

City Council Regular Meeting

Regular Meeting

Tuesday, November 1, 2016

6:00 PM

City Council Chambers

and

Teleconference by Councilmember Mark Burton

1216 2nd Street, Manhattan Beach, CA. 90266



Mayor Tony D'Errico

Mayor Pro Tem David J. Lesser

Councilmember Amy Howorth

Councilmember Wayne Powell

Councilmember Mark Burton

Executive Team

Mark Danaj, City Manager

Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief

Teresia Zadroga-Haase, Human Resources Director

Eve R. Irvine, Police Chief

Mark Leyman, Parks & Recreation Director

Bruce Moe, Finance Director

Sanford Taylor, Information Technology Director

Nadine Nader, Assistant City Manager

Raul Saenz, Interim Public Works Director

Liza Tamura, City Clerk

Marisa Lundstedt, Community

Development Director

MISSION STATEMENT:

The City of Manhattan Beach is recognized for providing exemplary municipal services and contributing to the exceptional quality of life afforded to residents, businesses and visitors who enjoy living in and visiting California's safest beach community

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda. In addition, speakers may comment during agenda items and during any public hearing after the public hearing on an item has been opened.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802 5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802 5056 (voice) or (310) 546 3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

A. PLEDGE TO THE FLAG

Charles Hiatt, Meadows Elementary School

B. ROLL CALL

C. CEREMONIAL CALENDAR

1. Presentation of a Proclamation Declaring November 2016 as National Family Caregivers Month. [16-0469](#)
PRESENT
2. Presentation of a Proclamation to the Manhattan Beach Soroptimist International Organization Recognizing October 2016 as Breast Cancer Awareness Month and November 2016 as Domestic Violence Prevention Month. [16-0511](#)
PRESENT
3. Presentation of Certificates of Recognition to the Winners of the 2016 Fire Department Annual "Home Escape Plan" Contest. [16-0470](#)
PRESENT

D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, October 26, 2016, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

G. CITY MANAGER REPORT**H. CITY ATTORNEY REPORT****I. PUBLIC COMMENTS (3 MINUTES PER PERSON FOR ONE ITEM, A MAXIMUM OF 6 MINUTES IF A SPEAKER WANTS TO COMMENT ON MORE THAN ONE ITEM)**

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. Each speaker may speak for up to 3 minutes per matter, up to a total of 6 minutes if a speaker wants to comment on more than one matter. With respect to non-public hearing agenda items, speakers may provide their comments during "Public Comments" or at the time the agenda item is being considered. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

J. PLANNING COMMISSION QUASI-JUDICIAL DECISIONS (RECEIVE AND FILE)

This is an opportunity for a Councilmember to submit a written request that the City Council review the Planning Commission decision, in which case a duly noticed public hearing on the matter will be scheduled for a later date. In the absence of a written request, the matter will be received and filed by order of the chair.

The Planning Commission recently took action on the following matter(s): None.

K. CONSENT CALENDAR (APPROVE)

Items on the "Consent Calendar" are routine and customary business items and will be enacted with one vote. Removal of items from the Consent Calendar for individual consideration will be at a City Councilmember's discretion. In such case, the item will be heard during general business.

4. Approve a Three-Year Agreement to ESRI for Enterprise Wide Geographic Information Systems (GIS) Software Licensing with Annual Amount of \$35,000 (Information Technology Director Taylor). [CON 16-0034](#)
WAIVE FORMAL BIDDING AND APPROVE
Attachments: [Software Agreement with ESRI](#)

5. Award Professional Services Contract to Fire Information Support Services Inc. to Provide Record Management System Services with an Estimated Value of \$79,050 (Fire Chief Espinosa). [CON 16-0038](#)
APPROVE
Attachments: [Agreement with Fire Information Support Services, Inc.](#)

6. Completion of the Construction Contract by American Asphalt South, Inc. for the Slurry Seal Area 2 and 3 Project and Release of Retention Amount of \$25,253.94 (Interim Public Works Director Saenz). [16-0478](#)
APPROVE

7. Amendments to Professional Service Agreements with Municipal Advisor (KNN Public Finance) and Bond/Disclosure Counsel (Stradling Yocca Carlson & Rauth) Converting The Fee Structure for Debt Issuance Related Services to a Non-Contingency Basis (Finance Director Moe). [CON 16-0039](#)
APPROVE
Attachments: [KNN Public Finance Contract Agreement \(2015\)](#)
[KNN Public Finance Amendment \(2016\)](#)
[Stradling Yocca Carlson & Rauth, Inc. Contract Agreement \(2015\)](#)
[Stradling Yocca Carlson & Rauth, Inc. Amendment \(2016\)](#)

8. Financial Report: [16-0441](#)
Schedules of Demands: September 29, 2016 (Finance Director Moe).
ACCEPT REPORT AND DEMANDS
Attachments: [Schedule of Demands for September 29, 2016 Staff Report](#)

9. City Council Minutes: [16-0471](#)
This Item Contains Minutes of the following City Council Meeting:
City Council Regular Meeting Minutes of October 18, 2016
(City Clerk Tamura).
APPROVE
Attachments: [City Council Regular Meeting Minutes of October 18, 2016](#)

L. PUBLIC HEARINGS (3 MINUTES PER PERSON)

M. OLD BUSINESS

N. NEW BUSINESS

10. Refunding of Marine Sports Field Variable Rate Debt into Fixed Rate Debt (Finance Director Moe).

[RES 16-0067](#)

APPROVE; ADOPT RESOLUTION

Attachments: [City Council Resolution No. 16-0067](#)
[Capital Improvements Corporation Resolution No. CIC-8](#)
[Supplement to 2013 Trust Agreement](#)
[Amendment to Site and Facilities Lease](#)
[Amendment to Lease Agreement](#)
[Certificate Purchase Contract](#)
[Official Statement \(Preliminary\)](#)
[Amendment to Assignment Agreement](#)
[Continuing Disclosure Certificate](#)
[KNN Presentation to City Council](#)

O. ADJOURN CITY COUNCIL MEETING TO A MEETING OF THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION

I. CALL MEETING TO ORDER

II. ROLL CALL

III. PUBLIC COMMENT ON CAPITAL IMPROVEMENTS CORPORATION

IV. GENERAL BUSINESS

11. Refunding of 2002 Marine Sports Field Certificates of Participation in the not-to-exceed amount of \$6,340,000 (Chief Financial Officer Moe).

[RES CIC-8](#)

ADOPT RESOLUTION NO. CIC-8

Attachments: [Capital Improvements Corporation Resolution No. CIC-8](#)

P. ADJOURN MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION AND RECONVENE CITY COUNCIL MEETING

N. NEW BUSINESS (CONTINUED)

12. Adoption of Resolution(s) for the March 7, 2017 General Municipal Election; Consider Los Angeles County's Request to Consolidate (City Clerk Tamura). [16-0467](#)

ADOPT RESOLUTION(S)

Attachments: [Resolution No. 16-0062 - Call and Notice of General Municipal Election](#)
[Resolution No. 16-0063 - Authorization for Assistance from the LA County Board](#)
[Resolution No. 16-0064 - Candidate's Requirements](#)
[Resolution No. 16-0065 - Conduct of a Special Runoff Election](#)
[Resolution No. 16-0071 - Request Assistance for Consolidated or Standalone E](#)
[Letter from the Los Angeles County-RecorderCounty Clerk](#)
[Board of Supervisors Motion Regarding Countywide Special Election in March 2](#)
[Diagram Comparing City Standalone vs. County Consolidated Election](#)

13. Status Update on Accela Automation Project Implementation (Community Development Director Lundstedt and Information Technology Director Taylor). [16-0357](#)

RECEIVE REPORT AND PROVIDE DIRECTION

Attachments: [PowerPoint Presentation](#)

Q. CITY COUNCIL REPORTS, OTHER COUNCIL BUSINESS, AND COMMITTEE AND TRAVEL REPORTS**R. FORECAST AGENDA AND FUTURE DISCUSSION ITEMS**

14. Agenda Forecast (City Clerk Tamura). [16-0498](#)
DISCUSS AND PROVIDE DIRECTION

Attachments: [October 26, 2016 Agenda Forecast](#)

S. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

T. CLOSED SESSION**U. ADJOURNMENT**

V. FUTURE MEETINGS

CITY COUNCIL MEETINGS

Nov. 15, 2016 - Tuesday -- 6:00 PM - City Council Meeting
Dec. 6, 2016 - Tuesday -- 6:00 PM - City Council Meeting
Dec. 20, 2016 - Tuesday -- 6:00 PM - City Council Meeting
Jan. 3, 2017 - Tuesday -- 6:00 PM - City Council Meeting
Jan. 17, 2017 - Tuesday -- 6:00 PM - City Council Meeting
Feb. 7, 2017 - Tuesday -- 6:00 PM - City Council Meeting
Feb. 21, 2017 - Tuesday -- 6:00 PM - City Council Meeting
Mar. 8, 2017 - Wednesday -- 6:00 PM - City Council Meeting
Mar. 21, 2017 - Tuesday -- 6:00 PM - City Council Meeting
Apr. 4, 2017 - Tuesday -- 6:00 PM - City Council Meeting
Apr. 18, 2017 - Tuesday -- 6:00 PM - City Council Meeting
May 2, 2017 - Tuesday -- 6:00 PM - City Council Meeting
May 16, 2017 - Tuesday -- 6:00 PM - City Council Meeting
June 6, 2017 - Tuesday -- 6:00 PM - City Council Meeting
June 20, 2017 - Tuesday -- 6:00 PM - City Council Meeting
July 5, 2017 - Tuesday -- 6:00 PM - City Council Meeting
July 18, 2017 - Tuesday -- 6:00 PM - City Council Meeting
Aug. 1, 2017 - Tuesday -- 6:00 PM - City Council Meeting
Aug. 15, 2017 - Tuesday -- 6:00 PM - City Council Meeting
Sept. 5, 2017 - Tuesday -- 6:00 PM - City Council Meeting
Sept. 19, 2017 - Tuesday -- 6:00 PM - City Council Meeting
Oct. 3, 2017 - Tuesday -- 6:00 PM - City Council Meeting
Oct. 17, 2017 - Tuesday -- 6:00 PM - City Council Meeting
Nov. 7, 2017 - Tuesday -- 6:00 PM - City Council Meeting
Nov. 21, 2017 - Tuesday -- 6:00 PM - City Council Meeting
Dec. 5, 2017 - Tuesday -- 6:00 PM - City Council Meeting
Dec. 19, 2017 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

November 8, 2016 - Tuesday - 6:00 PM - Cultural Arts Commission Meeting
November 9, 2016 - Wednesday - 6:30 PM - Planning Commission Meeting
November 14, 2016 - Monday - 6:30 PM - Library Commission Meeting
November 23, 2016 - Wednesday - 6:30 PM - Planning Commission Meeting
November 28, 2016 - Monday - 6:30 PM - Parks and Recreation Commission Meeting

W. CITY OFFICES CLOSED

CITY HOLIDAYS:

Nov. 11, 2016 – Friday – Veterans Day
Nov. 24-25, 2016 - Thursday & Friday - Thanksgiving Holiday
Dec. 26, 2016 - Monday - Christmas Day Observed
Jan. 2, 2017 – Monday – New Years Day Observed
Jan. 16, 2017 – Monday – Martin Luther King Day
Feb. 20, 2017 - Monday - Presidents Day
May 29, 2017 – Monday – Memorial Day
Jul. 4, 2017 - Tuesday - Independence Day
Sep. 4, 2017 - Monday - Labor Day
Oct. 9, 2017 – Monday – Columbus Day

CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:

Nov. 11, 2016 - Friday

Nov. 25, 2016 - Friday

Dec. 9, 2016 - Friday

Dec. 23, 2016 - Friday

Jan. 6, 2017 - Friday

Jan. 20, 2017 - Friday

Feb. 3, 2017 - Friday

Feb. 17, 2017 - Friday

Mar. 3, 2017 - Friday

Mar. 17, 2017 - Friday

Mar. 31, 2017 - Friday

Apr. 14, 2017 - Friday

Apr. 28, 2017 - Friday