



**CITY OF MANHATTAN BEACH
PARKS AND RECREATION COMMISSION**

May 23, 2016
Manhattan Beach City Hall
1400 Highland Ave.
Manhattan Beach, CA 90266
6:30 PM

A G E N D A

A. CALL TO ORDER

B. PLEDGE TO THE FLAG

C. ROLL CALL

Commissioner Allen
Commissioner Manna
Commissioner Paralusz

Commissioner Rothans
Commissioner Jones
Commissioner Enomoto

D. APPROVAL OF MINUTES

May 2, 2016

E. CEREMONIAL

Recognition of outgoing Commissioners Fred Manna, Steve Rothans, Adam Enomoto

F. AUDIENCE PARTICIPATION (3-Minute Limit)

G. GENERAL BUSINESS

15/1027.1 Discussion of Salute to the Troops 2016 Event
15/1027.2 Discussion of Sunscreen Pilot Project

H. COMMISSION ITEMS

I. STAFF ITEMS

Update on Parks and Recreation Programs and Events

J. ADJOURNMENT

TO:
Parks and Recreation Commission Members

FROM:
Mark Leyman, Parks and Recreation Director

SUBJECT:
Salute to the Troops Event and Community Sunscreen Lotion Dispensers (Parks and Recreation Director Leyman).

RECOMMENDATION:

Staff recommends that the Parks and Recreation Commission discuss the Salute to the Troops event and community sunscreen lotion dispensers to gather information and provide recommendations to the City Council.

FISCAL IMPLICATIONS:

There is no fiscal implication associated with this request.

BACKGROUND:

At the October 20, 2015 City Council meeting, the City Council approved two discussion items for the Commission to discuss: the Salute to the Troops Event and community sunscreen lotion dispensers.

DISCUSSION:

The Parks and Recreation Commission requested permission to discuss the Salute to the Troops Event so they may begin planning for the 2016 event, and the sunscreen lotion dispensers to evaluate a possible pilot program within the community.

Salute to the Troops

The Commission would like to continue in their planning and support of the Salute to the Troops event, and therefore would like to begin discussions now for the 2016 event. The Commission will continue to provide outreach for sponsorships and has proposed a 2016 event date of Sunday, July 3, 2016. For the 2015 event, the Commission raised over \$20,000 in sponsorships, which covered all of the event expenditures.

Sunscreen Lotion Dispensers

The Commission would like discuss and explore options for City Council consideration of a sunscreen lotion dispenser pilot program in the community. The Commission will research the possibility of installing the dispensers at elementary school and various locations in the City. Research will include costs, number of dispensers and sponsorship to pay for ongoing expenses.

CONCLUSION:

Staff recommends that the Parks and Recreation Commission discuss the Salute to the Troops event and community sunscreen lotion dispensers to gather information and provide recommendations to the City Council.

CITY OF MANHATTAN BEACH
MINUTES OF THE PARKS AND RECREATION COMMISSION
Manhattan Beach City Hall
1400 Highland Ave.
Manhattan Beach, CA 90266
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6:30 PM

CONTENTS

A. CALL TO ORDER

The meeting was called to order at 6:35 PM.

Commissioner Allen along with those present in the City Council chambers honored Commissioner Thomas Allard who passed away on April 30, 2016 with a root beer toast.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Commissioners Allen, Manna, Jones, Paralusz and Enomoto

Absent: Commissioner Rothans

Others present: Director of Parks and Recreation, Mark Leyman and Linda Robb,
Recording Secretary

D. APPROVAL OF MINUTES

Commissioner Paralusz moved to approve the March 28, 2016 minutes with the following changes requested by Commissioner Jones and the change made by recording secretary Linda Robb. The motion was seconded by Commissioner Manna. The motion passed.

Page 1, D: Approval of Minutes – Roll call correction added to show Commissioners Allard, Rothans, Paralusz, Allen and Jones present

Page 2, paragraph 5 – “She stated that ~~Torrance Dermatology~~ Dermatology Group of Torrance will sponsor...”

Ayes: Commissioners Allen, Manna, Jones, Paralusz and Enomoto

Nays: None

Abstain: None

Absent: Commissioner Rothans

E. CEREMONIAL

AYSO GU12 Certificate presentation – Chairperson Allen presented the following members of the Guardians of the Galaxy All Star Soccer team with Certificates of Congratulations for their Western States Championship win:

Meghan Lang, Payton Murray, Camille Boll, Ella Dvorchak, Ava O’Hara, Katie Cooperman, Juliette DeBaetes, Julia Wergeles, Olivia Lorenzen, Liza Boos, Carly Swerdlow, Olivia Lang.

Chairperson Allen also acknowledged coaches Josh Cooperman and Alex Wergeles.

The recognition of the outgoing Commissioners was rescheduled for the May 23rd, 2016 meeting.

F. AUDIENCE PARTICIPATION (3-MinuteLimit)

Commissioner Allen opened the floor to audience participation. *

Resident Lee Barr expressed his sorrow to hear of Commissioner Allard's passing and thanked the outgoing commissioners for getting things done and making the meetings enjoyable.

The floor was closed.

*Audience participation was delayed until the latter part of the meeting and occurred after General Business.

G. **GENERAL BUSINESS –**

15/1027.1 Discussion of Salute to the Troops 2016 Event – Commissioner Allen gave an update on donations. He stated that the Dodgers may donate paraphernalia that could be raffled off to the Veterans using the numbered challenge coins. Commissioner Manna introduced Dennis McNeil who will be emceeding the Salute to the Troops this year. The Commissioners decided that there should be another meeting on May 23rd. Mr. McNeil will meet with Commissioners Jones and Paralusz to formalize a program. Commissioner Paralusz requested that Commissioner Rothans be contacted to confirm the Boy Scouts participation and that she would ask her Girl Scout Troop if they will participate in the event. Commissioner Manna asked Mr. McNeil if he knew of any of his contacts who might be interested in sponsoring the event. Mr. McNeil stated that he would consider his contacts and was open to being compensated for his performance as well. Commissioner Paralusz asked Commissioners Enomoto and Manna if they would be able to volunteer on the day of the event. Commissioner Manna stated that not only will he be present to help out at the Salute to the Troops event, but he will also be present at the groundbreaking for the skateboard park.

15/1027.2 Discussion of Sunscreen Pilot Project – Commissioner Jones gave the following update on the sunscreen project: The Dermatology Group of Torrance has bowed out of their 50% sponsorship. Commissioner Jones has re-approached Kaiser Permanente and Dr. Glynis Ablon and will be contacting additional potential sponsors. Commissioner Paralusz recommended contacting Body Glove. Commissioner Enomoto suggested approaching Spyder. Commissioner Allen suggested swim suit shops as a natural partner.

Commissioner Allen brought up the subject of label design featuring all the logos or each dispenser only displaying one logo. It was decided that all logos would be on all dispensers with size of logo proportional to size of donation.

Director Leyman stated that he will need to make specific recommendations to City Council on May 17th.

Due to the reduction of sponsorship amount and the possibility of not being able to fund all 10 dispensers, the Commissioners prioritized the dispenser locations in case fewer dispensers were funded:

- 1) Pier Comfort Station - railing leading to stairs
- 2) Base of Pier - railing leading to north steps leading to the beach
- 3) Live Oak Park Tot Lot
- 4) Polliwog Park (near restrooms)
- 5) Marine Avenue Park
- 6) 8th Street Restrooms
- 7) Marine Street Restrooms
- 8) El Porto Restrooms

- 9) Polliwog Park (near east playground area)
- 10) Sand Dune Park

The Commission will recommend the Miami Suncare dispenser vendor for a 90 day trial term. Commissioner Jones thanked everyone for their input.

Selection of 2016-2017 Commission Chair and Vice Chair

Commissioner Jones moved for Commissioner Allen to be the 2016-2017 Commission Chair and for Commissioner Paralusz to be the 2016-2017 Vice-Chair. Commissioner Enomoto seconded the motion. The motion passed.

Ayes: Commissioners Allen, Manna, Jones, Paralusz and Enomoto
Nays: None
Abstain: None
Absent: Commissioner Rothans

H. COMMISSION ITEMS

Commissioner Paralusz said some kind words for Commissioner Allard and commended Commissioner Allen on a well-led meeting.

Commissioner Manna spoke of Tom’s leadership and friendship, the accomplishments of the Commission and his enjoyment of his 6 years on the commission.

Commissioner Enomoto stated that he enjoyed being on the Commission and working with a group that works so well together.

Commissioner Jones stated that Commissioner Allard was a mentor to her, she learned a lot from him and she will miss him.

I. STAFF ITEMS – Director Leyman gave the following updates:

May 14-15 – Family Campout, Movie Night, Fishing Derby

May 18 – The Skate Spot Final Design Community Input meeting date has been tentatively set for May 18th. The surrounding residents and stakeholders will be notified of the meeting. There will be a site walk through from 6:00-6:30 with the design input meeting from 6:30-8:00. The item will be posted to Open City Hall on the City webpage to gather additional feedback. The input received will be used to develop final design for presentation to the City Council on June 7th. Director Leyman will be meeting with Little League, Northrop Grumman and Manhattan Studios to discuss their requests and needs. Preliminary schematic designs have been done and will serve as the base for changes. Director Leyman will forward meeting information to the Commissioners and invited them to attend any portion. According to the terms of the grant, the project must be finished by the end of the calendar year.

J. ADJOURNMENT

Commissioner Paralusz moved to adjourn. Commissioner Jones seconded the motion. The motion passed. The meeting was adjourned at 7:49 pm to May 23rd, 2016 in the City Council Chambers.

Ayes: Commissioners Allen, Manna, Jones, Paralusz and Enomoto
Nays: None
Abstain: None
Absent: Commissioner Rothans