



**CITY OF MANHATTAN BEACH
PARKS AND RECREATION COMMISSION**

**January 23, 2017
Manhattan Beach City Hall
1400 Highland Ave.
Manhattan Beach, CA 90266
6:30 PM**

A G E N D A

- A. CALL TO ORDER**
- B. PLEDGE TO THE FLAG**
- C. ROLL CALL**
 - Commissioner Allen
 - Commissioner Paralusz
 - Commissioner Karger
 - Commissioner Jones
 - Commissioner Allard
 - Commissioner Turkmany
 - Commissioner Lauson
- D. APPROVAL OF MINUTES**
 - September 27, 2016
 - November 28, 2016
- E. CEREMONIAL**
 - None
- F. AUDIENCE PARTICIPATION (3-Minute Limit)**
- G. GENERAL BUSINESS**
 - 15/1027.1 Discussion of Salute to the Troops Event
 - 16/1021.1 Discussion of work plan items for City Council consideration
- H. COMMISSION ITEMS**
- I. STAFF ITEMS**
 - Update on Parks and Recreation Programs and Events
 - Cultural Arts Division overview
 - Skate spot update
- J. ADJOURNMENT**

CITY OF MANHATTAN BEACH
MINUTES OF THE JOINT COMMISSION MEETING OF THE PARKS AND RECREATION, LIBRARY AND CULTURAL ARTS COMMISSIONS

September 27, 2016

Manhattan Beach Art Center
1560 Manhattan Beach Blvd.
Manhattan Beach, CA 90266

A. CALL TO ORDER

The meeting was called to order at 5:35 PM.

B. ROLL CALL

Present: Parks and Recreation Commissioners: Karger, Jones, Allard, Turkmany and Lauson

Cultural Arts Commissioners: May, Gill and Manna

Absent: Parks and Recreation Commissioners: Allen and Paralusz

Cultural Arts Commissioners: Dunn and Prigozhin

Library Commissioners: Kunkee, Casady, Cleamons, Hustvedt and Elasowich

Others present: Mark Leyman, Director of Parks and Recreation; Idris Al-Oboudi, Recreation Services Manager; Jessica Vincent, Recreation Services Manager (Sports); Eve Kelso, Recreation Services Manager (Community Programs); Martin Betz, Cultural Arts Manager, Eilen Stewart, Ceramics Supervisor, Deborah Hom, Recreation Supervisor and Linda Robb, Recording Secretary

C. APPROVAL OF MINUTES –

None

D. CEREMONIAL

None

E. AUDIENCE PARTICIPATION (3-Minute Limit)

None

F. STAFF ITEMS

None

G. COMMISSION ITEMS

None

H. GENERAL BUSINESS

Staff and commissioners toured the Manhattan Beach Art Center, the site of the planned skate spot and the water tower. The tour was followed by a short discussion at the Manhattan Beach Art Center to discover projects for joint commission collaboration.

I. ADJOURNMENT:

At 7:50 p.m. the Joint Commission Meeting of the Parks and Recreation, Library and Cultural Arts Commissions adjourned in the Manhattan Beach Art Center.

DRAFT

CITY OF MANHATTAN BEACH
MINUTES OF THE PARKS AND RECREATION COMMISSION
Manhattan Beach City Hall
1400 Highland Ave.
Manhattan Beach, CA 90266
November 28, 2016
6:30 PM

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A. CALL TO ORDER

The meeting was called to order at 6:36 PM.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Commissioners Allen, Jones, Allard, Turkmany and Lauson

Absent: Commissioners Paralusz and Karger

Others present: Director of Parks and Recreation, Mark Leyman and Linda Robb,
Recording Secretary

D. APPROVAL OF MINUTES

Commissioner Allard moved to approve the October 24, 2016 minutes as written. The motion was seconded by Commissioner Turkmany. The motion passed.

Ayes: Commissioners Allen, Jones, Allard, Turkmany and Lauson

Nays: None

Abstain: None

Absent: Commissioner Paralusz and Karger

E. CEREMONIAL

None

F. AUDIENCE PARTICIPATION (3-Minute Limit)

Commissioner Allen opened the floor to audience participation.

Seeing none, the floor was closed to public comment.

G. GENERAL BUSINESS –

15/1027.1 Discussion of Salute to the Troops Event –

The commission reviewed notes from a meeting held November 10, 2016 regarding Salute to the Troops. Commissioners Karger, Allen and Turkmany representing the Parks and Recreation Commission; Daniel Corwin, Jonathon Rendon and James Gill, representing the Air Force were in attendance. They discussed various ways to get the Air Force involved in the event. Commissioner Turkmany reported the following:

- the group talked about the new incoming Air Force Commander speaking briefly at the event.
- attendance could be increased by recruiting volunteers from the Air Force. They can satisfy some volunteering requirements by helping out at the event.
- spreading the word about the event through the VA and USO may help to increase attendance, the email blast should be sent out earlier this year
- 2017 is the 70th birthday of the Air Force, would like to have a cake to celebrate

- food for the community will be offered by the food vendor(s) selected for the Concerts in the Park series. Food for the band and volunteers will be catered in separately.

Commissioner Allard inquired about the band. Director Leyman reported that the band and color guard have already been requested and awaiting confirmation.

Commissioner Allen raised the issue of sponsorship. Director Leyman reported that he had connected with one of the Northrup Grumman government relations representatives and discussed some potential sponsorship opportunities. The idea is to try for sponsorship of the entire concert series.

Commissioner Allen asked if the City would allow a fly by if one could be arranged. Director Leyman stated that there is a precedent for this type of activity so it is possible. It was decided that if it could be arranged, it should be publicized beforehand.

Commissioner Turkmany addressed the possibility of the Air Force bringing a vehicle or simulator which may need a large space and asked if that could be accommodated. Director Leyman replied that there are several options for placement and could be evaluated once the size is known.

Commissioner Allen asked if recruiters could be present. Director Leyman's recommendation was for recruiters to be present to answer questions and provide information but not to be actively signing people up on site. Commissioner Allen would like to get all branches to have booths.

Director Leyman stated that Army National Guard veteran, Lt. Col. Roldan spoke at the Veterans Day event and has offered to participate in the Salute to the Troops. Director Leyman stated that he would be a very appropriate speaker at the Salute as his speech at the Veterans Day event was very inclusive of all branches. Commissioner Allen suggested that if the Air Force Commander is available to speak, the commission should make sure that he is alright with Lt. Col. Roldan speaking as well.

Commissioner Jones mentioned that she had suggested the Salute to the Troops event in reply to an internal Northrop Grumman email asking employees what community projects they would like to see sponsored in 2017.

16/1021.1 Discussion of work plan items for City Council consideration -

Director Leyman gave an update on the status of the Commissioner handbook consideration by City Council. The item has been pushed to December 20th. One change to the process will be that the work plans will be developed and finalized in January to follow the fiscal year instead of the calendar year. This will allow items that need funding to be considered during the budget process.

There was discussion about what types of items would be put on the work plan. Director Leyman asked the commission to think of projects they would like to consider so that staff could research costs before presenting to the City Council.

Commissioner Allen stated that the commission should make a wish list to talk about. Director Leyman recommended discussing the list with staff before presenting to City

Council and cautioned against presenting very large scale projects as those should come from City Council as a directive.

Commissioner Jones asked if the Library and Cultural Arts Commissions were approaching this process in a similar way or if they were taking a different direction. Director Leyman will follow up to see how the other Commissions are approaching the process.

Commissioner Allen asked if there might be a situation where another commission has more great ideas than they can handle on their own and the Parks and Recreation commission could step in and help. Director Leyman replied that crossover projects are a possibility.

Commissioner Allen asked about development of Ladera field and whether that is included on the current Parks Master Plan. Director Leyman stated that it is not on the current Parks Master Plan from 1985, but it may be covered in the School District Facility Master plan and may be funded by the new Bond that just got passed. Commissioner Allen asked if the Commission is allowed to talk about projects on school land. Director Leyman stated that any project on school land would come as a City Council directive because of the joint use agreement. Director Leyman stated that any items presented, should be evaluated and presented with different options.

Commissioner Allen commented that there are many league programs and asked if there is anything the Commission could do to be helpful with those programs. Director Leyman stated that the division managers will be presenting over the course of the next 4 months and that the commissioners will have a better idea of division needs based on the presentations. The commissioners would like to have a general overview of the department budget. Director Leyman stated he could also include capital projects. Director Leyman offered that the managers could put together a short list of projects to help the commissioners generate ideas. Director Leyman stated that the Commissioners should be at the forefront of the Parks Master Plan as far as getting the community involved. Commissioner Allard stated that there might be things that are really important to the department and staff that the commission just doesn't know about. Commissioner Allen would like to brainstorm before staff input and then compare.

Commissioner Jones is looking for ways to harvest information from residents. Commissioner will bring their ideas to the January meeting.

H. **COMMISSION ITEMS –**

Commissioner Lauson reported that she has been updating Dr. Dale on the meetings to keep him in the loop. She will ask him if he has any input on projects for the commission work plan.

Commissioner Turkmany announced that GI Joe Charles had a ribbon cutting to relaunch his boot camp after his stroke.

Commissioner Allard announced that the Older Adult Program is planning the holiday party and tickets are now on sale and going quickly.

I. **STAFF ITEMS –** Director Leyman gave the following updates:

Skate Spot update – the project is moving along. The contractors have permission to work on weekends but there have been 4 to 5 days of rain. The rain delays may push the timeline into January. The County has been contacted to extend the grant deadline due to the rain delays. A ribbon cutting date will be sent once we have a better idea of when the job will be completed. We are working with the owner of Spyder and hoping to partner for the opening.

The commission was updated on recent and upcoming events.

J. **ADJOURNMENT**

Commissioner Jones moved to adjourn. Commissioner Allard seconded the motion. The motion passed. The meeting was adjourned at 7:34 pm to January 23, 2017 in the City Council Chambers.

Ayes: Commissioners Allen, Jones, Allard, Turkmany and Lauson

Nays: None

Abstain: None

Absent: Commissioners Paralusz and Karger

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