



Agenda Item #: _____

Staff Report

City of Manhattan Beach

TO: Honorable Mayor Fahey and Members of the City Council

THROUGH: Geoff Dolan, City Manager

FROM: Bruce Moe, Finance Director
Russell J. Morreale, Assistant Finance Director

DATE: May 17, 2005

SUBJECT: Consideration of Financial Reports:
A) Ratification of Demands: May 5, 2005
B) Investment Portfolio for the Month Ending April 30, 2005
C) Financial Reports for the Month Ending April 30, 2005

RECOMMENDATION:

Staff recommends that the City Council ratify the attached schedule of demands and receive and file this report.

FISCAL IMPLICATION:

The financial reports included herein are designed to communicate fiscal activity based upon adopted and approved budget appropriations. No action of a fiscal nature is requested as part of this report.

BACKGROUND:

Finance staff prepares a variety of financial reports for City Council and Finance Subcommittee review and approval. In the effort to streamline and enhance the reporting process, staff has combined all financial reports under one common agenda title as presented in this document. A brief discussion of the enclosed reports follows:

DISCUSSION:

Ratification of Demands: Every two weeks staff prepares a comprehensive listing of all disbursements made with staff certification that the expenditure transactions listed have been reviewed and concur with budget appropriations.

Investment Portfolio: State law requires that the investment portfolio be periodically submitted to City Council for review. It continues to be our practice to provide a detailed monthly reporting to the City's Finance Subcommittee, followed by a month end reporting to City Council. The month end portfolio includes a certification by the Finance Director that all investments made comply with established Financial Policies and provide sufficient liquidity to support projected expenditures.

It should be noted that this portfolio reflects the sale of Police/Fire Bonds which took place on November 9, 2004 and includes the transfer of significant reserve fund dollars to the Police /Fire

construction Fund trust account. This anticipated action reduced City LAIF levels within the 50% policy limit. Accordingly, staff has re-formatted the portfolio report to display bond and construction dollars held in trust given the significance of such balances.

Financial Reports: This package includes summary level financial reports for the month ending April 30, 2005. This report date marks the tenth month of the 2004-2005 fiscal year and reflects the annual budget adopted by City Council this past June. As part of the year end audit process, Finance reviews all prior years Capital Projects (CIPS) and purchase order obligations (PO's) and rolls these appropriations into the new year. The financial reports before you do include the carry forwards of all prior-year Purchase Orders and the roll-forward of prior year CIPS which have been booked now that the year end audit is complete.

These reports provide monthly and year-to-date activity for all funds and departments presenting a snapshot of budget performance. We have included a report highlighting the performance of our key revenue sources to assist in the review and planning process.

We hope that City Council finds these reports clear and informative as a basis for reviewing the City's financial status.

- Attachments:
- A. Warrant Register May 5, 2005
 - B. Investment Portfolio for the Month Ending April 30, 2005
 - C. Financial Reports for the Month Ending April 30, 2005

City of Manhattan Beach



Ratification of Demands

May 5, 2005

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5/13/2005

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER: **wr 23b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
5052005	5/5/2005	T	CMB RISK MGMT LIABILITY	MONTHLY DISBURSAL	17,200.09
5092005	5/9/2005	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	148,067.56
SUBTOTAL					165,267.65
452845	5/5/2005	N	1ST PMF BANCORP	TEMP EMP SERVICES	745.38
452846	5/5/2005	N	AARDVARK	CERAMIC SUPPLIES	292.76
452847	5/5/2005	N	AIR SOURCE INDUSTRIES INC	PARAMEDIC EQUIPMENT	237.80
452848	5/5/2005	N	ALL-STATE LEGAL	SUPPLIES	97.21
452849	5/5/2005	N	ALLDATA LLC	MAINTENANCE SOFTWARE	1,055.44
452850	5/5/2005	N	GINA ALLEN	REIMBURSEMENT	141.00
452851	5/5/2005	N	AMERICAN CLASSIC SANITATION	PORTABLE RESTROOMS	751.60
452852	5/5/2005	N	AMERICAN INDUSTRIAL SUPPLY	SHOP SUPPLIES	385.79
452853	5/5/2005	N	AMERICAN WATER WORKS ASSOC	SUBSCRIPTION	450.00
452854	5/5/2005	N	ANTHONY'S READY MIX	CONCRETE	1,646.63
452855	5/5/2005	N	APPLE ONE	TEMP EMP SERVICES	1,702.94
452856	5/5/2005	N	AQUA-FLO	IRRIGATION SUPPLIES	1,603.87
452857	5/5/2005	N	ARG ACRYLICS LLC	AWARDS	146.14
452858	5/5/2005	N	ARMA INTERNATIONAL INC	MEMBERSHIP RENEWAL	205.00
452859	5/5/2005	N	ART TO GROW ON	CONTRACTOR	2,108.00
452860	5/5/2005	N	ASCE	ADVERTISING	157.50
452861	5/5/2005	N	ATLAS GALVANIZING CO	GALVANIZING PARTS	694.48

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452862	5/5/2005	N	AVALON ROOFING INC	REROOF SAND DUNE PARK	3,208.79
452863	5/5/2005	N	BATTERY SYSTEMS	CAR BATTERIES	329.78
452864	5/5/2005	N	VIRGINIA BECKETT	REFUND	80.00
452865	5/5/2005	N	BERRYMAN & HENIGAR INC WEST	STREET LIGHTING ASSESSMENT REPORT	2,100.00
452866	5/5/2005	N	BLU MOON GROUP INC	CONSULTING SERVICES	5,000.00
452867	5/5/2005	N	BLUE RIDGE MEDICAL	MEDICAL SUPPLIES	185.00
452868	5/5/2005	N	SARAH ELIZABETH BOESCHEN	MINUTES SECRETARY	448.00
452869	5/5/2005	N	BOISE CASCADE OFFICE PROD CORP	OFFICE SUPPLIES	1,208.22
452870	5/5/2005	N	BOUND TREE MEDICAL LLC	FIRST AID AND MEDICAL SUPPLIES	643.71
452871	5/5/2005	N	BRAC PROPERTIES, LLC	AUTO DETAILING	400.00
452872	5/5/2005	N	DON J BRAUNECKER	CONTRACTOR	1,000.00
452873	5/5/2005	N	KYLE BRAUNECKER	CONTRACTOR	600.00
452874	5/5/2005	N	BURTON'S SAW SHARPENING &SALES	SAW BLADE SHARPENING	1,038.30
452875	5/5/2005	N	CA CHAMBER OF COMMERCE	USERRA COMPLIANCE KIT	10.73
452876	5/5/2005	N	CA JUVENILE FIRESETTER COALITI	REGISTRATION	100.00
452877	5/5/2005	N	CA JUVENILE FIRESETTER COALITI	REGISTRATION	100.00
452878	5/5/2005	N	CA JUVENILE FIRESETTER COALITI	MEMBERSHIP DUES	25.00
452879	5/5/2005	N	CA JUVENILE FIRESETTER COALITI	MEMBERSHIP DUES	25.00
452880	5/5/2005	N	CALIFORNIA CITY MGT FOUNDATION	ANNUAL DUES	300.00
452881	5/5/2005	N	CAM SERVICES INC	JANITORIAL SERVICES CONTRACT	14,475.70
452882	5/5/2005	N	VINCE CAPPARILLI	REIMBURSEMENT	110.00

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452883	5/5/2005	N	CARMEN'S UNIFORMS	POLICE/FIRE UNIFORM SUPPLY	524.26
452884	5/5/2005	N	CAROLYN CATTON	REFUND	80.00
452885	5/5/2005	N	CCPOA	MEMBERSHIP RENEWAL	30.00
452886	5/5/2005	N	CEB	LIBRARY UPDATE	99.05
452887	5/5/2005	N	CATHERINE CHAMBLISS	REFUND	50.00
452888	5/5/2005	N	JOE CHARLES	CONTRACTOR	5,236.50
452889	5/5/2005	N	CITY OF MANHATTAN BEACH	PETTY CASH	437.95
452890	5/5/2005	N	LISA CLARK	REFUND	50.00
452891	5/5/2005	N	CLASS SOFTWARE SOLUTIONS LTD	COMPUTER SUPPLIES	860.59
452892	5/5/2005	N	CLEAN SOURCE INC	JANITORIAL SUPPLIES	1,878.12
452893	5/5/2005	N	COBRA RESOURCES INC	REGISTRATION	269.00
452894	5/5/2005	N	COPLEY LOS ANGELES NEWSPAPERS	ADVERTISING	4,964.00
452895	5/5/2005	N	COPLEY LOS ANGELES NEWSPAPERS	ADVERTISING	257.84
452896	5/5/2005	N	COSIPA	REGISTRATION	50.00
452897	5/5/2005	N	COUNTY OF ORANGE	EARNINGS WITHHOLDING	87.69
452898	5/5/2005	N	COUNTY OF ORANGE	EARNINGS WITHHOLDING	70.38
452899	5/5/2005	N	CPOA	SUBSCRIPTION RENEWAL	27.00
452900	5/5/2005	N	CPS	RECRUITMENT SUPPLIES	1,171.50
452901	5/5/2005	N	D & D SERVICES INC	PICK UP & DISPOSAL SERVICES	295.00
452902	5/5/2005	N	CHIC (CHARLES) DANIEL	REFUND	93.00
452903	5/5/2005	N	DELL MARKETING LP	PC FOR SENIOR CIVIL ENGINEER	1,602.40

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452904	5/5/2005	N	DEPARTMENT OF GENERAL SERVICES	TRAINING	49.20
452905	5/5/2005	N	DEPT OF CHILD SUPPORT SERVICES	EARNINGS WITHHOLDING	906.00
452906	5/5/2005	N	DHS-OCP	DHS CERT RENEWAL	90.00
452907	5/5/2005	N	GEOFF DOLAN	REIMBURSEMENT	485.46
452908	5/5/2005	N	DUTHIE POWER SERVICES	SERVICE GENERATOR SETS	761.52
452909	5/5/2005	N	E B BRADLEY CO	CABINET HARDWARE	109.56
452910	5/5/2005	N	EDDINGS BROTHERS INC	AUTO PARTS & SUPPLIES	14.65
452911	5/5/2005	N	SUSAN ELLIS	REFUND	186.00
452912	5/5/2005	N	EMPLOYMENT DEVELOPMENT DEPT	UNEMPLOYMENT INSURANCE	3,890.00
452913	5/5/2005	N	EMS PERSONNEL FUND	PM RECERTIFICATION	130.00
452914	5/5/2005	N	ENTENMANN ROVIN CO	BADGES	555.56
452915	5/5/2005	N	EXPERIAN	CREDIT CHECKS	79.77
452916	5/5/2005	N	EXPRESS TEL	LONG DISTANCE SERVICE	650.09
452917	5/5/2005	N	PETER A FERINGA III	VET SERVICES	520.59
452918	5/5/2005	N	FIRE INFO SUPPORT SERVICES INC	SUNPRO SUPPORT	4,750.00
452919	5/5/2005	N	FIT KIDS GYMNASTICS CENTER INC	CONTRACTOR	3,016.00
452920	5/5/2005	N	FRY'S ELECTRONICS	ELECTRONIC/COMPUTER SUPPLIES	254.25
452921	5/5/2005	N	VICKY GALLION	REFUND	50.00
452922	5/5/2005	N	GIULIANO'S DELICATESSEN	CATERING	236.72
452923	5/5/2005	N	DANA GREENWOOD	REIMBURSEMENT	926.15
452924	5/5/2005	N	TIMOTHY GRIERSON	CONTRACTOR	600.00

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452925	5/5/2005	N	TIMOTHY HAGEMAN	REIMBURSEMENT	100.86
452926	5/5/2005	N	PATRICE HARMON	REFUND	50.00
452927	5/5/2005	N	WILLIAM HARTLEY	CONCRETE PUMP	220.00
452928	5/5/2005	N	JOHN HEATH	REFUND	1.00
452929	5/5/2005	N	NANCY HESTERBERG	REFUND	50.00
452930	5/5/2005	N	HODGE PRODUCTS INC	PARTS & SUPPLIES	72.69
452931	5/5/2005	N	HOK GROUP INC	PSF - ARCHITECTURAL SVCS	17,001.90
452932	5/5/2005	N	HOME DEPOT CREDIT SERVICES	MISC BUILDING SUPPLIES	769.66
452933	5/5/2005	N	HSBC BUSINESS SOLUTIONS	MISC SUPPLIES	865.21
452934	5/5/2005	N	HEATHER HUTCHINS-HAYS	REFUND	110.00
452935	5/5/2005	N	HYATT REGENCY SACRAMENTO	REGISTRATION	601.44
452936	5/5/2005	N	IAAI	MEMBERSHIP RENEWAL	50.00
452937	5/5/2005	N	DAVID IBARRA	CONTRACTOR	250.00
452938	5/5/2005	N	ICMA	MEMBERSHIP DUES	688.00
452939	5/5/2005	N	ICMA RETIREMENT TRUST - 401	401A - 108075: Payment	821.75
452940	5/5/2005	N	ICMA RETIREMENT TRUST - 401	401A - 109365: Payment	2,701.36
452941	5/5/2005	N	ICMA RETIREMENT TRUST - 457	DEF COMP (DEFERRED COMP): Payment	44,053.63
452942	5/5/2005	N	ICMA RETIREMENT TRUST 401	401A - 109766: Payment	2,267.83
452943	5/5/2005	N	IMPERIAL RADIATOR INC	RADIATOR REPAIRS	45.00
452944	5/5/2005	N	INFORMS	PROMOTIONAL SUPPLIES	593.96
452945	5/5/2005	N	INGLEWOOD WHOLESALE ELECTRIC	ELECTRICAL SUPPLIES	3,156.12

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452946	5/5/2005	N	INTL TRAINING RESOURCES LLC	REGISTRATION	1,470.00
452947	5/5/2005	N	INTERNATIONAL CODE COUNCIL INC	BOOKS	691.91
452948	5/5/2005	N	MARY L JACKSON	REFUND	43.00
452949	5/5/2005	N	CAROLYN JEFFERS	REIMBURSEMENT	28.50
452950	5/5/2005	N	JOAN STEIN JENKINS	PROSECUTION SERVICES	7,272.00
452951	5/5/2005	N	JERSEY HILLS LLC	REFUND	473.00
452952	5/5/2005	N	JONES LUMBER CO INC	SUPPLIES	962.05
452953	5/5/2005	N	EVE KELSO	REIMBURSEMENT	114.88
452954	5/5/2005	N	KING FENCE INC	FENCE SERVICE	30.00
452955	5/5/2005	N	KING KAR AUTO SERVICES	WHEEL ALIGNMENT SERVICES	55.00
452956	5/5/2005	N	KIWANIS CLUB OF M B	MONTHLY DUES	50.00
452957	5/5/2005	N	L A COUNTY ASSESSOR	MAP UPDATES	9.06
452958	5/5/2005	N	L A COUNTY DEPT OF P W	TRAFFIC SIGNAL MAINTENANCE	14,909.82
452959	5/5/2005	N	L A COUNTY DEPT OF P W	TRAFFIC SIGNAL MAINTENANCE	4,283.10
452960	5/5/2005	N	L A COUNTY SHERIFF'S DEPT	PRISONER MAINTENANCE	145.84
452961	5/5/2005	N	LACCOA	RECOGNITION LUNCH	210.00
452962	5/5/2005	N	LAGUNA CLAY COMPANY	CLAY PRODUCTS FOR CERAMICS CLASS	361.73
452963	5/5/2005	N	LEGALNET LLC	PROCESS SERVICE	234.00
452964	5/5/2005	N	LEIGHTON & ASSOCIATES INC	GEOTECH - PSF	1,165.50
452965	5/5/2005	N	KIM LESERMAN	REFUND	80.00
452966	5/5/2005	N	LIFECARE SYSTEMS INC	MEDICAL SERVICES	595.00

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452967	5/5/2005	N	LITTLE CO OF MARY HOSPITAL	MEDICAL SERVICES	454.50
452968	5/5/2005	N	BELLA S LIVSHIN	CONTRACTOR	300.00
452969	5/5/2005	N	LOCATEPLUS CORPORATION	MONTHLY CHARGES	74.99
452970	5/5/2005	N	LONG BEACH UNIFORM CO INC	POLICE UNIFORMS/SUPPLIES	119.89
452971	5/5/2005	N	JOHN LOY	REIMBURSEMENT	125.24
452972	5/5/2005	N	LYNN PEAVEY COMPANY	POLICE EQUIPMENT	502.90
452973	5/5/2005	N	M B CHAMBER OF COMMERCE	MEMBERSHIP DUES	750.00
452974	5/5/2005	N	M B POLICE OFFICERS ASSOCIA	DUES % (POLICE - %): Payment	2,850.56
452975	5/5/2005	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	2,142.34
452976	5/5/2005	N	TIMOTHY MAGDALENO	REIMBURSEMENT	118.53
452977	5/5/2005	N	HILARY MAHAN	REFUND	102.00
452978	5/5/2005	N	MAIN STREET TOURS	TOURS/EVENTS	820.00
452979	5/5/2005	N	MARY JEAN MALLMAN	CONTRACTOR	2,471.00
452980	5/5/2005	N	JOHN MALONSON III	REFUND	30.00
452981	5/5/2005	N	MANERI SIGN CO INC	SIGNAGE	1,837.16
452982	5/5/2005	N	MANHATTAN STITCHING COMPANY	EMBROIDERY/PRINTING SERVICES	783.73
452983	5/5/2005	N	MATTHEW BENDER & CO INC	LIBRARY UPDATE	246.49
452984	5/5/2005	N	MB TYKES RUGBY CLUB	REFUND	50.00
452985	5/5/2005	N	MBPOA RETIREE	MD TRUST (MED TRUST): Payment	2,213.00
452986	5/5/2005	N	MC MASTER-CARR	MOTORS, PUMPS, PARTS	31.82
452987	5/5/2005	N	MELAD AND ASSOCIATES	PROFESSIONAL ENGINEERING SVCS	73,792.65

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452988	5/5/2005	N	SARAH MILLER-SANCHEZ	CONTRACTOR	5,386.50
452989	5/5/2005	N	BRUCE A MOE	REIMBURSEMENT	595.74
452990	5/5/2005	N	RUSSELL J MORREALE	REIMBURSEMENT	237.18
452991	5/5/2005	N	MORTON SAFETY	SAFETY SUPPLIES	150.68
452992	5/5/2005	N	MSA	REGISTRATION	150.00
452993	5/5/2005	N	MTGL INC	PSF - TESTING & INSPECTION	40,381.80
452994	5/5/2005	N	MUNICIPAL COURT	PARKING CITATION SURCHARGE	22,852.00
452995	5/5/2005	N	MUNICIPAL MAINTENANCE EQUIP	PARTS OF GO-4 AND VAC-CON	55.39
452996	5/5/2005	N	MUNICIPAL MOTORCYCLE OFC OF CA	MEMBERSHIP DUES	156.00
452997	5/5/2005	N	MUTUAL PROPANE	PROPANE FUEL	128.08
452998	5/5/2005	N	NET TRANSCRIPTS INC	PROFESSIONAL SERVICES	133.59
452999	5/5/2005	N	NEW PACIFIC LUMBER	BUILDING MATERIALS	26.04
453000	5/5/2005	N	STEPHANIE NEWTON	REFUND	50.00
453001	5/5/2005	N	OFFICE RESOURCES INC	TEMP EMP SERVICES	1,434.80
453002	5/5/2005	N	PACIFIC MOBILE OFFICES INC	PORTABLE OFFICE	300.00
453003	5/5/2005	N	PARADISE AWARDS	AWARDS, TROPHIES, PLAQUES	312.32
453004	5/5/2005	N	PARKER LIGHTING INC	LIGHTING	627.85
453005	5/5/2005	N	RORY PERLMUTTER	REFUND	30.00
453006	5/5/2005	N	PERRY MAILING SERVICES INC	WATER BILLING SERVICE	2,068.94
453007	5/5/2005	N	PETSMART INC	POLICE DOG FOOD	58.43
453008	5/5/2005	N	PIERCE MANUFACTURING INC	VEHICLE MAINTENANCE	3,306.00

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453009	5/5/2005	N	POWER CHEVROLET	AUTO SUPPLIES	240.20
453010	5/5/2005	N	PRUDENTIAL OVERALL SUPPLY	UNIFORM SERVICES	1,035.73
453011	5/5/2005	N	PUBLIC EMPLOYEES'	PERS (PERS RET DED): Payment	55,294.12
453012	5/5/2005	N	QUINLAN PUBLISHING CO	SUBSCRIPTION	154.88
453013	5/5/2005	N	RAYCOM DATA TECHNOLOGIES INC	MICROFILMING SERVICES CONTRACT	458.35
453014	5/5/2005	N	READY REPRODUCTIONS INC	PRINTING SERVICES	2,627.35
453015	5/5/2005	N	RED WING SHOE STORE	SAFETY WORK BOOTS	446.22
453016	5/5/2005	N	KATHLEEN RAE DURAN-REESE	CONTRACTOR	1,069.50
453017	5/5/2005	N	DALE REISSIG	REIMBURSEMENT	109.00
453018	5/5/2005	N	RICHARDS, WATSON & GERSHON	LEGAL SERVICES	1,113.07
453019	5/5/2005	N	SCOTT ROBERT	CONTRACTOR	1,617.00
453020	5/5/2005	N	ROBINHOOD ENTERPRISES	T-SHIRTS	538.81
453021	5/5/2005	N	RODGERS & MC DONALD GRAPHICS	PRINTING SERVICES	9,965.20
453022	5/5/2005	N	BRIDGET ROME	REFUND	35.00
453023	5/5/2005	N	S P PAZARGAD ENGINEERING	EL PORTO RETAINING WALL	167,122.56
453024	5/5/2005	N	SAFETY KLEEN CORP	GARAGE SUPPLIES	129.39
453025	5/5/2005	N	SAFEWAY INC - VONS DIVISION	MISC FOOD SUPPLIES	64.04
453026	5/5/2005	N	CHARLES P SAIKLEY	CONTRACTOR	600.00
453027	5/5/2005	N	SAN DIEGO POLICE EQUIPMENT	POLICE EQUIPMENT	380.41
453028	5/5/2005	N	JESUS SANDOVAL	REIMBURSEMENT	470.00
453029	5/5/2005	N	JESUS SANDOVAL	CONTRACTOR	600.00

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453030	5/5/2005	N	SBRPCA	COMMUNICATIONS EQUIPMENT	251,870.90
453031	5/5/2005	N	CAROL SCHLUKER	REFUND	190.00
453032	5/5/2005	N	DIANA SCHREIBER	CONTRACTOR	350.00
453033	5/5/2005	N	MOJGUN SHAPIRO	REFUND	95.00
453034	5/5/2005	N	SHAW/YODER INC	LEGISLATION REPRESENTATION	2,000.00
453035	5/5/2005	N	SHERATON	REGISTRATION	197.50
453036	5/5/2005	N	JOHN SISKIN SIDNEY	K9 GROOMING	150.00
453037	5/5/2005	N	BARBARA SIEGEMUND-BROKA	REFUND	93.00
453038	5/5/2005	N	SIGNPRO CORPORATION	CITY SIGNS / DECALS	515.27
453039	5/5/2005	N	SMART & FINAL	MISC FOOD SUPPLIES	269.65
453040	5/5/2005	N	SOUTH BAY FORD INC	AUTO PARTS & SERVICE	1,108.77
453041	5/5/2005	N	SOUTHERN CALIFORNIA EDISON	ELECTRICITY CHARGES	14.60
453042	5/5/2005	N	SPECIALTY DOORS	OVERHEAD DOOR MAINTENANCE	2,213.23
453043	5/5/2005	N	STANDARD INSURANCE COMPANY	INSURANCE PREMIUM	494.32
453044	5/5/2005	N	STATE OF CALIFORNIA	LIVE SCAN FINGERPRINTS	1,602.00
453045	5/5/2005	N	STEPHAN T HONDA MD INC	MEDICAL TREATMENT FOR PRISONERS	960.00
453046	5/5/2005	N	STEVE'S INC	KEY DUPLICATIONS	958.04
453047	5/5/2005	N	SURFER MAGAZINE	SUBSCRIPTION	14.97
453048	5/5/2005	N	SUSAN SAXE-CLIFFORD PHD	PROFESSIONAL SERVICES	350.00
453049	5/5/2005	N	SWINERTON BUILDERS	PSF CONSTRUCTION	1,581,658.00
453050	5/5/2005	N	TARGET STORES	MISCELLANEOUS SUPPLIES	454.04

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5/13/2005

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER: **wr 23b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
453051	5/5/2005	N	THE "SAVE OUR SERVICES" FUND	SOS FUND: Payment	36.19
453052	5/5/2005	N	THE GAS COMPANY	MONTHLY GAS CHARGES	4,213.88
453053	5/5/2005	N	THE INNOVATION GROUPS INC	ANNUAL DUES	1,750.00
453054	5/5/2005	N	RUTH THOMAS	REFUND	80.00
453055	5/5/2005	N	TERRELL L THOMPSON	CONTRACTOR	7,042.00
453056	5/5/2005	N	TODD PIPE & SUPPLY	PIPE FITTINGS AND SUPPLIES	517.01
453057	5/5/2005	N	TOYOTA FINANCIAL SERVICES	LEASE PAYMENT	500.00
453058	5/5/2005	N	TRENCH SHORING COMPANY INC	PLATE RENTAL	455.00
453059	5/5/2005	N	TRUESDAIL LABORATORIES INC	WATER QUALITY TESTING	1,073.00
453060	5/5/2005	N	CHEN-WEI TUNG	CONTRACTOR	495.00
453061	5/5/2005	N	BETTY TWEED	REFUND	77.50
453062	5/5/2005	N	U S TENNIS ASSOCIATION	MEMBERSHIP RENEWAL	25.00
453063	5/5/2005	N	UC REGENTS	CONTRACT SERVICES	1,750.92
453064	5/5/2005	N	MIGUEL ULLOA	CONTRACTOR	200.00
453065	5/5/2005	N	UNDERGROUND SERVICE ALERT	UNDERGROUND SCHEMATIC NOTIFICATION	162.40
453066	5/5/2005	N	UNION BANK OF CALIFORNIA	PARS (PARS): Payment	3,275.78
453067	5/5/2005	N	UNITED WAY OF GREATER LA	UNT WAY (UNITED WAY): Payment	19.00
453068	5/5/2005	N	VALENTINO'S PIZZA	FOOD CATERING (PIZZA)	191.97
453069	5/5/2005	N	VALUE ENGINEERING INC	WATER SYS CTRL CONVERSION	2,097.00
453070	5/5/2005	N	VANIR CONSTRUCTION MANAGEMENT	PSF - PROJECT MGT	34,954.73
453071	5/5/2005	N	VANTAGEPOINT TRANSFER AGENTS	RETMNT HLTH SAVINGS: Payment	1,268.93

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5/13/2005

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER: **wr 23b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
453072	5/5/2005	N	VANTAGEPOINT TRANSFER AGENTS	RETMNT HLTH SAVINGS: Payment	1,466.50
453073	5/5/2005	N	VANTAGEPOINT TRANSFER AGENTS	RETMNT HLTH SAVINGS: Payment	385.64
453074	5/5/2005	N	VANTAGEPOINT TRANSFER AGENTS	RETMNT HLTH SAVINGS: Payment	906.15
453075	5/5/2005	N	VANTAGEPOINT TRANSFER AGENTS	RETMNT HLTH SAVINGS: Payment	74.71
453076	5/5/2005	N	KRISTIN VERITY	REFUND	150.00
453077	5/5/2005	N	VERIZON CALIFORNIA INC	TELEPHONE SERVICE	1,914.94
453078	5/5/2005	N	VOLT	TEMPORARY EMPLOYMENT SERVICES	1,431.52
453079	5/5/2005	N	VOX ENTERTAINMENT INC	ENTERTAINMENT SERVICES	500.00
453080	5/5/2005	N	W W GRAINGER INC	MOTORS, PUMPS, PARTS	1,791.31
453081	5/5/2005	N	WARREN DISTRIBUTING INC	AUTO PARTS & SUPPLIES	263.15
453082	5/5/2005	N	WASTE MANAGEMENT INC	REFUSE REMITTANCE	235,770.14
453083	5/5/2005	N	JULIE WATTS	REFUND	70.00
453084	5/5/2005	N	WE-DO EQUIPMENT REPAIR &	PARTS & SUPPLIES	48.95
453085	5/5/2005	N	WEST BASIN MUNICIPAL WATER DIS	WATER PURCHASE	253,556.95
453086	5/5/2005	N	WEST COAST ARBORISTS INC	CONSULTING SERVICES	712.50
453087	5/5/2005	N	WEST COAST LIGHTING INC	BANNER REMOVAL & STORAGE	3,614.00
453088	5/5/2005	N	WEST PAYMENT CENTER	LIBRARY UPDATES	362.64
453089	5/5/2005	N	WESTERN WATER WORKS SUPPLY CO	WATER WORKS SUPPLIES	1,709.16
453090	5/5/2005	N	WESTSIDE CONCRETE CO INC	CONCRETE	1,171.23
453091	5/5/2005	N	WESTWOOD BUILDING MATERIALS	BLDG MATERIALS/CEMENT	858.23
453092	5/5/2005	N	WILSON & ASSOCIATES	PROFESSIONAL SERVICES	525.00

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5/13/2005

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER: **wr 23b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
453093	5/5/2005	N	KIM WINTERSON	CONTRACTOR	696.00
453094	5/5/2005	N	WIRED ACCESSORIES INC	CELL ACCESSORIES	104.93
453095	5/5/2005	N	WITTMAN ENTERPRISES LLC	BILLING SERVICES	2,508.62
453096	5/5/2005	N	XEROX CORPORATION	LEASE OF COPIER	2,594.42
453097	5/5/2005	N	BRIAN YOUNT	REIMBURSEMENT	162.77
SUBTOTAL					3,019,283.40
COMBINED TOTAL					3,184,551.05

PAYMENT LEGEND:
T = Wire Transfers
N = System Printed Checks
H = Hand Written Checks



City of Manhattan Beach

Investment Portfolio

April 30, 2005

As Finance Director for the City of Manhattan Beach, I hereby certify that these investments are in compliance with the City's investment policy. Sufficient liquidity has been maintained to meet budget expenditure requirements for the current six month period.

Bruce Moe, Director of Finance

Attachment B

CITY OF MANHATTAN BEACH
Portfolio Management Summary
April 30, 2005

<u>Investments</u>	Book Value
LAIF	15,611,000.00
Money Market Fund	-
Medium Term Notes	6,135,610.00
Federal Agency Issues-Coupon	25,074,410.00
Treasury Securities	5,440,820.32
Subtotal Investments	<u>52,261,840.32</u>
<u>Demand Deposit and Accrued Interest</u>	
Cash in Bank	782,531.92
Accrued Interest	42,812.30
Total Demand Deposit and Accrued Interest	<u>825,344.22</u>
<u>Bond Funds Held in Trust</u>	*
Police/Fire (City Contribution)	15,353,688.77
Police/Fire (Bond)	7,891,026.70
Metlox	3,131,288.75
Marine	89,930.58
Water/Wastewater	338,679.94
Utility Assessment Dist	984,864.18
Subtotal Bonds Held in Trust	<u>27,789,478.92</u>
Grand Total	<u>80,876,663.46</u>

* *Balances as of prior month ending*

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Summary
April 30, 2005

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
LAIF	15,611,000.00	15,611,000.00	15,611,000.00	29.87	1	1	2.687	2.724
Medium Term Notes	6,000,000.00	6,014,375.00	6,135,610.00	11.74	890	547	3.732	3.783
Federal Agency Issues - Coupon	25,000,000.00	24,864,250.00	25,074,410.00	47.98	1,035	666	3.381	3.428
Treasury Securities - Coupon	5,500,000.00	5,427,110.00	5,440,820.32	10.41	587	521	3.186	3.230
Investments	52,111,000.00	51,916,735.00	52,261,840.32	100.00%	663	438	3.195	3.239
Cash and Accrued Interest								
Passbook/Checking (not included in yield calculations)	782,531.92	782,531.92	782,531.92		1	1	0.000	0.000
Accrued Interest at Purchase		42,812.30	42,812.30					
Subtotal		825,344.22	825,344.22					
Total Cash and Investments	52,893,531.92	52,742,079.22	53,087,184.54		663	438	3.195	3.239
Total Earnings								
	April 30Month Ending	Fiscal Year To Date						
Current Year	124,631.27	5,482,034.96						
Average Daily Balance	50,808,332.47							

BRUCE A. MOE, FINANCE DIRECTOR

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Investments
April 30, 2005

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 365	Days to Maturity	Maturity Date
LAIF												
SYS3001	3001	Los Angeles County Pool		07/01/2000	0.00	0.00	0.00	5.890		5.890	1	
SYS3000	3000	Local Agency Invest. Fund		07/01/2000	15,611,000.00	15,611,000.00	15,611,000.00	2.724		2.724	1	
Subtotal and Average			13,174,333.33		15,611,000.00	15,611,000.00	15,611,000.00			2.724	1	
Money Market Fund												
SYSMMF39907	MMF39907	WELLS FARGO BANK		06/26/2003	0.00	0.00	0.00	0.910		0.910	1	
Subtotal and Average			795,019.18		0.00	0.00	0.00			0.000	0	
Medium Term Notes												
001392AA7	MTN0037	AIG SUNAMERICA		07/27/2001	1,000,000.00	1,004,670.00	1,080,410.00	7.600	Aa1	5.280	45	06/15/2005
17303MDR7	MTN0041	CITICORP		01/26/2005	1,000,000.00	1,060,620.00	1,077,330.00	6.750	Aa2	3.730	897	10/15/2007
36962GF41	MTN0038	GENERAL ELECTRIC CAPITAL		07/29/2004	500,000.00	490,255.00	494,365.00	2.800	AAA	3.279	624	01/15/2007
36962GM50	MTN0039	GENERAL ELECTRIC CAPITAL		12/16/2004	1,500,000.00	1,481,520.00	1,495,725.00	3.125	AAA	3.280	557	11/09/2006
36962GM50	MTN0040	GENERAL ELECTRIC CAPITAL		01/26/2005	1,000,000.00	987,680.00	994,040.00	3.125	AAA	3.470	557	11/09/2006
36962GM50	MTN0042	GENERAL ELECTRIC CAPITAL		02/01/2005	500,000.00	493,840.00	497,210.00	3.125	AAA	3.451	557	11/09/2006
634906EC1	MTN0043	NATIONAL CITY BANK		02/10/2005	500,000.00	495,790.00	496,530.00	3.300	AA3	3.620	744	05/15/2007
Subtotal and Average			6,422,054.33		6,000,000.00	6,014,375.00	6,135,610.00			3.783	547	
Federal Agency Issues - Coupon												
31331TUT6	FAC0131	FED FARM CR BK		03/22/2004	750,000.00	734,295.00	750,000.00	2.520	AAA	2.521	600	12/22/2006
31331TM99	FAC0137	FED FARM CR BK		07/28/2004	500,000.00	496,875.00	503,540.00	3.750	AAA	3.520	932	11/19/2007
31339YY97	FAC0127	Federal Home Loan Bank		02/06/2004	1,000,000.00	984,380.00	998,050.00	2.500	AAA	2.580	470	08/14/2006
3133X3X99	FAC0128	Federal Home Loan Bank		02/27/2004	1,000,000.00	986,560.00	1,000,000.00	3.100	AAA	3.100	667	02/27/2007
3133X3XA6	FAC0129	Federal Home Loan Bank		02/27/2004	1,000,000.00	987,810.00	1,000,000.00	3.400	AAA	3.400	848	08/27/2007
3133X4JR3	FAC0132	Federal Home Loan Bank		03/24/2004	750,000.00	735,000.00	750,000.00	3.060	AAA	3.060	876	09/24/2007
3133X83J9	FAC0139	Federal Home Loan Bank		08/23/2004	1,000,000.00	992,190.00	1,000,000.00	3.420	AAA	3.420	663	02/23/2007
3133XB4N2	FAC0143	Federal Home Loan Bank		03/28/2005	1,000,000.00	998,750.00	1,000,000.00	4.100	AAA	4.100	880	09/28/2007
3133XB4N2	FAC0144	Federal Home Loan Bank		03/28/2005	1,000,000.00	998,750.00	1,000,000.00	4.100	AAA	4.100	880	09/28/2007
3128X1W86	FAC0126	Federal Home Loan Mortgage		02/06/2004	1,000,000.00	982,760.00	999,062.50	2.550	AAA	2.586	529	10/12/2006
3128X3DG5	FAC0136	Federal Home Loan Mortgage		05/18/2004	2,000,000.00	1,973,340.00	1,977,500.00	3.250	AAA	3.649	747	05/18/2007
31359MLH4	FAC0095	Fannie Mae		03/26/2002	1,000,000.00	1,008,440.00	966,910.00	4.375	AAA	5.199	532	10/15/2006
31359MJX2	FAC0096	Fannie Mae		03/26/2002	1,000,000.00	1,016,880.00	1,005,540.00	5.250	AAA	5.100	410	06/15/2006
31359MLH4	FAC0112	Fannie Mae		12/04/2002	250,000.00	252,110.00	260,587.50	4.375	AAA	3.200	532	10/15/2006
31359MJX2	FAC0113	Fannie Mae		12/04/2002	250,000.00	254,220.00	268,012.50	5.250	AAA	3.080	410	06/15/2006

Portfolio CITY
CP

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Investments
April 30, 2005

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM 365	Days to Maturity	Maturity Date
Federal Agency Issues - Coupon												
3136F4TN4	FAC0125	Fannie Mae		11/17/2003	1,000,000.00	985,000.00	994,062.50	2.800	AAA	3.008	565	11/17/2006
3136F5AA9	FAC0130	Fannie Mae		02/24/2004	500,000.00	492,500.00	500,000.00	2.550	AAA	2.550	480	08/24/2006
31359MNP4	FAC0133	Fannie Mae		05/11/2004	1,000,000.00	1,006,880.00	1,020,810.00	4.250	AAA	3.550	805	07/15/2007
31359MPZ0	FAC0134	Fannie Mae		05/11/2004	1,000,000.00	983,130.00	984,980.00	3.250	AAA	3.710	928	11/15/2007
31359MMP5	FAC0135	Fannie Mae		05/11/2004	1,000,000.00	1,025,310.00	1,050,830.00	5.250	AAA	3.410	714	04/15/2007
3136F54V0	FAC0138	Fannie Mae		08/10/2004	2,000,000.00	1,983,120.00	2,000,000.00	3.050	AAA	3.050	466	08/10/2006
31359MLH4	FAC0141	Fannie Mae		12/16/2004	2,000,000.00	2,016,880.00	2,046,400.00	4.375	AAA	3.060	532	10/15/2006
31359MWT6	FAC0142	Fannie Mae		12/16/2004	3,000,000.00	2,969,070.00	2,998,125.00	3.375	AAA	3.401	744	05/15/2007
Subtotal and Average			25,074,410.00		25,000,000.00	24,864,250.00	25,074,410.00			3.428	666	
Treasury Securities - Coupon												
912828CR9	UST0005	US TREASURY		01/26/2005	1,000,000.00	979,920.00	986,406.25	2.750	AAA	3.309	836	08/15/2007
912828AN0	UST0006	US TREASURY		01/26/2005	1,000,000.00	983,360.00	991,093.75	3.000	AAA	3.334	928	11/15/2007
912828CG3	UST0007	US TREASURY		02/08/2005	500,000.00	494,845.00	498,085.94	3.125	AAA	3.300	744	05/15/2007
912828BN9	UST0008	US TREASURY		03/10/2005	1,000,000.00	992,580.00	991,250.00	1.625	AAA	3.012	183	10/31/2005
912828BS8	UST0009	US TREASURY		03/10/2005	500,000.00	496,250.00	495,781.25	1.875	AAA	3.051	213	11/30/2005
912828BU3	UST0010	US TREASURY		03/10/2005	500,000.00	495,490.00	495,156.25	1.875	AAA	3.094	244	12/31/2005
912828CB4	UST0011	US TREASURY		04/04/2005	500,000.00	493,025.00	492,421.88	1.063	AAA	3.338	303	02/28/2006
912828CD0	UST0012	US TREASURY		04/04/2005	500,000.00	491,640.00	490,625.00	1.500	AAA	3.444	334	03/31/2006
Subtotal and Average			5,342,515.63		5,500,000.00	5,427,110.00	5,440,820.32			3.230	521	
Total and Average			50,808,332.47		52,111,000.00	51,916,735.00	52,261,840.32			3.239	438	

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Cash
April 30, 2005

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	Moody's	YTM	Days to 365 Maturity
Money Market Fund											
SYS39903-39902	39901	UNION BANK		06/01/2003	782,531.92	782,531.92	782,531.92			0.000	1
		Average Balance	0.00	Accrued Interest at Purchase		42,812.30	42,812.30				1
				Subtotal		825,344.22	825,344.22				
Total Cash and Investmentss			50,808,332.47		52,893,531.92	52,742,079.22	53,087,184.54			3.239	438

City of Manhattan Beach



Attachment C

Month End Financial Reports

April 30, 2005

Fiscal Year 2004-2005

City of Manhattan Beach
Month End Financial Reports
Revenue and Expenditures
Year To Date Budget To Actual -April 2005

		Current Year Activity						% of Year	83.33%
<u>Fund Title</u>	<u>Fund No.</u>	<u>Budgeted Revenue</u>	<u>YTD Revenues</u>	<u>Realized</u>	<u>Avg Realized</u>	<u>Budgeted Expenditures</u>	<u>YTD Expenditures</u>	<u>Realized</u>	<u>Avg Realized</u>
General Fund	100	39,074,905	33,857,137	87%	93%	39,523,462	31,284,048	79%	78%
Street Lighting & Landscaping Fund	201	428,722	368,180	86%		429,161	358,194	83%	
Gas Tax Fund	205	692,600	566,617	82%		2,249,541	162,925	7%	
Asset Forfeiture Fund	210	17,100	25,210	147%		332,522	75,922	23%	
Police Safety Grants	211	100,000	103,933	104%		189,813	191,401	101%	
Federal & State Grant Funds	220	-	-	-		-	-	-	
Prop A Fund	230	740,400	446,632	60%		852,001	689,670	81%	
Prop C Fund	231	411,600	396,818	96%		2,169,179	983,649	45%	
AB 2766 Fund	232	42,970	34,698	81%		2,000	2,000	100%	
Capital Improvement Fund	401	3,301,112	2,044,623	62%		5,423,257	1,245,480	23%	
Safety & Civic Center Construction Fund	402	14,250,000	12,057,375	85%		18,765,882	10,777,606	57%	*
Underground Assessment Districts	403	3,372,889	3,391,090	101%		4,499,000	3,846,010	85%	
Water Fund	501	7,459,640	5,557,878	75%		10,124,000	5,075,298	50%	
Stormwater Fund	502	339,800	321,499	95%		1,271,151	266,726	21%	
Wastewater Fund	503	1,427,329	1,149,482	81%		2,311,907	858,402	37%	
Refuse Fund	510	3,442,500	2,982,573	87%		3,408,481	2,598,097	76%	
Parking Fund	520	915,320	845,512	92%		3,561,258	1,399,717	39%	*
County Parking Lots Fund	521	383,500	317,228	83%		279,502	148,287	53%	
State Pier and Parking Lot Fund	522	308,100	289,084	94%		271,107	132,488	49%	
Insurance Reserve Fund	601	2,504,180	2,161,088	86%		2,478,679	2,667,327	108%	
Information Systems Fund	605	760,240	633,537	83%		832,340	572,363	69%	
Fleet Management Fund	610	1,349,600	1,121,733	83%		1,457,355	1,031,868	71%	
Building Maintenance & Operations	615	880,000	639,304	73%		877,932	672,766	77%	
Special Assessment Redemption Fund	710	271,642	229,828	85%		83,050	79,050	95%	
City Pension Fund	801	45,000	50,880	113%		83,580	68,735	82%	
		82,519,149	69,591,939	84%		101,476,160	65,188,029	64%	

* Reflects the construction of the Melox Parking Lot & the initial phases of Police/Fire

City of Manhattan Beach
 Month End Financial Report
 General fund Expenditures - By Department

Percent Year **83.33**
 Fiscal Year **2005**
 Month **April**

Dept No.	Department Name	Annual Budget	Current Month	YTD Expend.	YTD Encumb.	Available Budget	Percent Utilized
11	Management Services	1,672,208	146,329	1,258,089	94,176	319,944	81
12	Finance	2,240,871	190,893	1,799,725	9,700	431,446	81
13	Human Resources	698,525	51,082	512,548	17,168	168,810	76
14	Parks and Recreation	4,250,725	376,523	3,366,614	24,241	859,870	80
15	Police	15,537,093	1,674,082	12,121,707	11,131	3,404,255	78
16	Fire	7,476,364	755,513	6,191,087	20,658	1,264,619	83
17	Community Development	2,945,083	273,864	2,141,766	66,447	736,870	75
18	Public Works	4,702,593	443,448	3,607,888	41,105	1,053,601	78
Total General Fund		<u>39,523,462</u>	<u>3,911,735</u>	<u>30,999,423</u>	<u>284,625</u>	<u>8,239,414</u>	<u>79</u>

Print Date 5/13/2005
 Print Time 8:49:55AM
 Author rmoreale

**City of Manhattan Beach
Key Revenue Trends
April 2005**

% of Year **83.33%**

<u>Key Revenue Items</u>	<u>Fund No.</u>						<u>Actual 2005</u>	<u>Annual Bdgt 2005</u>	<u>YTD Percentages</u>	
		<u>2001</u>	<u>2002</u>	<u>2003</u>	<u>2,004</u>	<u>Avg</u>			<u>Realized</u>	<u>Avg Realized</u>
Secured Property Tax	100	6,503,359	7,118,822	7,873,989	8,597,570	6,586,145	8,795,756	10,702,440	82%	91%
Sales & Use Tax	100	5,968,933	5,817,360	5,807,694	5,846,661	5,563,040	5,872,106	7,254,000	81%	85%
Franchise Tax	100	540,313	785,594	804,515	825,337	643,225	875,528	900,000	97%	111%
Hotel Tax	100	1,976,762	1,520,604	1,429,840	1,530,022	1,614,059	1,658,592	1,900,400	87%	89%
Business License Tax	100	1,244,654	1,538,158	1,807,771	1,962,485	1,537,832	1,823,925	2,050,000	89%	95%
Real Estate Transfer Tax	100	416,163	359,570	434,083	481,341	378,792	553,811	550,074	101%	107%
Building Permits	100	728,993	721,284	810,517	881,753	774,716	804,690	850,068	95%	113%
Parking Citations	100	1,251,394	1,206,794	1,370,609	1,564,751	1,189,574	1,312,203	1,992,000	66%	82%
Interest Earnings	100	1,619,000	2,114,492	1,873,887	1,367,167	1,530,848	611,597	992,000	62%	99%
Hotel Rent	100	566,438	480,731	320,514	551,150	489,020	602,037	512,000	118%	102%
Vehicle In Lieu	100	1,570,640	1,585,464	1,747,353	1,301,581	1,440,211	1,345,854	2,119,500	63%	90%
Buidling Plan Check Fees	100	802,665	705,230	870,046	922,212	832,891	847,860	1,000,000	85%	113%
		23,189,314	23,954,103	25,150,818	25,832,030	22,580,353	25,103,959	30,824,487	85%	98%

Key Revenue Performance Graph
Percent of Revenue Realized
April 2005

