



Agenda Item #: \_\_\_\_\_

# Staff Report

## City of Manhattan Beach

**TO:** Members of the Finance Subcommittee

**FROM:** Bruce Moe, Finance Director  
Henry Mitzner, Controller  
Steve S. Charelian, Revenue Services Manager

**DATE:** June 16, 2016

**SUBJECT:** Proposed FY 2016-17 to FY 2018-19 Cost Recovery Fee Update

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### **RECOMMENDATION:**

Staff recommends that the Finance Subcommittee discuss and provide direction on the proposed FY 2016-17 to FY 2018-19 Cost Recovery fee update. Ultimately, any proposed fees will be presented to the City Council for adoption as a public hearing at the June 21, 2016 City Council Meeting.

### **FISCAL IMPLICATION:**

Under current City policies, staff estimates the new rates will result in approximately \$60,000 to \$550,000 additional revenue based on the estimated volumes by user fee. It is important to note, that these fees represent cost recovery on behalf of the general taxpayer, for services that are discretionary on the part of the user. **Should the City not recover 100 percent of its costs for these services, the general taxpayer will subsidize the activity.**

### **BACKGROUND:**

In July 2014, the City contracted with Matrix Consulting Group to update the Cost Allocation Plan (CAP), and conduct a Citywide User Fee Study. These studies were completed and presented to the Finance Subcommittee in March 2015. In April 2015, during the City Council meeting that resulted in the adoption of the CAP and User Fee studies, it was suggested that once completed and adopted, the City's new three year Memorandum of Understanding (MOU) would likely increase employee fully burdened rates. The adjustments therefore should be incorporated annually, as approved increases occur in order to recover the cost.

Staff was asked to bring back updated cost recovery fee tables which include the MOU-updates to the fully burdened hourly rates. In January 2016, the MOU negotiations were completed and approved and the first of three increases, relating to personnel salaries for all bargaining units was initiated. The adjustment to the fully burdened rate for all bargaining units, cover Fiscal Year 2016-17 through 2018-19 from 2.0% to 3.75% respectively.

**DISCUSSION:**

In March 2016, staff contracted with Matrix Consulting Group to update the citywide user fees and incorporate updated personnel cost reflect the full cost of providing services for the recently updated MOU's from City bargaining units. Additionally, during this update staff reviewed the new planning and building valuation (including inspection) tables which were implemented on July 1, 2015. This update did not include any changes to the cost allocation plan adopted in April 2015. It is considered best practice to complete a full cost allocation plan every four years.

During the 2015 study, our consultants identified that the Building Division was using a sliding scale established in the Uniform Administrative Code by the international Conference of Building Officials in 1997, to set Building and Plan Check fees. That valuation-based slide fee table structure was under-recovering in almost all of the valuation categories. At that time, the City revised its fee structure for those items to a sliding scale based on actual costs and time associated with City processes. In order for valuation-based fees to comply with Prop 218, they need to be based upon actual costs and time associated with the City's processes.

In addition to the MOU updates, the City identified that plan checks and building valuations (including inspections) greater than \$300,000 were not fully recovering costs. Staff provided Matrix with updated time estimates and revised the fee schedule to better reflect the services being provided by the City. The updated fee schedule represents full cost recovery for Plan Check and Building permits (including inspections) for all categories. This update also includes two additional valuation points to better recover actual cost for projects valued between \$3.5 and \$7.5 million, as well as projects valued at greater than 7.5 million.

On June 6, 2016, staff notified the Building Industry Association of Southern Californian (BIA), The Gas Company (So Cal Gas), and Southern California Edison (SCE) of the proposed fee updates to comply with California Government Code Section 66016. Staff also notified other stakeholders in the Downtown Business Improvement District (BID), North Manhattan Beach BID and the Chamber of Commerce. In addition, electronic notifications were sent to over 250 Community Development industry contacts which include: contractors, owner-builders, sub-contractors, architects etc. The public hearing was properly noticed in the June 9, 2016 edition of The Beach Reporter.

If the Finance Subcommittee concurs with the staff recommendation, the updated Cost Recovery fees from FY 2016-17 to FY 2018-19, will be presented as a public hearing at the June 21, 2016 City Council meeting.

- Attachments: A. Citywide Cost Recovery Fee Update Memorandum (Matrix Consulting)  
B. FY 2016-17 to 2018-19 Cost Recovery Fee Schedule



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June 3, 2016

**To: Bruce Moe, Finance Director  
Marisa Lundstedt, Community Development Director**

**From: Courtney Ramos, Manager, Matrix Consulting Group**

**SUBJECT: CITYWIDE FEE STUDY UPDATE RESULTS**

The City of Manhattan Beach completed its previous Cost Allocation Plan & Citywide User Fee Study in 2010, and contracted with the Matrix Consulting Group to prepare an updated plan to ensure that it reflects current services and costs. The following memo provides a brief overview of the differences between the City's previous plan and the current plan, including: costs allocated, allocation methodology, and potential cost recoveries.

## **1. BACKGROUND**

In July of 2014, the City of Manhattan Beach contracted with the Matrix Consulting Group to update their Cost Allocation Plan and conduct a Citywide User Fee study. These studies were completed and presented for adoption to Council in April 2015. Since the Council adoption of these studies new MOU's have been adopted, which affect the cost drivers associated with the User Fee study.

The City reached out to the Matrix Consulting Group in March of 2016 to update the Citywide User Fee study and incorporate updated personnel costs, so that Citywide fees would better reflect the full cost of providing services. Additionally, during this update, the City also requested that time estimates associated with valuation based Building Permits and Plan Check fees be adjusted to better reflect the services being provided.

The following sections provide an overview of the methodology used to update the Citywide Fee Schedule, and projected revenue impacts.

## **2. METHDOLOGY**

The following subsections outline the updates to the various components of the user fee study.

**(2.1) MOU Updates**

In 2016 the City of Manhattan Beach negotiated MOU increases relating to personnel salaries and benefits for six bargaining units. The table on the following page outlines the percentage increase by bargaining unit for three years.

Bargaining Unit	FY 2016	FY 2017	FY 2018
MISC	2.00%	2.23%	3.00%
PSWN	2.00%	2.00%	2.85%
FIRE	2.00%	2.00%	2.75%
PMA	3.75%	3.75%	0.00%
MCNF	2.00%	2.23%	3.00%
MCSW	2.00%		

The project team identified the bargaining unit for each classification within the City, and applied the corresponding percentage increase to FY 15 salary and benefit costs to develop new fully burdened rates for FY 16. The FY 17 percentage increases were then applied to the new FY 16 rates to develop fully burdened rates for FY 17, and so forth. The percentage increases were not applied to indirect costs (departmental and citywide overhead).

**(2.2) Time Estimate Updates (Plan Check and Building Permits)**

In addition to cost increases, the City requested that time estimates for valuation based Building permit (includes inspections) and plan check fees be reviewed and revised. The Building division provided updated time estimates, and revised the fee structure to better reflect the services being provided by the City. The following table shows by valuation range, the previous fee study time estimates, and the proposed time estimates.

Project Value Sliding Scale Category	Plan Check		Building Permits	
	Previous Fee Study Hours	Current Hours	Previous Fee Study Hours	Current Hours
<b>Project Valuation - \$500.00 to \$2,000</b>				
First \$500	0.50	0.50	0.50	0.50
Each Additional \$100 or fraction thereof				
<b>Project Valuation - \$2,001 to \$25,000</b>				
First \$2,000	1.50	1.50	2.00	2.00
Each Additional \$1,000 or fraction thereof				
<b>Project Valuation - \$25,001 to \$50,000</b>				
First \$25,000	5.00	4.50	6.75	6.75
Each Additional \$1,000 or fraction thereof				
<b>Project Valuation \$50,001 to \$100,000</b>				
First \$50,000	11.00	10.00	11.75	12.00
Each Additional \$1,000 or fraction thereof				
<b>Project Valuation \$100,001 to \$500,000</b>				
First \$100,000	14.00	13.50	22.00	21.00
Each Additional \$1,000 or fraction thereof				

**CITY OF MANHATTAN BEACH, CA**  
**Results of the Citywide Fee Study Update**

Project Value Sliding Scale Category	Plan Check		Building Permits	
	Previous Fee Study Hours	Current Hours	Previous Fee Study Hours	Current Hours
<b>Project Valuation \$500,001 to \$1,500,000</b>				
First \$500,000	18.00	34.00	54.00	51.00
Each Additional \$1,000 or fraction thereof				
<b>Project Valuation - \$1,500,001 to \$3,500,000</b>				
First \$1,500,000	24.50	83.00	124.00	125.00
Each Additional \$1,000 or fraction thereof				
<b>Project Valuation - \$3,500,001 to \$7,500,000</b>				
First \$3,500,000		162.00		280.00
Each Additional \$1,000 or fraction thereof				
<b>Project Valuation - \$7,500,000 and Over</b>				
First \$7,500,000		263.00		412.00
Each Additional \$1,000 or fraction thereof				

As shown in the table above, time estimates were altered for both Plan Check and Building Permits, which include Inspection services. For some ranges, there were no changes to estimates, while in others there were either increases or decreases. Additionally, the Department elected to add two additional valuation ranges for projects valued between \$3.5 and \$7.5 million, as well as projects valued at greater than \$7.5 million.

**(2.3) Workload / Volume Updates**

In order to provide revenue projections, the project team utilized FY 14-15 workload statistics. However, where there was significant variation in workload between the previous year (FY 14-15) and the current year (FY15-16), City staff provided updated workload statistics to ensure more realistic revenue projections.

**3. UPDATED COST RECOVERY PROJECTIONS (ALL SERVICES)**

The following table outlines the projected cost recovery by division / department based on MOU increases, time estimate changes, and updated workload statistics.

Department	Estimated Current Revenue	FY 16-17 Revenue	FY 17-18 Revenue	FY 18-19 Revenue
City Clerk	\$2,217	\$2,143	\$2,171	\$2,209
Finance	\$29,586	\$29,782	\$30,196	\$30,769
Parks & Recreation	\$57,310	\$58,014	\$58,769	\$59,822
Police	\$11,640	\$11,808	\$11,970	\$12,043
Technical Support Services	\$12,349	\$12,533	\$12,630	\$12,749
Community Affairs	\$68,624	\$67,996	\$68,273	\$68,653
Parking	\$70,452	\$71,160	\$72,002	\$73,168
Animal Services	\$67,026	\$66,949	\$67,653	\$68,621

**CITY OF MANHATTAN BEACH, CA**  
**Results of the Citywide Fee Study Update**

Department	Estimated Current Revenue	FY 16-17 Revenue	FY 17-18 Revenue	FY 18-19 Revenue
Fire	\$671,574	\$678,355	\$685,649	\$695,869
Planning	\$416,675	\$421,265	\$426,493	\$433,642
Building Valuation - Plan Check	\$1,074,006	\$1,573,467	\$1,595,158	\$1,625,144
Building Valuation - Permit	\$1,741,418	\$1,787,572	\$1,808,729	\$1,839,115
Building - Flat	\$237,889	\$240,750	\$243,673	\$247,696
Traffic Engineering	\$37,058	\$37,424	\$37,843	\$38,423
Public Works	\$1,570	\$1,574	\$1,584	\$1,599
Civil Engineering	\$97,833	\$99,026	\$100,350	\$102,171
Maintenance	\$4,525	\$4,603	\$4,679	\$4,784
Utilities	\$182,072	\$182,962	\$184,296	\$186,132
<b>TOTAL</b>	<b>\$4,783,824</b>	<b>\$5,347,382</b>	<b>\$5,412,119</b>	<b>\$5,502,609</b>

As the table above shows, the City's projected cost recovery is expected to increase significantly between FY 15 and FY 16, which is primarily due to the changes in time estimates associated with valuation based Building Permits (includes inspections) and Plan Check fees.

**PROPOSED COST RECOVERY FEE SCHEDULE - MOU UPDATE**  
**Attachment - A (Reso. 16-0037)**

New Ref #	Category	Description	Current Fee	FY16-17 Fee	FY17-18 Fee	FY18-19 Fee	Est. Annual Volume
<b>City Clerk</b>							
11-031-1	Initiative Petition Processing	A formal notice of intent to circulate an initiative petition for a municipal measure. [California Election Code Section - 9202(b)]	\$ 200	\$ 200	\$ 200	\$ 200	1
11-031-2	Candidate Processing	Process a candidate for office in the City not to exceed \$25. [California Election Code Section - 10228]	\$	\$	\$	\$	10
11-031-3	Reproduction Service	Making a copy of a City document upon request	\$ 25	\$ 25	\$ 25	\$ 25	24
11-031-4		Per Copy Certified Copy	\$ 0.10	\$ 0.10	\$ 0.10	\$ 0.10	5
11-031-6	Copy Service	Making a copy of an audiotape, CD, DVD, or Tape / CD / DVD / PDF	\$ 0.25	\$ 0.25	\$ 0.25	\$ 0.25	250
11-031-7		PDF file.	\$ 7	\$ 7	\$ 7	\$ 7	0
11-031-8	Lobbyist Registration	Process registration for lobbyist.	\$ 7	\$ 7	\$ 7	\$ 7	0
<b>Finance</b>							
12-031-1	Return Check & Insufficient Funds Fee	Re-processing of checks or other payments due to insufficient funds.	\$ 51	\$ 51	\$ 52	\$ 53	180
12-031-2	Film Permits - Application	Review an application for a motion picture or still photography, which encroaches on the public right-of way.	\$ 466	\$ 473	\$ 479	\$ 489	30
12-031-3		Still Photography	\$ 170	\$ 172	\$ 175	\$ 178	20
12-032-1	Business License Identification Decal	Issue a decal when a business license requires the use of a vehicle on request.	\$ 4	\$ 4	\$ 4	\$ 4	500
12-032-2	License Listing Request	Providing a list of current or new businesses or animal licenses on request.	\$ 38	\$ 38	\$ 39	\$ 40	12
12-032-3		Existing	\$ 19	\$ 19	\$ 19	\$ 20	30
		New	\$ 19	\$ 19	\$ 19	\$ 20	
<b>Parks &amp; Recreation</b>							
14-01	Banner Installation	Hanging a banner across the public right-of-way at the request of a private party.	\$ 290	\$ 293	\$ 296	\$ 300	0
14-02		Sepeveda Blvd.	\$ 268	\$ 271	\$ 273	\$ 277	70
14-03	Special Events Permit	Processing a request for a new special event by a private group within the City.	\$ 771	\$ 782	\$ 793	\$ 809	50
<b>Police</b>							
15-1	Amplified Sound Permit	Reviewing a Request to use amplified sound in a non-commercial area.	\$ 217	\$ 221	\$ 226	\$ 227	35
15-2	Bingo Permit	Review an application for a Bingo Permit for a City Organization to be valid for up to one year.	\$	\$	\$	\$	0
15-3	Retail Firearm Permit	Review of a request to sell firearms within the City	\$ 137	\$ 140	\$ 144	\$ 144	0
15-4		New	\$ 963	\$ 978	\$ 994	\$ 1,012	0
		Renewal	\$ 222	\$ 226	\$ 231	\$ 234	1
15-5	Block Party Permit	Review an application for a block party. (policy)	\$	\$	\$	\$	
15-6	Weapons Discharge Permit	Review an application for a weapons discharge permit within the City.	\$ 50	\$ 50	\$ 50	\$ 50	65
			\$ 573	\$ 584	\$ 595	\$ 601	1

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**PROPOSED COST RECOVERY FEE SCHEDULE - MOU UPDATE**  
**Attachment - A (Reso. 16-0037)**

New Ref #	Category	Description	Current Fee	FY16-17 Fee	FY17-18 Fee	FY18-19 Fee	Est. Annual Volume
<b>Technical Support Services</b>							
15-041-1	Fingerprint Card / Live Scan	Fingerprint a person on a card or process a live scan fingerprint. This is the City's charge in addition to any DOJ fees.	\$ 19	\$ 19	\$ 19	\$ 19	200
15-041-2	Digital Reproduction	Audio	\$ 56	\$ 57	\$ 57	\$ 57	40
15-041-3		Video	\$ 127	\$ 128	\$ 129	\$ 131	40
15-041-4	Police Record Clearance Letter	Research and prepare clearance letter for individuals requesting the service.	\$ 42	\$ 42	\$ 43	\$ 43	20
15-041-5	Police Photos - Film & Digital	Providing copies of police photographs on request.	\$ 5.10	\$ 5.15	\$ 5.20	\$ 5.27	30
15-041-6		Providing copies of police photographs on a CD upon request.	\$ 8	\$ 9	\$ 9	\$ 9	4
<b>Technical Support Services Cont.,</b>							
15-041-7	Data Research and Release	Research and compilation of data in police records upon request.	\$ 102	\$ 103	\$ 104	\$ 105	2
15-041-8	Special Business - DOJ Check	Processing an individual who is involved in the operation of certain special businesses, which involves checking that individual against the DOJ's records.	\$ 870	\$ 882	\$ 895	\$ 913	0
15-041-9	Police Reports	Producing a copy of a police report upon request.	\$ 25	\$ 26	\$ 26	\$ 26	0
<b>Community Affairs</b>							
15-051-1	Alarm System Permit	Registration of new property alarms within the City.	\$ 54	\$ 54	\$ 54	\$ 54	250
15-051-2		Annual renewal of Alarm System Permits already registered within the City.	\$ 25	\$ 25	\$ 25	\$ 25	2200
15-051-3	Alarm School	An as-needed class providing education and information associated with registration of alarm permits within the City.	\$ 62	\$ 63	\$ 63	\$ 64	2
<b>Jail Operations</b>							
15-071-1	Booking Fee	Process an individual under arrest for booking.	\$ 250	\$ 252	\$ 255	\$ 259	0
<b>Parking</b>							
15-081-1	Impound Vehicle Release	Collection and release from the Lot of vehicles impounded by the City.	\$ 114	\$ 115	\$ 116	\$ 118	518
15-081-2		Collection and release in the field of vehicles impounded by the City.	\$ 46	\$ 46	\$ 47	\$ 47	0
15-081-3	Vehicle Inspection / Correction	Inspect and sign-off correction required citations.	\$ 25	\$ 25	\$ 26	\$ 26	120
15-081-4	Boot Removal	Fee for removal of a parking boot, placed on vehicles due to non-payment of 5 or more city issued parking citations.	\$ 105	\$ 106	\$ 108	\$ 109	80
15-081-5	Handicap Violation Waiver - Admin Fee	Processing of handicap violation waiver.	\$ 25	\$ 25	\$ 26	\$ 26	0



**PROPOSED COST RECOVERY FEE SCHEDULE - MOU UPDATE**  
**Attachment - A (Reso. 16-0037)**

New Ref #	Category	Description	Current Fee	FY16-17 Fee	FY17-18 Fee	FY18-19 Fee	Est. Annual Volume
<b>Animal Services</b>							
15-091-1	Animal Relinquishment	Pick up of dead animals for relinquishment on request.	\$ 103	\$ 104	\$ 105	\$ 107	2
15-091-2	Animal Relinquishment	Pick up of live animals for relinquishment on request.	\$ 206	\$ 208	\$ 210	\$ 213	2
15-091-4	Animal Pickup	Picking up an animal upon request that has been trapped.	\$ 38	\$ 38	\$ 38	\$ 39	75
15-091-5	Animal Quarantine Inspection	Inspection of a home and re-checks when an animal is required to be quarantined.	\$ 258	\$ 260	\$ 263	\$ 267	1
15-091-6		Control and licensing of animals within the City Limits.					
		- 50% discount for seniors 60+ with income under \$12,000.	\$ 20	\$ 20	\$ 20	\$ 20	2650
15-091-7	Dog Licenses	- No Charge for handicapped, disabled or seeing eye dogs.	\$ 50	\$ 50	\$ 51	\$ 52	200
15-091-8		- Late Penalty of 20% per month not to exceed 100%.	\$ 4	\$ 4	\$ 4	\$ 4	75
<b>Fire</b>							
16-1	Fire Code Annual Permit	Review, issue and inspect a recurring annual Fire Department permit under Section 105 of the Uniform Fire Code.	\$ 214	\$ 217	\$ 219	\$ 223	50
16-2	Fire Code Permit	Issue a fire code permit for a facility or event involving a minor review and inspection under Section 105 of the Uniform Fire Code.	\$ 267	\$ 271	\$ 274	\$ 279	220
16-3	Fire Code Permit	Review, issue and inspect a Fire Department permit for a major event.	\$ 455	\$ 461	\$ 467	\$ 476	6
16-4	Fire Inspection - Special	Provide a special fire inspection of a facility or event **Per hour	\$ 214	\$ 217	\$ 219	\$ 223	20
16-5	Annual Fire Code Permit Soundstage	Issue a fire code permit for a soundstage involving a major review and inspection. **Per year	\$ 6,667	\$ 6,667	\$ 6,667	\$ 6,667	15
16-6	Fire Code Permit Re-Inspection	Issuing a fire code permit, which requires a re-inspection. **Per hour	\$ 214	\$ 217	\$ 219	\$ 223	10
16-7	High Rise Structure - Annual Inspection	Annual review of a high-rise structure to ensure that it complies with code requirements.					
16-8		0-2,000 SF	\$ 748	\$ 758	\$ 768	\$ 782	0
16-9		2,000-10,000 SF	\$ 265	\$ 268	\$ 271	\$ 276	1040
16-10		10,000+ SF	\$ 387	\$ 392	\$ 397	\$ 404	105
16-11		Complex Building	\$ 794	\$ 804	\$ 814	\$ 828	55
		Day Care					0
16-12		1-8 Children	\$ 214	\$ 217	\$ 219	\$ 223	20
16-13	State Mandated Fire Inspection	Providing an annual fire and life safety inspection of day care or public institutions as listed in the State Fire Code.	\$ 214	\$ 217	\$ 219	\$ 223	10
16-14		Other	\$ 214	\$ 217	\$ 219	\$ 223	20
		ACTUAL COST					
		AGREEMENT					

**PROPOSED COST RECOVERY FEE SCHEDULE - MOU UPDATE  
Attachment - A (Reso. 16-0037)**

New Ref #	Category	Description	Current Fee	FY16-17 Fee	FY17-18 Fee	FY18-19 Fee	Est. Annual Volume
16-15	Residential Fire Sprinkler	Review a plan and inspect a residential fire sprinkler system for conformity with fire code requirements.	\$ 158	\$ 159	\$ 161	\$ 164	150
16-16		Inspection	\$ 211	\$ 214	\$ 216	\$ 220	150
16-17		Plan Check	\$ 277	\$ 280	\$ 283	\$ 288	50
16-18	Commercial Fire Sprinkler	Review a plan and inspect a commercial fire sprinkler system for conformity with fire code requirements.	\$ 264	\$ 268	\$ 271	\$ 276	12
16-19		1-50 heads	\$ 478	\$ 484	\$ 491	\$ 499	25
16-20		101+ heads	\$ 692	\$ 701	\$ 710	\$ 723	13
16-21		Plan Check	\$ 211	\$ 214	\$ 216	\$ 220	50
16-22	Fire Alarm System	Review a plan and inspect a fire alarm system for conformity with fire code requirements.	\$ 211	\$ 214	\$ 216	\$ 220	44
16-23		0-2,000 SF	\$ 318	\$ 322	\$ 326	\$ 332	4
16-24		2,000-10,000 SF	\$ 532	\$ 538	\$ 545	\$ 555	2
16-25	Fire Protection System	Review a plan and inspect a fire protection system for conformity with fire code requirements.	\$ 264	\$ 268	\$ 271	\$ 276	10
16-26		Inspection	\$ 425	\$ 430	\$ 436	\$ 443	10
16-27	Solar System	Review a plan and inspect a solar power system for conformity with fire code requirements.	\$ 50	\$ 50	\$ 50	\$ 50	0
16-28		Inspection (policy)	\$ 50	\$ 50	\$ 50	\$ 50	0
<b>Planning</b>							
17-020-1	Use Permit	Review an application for use permit for conformity with code requirements.	\$ 6,137	\$ 6,207	\$ 6,287	\$ 6,396	4
17-020-2		Master	\$ 9,468	\$ 9,578	\$ 9,703	\$ 9,875	0
17-020-3	Use Permit	Review an application to amend a master use permit for conformity with code requirements.	\$ 4,915	\$ 4,972	\$ 5,037	\$ 5,126	0
17-020-4		Conversion	\$ 4,512	\$ 4,564	\$ 4,623	\$ 4,704	0
17-020-5	Planned Development	Review an application for a Commercial Planned Development for conformity with code requirements.	\$ 8,957	\$ 9,061	\$ 9,179	\$ 9,342	0
17-020-6		Residential	\$ 5,988	\$ 6,058	\$ 6,136	\$ 6,244	0
17-020-7		Sr. Citizen Residential	\$ 5,988	\$ 6,058	\$ 6,136	\$ 6,244	0

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**PROPOSED COST RECOVERY FEE SCHEDULE - MOU UPDATE**  
**Attachment - A (Reso. 16-0037)**

New Ref #	Category	Description	Current Fee	FY16-17 Fee	FY17-18 Fee	FY18-19 Fee	Est. Annual Volume
<b>Planning Cont.,</b>							
17-020-8	Coastal Development Permit	Review an application for a coastal development that involves a public hearing in an appealable area or an administrative permit, or a request to transfer an ownership of a coastal development permit.	\$ 1,274	\$ 1,287	\$ 1,303	\$ 1,324	29
17-020-9		Administrative Hearing	\$ 4,673	\$ 4,727	\$ 4,787	\$ 4,871	3
17-020-10		Hearing w / another discretionary application	\$ 2,061	\$ 2,083	\$ 2,108	\$ 2,142	6
17-020-11		Transfer	\$ 159	\$ 160	\$ 162	\$ 165	0
17-020-12	Variance	Review an application for a variance from the terms of the Zoning Code.	\$ 5,934	\$ 6,001	\$ 6,078	\$ 6,184	2
17-020-13	Minor Exception	Review a proposed minor exception from the terms of the Zoning Code.	\$ 1,418	\$ 1,434	\$ 1,452	\$ 1,477	5
17-020-14		W / Notice or 3,000+ sq. ft.	\$ 1,908	\$ 1,929	\$ 1,952	\$ 1,985	25
17-020-15	Sign Exception	Review a proposed sign exception from the terms of the Zoning Code.	\$ 3,917	\$ 3,962	\$ 4,012	\$ 4,082	0
17-020-16	Environmental Assessment Neg Dec	Reviewing circumstances and preparing an initial study and declaring whether or not a proposed project will have an adverse impact on the environment in accordance with CEQA requirements (Same as Negative Declaration Review).	\$ 3,006	\$ 3,040	\$ 3,079	\$ 3,133	2
17-020-17	Tentative Parcel Map Review	Reviewing a tentative parcel (4 or fewer lots / units) map to identify any special conditions and determine extent to which it complies with appropriate code and State Subdivision Map Act Requirements.	\$ 1,276	\$ 1,291	\$ 1,309	\$ 1,333	5
17-020-18		Hearing	\$ 3,470	\$ 3,511	\$ 3,557	\$ 3,622	2
17-020-19		Hearing w / another discretionary application	\$ 1,343	\$ 1,359	\$ 1,377	\$ 1,402	5
17-020-20	Tentative Tract Map Review	Reviewing a tentative tract map (more than 4 lots or units) to identify any special conditions and determine extent to which it complies with appropriate code and State Subdivision Map Act Requirements.	\$ 3,960	\$ 4,007	\$ 4,060	\$ 4,134	0
17-020-21		Hearing w / another discretionary application	\$ 1,278	\$ 1,294	\$ 1,313	\$ 1,338	0
17-020-22	Lot Line Adjustment	Reviewing the proposed change to the property boundary into fewer lots and issuing a certificate of compliance.	\$ 1,106	\$ 1,119	\$ 1,133	\$ 1,153	2
17-020-23	Certificate of Compliance	Review of records in order to determine compliance with the Subdivision Map Act.	\$ 1,586	\$ 1,604	\$ 1,625	\$ 1,653	0
17-020-24	Development Permit Amendment	Review an application for amending a Use Permit, Variance, Development Agreement, Residential, Commercial, or Senior Citizen Residential Planned Development.	\$ 4,747	\$ 4,801	\$ 4,864	\$ 4,949	2
17-020-25	Telecomm. Antenna Permit	New	\$ 2,635	\$ 2,665	\$ 2,699	\$ 2,746	6
17-020-26		New in Public R-O-W	\$ 2,987	\$ 3,022	\$ 3,063	\$ 3,118	0
17-020-27		Amendment	\$ 1,125	\$ 1,138	\$ 1,152	\$ 1,172	2
17-020-28		Amendment in Public R-O-W	\$ 1,301	\$ 1,317	\$ 1,334	\$ 1,358	0
17-020-29	Small Day Care Center Permit	Review of a small day care center to ensure that it complies with code requirements.	\$ 316	\$ 320	\$ 323	\$ 329	1
17-020-30	Large Family Day Care Home Permit	Review an application for a permit for a large family day care home to ensure that it complies with code requirements, as well as inspecting the site.	\$ 1,176	\$ 1,189	\$ 1,204	\$ 1,225	0

**PROPOSED COST RECOVERY FEE SCHEDULE - MOU UPDATE**  
**Attachment - A (Reso. 16-0037)**

New Ref #	Category	Description	Current Fee	FY16-17 Fee	FY17-18 Fee	FY18-19 Fee	Est. Annual Volume
<b>Planning Cont.,</b>							
17-020-31	<b>Group Entertainment Permit</b>	Review an initial application for Class I (on-going) permit or a Class II (one-occasion) which allows for entertainment either incidental with the business being conducted or for which admission is being charged.	\$ 582	\$ 589	\$ 597	\$ 607	0
17-020-32		Class II	\$ 635	\$ 643	\$ 652	\$ 662	0
17-020-33		Renewal	\$ 406	\$ 412	\$ 418	\$ 424	6
17-020-34	<b>Alcohol License Public Determination</b>	Review an application for renewing an ongoing Class I Group Entertainment Permit.	\$ 1,753	\$ 1,773	\$ 1,796	\$ 1,828	0
17-020-35	<b>Alcohol / Live Music</b>	Review of a public determination of convenience and necessity of a proposed alcohol license	\$ 104	\$ 107	\$ 110	\$ 110	3
17-020-36	<b>Bodywork (Massage)</b>	Add-on to specific development permits regarding alcohol and live music.					
17-020-36		Review an application for an owner of bodywork (massage) business for compliance with City codes and standards.	\$ 384	\$ 388	\$ 393	\$ 399	0
17-020-37		Review an application to change a business location for a bodywork operation.	\$ 334	\$ 338	\$ 341	\$ 346	0
17-020-38	<b>Sign Permit</b>	Review documentation of a bodywork (massage) application which is associated with another special type of business and meets certain criteria.	\$ 334	\$ 338	\$ 341	\$ 346	2
17-020-39		Exemption	\$ 313	\$ 317	\$ 320	\$ 325	64
17-020-40		Single Tenant	\$ 471	\$ 476	\$ 481	\$ 489	26
17-020-41		Multi Tenant	\$ 124	\$ 125	\$ 127	\$ 129	15
17-020-42	<b>Sign Program</b>	Face Change					
17-020-42		Review an application for a temporary sign for conformity with code requirements. **Performance Bond also required.	\$ 219	\$ 221	\$ 223	\$ 227	25
17-020-43	<b>Temporary Use Permit</b>	Administrative review of an application for a sign program for conformity with code requirements.	\$ 768	\$ 775	\$ 785	\$ 797	2
17-020-44		Review an application for an administrative permit for a temporary use permit.	\$ 756	\$ 765	\$ 775	\$ 787	5
17-020-45	<b>Home Occupation Permit</b>	Review an application for a home occupation business use for conformity with zoning regulations.	\$ 63	\$ 64	\$ 64	\$ 65	85
17-020-46	<b>Tree Trimming Permit</b>	Processing an applications for a R-O-W permit to trim trees.	\$ 63	\$ 64	\$ 64	\$ 65	5
17-020-47	<b>Cultural Landmark Designation</b>	Review an application for cultural landmark designation for a specific building or parcel at the request of the property owner.	\$ 2,556	\$ 2,584	\$ 2,616	\$ 2,661	10

**PROPOSED COST RECOVERY FEE SCHEDULE - MOU UPDATE**  
**Attachment - A (Reso. 16-0037)**

New Ref #	Category	Description	Current Fee	FY16-17 Fee	FY17-18 Fee	FY18-19 Fee	Est. Annual Volume
<b>Planning Cont.,</b>							
17-020-48		Process an appeal to the Planning Commission of an administrative decision.	\$ 500	\$ 500	\$ 500	\$ 500	1
17-020-49		Appeal an administrative decision to the City Council.	\$ 500	\$ 500	\$ 500	\$ 500	0
17-020-50	<b>Appeals</b>	Appeal of a Park & Public Improvement Commission decision to the City Council.	\$ 500	\$ 500	\$ 500	\$ 500	2
17-020-51		Process an appeal to the City Council of a Planning Commission decision.	\$ 500	\$ 500	\$ 500	\$ 500	0
17-020-52		Sending public hearing notices to surrounding neighbors of a proposed development, as required under the terms of the Zoning Code.	\$ 69	\$ 70	\$ 70	\$ 72	28
17-020-53	<b>Public Hearing Notice</b>						
17-020-54		Review of a request by the applicant to continue the review of a development application to a future meeting prior to the meeting.	\$ 442	\$ 447	\$ 453	\$ 460	4
17-020-55	<b>Continuance</b>		\$ 2,773	\$ 2,805	\$ 2,842	\$ 2,892	0
17-020-56		Review administratively a request for an extension of time to complete a planning entitlement.	\$ 313	\$ 317	\$ 321	\$ 327	2
17-020-57	<b>Time Extension Plan Review</b>						
17-020-58		Review an application for a time extension for completing a planning entitlement based upon the discretion of the Planning Commission.	\$ 2,239	\$ 2,265	\$ 2,294	\$ 2,334	0
17-020-59	<b>Encroachment Permit</b>	Review a permit for a right-of-way (permanent) encroachment.	\$ 1,554	\$ 1,573	\$ 1,594	\$ 1,624	35
17-020-60		Review a permit for transfer, revision, or minor permanent encroachment.	\$ 728	\$ 736	\$ 745	\$ 758	30
17-020-61	<b>City Fence Agreement</b>	Review of a proposed non-standard fence which abuts the public right-of-way	\$ 304	\$ 308	\$ 312	\$ 319	3
17-020-62		Remove, replace, or protect a tree on private property under the terms of the Tree Ordinance.	\$ 308	\$ 311	\$ 315	\$ 320	9
17-020-63	<b>Tree Permit - Private Property</b>		\$ 261	\$ 264	\$ 267	\$ 271	9
17-020-64		Protection	\$ 344	\$ 346	\$ 349	\$ 352	12
17-020-65	<b>New / Change Building Address Process</b>	Processing a request to number or re-number a building lot.	\$ 328	\$ 331	\$ 335	\$ 339	15
17-020-66		Minor	\$ 867	\$ 876	\$ 886	\$ 899	15
17-020-67		Major					
17-020-68	<b>Planning Extra Plan Check</b>	An hourly fee for plan checks over the standard number of plan checks within the Planning Dept.	\$ 145	\$ 147	\$ 149	\$ 151	0
17-020-69	<b>Document Recording</b>	Recording of documents with the County, per page.	\$ 9	\$ 9	\$ 9	\$ 9	0
17-020-70	<b>Zoning Business Review</b>	Review of a new business for conformance with Zoning Codes.	\$ 66	\$ 66	\$ 67	\$ 68	85
17-020-71	<b>Outdoor Display Permit</b>	Review an application to issue a permit for an outdoor display of merchandise in order to ensure conformity with code requirements.	\$ 154	\$ 156	\$ 158	\$ 160	10
17-020-72	<b>Temporary Encroachment Permit</b>	Review an application to issue a permit for a sidewalk dining permit in order to ensure conformity with code requirements.	\$ 272	\$ 275	\$ 278	\$ 283	2
17-020-73	<b>Zoning Report</b>	Providing written report on the zoning regulations for a particular property.	\$ 516	\$ 521	\$ 527	\$ 535	5

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**PROPOSED COST RECOVERY FEE SCHEDULE - MOU UPDATE**  
**Attachment - A (Reso. 16-0037)**

New Ref #	Category	Description	Current Fee	FY16-17 Fee	FY17-18 Fee	FY18-19 Fee	Est. Annual Volume
<b>Planning Cont.</b>							
17-020-74	Zoning Code Interpretation	Reviewing a request for an interpretation of the Municipal Code regarding zoning and issuing a Report on it.	\$ 444	\$ 449	\$ 455	\$ 463	2
17-020-75	Final Parcel Map Review	Reviewing final parcel map to determine extent to which it complies with appropriate code requirements. ***Map Copy Deposit of \$500	\$ 513	\$ 520	\$ 528	\$ 539	10
<b>Building</b>							
17-030-17	Plan Check / Inspection - Landscape & Irrigation	Review an application for landscape and irrigation to conform to code requirements.	\$ 572	\$ 578	\$ 585	\$ 595	10
17-030-18	Plan Check / Inspection - Building Extra Plan Check	Plan Checks over the standard number of plan checks within the Bldg Dept.	\$ 1,079	\$ 1,091	\$ 1,104	\$ 1,122	15
17-030-19	Re-inspection / Extra Inspection	Request for a reinspection or extra inspection over the standard number of inspections of a building site. (1 hr minimum)	\$ 51	\$ 51	\$ 52	\$ 53	0
17-030-20	Bldg After Hours Inspection	Inspection requested after hours or on a weekend. (4 hr min.)	\$ 142	\$ 144	\$ 146	\$ 149	0
17-030-21	Special Request Inspection	Special investigations during normal working hours for extraordinary site review or for which a permit is not needed.	\$ 34	\$ 34	\$ 34	\$ 35	0
17-030-22	Construction Operation After Hours	Reviewing an application for construction operation for work done after hours.	\$ 120	\$ 121	\$ 123	\$ 125	0
17-030-23	Building Demolition	Plan review and inspection of a building demolition to ensure compliance with City Codes.	\$ 513	\$ 519	\$ 525	\$ 535	0
17-030-24	Moving a Building	Review an application for moving a building within the City.	\$ 120	\$ 121	\$ 123	\$ 125	0
17-030-25	Sewer Cap	Inspecting the capping of a sewer line to ensure compliance with City Codes.	\$ 34	\$ 34	\$ 34	\$ 35	0
17-030-26	Water Service Determination	Processing a water service determination request.	\$ 114	\$ 115	\$ 117	\$ 119	0
17-030-27	Construction Site Sign Production	Processing and production of contractor information signs for construction sites.	\$ 179	\$ 181	\$ 183	\$ 186	5
17-030-28	Deputy Inspector Certification	Reviewing a request for a deputy inspector certification.	\$ 523	\$ 529	\$ 535	\$ 544	50
17-030-29	Building Permit Transfer	Transfer the ownership of a building permit.	\$ 65	\$ 66	\$ 66	\$ 67	5
17-030-30	Restamping of Approved Plans	Restamping of plans which were approved and stamped, but which were lost by the owner.	\$ 3,204	\$ 3,245	\$ 3,290	\$ 3,353	0
17-030-31			\$ 40	\$ 40	\$ 41	\$ 42	50
17-030-32			\$ 101	\$ 102	\$ 103	\$ 105	30
17-030-33			\$ 25	\$ 26	\$ 26	\$ 26	100
17-030-34			\$ 30	\$ 30	\$ 30	\$ 30	0
17-030-35			\$ 34	\$ 34	\$ 34	\$ 35	15
17-030-36			\$ 51	\$ 51	\$ 52	\$ 53	10
17-030-37			\$ 152	\$ 153	\$ 155	\$ 158	5

**PROPOSED COST RECOVERY FEE SCHEDULE - MOU UPDATE  
Attachment - A (Reso. 16-0037)**

New Ref #	Category	Description	Current Fee	FY16-17 Fee	FY17-18 Fee	FY18-19 Fee	Est. Annual Volume
<b>Building Cont.,</b>							
17-030-38	Residential Bldg Records Report	Provide a building records report on an address.	\$ 297	\$ 301	\$ 304	\$ 309	450
17-030-39		Duplicate	\$ 51	\$ 51	\$ 52	\$ 53	40
17-030-40		Certificate - Residential	\$ 729	\$ 738	\$ 748	\$ 761	30
17-030-41	Temporary Certificate of Occupancy	Review and approve a temporary certificate of occupancy to allow for occupancy before the final certificate is issued.	\$ 1,689	\$ 1,709	\$ 1,730	\$ 1,760	10
17-030-42		Extension	\$ 227	\$ 230	\$ 233	\$ 237	2
17-030-43	Board of Building Appeals	Processing an appeal or a zoning administrative decision to the board of zoning appeals.	\$ 465	\$ 471	\$ 479	\$ 488	0
17-030-47	Garage Sale Permit	Review an application for a garage and yard sale permit. The municipal code allows 3 permits per household per year.	\$ 8	\$ 8	\$ 8	\$ 8	0
17-030-48	Comm Dev Refund Processing	Processing a refund of a Community Development fee due to the actions of the applicant.	\$ 88	\$ 89	\$ 90	\$ 92	50
17-030-49		Base Fee	\$ 34	\$ 34	\$ 34	\$ 35	0
17-030-50		Per Sheet Smaller than 11x17	\$ 2.00	\$ 2	\$ 2	\$ 2	0
17-030-51		Per Sheet Larger than 11x17	\$ 3.00	\$ 3	\$ 3	\$ 3	0
17-030-52		CD	\$ 51	\$ 51	\$ 52	\$ 53	0
17-030-54		Data Extraction:	\$ 65	\$ 66	\$ 66	\$ 67	0
<b>Traffic Engineering</b>							
17-050-1	Parking / Traffic Review	Review of parking / traffic conditions for development permits, including environmental assessment and amendment to development permits.	\$ 1,101	\$ 1,114	\$ 1,129	\$ 1,149	20
17-050-2		Env. Assessment / Amendment to Dev. Permits	\$ 680	\$ 689	\$ 698	\$ 711	10
17-050-3	Parking - Temporary for Construction	Temporary parking per vehicle for construction purposes (monthly) or moving vans and may be issued in advance up to 3 months and renewed thereafter.	\$ 78	\$ 78	\$ 79	\$ 80	6
17-050-4	Parking - Temporary Construction Loading Zone	Temporary parking for construction purposes, where no parking spaces are available.					10
17-050-5	Parking Request	Administrative Review of a parking-related issue, such as a request for a red zone or disabled parking space.	\$ 337	\$ 339	\$ 342	\$ 346	COUNCIL POLICY
17-050-6	Traffic Request	Administrative Review of a limited scale traffic-related issue, such as a request for installation of a crosswalk or traffic calming measure.	\$ 100	\$ 100	\$ 100	\$ 100	COUNCIL POLICY
17-050-7	Stop Sign Request (2nd Request)	Processing a request to install a stop sign following initial denial / approval.	\$ 100	\$ 100	\$ 100	\$ 100	COUNCIL POLICY
17-050-8	Appeal to PPIC	Appeal an administrative decision to the Parking & Public Improvement Commission.	\$ 500	\$ 500	\$ 500	\$ 500	COUNCIL POLICY
17-050-9		Traffic Encroachment	\$ 500	\$ 500	\$ 500	\$ 500	COUNCIL POLICY

**PROPOSED COST RECOVERY FEE SCHEDULE - MOU UPDATE**  
**Attachment - A (Reso. 16-0037)**

New Ref #	Category	Description	Current Fee	FY16-17 Fee	FY17-18 Fee	FY18-19 Fee	Est. Annual Volume
<b>Public Works</b>							
18-011-1	<b>Barricade Rental</b>	Assist residents with the daily rental of barricades without and with flasher, 8ft. In length, delineators, 18 inch cones and temporary no parking cardboard signs for block parties. This permit includes two 8' Street Closure Barricades.	\$ 25	\$ 25	\$ 26	\$ 26	25
18-011-2		Assist residents with the daily rental of delineators, 18 inch cones and temporary no parking cardboard signs for moving purposes. *Includes the price of the delineators and signs.	\$ 30	\$ 30	\$ 30	\$ 30	12
18-011-3		Block Party Package Moving Package - Standard Moving Package - Deluxe	\$ 45	\$ 45	\$ 45	\$ 45	\$ 45
<b>Civil Engineering</b>							
18-021-1	<b>Final Tract Map Review</b>	Reviewing the final tract map to determine extent to which it complies with appropriate code requirements.	\$ 710	\$ 720	\$ 732	\$ 748	3
18-021-2		**Map Copy Deposit of \$500	\$ 1,993	\$ 2,019	\$ 2,050	\$ 2,091	10
18-021-3		Review a request for a new or relocated utility pole. Review a request for a new or relocated utility pole requiring PPIC review.	\$ 2,487	\$ 2,521	\$ 2,560	\$ 2,614	0
18-021-4	<b>Right-Of-Way Permits</b>	Excavation Permit: Inspection of any utility-based excavation in the public right-of-way.	\$ 221	\$ 223	\$ 226	\$ 231	47
18-021-5		Utility 0-25 I.f.	\$ 376	\$ 381	\$ 386	\$ 393	50
18-021-6		Utility 26-100I.f.	\$ 481	\$ 487	\$ 494	\$ 503	25
18-021-7	<b>Temporary Encroachment:</b>	Per I.f. over 25	\$ 1.85	\$ 1.88	\$ 1.90	\$ 2	0
18-021-8		Utility - 100+I.f.	\$ 620	\$ 628	\$ 637	\$ 650	4
18-021-9		Per I.f. over 100	\$ 1.85	\$ 1.88	\$ 1.90	\$ 1.94	0
18-021-10	<b>Right-Of-Way Permits</b>	Review a permit for a temporary encroachment into the public right-of-way.	\$ 239	\$ 241	\$ 244	\$ 247	91
18-021-11		Review a permit for a temporary encroachment into the public right-of-way including a lane closure.	\$ 886	\$ 898	\$ 912	\$ 931	10
18-021-12	<b>Traffic Control Plan</b>	Review of traffic control plans relating to excavation or temporary encroachment permits. *Per Day	\$ 580	\$ 588	\$ 598	\$ 612	0
18-021-13		Inspection*	\$ 209	\$ 212	\$ 216	\$ 220	0
18-021-14	<b>Sandblasting Permit</b>	Review a permit for sandblasting in order to ensure conformity with code requirements. Inspect site if deemed necessary.	\$ 108	\$ 110	\$ 111	\$ 113	9
18-021-15	<b>Wide / Oversize Vehicle Review</b>	To review the plans for moving a wide / oversize vehicle through the city. **Set by State Law.	\$ 16	\$ 16	\$ 16	\$ 16	0



**PROPOSED COST RECOVERY FEE SCHEDULE - MOU UPDATE**  
**Attachment - A (Reso. 16-0037)**

New Ref #	Category	Description	Current Fee	FY16-17 Fee	FY17-18 Fee	FY18-19 Fee	Est. Annual Volume
<b>Civil Engineering Cont.</b>							
18-021-16	Vehicle Sidewalk or Walk Street	Issue a permit to a resident to operate a vehicle on the sidewalk or walk street. **Performance bond also required.	\$ 326	\$ 330	\$ 334	\$ 340	0
18-021-17	Blueprint / Map Reproduction	Provide a copy of a blueprint or a map. Including Up to 24 x 36 research and retrieval of documents.	\$ 5	\$ 5	\$ 5	\$ 5	100
18-021-18	GIS Printout	Processing a request for a copy of a GIS printout. *Material costs not included.	\$ 21	\$ 21	\$ 21	\$ 21	0
18-021-19			\$ 58	\$ 58	\$ 58	\$ 58	0
<b>Maintenance</b>							
18-032-1	Tree Removal Permit	**Per tree deposit of \$150	\$ 201	\$ 203	\$ 206	\$ 210	0
18-032-2	News Rack Permit	Issue and review a permit for a news rack.	\$ 160	\$ 162	\$ 165	\$ 169	10
18-032-3		Renewal	\$ 45	\$ 46	\$ 47	\$ 48	65
<b>Utilities</b>							
18-1	Commercial SUSMP Review	Review of a commercial stormwater mitigation plan for compliance with national and local stormwater standards.	\$ 736	\$ 747	\$ 759	\$ 776	5
18-2	Temporary Water Meter Rental	Install or move a temporary 3" fire hydrant meter at a construction site.	\$ 93	\$ 94	\$ 95	\$ 97	10
18-3	Water Meter Test	Field or bench calibration of a water meter upon a request by a resident or business.	\$ 74	\$ 75	\$ 76	\$ 77	5
18-4		5/8", 3/4", or 1" meter	\$ 242	\$ 244	\$ 247	\$ 250	0
18-5		1.5"+ meter	\$ 316	\$ 319	\$ 322	\$ 327	0
18-6	Water Service Turn-On	Turning on water service after water service has been turned off to a residence or business for contractor to work on water system or for non-payment of water bill. **\$15 collection for payment in the field. ***5% Penalty on unpaid water bills (per Reso. 5726).	\$ 46	\$ 46	\$ 47	\$ 47	490
18-7		Monday - Thursday 8 am - 4:30 pm Afterhours, weekends, or holidays					
18-8	Water Meter Installation	Installation of new water meter upon request **Material costs not included	\$ 211	\$ 213	\$ 215	\$ 218	30
18-9		3/4" - 1" meter	\$ 68	\$ 69	\$ 70	\$ 71	100
18-10		1" - 1.5" meter	\$ 118	\$ 119	\$ 120	\$ 122	0
18-10		2"+ meter					0
<b>ACTUAL COST</b>							
18-11	F.O.G. & Clean Bay Restaurant Inspections	Annual inspection of kitchen equipment/fixtures and Best Management Practices for compliance with stormwater and wastewater regulation compliance.	\$ 197	\$ 198	\$ 199	\$ 200	130
18-12	Clean Bay Restaurant Inspection for Stormwater Permit Compliance	Annual inspection of kitchen equipment / fixtures and best management practices for compliance with stormwater regulation compliance. **Plus additional County Fees	\$ 108	\$ 108	\$ 108	\$ 109	1
18-13	Waste Management Plan	Review & processing of the plan and weight tickets for any demolition or remodel over \$100,000 in value for its waste management impact.	\$ 202	\$ 202	\$ 203	\$ 204	177
18-14			\$ 246	\$ 247	\$ 249	\$ 252	325

**PROPOSED SCALED PLAN CHECK & BUILDING PERMIT W/INSPECTION**  
Attachment - A (Reso. 16-0037)

Category	Plan Check				Building Permit w/inspection				Est. Annual Volume
	Current Fee	FY16-17 Fee	FY17-18 Fee	FY18-19 Fee	Current Fee	FY16-17 Fee	FY17-18 Fee	FY18-19 Fee	
Project Valuation Sliding Scale									
Project Valuation - \$1.00 to \$500.00	\$ 67.80	\$ 70.56	\$ 71.54	\$ 72.88	\$ 52.99	\$ 54.45	\$ 55.10	\$ 56.02	FY15-16 Estimate 38
Project Valuation - \$500.00 to \$2,000									
First \$500	\$ 67.80	\$ 70.56	\$ 71.54	\$ 72.88	\$ 52.99	\$ 54.45	\$ 55.10	\$ 56.02	151
Each Additional \$100 or fraction thereof	\$ 9.04	\$ 9.41	\$ 9.54	\$ 9.72	\$ 10.60	\$ 10.89	\$ 11.02	\$ 11.20	
Project Valuation - \$2,001 to \$25,000									
First \$2,000	\$ 203.39	\$ 211.69	\$ 214.61	\$ 218.64	\$ 211.94	\$ 217.81	\$ 220.38	\$ 224.09	850
Each Additional \$1,000 or fraction thereof	\$ 20.63	\$ 18.41	\$ 18.66	\$ 19.01	\$ 21.89	\$ 22.49	\$ 22.76	\$ 23.14	
Project Valuation - \$25,001 to \$50,000									
First \$25,000	\$ 677.95	\$ 635.08	\$ 643.83	\$ 655.93	\$ 715.31	\$ 735.09	\$ 743.79	\$ 756.29	159
Each Additional \$1,000 or fraction thereof	\$ 32.54	\$ 31.05	\$ 31.48	\$ 32.07	\$ 21.19	\$ 22.87	\$ 23.14	\$ 23.53	
Project Valuation \$50,001 to \$100,000									
First \$50,000	\$ 1,491.50	\$ 1,411.28	\$ 1,430.73	\$ 1,457.63	\$ 1,245.16	\$ 1,306.83	\$ 1,322.30	\$ 1,344.51	84
Each Additional \$1,000 or fraction thereof	\$ 8.14	\$ 9.88	\$ 10.02	\$ 10.20	\$ 21.72	\$ 19.60	\$ 19.83	\$ 20.17	
Project Valuation \$100,001 to \$500,000									
First \$100,000	\$ 1,898.27	\$ 1,905.23	\$ 1,931.49	\$ 1,967.80	\$ 2,331.36	\$ 2,286.96	\$ 2,314.02	\$ 2,352.90	96
Each Additional \$1,000 or fraction thereof	\$ 1.36	\$ 7.23	\$ 7.33	\$ 7.47	\$ 8.48	\$ 8.17	\$ 8.26	\$ 8.40	
Project Valuation \$500,001 to \$1,500,000									
First \$500,000	\$ 2,440.63	\$ 4,798.35	\$ 4,864.50	\$ 4,955.94	\$ 5,722.44	\$ 5,554.04	\$ 5,619.77	\$ 5,714.19	78
Each Additional \$1,000 or fraction thereof	\$ 0.88	\$ 6.92	\$ 7.01	\$ 7.14	\$ 7.42	\$ 8.06	\$ 8.15	\$ 8.29	
Project Valuation - \$1,500,001 to \$3,500,000									
First \$1,500,000	\$ 3,321.97	\$ 11,713.61	\$ 11,875.09	\$ 12,098.32	\$ 13,140.42	\$ 13,612.84	\$ 13,773.96	\$ 14,005.36	4
Each Additional \$1,000 or fraction thereof	\$ 0.44	\$ 5.57	\$ 5.65	\$ 5.76	\$ 3.71	\$ 8.44	\$ 8.54	\$ 8.68	
Project Valuation - \$3,500,001 to \$7,500,000									
First \$3,500,000	\$ 4,203.31	\$ 22,862.71	\$ 23,177.89	\$ 23,613.59	\$ 20,558.40	\$ 30,492.76	\$ 30,853.66	\$ 31,372.00	2
Each Additional \$1,000 or fraction thereof	\$ 0.44	\$ 3.56	\$ 3.61	\$ 3.68	\$ 5.00	\$ 3.59	\$ 3.64	\$ 3.70	
Project Valuation - \$7,500,001 and Over									
First \$7,500,000	\$ 5,965.98	\$ 37,116.62	\$ 37,628.31	\$ 38,335.64	\$ 40,558.40	\$ 44,867.92	\$ 45,398.96	\$ 46,161.65	2
Each Additional \$1,000 or fraction thereof	\$ 0.44	\$ 2.35	\$ 2.38	\$ 2.43	\$ 5.00	\$ 2.37	\$ 2.40	\$ 2.44	