



# City of Manhattan Beach

## Community Development

1400 Highland Avenue, Manhattan Beach, CA 90266  
Phone: (310) 802-5500 FAX: (310) 802-5501 TDD: (310) 546-3501

### ZONING BUSINESS REVIEW

#### For Commercially Located Businesses

(Home-Based Businesses use "Home Occupation Permit")

Business Name: \_\_\_\_\_

Business Owner's Name: \_\_\_\_\_

Business Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Description of Business: \_\_\_\_\_

Square Footage (per lease)? \_\_\_\_\_

Is this a Sublease? Do you Share Space with an Existing Business? Yes  No

Square Footage per Sublease? \_\_\_\_\_

Number of Employees? \_\_\_\_\_

Is this Business a Food Service Establishment? Yes  No

If Yes, Does this Business Generate Fats, Oils and/or Grease? Yes  No

Does the Business use a Grease Control Device? Yes  No

Does this Business Sell Tobacco? Yes  No  If Yes, a Tobacco Retailer Permit is Required.

#### INFORMATION FOR COMMERCIAL BUSINESSES:

- **Fats, Oils, & Grease (FOG) Regulations (MBMC Chapter 5.38):** The City requires all Food Service Establishments (FSEs) that generate FOG to implement FOG Source Control Program in order to mitigate the amount of FOG entering the City's sanitary sewer system. The City conducts annual inspections to ensure that all requirements of the Ordinance are being met. For questions please contact the City Public Works Department at (310) 802-5304 or [www.citymb.info](http://www.citymb.info).
- **Plastic Bags Prohibited (MBMC 5.88.101):** No retail establishment or vendor shall provide plastic carry-out bags to customers at the point of sale. Reusable bags and recyclable paper bags are allowed alternatives. Single-use plastic produce bags distributed in a grocery store exclusively for the purpose of transporting produce to the point of sale are allowed.
- **Polystyrene Ban (MBMC 5.80.030F):** No food provider shall distribute or sell any polystyrene food service ware in conjunction with the sale of prepared food at any location within the City. No person shall sell any polystyrene food service ware or polystyrene cooler at any location within the City.
- **Smoking Ban (MBMC 4.116.030):** Smoking is prohibited in all public places in the City of Manhattan Beach, including the use of electronic cigarettes. Smoking is only permitted in the following areas within the City of Manhattan Beach: Private residential property (not including those used as child-care or health-care facilities), in up to 20% of guest rooms in any hotel or motel that meets certain conditions, or within a moving vehicle. Ordinance fines begin at \$100. Please notify your employees of these requirements. For questions please contact (310) 802-5508 or [www.citymb.info](http://www.citymb.info).
- **SB1186:** Senate Bill 1186 (Chapter 383, 2012) requires a one-dollar additional fee paid by any applicant for a local business license when it is issues or renewed. The fee applies to applications and renewals filed between January 1, 2013 and December 31, 2018 and is collected by the issuing jurisdiction (City, County, or City and County).
- **AB 341:** Assembly Bill 341 (Chapter 476) requires that all businesses in California participate in a recycling program for their waste. In Manhattan Beach, businesses may obtain the recycling services of the City's hauler or sell their recyclables to a private recycler.
- **AB 1826:** Assembly Bill 1826 (Chapter 727) requires all Cities in California to offer an organic waste (food and yard) recycling program to all businesses. The bill also has tiered participation requirements based on the amount of organic waste a business is generating per week. Contact the Public Works Department at (310) 802-5363 with questions.

I, (print) \_\_\_\_\_, have read and understand the restrictions for a commercially located business as described herein and acknowledge that my business shall be in full conformance.

\_\_\_\_\_  
(Applicant's Signature)

\_\_\_\_\_  
(Date)

Planning Approval: Approved [ ] Denied [ ] Zoning Designation: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_ Fee \_\_\_\_\_

(TC 2251)

**THIS APPLICATION MUST BE ACCOMPANIED BY AN ATTACHED BUSINESS LICENSE APPLICATION.**