



**CITY OF MANHATTAN BEACH  
LIBRARY COMMISSION MEETING**

---

**December 12, 2016  
Manhattan Beach Art Center  
1560 Manhattan Beach Blvd.  
Manhattan Beach, CA 90266  
6:30 PM**

**A G E N D A**

- A. CALL TO ORDER**
- B. PLEDGE TO THE FLAG**
- C. ROLL CALL**  
Commissioner Kunkee            Commissioner Casady  
Commissioner Clemons        Commissioner Hustvedt  
Commissioner Elasowich
- D. APPROVAL OF MINUTES**  
November 14, 2016
- E. CEREMONIAL**  
Certificate of Appreciation to Melissa McCollum
- F. AUDIENCE PARTICIPATION (3-Minute Limit)**  
The public may address the Commission regarding City business not on the agenda.
- Librarian's Report – Melissa McCollum, Library Manager will discuss library programs, activities and updates.
- G. GENERAL BUSINESS**  
16/1114.1 Discussion of work plan items for City Council consideration
- H. COMMISSION ITEMS**
- I. STAFF ITEMS**
- J. ADJOURNMENT**

**CITY OF MANHATTAN BEACH  
MINUTES OF THE LIBRARY COMMISSION**

November 14, 2016

6:30 p.m.

Manhattan Beach City Council Chambers

---

CONTENTS

**A. CALL TO ORDER**

The meeting was called to order at 6:30 PM.

**B. PLEDGE TO THE FLAG**

**C. ROLL CALL**

Present: Commissioners Kunkee, Casady, Elasowich, Clemons and Hustvedt

Absent: none

Others Present: Recreation Services Manager, Eve Kelso and recording secretary, Linda Robb

**D. APPROVAL OF MINUTES**

September 12, 2016 - Commissioner Elasowich moved to approve the September 12, 2016 with the change below:

Page 1, Section F – Kunkee changed to Casady as Commissioner Kunkee was not present at the September 12<sup>th</sup> meeting, which was led by Commissioner Casady.

Commissioner Clemons seconded the motion. The motion passed.

Ayes: Commissioners Kunkee, Casady, Elasowich, Clemons and Hustvedt

Nays: none

Abstain: none

Absent: none

**E. CEREMONIAL**

None

**F. AUDIENCE PARTICIPATION (3-Minute Limit)**

Commissioner Kunkee opened the floor to audience participation.

**Melissa McCollum, Library Manager** –Ms. McCollum presented the following regarding library programs:

The civic art has been installed by artist Kathy Taslitz. The reception was held on November 2<sup>nd</sup> to introduce the works *Personal Archeology* (Kelp) and *Prevailing Affinities* (jellyfish).

The 2<sup>nd</sup> Beyond Book events was held featuring the Marcus Miller Jazz Ensemble, featuring a jazz themed art show curated by Jackie May and Dulcie Stein. The next Beyond Books event will be held on February 25<sup>th</sup>. The Library will be partnering with the Los Angeles opera.

The library partnered with Pages bookstore to bring in Kenny Loggins to introduce his

children's book, Footloose. Over 100 people attended.

Author, DJ MacHale came and did a presentation. His new series Curse of the Boggin begins with a book called The Library.

Quartet of Local Mystery Writers – local mystery writers with stories relating to the South Bay

Jill Willard will present on December 13, *Intuitive Being*.

STEAM Wednesdays are going very well. 1<sup>st</sup> Wednesday blue bucket activity group, 2<sup>nd</sup> Wednesday sponsored by Friends of the Library, professional teachers will come in. 3<sup>rd</sup> Wednesday, Get Smart on Art with librarian Regina Hernandez. 4<sup>th</sup> Wednesday will be a Coding for Kids, sponsored and taught by the founder of uCode.

The County Library holds an annual bookmark contest. This year's theme is Read for the Fun of It. City Council will honor local winners. Ms. McCollum asked the Commissioners if they would like to help judge next year in November.

Commissioner Clemons asked if jpegs are available to forward to announce the Library Closures. Ms. McCollum asked the commissioners to follow the library Facebook page because all closure are posted and are easiest to share that way.

Commissioner Hustvedt asked if there was any negative feedback regarding the lengthy closure for the installation of the art pieces. Ms. McCollum stated that there was a pop-up library for people to pick up holds. Once people realized the scope of the work, they understood the need for the closure.

Commissioner Kunkee asked if there was any feedback on the meetings with the County Librarian. Ms. McCollum replied that there is no official feedback yet but she attended a meeting and it seems that better marketing is needed for the wide variety of services offered. People requested more hours, more staff and had conversations about quality of life. Skye Patrick, County Librarian plans to do these meetings on an ongoing basis.

The floor was closed to public comment.

## **G. GENERAL BUSINESS**

### **16/1114.1 Discussion of work plan items for City Council consideration**

Recreation Services Manager, Eve Kelso announced that the Commissioner Handbook will be going to the City Council for approval on December 20<sup>th</sup>.

Commissioner Elasowich asked if the Commission is able to have access to the suggestion box at the library because they don't know what the public wants as they don't come to the commission meetings. Commissioner Clemons stated that in the past most of the ideas the commission has come up with have come under the County's jurisdiction so she reminded the Commission to be mindful of what gets put on the work plan.

Commissioner Hustvedt wants to know how to help, instead of creating new programs and ideas that could potentially burden library staff. He wants to see how the Commission could be helpful in extending the reach of the library to disseminate information and explore how to solicit suggestions from the community.

Commissioner Clemons suggested regular meeting time for coffee or office hours in the community to gather ideas. Commissioner Hustvedt said it should be added to the work

plan.

Commissioner Kunkee asked if there would be a birthday party for the Library this year. It should be advertised if City Officials will be in attendance.

Commissioner Kunkee requested to see the budget information from the City/County meeting. Manager Kelso stated that the information is not yet available to the public.

Commissioner Hustvedt suggested inviting young people to do a book review. This could serve as a public speaking opportunity and reviews could be done from a reading list suggested by the community. He stated that the Commission could invite people to share what they have been reading.

Commissioner Clemons stated that they had honored readers, which brought in kids, parents and sometimes even grandparents. It was a good opportunity to get people into the meetings where they could participate with the Commission. She stated that the Commission should have more ceremonial opportunities.

Commissioner Hustvedt suggested a goal of four “touch moments” per year. He would also like the commission to have a goal of helping the library to get their Facebook number to 2500.

**H. COMMISSION ITEMS**

None

**I. STAFF ITEMS**

Manager Kelso explained that the Commissioner Handbook and work plan item has been pushed to December 20<sup>th</sup>. One of the proposed changes to the handbook is to make the meeting times consistent which would change the meeting time to 6:00 pm.

**J. ADJOURNMENT**

Commissioner Casady moved to adjourn. Commissioner Clemons seconded the motion. The motion passed.

Ayes: Commissioners Kunkee, Casady, Elasowich, Clemons and Hustvedt

Nays: None

Abstain: None

Absent: None

The meeting was adjourned at 7:33 PM.