

DRAFT
CITY OF MANHATTAN BEACH

*MINUTES OF THE CULTURAL ARTS COMMISSION
Special Meeting August 1, 2005
5:30 p.m.*

CONTENTS

- I. CALL TO ORDER
The Cultural Arts Commission (CAC) of the City of Manhattan Beach, California met on Monday, August 1, 2005. in the City Manager’s Conference Room.
- II. ROLL CALL
Present: Commissioners Greco (Chair), Wright (Vice-chair),
Candy Duncan
Francey Seckinger
Richard Gill, Director
Juanita Purner, Cultural Arts Manager
- Absent: Susannah Rosenthal
Shelby Philips
- III. APPROVAL OF MINUTES
NA
- IV. AUDIENCE PARTICIPATION
None
- V. GENERAL BUSINESS
05/0412.3 Review Strand Alcove and Strand Program RFP and Donor Policy/Guideline drafts

A. The Request for Proposals was reviewed as follows:

INTRODUCTION

- The Commission reached a consensus removing the second sentence “As part of this project..” and insert “Strand, before Bench...”
- The two items listed under RFP were changed to read: “1) To choose an artist design for the first Bench/Alcove. 2) To create an artist’s pool of pre-approved designs which will be made available to donors who wish to fund the remaining Alcove/Bench areas.”

ELIGIBILITY

No change in this section.

SITE

No change.

BENCH GUIDELINES

- The Commissioners agreed that “Free Standing” be deleted from the list.
- The dimensions for ADA compliance was changed to 48” entryway for wheelchair access from 30”.
- The Alcove size is changed from 5x 13’ to 5 x 15” per Mike Guerrero, City Engineer.
- The last bullet was changed to “Artist/Donor recognition will be placed in a discrete location and the size of the letters will be no larger than one inch high.”

PROJECT GOAL

- “The word Goals was changed to Goal.”
- There was an addition to the first sentence: “...and provide seating areas which:”
- “Are of high artistic quality”
- “provide” instead of provides
- “are appropriate to the site”
- Last bullet changed to read “contains seating areas which are durable...”

BUDGET

- Commissioners agreed on changing the first sentence: “The artist’s proposal selected for the first bench/alcove area will receive a contract for design, fabrication and installation of the work for a fee of \$50,000.
- The last sentence inserted “(PAAC)” after Committee, and “the” before Cultural Arts Commission.
- Five years was changed to “one year”

SELECTION CRITERIA

- There was one change to the fourth bullet, “Design feasibility evidenced by a proposed budget and appropriateness to the site.”

HOW TO APPLY

No change

TIMELINE

- Commissioners agreed on the following change, “The winning selection is presented to City Council. After City Council’s approval the artist is required to install the bench/alcove in 120 days.

PROPOSAL DELVIERY DEADLINE

No Change

MAIL MATERIALS TO

No Change

B. The Donor Policy/Guidelines are as follows:

INTRODUCTION

- The Commission agreed the word “for” in the first sentence should be deleted. In the second paragraph, the last sentence is changed to read, “The City intends to increase the public’s enjoyment and civic pride through the addition of function, artistic alcove/bench areas along the Strand.”

PROCESS

- **B. Donor’s Artist Option** section was changed...”If the donor prefers to select an artist not included in the pre-approved list, there is another option available. The donor would be permitted to submit an artists rendering and model to the Cultural Arts Commission and Public Art Advisory Committee for review. If approved, ...”
- The bench guidelines were changed to “The Alcove/Bench Guidelines are:”
- The bullet reading “Donor recognition...” was deleted and replaced with “Artist and donor names may be inscribed in a discrete location.

C. Strand Alcove/Bench location

No change to images

D. Artist/Donor Recognition

No change

E. Budget

The Commissioners agreed to the following changes in paragraph two, delete the first sentence. The second sentence is changed to read, “Proposal budgets for the pre-approved pool will be reviewed each year.”

VII REPORTS AND OTHER BUSINESS

VIII. ADJOURNMENT

With no further business, the Cultural Arts Commission adjourned at 8:12 p.m..
The next Cultural Arts Commission meeting will be held on August 9 at 6 p.m.