



**CITY OF MANHATTAN BEACH
PARKS AND RECREATION COMMISSION**

**June 27, 2016
Manhattan Beach City Hall
1400 Highland Ave.
Manhattan Beach, CA 90266
6:30 PM**

A G E N D A

A. CALL TO ORDER

B. PLEDGE TO THE FLAG

C. ROLL CALL

Commissioner Allen
Commissioner Paralusz
Commissioner Jones

Commissioner Turkmany
Commissioner Karger
Commissioner Lauson

D. APPROVAL OF MINUTES

May 23, 2016

E. CEREMONIAL

None

F. AUDIENCE PARTICIPATION (3-Minute Limit)

G. GENERAL BUSINESS

15/1027.1 Discussion of Salute to the Troops 2016 Event

H. COMMISSION ITEMS

I. STAFF ITEMS

Update on Parks and Recreation Programs and Events

J. ADJOURNMENT

TO:

Parks and Recreation Commission Members

FROM:

Mark Leyman, Parks and Recreation Director

SUBJECT:

Salute to the Troops Event and Community Sunscreen Lotion Dispensers (Parks and Recreation Director Leyman).

RECOMMENDATION:

Staff recommends that the Parks and Recreation Commission discuss the Salute to the Troops event and community sunscreen lotion dispensers to gather information and provide recommendations to the City Council.

FISCAL IMPLICATIONS:

There is no fiscal implication associated with this request.

BACKGROUND:

At the October 20, 2015 City Council meeting, the City Council approved two discussion items for the Commission to discuss: the Salute to the Troops Event and community sunscreen lotion dispensers.

DISCUSSION:

The Parks and Recreation Commission requested permission to discuss the Salute to the Troops Event so they may begin planning for the 2016 event, and the sunscreen lotion dispensers to evaluate a possible pilot program within the community (Attachment 1).

Salute to the Troops

The Commission would like to continue in their planning and support of the Salute to the Troops event, and therefore would like to begin discussions now for the 2016 event.

The Commission will continue to provide outreach for sponsorships and has proposed a 2016 event date of Sunday, July 3, 2016. For the 2015 event, the Commission raised over \$20,000 in sponsorships, which covered all of the event expenditures.

Sunscreen Lotion Dispensers

The Commission would like discuss and explore options for City Council consideration of a sunscreen lotion dispenser pilot program in the community. The Commission will research the possibility of installing the dispensers at elementary school and various locations in the City. Research will include costs, number of dispensers and sponsorship to pay for ongoing expenses.

CONCLUSION:

Staff recommends that the Parks and Recreation Commission discuss the Salute to the

Troops event and community sunscreen lotion dispensers to gather information and provide recommendations to the City Council.

Attachment:

1. Request to Discuss Salute Sunscreen Memo

CITY OF MANHATTAN BEACH
MINUTES OF THE PARKS AND RECREATION COMMISSION
Manhattan Beach City Hall
1400 Highland Ave.
Manhattan Beach, CA 90266
May 23, 2016
6:30 PM

CONTENTS

A. CALL TO ORDER

The meeting was called to order at 6:32 PM.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Commissioners Allen, Manna, Jones, Paralusz* and Enomoto

Absent: Commissioner Rothans

Others present: Recreation Services Manager, Idris Al-Oboudi and Linda Robb, Recording Secretary

*Commissioner Paralusz arrived at 6:34pm

D. APPROVAL OF MINUTES

Commissioner Manna moved to approve the May 2, 2016 minutes as written. The motion was seconded by Commissioner Jones. The motion passed.

Ayes: Commissioners Allen, Manna, Jones and Enomoto

Nays: None

Abstain: None

Absent: Commissioner Rothans and Paralusz*

E. CEREMONIAL

Chairperson Allen thanked Commissioner Enomoto for being an active and engaged student representative.

Each Commissioner expressed their appreciation to Commissioner Enomoto for his active participation on the Commission.

Commissioner Enomoto stated that he enjoyed coming to the meetings and thanked everyone for their kind words.

Chairperson Allen thanked Commissioner Manna for his tutelage and wished him well on the Cultural Arts Commission. He also thanked Commissioner Manna for reviving the Skate park issue resulting in the City's first Skate Park. Commissioner Jones thanked Commissioner Manna for suggesting she apply to be a commissioner.

Commissioner Enomoto thanked Commissioner Manna for his professionalism and mentoring.

Commissioner Paralusz and Commissioner Manna shared the story of how they met at a function in 2005. Commissioner Paralusz expressed that it has been a pleasure to work with Commissioner Manna.

Commissioner Manna stated that he was always proud to be on the Commission and will be involved with the Salute to the Troops, will be present for the Skatepark, and will probably be attending a few meetings in the future.

F. AUDIENCE PARTICIPATION (3-Minute Limit)

Commissioner Allen opened the floor to audience participation.

Resident Mary stated that she hopes she gets selected and has been a resident for over 43 years. Her motivation for applying is that she is interested in what Parks and Recreation does in the City. She is a board member for the Hometown Fair.

J.J. Turkmany, new Commissioner stated that he is looking forward to participating on the Commission.

The floor was closed to public comment.

G. GENERAL BUSINESS –

15/1027.1 Discussion of Salute to the Troops 2016 Event – Commissioner Jones presented a tentative schedule of events. Dennis McNeil is working with the Army Band to determine his role as emcee and possibly part of the musical numbers. She reported that Steve Rothans reached out to the Scouts who may be available to participate in the Color Guard. They will be passing out flags Proclamation of Salute to the Troops week.

Commissioner Enomoto will approach his contact at Spyder regarding possible sponsorship of Salute to the Troops.

Commissioner Manna stated that he passed out letters at the Rotary meeting and hopes that will result in some donations. Commissioner Manna has not walked the City this year because of issues with his foot.

15/1027.2 Discussion of Sunscreen Pilot Project – Commissioner Jones reported on the outcome of the City Council meeting. The good news is that the City Council voted unanimously to support the sunscreen project with the understanding that the following 5 questions be answered:

- 1) Are there carcinogens present in the recommended product?
- 2) Would the sunscreen be children friendly?
- 3) Would sunscreen get rancid?
- 4) What are the concrete plans for sustainability of the project?
- 5) What are the metrics to measure success?

It appears that the Commission will recommend to change the sunscreen provider to Bright Guard to ensure that there are no carcinogens present in their natural product. Their product is 100% child friendly for children over one. The sunscreen is viable for 2 years so would not become rancid. Sustainment, half way through the project, letters will be sent out to 50 entities asking for interest in sustaining. Current sponsors may continue to sustain the project but others will be approached. For the metrics, usage will be measured, media coverage will be measured, letters to the editor pro/con will be counted.

Commissioner Jones is confident that the City Council will be satisfied with the answers and hopefully approve for launch by June 21st, the first day of Summer.

Commissioner Manna asked if Commissioner Jones foresees any other hiccups. She stated that she did not but there is no way to predict. He asked if businesses that are selling sunscreen have shown any concern that we would be giving it away for free. Director

Leyman reached out to the Downtown Business association regarding this issue. Mayor D'Errico's store voluntarily removed sunscreens containing carcinogens from their shelf.

Chairperson Allen asked about the artwork which will be smaller in the Brightguard dispenser. Commissioner Jones will be communicating with the sponsors to make sure they know the artwork will be smaller.

Chairperson Allen brought up that it may be necessary to end the pilot early if the sunscreen is so popular that the budgeted amount is used up.

Chairperson Allen opened the floor to public comment. Seeing none, the floor was closed.

H. COMMISSION ITEMS

Commissioner Paralusz stated that Tom would have loved the celebration of life held for him.

Commissioner Manna thanked Parks and Recreation staff for their assistance with the Commission's projects.

I. STAFF ITEMS – Recreation Services Manager Idris Al-Oboudi encouraged the commissioners to review the Manhappenings and encourage the public to participate. He stated that Tom's influence will live on in the services, events and activities that he helped bring to fruition.

He invited the Commissioners to the all-hands staff training that will occur on Saturday, June 11th.

J. ADJOURNMENT

Commissioner Enomoto moved to adjourn. Commissioner Manna seconded the motion. The motion passed. The meeting was adjourned at 7:23 pm to June 27th, 2016 in the City Council Chambers.

Ayes: Commissioners Allen, Manna, Jones, Paralusz and Enomoto

Nayes: None

Abstain: None

Absent: Commissioner Rothans