 100-3509	
1 City Manager Loan Interest	13,008.00
2 Asst City Manager Loan Interest	17,582.00
Loan Principal 100-3510	
1 City Manager Loan Principal	50,952.00
2 Asst City Manager Loan Principal	65,203.00
Misc. Rents & Concessions 100-3511	
1 Pay 'n' Play Racquet Ball Court	32,000.00
2 Shade Hotel storage facility rental in Metlox Parking Structure. Adjusted annually based on the Consumer Price Index.	
3 Trilogy Day Spa storage facility in Metlox Parking Structure. Adjusted annually based on the Consumer Price Index.	

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Department: 3511 -INTEREST & RENTS-

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
4 Shade Hotel storage facility in Metlox Parking Structure. Adjusted annually based on the Consumer Price Index.	
5 Two Guns Coffee -Manhattan Beach Yacht Club. Based on minimum rent due of \$650 and maximum of \$1,500	
Golf Course Rent 100-3512	
1 Golf Course revenue received from the Marriott ground lease agreement with the City.	10,000.00
Tennis Club Complex Minimum Rent 100-3513	
1 Revenues from the Tennis Club based on lease agreement with the City. Adjusted annually based on the Consumer Price Index.	273,000.00
Tennis Club Percentage Rent 100-3514	
1 Tennis Club percentage rent based on lease agreement with the City. Adjusted annually based on the Consumer Price Index.~ ~ Section 4.2 of lease agreement provides for percentage rental: during the lease term Lessee shall pay Lessor, as percentage rental, the sum of 8% of tennis tournaments, 5% of retail and office space rentals, and 2% of food and beverage	120,000.00

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Department: 3514 -INTEREST & RENTS-

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
1 9with a minimum guarantee of \$50,000 from food and beverage).	
Marriott Hotel Percentage Rent 100-3515	
1 Marriott Hotel percentage rent received for the ground lease with the City. Breakdown: 6.25% gross room rent, 2.0% for golf, 2.5% all food and beverage and 5% all others.	1,200,000.00
Marriott Hotel Minimum Rent 100-3516	
1 Minimum rent per ground lease with the City, paid monthly in equal installments of \$33,333.33.	400,000.00
Wireless Communication Income 100-3517	
1 AT&T Wireless lease at City Hall. Fixed percentage increase annually.	152,000.00
2 Sprint Wireless lease at Parking Lot #3. Fixed percentage increase annually.	
3 Verizon Wireless ground lease at Live Oak Park. Fixed percentage increase annually.	
1334 Parkview - Office Building Rent 100-3518	
1 Revenues from the 1334 Parkview office building	42,000.00

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Department: 3518 -INTEREST & RENTS-

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
1 rent. Based on lease agreement with the City. Adjusted annually based on the Consumer Price Index.	
Metlox Lease Payments 100-3519	
1 Metlox lease payments set in Disposition and Development Agreement (DDA) dated December 17, 2002. Article 3 defines the base rent of \$20,083.33 and subsequent adjustments in years 25 and 50. Additionally, profit participation rent began in April 2010.	240,000.00
2 Profit participation rent is based on 25% of Net Operating Income as defined in Section 3.5(b) of the DDA.	250,000.00
Investment Amortization 100-3520	
1 Investments that are purchased at a premium or discount in excess of \$10k are amortized twice a year (December 31st and June 30th) until their maturity. This represents the General Fund portion only.	(102,000.00)
Tennis Club Parking Lot Lease 100-3531	
1 Revenues from the Tennis Club Parking Lot Lease based on lease agreement with the City. Adjusted annually based on the Consumer Price Index.	32,000.00

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Department: 3602 -FROM OTHER AGENCIES

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
1 California Constitution Article XIII 3(k) grants homeowners an exemption of \$7,000 from the taxable assessed value of their principal owner-occupied residence. Section 25 of the Constitution requires the State to reimburse local governments for revenue loss due to this exemption. The distribution goes to the county and is then distributed to the city as follows: County: 11/20 - 15% (City: December); County: 12/31 - 35% (City January); County: 4/30 - 35% (City May); County: 5/31 - 15% (City June).	
State Mandated Cost Reimb 100-3604	
1 Level with FY 14-15 estimate, not including prior year payments owed by State	13,000.00
BCHD Grant 100-3605	
1 Grant provided by Beach Cities Health District for the purposes of funding paramedic supplies. This has been in place since 2004-2005 at this funding level. Subject to annual approval by the BCHD board of directors.	29,000.00
STC Reimbursement 100-3607	
1 Revenue generated by reimbursement from state for training police service officers. Estimates based on trend.	2,500.00

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Department: 3607 -FROM OTHER AGENCIES

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
P.O.S.T. Reimbursement 100-3608	
1 Revenue generated by reimbursement from Peace Officer Standards and Training (POST) for training sworn officers. Estimates based on trend.	40,000.00
Prop A Project Specific 100-3622	
1 LA County Prop A Project Grant for Sand Dune Park	70,000.00
New Residential Unit Fee 100-3701	
1 The \$700 fee is applied per each net new residential unit when a building permit is issued. Five more net new units are anticipated in FY 2017. The primary reason for this assumption is that most new construction has tended to be either a one-to-one replacement or a decrease in units as two or three older, smaller units are demolished and replaced with one new larger unit, so no fee is required.	3,500.00
Building Record Report Fees 100-3702	
1 Building Record Reports list the legal building permits on record. These reports are required when residential buildings are sold per our City	162,000.00

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Department: 3702 -SERVICES-

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
1 ordinance. We anticipate this revenue will increase by approximately 8% in FY 2017.	
Building Plan Check Fees 100-3703	
1 It is estimated that actual revenues will decrease 23% based on the adjustment in Plan Check fees, which became effective FY 2016. However, building activity is expected to increase 8% for FY 2017. It is anticipated that the Manhattan Village Mall Enhancement Project will be submitted for Plan Check in FY 2017. This estimate does not include fees associated with the Mall project because those fees have not been calculated.	1,267,000.00
Planning Filing Fees 100-3704	
1 For FY 2017, applications are expected to remain fairly stable with a modest increase of 2%. Planning applications include Coastal Permits, Minor Exceptions, Use Permits and Variances.	219,000.00
Comm. Dev. Digital Doc. Fee 100-3705	
1 The Comm Dev Digital Fee is collected to digitize copies of plans, permits, and related documents. We anticipate this revenue will increase by approximately 8% in FY 2017.	129,600.00

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Department: 3706 -SERVICES-

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
Reproduction Fees 100-3706	
1 Fees for copies and reproduction of documents. Level with prior years.	10,000.00
Police False Alarm Fees 100-3707	
1 Revenue from fines related to false alarm activations. Estimate based on 1000 false alarm activations yearly, billed according to fee schedule (First false burglary alarm per household is free)	95,000.00
Police Service Fees 100-3708	
1 This revenue includes fees for Police Officer subpoenas, bodyworks massage permits, clearance letters, "fix-it" tickets, extradition reimbursement, fingerprint rolling fees, etc. Estimate based on trends over past year. Decrease due to end of state reimbursement for PD's participation in AB109 taskforce (approximately 125K/yr).~ ~ Increased to \$50,000 per Finance analysis.	50,000.00
Special Event O.T. Reimb 100-3709	
1 Police department overtime for special events	70,000.00

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Department: 3709 -SERVICES-

Minor Program:

<u>Account Number /Title / Budget Line item Descriptions</u>	<u>Amount</u>
<p>1 such as Grand Prix Bike Race, Hometown Fair, American Martyrs 5K, Richstone Pier-to-Pier, Filming, DUI Deployments, etc. Based on trend over past four years. ~ ~ See expenditure object 4114 in departmental budgets for reference.</p>	
<p>DUI Cost Recovery 100-3710</p>	
<p>1 State law raised allowable reimbursement per incident to \$12,000 and our Traffic Bureau is following up on cost-recovery issuances to ensure they are paid. However, many of those billed are unable to pay due to financial hardship, so revenue in this account has been lower than expected. We will continue to do our best to collect these fees whenever possible. There are a large number of variables outside the City's control, making this revenue source difficult to budget with any certainty.</p>	20,000.00
<p>Booking Fee 100-3711</p>	
<p>1 We request cost recovery of booking fees for all of the arrestees that are eligible; however, some judges will not support these charges, and many arrestees are unable to pay due to financial hardship, so revenue in this account has been lower than expected. We will continue to do our</p>	26,000.00

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Department: 3711 -SERVICES-

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
1 best to collect these fees whenever possible. There are a large number of variables outside the City's control, making this revenue source difficult to budget with any certainty.	
Boot Removal 100-3712	
1 Fee is for removal of the Denver Boot from vehicles which have excessive unpaid parking citations. The boot is applied to vehicles with 5 or more unpaid parking citations at least 21 days old. All cites must be paid off in order to remove the boot. Per the Resolution of Fees adopted July 1, 2015, Boot removal fee decreased from \$120 to \$105.	7,000.00
Vehicle Release Fee 100-3713	
1 Release fee is to recover the City's cost for towing and impounding vehicles. This results from vehicles illegally parked or those involved in traffic accidents or impounded from illegal activities (DUI, etc.). The fee is set through the User Fee study and is based on cost recovery. Per the Resolution of Fees adopted July 1, 2015, Impound release fees decreased from \$140 to \$114; Field release decreased from \$140 to \$46.	75,000.00
Animal Impound & Trap Rental Fees 100-3714	

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Department: 3714 -SERVICES-

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
1 Traps are no longer rented; revenue is from animal impound fees only.	1,800.00
Fire Reimbursements 100-3715	
1 This revenue item includes fire permits, reimbursement for mutual aid, on-location film inspections (studio inspections are recorded in 100--3718), and special event fire inspections (fireworks, Old Hometown Fair, Mira Costa Football, etc.) It also includes the daily and annual fire permits issued at the studios as follows:~ ~ *Long term tenant (40+ weeks per year) - \$750 annually per soundstage~ * Short term tenant (< 40 weeks per year) - \$5 per day per soundstage~ ~ State mutual aid reimbursement is also included but it is hard to predict since it is based on wildfires in which the FD is called upon to provide mutual aid assistance and we have not budgeted the associated overtime in the expenditure budget which would offset the revenue.	200,000.00
Ambulance Fees 100-3716	
1 Advanced Life Support (ALS) transport fees billed	530,000.00

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Department: 3716 -SERVICES-

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
<p>1 at the maximum rates set fort by the County of Los Angeles Department of Health Services. ~ A new system has been implemented that will streamline and expedite billing and accuracy.We average 812 (ALS) transports a year. This number reflects actual amounts of collections for fees billed.~ ~ A new system has been implemented that will streamline and expedite billing and accuracy. In the previous fiscal year we experienced a drop in the number of ALS and BLS transports. In addition to this decrease we also experienced a reduction in revenue due to the changing demographic (i.e. private insurance to federal coverage (Medicare/Medical)). Both factors play a significant role in revenue that is captured.</p>	
<p>2 Basic Life Support (BLS) transport fees billed at the maximum rates set forthe County of Los Angeles Department of Health Services. We average 182 (BLS) transports a year. This number reflects actual amounts of collections for fees billed.~ ~ A new system has been implemented that will streamline and expedite billing and accuracy. In the previous fiscal year we experienced a drop in the number of ALS and BLS transports. In addition to this decrease we also experienced a reduction in revenue due to the changing demographic (i.e. private insurance to federal coverage (Medicare/Medical)). Both factors play a</p>	110,000.00

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Department: 3716 -SERVICES-

Minor Program:

Account Number / Title / Budget Line item Descriptions	Amount
2 significant role in revenue that is captured.	
Fire Plan Check 100-3717	
1 Revenue from Fire Department checking building plans for construction and remodeling projects. Plans may be checked by Fire Department personnel or by outside contractor, depending upon the complexity. Community Development projects a conservative increase @ 8%.	80,000.00
Fire Inspection Fees 100-3718	
1 Implementation program has been fully developed and expected to launch at the beginning of this fiscal year.	1,200.00
Public Works Misc Fees 100-3719	
1 Finance Estimate.	30,000.00
Traffic Engineering Services 100-3725	
1 This fee is for administrative reviews of non-safety related traffic and parking requests. It also includes review of traffic control plans and processing 2nd requests for stop signs. This user fee was added in July 2015.	700.00

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Department: 3726 -SERVICES-

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
Appeal Fees 100-3726	
1 This Fee is for processing and evaluating appeals of administrative decisions to the PPIC. This user fee was added in July 2015.	1,000.00
Right of Way Permits 100-3734	
1 This account includes two types of Right-of-Way permits:~ (1) Utility companies blanket permits for excavation for residential or commercial projects; and~ (2) Construction for residential or commercial projects including sandblasting, tree removal, lane closures, and permanent encroachments (i.e. residential walkstreet improvements).~ ~ We anticipate this revenue will increase by approximately 8% in FY 2017.	329,400.00
Inter-City Median Maintenance 100-3735	
1 In line with prior years~ ~ Charges to neighboring cities for shared maintenance on medians that separate our cities.	7,000.00

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Department: 3736 -SERVICES-

Minor Program:

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Sepulveda Sweeping Reimb 100-3736	
1 Average of prior four years	2,300.00
Facility & Parks Reservations * 100-3771	
1 Facility & Outdoor Reservations	45,000.00
2 Field Reservations	300,000.00
3 Sand Dune Reservations	10,000.00
4 Banner Hanging	10,000.00
5 Mira Costa High School Pool Reservations	90,000.00
Special Activities Classes * 100-3772	
1 Special Activities Classes - 025~ Special activity classes and camps, including enrichment, education, tennis, cooking, and extreme sport programs. ~ REC Summer Camps & Vacation Programs	411,175.00
Special Events * 100-3773	
1 Special Events - 026~ Tennis Tournament, Afterschool REC, REC Special Activities, Teen Center Activities,	177,300.00

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CITY OF MANHATTAN BEACH
FY 2016 - 2017
Dept Request Level 3
Itemized Line Item Detail

XDB
 Data Date 4/28/2016
 11:20:00AM

Department: 3774 -SERVICES-

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
Tennis Operations * 100-3774	
1 Tennis Operations - 027	181,545.00
Arts/Education Classes * 100-3776	
1 ~ Arts/Education Classes - 034	269,500.00
Sports Leagues & Tournaments * 100-3778	
1 Sports Leagues - 041	367,420.00
Sports Classes * 100-3779	
1 Sports Classes - 042	518,400.00
Swimming Classes * 100-3780	
1 Swimming Classes - 043~ Swim Team, Swim Lessons, Water Aerobics, Lap Swimming, Junior Guard. We anticipate a 100% cost recovery.	490,000.00
2 ~ ~ Year 3 = \$36,970	

Fiscal Year 2017
 Level 3
 Fund General Fund

CITY OF MANHATTAN BEACH
FY 2016 - 2017
Dept Request Level 3
Itemized Line Item Detail

XDB
 Data Date 4/28/2016
 11:20:00AM

Department: 3784 -SERVICES-

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
Concerts in the Park* 100-3784	
1 Concerts in the Park - 036~ Concerts in the Park is expected to generate the same number of sponsors and contributions by attendees as last year.	40,000.00
Older Adult Activities * 100-3786	
1 Older Adults - 061~ (Rev '15 was \$61,981; Current year is trending closer to \$75,000) This account includes the weekly Senior Lunch Bunch program, Senior bus excursions, senior classes and Swing 'N Sway dances. All activities are expected to maintain their revenue stream, but a large increase is not projected.	75,000.00
Returned Check Fees 100-3791	
1 Based on prior years~ ~ Charges for bad checks returned by the bank, charged to customers.	500.00
Operating Service Transfers 100-3896	
1 Per Finance (Henry)~ Updated per Revenue and Cost Specialist Study	2,996,530.00

Fiscal Year 2017
 Level 3
 Fund General Fund

CITY OF MANHATTAN BEACH
FY 2016 - 2017
Dept Request Level 3
Itemized Line Item Detail

XDB
 Data Date 4/28/2016
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Department: 3902 -MISCELLANEOUS REVENUE

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
Sale of Property 100-3902	
1 Revenue received from sale of surplus property purchased in the General Fund. Level with prior years.	1,500.00
Bad Debt Recovery 100-3909	
1 Per Finance Analysis	20,000.00
W Comp Salary Continuation 100-3913	
1 Per Finance Analysis~ ~ Revenue received from the City's Insurance Fund to reimburse the General Fund for salary continuation during Workers Compensation absences. These generally involve Police and Fire personnel who are provided such continuation of pay while injured under "4850" pay, meaning full salary for up to one year while out injured. FY 2010-2011 estimate is based on FY 2009-2010 trends. This also is reflected in reduced costs to the Insurance Fund for such costs.	400,000.00
Lease Purchase Proceeds 100-3930	
1 Lease Proceeds for Community Cameras (Offset to Purchase Budgeted in 100-15-031-6141)	400,000.00

Fiscal Year 2017
 Level 3
 Fund General Fund

CITY OF MANHATTAN BEACH
FY 2016 - 2017
Dept Request Level 3
Itemized Line Item Detail

XDB
 Data Date 4/28/2016
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Department: 3930 -MISCELLANEOUS REVEN

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
Reimb- Phone charges Employees 100-3941	
1 Level with FY 14-15 Budget	200.00
Reimb- Phone charges SBRPCA 100-3943	
1 Average of prior four years	6,200.00
P-Card Incentive 100-3994	
1 Incentive payment for use and rapid payment of P-Card (Visa card) small dollar purchases. Seeing increased usage.	40,000.00
Miscellaneous Revenues 100-3995	
1 Average of prior three years.~ ~ Miscellaneous revenues not otherwise accounted for.	45,000.00
100 General Fund	<u>67,822,465.00</u>

Fiscal Year 2017
 Level 3
 Fund Streets, Highways & Sidewalks

CITY OF MANHATTAN BEACH
 FY 2016 - 2017
 Dept Request Level 3
 Itemized Line Item Detail

XDB
 Data Date 4/28/2016
 11:20:00AM

Department: 3501 -INTEREST & RENTS-

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
Interest Earnings 205-3501	
1 Per Finance, level with prior year.	23,900.00
State Gas Tax 2105 205-3609	
1 California City Finance Estimate, 3/11/2016.~ ~ Section 2105(b) allocates 11.5 percent of the tax revenues in excess of 9 cents per gallon (i.e. the Proposition 111 rate) monthly among cities based on population (about \$190 million per year).	223,364.00
State Gas Tax 2106 205-3610	
1 California City Finance Estimate, 3/11/2016.	113,826.00
State Gas Tax 2107 205-3611	
1 California City Finance Estimate, 3/11/2016. (Sec2107 and Sec2107.5)	316,176.00
SB 821 TDA 205-3614	
1 Per Transit Fund Allocations provided by MTA 3/11/2016.	23,294.00

Fiscal Year 2017
 Level 3
 Fund AB 2766 Air Quality Fund

CITY OF MANHATTAN BEACH
 FY 2016 - 2017
 Dept Request Level 3
 Itemized Line Item Detail

XDB
 Data Date 4/28/2016
 11:20:00AM

Department: 3501 -INTEREST & RENTS-

Minor Program:

Account Number / Title / Budget Line item Descriptions	Amount
Interest Earnings 232-3501	
1 Per Finance, level with prior year.	1,800.00
AB 2766 Air Quality 232-3621	
1 In 1990, California Assembly Bill 2766 was signed into law (Health & Safety Code Sections: 44220 - 44247) and the funding program described in that law has since been known as the AB2766 program. AB 2766 provides for the collection of an additional \$4 in motor vehicle registration fees to fund various air pollution efforts. Each dollar collected is disbursed as follows:~ ~ 30 cents - used by the AQMD for programs to reduce air pollution from motor vehicles and to carry out planning, monitoring, enforcement and technical studies that are authorized by, or necessary to implement, the California Clean Air Act. ~ ~ 40 cents - distributed on a quarterly basis by the AQMD to cities and counties located in the South Coast District, based on their percentage of population, to be used to reduce motor vehicle air pollution. Every year AQMD provides technical assistance and training for the local government AB2766 reporting process. ~ ~	48,612.00

Fiscal Year 2017
 Level 3
 Fund AB 2766 Air Quality Fund

CITY OF MANHATTAN BEACH
FY 2016 - 2017
Dept Request Level 3
Itemized Line Item Detail

XDB
 Data Date 4/28/2016
 11:20:00AM

Department: 3621 -FROM OTHER AGENCIES

Minor Program:

<u>Account Number / Title / Budget Line item Descriptions</u>	<u>Amount</u>
1 30 cents - deposited by the AQMD into a "Discretionary Fund" to be used to implement or monitor programs to reduce motor vehicle air pollution. To determine which projects should be funded by the Discretionary Fund, AB 2766 provided for the creation of the Mobile Source Air Pollution Reduction Review Committee (MSRC), which develops a Work Program for evaluating programs and makes a final recommendation to the SCAQMD Governing Board as to which programs and/or projects should be funded. ~ ~ Based on same percentage increase from prior year.	
232 AB 2766 Air Quality Fund	50,412.00

Fiscal Year 2017
 Level 3
 Fund Capital Improvement Fund

CITY OF MANHATTAN BEACH
 FY 2016 - 2017
 Dept Request Level 3
 Itemized Line Item Detail

XDB
 Data Date 4/28/2016
 11:20:00AM

Department: 3203 -OTHER TAXES & ASSES

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
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Transient Occupancy Tax 401-3203

1	<p>The policy of dedicating 15% of the TOT to CIP was enacted by the City Council in September 1998 in order to have a stable funding source for capital improvements, which were funded by General Fund year end surpluses prior to that.~ ~ Estimating 4.5% growth in FY 2016-17. Seeing positive growth in the hotel sector.</p>	731,500.00
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Park Development/Quimby Fees 401-3308

1	<p>Fee of \$1,817 per parcel or condo unit created when a project is completed (final subdivision map recorded). It is anticipated that activity will remain consistent with FY 2016, therefore, no projected increase for Park Development/Quimby Fees are expected.</p>	21,804.00
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Parking Citations 401-3402

1	<p>Per Finance Analysis (3-24-16)~ Parking citation revenue in the CIP fund is generated by a dedication of \$4 per citation, with the exception of Expired Meter citations. This dedication was enacted by the City Council in December 2000 to provide for a stable revenue source to fund capital improvement projects.</p>	115,000.00
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Fiscal Year 2017

Level 3

Fund Underground Assessment Distr

Department: 3501 -INTEREST & RENTS-

Minor Program:

CITY OF MANHATTAN BEACH FY 2016 - 2017 Dept Request Level 3 Itemized Line Item Detail
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XDB
 Data Date 4/28/2016
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<u>Account Number / Title / Budget Line item Descriptions</u>	<u>Amount</u>
Interest Earnings 403-3501	
1 Per Finance, level with prior year.	1,800.00
403 Underground Assessment Districts	<u>1,800.00</u>

Fiscal Year 2017
 Level 3
 Fund Water Fund

CITY OF MANHATTAN BEACH
 FY 2016 - 2017
 Dept Request Level 3
 Itemized Line Item Detail

XDB
 Data Date 4/28/2016
 11:20:00AM

Department: 3746 -SERVICES-

Minor Program:

Account Number / Title / Budget Line item Descriptions	Amount
Penalties 501-3746	
1 Per Finance, based on current and prior year trends.	44,000.00
Sale of Property 501-3902	
1 Revenues from sale of surplus property such as old water meters.~ ~ In line with average of the past five years.	10,000.00
Bad Debt Recovery 501-3909	
1 Per Finance, level with prior year.	5,000.00
Bad Debt Writeoff 501-3916	
1 Per Finance Analysis	(7,000.00)
Miscellaneous Revenues 501-3995	
1 Per Finance	10,000.00
501 Water Fund	<u>14,897,000.00</u>

Fiscal Year 2017
 Level 3
 Fund Wastewater Fund

CITY OF MANHATTAN BEACH
FY 2016 - 2017
Dept Request Level 3
Itemized Line Item Detail

XDB
 Data Date 4/28/2016
 11:20:00AM

Department: 3351 -LICENSES & PERMITS-

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
Fats, Oil, Grease Permit 503-3351	
1 Revenue generated through a surcharge of \$174 on each food establishment, and is collected through the business license. Public Works staff report dated July 21, 2009 in which Ordinance No. 2125 was adopted amending Title 5 of the Municipal Code adding the Fats, Oils, Greases (FOG) program. ~ ~ Per Finance, level with prior year.	15,000.00
Interest Earnings 503-3501	
1 Based on anticipated interest earnings of current investment holdings. Per Finance, level with prior year.	54,000.00
Investment Amortization 503-3520	
1 Per Finance	(9,500.00)
Utility Service Charges 503-3737	
1 Per Finance, based on current and prior year trends.	3,200,000.00

Fiscal Year 2017
 Level 3
 Fund Refuse Fund

CITY OF MANHATTAN BEACH
 FY 2016 - 2017
 Dept Request Level 3
 Itemized Line Item Detail

XDB
 Data Date 4/28/2016
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Department: 3743 -SERVICES-

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
Commercial Refuse Fee 510-3743	
1 Per Finance, based on 1.2% increase per prior year trends.	1,493,712.00
Penalties 510-3746	
1 Per Finance, slight increase from prior year.	9,000.00
Recycling 510-3747	
1 Based on contract agreement with Waste Management contribution toward City recycling program. Increases by \$1k each year of the contract.	33,000.00
Waste Management Plan 510-3750	
1 Violations/noncompliance of the 65% required diversion rate for construction/demolition debris. ~ Per Finance, level with prior year.	70,000.00
Bad Debt Writeoff 510-3916	
1 Per Finance Analysis	(3,000.00)
Miscellaneous Revenues 510-3995	
1 Per Finance, based on current and prior year	500.00

Fiscal Year 2017
Level 3
Fund Refuse Fund

CITY OF MANHATTAN BEACH
FY 2016 - 2017
Dept Request Level 3
Itemized Line Item Detail

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Data Date 4/28/2016
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Department: 3995 -MISCELLANEOUS REVEN

Minor Program:

<u>Account Number /Title / Budget Line item Descriptions</u>	<u>Amount</u>
1 trends.	
510 Refuse Fund	<u>4,282,562.00</u>

Fiscal Year 2017
 Level 3
 Fund Parking Fund

CITY OF MANHATTAN BEACH
 FY 2016 - 2017
 Dept Request Level 3
 Itemized Line Item Detail

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Department: 3209 -OTHER TAXES & ASSES

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
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BID- Downtown (License Surcharge) 520-3209

1	Downtown Business Improvement District revenue generated from an 80% surcharge on the Business License Tax to a maximum of \$600. Funds are collected through the business license renewal process beginning each February. The funds are collected, reserved and then distributed to the Downtown Business and Professional Association (DBPA) each June through a contractual agreement (see Finance Director for contract). That distribution is captured in expenditure line item 520-18-511-5266. ~ ~ Per Steve C.	108,000.00
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BID- North MB (License Surcharge) 520-3210

1	North Manhattan Beach Business Improvement District (NMBBID) revenues generated through an 80% surcharge on the business license tax to a maximum of \$500 per year. The surcharge is collected through the annual renewal of the business license each February. Funds are reserved within the Parking Fund. Estimate based on historical trends.	29,000.00
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Interest Earnings 520-3501

1	Based on anticipated earnings from current	25,000.00
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Fiscal Year 2017
 Level 3
 Fund Parking Fund

CITY OF MANHATTAN BEACH
 FY 2016 - 2017
 Dept Request Level 3
 Itemized Line Item Detail

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Department: 3501 -INTEREST & RENTS-

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
1 investment holdings. Per Finance, level with prior year.	
Investment Amortization 520-3520	
1 Per Finance	(3,000.00)
Parking Meters 520-3751	
1 Per Finance, level with prior year.	2,170,000.00
Parking Lot Spaces 520-3752	
1 Per Finance (Steve C.)	225,000.00
Permit Parking Program 520-3759	
1 Residential Parking Permit Program including Mira Costa and Downtown.~ Is variable~ ~ Per Finance (Steve C.)	3,000.00
Contributions From Private Parties 520-3910	
1 Per Finance Analysis	15,000.00

Fiscal Year 2017
Level 3
Fund Parking Fund

CITY OF MANHATTAN BEACH
FY 2016 - 2017
Dept Request Level 3
Itemized Line Item Detail

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Department: 3995 -MISCELLANEOUS REVEN

Minor Program:

<u>Account Number /Title / Budget Line item Descriptions</u>		<u>Amount</u>
Miscellaneous Revenues 520-3995		
1	Per Finance, level with prior year.	21,000.00
520	Parking Fund	<u>2,593,000.00</u>

Fiscal Year 2017
 Level 3
 Fund Insurance Reserve Fund

CITY OF MANHATTAN BEACH
 FY 2016 - 2017
 Dept Request Level 3
 Itemized Line Item Detail

XDB
 Data Date 4/28/2016
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Department: 3850 -INTERFUND CHARGES &

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
Workers Comp Billing 601-3850	
1 Per Finance Analysis	3,699,780.00
Unemployment Billings 601-3851	
1 Per Finance Analysis	34,920.00
Liability Insurance Billings 601-3852	
1 Per Finance Analysis	3,059,940.00
Insurance Recoveries/Dividends 601-3906	
1 Per Finance Analysis	25,000.00
Excess of SIR Reoveries 601-3914	
1 Per Finance Analysis	50,000.00
601 Insurance Reserve Fund	<u>6,869,640.00</u>

Fiscal Year 2017
 Level 3
 Fund Information Technology Fund

CITY OF MANHATTAN BEACH
 FY 2016 - 2017
 Dept Request Level 3
 Itemized Line Item Detail

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Department: 3860 -INTERFUND CHARGES &

Minor Program:

<u>Account Number /Title / Budget Line item Descriptions</u>	<u>Amount</u>
Information System Charge 605-3860	
1 Per Finance analysis	2,293,140.00
605 Information Technology Fund	<u>2,293,140.00</u>

Fiscal Year 2017
 Level 3
 Fund Fleet Management Fund

CITY OF MANHATTAN BEACH
 FY 2016 - 2017
 Dept Request Level 3
 Itemized Line Item Detail

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Department: 3853 -INTERFUND CHARGES &

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
Fleet Rental Charges 610-3853	
1 Per Finance Analysis	1,038,420.00
Fleet Maintenance Charge 610-3854	
1 Per Finance. Equals to Fleet Maintenance Allocations (account 5642).	1,170,000.00
Reimb- Gas charges MBSD 610-3942	
1 Per Finance, level with prior year.	24,000.00
610 Fleet Management Fund	<u>2,232,420.00</u>

Fiscal Year 2017

Level 3

Fund Special Assessment Redemptio

Department: 3211 -OTHER TAXES & ASSES

Minor Program:

CITY OF MANHATTAN BEACH FY 2016 - 2017 Dept Request Level 3 Itemized Line Item Detail
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<u>Account Number / Title / Budget Line item Descriptions</u>	<u>Amount</u>
C.Yr Assessments 710-3211	
1 Per Finance	965,000.00
710 Special Assessment Redemption Fund	<u>965,000.00</u>

Fiscal Year 2017
 Level 3
 Fund Pension Trust Fund

CITY OF MANHATTAN BEACH
FY 2016 - 2017
Dept Request Level 3
Itemized Line Item Detail

XDB
 Data Date 4/28/2016
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Department: 3501 -INTEREST & RENTS-

Minor Program:

Account Number /Title / Budget Line item Descriptions	Amount
Interest Earnings 801-3501	
1 Based on anticipated earnings from current investment holdings. Per Finance, level with prior year.	14,000.00
Reimb Ca Emplr Ret Ben Trst 801-3945	
1 Balance expenditures	159,000.00
801 Pension Trust Fund	173,000.00
City Totals	113,843,415.00