



CITY OF MANHATTAN BEACH LIBRARY COMMISSION MEETING

July 11, 2016
Manhattan Beach City Hall
Council Chambers
1400 Highland Avenue
Manhattan Beach, CA 90266
6:30 PM

A G E N D A

- A. **CALL TO ORDER**
- B. **PLEDGE TO THE FLAG**
- C. **ROLL CALL**
 - Commissioner Kunkee Commissioner Casady
 - Commissioner Clemons Commissioner Hustvedt
 - Commissioner Elasowich
- D. **APPROVAL OF MINUTES**
 - June 13, 2016
- E. **CEREMONIAL**
 - None
- F. **AUDIENCE PARTICIPATION (3-Minute Limit)**
 - The public may address the Commission regarding City business not on the agenda.
 - Librarian's Report – Melissa McCollum, Library Manager will discuss library programs, activities and updates.
- G. **GENERAL BUSINESS**
- H. **COMMISSION ITEMS**
- I. **STAFF ITEMS**
- J. **ADJOURNMENT**

**CITY OF MANHATTAN BEACH
MINUTES OF THE LIBRARY COMMISSION**

June 13, 2016
6:30 p.m.

Manhattan Beach City Council Chambers

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A. CALL TO ORDER

The meeting was called to order at 6:30 PM.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Commissioners Kunkee, Casady and Hustvedt

Absent: Commissioner Elasowich and Cleamons

Others Present: Recreation Services Manager, Eve Kelso and recording secretary, Linda Robb

D. APPROVAL OF MINUTES

May 9, 2016 - Commissioner Casady moved to approve the May 9, 2016 minutes with the following correction requested by Commissioner Hustvedt:

Page 1: Audience Participation – ~~Mark~~ Marc Hustvedt

Commissioner Hustvedt seconded the motion. The motion passed.

Ayes: Commissioners Kunkee, Casady and Hustvedt

Nays: none

Abstain: none

Absent: Commissioner Elasowich and Cleamons

E. CEREMONIAL

None

F. AUDIENCE PARTICIPATION (3-Minute Limit)

Commissioner Kunkee opened the floor to audience participation.

Melissa McCollum, Library Manager –Ms. McCollum introduced Michael Macavoy, Children’s Librarian who spoke about the Summer Reading program which includes reading lists, performers, incentives and more. Read for the Win is the theme. There are two tiers for the program, one for infants and toddlers with games and tasks to help develop early literacy and learning skills to prepare them for school and promote a love a reading. The second tier is for school age kids offering opportunities to enhance reading experiences and get rewarded while developing their vocabulary and reading comprehension. Studies show that students who participate in summer reading programs scored higher on reading achievement tests at the beginning of the school year than those who did not. They also scored higher at the end of the year.

Every Wednesday at 11:00am there will be a performer for children of all ages. There will

be a STEM program activity on the second Wednesday of every month.

Commissioner Kunkee asked if there were any programs available for readers who may not be at their reading grade level. Mr. Macavoy stated that he and the other children's librarian can always find materials that will touch the reader's interest and reading levels. The Summer Reading program itself is not so much about what books the kids are reading but how much time they are spending reading.

Commissioner Casady asked if there is a way to assess the reading levels of the children. Mr. Macavoy replied that he likes to ask lots of questions to determine their interest and then try some books out to see how they work.

Commissioner Hustvedt inquired how the library is getting the word out to new residents. Mr. Macavoy replied that information is pushed out in the school newsletters and is available at the library and online.

Ms. McCollum gave the following updates on adult and teen programming:

There are opportunities for teens and adults to participate in Summer reading programs as well. There will be some intergenerational programming in August and a literary tea where parents and teens will read the same book and then come discuss.

Community Service opportunities for teens are being developed. 15 teens have been trained to help customers to access online resources starting in July. 13 Teens have been trained to help out with the Summer reading program.

Past Commissioner Hartzell will be speaking on July 18th at 7:00pm on the Ancient Library of Alexandria.

Ron Kovic, author of *Born on the 4th of July* has a new memoir coming out called *Hurricane Street*, will be present on July 6th at 7:00pm for a joint event with Pages bookstore.

Poet Steven Reigns will host an autobiographical poetry writing workshop on August 31st at 7:00pm.

Ongoing programs include meditation, yoga, book club, community interactive forums and Friends of the Library book sales.

Commissioner Casady asked about the participation rate for the adult programming. Ms. McCollum reported that there has been a lot of interest in the yoga class and that the meditation class will likely grow with word of mouth. Commissioner Hustvedt suggested promoting activities on Nextdoor social media.

The floor was closed to public comment.

G. GENERAL BUSINESS

None

H. COMMISSION ITEMS

Commissioner Casady raised the topic of generating a work plan and how to get the subject on the agenda. Commissioner Casady moved to request permission from City Council to

discuss and develop a Commission workplan. Commissioner Hustvedt seconded the motion. The motion passed.

Ayes: Commissioners Kunkee, Casady and Hustvedt

Nays: none

Abstain: none

Absent: Commissioners Elasowich and Cleamons

Commissioner Casady proposed developing a mission statement and a plan for monthly discussions. Commissioner Kunkee stated that a monthly theme would make it possible to invite the appropriate staff members to attend meetings in order to have effective discussions. Commissioner Hustvedt agreed and feels that it would be great to be ahead of the game and come with material for discussion.

Commissioner Kunkee asked about the status of the Library and Sunday hours. She stated that the Commission was promised a more detailed look at attendance such as attendance by day of the week. Ms. McCollum stated that the executive team from the County meets with the City Manager to provide the information. It is up to the City Manager and the City Council to decide how that information is to be shared. Commissioner Kunkee offered that if the City Manager is unable to attend a Library Commission meeting after the meeting with the County, perhaps a staff member would be permitted to attend the County meeting and report back to the Commission. Recreation Services Manager, Eve Kelso will ask when the County meeting is to be held and whether or not a staff member may attend that meeting.

I. **STAFF ITEMS**

None

J. **ADJOURNMENT**

Commissioner Casady moved to adjourn. Commissioner Hustvedt seconded the motion. The motion passed.

Ayes: Commissioners Kunkee, Hustvedt, and Casady

Nays: None

Abstain: None

Absent: Commissioner Cleamons and Elasowich

The meeting was adjourned at 7:15 PM.