

City Council Regular Meeting

Regular Meeting
Tuesday, February 7, 2017
6:00 PM
City Council Chambers



Mayor Tony D'Errico
Mayor Pro Tem David J. Lesser
Councilmember Amy Howorth
Councilmember Wayne Powell
Councilmember Mark Burton

Executive Team

Mark Danaj, City Manager
Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief
Teresia Zadroga-Haase, Human Resources Director
Eve R. Irvine, Police Chief
Stephanie Katsouleas, Public Works Director
Mark Leyman, Parks & Recreation Director

Nadine Nader, Assistant City Manager
Anne McIntosh, Interim Community Development Director
Bruce Moe, Finance Director
Liza Tamura, City Clerk
Sanford Taylor, Information Technology Director

MISSION STATEMENT:

The City of Manhattan Beach is recognized for providing exemplary municipal services and contributing to the exceptional quality of life afforded to residents, businesses and visitors who enjoy living in and visiting California's safest beach community

February 7, 2017

City Council Meeting Agenda Packet

Agenda Item No.	Starting Page	Ending Page
AGENDA	1	10
1	11	12
2	13	18
3	19	34
4	35	50
5	51	90
6	91	108
7	109	144
8	145	154
9	155	156
10	157	164

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802 5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802 5056 (voice) or (310) 546 3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

A. PLEDGE TO THE FLAG

Zach Wohl, Manhattan Beach Middle School

B. ROLL CALL

C. REORGANIZATION

1. City Council Reorganization:
 - A) Recognition of Outgoing Mayor
 - B) Selection of Mayor
 - C) Selection of Mayor Pro Tem (City Clerk Tamura).**APPROVE**

[17-0024](#)

D. RECESS AND RECONVENE

E. CEREMONIAL CALENDAR

F. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, February 1, 2017, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

G. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

By motion of the City Council, this is the time to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.

H. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

I. CITY MANAGER REPORT**J. CITY ATTORNEY REPORT****K. PUBLIC COMMENTS (3 MINUTES PER PERSON FOR ONE ITEM, A MAXIMUM OF 6 MINUTES IF A SPEAKER WANTS TO COMMENT ON MORE THAN ONE ITEM)**

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. Each speaker may speak for up to 3 minutes per matter, up to a total of 6 minutes if a speaker wants to comment on more than one matter. With respect to non-public hearing agenda items, speakers may provide their comments during "Public Comments" or at the time the agenda item is being considered. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

L. PLANNING COMMISSION QUASI-JUDICIAL DECISIONS (RECEIVE AND FILE)

This is an opportunity for a Councilmember to submit a written request that the City Council review the Planning Commission decision, in which case a duly noticed public hearing on the matter will be scheduled for a later date. In the absence of a written request, the matter will be received and filed by order of the chair.

The Planning Commission recently took action on the following matter(s): None.

M. CONSENT CALENDAR (APPROVE)

Items on the "Consent Calendar" are routine and customary business items and will be enacted with one vote. Removal of items from the Consent Calendar for individual consideration will be at a City Councilmember's discretion. In such case, the item will be heard during general business.

2. Approve Contract Amendment No. 1 to the Agreement with Contemporary Services Corporation to Provide Event Security Services in the Amount of \$125,000 Annually and Appropriate \$65,000 from Unreserved General Funds (Police Chief Irvine and Parks and Recreation Director Leyman). [CON 17-0004](#)
APPROVE; APPROPRIATE

Attachments: [Amendment No. 1 to the Agreement with Contemporary Services Corporation](#)

3. Award a Construction Contract for the Tile at the Comfort Station Showers and Pier Sea Wall Repair Project to Dekan Construction Corporation in the Amount of \$34,280 and Authorize the City Manager to Approve a Construction Contingency in an Amount Not-to-Exceed \$5,142 (Public Works Director Katsouleas). [17-0030](#)
APPROVE

Attachments: [Construction Contract](#)
[Project Specifications](#)

4. Award a Construction Contract for the Cycle 1 Storm Drain Catch Basin Insert Project in the Amount of \$123,635 (Public Works Director Katsouleas). [CON 17-0005](#)
APPROVE

Attachments: [Budget and Expenditures Summary](#)
[Construction Contract](#)
[Plans and Specifications \(Web-Link Provided\)](#)

5. Financial Report: [17-0009](#)
 - a) Schedule of Demands: January 5, 2017
 - b) Investment Portfolio for the Month Ending December 31, 2016
 - c) Month End Report for December 31, 2016
(Finance Director Moe).**ACCEPT REPORT AND DEMANDS**

Attachments: [Schedules of Demands for January 5, 2017](#)
[Investment Portfolio for the Month Ending December 31, 2016](#)
[Month End Report for December 31, 2016](#)

-
6. City Council Minutes: [17-0025](#)
This Item Contains Minutes of the following City Council Meeting:
City Council Regular Meeting Minutes of January 17, 2017
(City Clerk Tamura).
APPROVE

Attachments: [City Council Regular Meeting Minutes of January 17, 2017](#)

N. PUBLIC HEARINGS (2 MINUTES PER PERSON)

O. OLD BUSINESS

7. Pedestrian Safety Projects Update for Various Locations Throughout Manhattan Beach and Design Approval for Pedestrian Improvements at Highland Avenue and 38th Street (Public Works Director Katsouleas). [17-0020](#)
DISCUSS AND PROVIDE DIRECTION

Attachments: [Traffic Grant Projects Map](#)
[School Detail Improvement Maps](#)
[Project Design Elements](#)
[Highland Avenue at 8th Street Crossing Design](#)
[PowerPoint Presentation](#)

P. NEW BUSINESS

8. Accept Resignation for Library Commissioner Clemons and Cultural Arts Commissioner Dunn; Declare Vacant Library Commission Seat No. 4 (Clemons) and Cultural Arts Commission Seat No. 5 (Dunn); Conduct Public Outreach; Defer Library Commission Appointment Until the Annual Boards and Commissions Interview and Appointment Process; and Consider Appointing an Interim Cultural Arts Commissioner (City Clerk Tamura). [17-0062](#)
ACCEPT RESIGNATIONS, DECLARE VACANCIES, CONSIDER DEFERRING LIBRARY COMMISSION APPOINTMENT, AND CONSIDER APPOINTING AN INTERIM CULTURAL ARTS COMMISSIONER

Attachments: [Boards and Commissions Interviews Staff Report \(May 3, 2016\)](#)
[Excerpt of the May 3, 2016 City Council Regular Meeting Minutes](#)

Q. ADJOURN CITY COUNCIL MEETING TO A MEETING OF THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION

I. CALL MEETING TO ORDER

II. ROLL CALL

III. PUBLIC COMMENT ON CAPITAL IMPROVEMENT CORPORATION

IV. GENERAL BUSINESS

9. Reorganization of the Manhattan Beach Capital Improvements Corporation (Finance Director/CFO Moe). [17-0035](#)
ELECT A NEW PRESIDENT AND VICE PRESIDENT

R. ADJOURN MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION AND RECONVENE CITY COUNCIL MEETING

S. CITY COUNCIL REPORTS, OTHER COUNCIL BUSINESS, AND COMMITTEE AND TRAVEL REPORTS

T. FORECAST AGENDA AND FUTURE DISCUSSION ITEMS

10. Agenda Forecast (City Clerk Tamura). [17-0028](#)
DISCUSS AND PROVIDE DIRECTION

Attachments: [February 1, 2017 Agenda Forecast](#)

U. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

V. CLOSED SESSION

W. ADJOURNMENT

X. FUTURE MEETINGS

CITY COUNCIL MEETINGS

February 21, 2017 - Tuesday -- 6:00 PM - City Council Meeting
March 8, 2017 - Wednesday -- 6:00 PM - City Council Meeting
March 21, 2017 - Tuesday -- 6:00 PM - City Council Meeting
April 4, 2017 - Tuesday -- 6:00 PM - City Council Meeting
April 18, 2017 - Tuesday -- 6:00 PM - City Council Meeting
May 2017 - TBD - City Council Retreat
May 2, 2017 - Tuesday -- 6:00 PM - City Council Meeting
May 16, 2017 - Tuesday -- 6:00 PM - City Council Meeting
June 6, 2017 - Tuesday -- 6:00 PM - City Council Meeting
June 20, 2017 - Tuesday -- 6:00 PM - City Council Meeting
July 5, 2017 - Wednesday -- 6:00 PM - City Council Meeting
July 18, 2017 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

February 13, 2017 - Monday - 6:30 PM - Library Commission Meeting
February 14, 2017 - Tuesday - 6:00 PM - Cultural Arts Commission Meeting
February 22, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting
February 23, 2017 - Thursday - 6:30 PM - Parking and Public Improvements Commission
February 27, 2017 - Monday - 6:30 PM - Parks and Recreation Commission Meeting
March 8, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting
March 13, 2017 - Monday - 6:30 PM - Library Commission Meeting
March 14, 2017 - Tuesday - 6:00 PM - Cultural Arts Commission Meeting
March 22, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting
March 23, 2017 - Thursday - 6:30 PM - Parking and Public Improvements Commission
March 27, 2017 - Monday - 6:30 PM - Parks and Recreation Commission Meeting

Y. CITY OFFICES CLOSED

CITY HOLIDAYS:

February 20, 2017 - Monday - Presidents Day
May 29, 2017 – Monday – Memorial Day
July 4, 2017 - Tuesday - Independence Day
September 4, 2017 - Monday - Labor Day
October 9, 2017 – Monday – Columbus Day
November 11, 2017 – Saturday – Veterans Day (Non-Business Day)
November 23-24, 2017 - Thursday & Friday - Thanksgiving Holiday
December 25, 2017 - Monday - Christmas Day Observed
January 1, 2018 – Monday – New Years Day Observed
January 15, 2018 – Monday – Martin Luther King Day

CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:

February 17, 2017 - Friday

March 3, 2017 - Friday

March 17, 2017 - Friday

March 31, 2017 - Friday

April 14, 2017 - Friday

April 28, 2017 - Friday

May 12, 2017 - Friday

May 26, 2017 - Friday

June 9, 2017 - Friday

June 23, 2017 - Friday

Agenda Date: 2/7/2017

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Liza Tamura, City Clerk

Martha Alvarez, Senior Deputy City Clerk

SUBJECT:

City Council Reorganization:

A) Recognition of Outgoing Mayor

B) Selection of Mayor

C) Selection of Mayor Pro Tem

(City Clerk Tamura).

APPROVE

RECOMMENDATION:

Staff recommends that the City Council recognize outgoing Mayor D'Errico and proceed with the selection of the new Mayor and Mayor Pro Tem.

EXECUTIVE SUMMARY:

There is no executive summary with the recommended action.

FISCAL IMPLICATIONS:

There are no fiscal implications associated with the recommended action.

BACKGROUND:

The City of Manhattan Beach was organized, formed, and incorporated under the laws of the State of California as a General Law city on December 2, 1912. The City has a "Council-Manager" form of government where the City Manager is appointed by the City Council and is the Chief Executive Officer of the municipal corporation. The City Council acts as the board of directors of the municipal corporation and meets in a public forum where citizens may participate in the governmental process. The Mayor serves as the chairperson of the City Council.

The City Council consists of five members, elected at-large on a non-partisan basis, who

serve staggered four-year terms, with a two consecutive term limit. City elections are held the Tuesday following the first Monday of March, in odd numbered years. Every nine and a half months, the City Council conducts a reorganization at which time the Mayor and the Mayor Pro Tem are selected.

DISCUSSION:

The Mayor is a member of the City Council and selected by a majority of the City Council every nine and a half months. As a member of the City Council, the Mayor shall have all the powers of a member. In addition, the Mayoral role is largely ceremonial as he or she attends public events on behalf of the City Council. It has also been the discretionary responsibility of each Mayor to review the standing list of City Councilmember assignments to various government and community-related committees and make assignment changes as he or she feels are necessary.

The Mayor Pro Tem is also a member of the City Council and is selected by a majority of the City Council every nine and a half months. The Mayor Pro Tem serves as backup to the Mayor, presides over the City Council meeting in the Mayor's absence, and attends events when the Mayor is unavailable.

Changes to the City Council Assignments, if any, will be proposed at a future City Council meeting after the March 7, 2017 General Municipal Election.

CONCLUSION:

Staff recommends that the City Council proceed with the selection of the new Mayor and Mayor Pro Tem.

POLICY ALTERNATIVES:

There are no policy alternatives with the recommended action.

PUBLIC OUTREACH/INTEREST:

Upon selection of the new Mayor and Mayor Pro Tem, staff will notify the LA County Sanitation District to ensure that the agency has the updated names of the revised liaison representatives.

ENVIRONMENTAL REVIEW:

There is no environmental review with the recommended action.

LEGAL REVIEW:

There is no legal review with the recommended action.

Agenda Date: 2/7/2017

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Eve R. Irvine, Chief of Police
Mark Leyman, Parks and Recreation Director
Derrick Abell, Police Captain
Julie Dahlgren, Senior Management Analyst

SUBJECT:

Approve Contract Amendment No. 1 to the Agreement with Contemporary Services Corporation to Provide Event Security Services in the Amount of \$125,000 Annually and Appropriate \$65,000 from Unreserved General Funds (Police Chief Irvine and Parks and Recreation Director Leyman).

APPROVE; APPROPRIATE

RECOMMENDATION:

Staff recommends that the City Council: a) approve Amendment No. 1 to the Agreement with Contemporary Services Corporation for event security services in an amount not to exceed \$125,000 annually; and b) appropriate \$65,000 for reimbursable expenses from the unreserved General Fund.

FISCAL IMPLICATIONS:

There is no net fiscal implication associated with the recommended action. Funds are currently budgeted in the Police Department and Parks and Recreation budgets for event security services. The additional appropriation of \$65,000 for FY 2016/2017 and FY 2017/2018 for additional event security services will be reimbursed by corporate event hosts/organizers.

BACKGROUND:

The Police Department makes every effort to ensure the safety of our community during large-scale events. Since 2007, the City has contracted with Contemporary Services Corporation (CSC) to augment Police staffing for special events; CSC provides unarmed event security and traffic control services at events such as the Holiday Fireworks, Manhattan Beach 10k Run, Grand Prix Bike Race, Tour de Pier, Surf Festival/6-Man

Volleyball, Hometown Fair, and Pumpkin Races. CSC's staff are well-versed in crowd and traffic control and perimeter security; their presence helps to provide a visual deterrent for inappropriate behavior and criminal activity.

The current agreement with CSC was executed on December 4, 2013. The agreement has an initial term of four years, with two optional one-year extensions. The initial term will expire December 31, 2017.

DISCUSSION:

In 2016, the size and scale of the buildout for the nationally televised Manhattan Beach AVP Volleyball Tournament, coupled with recent terrorist attacks on large scale events/gatherings internationally, generated public safety concerns. Due to CSC's experience providing event security for large-scale events, the City requested that the organizers of the Manhattan Beach AVP Volleyball Tournament, IMG, utilize CSC. This resulted in an additional unanticipated expense of \$52,537 for event security services, a pass through cost which was fully reimbursed by IMG.

The City's current contract with CSC is set at \$55,000, with a contingency of \$5,500. Due to the large pass-through cost of the AVP event, as well as future special event security staffing needs, staff requests an appropriation of \$65,000 in the FY 2016/2017 and FY 2017/2018 budgets, commensurate with the anticipated reimbursement from outside event hosts and organizers.

If approved by the Council, the draft amendment would:

- Increase the yearly maximum compensation to \$125,000 to compensate CSC for providing additional services, including staffing the Manhattan Beach AVP Volleyball Tournament and Tour de Pier.
- Exercise the first one-year extension.
- Delegate to the City Manager the authority to modify the events in the Scope of Services.
- Increase hourly rates.

ENVIRONMENTAL REVIEW

The City has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA Guidelines; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines the activity is not subject to CEQA. Thus, no environmental review is necessary.

LEGAL REVIEW

The City Attorney has reviewed this report and approved as to form the amendment.

Attachment:

1. Amendment No. 1 to the Agreement with Contemporary Services Corporation

**AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT
BETWEEN THE CITY OF MANHATTAN BEACH AND CONTEMPORARY
SERVICES CORPORATION**

This First Amendment ("Amendment No. 1") to that certain agreement by and between the City of Manhattan Beach, a California municipal corporation ("City") and Contemporary Services Corporation, a California Corporation ("Contractor") (collectively, the "Parties") is hereby entered into as of February ~~25~~ 2017 ("Effective Date").

RECITALS

- A. On December 4, 2013, the City and Contractor entered into an agreement for professional services for the Contractor to provide unarmed event security services and traffic control services at special events ("Agreement").
- B. The Agreement has an initial term of four years, with two optional one-year extensions. The initial term will expire December 31, 2017.
- C. The Parties now desire to amend the Agreement to:
 - 1. Increase the yearly maximum compensation to \$125,000 to compensate Contractor for providing additional services, including staffing additional events—Manhattan Beach AVP Volleyball Tournament and Tour de Pier—that are not listed in the Events list contained in the Agreement's Scope of Services attached as Exhibit A to the Agreement; and
 - 2. Exercise the first one-year extension.

NOW, THEREFORE, in consideration of the Parties' performance of the promises, covenants, and conditions stated herein, the Parties hereby agree as follows:

Section 1: Section 2 of the Agreement is hereby amended to extend the term of the Agreement by one year, and shall read as follows:

"Section 2. Term of Agreement. This Agreement shall commence on January 1, 2014, and shall terminate on December 31, 2018 unless sooner terminated by the City pursuant to Section 16. This Agreement may be extended for one additional year by an amendment executed by both Parties."

Section 2. Subsection (a) of Section 4 of the Amendment relating to compensation is hereby amended to read as follows:

"(a) City agrees to pay Contractor in accordance with the fee schedule attached hereto as Exhibit B. In no event shall the Contractor be paid more than the agreed upon hourly rates provided in Exhibit B, and no more than \$125,000 annually during the term of this Agreement."

Section 3. The Scope of Services attached as Exhibit A to the Agreement is amended to list the Manhattan Beach AVP Volleyball Tournament and Tour de Pier under the portion of Exhibit A titled, "Events." The City Manager is hereby authorized to modify the list of events in the Scope of Services, without the need to amend the Agreement. Any such change shall be in a writing signed by the City Manager.

Section 4. Exhibit B (Hourly Rates) to the Agreement is hereby replaced with the Exhibit B attached to this Amendment.


Section 5. Except as specifically amended by this Amendment No. 1, all other provisions of the Agreement shall remain in full force and effect.

IN WITNESS THEREOF, the Parties hereto have executed this Amendment No. 1 on the day and year first shown above.

CITY OF MANHATTAN BEACH

Contemporary Services Corporation

By: _____
Mark Danaj, City Manager

By: 
Its: Vice President - Legal 1.25.17

ATTEST:

By: _____
Its: _____

Liza Tamura, City Clerk

APPROVED AS TO FORM:



Quinn M. Barrow, City Attorney

EXHIBIT B

HOURLY RATES

Staff	\$22.96/hr (up to 8 hours)
Staff (overtime)	\$34.44/hr (over 8 hours in a day)
Staff (double time)	\$45.92/hr (over 12 hours in a day)
Supervisor	\$25.70/hr (up to 8 hours)
Supervisor (overtime)	\$38.55/hr (over 8 hours in a day)
Supervisor (double time)	\$51.40/hr (over 12 hours in a day)
Event Manager	\$34.40/hr (up to 8 hours)
Event Manager (overtime)	\$51.60/hr (over 8 hours in a day)
Event Manager (double time)	\$68.80/hr (over 12 hours in a day)

If State, Federal, local city or county Minimum Wage Standards, applicable Living Wages, governmentally mandated health benefits payments or related levies or taxes or the like are increased or levied, as the case may be, against Contractor during this Agreement, the rates paid to Contractor by the City shall be adjusted by any such increase, levy, payments or taxes, times 1.4 to reflect the increase in minimum wages and/or related benefits payments, levies or taxes.

The City shall pay one and one-half (1 ½) times the rates for all services provided on the following holidays (except as noted, holidays shall be celebrated on the day observed by the Federal Government):

New Year's Day (January 1)	Labor Day
Martin Luther King's Birthday	Thanksgiving Day
Easter Sunday	Christmas Eve
Memorial Day	Christmas Day (December 25)
Independence Day (July 4)	New Year's Eve

If a Contractor employee works more than eight hours per day or forty (40) hours per week for Events covered by this Agreement, the overtime hours shall be paid by the City at one and one half (1 1/2) times the rates or as otherwise required by applicable law.

If the City cancels any or all of its personnel requests less than twenty four (24) hours prior to Event reporting time, the City shall pay, in addition to sums due for services actually provided, at the regular rate for each canceled employee as if such employee had worked four (4) hours.

Agenda Date: 2/7/2017

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Stephanie Katsouleas, Public Works Director
Prem Kumar, City Engineer
Karen Domerchie, Sr. Management Analyst

SUBJECT:

Award a Construction Contract for the Tile at the Comfort Station Showers and Pier Sea Wall Repair Project to Dekan Construction Corporation in the Amount of \$34,280 and Authorize the City Manager to Approve a Construction Contingency in an Amount Not-to-Exceed \$5,142 (Public Works Director Katsouleas).

APPROVE

RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize the City Manager to execute a public works contract in the amount of \$34,280 with Dekan Construction Corporation (Dekan) for the Tile at the Comfort Station Showers and Sea Wall Project;
2. Authorize the City Manager to approve a construction contingency in an amount not-to-exceed \$5,142 (15%); and
3. Approve the Plans and Specifications for the Tile at the Comfort Station Showers and Pier Sea Wall Project.

FISCAL IMPLICATIONS:

The Capital Improvement Plan budget included a specific funding line item under State Pier and Parking Lot Fund Project Account Number 15848 E for any necessary refurbishment and repairs needed for the Manhattan Beach Pier. Sufficient funds are available in this account to replace the existing mural tiles at the Comfort Station showers and the Sea Wall beneath the Pier for \$34,280 with a contingency of \$5,142.

BACKGROUND:

In 1997, tile murals at the pier’s comfort station showers (“Permanent Wave”) and sea wall beneath the Pier (“Cultural Wave”) were designed and installed by Artist Paul Tzanetopoulos. Over the past two decades, the tiles on these murals have progressively deteriorated (cracked, stained, missing) to the point that they are now in need of rehabilitation.

DISCUSSION:

In spring 2016, the pier’s comfort station bathrooms were refurbished, and that project is now complete. During refurbishment of the restrooms, the existing tile mural at the exterior shower area was removed in order to prepare for this additional renovation project. The City has contracted with the original artist, Paul Tzanetopoulos, to oversee the re-installation of the original mural image and recently advertised the project for construction. Staff also took the opportunity to bundle this tile project with additional tile repairs to the sea wall tiles beneath the pier due to the substantially similar nature of the projects. The sea wall repairs will also include replacing broken, cracked and missing tiles. Mr. Tzanetopoulos will also oversee installation of the sea wall tiles to ensure consistency of installation of both locations.

Construction Bid Proposals

The Tile at the Comfort Station Showers and Pier Sea Wall Project was advertised for bids in the Beach Reporter, the City’s publisher of record, and several standard construction industry publications, including the Dodge Green Sheet, Reed Construction Data, and Associated General Contractors of America. Three bids were received and opened on December 14, 2016. The bid results are as follows:

Contractor and Bid Amount

Dekan Construction Corporation	\$ 34,280.00
De La Fuente Construction, Inc.	\$ 83,777.00
Wiley Construction Company, Inc.	\$ 150,000.00

Staff is recommending that City Council award a public works construction contract for the Tile at the Comfort Station Showers and Pier Sea Wall Project to Dekan Construction Corporation. Dekan Construction’s bid was the lowest bid received; it was reviewed by the Public Works Department and found to be responsive. Staff reviewed Dekan Construction’s contractor’s license and found it to be in order. Additionally, references indicate Dekan Construction has the knowledge and capability to complete the work in a timely and acceptable manner.

POLICY ALTERNATIVES:

Do not approve the re-installation of the tile mural at the Comfort Station showers and do not approve the refurbishment of the tile at the Sea Wall beneath the Pier.

PROS:

State Pier Funds would not be expended to perform this work and could be redirected to other pier improvements.

CONS:

The shower wall at the Comfort Station will be left unfinished. The tile at the Sea Wall beneath the Pier will remain in its existing condition, with missing, cracked and broken tiles.

PUBLIC OUTREACH/INTEREST:

After analysis, staff determined that public outreach was not required for this work.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) requires public agencies to document and consider the environmental implications of their actions. Based on the scope of work, the Strand Stair Rehabilitation Project is categorically exempt pursuant to Section 15301, Class 1(b). The project consists of a replacement and repair of existing tile murals involving negligible or no expansion of use beyond what previously existed. A Notice of Exemption has been filed with the Los Angeles County Clerk's office for the project.

LEGAL REVIEW

The City approved standard construction contract is utilized for Dekan Construction Corporation.

Attachment/Attachments:

1. Construction Contract
2. Project Specifications

CITY OF MANHATTAN BEACH
A G R E E M E N T

THIS AGREEMENT, made and entered into this _____ day of _____, by and between the CITY OF MANHATTAN BEACH, a municipal corporation, hereinafter referred to as "CITY" and Dekan Construction Corporation, hereinafter referred to as "CONTRACTOR". City and Contractor hereby agree as follows:

1. That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the City, and under the conditions expressed in the three bonds, bearing even date with these presents, and hereunto annexed, the Contractor agrees with the City, at his own proper cost and expense, to do all the work and furnish all the materials, except such as are mentioned in the Specifications to be furnished by said City, necessary to complete in a good, workmanlike and substantial manner the improvements for the:

Manhattan Beach Pier Comfort Station Tile Mural/Sea Wall Tile Replacement Project

in accordance with the specifications and Special Provisions therefore, and also in accordance with the Specifications entitled "Standard Specifications for Public Works Construction", (Latest Edition) and all supplements thereto, which said Special Provisions and Standard Specifications are hereby specially referred to and by such reference made a part hereof.

2. Said Contractor agrees to receive and accept the following prices as full compensation for furnishing all materials and doing all the work contemplated and embraced in this Agreement; also for all loss or damage arising out of the nature of the work aforesaid, or from the acts of the elements, or from any unforeseen difficulties or obstructions which may arise or be encountered in the prosecution of the work until its acceptance by the City of Manhattan Beach and for all risks of every description connected with the work; also for all expenses incurred by or in consequence of the suspension or discontinuance of work, and for well and faithfully completing the work, and the whole thereof, in the manner and according to the Plans and Specifications, and requirements of the Engineer under them, to wit:

Total Cost: \$34,280

Total Cost In Writing: Thirty Four Thousand Two Hundred Eighty Dollars

3. The complete contract consists of the following documents: This Agreement, Notice to Contractors, the accepted bid, the completed Plans, Specifications and detailed drawings, Performance Bond, Labor and Materials Bond, and Defective Materials, Workmanship and Equipment Bond.

All rights and obligations of City and Contractor are fully set forth and described in the contract documents.

All of the above named documents are intended to cooperate so that any work called for in one and not mentioned in the other, or vice versa, is to be executed the same as if mentioned in all said documents.

A G R E E M E N T
(Continued)

4. The said City hereby promises and agrees with the said Contractor to employ, and does hereby employ the said Contractor to provide the materials and to do the work according to the terms and conditions herein contained and referred to, for the prices aforesaid, and hereby contracts to pay the same at the time, in the manner, and upon the conditions above set forth; and the said parties for themselves, their heirs, executors, administrators, successors, and assigns, do hereby agree to the full performance of the covenants herein contained.

5. It is further expressly agreed by and between the parties hereto that should there be any conflict between the terms of this instrument and the bid or proposal of said Contractor, then this instrument shall control and nothing herein shall be considered as an acceptance of the said terms of said proposal conflicting herewith.

IN WITNESS WHEREOF, the City has by action of its City Council authorized this Agreement to be executed for and on behalf of the City by its Mayor and attested by its City Clerk, and the Contractor has caused the same to be executed by his duly authorized officer.

Contractor

By Deker C.C.
Its

and

By [Signature]
Its CFO

23527 Summerglow
Address
Valencia ca. 91354

ATTEST:

CITY OF MANHATTAN BEACH

City Clerk

Mark Danaj, City Manager

The foregoing agreement is hereby approved by me as to form

Public Works Approval

City Attorney

PROJECT SPECIFICATIONS

Manhattan Beach Pier Comfort Station Tile Mural/ Sea Wall Tile Replacement Project

SECTION 093000 - TILING PART 1 - GENERAL

1.1 RELATED DOCUMENTS

A. Site plan, images and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

1.2 SUMMARY

A. This Section includes the following:

1. Ceramic tile.

1.3 DEFINITIONS

A. General: Definitions in the ANSI A108 series of tile installation standards and in ANSI A137.1 apply to Work of this Section unless otherwise specified.

B. ANSI A108 Series: ANSI A108.01, ANSI A108.02, ANSI A108.1A, ANSI A108.1B, ANSIA108.1C, ANSIA108.4, ANSIA108.5, ANSIA108.6, ANSIA108.8, ANSIA108.9, ANSI A108.10, ANSI A108.11, ANSI A108.12, ANSI A108.13, ANSI A108.14, ANSI A108.15, ANSI A108.16, and ANSI A108.17, which are contained in "American National Standard Specifications for Installation of Ceramic Tile."

1.4 SUBMITTALS

A. Product Data: For each type of product indicated.

B. Shop Drawings: Graphic tile key patterns prepared by Artist/Design Consultant and are included in Attachment A. Contractor to install tile mural using tile key pattern with Artist oversight at the beginning of the tile installation, and periodically during the installation.

C. Proposed Installation Method:

1. Show manufacturer's interpretation of TCNA installation method number for each tiled area in tabulated form.
2. Installation warranty shall be furnished by mortar and grout manufacturer.
3. TCNA does not provide warranty. TCNA installation shows minimum requirements.

D. Samples for Initial Selection: City of Manhattan Beach to supply tiles

E. Product Certificates: For each type of product, signed by product manufacturer

F. Qualification Data: For Installer.

G. Material Test Reports: For each tile-setting and -grouting product.

1.5 QUALITY ASSURANCE

A. Source Limitations for Setting and Grouting Materials: Obtain ingredients of a uniform quality for each mortar, adhesive, and grout component from a single manufacturer and each aggregate from one source or producer.

B. Pre-installation Conference: Conduct conference at Project site before tile installation and site preparation

1.6 DELIVERY, STORAGE, AND HANDLING

A. Deliver and store packaged materials in original containers with seals unbroken and labels intact until time of use. Comply with requirement in ANSI A137.1 for labeling sealed tile packages.

B. Store tile and cementitious materials on elevated platforms, under cover, and in a dry location.

C. Handle tile that has temporary protective coating on exposed surfaces to prevent coated surfaces from contacting backs or edges of other units. If coating does contact bonding surfaces of tile, remove coating from bonding surfaces before setting tile.

1.7 PROJECT CONDITIONS

A. Environmental Limitations: Do not install tile until construction in spaces is complete and ambient temperature and humidity conditions are maintained at the levels indicated in referenced standards and manufacturer's written instructions.

1.8 WARRANTY

A. Special Warranty: Manufacturer's standard form in which manufacturer agrees to repair or replace components of ceramic tile and accessories that fails in materials or workmanship within specified warranty period. 1. Warranty Period: 1 year.

B. Installer's Warranty: 1 year.

1.9 EXTRA MATERIALS

A. All extra tile pieces/materials will be returned to City of Manhattan Beach at the Public Works Yard located at 3621 Bell Avenue in Manhattan Beach.

PART 2 - PRODUCTS

2.1 MANUFACTURERS

A. Ceramic Tile: To be furnished by the City.

B. Setting, Grouting Materials: Subject to compliance with requirements, provide products by one of the following manufacturers. Ceramic tile mural will require thinset and sanded grout, Sea Wall tiles will require thinset, no grout will be required on Sea Wall tiles.

1. Custom Building Products.
2. LATICRETE International Inc.
3. MAPEI Corporation.
4. Sienna.
5. Tec by H.B. Fuller.
6. Or equal.

C. Grout Color

1. Dove Grey
2. Material can be DaTile or equivalent.

2.2 PRODUCTS, GENERAL

A. ANSI Ceramic Tile Standard: Provide tile that complies with ANSI A137.1, "Specifications for Ceramic Tile," for types, compositions, and other characteristics indicated.

1. Provide tile complying with Standard grade requirements.

B. ANSI Standards for Tile Installation Materials: Provide materials complying with ANSI standards referenced in "Setting and Grouting Materials" Article.

2.3 TILE PRODUCTS

2.4 SETTING AND GROUTING MATERIALS

A. Portland Cement Mortar (Thinset) Installation Materials: ANSI A108.1A and as specified below:

1. Reinforcing Wire Fabric: Galvanized, welded wire fabric, 2 by 2 inches by 0.062-inch □ diameter; comply with ASTM A 185 and ASTM A 82 except for minimum wire size.
2. Latex Additive: Manufacturer's standard water emulsion.
3. Products:
 - a. MAPEI, Mapecem 102, Powder, MAPEI, Planicrete AC (Liquid).
 - b. 3701 (liquid) Additive with 226 (powder) by Laticrete.
 - c. Acrylic Mortar Admix by Custom Building Products.
 - d. Or equal.

B. Chemical-Resistant, Water-Cleanable, Grouting Epoxy: ANSI A118.3, with a VOC content of 65 g/L or less when calculated according to 40 CFR 59, Subpart D (EPA Method 24).

1. Provide product capable of withstanding continuous and intermittent exposure to temperatures of up to 140 deg F and 212 deg F, respectively, and certified by manufacturer for intended use.
2. Products:
 - a. MAPEI: Kerapoxy IEG.
 - b. SpectraLock Pro by Laticrete.
 - c. Custom Building Products: 100% Solids Epoxy Grout.

- b. SpectraLock Pro by Laticrete.
- c. Custom Building Products: 100% Solids Epoxy Grout.
- d. Or equal.

2.5 ELASTOMERIC SEALANTS

A. N/A

2.6 MIXING MORTARS AND GROUT

A. Mix mortars and grouts to comply with referenced standards and mortar and grout manufacturers' written instructions.

B. Add materials, water, and additives in accurate proportions.

C. Obtain and use type of mixing equipment, mixer speeds, mixing containers, mixing time, and other procedures to produce mortars and grouts of uniform quality with optimum performance characteristics for installations indicated.

PART 3 - EXECUTION

3.1 EXAMINATION

A. Examine substrates, areas, and conditions where tile will be installed, with Installer and Artist/Design Consultant present, for compliance with requirements for installation tolerances and other conditions affecting performance of installed tile.

1. Verify that substrates for setting tile are firm; dry; clean; free of oil, waxy films, and curing compounds; and within flatness tolerances required by referenced ANSI A108 Series of tile installation standards for installations indicated.
 - a. Vertical Surfaces: 1/4 inch in 10 feet.
2. Verify that installation of grounds, anchors, recessed frames, electrical and mechanical units of work, and similar

coordinated with tile joint locations; if not coordinated, adjust joint locations in consultation with Architect.

B. Proceed with installation only after unsatisfactory conditions have been corrected.

3.2 PREPARATION

A. Contractor is responsible for prepping existing surfaces for tile installation. Contractor must provide a level surface, and fill cracks in concrete at the Sea Wall.

B. Remove coatings, including curing compounds and other substances that contain soap, wax, oil, or silicone, that are incompatible with tile-setting materials.

C. Provide concrete substrates for tile walls installed with mortar that comply with flatness tolerances specified in referenced ANSI A108 Series of tile installation standards.

1. Fill cracks, holes, and depressions with trowelable leveling and patching compound □ according to tile-setting material manufacturer's written instructions. Use product □ specifically recommended by tile-setting material manufacturer.
2. Remove protrusions, bumps, and ridges by sanding or grinding.

3.3 INSTALLATION, GENERAL

A. ANSI Tile Installation Standards: Comply with parts of ANSI A108 Series "Specifications for Installation of Ceramic Tile" that apply to types of setting and grouting materials and to methods indicated in ceramic tile installation schedules.

B. TCA Installation Guidelines: TCA's "Handbook for Ceramic Tile Installation." Comply with TCA installation methods indicated in ceramic tile installation schedules.

B. TCA Installation Guidelines: TCA's "Handbook for Ceramic Tile Installation." Comply with TCA installation methods indicated in ceramic tile installation schedules.

C. Extend tile work into recesses and under or behind equipment and fixtures to form complete covering without interruptions, unless otherwise indicated. Terminate work neatly at obstructions, edges, and corners without disrupting pattern or joint alignments.

D. Accurately form intersections and returns. Perform cutting and drilling of tile without marring visible surfaces. Carefully grind cut edges of tile abutting trim, finish, or built-in items for straight aligned joints. Fit tile closely to electrical outlets, piping, fixtures, and other penetrations so plates, collars, or covers overlap tile.

E. Jointing Pattern: Lay tile in grid pattern, unless otherwise indicated. Adjust to minimize tile cutting. Provide uniform joint widths, unless otherwise indicated.

F. Expansion Joints: Locate expansion joints and other sealant-filled joints, including control, contraction, and isolation joints, where indicated during installation of setting materials, mortar beds, and tile. Do not saw-cut joints after installing tiles.

G. Grout tile to comply with requirements of the following tile installation standards:

1. For chemical-resistant epoxy grouts, comply with ANSI A108.6.

3.4 WALL TILE INSTALLATION

A. Install types of tile designated for wall installations to comply with requirements in the Wall Tile Installation Schedule, including those referencing TCA installation methods and ANSI setting-bed standards.

B. Joint Widths: 1/8 inch unless specified otherwise.

C. Graphic tile key pattern has been prepared by Artist/Design Consultant and is included as Attachment A. Contractor to install tile mural using tile key pattern with Artist oversight to assure correct mural installation.

3.5 CLEANING OF EXISTING TILES AND GROUT

A. Always test first in several inconspicuous areas to confirm desired results.

B. Agitate soiled surface with microfiber mop, white nylon pad, scrub brush or scrub machine.

C. Remove dirty solution with a wet vac or mop.

D. Rinse thoroughly with clean water and remove with wet vac or mop. Change cleaning solution as it gets dirty. Repeat the process as necessary.

3.6 CLEANING AND PROTECTING

A. Cleaning: On completion of placement and grouting, clean all ceramic tile surfaces so they are free of foreign matter.

1. Remove epoxy grout residue from tile as soon as possible.
2. Clean grout smears and haze from tile according to tile and grout manufacturer's written instructions, but no sooner than 10 days after installation. Use only cleaners recommended by tile and grout manufacturers and only after determining that cleaners are safe to use by testing on samples of tile and other surfaces to be cleaned. Protect metal surfaces and plumbing fixtures from effects of cleaning. Flush surfaces with clean water before and after cleaning.

B. When recommended by tile manufacturer, apply coat of neutral protective cleaner to completed tile walls and floors.

(FOR TILE MURAL AT COMFORT STATION ONLY, NOT SEAWALL). Protect installed tile work with kraft paper or other heavy covering during construction period to prevent staining, damage, and wear.

C. Before final inspection, remove protective coverings and rinse neutral cleaner from tile surfaces.

3.7 WALL TILE INSTALLATION, TCNA ASSEMBLY

A. Ceramic Tile Installation: TCNA W221 and ANSI A108.1A, cement mortar bed (thinset) on metal lath over cleavage membrane.

1. Bond Coat for Wet-Set Method: Improved modified dry-set mortar.
2. Grout: Water-cleanable epoxy grout.

END OF SECTION 093000

Agenda Date: 2/7/2017

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Stephanie Katsouleas, Public Works Director

Prem Kumar, City Engineer

Tim Birthisel, Project Manager

SUBJECT:

Award a Construction Contract for the Cycle 1 Storm Drain Catch Basin Insert Project in the Amount of \$123,635 (Public Works Director Katsouleas).

APPROVE

RECOMMENDATION:

Staff recommends that the City Council:

1. Authorize the City Manager to execute a Public Works contract in the amount of \$123,635 with G2 Construction Inc. for the Cycle 1 Storm Drain Catch Basin Insert Project (Attachment 1).
2. Authorize the City Manager to approve unforeseen contingency work in an amount not-to-exceed \$12,364 (10%).
3. Approve the plans and specifications for the Cycle 1 Storm Drain Catch Basin Connector Pipe Screen Project.

FISCAL IMPLICATIONS:

Funding for this project has been appropriated by the City Council in the amounts indicated in Attachment 1.

BACKGROUND:

On November 8, 2012, the Los Angeles Regional Water Quality Control Board (LARWQCB) issued a new Municipal Separate Storm Sewer Systems (MS4) National Pollutant Discharge Elimination System (NPDES) Permit to the cities in Los Angeles County (excluding Long Beach), the County of Los Angeles, and the Los Angeles County Flood Control District

(Board Order No. R4-2012-0175; NPDES Permit No. CAS004001). The new MS4 NPDES Permit became effective on December 28, 2012. The permit includes new and updated Total Maximum Daily Load (TMDL) provisions. A TMDL is essentially a numeric limit on the amount of a particular pollutant that can enter a receiving waterbody and not adversely affect its beneficial uses. Because Manhattan Beach storm drains discharge to two receiving waters (Santa Monica Bay and Dominguez Channel), it must comply with certain pollutant load limits, or TMDLs for each of these waterbodies. In Santa Monica Bay the pollutants of concern (and for which TMDLs have been set) are bacteria and trash. The Dominguez Channel pollutants of concern are toxic elements (heavy metals, organic compounds and legacy pesticides), bacteria and ammonia. This staff report specifically addresses the trash TMDL for Santa Monica Bay.

DISCUSSION:

One method to reduce and/or eliminate trash from entering Santa Monica Bay is to prevent it from entering the storm drain system. Trash capture devices help achieve that goal by installing trash screens on catch basins throughout the City. As part of the Cycle 1 Storm Drain Catch Basin Insert Project, staff proposes to install screen inserts at 170 catch basins of the approximately 625 city-owned locations citywide. The typical insert installation consists of a connector pipe screen (CPS) installed across the outlet pipe and an automatic retractable screen (ARS) unit along the curb opening. The ARS is normally closed and opens when storm flows enter the catch basin. The ARS keeps gross solids out during dry periods and reduces the build-up of debris inside the basin.

The Cycle 1 Storm Drain Catch Basin Insert project was advertised for bids in the Beach Reporter, the City’s publisher of record, and several standard construction industry publications, including the Dodge Green Sheet, Reed Construction Data, and Associated General Contractors of America. Three bids were received and opened on January 5, 2017. The bid results are as follows:

Contractor and Bid Amount

G2 Construction Inc.	\$ 123,635.00
United Stormwater Inc.	\$ 123,677.68
Minako America Corp.	\$ 222,400.00

The G2 Construction Inc. bid was reviewed by the Public Works Department and found to be responsive. Staff reviewed G2 Construction Inc. contractor’s license and found it to be in order. Additionally, references indicate G2 Construction Inc. has the knowledge and capability to complete the work in a timely and acceptable manner.

It is recommended that the City Manager be authorized to approve change orders in an amount not-to-exceed \$12,364 (10% of contract cost) for additional work resulting from unforeseen conditions, as these retrofits are made to existing catch basins.

POLICY ALTERNATIVES:

Do not approve the construction contract for the Cycle 1 Storm Drain Catch Basin Connector Pipe Screen Project

PROS:

Capital improvement funds would not be expended to install the Cycle 1 Storm Drain Catch Basin Connector Pipe Screen Project

CONS:

Failure to comply with MS4 permit requirements may subject the City to Notices of Violation and possibly fines. Should fines be issued, existing programs and services may be affected.

PUBLIC OUTREACH/INTEREST:

Staff will maintain regular communication with the adjacent property owners to keep them abreast of the project schedule and impacts during construction.

ENVIRONMENTAL REVIEW

The California Environmental Quality Act (CEQA) requires public agencies to document and consider the environmental implications of their actions. Based on the scope of work, the Cycle 1 Storm Drain Catch Basin Insert project is categorically exempt pursuant to Section 15301, Class 1(b). The project consists of the installation of connector pipe screens (CPS) installed across outlet pipes and installation of automatic retractable screen (ARS) along curb openings. A Notice of Exemption has been filed with the Los Angeles County Clerk's office for the project.

LEGAL REVIEW

The standard construction contract approved as to form by the City Attorney has been signed by the contractor and is attached.

Attachments:

1. Budget and Expenditures Summary
2. Construction Contract
3. Plans and Specifications (Web-Link Provided)

ATTACHMENT 1

Cycle 1 Storm Drain Catch Basin Connector Pipe Screen Project

Budget and Expenditures

BUDGET	
Cycle 1 Storm Drain Catch Basin Connector Pipe Screen Project (16401E)	\$386,838
TOTAL BUDGET	\$386,838
EXPENDITURES	
Design Services Task Order w/ Quantum Consulting Inc.	\$ 43,650
Construction Contract (G2 Construction, Inc.)	\$123,635
10% Construction Contingency	\$ 12,364
Construction Management/Inspection	\$ 18,000
TOTAL EXPENDITURES	\$197,649

ATTACHMENT 2

**Cycle 1 Storm Drain Catch Basin Connector Pipe Screen Project
Construction Contract**

CONTRACTOR'S PROPOSAL

To the City Council of the City of Manhattan Beach:

The undersigned declares that he has carefully examined the location of the proposed work, that he has examined the plans and specifications and read the accompanying proposal requirements, and hereby proposes to furnish all materials and do all the work required to complete said work prior to or upon the expiration of 60 working days in accordance with City of Manhattan Beach Storm Water Map, Specifications, Special Provisions and Appendices I, II, and III for the unit price or lump sum as set forth in the following schedule:

	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL COST
Cycle 1 Storm Drain Catch Basin Connector Pipe Screen Project				
1.	Traffic Control and Pedestrian Protection including placement of signage at Catch Basins prior to installation to prevent interference by parked vehicles.	1 LS	\$15,000.00	\$15,000.00
2.	Clean existing catch basin and associated area, remove and dispose offsite all debris per Section No. 402-4.3.7A.	170 EA	\$25.00	\$4,250.00
3.	Furnish and Install New Connector Pipe Screen with Deflector in Existing Catch Basins per Schedule and Section No. 402.	129 EA	\$450.00	\$58,050.00
4.	Retrofit, Replace or Furnish and Install New ARS per Schedule, Section No. 403 and Details. W(width) 0Ft. < W ≤ 5Ft.	29 EA	500.00	\$14,500.00
5.	Retrofit, Replace or Furnish and Install New ARS per Schedule, Section No. 403 and Details. W(width) 5Ft. < W < 10Ft.	7 EA	\$925.00	\$6,475.00
6.	Retrofit, Replace or Furnish and Install New ARS per Schedule, Section No. 403 and Details. W(width) 10Ft. ≤ W ≤ 15Ft.	5 EA	\$1,350.00	\$6,750.00
7.	Paint Staff Gauges on Catch Basin Wall per LACDPW Standard Detail.	170 EA	30.00	\$5,100.00
8.	Remove Existing Access Cover and Restore or Replace Hold Down Bolt Sets per Section No. 402-4.3.7B.	170 EA	3.00	\$510.00
9.	Allowance to Repair Catch Basins per Section No. 402-4.3.3.	10 EA	\$500.00	\$5,000.00
10.	Special project site maintenance and public convenience and safety (not to exceed price if for comparison of bids only and may not be the final payment) per SSPWC 3-3 & Section No. 10.	1 LS	\$5,000.00	\$5,000.00
11.	Photographic Documentation of the Work per Section No. 402-4.3.6.	1 LS	\$3,000.00	\$3,000.00
TOTAL BASE BID (ITEMS 1-11):				\$123,635.00

Total Bid Cost: \$ \$ 123,635⁰⁰

Total Bid Cost in Writing: \$ ONE HUNDRED TWENTY THREE THOUSAND SIX HUNDRED THIRTY FIVE DOLLARS.

The undersigned represents that this is a balanced bid and that the overhead and profit have been evenly distributed. The undersigned also take full responsibility to monitor the City's website and hereby acknowledge there are 0 (List number issued or if none, indicate '0') addendum/addenda issued for this specific project bid document. The addendum/addenda have been signed and attached to this Contractor's Proposal.

[Signature]
Signed

The undersigned further agrees that in case of default in executing the required contract, with necessary bonds, within ten (10) days, not including Sunday, after having received notice that the contract is ready for signature, the proceeds of the check or bond accompanying his bid shall become the property of the City of Manhattan Beach.

Licensed in accordance with an act providing for the registration of Contractors, License No. 801253.

[Signature]
Signature of Bidder

President
Title

(If an individual, so state. If a firm or co-partnership, state the firm name and give the names of all individuals' copartners composing the firm. If a corporation, state legal name of corporation, also names of president, secretary, treasurer, and manager thereof.)

G2 Construction Inc
(Name of Company or Corporation)

1352 East Boichard Ave
(Address)

Santa Ana CA 92705
(City) (State) (Zip)

Dated: January 3rd, 2017.

STATISTICAL INFORMATION ON CONTRACTOR

Cycle 1 Storm Drain Catch Basin Connector Pipe Screen Project

Firm/Organization Information Form

INSTRUCTIONS: All proposers or bidders responding to this solicitation must return this form for proper consideration of their proposal or bid. The information requested below is for statistical purposes only. On final analysis and consideration of award, a proposer/bidder will be selected without regard to gender, race, creed, or color. Categories listed below are based upon those described in 49 CFR §23.5.

TYPE OF BUSINESS ENTITY: Corporation
 (Corporation, Partnership, Joint Venture, Sole Proprietorship, etc.)

TOTAL NUMBER OF EMPLOYEES IN FIRM (including owners): 15

CULTURAL/ETHNIC COMPOSITION OF FIRM: (Owners, Partners, Associate Partners, Managers, Staff, etc.).
 Please break down the total number of employees in your firm into the following categories:

	OWNERS/PARTNERS/ ASSOCIATE PARTNERS	MANAGERS	STAFF
Black/African American	0		
Hispanic/Latin American	2	2	10
Asian American			1
American Indian/Alaskan Native	0		
All Others	0		

Based upon the categories above, please indicate the total number of men and women in your firm:

Men	1	2	10
Women	1	0	1

PERCENTAGE OF OWNERSHIP IN FIRM Please indicate by percentage (%) how the ownership of the firm is distributed:

	Black/African American	Hispanic/Latin American	Asian American	American Indian/Alaskan Native	All Others
Men	0%	51%	0%	0%	0%
Women	0%	49%	0%	0%	0%

CERTIFICATION AS MINORITY, WOMEN, DISADVANTAGED, AND DISABLED VETERANS BUSINESS ENTERPRISE Is your firm currently certified as a minority, women-owned, disadvantaged or disabled veterans business enterprise by a public agency? (If yes, complete the following and attach a copy of your notice of certification.) YES NO

Agency Metro DBE certified 100% Expiration Date 1-2018
 Agency _____ Expiration Date _____
 Agency _____ Expiration Date _____
 Agency _____ Expiration Date _____

FIRM NAME: G2 Construction Inc
 SIGNED: [Signature] TITLE: President
 DATE: 1/3/17

NONCOLLUSION DECLARATION
TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID
[Public Contract Code Section 7106]

Cycle 1 Storm Drain Catch Basin Connector Pipe Screen Project

The undersigned declares:

I am the PRESIDENT of G2 CONSTRUCTION, INC. the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed Person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any Person or entity for such purpose. Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on January 3rd, 2017 [date], at SANTA ANA, [city], CALIFORNIA [state].

Signature: [Signature] Signature: _____
Printed Name: JOHN R. ALVARADO Printed Name: _____
Date: 1/3/17 Date: _____

(SEE ATTACHED ACKNOWLEDGEMENT)

This form must be notarized.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Orange)

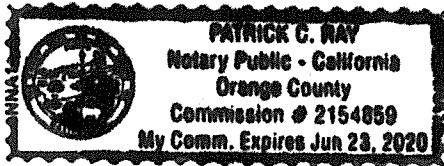
On 1-03-17 before me, Patrick C Ray, Notary Public
Date Here Insert Name and Title of the Officer

personally appeared John R Alvarado
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature [Handwritten Signature]
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: non collusion decl. of. project no. 16 Ho1c Document Date: 1-03-17
Number of Pages: 18 Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

Signer's Name: _____
 Corporate Officer — Title(s): _____
 Partner — Limited General
 Individual Attorney in Fact
 Trustee Guardian or Conservator
 Other: _____
Signer Is Representing: _____

CONTRACTOR'S QUESTIONNAIRE

TO THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH, CALIFORNIA:

Re: Cycle 1 Storm Drain Catch Basin Connector Pipe Screen Project

Submitted by G2 CONSTRUCTION, INC.

Principal Office 1352 E. BORCHARD AVE, SANTA ANA, CA. 92705

Telephone 714-748-4242

Type of Firm: Corporation X Co-Partnership _____ Individual _____

Contractor's License No. 801253

Contractor's DIR Registration No. 10000 21760

If a corporation, answer these questions:

Date of incorporation 2006
State of incorporation CALIFORNIA
President's name John R. Awarado
Vice President's name LYDIA ALVARADO
Secretary or Clerk's name LISA BROWN
Treasurer's name _____

If a co-partnership, answer these questions:

Date of organization _____
Name and Address of all partners _____

Number of years experience as a Contractor in construction work 10 yrs

List the major construction projects your organization has underway as of this date:

CITY OF IRVINDALE - STORM DRAIN DEVICES Phone: 626-430-2212
CONTACT - ANDY MYERS

Phone: _____

Phone: _____

Phone: _____

List the major projects your organization has completed in the past five years.

CITY OF FULLERTON - STORM DRAIN DEVICES !! Phone: 714-738-6377
CONTACT - CARLOS ROMERIZ
CITY OF LA HABRA - STORM DRAIN DEVICES Phone: 562-383-4159
CONTACT - MELISSA YOU
CITY OF BELLFLOWER - STORM DRAIN DEVICES Phone: 562-804-1424
CONTACT - BERNARDO INIQUEZ
CITY OF BUENA PARK - STORM DRAIN DEVICES Phone: 714-562-3652
CONTACT - DOVE BRODTOWSKI

Have you or your firm or any principal in your firm ever been adjudged bankrupt in any voluntary or involuntary bankruptcy proceeding? NO

If so, when? / / /

NOTE: If requested by the City, the bidder shall furnish a notarized financial statement, financial data, or other information and references sufficiently comprehensive to permit an appraisal of his current financial condition.

LIST OF SUBCONTRACTORS

Cycle 1 Storm Drain Catch Basin Connector Pipe Screen Project

The Bidder is required to fill in the following blanks in accordance with the provisions of the Subletting and Subcontracting Fair Practices Act (Chapter 2 of Division 5, Title 1 of the Government Code of the State of California) and should familiarize himself with Section 2-3 of the Standard Specifications.

Name Under which Subcontractor is Licensed	License Number	Address of Office, Mill or Shop	Specific Description of Subcontract
RON'S MAINTENANCE INC. (R.M.I.)	4343559	5428 S. BROADWAY LOS ANGELES, CA. 90037	CATCH BASIN CLEANING - CONTRACT ©

Subcontractors listed in accordance with the provisions of Section 2-3 must be properly licensed under the laws of the State of California for the type of work which they are to perform. Do not list alternate subcontractors for the same work.

BIDDER'S BOND TO ACCOMPANY PROPOSAL

KNOW ALL MEN BY THESE PRESENTS,

That we, G2 Construction, Inc., as principal, and Hudson Insurance Company, as surety are held and firmly bound unto the City of Manhattan Beach in the sum of

Fifteen Thousand Five Hundred Dollars, (\$15,500.00), to be paid to the said City or its certain attorney, its successors and assigns; for which payment, well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors or assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH,

That if the certain proposal of the above bounden G2 Construction, Inc.

to construct Cycle 1 Storm Drain Catch Basin Connector Pipe Screen Project

dated 12/30/2016 is accepted by the City of Manhattan

Beach, and if the above bounden G2 Construction, Inc., his heirs, executors, administrators, successors and assigns, shall duly enter into and execute a contract for such construction, and shall execute and deliver the two bonds described within ten days (not including Sunday) from the date of the mailing of a notice to the above bounden G2 Construction, Inc. by and from the said City of Manhattan Beach that said contract is ready for execution, then this obligation shall become null and void; otherwise it shall be and remain in full force and virtue; provided, however, that if Principal shall, prior to the mailing of a notice of being awarded the contract notify City of its unwillingness to perform under its bid submittal or request relief from its bid without legal justification, City shall be relieved of any obligation to formally award the contract to Principal and City's rights hereunder shall not be affected by its failure to formally award the contract.

IN WITNESS WHEREOF, we hereunto set our hands and seals this day of

January 3, 2017.

G2 Construction, Inc.

Hudson Insurance Company

Aksel Firat, Attorney-In-Fact





POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That HUDSON INSURANCE COMPANY, a corporation of the State of Delaware, with offices at 100 William Street, New York, New York, 10038, has made, constituted and appointed, and by these presents, does make, constitute and appoint

Aksel Firat
of the State of AZ

its true and lawful Attorney(s)-in-Fact, at New York, New York, each of them alone to have full power to act without the other or others, to make, execute and deliver on its behalf, as Surety, bonds and undertakings given for any and all purposes, also to execute and deliver on its behalf as aforesaid renewals, extensions, agreements, waivers, consents or stipulations relating to such bonds or undertakings provided, however, that no single bond or undertaking shall obligate said Company for any portion of the penal sum thereof in excess of the sum of Fifteen Thousand Five Hundred Dollars (\$15,500.00)

Such bonds and undertakings when duly executed by said Attorney(s)-in-Fact, shall be binding upon said Company as fully and to the same extent as if signed by the President of said Company under its corporate seal attested by its Secretary.

In Witness Whereof, HUDSON INSURANCE COMPANY has caused these presents to be of its Executive Vice President thereunto duly authorized, on this 31st day of October, 2013 at New York, New York.



Dina Daskalakis
Corporate Secretary

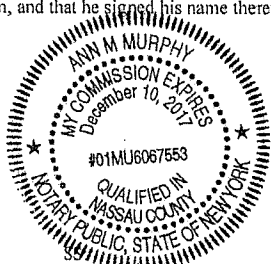
HUDSON INSURANCE COMPANY

By Christopher T. Suarez
Executive Vice President

STATE OF NEW YORK
COUNTY OF NEW YORK. SS.

On the 31st day of October, 2013 before me personally came Christopher T. Suarez to me known, who being by me duly sworn did depose and say that he is an Executive Vice President of HUDSON INSURANCE COMPANY, the corporation described herein and which executed the above instrument, that he knows the seal of said Corporation, that the seal affixed to said instrument is such corporate seal, that it was so affixed by order of the Board of Directors of said Corporation, and that he signed his name thereto by like order.

(Notarial Seal)



ANN M. MURPHY
Notary Public, State of New York
No. 01MU6067553
Qualified in Nassau County
Commission Expires December 10, 2017

CERTIFICATION

STATE OF NEW YORK
COUNTY OF NEW YORK

The undersigned Dina Daskalakis hereby certifies: That the original resolution, of which the following is a true and correct copy, was duly adopted by unanimous written consent of the Board of Directors of Hudson Insurance Company dated July 27th, 2007, and has not since been revoked, amended or modified:

"RESOLVED, that the President, the Executive Vice Presidents, the Senior Vice Presidents and the Vice Presidents shall have the authority and discretion, to appoint such agent or agents, or attorney or attorneys-in-fact, for the purpose of carrying on this Company's surety business, and to empower such agent or agents, or attorney or attorneys-in-fact, to execute and deliver, under this Company's seal or otherwise, bonds obligations, and recognizances, whether made by this Company as surety thereon or otherwise, indemnity contracts, contracts and certificates, and any and all other contracts and undertakings made in the course of this Company's surety business, and renewals, extensions, agreements, waivers, consents or stipulations regarding undertakings so made; and

FURTHER RESOLVED, that the signature of any such Officer of the Company and the Company's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seal when so used whether heretofore or hereafter, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed."

THAT the above and foregoing is a full, true and correct copy of Power of Attorney issued by said Company, and of the whole of the original and that the said Power of Attorney is still in full force and effect and has not been revoked, and furthermore that the Resolution of the Board of Directors, set forth in the said Power of Attorney is now in force.

Witness the hand of the undersigned and the seal of said Corporation this 3rd day of January, 2017.



Form No. PA 10 8 2010 (v1)

Dina Daskalakis
Corporate Secretary

ATTACHMENT 3

**Cycle 1 Storm Drain Catch Basin Connector Pipe Screen Project
Plans and Specifications (Web-link Provided)**

<http://www.citymb.info/home/showdocument?id=27330>

Agenda Date: 2/7/2017

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Bruce Moe, Finance Director

SUBJECT:

Financial Report:

- a) Schedule of Demands: January 5, 2017
- b) Investment Portfolio for the Month Ending December 31, 2016
- c) Month End Report for December 31, 2016
(Finance Director Moe).

ACCEPT REPORT AND DEMANDS

RECOMMENDATION:

Staff recommends that the City Council accept the attached report and demands.

FISCAL IMPLICATIONS:

The financial report included herein is designed to communicate fiscal activity based upon adopted and approved budget appropriations. No further action of a fiscal nature is requested as part of this report.

The total value of the warrant registers for January 5, 2017 is \$3,051,016.13.

BACKGROUND:

Finance staff prepares a variety of financial reports for City Council and the Finance Subcommittee. A brief discussion of the attached report follows.

DISCUSSION:

Schedule of Demands:

Every two weeks staff prepares a comprehensive listing of all disbursements with staff certification that the expenditure transactions listed have been reviewed and are within budgeted appropriations.

Investment Portfolio:

Detailed Investment reports are provided to the Finance Subcommittee with summary reporting to City Council. The month end portfolio includes a certification by the Finance Director that all investments comply with established Investment Policies (or with Finance Subcommittee approved exceptions) and there is sufficient liquidity to support projected expenditures.

Month End Report:

This package includes summary level financial information for the month ending December 31, 2016. This report marks the sixth month of the fiscal year 2016-2017, and reflects the annual budget adopted by City Council.

The report provides monthly and year-to-date activity for all funds and departments presenting a snapshot of budget performance. A report highlighting the performance of key revenue sources is also included.

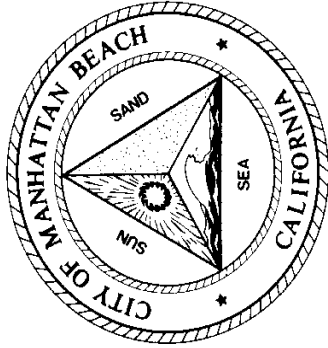
CONCLUSION:

Staff recommends that the City Council accept the attached report and demands.

Attachments:

1. Schedule of Demands for January 5, 2017
2. Investment Portfolio for the Month Ending December 31, 2016
3. Month End Report for December 31, 2016

City of Manhattan Beach



Schedule of Demands January 5, 2017

CITY OF MANHATTAN BEACH
WARRANT REGISTER

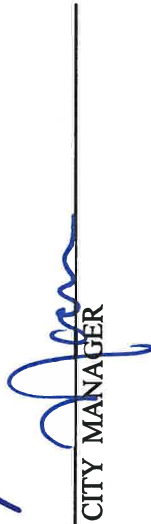
WARRANT(S) WR 14A & WR 14B
DATED: 1/05/2017

I HEREBY CERTIFY THAT THE CLAIMS OR DEMANDS COVERED BY THE ABOVE WARRANT(S) IN THE AMOUNT OF \$3,051,016.13 HAVE BEEN REVIEWED AND THAT SAID CLAIMS OR DEMANDS ARE ACCURATE, ARE IN CONFORMANCE WITH THE ADOPTED BUDGET, AND THAT THE FUNDS ARE AVAILABLE THEREOF.



FINANCE DIRECTOR

THIS 7TH DAY OF FEBRUARY



CITY MANAGER

WARRANT REGISTER(S)	WR 14A & WR 14B	WARRANT(S)	14A	923,722.34
			14B	840,511.76
		PREPAID WIRES / MANUAL CKS	14A	283,979.20
			14B	143,460.84
		SUBTOTAL WARRANTS		<u>2,191,674.14</u>
		VOIDS	14A	(352.50)
		PAYROLL	PY	859,694.49
		TOTAL WARRANTS		<u><u>3,051,016.13</u></u>

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

wr 14a

WARRANT BATCH NUMBER:

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
527240	12/29/2016	N	CA PUBLIC EMPLOYEES'	MEDICAL PREMIUMS	337,694.28
527241	12/29/2016	N	CELLEBRITE USA CORP	CELL PHONE FORENSIC INVEST UNIT SOFTWARE	8,522.22
527242	12/29/2016	N	DELTA DENTAL OF CALIFORNIA	DENTAL PREMIUMS	30,857.26
527243	12/29/2016	N	ICMA RETIREMENT TRUST - 401	LOAN REPAY 401 - CITY MANAGER: PAYMENT	847.27
527244	12/29/2016	N	ICMA RETIREMENT TRUST - 401	DEFERRED COMP 109365: PAYMENT	2,914.62
527245	12/29/2016	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP AND LOAN REPAY 457	62,464.15
527246	12/29/2016	N	ICMA RETIREMENT TRUST 401	LOAN REPAY 401 - 4.5%: PAYMENT	6,524.54
527247	12/29/2016	N	JENNIFER KALLOK	EARNINGS WITHHOLDING	184.62
527248	12/29/2016	N	L3 COM MOBILE-VISION INC	PD IN-CAR VIDEO CAMERAS	19,862.74
527249	12/29/2016	N	M B POLICE MGMT ASSC	DUES \$ (POL MGT ASSN): PAYMENT	399.00
527250	12/29/2016	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): PAYMENT	6,422.46
527251	12/29/2016	N	MBPOA RETIREE	MD TRUST (MED TRUST): PAYMENT	2,250.00
527252	12/29/2016	N	PUBLIC EMPLOYEES'	PENSION SAFETY - CLASSIC: PAYMENT	274,032.92
527253	12/29/2016	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	1,602.02
527254	12/29/2016	N	TOTAL ADMINISTRATION SVCS CORP	MONTHLY FEES	484.40
527255	12/29/2016	N	TOTAL ADMINISTRATIVE SVCS CORP	CHILD125 (CHILD 125 PLAN): PAYMENT	7,383.91
527256	12/29/2016	N	U.S. BANK	P/T EMP RETIREMENT CONTRIB: PAYMENT	3,613.56
527257	12/29/2016	N	US BANCORP CARD SERVICES INC	P-CARD CHARGES	151,426.68
527258	12/29/2016	N	VANTAGEPOINT TRANSFER AGENTS	RETMTM HLTH SAVINGS CONTRIB: PAYMENT	1,677.53
527259	12/29/2016	N	ROBIN L VARGAS	EARNINGS WITHHOLDING	553.85
527260	12/29/2016	N	VISION SERVICE PLAN - (CA)	VISION PREMIUMS	4,004.31
SUBTOTAL					923,722.34
10242	12/28/2016	H	RICHARDS WATSON & GERSHON	RETAINER	24,000.00

4:34:38PM
1/5/2017

City Council Meeting
February 7, 2017

WARRANT BATCH NUMBER:

WR 14a

CITY OF MANHATTAN BEACH
WARRANT REGISTER

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
SUBTOTAL					24,000.00
COMBINED TOTAL					947,722.34

PAYMENT LEGEND:

- T = Wire Transfers
- N = System Printed Checks
- H = Hand Written Checks

CITY OF MANHATTAN BEACH
WARRANT REGISTER
CHECKS EQUAL TO OR ABOVE
\$2,500.00

WARRANT BATCH NUMBER: **wr 14a**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
527240	12/29/2016	N	CA PUBLIC EMPLOYEES'	MEDICAL PREMIUMS	337,694.28
527241	12/29/2016	N	CELLEBRITE USA CORP	CELL PHONE FORENSIC INVEST UNIT SOFTWARE	8,522.22
527242	12/29/2016	N	DELTA DENTAL OF CALIFORNIA	DENTAL PREMIUMS	30,857.26
527244	12/29/2016	N	ICMA RETIREMENT TRUST - 401	DEFERRED COMP 109365: PAYMENT	2,914.62
527245	12/29/2016	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP AND LOAN REPAY 457	62,464.15
527246	12/29/2016	N	ICMA RETIREMENT TRUST 401	LOAN REPAY 401 - 4.5%: PAYMENT	6,524.54
527248	12/29/2016	N	L3 COM MOBILE-VISION INC	PD IN-CAR VIDEO CAMERAS	19,862.74
527250	12/29/2016	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): PAYMENT	6,422.46
527252	12/29/2016	N	PUBLIC EMPLOYEES'	PENSION SAFETY - CLASSIC: PAYMENT	274,032.92
527255	12/29/2016	N	TOTAL ADMINISTRATIVE SVCS CORP	CHILD125 (CHILD 125 PLAN): PAYMENT	7,383.91
527256	12/29/2016	N	U.S. BANK	P/T EMP RETIREMENT CONTRIB: PAYMENT	3,613.56
527257	12/29/2016	N	US BANCORP CARD SERVICES INC	P-CARD CHARGES	151,426.68
527260	12/29/2016	N	VISION SERVICE PLAN - (CA)	VISION PREMIUMS	4,004.31
SUBTOTAL					915,723.65
10242	12/28/2016	H	RICHARDS WATSON & GERSHON	RETAINER	24,000.00
SUBTOTAL					24,000.00
COMBINED TOTAL					939,723.65

PAYMENT LEGEND:
T = Wire Transfers
N = System Printed Checks
H = Hand Written Checks

apCkHist
12/29/2016 3:27PM

Check History Listing
CITY OF MANHATTAN BEACH

Bank code:	union	Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
		526527	10/27/2016	35457 PUBLIC SAFETY ALLIANCE	V	12/29/2016	11-28-16	11/28/2016	195.00	195.00
		526785	11/23/2016	29644 ROBERT ESPINOSA	V	12/29/2016	10-26-16	10/26/2016	147.50	147.50
					V	12/29/2016	10-05-16	10/05/2016	10.00	157.50
								union Total:		352.50
								Total Checks:		352.50

2 checks in this report

**Report of Warrant Disbursements
 wr 14a**

Description	Amount
General	1,179,316.58
Asset Forfeiture	8,522.22
Police Grant	19,862.74
	<u>1,207,701.54</u>
	<u>1,207,701.54</u>

CITY OF MANHATTAN BEACH PAYROLL
PAY PERIOD: 12/10/16 TO 12/23/16
PAY DATE: 12/30/16

NET PAY **859,694.49**

12/10/2016

12/23/2016

CITY OF MANHATTAN BEACH PAYROLL REPORT

PAYROLL PERIOD ENDING DATE 12/23/2016

FUND	DESCRIPTION	AMOUNT
100	General Fund	1,161,735.57
230	Prop. A Fund	20,431.59
501	Water Fund	27,904.26
502	Stormwater Fund	3,081.92
503	Wastewater Fund	10,811.17
510	Refuse Fund	4,072.79
520	Parking Fund	3,112.14
521	County Parking Lots Fund	841.10
522	State Pier and Parking Lot Fund	841.09
601	Insurance Reserve Fund	12,112.80
605	Information Technology Fund	35,522.58
610	Fleet Management Fund	9,345.81
615	Building Maintenance & Operations Fund	13,549.80
801	Pension Trust Fund	8,642.08
	Gross Pay	1,312,004.70
	Deductions	452,310.21
	Net Pay	859,694.49

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

WARRANT BATCH NUMBER:

wr 14b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
123016	12/30/2016	T	CMB RISK MGMT WORKERS COMP	MONTHLY DISBURSAL WORKERS COMP	143,460.84
SUBTOTAL					143,460.84
527261	1/5/2017	N	1 800 PACK RAT LLC	STORAGE CONTAINER RENTAL	845.49
527262	1/5/2017	N	PERRY ALLISON	GYM EQUIPMENT MAINTENANCE AGREEMENT	1,828.40
527263	1/5/2017	N	AMERICAN BUSINESS FORMS INC	PARKING METER BAGS	6,800.75
527264	1/5/2017	N	ANDERSONPENNA PARTNERS INC	STRAND STAIRS REHABILITATION	16,940.25
527265	1/5/2017	N	ANDERSONPENNA PARTNERS INC	ROUNDHOUSE MARINE STUDIES & AQUARIUM	10,559.50
527266	1/5/2017	N	ANIMAL EMERGENCY MEDICAL CTR	EMERGENCY VET SERVICES	75.00
527267	1/5/2017	N	DEAN AOKI	STREET SWEEPING REIMBURSEMENT	142.46
527268	1/5/2017	N	CORRINE ARNY	CITATION REFUND	53.00
527269	1/5/2017	N	ART TO GROW ON	YOUTH ART INSTRUCTOR	4,246.42
527270	1/5/2017	N	HISAKO ASANO GOULD	ART INSTRUCTOR	1,251.60
527271	1/5/2017	N	AT&T	REVERSE 911 PHONE UPDATES	430.51
527272	1/5/2017	N	AT&T MOBILITY	CELLULAR CHARGES	182.36
527273	1/5/2017	N	JULIE BONDARCHUK	REIMBURSEMENT-TRAVEL EXPENSE	839.07
527274	1/5/2017	N	MICHAEL BOYD	REIMBURSEMENT-TRAVEL EXPENSE	268.64
527275	1/5/2017	N	KEVIN BRADY	TENNIS INSTRUCTOR	2,720.25
527276	1/5/2017	N	LESLEY BRADY	TENNIS INSTRUCTOR	5,219.50
527277	1/5/2017	N	CA NEWSPAPER PARTNERSHIP	ADVERTISING	3,505.00
527278	1/5/2017	N	CA WATER SERVICE COMPANY	WATER SERVICE	146.05
527279	1/5/2017	N	CAL ACT	MEMBERSHIP RENEWAL	460.00
527280	1/5/2017	N	CALTEC CORP	PARKING STRUCTURE LOT 2 REHABILITATION	3,285.21
527281	1/5/2017	N	ERNEST CASTILLO	DISC JOCKEY OLDER ADULT PROGRAM	350.00

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

WR 14b

WARRANT BATCH NUMBER:

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
527282	1/5/2017	N	CITY CLERKS ASSOC OF CA	REGISTRATION-CCAC 2017 NUTS & BOLTS	200.00
527283	1/5/2017	N	DORENE COLES	YOGA INSTRUCTOR	2,079.00
527284	1/5/2017	N	CONTEMPORARY SERVICES CORP	UNARMED SECURITY SERVICES	3,138.01
527285	1/5/2017	N	CORAL BAY HOME LOANS	SKATEBOARD INSTRUCTOR	210.00
527286	1/5/2017	N	CUMMINS ALLISON CORP	SERVICE CALL	2,513.48
527287	1/5/2017	N	DAL-TILE DISTRIBUTION INC	18-08872PF PIER COMFORT STATION TILE MUR	2,855.26
527288	1/5/2017	N	RAMI DAVIDOFF	WATER AEROBICS INSTRUCTOR	1,080.00
527289	1/5/2017	N	CHRIS DEHNERT	CITATION REFUND	53.00
527290	1/5/2017	N	ANNE DELANEY	CITATION REFUND	53.00
527291	1/5/2017	N	DEPARTMENT OF CORONER	CONTRACT SERVICES	26.00
527292	1/5/2017	N	KAREN DOMERCHIE	REIMBURSEMENT-TRAVEL EXPENSE	56.00
527293	1/5/2017	N	DOWNTOWN MB BUS & PROF ASSN	MB FIT INITIATIVE	225.00
527294	1/5/2017	N	MATT EHRHARD	CASH KEY REFUND	14.25
527295	1/5/2017	N	EMPLOYMENT TAX SPECIALISTS INC	CONTRACT SERVICES	375.00
527296	1/5/2017	N	ENVIRON ARCHITECTURE INC	SPACE PLANNING	6,015.00
527297	1/5/2017	N	FEDERAL EXPRESS CORPORATION	DELIVERY SERVICE	276.43
527298	1/5/2017	N	SHERI FELDMAN	CITATION REFUND	53.00
527299	1/5/2017	N	FIRE INFO SUPPORT SERVICES INC	FIRE DEPT RECORDS MANAGEMENT SOLUTION	1,545.00
527300	1/5/2017	N	MISAEEL GARCIA	CITATION REFUND	53.00
527301	1/5/2017	N	GARDA CL WEST INC	ARMORED SERVICE	602.64
527302	1/5/2017	N	GOVCONNECTION INC	MERAKI SWITCHES TO UPGRADE CITY YARD B	9,185.19
527303	1/5/2017	N	RONALD GRAFTON	REIMBURSEMENT-TRAVEL EXPENSE	44.25

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

WARRANT BATCH NUMBER:

WT 14b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
527304	1/5/2017	N	GRANICUS	COMPUTER CONTRACT SERVICES	200.00
527305	1/5/2017	N	GRAPHIC SOLUTIONS LTD	MONUMENT SIGN REPAIR	4,764.50
527306	1/5/2017	N	CINDY GREBLIUNAS	VOLLEYBALL INSTRUCTOR	2,320.00
527307	1/5/2017	N	MARK LEE GROH	CONTRACT SERVICES	480.00
527308	1/5/2017	N	RICHARD HARTLEY	PARKING METER REFUND	0.75
527309	1/5/2017	N	PAUL HENDRIX	CITATION REFUND	53.00
527310	1/5/2017	N	HINDERLITER DE LLAMAS & ASSOC	CONTRACT SERVICES	11,492.33
527311	1/5/2017	N	HOWROYD WRIGHT EMPLOYMT AGENCY	TEMPORARY EMPLOYEE SERVICES	2,287.80
527312	1/5/2017	N	INCONTACT INC	LONG DISTANCE SERVICE	226.97
527313	1/5/2017	N	INFOSEND INC	UB BILL/WEB PORTAL/BL	3,514.66
527314	1/5/2017	N	IPS GROUP INC	PARKING METER CC FEES	21,674.48
527315	1/5/2017	N	IPS GROUP INC	PARKING METER REPLACEMENT PARTS & LABI	7,827.50
527316	1/5/2017	N	IVA SOLUTIONS INC	SECURITY SYSTEMS REPAIR	1,440.00
527317	1/5/2017	N	JEAN A SONNIER	COOKING INSTRUCTOR	315.00
527318	1/5/2017	N	JOAN STEIN JENKINS	PROSECUTION SERVICES	6,952.00
527319	1/5/2017	N	VICTORIA HELEN JOHNSON	WATER AEROBICS INSTRUCTOR	405.00
527320	1/5/2017	N	AMY KEN	PARKING METER REFUND	0.35
527321	1/5/2017	N	STEVE KITSIOS	REIMBURSEMENT-TRAVEL EXPENSE	1,319.40
527322	1/5/2017	N	KLM DEVELOPMENT	RIGHT OF WAY DEPOSIT REFUND	5,000.00
527323	1/5/2017	N	KONICA MINOLTA BUSINESS SOLN	KONICA MINOLTA PROFESSIONAL SERVICES	185.00
527324	1/5/2017	N	L A COUNTY MTA	NOV 2016 TAP	72.00
527325	1/5/2017	N	L A COUNTY SHERIFFS DEPT	POLICE DEPT JAIL SUPPLIES	1,041.80

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

WARRANT BATCH NUMBER:

WT 14b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
527326	1/5/2017	N	LACPCA	MEMBERSHIP DUES	500.00
527327	1/5/2017	N	RONALD LAURSEN	REIMBURSEMENT-TRAVEL EXPENSE	294.62
527328	1/5/2017	N	LEARNING FOR LIFE LA AREA	MEMBERSHIP	376.00
527329	1/5/2017	N	LOUIS LEFEBVRE	CITATION REFUND	53.00
527330	1/5/2017	N	ANNE GRAY LEWIS	TENNIS INSTRUCTOR	10,314.50
527331	1/5/2017	N	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES	11,964.51
527332	1/5/2017	N	ELIZABETH H LUBIN	HARBOR JAZZ ENSEMBLE	650.00
527333	1/5/2017	N	ANNA LUKE-JONES	REIMBURSEMENT-TRAVEL EXPENSE	70.13
527334	1/5/2017	N	LAURA LULL	PARKING METER REFUND	0.75
527335	1/5/2017	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	48,847.12
527336	1/5/2017	N	MAIN STREET TOURS INC	TOURS/EVENTS	2,645.00
527337	1/5/2017	N	KELSEY MALONEY	REFUND ADMIN TOW FEE	374.23
527338	1/5/2017	N	MARINE RESOURCES INC	TEMPORARY EMPLOYEE SERVICES	6,538.00
527339	1/5/2017	N	ERLINDA MEIGHAN	FITNESS INSTRUCTOR	700.00
527340	1/5/2017	N	MELAD AND ASSOCIATES INC	PLAN CHECK AND INSPECTION SERVICES	47,856.65
527341	1/5/2017	N	MERRIMAC ENERGY GROUP	BULK FUEL DELIVERIES	16,394.18
527342	1/5/2017	N	MIHM INC	15-03416C CONTRACT SERVICES	650.00
527343	1/5/2017	N	MUNICIPAL RESOURCE GROUP LLC	CITY MANAGER ASSESSMENT	19,550.00
527344	1/5/2017	N	RANDALL NAKABA	CITATION REFUND	84.00
527345	1/5/2017	N	NELSON/DANIELS CONSTRUCTION	RIGHT OF WAY DEPOSIT REFUND	5,496.00
527346	1/5/2017	N	NEW TANGRAM LLC	PD TRAFFIC OFFICE RECONFIGURATION	6,266.86
527347	1/5/2017	N	NOTORIOUS FIT LLC	FITNESS INSTRUCTOR	799.00

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

WR 14b

WARRANT BATCH NUMBER:

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
527348	1/5/2017	N	EELEAN OH	CASH KEY REFUND	10.00
527349	1/5/2017	N	ORANGE COUNTY SHERIFF'S DEPT	REGISTRATION-BASIC TRAFFIC COLLISION INV	70.00
527350	1/5/2017	N	ALISHA PARK	CASH KEY REFUND	28.00
527351	1/5/2017	N	JANNA PAYNE	REIMBURSEMENT-TRAVEL EXPENSE	97.95
527352	1/5/2017	N	PENCO ENGINEERING INC	MARINE PARK ADDITIONAL SERVICES	10,775.00
527353	1/5/2017	N	PENCO ENGINEERING INC	BALL FIELD FENCING & SKATE SPOT FENCING	8,845.00
527354	1/5/2017	N	PROVIDENCE MEDICAL INSTITUTE	MEDICAL SERVICES	250.00
527355	1/5/2017	N	PRUDENTIAL OVERALL SUPPLY	MAT SERVICE	796.14
527356	1/5/2017	N	PSOMAS	COMFORT STATION/SEA WALL TILE & PKG LOT	1,600.00
527357	1/5/2017	N	QUANTUM QUALITY CONSULTING INC	18-08816PF RADIO SCADA SYSTEM	4,772.75
527358	1/5/2017	N	WILMA ROBINSON	AMBULANCE PAYMENT REFUND	1,923.50
527359	1/5/2017	N	DONNA ROJAS	WATER AEROBICS INSTRUCTOR	440.00
527360	1/5/2017	N	ROTARY CLUB OF MANHATTAN BCH	MEMBERSHIP DUES	827.00
527361	1/5/2017	N	SALIX DEVELOPMENT INC	MARINE AVE PARK SKATE SPOT	33,239.50
527362	1/5/2017	N	SAND SURF SOCCER CLUB	PARKS & RECREATION REFUND	300.00
527363	1/5/2017	N	ZACH SIEGEL	CASH KEY REFUND	20.00
527364	1/5/2017	N	MICHAEL SISTONI	REIMBURSEMENT-TRAVEL EXPENSE	172.50
527365	1/5/2017	N	SMART SOURCE OF CALIFORNIA LLC	PRINTING AND DIRECT MAILING SERVICES	319.38
527366	1/5/2017	N	ALEINA SMITH	REIMBURSEMENT-TRAVEL EXPENSE	243.00
527367	1/5/2017	N	SOUTHERN CALIFORNIA EDISON	PUMP EFFICIENCY TESTS & DIAGNOSTICS	2,025.00
527368	1/5/2017	N	SOUTHERN CALIFORNIA EDISON	MONTHLY ELECTRIC CHARGES	3,946.08
527369	1/5/2017	N	SOUTHERN CALIFORNIA GAS CO	GAS LIGHT MAINTENANCE	10,723.23

**CITY OF MANHATTAN BEACH
WARRANT REGISTER**

WR 14b

WARRANT BATCH NUMBER:

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
527370	1/5/2017	N	MATTHEW SPENCE	CITATION REFUND	53.00
527371	1/5/2017	N	SSBRA	SOCCER OFFICIALS	1,972.00
527372	1/5/2017	N	STANDARD INSURANCE COMPANY	LIFE, AD&D, LTD PREMIUMS	8,883.92
527373	1/5/2017	N	STATE OF CALIFORNIA	CONTRACT SERVICES	712.00
527374	1/5/2017	N	MARK I STROM JR	CITATION REFUND	53.00
527375	1/5/2017	N	MICHAEL SULLIVAN	RIGHT OF WAY DEPOSIT REFUND	10,000.00
527376	1/5/2017	N	SUPERIOR COURT OF CA-CO OF LA	CITATION SURCHARGE-NOV 2016	58,006.70
527377	1/5/2017	N	DIANE C SWEENEY	CITATION REFUND	53.00
527378	1/5/2017	N	SANFORD TAYLOR	HOLIDAY LUNCH REIMBURSEMENT	396.19
527379	1/5/2017	N	TERRELL LYNN THOMPSON	GYMNASTICS INSTRUCTOR	7,546.00
527380	1/5/2017	N	THOMSON REUTERS-WEST PUBLISH	CONTRACT SERVICES	167.01
527381	1/5/2017	N	STEVEN TILLMAN	FINGERPRINT IDENTIFICATION	130.00
527382	1/5/2017	N	TOOL OF NORTH AMERICA	RIGHT OF WAY DEPOSIT REFUND	5,000.00
527383	1/5/2017	N	THOMAS EDWARD TRULOVE	CERAMICS INSTRUCTOR	3,432.65
527384	1/5/2017	N	TTG ENGINEERS	SEPULVEDA BRIDGE WIDENING	4,032.00
527385	1/5/2017	N	TURBO DATA SYSTEMS INC	PARKING CITATION PROCESSING CONTRACT	11,852.88
527386	1/5/2017	N	UNDERGROUND SERVICE ALERT	UNDERGROUND SCHEMATIC NOTIFICATION	208.50
527387	1/5/2017	N	UNITED PARCEL SERVICE	DELIVERY SERVICE	88.76
527388	1/5/2017	N	UNITED STATES INFORMATION SYS	BUSINESS LICENSE REFUND	90.36
527389	1/5/2017	N	VERIZON CALIFORNIA INC	CONTRACT SERVICES	875.46
527390	1/5/2017	N	WASTE MANAGEMENT INC	NOV 2016 REFUSE	300,666.47
527391	1/5/2017	N	WESTCHESTER MEDICAL GROUP	MEDICAL SERVICES	1,695.00

4:32:33PM
1/5/2017

City Council Meeting
February 7, 2017

CITY OF MANHATTAN BEACH
WARRANT REGISTER

WARRANT BATCH NUMBER:
WT 14b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
527392	1/5/2017	N	GORDON A WOOD	CITATION REFUND	53.00
527393	1/5/2017	N	XEROX CORPORATION	MULTI MACHINES LEASE & BASE BUSINESS PR	141.90
527394	1/5/2017	N	BRIAN YOUNT	REIMBURSEMENT-TRAVEL EXPENSE	178.87
SUBTOTAL					840,511.76
COMBINED TOTAL					983,972.60

PAYMENT LEGEND:
 T = Wire Transfers
 N = System Printed Checks
 H = Hand Written Checks

CITY OF MANHATTAN BEACH
WARRANT REGISTER
CHECKS EQUAL TO OR ABOVE
\$2,500.00

WARRANT BATCH NUMBER:

wr 14b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
123016	12/30/2016	T	CMB RISK MGMT WORKERS COMP	MONTHLY DISBURSAL WORKERS COMP	143,460.84
SUBTOTAL					143,460.84
527263	1/5/2017	N	AMERICAN BUSINESS FORMS INC	PARKING METER BAGS	6,800.75
527264	1/5/2017	N	ANDERSONPENNA PARTNERS INC	STRAND STAIRS REHABILITATION	16,940.25
527265	1/5/2017	N	ANDERSONPENNA PARTNERS INC	ROUNDHOUSE MARINE STUDIES & AQUARIUM	10,559.50
527269	1/5/2017	N	ART TO GROW ON	YOUTH ART INSTRUCTOR	4,246.42
527275	1/5/2017	N	KEVIN BRADY	TENNIS INSTRUCTOR	2,720.25
527276	1/5/2017	N	LESLEY BRADY	TENNIS INSTRUCTOR	5,219.50
527277	1/5/2017	N	CA NEWSPAPER PARTNERSHIP	ADVERTISING	3,505.00
527280	1/5/2017	N	CALTEC CORP	PARKING STRUCTURE LOT 2 REHABILITATION	3,285.21
527284	1/5/2017	N	CONTEMPORARY SERVICES CORP	UNARMED SECURITY SERVICES	3,138.01
527286	1/5/2017	N	CUMMINS ALLISON CORP	SERVICE CALL	2,513.48
527287	1/5/2017	N	DAL-TILE DISTRIBUTION INC	18-08872PF PIER COMFORT STATION TILE MUR	2,855.26
527296	1/5/2017	N	ENVIRON ARCHITECTURE INC	SPACE PLANNING	6,015.00
527302	1/5/2017	N	GOVCONNECTION INC	MERAKI SWITCHES TO UPGRADE CITY YARD B	9,185.19
527305	1/5/2017	N	GRAPHIC SOLUTIONS LTD	MONUMENT SIGN REPAIR	4,764.50
527310	1/5/2017	N	HINDERLITER DE LLAMAS & ASSOC	CONTRACT SERVICES	11,492.33
527313	1/5/2017	N	INFOSEND INC	UB BILL/WEB PORTAL/BL	3,514.66
527314	1/5/2017	N	IPS GROUP INC	PARKING METER CC FEES	21,674.48
527315	1/5/2017	N	IPS GROUP INC	PARKING METER REPLACEMENT PARTS & LAB	7,827.50
527318	1/5/2017	N	JOAN STEIN JENKINS	PROSECUTION SERVICES	6,952.00
527322	1/5/2017	N	KLM DEVELOPMENT	RIGHT OF WAY DEPOSIT REFUND	5,000.00
527330	1/5/2017	N	ANNE GRAY LEWIS	TENNIS INSTRUCTOR	10,314.50

CITY OF MANHATTAN BEACH
WARRANT REGISTER
CHECKS EQUAL TO OR ABOVE
\$2,500.00

WARRANT BATCH NUMBER:

wr 14b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
527331	1/5/2017	N	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES	11,964.51
527335	1/5/2017	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	48,847.12
527336	1/5/2017	N	MAIN STREET TOURS INC	TOURS/EVENTS	2,645.00
527338	1/5/2017	N	MARINE RESOURCES INC	TEMPORARY EMPLOYEE SERVICES	6,538.00
527340	1/5/2017	N	MELAD AND ASSOCIATES INC	PLAN CHECK AND INSPECTION SERVICES	47,856.65
527341	1/5/2017	N	MERRIMAC ENERGY GROUP	BULK FUEL DELIVERIES	16,394.18
527343	1/5/2017	N	MUNICIPAL RESOURCE GROUP LLC	CITY MANAGER ASSESSMENT	19,550.00
527345	1/5/2017	N	NELSON/DANIELS CONSTRUCTION	RIGHT OF WAY DEPOSIT REFUND	5,496.00
527346	1/5/2017	N	NEW TANGRAM LLC	PD TRAFFIC OFFICE RECONFIGURATION	6,266.86
527352	1/5/2017	N	PENCO ENGINEERING INC	MARINE PARK ADDITIONAL SERVICES	10,775.00
527353	1/5/2017	N	PENCO ENGINEERING INC	BALL FIELD FENCING & SKATE SPOT FENCING	8,845.00
527357	1/5/2017	N	QUANTUM QUALITY CONSULTING INC	18-08816PF RADIO SCADA SYSTEM	4,772.75
527361	1/5/2017	N	SALIX DEVELOPMENT INC	MARINE AVE PARK SKATE SPOT	33,239.50
527368	1/5/2017	N	SOUTHERN CALIFORNIA EDISON	MONTHLY ELECTRIC CHARGES	3,946.08
527369	1/5/2017	N	SOUTHERN CALIFORNIA GAS CO	GAS LIGHT MAINTENANCE	10,723.23
527372	1/5/2017	N	STANDARD INSURANCE COMPANY	LIFE, AD&D, LTD PREMIUMS	8,883.92
527375	1/5/2017	N	MICHAEL SULLIVAN	RIGHT OF WAY DEPOSIT REFUND	10,000.00
527376	1/5/2017	N	SUPERIOR COURT OF CA-CO OF LA	CITATION SURCHARGE-NOV 2016	58,006.70
527379	1/5/2017	N	TERRELL LYNN THOMPSON	GYMNASTICS INSTRUCTOR	7,546.00
527382	1/5/2017	N	TOOL OF NORTH AMERICA	RIGHT OF WAY DEPOSIT REFUND	5,000.00
527383	1/5/2017	N	THOMAS EDWARD TRULOVE	CERAMICS INSTRUCTOR	3,432.65
527384	1/5/2017	N	TTG ENGINEERS	SEPULVEDA BRIDGE WIDENING	4,032.00

4:37:13PM
1/5/2017

City Council Meeting
February 7, 2017

CITY OF MANHATTAN BEACH
WARRANT REGISTER
CHECKS EQUAL TO OR ABOVE
\$2,500.00

WARRANT BATCH NUMBER: wt 14b

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
527385	1/5/2017	N	TURBO DATA SYSTEMS INC	PARKING CITATION PROCESSING CONTRACT	11,852.88
527390	1/5/2017	N	WASTE MANAGEMENT INC	NOV 2016 REFUSE	300,666.47
SUBTOTAL					795,804.29
COMBINED TOTAL					939,265.13

PAYMENT LEGEND:
T = Wire Transfers
N = System Printed Checks
H = Hand Written Checks

Check History Listing
CITY OF MANHATTAN BEACH

apCkHist 01/05/2017 4:46PM

Bank code:	union	Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
526527		10/27/2016	35457 PUBLIC SAFETY ALLIANCE	V	12/29/2016	11-28-16	11/28/2016	195.00	195.00	195.00
526785		11/23/2016	29644 ROBERT ESPINOSA	V	12/29/2016	10-26-16	10/26/2016	147.50	147.50	157.50
527128		12/22/2016	11756 AT&T MOBILITY	V	12/29/2016	10-05-16	10/05/2016	10.00	10.00	157.50
527145		12/22/2016	29174 CROWN BLDG MAINTENANCE	V	12/22/2016			0.00	0.00	0.00

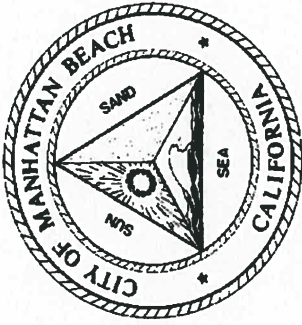
union Total: 352.50

4 checks in this report

Total Checks: 352.50

**Report of Warrant Disbursements
wr 14b**

Fund	Description	Amount
000	General	334,947.25
201	Street Light	10,723.23
210	Asset Forfeiture	6,266.86
230	Prop A	1,657.00
231	Prop C	4,032.00
401	Capital Improvements	75,814.75
501	Water	12,754.35
502	Storm	125.20
503	Waste Water	2,470.30
510	Refuse	300,879.06
520	Parking	45,342.85
521	County Parking Lot	1,312.82
522	State Pier Lots	16,608.80
601	Insurance	144,410.84
605	Information Services	9,581.38
610	Vehicle Fleet	16,394.18
615	Building Maintenance	651.73
		<u>983,972.60</u>
		<u>983,972.60</u>



City of Manhattan Beach

Investment Portfolio December 2016

As Finance Director for the City of Manhattan Beach, I hereby certify that these investments are in compliance with the City's investment policy (unless otherwise noted). Sufficient liquidity has been maintained to meet budget expenditure requirements for the current six month period.

Bruce Moe, Director of Finance

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Summary
December 1, 2016 through December 31, 2016

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
LAIF	21,200,000.00	21,200,000.00	21,200,000.00	22.95	1	1	0.709	0.719
Certificates of Deposit - Bank	3,396,000.00	3,399,093.56	3,396,000.00	3.68	1,615	248	1.126	1.141
Medium Term Notes	17,500,000.00	17,565,220.00	17,631,034.97	19.08	1,228	720	1.459	1.480
Federal Agency Issues - Coupon	50,000,000.00	49,939,650.00	50,156,954.59	54.29	1,422	894	1.388	1.408
Investments	92,096,000.00	92,103,963.56	92,383,989.56	100.00%	1,066	632	1.236	1.254

Cash and Accrued Interest	December 31	Month Ending	Fiscal Year To Date
Passbook/Checking (not included in yield calculations)	1,917,077.92		1,917,077.92
Accrued Interest at Purchase		23,792.64	23,792.64
Subtotal		1,940,870.56	1,940,870.56
Total Cash and Investments	94,013,077.92	94,044,834.12	94,324,860.12

Total Earnings December 31 Month Ending Fiscal Year To Date
 Current Year 104,309.32 615,971.51

 BRUCE A. MOE, FINANCE DIRECTOR

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Investments
December 31, 2016

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
LAIF											
SYSS000	3000	Local Agency Invest. Fund	07/01/2000	21,200,000.00	21,200,000.00	21,200,000.00	0.719		0.719	1	
		Subtotal and Average		21,200,000.00	21,200,000.00	21,200,000.00			0.719	1	
Certificates of Deposit - Bank											
38143AFP5	CD0005	Goldman Sachs	01/05/2012	245,000.00	245,019.60	245,000.00	2.050		2.050	4	01/05/2017
06414QSU4	CD0034	Bank of North Carolina	02/14/2014	245,000.00	245,071.05	245,000.00	0.800		0.800	44	02/14/2017
2546703V2	CD0006	Discover Bank Greenwood Intere	02/15/2012	245,000.00	245,306.25	245,000.00	1.600		1.600	45	02/15/2017
22766AAD7	CD0035	CROSSFIRST BANK	02/19/2014	245,000.00	245,063.70	245,000.00	0.750		0.750	51	02/21/2017
90344LBS7	CD0020	USNY Bank	03/28/2013	245,000.00	245,026.95	245,000.00	0.750		0.750	117	04/28/2017
344030EQ0	CD0011	Flushing SVGS Bk NY	07/27/2012	245,000.00	245,433.65	245,000.00	1.100		1.100	207	07/27/2017
062649YAO	CD0014	Bank of Holland	08/29/2012	245,000.00	245,083.30	245,000.00	1.050		1.050	240	08/29/2017
88413QAH1	CD0037	THIRD FEDERAL SAVINGS & LOAN	02/21/2014	245,000.00	246,060.85	245,000.00	1.150		1.150	324	11/21/2017
856284J21	CD0018	State Bank of India	12/21/2012	245,000.00	245,431.20	245,000.00	1.200		1.200	354	12/21/2017
94768NJE5	CD0019	Webster Bank	12/26/2012	245,000.00	244,943.65	245,000.00	1.000		1.000	359	12/26/2017
17453FBG6	CD0036	CITIZENS DEPOSIT BANK	02/20/2014	211,000.00	211,202.56	211,000.00	1.300		1.300	415	02/20/2018
320844NW9	CD0038	FIRST MERT BANK	02/24/2014	245,000.00	246,281.35	245,000.00	1.300		1.300	421	02/26/2018
938828AA8	CD0023	Washington Federal	03/28/2013	245,000.00	244,671.70	245,000.00	1.000		1.000	451	03/28/2018
101120CZ4	CD0024	Boston Private Bank & Trust	04/04/2013	245,000.00	244,497.75	245,000.00	0.950		0.950	458	04/04/2018
		Subtotal and Average		3,396,000.00	3,399,093.56	3,396,000.00			1.141	248	
Money Market Fund											
SYSGMRA39907	GIMRA39907	Union Bank of California	10/09/2008	0.00	0.00	0.00	0.350		0.350	1	
		Subtotal and Average		0.00	0.00	0.00			0.000	0	
Medium Term Notes											
084670BD9	MTN0065	BERKSHIRE HATHWAY	07/20/2012	1,000,000.00	1,000,520.00	1,000,705.95	1.900	AA+	1.112	30	01/31/2017
037833BB5	MTN0078	APPLE INC	12/04/2015	1,000,000.00	999,840.00	1,001,850.00	0.900	AA+	0.770	131	05/12/2017
89233PES0	MTN0069	Toyota Motor Corp	12/21/2012	1,000,000.00	999,870.00	1,005,100.00	1.250	AA-	1.140	277	10/05/2017
68389XAN5	MTN0074	ORACLE CORP	02/18/2014	1,000,000.00	1,000,240.00	994,650.00	1.200	A+	1.350	287	10/15/2017
166764AA8	MTN0076	CHEVRON CORP	06/23/2015	1,000,000.00	997,740.00	998,400.00	1.104	AA	1.170	338	12/05/2017
459200HKO	MTN0079	IBM Corporation	12/30/2015	1,000,000.00	998,820.00	997,240.00	1.250	AA-	1.383	403	02/08/2018
89236TCX1	MTN0082	TOYOTA MOTOR CREDIT	06/01/2016	1,000,000.00	995,560.00	1,001,450.00	1.200	AA-	1.120	460	04/06/2018
717081DG5	MTN0073	Pfizer Inc	12/27/2013	1,000,000.00	1,001,450.00	990,150.00	1.500	AA	1.730	530	06/15/2018
91324PCB6	MTN0088	United Healthcare Group Inc	12/28/2016	1,000,000.00	996,160.00	995,990.00	1.625	A+	1.810	803	03/15/2019
90331HMV6	MTN0081	US BANK NA OHIO	06/01/2016	1,000,000.00	989,130.00	999,710.00	1.400	AA-	1.410	845	04/26/2019
594918AC8	MTN0075	MICROSOFT CORP.	05/19/2015	1,000,000.00	1,062,620.00	1,062,655.61	4.200	AAA	1.783	881	06/01/2019

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Investments
December 31, 2016

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date
Medium Term Notes											
63254AAQ13	MTN0087	NATL AUSTRALIA BANK	12/28/2016	1,000,000.00	982,020.00	982,438.51	1.375	AA-	1.992	922	07/12/2019
36962G4D3	MTN0083	Gen elec Cap Corp	06/01/2016	1,000,000.00	1,104,870.00	1,118,604.90	6.000	AA+	1.720	948	08/07/2019
594918BN3	MTN0084	MICROSOFT CORP.	09/02/2016	1,000,000.00	986,550.00	999,710.00	1.100	AAA	1.110	949	08/08/2019
22160KAF2	MTN0080	COSTCO COMPANIES	12/30/2015	1,000,000.00	998,940.00	993,880.00	1.700	A+	1.861	1,078	12/15/2019
30231GAG7	MTN0077	EXXON MOBIL CORPORATION	08/21/2015	1,000,000.00	998,950.00	995,330.00	1.912	AAA	2.020	1,160	03/06/2020
904764AT4	MTN0086	UNILEVER CAPITAL	10/18/2016	500,000.00	480,230.00	495,980.00	1.375	A+	1.550	1,669	07/28/2021
191216BY5	MTN0085	COCA-COLA CO	10/18/2016	1,000,000.00	971,710.00	997,190.00	1.550	AA-	1.610	1,704	09/01/2021
				17,500,000.00	17,565,220.00	17,631,034.97			1.480	720	
				Subtotal and Average							

Federal Agency Issues - Coupon

880591EA6	FAC0247	Tennessee Valley Authority	05/27/2016	2,000,000.00	2,051,700.00	2,051,576.36	5.500	AA+	1.873	198	07/18/2017
3134G6G49	FAC0233	Federal Home Loan Mortgage	05/15/2015	3,000,000.00	3,001,710.00	3,004,242.00	0.800	AA+	0.736	219	08/08/2017
3134G7MJ7	FAC0237	Federal Home Loan Mortgage	08/19/2015	1,000,000.00	998,710.00	998,600.00	0.750	AA+	0.820	236	08/25/2017
3133ED2D3	FAC0228	FED FARM CR BK	11/04/2014	2,000,000.00	2,010,380.00	2,007,036.36	1.550	AA+	1.192	260	09/18/2017
3130A33J1	FAC0226	Federal Home Loan Bank	09/22/2014	3,000,000.00	3,007,650.00	3,001,740.00	1.200	AA+	1.180	261	09/19/2017
3137EADL0	FAC0242	Federal Home Loan Mortgage	10/26/2015	1,000,000.00	1,000,970.00	1,006,870.00	1.000	AA+	0.640	271	09/29/2017
3133ED1E9	FAC0219	FED FARM CR BK	02/13/2014	2,000,000.00	2,009,360.00	2,002,720.79	1.340	AA+	1.208	362	12/29/2017
880591EC2	FAC0241	Tennessee Valley Authority	10/26/2015	1,000,000.00	1,041,860.00	1,044,764.97	4.500	AA+	0.977	455	04/01/2018
3130A6AE7	FAC0240	Federal Home Loan Bank	10/26/2015	1,000,000.00	999,420.00	1,005,240.00	1.125	AA+	0.940	621	09/14/2018
3135G0YM9	FAC0232	Fannie Mae	02/20/2015	2,000,000.00	2,023,180.00	2,020,910.28	1.875	AA+	1.318	625	09/18/2018
880591EQ1	FAC0220	Tennessee Valley Authority	05/29/2014	2,000,000.00	2,017,160.00	2,012,818.15	1.750	AA+	1.395	652	10/15/2018
3130A0CJ2	FAC0217	Federal Home Loan Bank	11/21/2013	1,000,000.00	1,003,930.00	1,000,000.00	1.550	AA	1.550	689	11/21/2018
313376BR5	FAC0218	Federal Home Loan Bank	12/27/2013	1,000,000.00	1,010,470.00	998,570.00	1.750	AA+	1.780	712	12/14/2018
3135G0ZA4	FAC0221	Fannie Mae	05/29/2014	1,000,000.00	1,012,180.00	1,008,739.46	1.875	AA+	1.478	779	02/19/2019
3135G0ZA4	FAC0235	Fannie Mae	06/19/2015	2,000,000.00	2,024,360.00	2,023,058.35	1.875	AA+	1.370	779	02/19/2019
3133EDLR1	FAC0222	FED FARM CR BK	05/29/2014	2,000,000.00	2,009,320.00	2,005,237.23	1.650	AA+	1.542	864	05/15/2019
3137EADK2	FAC0224	Federal Home Loan Mortgage	08/01/2014	2,000,000.00	1,991,760.00	1,973,880.28	1.250	AA+	1.788	942	08/01/2019
3134G3P53	FAC0245	Federal Home Loan Mortgage	03/17/2016	1,000,000.00	1,011,920.00	1,017,003.26	2.000	AA+	1.364	1,011	10/09/2019
3135G0ZY2	FAC0231	Fannie Mae	02/20/2015	2,000,000.00	2,015,300.00	2,006,668.55	1.750	AA+	1.642	1,059	11/26/2019
3133EGW92	FAC0255	FED FARM CR BK	12/28/2016	1,000,000.00	998,960.00	997,682.00	1.500	AA+	1.580	1,082	12/19/2019
3133EEW55	FAC0236	FED FARM CR BK	06/19/2015	2,000,000.00	2,008,900.00	2,001,898.00	1.800	AA+	1.780	1,261	06/15/2020
3136G4EK5	FAC0254	Fannie Mae	10/28/2016	2,000,000.00	1,948,540.00	1,996,000.00	1.200	AA+	1.255	1,304	07/28/2020
3130A6DM6	FAC0239	Federal Home Loan Bank	09/18/2015	1,000,000.00	996,320.00	1,000,000.00	1.000	AA+	1.000	1,356	09/18/2020
3136G0X55	FAC0246	Fannie Mae	03/17/2016	1,000,000.00	989,010.00	995,550.00	1.500	AA+	1.600	1,398	10/30/2020
3134G9E52	FAC0250	Federal Home Loan Mortgage	07/05/2016	1,000,000.00	964,370.00	1,000,000.00	1.330	AA+	1.330	1,459	12/30/2020
3135G0J20	FAC0256	Fannie Mae	12/28/2016	1,000,000.00	980,510.00	977,148.55	1.375	AA+	1.917	1,517	02/26/2021

Portfolio CITY
CP
PM (PRF_PMT) 7.3.0

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Investments
December 31, 2016

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity	Maturity Date	
Federal Agency Issues - Coupon												
3130A8EQ5	FAC0248	Federal Home Loan Bank	06/15/2016	2,000,000.00	1,977,560.00	2,000,000.00	1.690	AA+	1.690	1,534	03/15/2021	
3130A8NT6	FAC0251	Federal Home Loan Bank	07/13/2016	2,000,000.00	1,951,560.00	2,000,000.00	1.480	AA+	1.480	1,654	07/13/2021	
3136G36C4	FAC0252	Fannie Mae	09/29/2016	2,000,000.00	1,945,600.00	2,000,000.00	1.600	AA+	1.600	1,732	09/29/2021	
3133EGYB5	FAC0253	FED FARM CR BK	10/14/2016	2,000,000.00	1,936,980.00	1,999,000.00	1.540	AA+	1.550	1,745	10/12/2021	
3133EG2P9	FAC0257	FED FARM CR BK	12/29/2016	1,000,000.00	1,000,000.00	1,000,000.00	2.320	AA+	2.320	1,823	12/29/2021	
				Subtotal and Average	49,939,650.00	50,156,954.59			1,408	894		
				Total and Average	92,103,963.56	92,383,989.56			1,254	632		

CITY OF MANHATTAN BEACH
Portfolio Management
Portfolio Details - Cash
December 31, 2016

CUSIP	Investment #	Issuer	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	S&P	YTM 365	Days to Maturity
Money Market Fund										
SYS39903-39902	39901	UNION BANK	06/01/2003	1,917,077.92	1,917,077.92	1,917,077.92			0.000	1
			Accrued Interest at Purchase		23,792.64	23,792.64				1
			Subtotal		1,940,870.56	1,940,870.56				
		Total Cash and Investments		94,013,077.92	94,044,834.12	94,324,860.12			1.254	632

**City of Manhattan Beach
Investment Portfolio Summary
As of December 31, 2016**

PORTFOLIO PROFILE	Dec 31, 2016	Nov 30, 2016	Oct 31, 2016	Sep 30, 2016	Aug 31, 2016
Total Book Value (Excluding Trust Funds)	\$92,383,990	\$85,806,235	\$87,541,235	\$84,054,785	\$89,063,515
Increase/(Decrease) from Prior Period	6,577,755	(1,735,000)	3,486,450	(5,008,731)	(3,245,000)
Percentage Change	7.7%	(2.0%)	4.1%	(5.6%)	(3.5%)
Average Yield to Maturity (365 Days)	1.254%	1.193%	1.179%	1.143%	1.124%
Increase/(Decrease) from Prior Period	0.061%	0.014%	0.036%	0.018%	0.012%

PORTFOLIO ALLOCATIONS

By Security	Value (Par)	Percent	Par YTM	Time Horizon	Percent
LAIF*	\$21,200,000	23.02%	0.719%	Next 12 months	46%
Certificates of Deposit	3,396,000	3.7%	1.141%	Months 13-24	13%
Medium Term Notes	17,500,000	19.0%	1.480%	Months 25-36	20%
Federal Agencies	50,000,000	54.3%	1.408%	Months 37-48	9%
Total	\$92,096,000	100.0%	1.253%	Months 49-60	12%
				Total	100.0%

*LAIF YTM as of December 31, 2016

RECENT ACTIVITY

Security	Date of Activity	Maturity Date	Purchase (Par)	Maturing/Call	YTM
FFCB - 1.5% Coupon	12/28/2016	12/19/2019	1,000,000		1.580%
FNMA - 1.375% Coupon	12/28/2016	2/26/2021	1,000,000		1.950%
MTN - 1.375% Coupon	12/28/2016	7/12/2019	1,000,000		2.090%
MTN - 1.625% Coupon	12/28/2016	3/15/2019	1,000,000		1.810%
FFCB - 2.32% Coupon	12/29/2016	12/29/2021	1,000,000		2.320%
Total Purchases			\$5,000,000		1.950%
Matured: FFCB - 0.72% Coupon	12/15/2016	12/15/2016		2,000,000	0.750%
Matured: MTN - 2.628% Coupon	12/15/2016	12/15/2016		500,000	1.256%
Matured: CD - 2.1% Coupon	12/29/2016	12/29/2016		245,000	2.100%
Total Maturing/Calls				\$2,745,000	0.963%

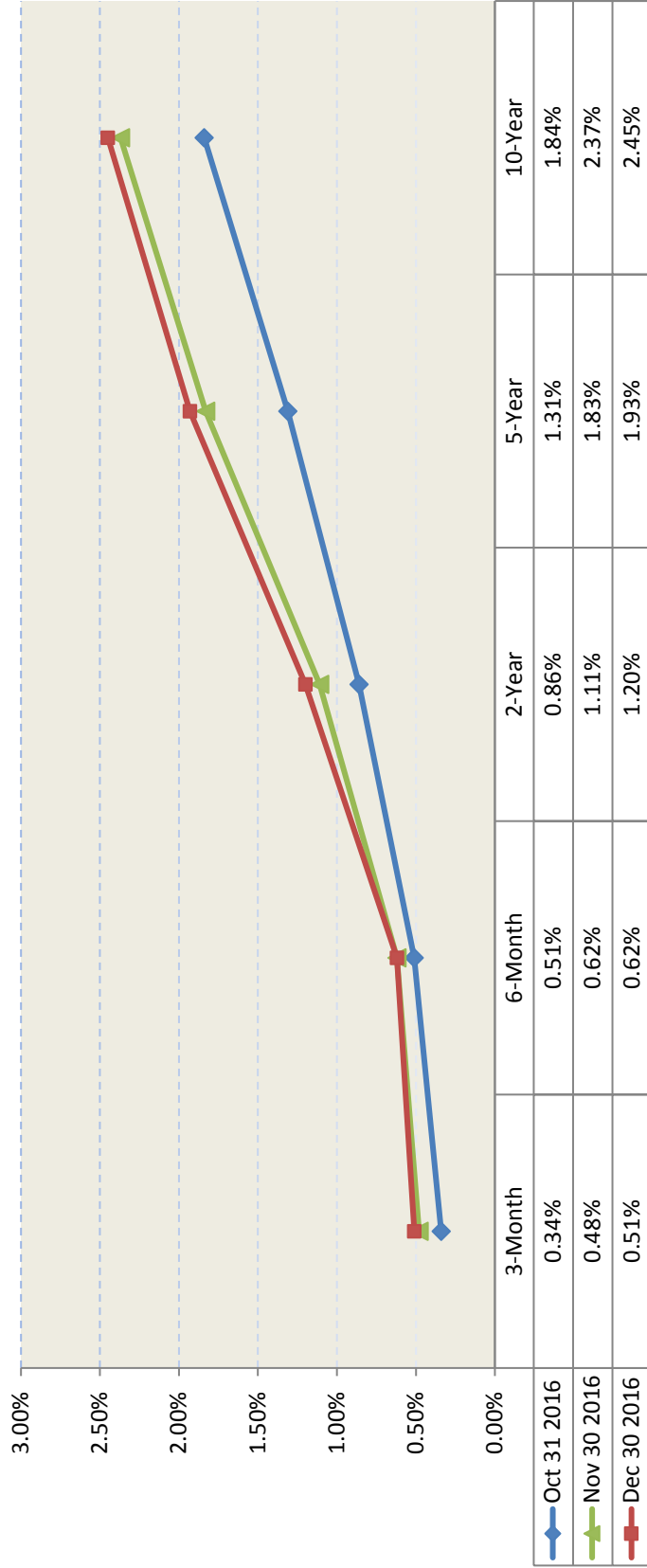
**City of Manhattan Beach
Investment Portfolio Summary
As of December 31, 2016**

PORTFOLIO FUNDS HELD IN TRUST	Value
Police/Fire Refund Delivery Cost	\$618,156
Marine Avenue	-
Meltox & Water/Wastewater Refunding	788,456
UUAD Assessment Funds	1,359,657
Total Funds Held in Trust	\$2,766,270

As of December 31, 2016

US Treasuries Yield Curve

www.treas.gov



CITY OF MANHATTAN BEACH
Portfolio Maturity Structure
January 2017 through December 2021

HELD TO MATURITY
Rolling 60 Months

Mth	Mat.	YTM	Inv	Call	Amt	Mth	Mat.	YTM	Inv	Call	Amt	Mth	Mat.	YTM	Inv	Call	Amt
Jan 17	1/5/17	2.1%	CD	nc	\$0.2M	Jan 18						Jan 20					
	1/31/17	1.1%	MTN	nc	\$1.0M												
Feb 17	2/14/17	0.8%	CD	nc	\$0.2M	Feb 18	2/20/18	1.30%	CD	nc	\$0.2M	Feb 20					
	2/15/17	1.6%	CD	nc	\$0.2M		2/26/18	1.30%	CD	nc	\$0.2M						
	2/21/17	0.8%	CD	nc	\$0.2M		2/8/18	1.38%	MTN	nc	\$1.0M						
Mar 17						Mar 18	3/28/18	1.00%	CD	nc	\$0.2M	Mar 20	3/6/20	2.02%	MTN	MW: 5	\$1.0M
Apr 17	4/28/17	0.8%	CD	nc	\$0.2M	Apr 18	4/4/18	0.95%	CD	nc	\$0.2M	Apr 20					
							4/1/18	0.98%	TVA	nc	\$1.0M						
							4/6/18	1.12%	MTN	nc	\$1.0M						
May 17	5/12/17	0.8%	MTN	nc	\$1.0M	May 18						May 20					
Jun 17						Jun 18	6/15/18	1.73%	MTN	MW: 10	\$1.0M	Jun 20	6/15/20	1.78%	FFCB	nc	\$2.0M
Jul 17	7/27/17	1.1%	CD	nc	\$0.2M	Jul 18						Jul 20	7/28/20	1.25%	FNMA	7/28/17	\$2.0M
	7/18/17	1.9%	TVA	nc	\$2.0M							Aug 20					
Aug 17	8/8/17	0.7%	FHLMC	nc	\$3.0M	Aug 18						Aug 20					
	8/25/17	0.8%	FHLMC	nc	\$1.0M												
	8/29/17	1.1%	CD	2/28/13	\$0.2M												
Sep 17	9/18/17	1.2%	FFCB	nc	\$2.0M	Sep 18	9/18/18	1.32%	FNMA	nc	\$2.0M	Sep 20	9/18/20	1.00%	FHFB	9/18/17	\$1.0M
	9/19/17	1.2%	FHFB	nc	\$3.0M		9/14/18	0.94%	FHFB	nc	\$1.0M						
	9/29/17	0.6%	FHLMC	nc	\$1.0M												
Oct 17	10/5/17	1.1%	MTN	12/21/12	\$1.0M	Oct 18	10/15/18	1.39%	TVA	nc	\$2.0M	Oct 20	10/30/20	1.60%	FNMA	nc	\$1.0M
	10/15/17	1.4%	MTN	MW: 10	\$1.0M												
Nov 17	11/21/17	1.2%	CD	nc	\$0.2M	Nov 18	11/21/18	1.55%	FHFB	nc	\$1.0M	Nov 20					
Dec 17	12/5/17	1.2%	MTN	MW: 7.5	\$1.0M	Dec 18	12/14/18	1.78%	FHFB	nc	\$1.0M	Dec 20	12/30/20	1.33%	FHLMC	12/30/16	\$1.0M
	12/21/17	1.2%	CD	nc	\$0.2M												
	12/26/17	1.0%	CD	nc	\$0.2M												
	12/29/17	1.2%	FFCB	nc	\$2.0M												
Total By Year (excl LAIF)					\$21.45m						\$11.95m						\$18.00m
% of Total Securities (excl LAIF)					30%						17%						25%
% of Total Investments (incl LAIF)					46%						13%						20%
Total Securities					\$70.9M						\$11.50m						\$11.50m
LAIF					\$21.2M						16%						16%
Total Investments					\$92.1M						100%						12%

Total Securities	77%	\$70.9M
LAIF	23%	\$21.2M
Total Investments	100%	\$92.1M

Shaded rows indicate months with significant cash inflows.

**City of Manhattan Beach
Investment Policy Compliance Chart**

As of December 31, 2016

Instrument	Local Agency Investment Fund (LAIF)	% of Total	Dollar Compliance		Percentage Compliance	Term Compliance
			Limit	Compliant?		
	\$21,200,000	23.0%	\$50,000,000	Yes	Temporary Suspension	
Certificates of Deposit						
Discover Bank (5649)	5649	\$245,000	0.3%	1,000,000	Yes	5 Years Yes
First Merit Bank (13675)	13675	245,000	0.3%	1,000,000	Yes	5 Years Yes
Flushing SB NY (16049)	16049	245,000	0.3%	1,000,000	Yes	5 Years Yes
Citizens Deposit Bk (16852)	16852	211,000	0.2%	1,000,000	Yes	5 Years Yes
Webster Bank (18221)	18221	245,000	0.3%	1,000,000	Yes	5 Years Yes
Boston Private Bank & Trust (24811)	24811	245,000	0.3%	1,000,000	Yes	5 Years Yes
Third Fed Svgs Bk (30012)	30012	245,000	0.3%	1,000,000	Yes	5 Years Yes
Washington Federal (30570)	30570	245,000	0.3%	1,000,000	Yes	5 Years Yes
Goldman Sachs Bk (33124)	33124	245,000	0.3%	1,000,000	Yes	5 Years Yes
Bank of NC (33527)	33527	245,000	0.3%	1,000,000	Yes	5 Years Yes
State Bank of India NY (33682)	33682	245,000	0.3%	1,000,000	Yes	5 Years Yes
Bank of Holland (34862)	34862	245,000	0.3%	1,000,000	Yes	5 Years Yes
USNY Bank (58541)	58541	245,000	0.3%	1,000,000	Yes	5 Years Yes
Crossfirst Bank (58648)	58648	245,000	0.3%	1,000,000	Yes	5 Years Yes
		\$3,396,000	3.7%		Yes	
Total Certificates of Deposit (14)						
Medium Term (Corporate) Notes						
Cosco		1,000,000	1.1%		Yes	5 Years Yes
		\$1,000,000	1.1%		Yes	
Total Consumer Staples Sector						
Coca-Cola		1,000,000	1.1%		Yes	5 Years Yes
Unilever Capital		500,000	0.5%		Yes	5 Years Yes
		\$1,500,000	1.6%		Yes	
Total Consumer Goods Sector						
Berkshire Hathaway		\$1,000,000	1.1%		Yes	5 Years Yes
Toyota Motor Credit		2,000,000	2.2%		Yes	5 Years Yes
US Bank NA Ohio		1,000,000	1.1%		Yes	5 Years Yes
National Australia Bank/New York		1,000,000	1.1%		Yes	5 Years Yes
		\$5,000,000	5.4%		Yes	
Total Financial Sector						
Chevron		1,000,000	1.1%		Yes	5 Years Yes
Exxon Mobil		1,000,000	1.1%		Yes	5 Years Yes
		\$2,000,000	2.2%		Yes	
Total Energy Sector						
United Health Group Inc		1,000,000	1.1%		Yes	5 Years Yes
Pfizer Inc		1,000,000	1.1%		Yes	5 Years Yes
		\$2,000,000	2.2%		Yes	
Total Healthcare Sector						
GE Company		1,000,000	1.1%		Yes	5 Years Yes
		\$1,000,000	1.1%		Yes	
Total Industrials Sector						
Apple Inc		1,000,000	1.1%		Yes	5 Years Yes
Microsoft		2,000,000	2.2%		Yes	5 Years Yes
Oracle		1,000,000	1.1%		Yes	5 Years Yes
IBM		1,000,000	1.1%		Yes	5 Years Yes
		\$5,000,000	5.4%		Yes	
Total Technology Sector						
		\$17,500,000	19.0%		Yes	
Total Medium Term Notes (16)						
Federal Agencies						
Federal Home Loan Bank (FHLLB)		\$11,000,000	11.9%		Yes	5 Years Yes
Federal Farm Credit (FFCB)		12,000,000	13.0%		Yes	5 Years Yes
Fannie Mae (FNMA)		13,000,000	14.1%		Yes	5 Years Yes
Freddie Mac (FHLMC)		9,000,000	9.8%		Yes	5 Years Yes
Tenn Valley Authority (TVA)		5,000,000	5.4%		Yes	5 Years Yes
		\$50,000,000	54.3%		Yes	
Total Federal Agencies (20)						
Total Portfolio		\$92,096,000	100.0%			

CITY OF MANHATTAN BEACH
December 31, 2016

<u>Investments</u>	Book Value
LAIF	\$21,200,000.00
Medium Term Notes	17,631,034.97
Federal Agency Issues-Coupon	50,156,954.59
Certificates of Deposit	3,396,000.00
Subtotal Investments	<u>\$92,383,989.56</u>
<u>Demand Deposit/Petty Cash</u>	
Cash in Bank	\$1,917,077.92
Petty Cash	2,542.42
Subtotal Demand Deposit	<u>\$1,919,620.34</u>
<u>Subtotal City Cash & Investments</u>	<u>\$94,303,609.90</u>
<u>Bond Funds Held in Trust</u>	
Police Fire Refund Delivery Cost	618,156.30
Marine	-
Metlox & Water/Wastewater Refunding	788,456.25
Utility Assessment Dist	1,359,657.30
Subtotal Bonds Held in Trust	<u>\$2,766,269.85</u>
Treasurer's Balance	<u><u>\$97,069,879.75</u></u>



**JOHN CHIANG
TREASURER
STATE OF CALIFORNIA**



PMIA Performance Report

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
12/12/16	0.71	0.67	181
12/13/16	0.71	0.67	182
12/14/16	0.72	0.67	181
12/15/16	0.72	0.68	181
12/16/16	0.72	0.68	184
12/17/16	0.72	0.68	184
12/18/16	0.72	0.68	184
12/19/16	0.72	0.68	179
12/20/16	0.72	0.68	180
12/21/16	0.72	0.68	179
12/22/16	0.73	0.68	179
12/23/16	0.73	0.68	185
12/24/16	0.73	0.68	185
12/25/16	0.73	0.68	185
12/26/16	0.73	0.68	185
12/27/16	0.73	0.68	180
12/28/16	0.73	0.68	173
12/29/16	0.73	0.68	176
12/30/16	0.74	0.68	172
12/31/16	0.74	0.68	171
01/01/17	0.74	0.74	171
01/02/17	0.74	0.74	171
01/03/17	0.74	0.74	181
01/04/17	0.74	0.74	184
01/05/17	0.75	0.74	186
01/06/17	0.75	0.74	186
01/07/17	0.75	0.74	186
01/08/17	0.75	0.74	186
01/09/17	0.75	0.74	185
01/10/17	0.75	0.74	185
01/11/17	0.75	0.74	187

*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

LAIF Performance Report

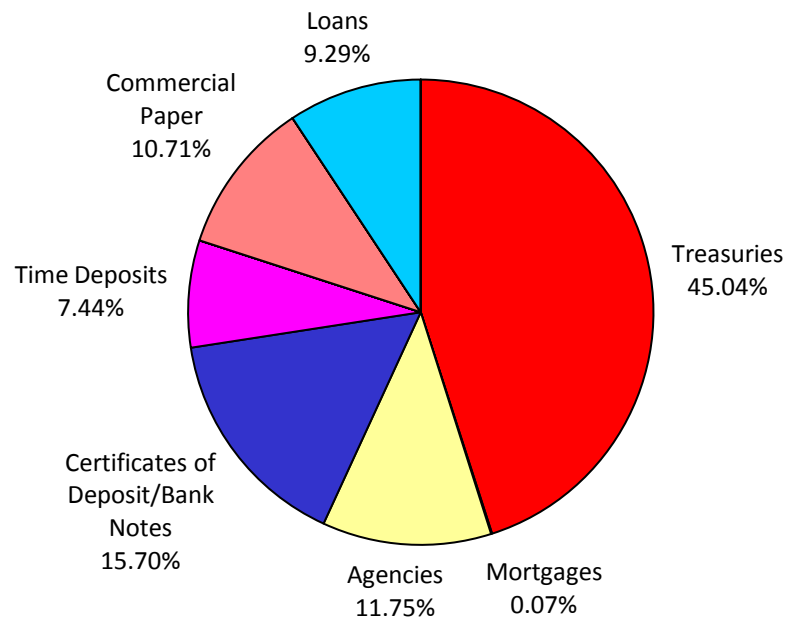
Quarter Ending 09/30/16

Apportionment Rate: 0.60%
 Earnings Ratio: .0001651908048883
 Fair Value Factor: 1.000306032
 Daily: 0.65%
 Quarter to Date: 0.61%
 Average Life: 165

PMIA Average Monthly Effective Yields

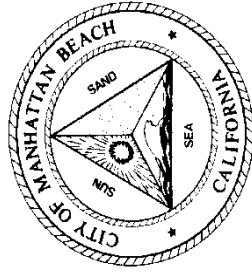
Dec 2016 0.719%
 Nov 2016 0.678%
 Oct 2016 0.654%

**Pooled Money Investment Account
Portfolio Composition
11/30/16
\$70.4 billion**



Based on data available as of 1/11/2017

City of Manhattan Beach



Month End Report December 2016 Fiscal Year 2016-2017

City of Manhattan Beach
 Fiscal Year 2016-2017
 Period 6 - December

Data Date: 1/20/2017
 Percent Year: 50.0%

General Fund Expenditures By Department

	Annual Budget	Current Month	YTD Expend.	YTD Encumb.	Available Budget	Percent Utilized*
11 Management Services	4,342,097	519,542	2,139,928	34,856	2,167,314	50.09
12 Finance	3,954,288	268,361	1,562,892	67,687	2,323,709	41.24
13 Human Resources	1,302,092	86,588	504,627	21,500	775,965	40.41
14 Parks and Recreation	8,257,629	577,292	3,972,848	-	4,284,781	48.11
15 Police	25,996,684	2,038,734	12,457,571	5,400	13,533,712	47.94
16 Fire	12,370,241	927,930	5,707,253	53,816	6,609,171	46.57
17 Community Development	4,787,312	412,927	1,900,162	184,382	2,702,767	43.54
18 Public Works	6,702,159	604,553	3,047,491	32,177	3,622,492	45.95
19 Information Technology	360,519	54,325	164,668	28,408	167,443	53.55
100 General Fund	68,073,020	5,490,252	31,457,440	428,226	36,187,355	46.84

*Percent Utilized includes YTD encumbrances.

City of Manhattan Beach
Fiscal Year 2017 Statement of Revenues & Expenditures
December 31, 2016

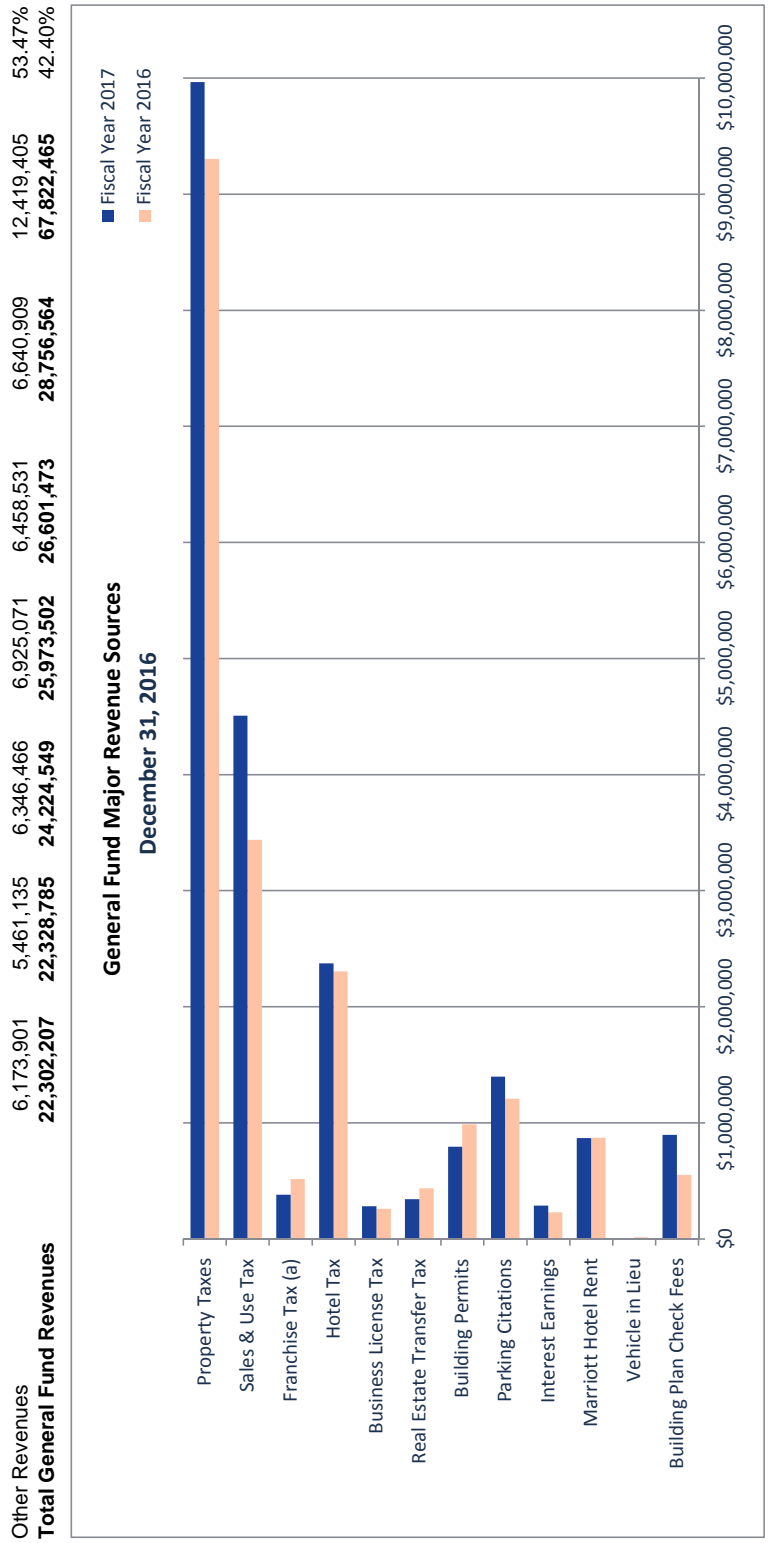
% of Year
50.0%

		Current Year Activity						
<u>Fund Title</u>	<u>Fund No.</u>	<u>Budgeted Revenue</u>	<u>YTD Revenues</u>	<u>% Realized</u>	<u>Budgeted Expenditures</u>	<u>YTD Expenditures</u>	<u>% Expended</u>	
General Fund	100	\$67,822,465	\$28,756,564	42.4%	\$68,073,020	\$31,457,440	46.2%	
Street Lighting & Landscaping Fund	201	396,134	149,055	37.6%	607,047	267,731	44.1%	
Gas Tax Fund	205	2,732,411	399,255	14.6%	6,426,475	437,233	6.8%	
Asset Forfeiture	210	58,300	13,751	23.6%	231,196	97,024	42.0%	
Police Safety Grants	211	101,400	92,916	91.6%	105,000	19,863	18.9%	
Federal & State Grants	220	-	-	n/a	-	-	n/a	
Prop A Fund	230	680,260	329,337	48.4%	879,828	425,824	48.4%	
Prop C Fund	231	17,707,237	268,713	1.5%	20,724,561	90,722	0.4%	
AB 2766 Fund	232	72,897	11,084	15.2%	11,300	6,150	54.4%	
Measure R	233	421,111	203,196	48.3%	1,638,089	58,187	3.6%	
Capital Improvements Fund	401	4,654,936	1,123,215	24.1%	12,039,822	1,001,485	8.3%	
Underground Assessment District Construction	403	1,800	(103)	-5.7%	-	-	n/a	
Water Fund	501	14,897,000	7,836,456	52.6%	18,190,812	5,281,021	29.0%	
Storm Drain Fund	502	354,300	125,186	35.3%	2,207,064	304,702	13.8%	
Wastewater Fund	503	3,358,500	1,722,923	51.3%	3,307,003	1,141,320	34.5%	
Refuse Fund	510	4,282,562	2,084,648	48.7%	4,291,558	1,398,161	32.6%	
Parking Fund	520	2,593,000	1,147,851	44.3%	3,349,626	1,472,181	44.0%	
County Parking Lots Fund	521	798,500	405,707	50.8%	611,997	82,157	13.4%	
State Pier & Parking Lot Fund	522	609,600	293,765	48.2%	1,256,249	322,651	25.7%	
Insurance Reserve Fund	601	6,869,640	3,412,703	49.7%	6,555,285	4,440,001	67.7%	
Information Systems Reserve Fund	605	2,293,140	1,146,570	50.0%	2,768,564	914,747	33.0%	
Fleet Management Fund	610	2,232,420	955,362	42.8%	2,604,432	793,924	30.5%	
Building Maintenance & Operation Fund	615	1,858,135	781,941	42.1%	1,869,883	777,152	41.6%	
Special Assessment Debt Service	710	965,000	416,397	43.1%	944,261	775,550	82.1%	
City Pension Fund	801	173,000	(3,122)	-1.8%	233,400	111,174	47.6%	
		\$135,933,748	\$51,673,373	38.0%	\$158,926,470	\$51,676,399	32.5%	

City of Manhattan Beach
Fiscal Year 2017 General Fund Major Revenue Trends
December 31, 2016

Percent of Year
50.0%

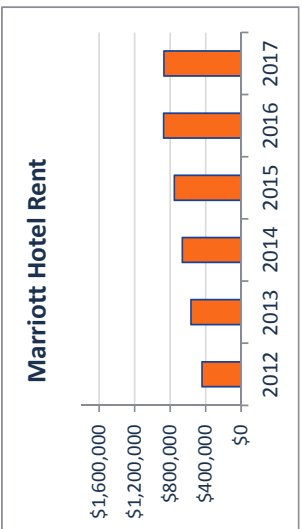
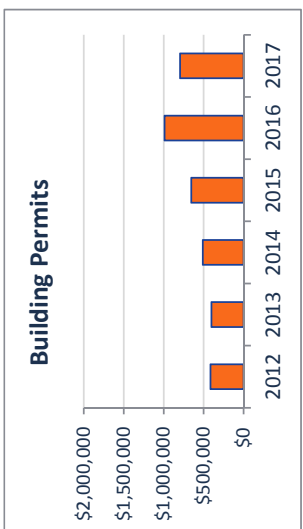
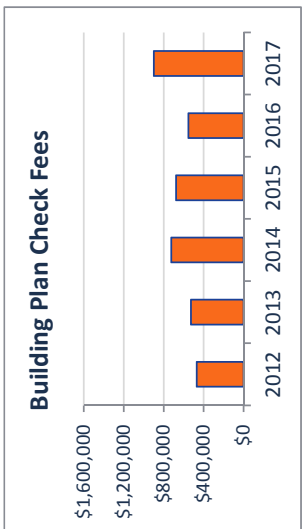
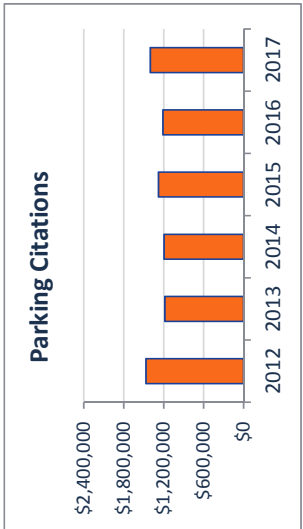
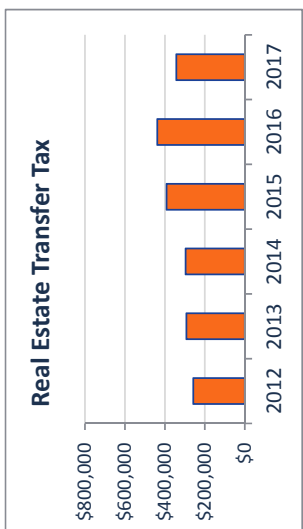
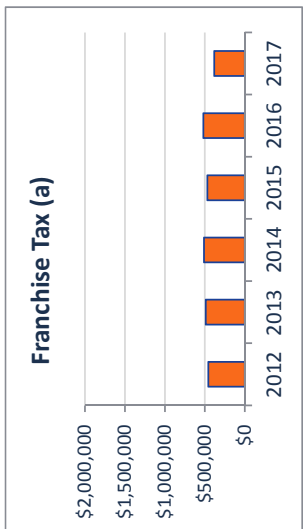
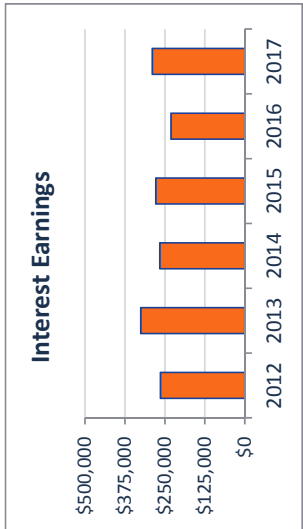
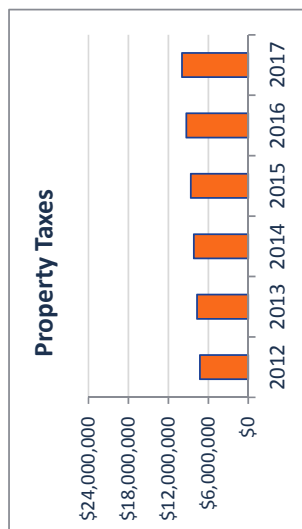
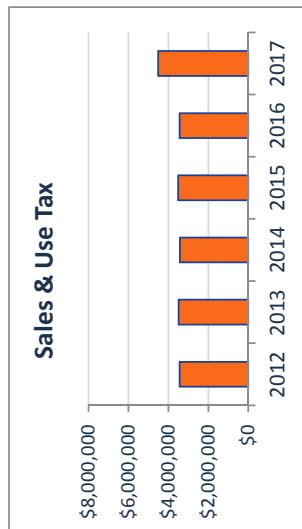
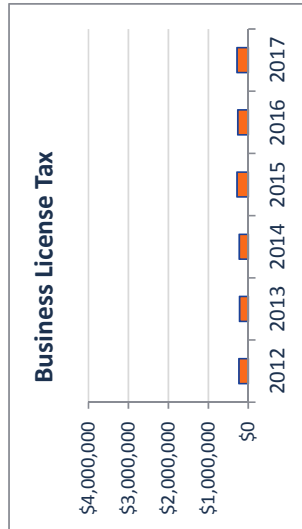
Fund No.	Major Revenue Accounts	Year-To-Date Actuals					2017	FY 2017	
		2012	2013	2014	2015	2016		Adj Budget	Realized
100	Property Taxes	7,280,087	7,711,059	8,179,639	8,641,098	9,306,202	9,967,313	27,822,060	35.83%
100	Sales & Use Tax	3,443,962	3,484,559	3,424,441	3,508,599	3,440,279	4,510,012	9,300,000	48.49%
100	Franchise Tax (a)	456,164	488,949	510,705	468,604	518,617	381,550	1,525,000	25.02%
100	Hotel Tax	1,306,522	1,650,125	1,865,232	2,098,297	2,307,661	2,375,941	4,500,000	52.80%
100	Business License Tax	233,441	217,284	228,128	281,688	261,777	283,752	3,525,000	8.05%
100	Real Estate Transfer Tax	257,860	292,127	296,518	391,546	437,982	342,861	850,000	40.34%
100	Building Permits	415,334	402,810	510,745	655,615	988,833	796,004	1,938,000	41.07%
100	Parking Citations	1,465,507	1,182,946	1,194,969	1,279,035	1,210,203	1,400,179	2,586,000	54.14%
100	Interest Earnings	264,025	325,523	265,815	278,409	230,723	289,257	490,000	59.03%
100	Marriott Hotel Rent	440,650	566,045	661,984	753,814	874,070	869,973	1,600,000	54.37%
100	Vehicle in Lieu	95,915	18,887	15,631	15,099	14,430	-	-	-
100	Building Plan Check Fees	468,839	527,336	724,276	676,628	552,165	898,814	1,267,000	70.94%
	Total Major Revenue Accounts	16,128,306	16,867,650	17,878,082	19,048,431	20,142,941	22,115,654	55,403,060	39.92%
	Over/(Under) Prior Year		739,344	1,010,433	1,170,348	1,094,511	1,972,713		
	Percent Change From Prior Year		4.58%	5.99%	6.55%	5.75%	9.79%		
	Other Revenues	6,173,901	5,461,135	6,346,466	6,925,071	6,458,531	6,640,909	12,419,405	53.47%
	Total General Fund Revenues	22,302,207	22,328,785	24,224,549	25,973,502	26,601,473	28,756,564	67,822,465	42.40%



(a) The structure of payments for some of the franchise fees has changed resulting in lower initial revenues at the beginning of the fiscal year as compared to prior years. This revenue will self adjust throughout the year to better align with prior full-year numbers.

**City of Manhattan Beach
Fiscal Year-To-Date General Fund Trends
Through December Year-Over-Year**

**Percent of Year
50.0%**



(a) The structure of payments for some of the franchise fees has changed resulting in lower initial revenues at the beginning of the fiscal year as compared to prior years. This revenue will self adjust throughout the year to better align with prior full-year numbers.

Agenda Date: 2/7/2017

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Liza Tamura, City Clerk

SUBJECT:

City Council Minutes:

This Item Contains Minutes of the following City Council Meeting:

City Council Regular Meeting Minutes of January 17, 2017

(City Clerk Tamura).

APPROVE

RECOMMENDATION:

The attached minutes are for information only:

Attachments:

1. City Council Regular Meeting Minutes of January 17, 2017

City of Manhattan Beach

1400 Highland Avenue
Manhattan Beach, CA 90266



Meeting Minutes - Draft

Tuesday, January 17, 2017

6:00 PM

Regular Meeting

City Council Chambers

City Council Regular Meeting

Mayor Tony D'Errico
Mayor Pro Tem David J. Lesser
Councilmember Amy Howorth
Councilmember Wayne Powell
Councilmember Mark Burton

PLEASE NOTE THAT THE CITY ARCHIVES THE VIDEO RECORDINGS OF ALL REGULAR CITY COUNCIL MEETINGS AND THE VIDEO FOR THIS MEETING IS HEREBY INCORPORATED BY THIS REFERENCE. ALSO IN SUPPORT OF MORE TRANSPARENCY AND THE AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE, THE CITY OFFERS CLOSED CAPTIONING FOR REGULAR CITY COUNCIL MEETINGS. FOR A COMPLETE RECORD OF THIS CITY COUNCIL MEETING, GO TO: www.citymb.info/city-officials/city-clerk/city-council-meetings-agendas-and-minutes

A. PLEDGE TO THE FLAG

Julie Prophet led the Pledge of Allegiance.

B. ROLL CALL

Present: 5 - Mayor D'Errico, Mayor Pro Tem Lesser, Councilmember Howorth, Councilmember Powell and Councilmember Burton

C. CEREMONIAL CALENDAR

D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

City Clerk Liza Tamura confirmed that the meeting was properly posted.

1. Certificates of Recognition to Those Whose Time and Dedication Aided the City in Achieving the 2016 Helen Putnam Award (Ceremonial).

[17-0021](#)

PRESENT

Mayor D'Errico, on behalf of the City Council, and assisted by Parks and Recreation Director Mark Leyman and Older Adults Program Manager Jan Buike, presented certificates of recognition and Challenge Coins to:

*Mira Costa High School Teacher
Linda Gesualdi*

*Parks and Recreation Commissioner
Sue Allard*

*Senior Advisory Committee Members
Kate Nelson
Marcia Gelfand
Dayle Eisenhour
Diane Campisi*

The following students also volunteered their time and effort in helping the city obtain the 2016 Helen Putnam Award. Due to the volume of student volunteers, they will be recognized at a later date at Mira Costa High School.

*Evan Fortier
Nicholette Brandford
Samantha Frias
John Fu
Rachel Glozman
Sara Gustafson
Alexandra Koch
Chloe Le
Amanda Montag
Hunter Lynch
Jenelle King
Nick Lee
Adam Kim
Leah James
Ha Eun Kwon
Jolie Hackney
James Kuhlmann
Grace Martens
Morgan Montgomery
Julian Menendez
Andrea Salceda
Kyle Johnson
Will Taylor
William Zhou
Justine Woo
Julia Dominesey
Quint Barranco
Kira Escovar
Michelle Chambers
Emma Glozman*

*Malia Hanks
Michael Demarte
Marley Kaliban
Maddie Micheletti
Audrey Mei
Madison McDonald
Sunny Villapando
Annika Hanson
Kara Murphy
Sam Schwartz
Danielle Smith
Ryan Oberst
Emily Seth
Laura Sheckter
Aaron Kissel
Xander Wee
Philip Wah
Maya Serota
Carley Resin
Lauren Matoska
Sarah Hassan
Kelsey Allen
Robert Cook
Rose Darcy
Andrei Bato
Elisse Friedman
Robert Bixler
Scott Caso
Elizabeth Garcia
Melia Chittenden
Gilberto Martinez
Kate Lovekin
Katherine Pasterczyk
Lena Nagy
Geena Radville
Melody Roth
Connor Mateo
Jillian Reed
Anna Real
Kayla Samimi
Alessandra Wu
Amelie Vergnolle
Katie Tominaga
Sierra Andrade
Xavier Court
Whitney Davis
Isabella Draskovic
Katarina Draskovic
Jasmine Baba
Bobby Barkley
Corey Horrow
Bradley Hofmeister
Uyen Nguyen
Mareda Michael
Dylan Hankamer
Sidney Lee*

*Natalie Rau
Kendal Rohm
Dylan Sutro
Benjamin Gibbons
Max Rosenberg
Parker Sundeen
Delaney Kluth
Lily Travis
Lauren Tong
Bobby Sillman
Madison Scott
Bridget Johnson
Casey Shapiro
Jordan Owens
Madeleine Hoyer
Sara James
Daisy Moreno
Jordan Lacey
John Damarillo
Samuel Buchta
Halley Wong
Briana Zukotynski
Emma Nerad
Katherine Barnhill
Lazlo Paul
Kathryn Schickler
Julian Grunauer
Sean Syed
Matt Mullins
Allison Roth
Jackson Weaver
Emily Chase*

E. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

Councilmember Burton pulled off the Consent Calendar Item No.3 Resolution No. 17-0002 agreement with the Manhattan Beach Mid-Management Employees' Association regarding Agency Shop and requested that it be moved to the first item of Section N. New Business.

A motion was made by Councilmember Burton, seconded by Councilmember Powell, to approve the agenda, as amended, moving Item No. 3 Resolution No. 17-0002, agreement with the Manhattan Beach Mid-Management Employees' Association Regarding Agency Shop as the first item in Section N. New Business. The motion carried by the following vote:

Aye: 5 - D'Errico, Lesser, Howorth, Powell and Burton

F. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

The following individuals provided community announcements:

Julie Prophet, Manhattan Beach Residents Association, announced a City Council Candidate Forum on Thursday, February 2, 2017, from 6:30 - 8:30 PM in the City Council Chambers. The event will be broadcast live and replayed until the day of election.

Nini Sakaguchi, American Red Cross, stated that the Red Cross is celebrating 100 years of service and announced future events.

Melissa McCollum, Manhattan Beach Librarian, introduced Adult and Teen Services Librarian, Claire Moore and further announced upcoming events.

Councilmember Howorth reported on her last Community Meeting at the Manhattan Beach Library and that the next meeting will be March 4, 2017, at 3:00 PM, also at the library. She also spoke of three other City Council Candidate Forums: February 9, 2017, at 9:30 AM at American Martyrs Church, February 16, 2017 at 11:30 AM at the Older Adult Program at the Joslyn Community Center, February 24, 2017, at 8:30 AM at Mira Costa High School sponsored by the PTA Council.

Councilmember Powell announced that February 16, 2017, the Candidate Forum is part of the "Dine and Discover Program". He also reported that the 4th Annual "Why I ♥ MB Art Competition" applications are being accepted thru January 24, 2017, and that the exhibition will be February 21, 2017, thru March 16, 2017, at City Hall.

Councilmember Burton reminded residents that the Neptunian Womens Club and the Manhattan Beach Fire Department are sponsoring the "Chili Cookoff" on Saturday, January 28, 2017, at 1:00 PM at the Manhattan Beach Fire Station.

G. CITY MANAGER REPORT

City Manager Mark Danaj introduced Interim Community Development Director Anne MacIntosh.

City Manager Danaj also announced that the Planning Commission hearing for the Gelson's Market Project will be February 8, 2017, at 6:30 PM.

H. CITY ATTORNEY REPORT

None.

I. PUBLIC COMMENTS (3 MINUTES PER PERSON FOR ONE ITEM, A MAXIMUM OF 6 MINUTES IF A SPEAKER WANTS TO COMMENT ON MORE THAN ONE ITEM)

The following individuals provided public comment:

Laura Santos, commented on the Peck Reservoir Replacement Project and the effect on the neighborhood.

Jim Dillavou, Leadership Manhattan Beach, relayed that the class project would be to restore the Santa Float.

Steve Carvel, Class President of Leadership Manhattan Beach, introduced class members and gave a synopsis of the Santa Float Project restoration.

Janet Jones recommended passing the Urgency Ordinance No. 17-0001U.

George Barks addressed the City Council regarding the Beach Cities Fire Services, noting his concern with Hermosa Beach Fire Department contracting with LA County.

Linda Morey, spoke in favor of retaining the telephone pole design at the bottom of the strand stairs.

John Arizaga concerned about adding features to the renovation of the Peck Reservoir.

Bill Victor spoke about Dial-a-Ride, suggested a dog training class, and receiving the Downtown Specific Plan sooner.

Rhett Milito is concerned about putting something on top of the Peck Reservoir.

Gerry O'Connor questioned the need for the recent variance approved by the Planning Commission without City Council discussion, the way labor contracts are managed and the potential development of the Redondo Beach Waterfront.

Ellen Cyka reiterated concern for the Peck Reservoir with extra developments.

J. PLANNING COMMISSION QUASI-JUDICIAL DECISIONS (RECEIVE AND FILE)

None.

K. CONSENT CALENDAR (APPROVE)

A motion was made by Councilmember Burton, seconded by Councilmember Howorth, to approve the Consent Calendar as amended (moving Item No. 3 Resolution No. 17-0002 Approving agreement with the Manhattan Beach Mid-Management Employees' Association Regarding Agency Shop as the first item in Section N. New Business). The motion carried by the following vote:

Aye: 5 - D'Errico, Lesser, Howorth, Powell and Burton

2. Resolution Approving the Agreement with the Manhattan Beach Police Officers' Association Amending Article 12: Special Pays (Human Resources Director Zadroga-Haase). [RES 17-0001](#)
ADOPT RESOLUTION NO. 17-0001

The recommendation for this item was approved on the Consent Calendar.

3. Resolution Approving Agreement with the Manhattan Beach Mid-Management Employees' Association Regarding Agency Shop (Human Resources Director Zadroga-Haase). [RES 17-0002](#)
ADOPT RESOLUTION NO. 17-0002

This item was pulled from the Consent Calendar and heard as the first item under Section N. New Business

4. Resolution of Intention to Provide for Annual Levy and Collection of Assessments for the North Manhattan Beach Business Improvement District and Setting February 21, 2017 for a Public Hearing (Economic Vitality Manager Sywak). [RES 17-0003](#)
ADOPT RESOLUTION NO. 17-0003

The recommendation for this item was approved on the Consent Calendar.

5. Formally Accept the Live Oak Park, Mira Costa High School and Marine Avenue Park Tennis and Basketball Courts Resurfacing and Restriping Project as Complete, and Authorize Filing of the Notice of Completion and Release of Retention in the Amount of \$3,549.90 (Public Works Director Katsouleas). [17-0013](#)
APPROVE

The recommendation for this item was approved on the Consent Calendar.

6. Approve Agreement with DDL Traffic, Inc. for the Purchase and Installation of Emergency Traffic Signal Preemption System in the Amount Not-to-Exceed \$145,906.85 (Public Works Director Katsouleas). [CON 17-0003](#)
APPROVE

The recommendation for this item was approved on the Consent Calendar.

7. Financial Report: [17-0014](#)
a) Schedules of Demands: December 8, 2016 and December 22, 2016
b) Investment Portfolio for the Month Ending November 30, 2016
c) Month End Report for November 30, 2016
(Finance Director Moe).
ACCEPT REPORT AND DEMANDS

The recommendation for this item was approved on the Consent Calendar.

8. City Council Minutes: [17-0002](#)
This Item Contains Minutes of the following City Council Meeting:
City Council Regular Meeting Minutes of January 3, 2017
(City Clerk Tamura).
APPROVE

The recommendation for this item was approved on the Consent Calendar.

L. PUBLIC HEARINGS (2 MINUTES PER PERSON)

9. Continued Public Hearing from the City Council Regular Meeting of January 3, 2017 Regarding the Draft 2015 Urban Water Management and Consideration of Adoption of Resolution No. 16-0045 for the 2015 Urban Water Management Plan (Public Works Director Katsouleas). [RES 16-0045](#)
CONDUCT PUBLIC HEARING AND ADOPT RESOLUTION NO. 16-0045

Mayor D'Errico introduced Public Works Director Stephanie Katsouleas and Utilities Manager Shawn Igoe who provided the staff presentation.

City Attorney Quinn Barrow stated that the City Council must adopt an Urban Water Management Plan every five years.

Utilities Manager Igoe responded to City Council questions.

Mayor D'Errico opened the Public Hearing.

Seeing no requests to speak, Mayor D'Errico closed the public hearing.

City Manager Mark Danaj responded to City Council questions.

A motion was made by Councilmember Howorth, seconded by Councilmember Powell, to adopt Resolution No. 16-0045 for the 2015 Urban Water Management Plan. The motion carried by the following vote:

Aye: 5 - D'Errico, Lesser, Howorth, Powell and Burton

10. Public Hearing to Consider Extending Interim Ordinance No. 16-0038-U for Accessory Dwelling Units (ADU's) (Planning Manager Jester).

[ORD
17-0001U](#)

CONDUCT PUBLIC HEARING, ISSUE ALLEVIATION MEASURES REPORT, AND ADOPT URGENCY ORDINANCE NO. 17-0001-U EXTENDING THE INTERIM ZONING ORDINANCE FOR 10 MONTHS AND 15 DAYS

Mayor D'Errico introduced the item and City Attorney Quinn Barrow outlined the history of the item.

Planning Manager Laurie Jester provided the staff presentation.

City Attorney Barrow and Planning Manager Jester responded to City Council questions.

Mayor D'Errico opened the public hearing.

Seeing no requests to speak, Mayor D'Errico closed the public hearing.

City Attorney Barrow read the title of the Ordinance into the record: An Interim Ordinance of the City of Manhattan Beach extending Interim Ordinance No. 16-0038U prohibiting new accessory dwelling units, except those that satisfy specified standards, and declaring the urgency thereof.

A motion was made by Councilmember Powell, seconded by Councilmember Burton, to issue the report and adopt Ordinance No. 17-0001U extending the interim zoning Ordinance No. 16-0038U for 10 months and 15 days and to modify the report instead of saying "to effectively promote new density" revise it to say "to comply with State Law regarding density". (Government Code Section 65858(d) Report.) The motion carried by the following vote:

Aye: 5 - D'Errico, Lesser, Howorth, Powell and Burton

At 7:15 PM City Council recessed and reconvened at 7:23 PM with all Councilmembers present.

M. OLD BUSINESS

11. Report on the Peck Reservoir Replacement Project Update (Public Works Director Katsouleas).

[17-0015](#)

RECEIVE REPORT AND PROVIDE DIRECTION

Mayor D'Errico introduced Public Works Director Stephanie Katsouleas who provided the staff presentation along with Senior Civil Engineer Gil Gamboa.

Public Works Director Katsouleas, Senior Civil Engineer Gamboa, Utilities Manager Shawn Igoe and City Attorney Quinn Barrow responded to City Council questions.

Mayor D'Errico opened the floor to public comment.

Stephanie Robins in favor of only replacing the Peck Reservoir.

Rachel Vandenberg is concerned about the cost and traffic.

Gian Pazzia is concerned about the traffic and the public use.

R. Gordon Williams echoed concerns of traffic and prefers Option 1.

Seeing no further requests to speak, Mayor D'Errico closed the floor to public comment.

A motion was made by Councilmember Burton, seconded by Mayor Pro Tem Lesser, to adopt Option 1 and the optional design services that include groundwater treatment. A friendly amendment, accepted by the maker, added shrubs to provide a visual buffer. The motion carried by the following vote:

Aye: 5 - D'Errico, Lesser, Howorth, Powell and Burton

At 8:03 PM City Council recessed and reconvened at 8:09 PM with all Councilmembers present.

12. Update on Southern California Edison (SCE) Streetlight Acquisition and Retrofit Process, and Consideration of the Recommendations from Energy Efficiency Audit Report (Public Works Director Katsouleas).

[17-0016](#)

RECEIVE AND FILE

Mayor D'Errico introduced Public Works Director Stephanie Katsouleas who provided a brief overview.

Newcomb Anderson McCormick Director of Southern California Operations Steve Clark and Newcomb Anderson McCormick Senior Program Manager Agatha Vaaler provided a PowerPoint Presentation.

Public Works Director Katsouleas, City Attorney Quinn Barrow, Newcomb Anderson McCormick Director of Southern California Operations Clark and Newcomb Anderson McCormick Senior Program Manager Vaaler responded to City Council questions.

Mayor D'Errico opened the floor to public comment.

Seeing no requests to speak, Mayor D'Errico closed the floor to public comment.

Mayor Pro Tem Lesser stated that he wanted to bifurcate the motions.

The first motion would be to direct staff to finalize agreements for acquisition of the poles and LED conversions.

A motion was made by Mayor Pro Tem Lesser, seconded by Councilmember Howorth, to direct Staff to come back with the final agreements related to acquisition of the poles and moving forward with the LED Conversion. A friendly amendment, accepted by the maker, is that the loan taken from the CIP(Capital Improvement Program) should be replaced with the energy savings and also the revenue payment opportunities from the leasing of spaces. The motion carried by the following vote:

Aye: 5 - D'Errico, Lesser, Howorth, Powell and Burton

The second would be regarding the Public Safety Facility and City Hall.

A motion was made by Mayor Pro Tem Lesser, seconded by Mayor D'Errico, for Staff to return to the City Council with details of how to remodel or update City Hall. The motion carried by the following vote.

Aye: 5 - D'Errico, Lesser, Howorth, Powell and Burton

N. NEW BUSINESS

3. Resolution Approving Agreement with the Manhattan Beach Mid-Management Employees' Association Regarding Agency Shop (Human Resources Director Zadroga-Haase). [RES 17-0002](#)
ADOPT RESOLUTION NO. 17-0002

Mayor D'Errico introduced Human Resources Manager Teresia Zadroga-Haase who provided a summary of the Agency Shop Agreement.

Mayor D'Errico opened the floor to public comment;

Seeing no requests to speak, Mayor D'Errico closed the floor to public comment.

A motion was made by Councilmember Howorth, seconded by Councilmember Burton, to approve the agreement with the Manhattan Beach Mid-Management Employees' Association regarding Agency Shop and adopt Resolution No. 17-0002. The motion carried by the following vote:

Aye: 5 - D'Errico, Lesser, Howorth, Powell and Burton

13. Award Construction Contract for Live Oak Park Wide Area Network (WAN) & Wireless WiFi Expansion Project in an Amount Not-to-Exceed \$49,000 and Appropriate \$33,200 from the Capital Improvement Fund (Public Works Director Katsouleas). [CON 17-0001](#)
APPROVE AND APPROPRIATE

Mayor D'Errico introduced Public Works Director Stephanie Katsouleas who provided the Staff presentation.

Public Works Director Katsouleas and Information Technology Director Sanford Taylor responded to City Council questions.

Mayor D'Errico opened the floor to public comment.

Seeing no requests to speak, Mayor D'Errico closed the floor to public comment.

A motion was made by Councilmember Burton, seconded by Councilmember Powell, to award a construction contract for Live Oak Park Wide Area Network (WAN) & Wireless WiFi Expansion Project in an amount not-to-exceed \$49,000 and appropriate \$33,200 from the Capital Improvement Fund. The motion carried by the following vote:

Aye: 5 - D'Errico, Lesser, Howorth, Powell and Burton

O. CITY COUNCIL REPORTS, OTHER COUNCIL BUSINESS, AND COMMITTEE AND TRAVEL REPORTS

Mayor Pro Tem Lesser reported that he attended the SBCCOG(South Bay Cities Council of Governments) briefing and breakfast with Legislative District Staff and new County Supervisor Janice Hahn was also in attendance. He further added that he and Mayor D'Errico met with the Manhattan Beach Unified School District with additional meetings scheduled and will have a full report in the future and seek further direction with an agendized item.

P. FORECAST AGENDA AND FUTURE DISCUSSION ITEMS

14. Agenda Forecast (City Clerk Tamura). DISCUSS AND PROVIDE DIRECTION

[17-0004](#)

Councilmember Powell requested that the Joint Powers Agreement with the California State Association of Counties-Excess Insurance Authority be moved from the Consent Calendar on the February 21, 2017, agenda.

Councilmember Powell also requested that fee waivers be agendized, with all Councilmembers concurring.

Councilmember Howorth directed Staff to look into the variance process discussed earlier and Councilmember Burton concurred.

City Manager Mark Danaj responded to City Council questions regarding discussing with Hermosa Beach the impact of Hermosa Beach contracting the Fire Department with LA County.

Councilmember Powell requested a future discussion on the Center Cal Development in Redondo Beach with other Councilmembers concurring.

City Clerk Liza Tamura responded to City Council questions on commission vacancies and the makeup of certain commissions.

Q. INFORMATIONAL ITEMS

None.

R. CLOSED SESSION

I. ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION

City Attorney Quinn Barrow announced the following Closed Session:

**CONFERENCE WITH LEGAL COUNSEL (EXISTING LITIGATION)
(Government Code Section 54956.9 (d)(1))**

Claim of Marsha Weiss (File No. 16-128081)

II. RECESS INTO CLOSED SESSION

At 10:00 PM City Council recessed into Closed Session.

III. RECONVENE INTO OPEN SESSION

At 10:03 PM City Council reconvened with all Councilmembers present.

IV. CLOSED SESSION ANNOUNCEMENT IN OPEN SESSION

City Attorney Quinn Barrow announced that by a 5-0 vote, City Council gave direction to its negotiator with respect to the claim of Marsha Weiss.

S. ADJOURNMENT

At 10:04 PM City Council adjourned in memory of Pat Cunningham.

**Martha Alvarez
Recording Secretary**

**Tony D'Errico
Mayor**

ATTEST:

**Liza Tamura
City Clerk**

Agenda Date: 2/7/2017

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Stephanie Katsouleas, P.E., Public Works Director
Anne McIntosh, Interim Community Development Director
Prem Kumar, P.E., City Engineer
Erik Zandvliet, T.E., City Traffic Engineer

SUBJECT:

Pedestrian Safety Projects Update for Various Locations Throughout Manhattan Beach and Design Approval for Pedestrian Improvements at Highland Avenue and 38th Street (Public Works Director Katsouleas).

DISCUSS AND PROVIDE DIRECTION

RECOMMENDATION:

Receive and file this report regarding a variety of pedestrian safety enhancements planned for implementation throughout Manhattan Beach, and approve the proposed design for pedestrian improvements at the intersection of Highland Avenue and 38th Street

FISCAL IMPLICATIONS:

A variety of pedestrian safety projects are currently identified in the Capital Improvement Program and CIP Fund, most of which are funded through State and Federal grants totaling \$1,161,600. However, there are no fiscal implications associated with receiving this report.

BACKGROUND:

Over the last several years, Manhattan Beach applied for and received several State and Federal grants to improve pedestrian facilities and access throughout the City. They include:

- \$490,600 Cycle 3 Safe Routes to Schools grant (Federal)
- \$447,700 Cycle 10 Safe Routes to Schools grant (State) with \$49,800 required in local matching funds
- \$223,300 Federal Highway Safety Improvement Program (HSIP) grant in with \$25,000 required in local matching funds

The majority of the proposed projects that will be funded with these grant awards are located next to schools or along pedestrian routes to those schools.

Additionally, staff was tasked with developing a plan to improve pedestrian safety at the intersection of Highland Avenue and 38th Street. Staff has completed engineering design for that particular intersection and seeks City Council concurrence on the design features prior to initiating bidding and construction of the project.

DISCUSSION:

There are currently four pedestrian safety projects currently underway in the Engineering Division, which include:

- Federal Cycle 3 Safe Routes to School (SRTS)
- State Cycle 10 Safe Routes to School (SR2S)
- Highway Safety Improvement Project (HSIP) 22 Locations Citywide
- Highland Avenue at 38th Street Intersection Improvements

Cycle 3 (Federal) and Cycle 10 (State) Safe Routes to Schools:

The City received a \$490,600 competitive Federal Cycle 3 Safe Routes to School grant in October 2012, and a \$447,700 competitive State Cycle 10 Safe Routes to School grant in June 2012, which required \$49,800 in local matching funds (10%). These two grants will help implement a variety of pedestrian-related improvements adjacent to or along pedestrian routes for seven (7) schools in Manhattan Beach, including all five (5) elementary schools, Manhattan Beach Middle School and American Martyrs School.

The proposed improvements include:

- Pedestrian activated crosswalk warning beacons,
- Radar feedback signs,
- Curb extensions and center islands,
- ADA-compliant curb ramps,
- Red flashing “STOP” beacons on stop signs (during daytime hours),
- Walkway enhancements,
- Enhanced pedestrian pathway markings, including edge-line pathway striping
- Enhanced signage and markings, and
- Bike path markings and facilities.

The grant also provides funding for education, encouragement and enforcement activities at or near the schools. Wheeler & Gray Consultants was retained to complete the engineering design for these improvements, which are about 90% complete under Cycle 3 and 50% completed under Cycle 10. Staff plans to bid the projects this spring, with construction planned to occur during the summer school break.

The specific improvements are detailed in Attachment 3. Staff has selected the design elements and features based on engineering best practices and existing site conditions.

Cycle 5 Highway Safety Improvement Program (HSIP)

The City also received a \$223,300 competitive Federal Highway Safety Improvement Program (HSIP) grant in October 2011, with a required \$25,000 in local matching funds (10%). The project will construct pedestrian safety enhancements at 22 different locations for non-motorized roadway users (pedestrians and bicyclists). The planned improvements include pedestrian crossings with enhanced signage and markings, and installation of bulb outs, flashing beacons at crossings and countdown pedestrian signals at existing traffic signal intersections. KOA Corporation is preparing the design, which has just begun. Staff plans to bid the project this summer, with construction planned for the fall of 2017.

Attachment No. 1 identifies the locations of specific improvements to be constructed by each Safe Route to Schools project summarized above as well as the Cycle 5 HSIP project. Detailed maps of each school are provided in Attachment No. 2.

Highland Avenue and 38th Street

Staff received direction from City Council to investigate and propose pedestrian crossing improvements at 38th Street and Highland Avenue due to the significant pedestrian activity occurring at this unmarked intersection. Staff retained Transtech Engineers to develop design plans that would best meet pedestrian safety needs while also enhancing ADA-compliant access to the City's adjacent parking structure. That design is now 100% completed and is presented herein for City Council approval before commencement of bidding and construction. The overall design is shown in Attachment 4. In summary, the improvements are:

- A high-visibility reflective thermoplastic crosswalk,
- Side and center median-mounted rectangular rapid flashing beacons (RRFB),
- In-pavement flashing crosswalk lights,
- A median refuge island,
- ADA-compliant pedestrian curb ramps,
- Curb bulb-outs on the northwest and southwest corners of Highland Avenue and 38th Street.

Combined, staff feels that these improvements will provide a significantly safer pedestrian crossing conditions than what exists today. It is the Traffic Engineer's opinion all of the design elements are needed to work together as a complete crossing system. The high-visibility crosswalk designates the proper crossing path. Rectangular rapid flashing beacons were chosen because they have the highest driver compliance rate of any flashing beacon type, pursuant to documented studies. They will be mounted at eye-level to catch the motorist's attention. The in-pavement flashing crosswalk lights will provide enhanced driver awareness of a pedestrian in the crosswalk, especially at night, in foggy/inclement conditions, or if a stopped car in one lane blocks the view of the driver approaching in the second lane. The median refuge island divides up the crossing task into two segments to reduce the crossing distance and to reduce pedestrian conflicts to only one direction at a time. The corner bulb-outs serve three purposes: to achieve ADA-compliant curb ramps and sidewalks, to improve pedestrian visibility at the curb, and to reduce the crossing distance between corners, which further reduces exposure to vehicle conflicts. It should be noted that one curb parking space will be eliminated on the west side of Highland Avenue just south of 38th Street, but that space would have been eliminated to construct the

crosswalk, with or without a bulb-out. Curb parking north of the bulb-out on the northwest corner will be shifted northerly, without the loss of any other curb parking spaces.

Please note that all of the pedestrian enhancements identified in the design specifications for these projects conform to industry standards as identified in the California Manual on Traffic Control Devices (CA-MUTCD) and other State and Federal design standards and specifications.

POLICY ALTERNATIVES:

ALTERNATIVE #1:

Remove certain project elements from the pedestrian safety projects.

PROS:

Objectionable project elements will not be constructed.

CONS:

Funding would be reduced for the project accordingly. Significant changes to the scope of the project could jeopardize the entire project funding.

PUBLIC OUTREACH/INTEREST:

All three grant project applications were prepared in consultation with the respective school administrators. The Safe Routes to School and Highway Safety Improvement Program grant applications were presented to the Parking and Public Improvement Commission and City Council at public meetings in 2011 and 2012. Status reports of these projects have been presented to the Manhattan Beach Unified School District board on two separate occasions.

On June 17, 2014, the Highland Avenue and 38th Street project was initiated during public CIP discussions. On March 23, 2015, the Parking and Public Improvements Commission (PPIC) discussed possible crossing treatments, and recommended the current design. On July 7, 2015, the City Council approved and funded the project as part of the 2015-16 CIP. On August 3, 2016 and September 7, 2016, the North End Business Improvement District (BID) was given updates on the crosswalk design at their board meetings. Several design modifications were made in response to the BID's comments and are reflected in the current design.

ENVIRONMENTAL REVIEW

The City has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that there is no possibility that the activity may have a significant effect on the environment; therefore, pursuant to Section 15061(b)(3) of the State CEQA Guidelines the activity is not subject to CEQA. Thus, no environmental review is necessary.

LEGAL REVIEW

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.

Attachment/Attachments:

1. Traffic Grant Projects Map
2. School Detail Improvement Maps
3. Project Design Elements
4. Highland Avenue at 8th Street Crossing Design
5. PowerPoint Presentation

ATTACHMENT NO. 1

Pedestrian Safety Projects Update for
Various Locations Throughout
Manhattan Beach

PEDESTRIAN GRANTS PROJECT MAP

Traffic Grant Projects

City of Manhattan Beach

City of El Segundo

City of El Segundo

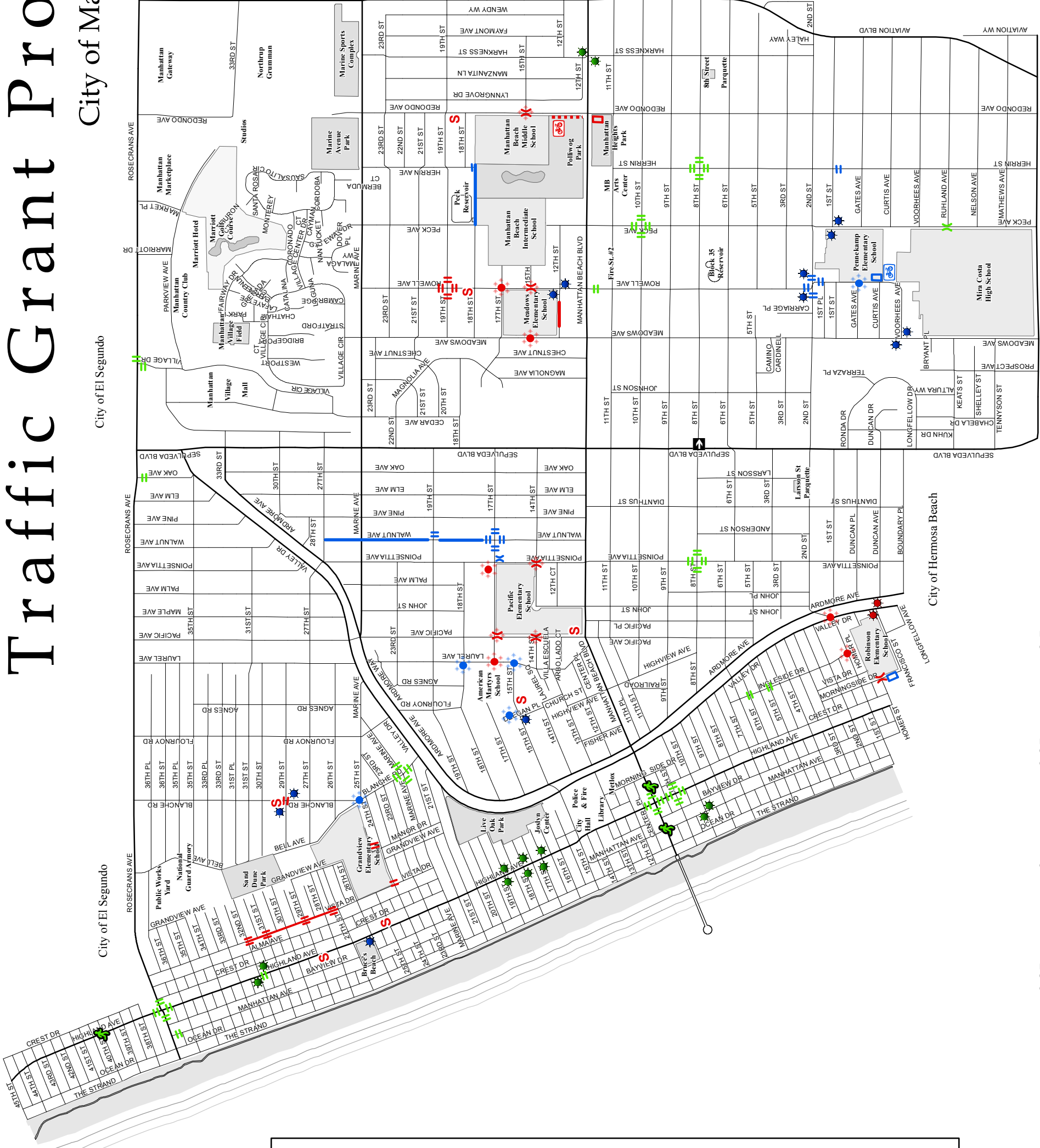
City of Hawthorne

City of Redondo Beach

City of Hermosa Beach

Miles

SRTS Cycle 3	Speed Awareness Sign
S	Curb Bulb Out
X	Curb Bulb Out with Flashing Stop Signs
+	Flashing Stop Signs
•	Flashing Beacon
•	Flashing Beacon
🚲	Bike Facility
□	Special Sign
=	High Visibility Crosswalks
—	Striping
SR25 Cycle 10	Curb Bulb Out
+	Flashing Stop Signs
•	Flashing Beacon
🚲	Bike Facility
□	Special Sign
=	High Visibility Crosswalks
—	Striping
HSIP Cycle 5	Curb Bulb Out
•	Flashing Beacon
🚶	Countdown Pedestrian Signals
=	High Visibility Crosswalks
➡	Left Turn Phasing



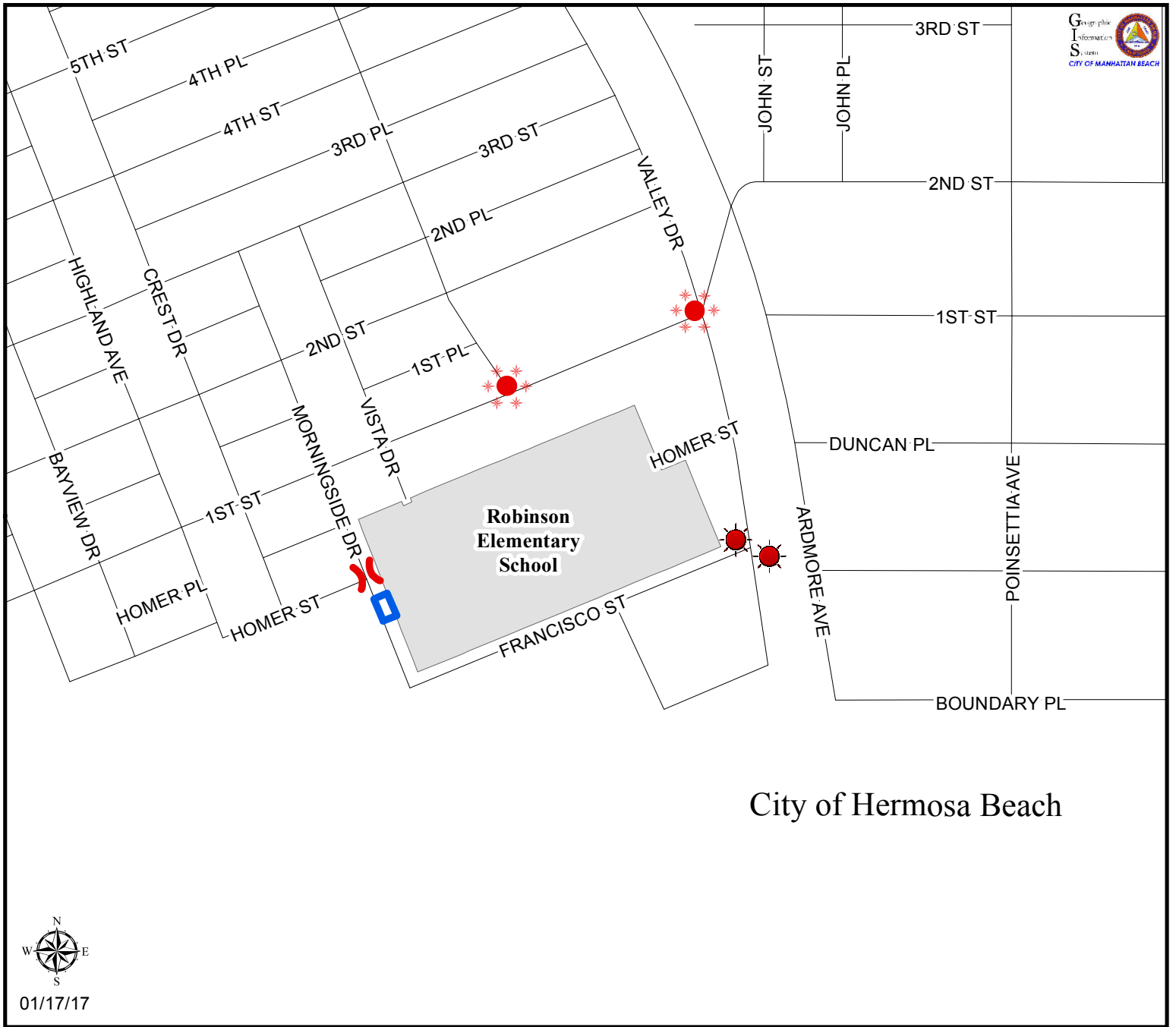
ATTACHMENT NO. 2

Pedestrian Safety Projects Update for
Various Locations Throughout
Manhattan Beach

SCHOOL DETAIL IMPROVEMENT MAPS

Safe Routes to School Projects

Robinson Elementary School



Federal SRTS Cycle 3

- Speed Awareness Sign
- Curb Bulb Out
- Curb Bulb Out with Flashing Stop Signs
- Flashing Stop Signs
- Flashing Beacon
- Bike Facility
- Special Sign
- High Visibility Crosswalks
- Striping

State SR2S Cycle 10

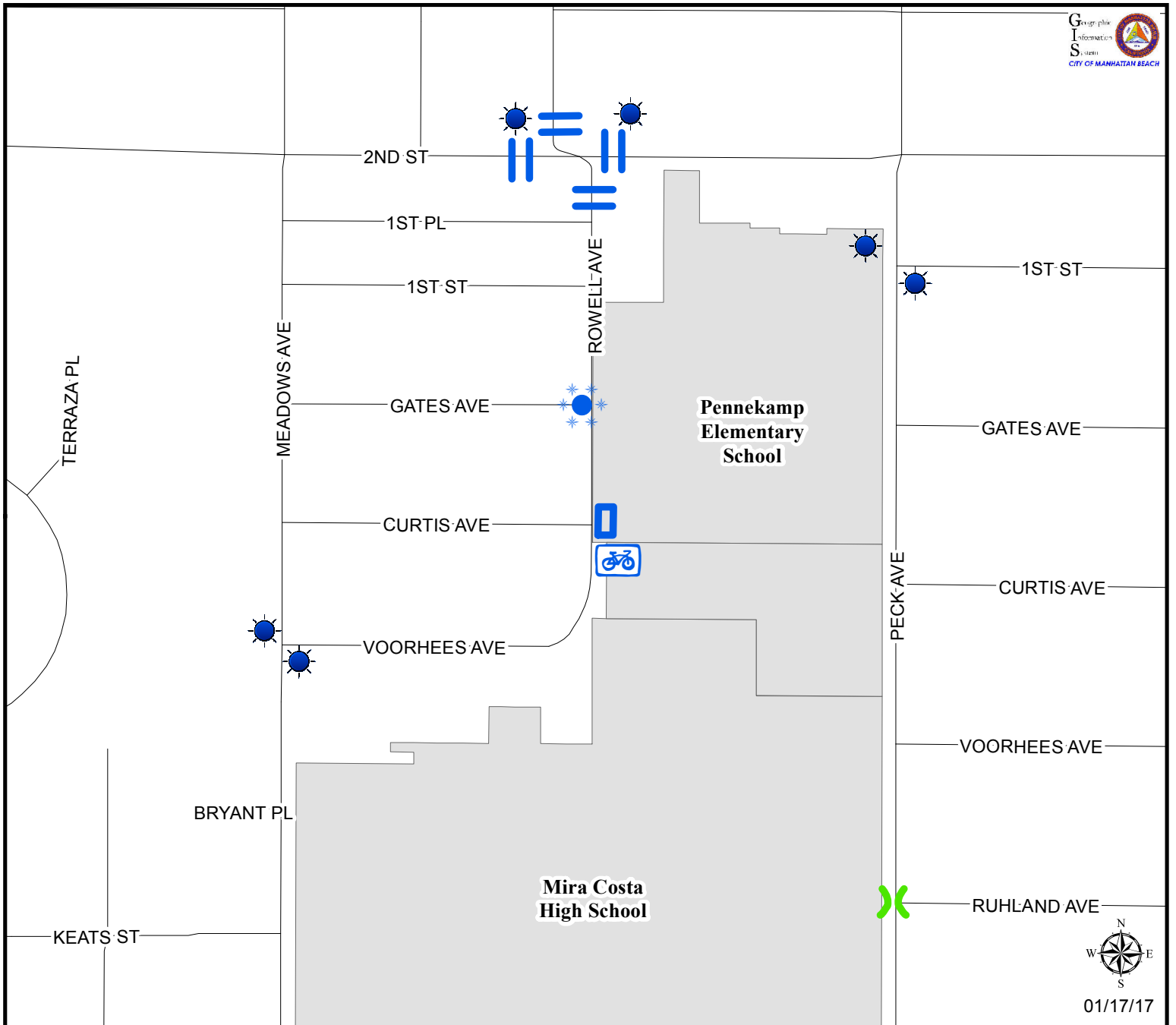
- Curb Bulb Out
- Flashing Stop Signs
- Flashing Beacon
- Bike Facility
- Special Sign
- High Visibility Crosswalks
- Striping

Fed. HSIP Cycle 5

- Curb Bulb Out
- Flashing Beacon
- Countdown Pedestrian Signals
- High Visibility Crosswalks
- Left Turn Phasing

Safe Routes to School Projects

Pennekamp Elementary School



Federal SRTS Cycle 3

- Speed Awareness Sign
- Curb Bulb Out
- Curb Bulb Out with Flashing Stop Signs
- Flashing Stop Signs
- Flashing Beacon
- Bike Facility
- Special Sign
- High Visibility Crosswalks
- Striping

State SR2S Cycle 10

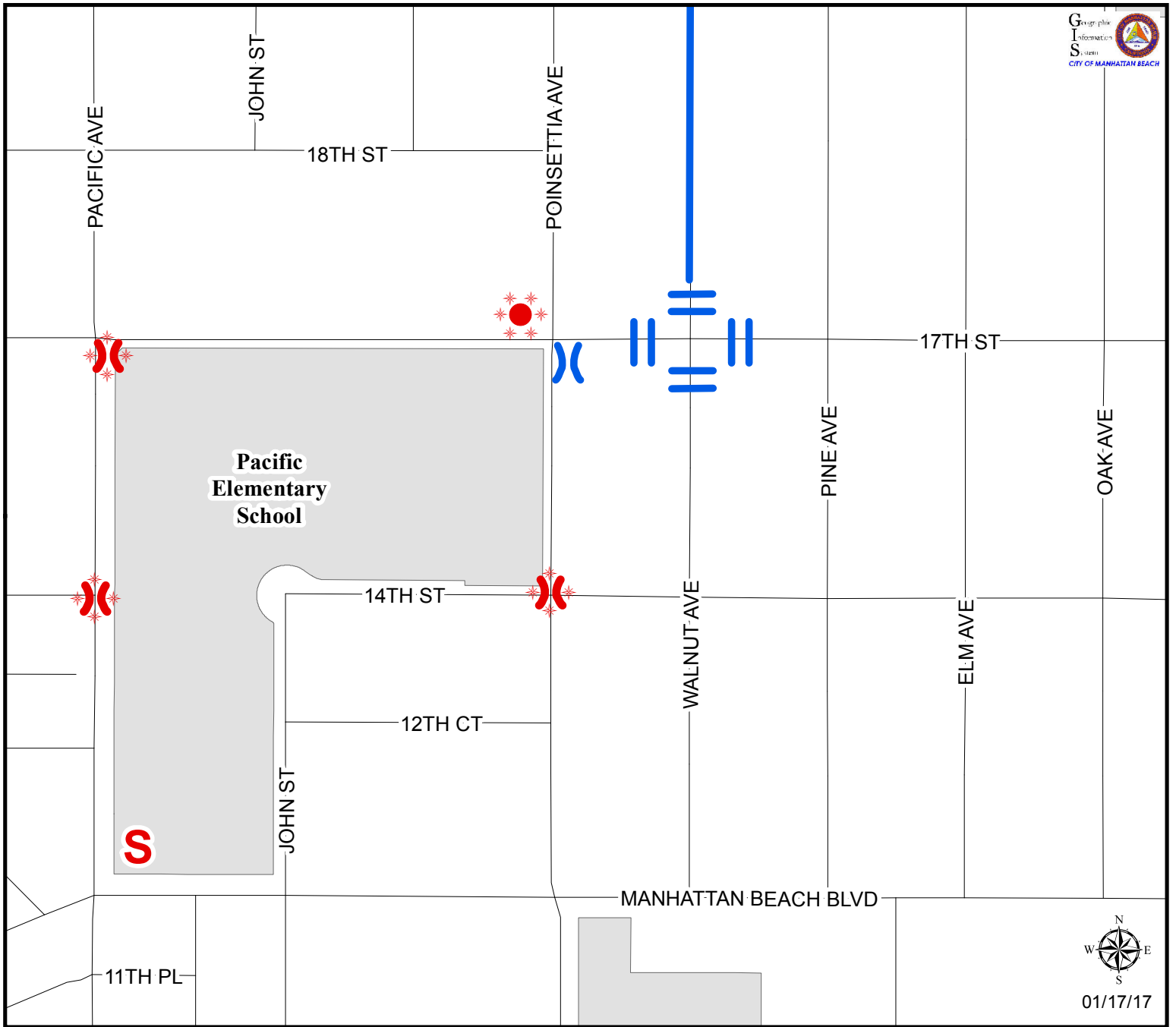
- Curb Bulb Out
- Flashing Stop Signs
- Flashing Beacon
- Bike Facility
- Special Sign
- High Visibility Crosswalks
- Striping

Fed. HSIP Cycle 5

- Curb Bulb Out
- Flashing Beacon
- Countdown Pedestrian Signals
- High Visibility Crosswalks
- Left Turn Phasing

Safe Routes to School Projects

Pacific Elementary School



01/17/17

Federal SRTS Cycle 3

- S** Speed Awareness Sign
- X** Curb Bulb Out
- X** Curb Bulb Out with Flashing Stop Signs
- Flashing Stop Signs
- Flashing Beacon
- 🚲** Bike Facility
- Special Sign
- =** High Visibility Crosswalks
- Striping

State SR2S Cycle 10

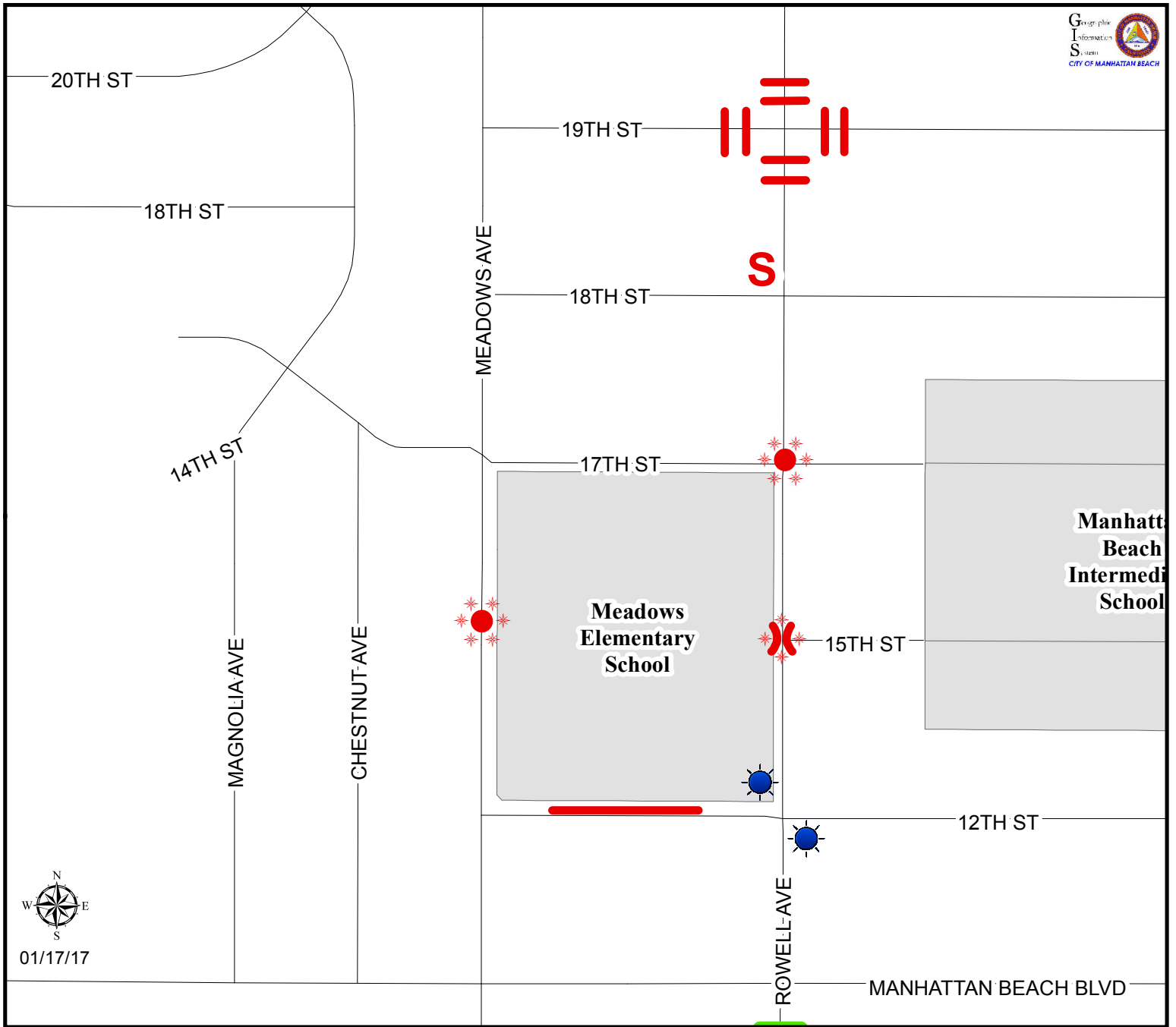
- X** Curb Bulb Out
- Flashing Stop Signs
- Flashing Beacon
- 🚲** Bike Facility
- Special Sign
- =** High Visibility Crosswalks
- Striping

Fed. HSIP Cycle 5

- X** Curb Bulb Out
- Flashing Beacon
- 🚶** Countdown Pedestrian Signals
- =** High Visibility Crosswalks
- ➡** Left Turn Phasing

Safe Routes to School Projects

Meadows Elementary School



Federal SRTS Cycle 3

- S** Speed Awareness Sign
- X** Curb Bulb Out
- ☀** Curb Bulb Out with Flashing Stop Signs
- ☀** Flashing Stop Signs
- ☀** Flashing Beacon
- 🚲** Bike Facility
- ☐** Special Sign
- ▬** High Visibility Crosswalks
- Striping

State SR2S Cycle 10

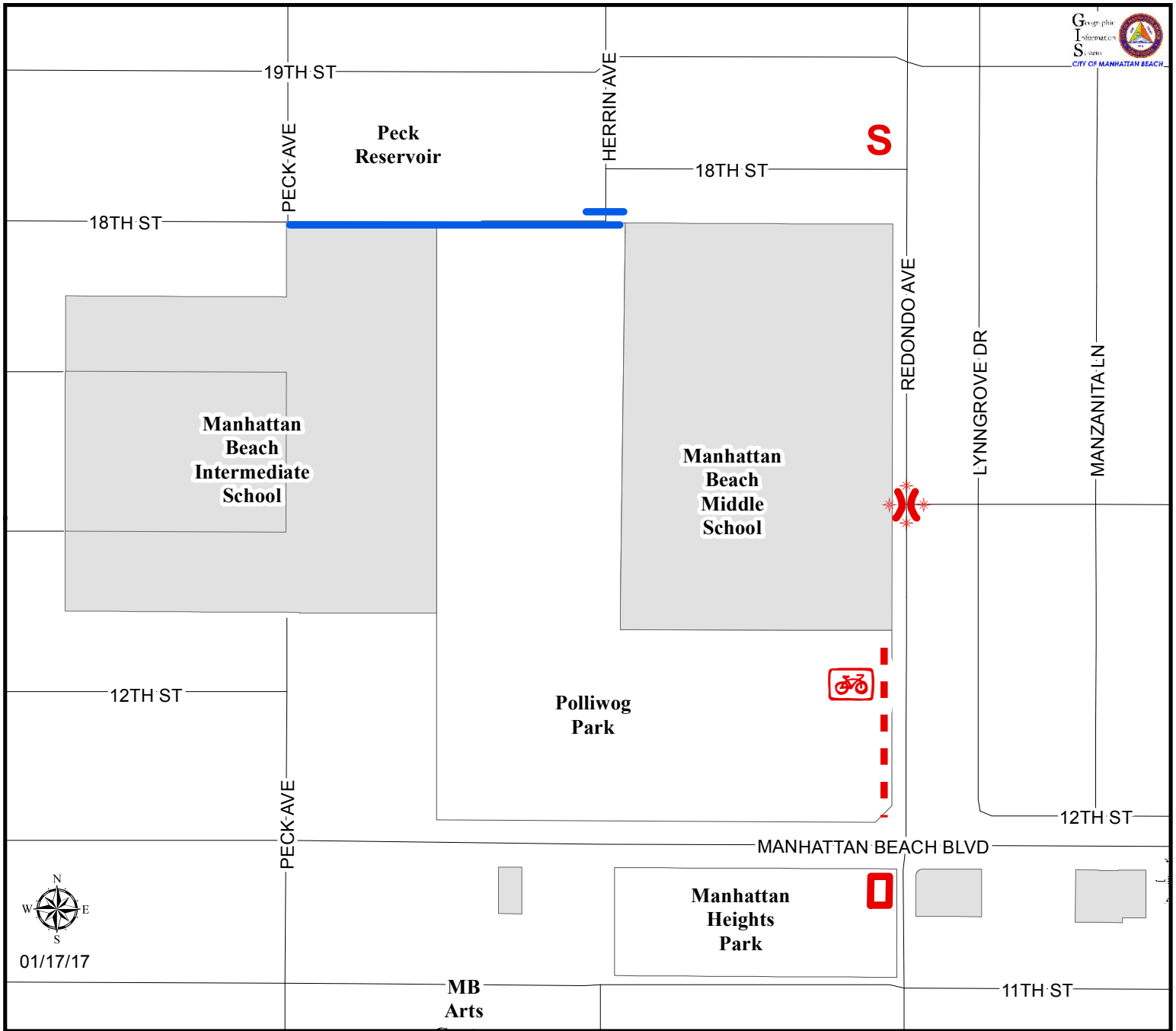
- X** Curb Bulb Out
- ☀** Flashing Stop Signs
- ☀** Flashing Beacon
- 🚲** Bike Facility
- ☐** Special Sign
- ▬** High Visibility Crosswalks
- Striping

Fed. HSIP Cycle 5

- X** Curb Bulb Out
- ☀** Flashing Beacon
- 🚶** Countdown Pedestrian Signals
- ▬** High Visibility Crosswalks
- ➡** Left Turn Phasing

Safe Routes to School Projects

Manhattan Beach Middle School



Federal SRTS Cycle 3

- S** Speed Awareness Sign
- X** Curb Bulb Out
- X** Curb Bulb Out with Flashing Stop Signs
- X** Flashing Stop Signs
- Starburst** Flashing Beacon
- Bicycle icon** Bike Facility
- Red rectangle** Special Sign
- Dashed red line** High Visibility Crosswalks
- Solid red line** Striping

State SR2S Cycle 10

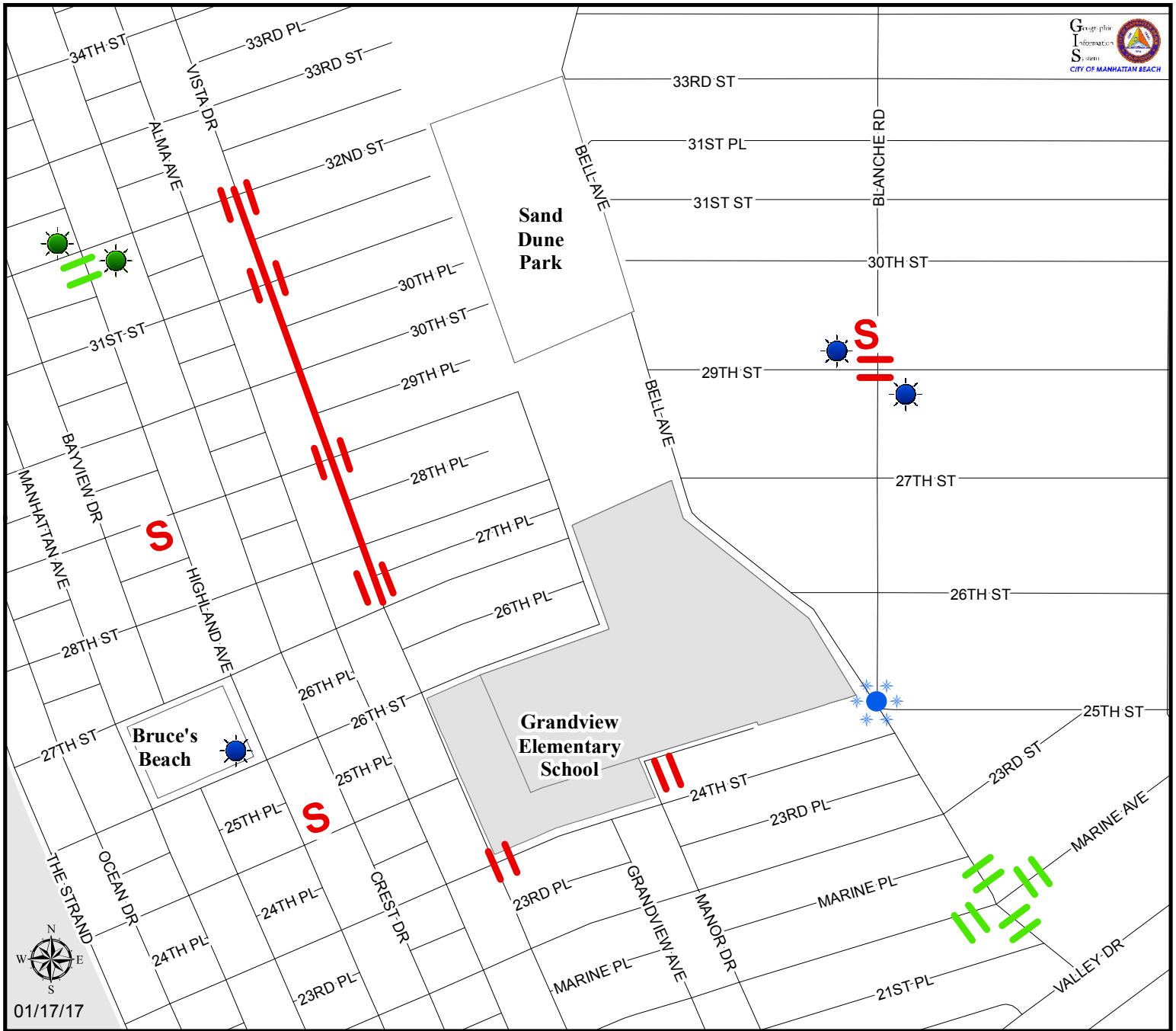
- X** Curb Bulb Out
- Starburst** Flashing Stop Signs
- Starburst** Flashing Beacon
- Bicycle icon** Bike Facility
- Blue rectangle** Special Sign
- Dashed blue line** High Visibility Crosswalks
- Solid blue line** Striping

Fed. HSIP Cycle 5

- X** Curb Bulb Out
- Starburst** Flashing Beacon
- Green figure** Countdown Pedestrian Signals
- Dashed green line** High Visibility Crosswalks
- Black arrow** Left Turn Phasing

Safe Routes to School Projects

Grandview Elementary School



Federal SRTS Cycle 3

- S** Speed Awareness Sign
- Flashing Beacon
- Curb Bulb Out
- Bike Facility
- Curb Bulb Out with Flashing Stop Signs
- Special Sign
- Flashing Stop Signs
- High Visibility Crosswalks
- Striping

State SR2S Cycle 10

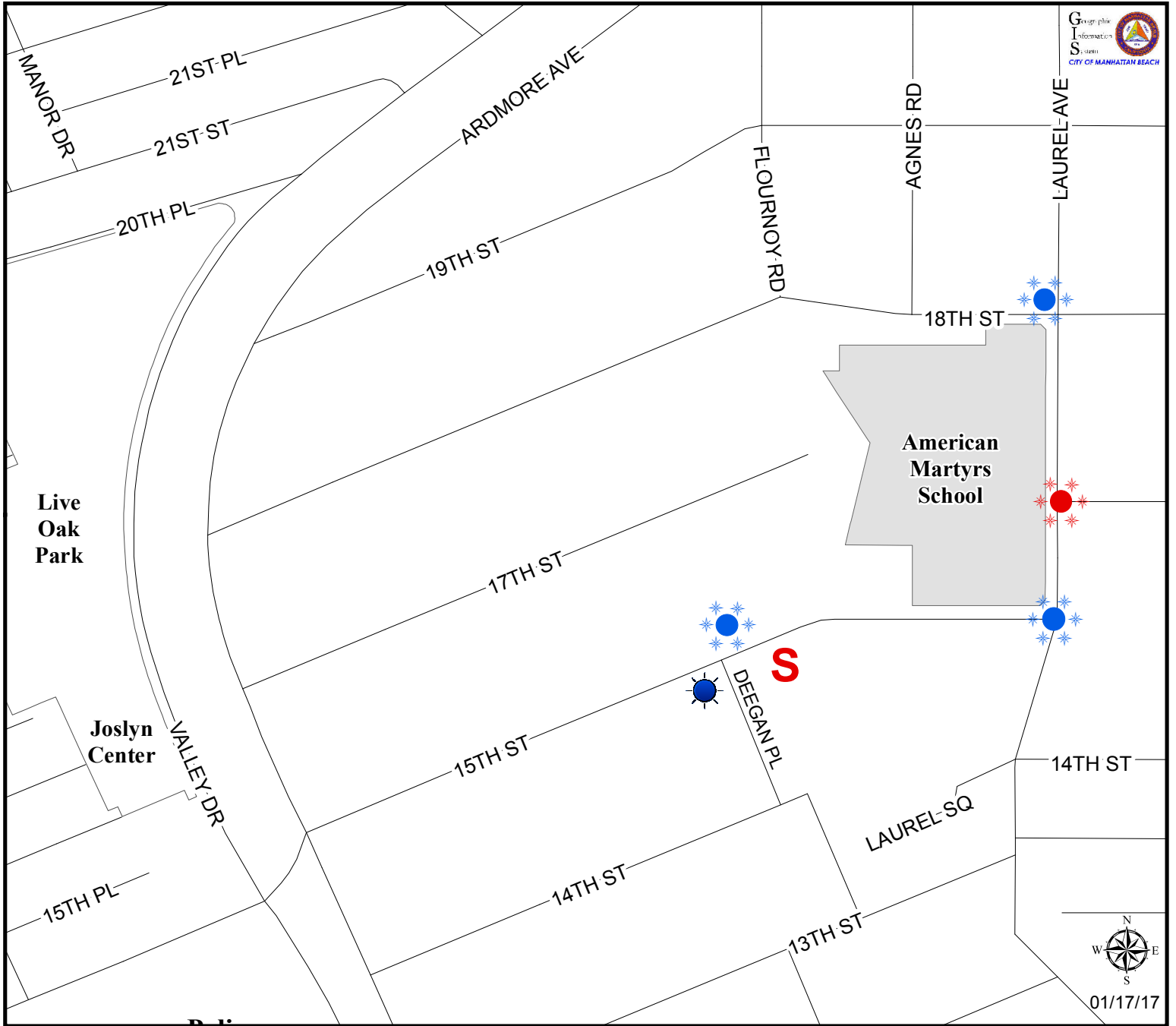
- Curb Bulb Out
- Special Sign
- Flashing Stop Signs
- High Visibility Crosswalks
- Striping
- Bike Facility

Fed. HSIP Cycle 5

- Curb Bulb Out
- Flashing Beacon
- Countdown Pedestrian Signals
- High Visibility Crosswalks
- Left Turn Phasing

Safe Routes to School Projects

American Martyrs School



Federal SRTS Cycle 3

- S** Speed Awareness Sign
- X** Curb Bulb Out
- X** Curb Bulb Out with Flashing Stop Signs
- Flashing Stop Signs
- Flashing Beacon
- 🚲** Bike Facility
- 🚶** Special Sign
- =** High Visibility Crosswalks
- Striping

State SR2S Cycle 10

- X** Curb Bulb Out
- Flashing Stop Signs
- Flashing Beacon
- 🚲** Bike Facility
- 🚶** Special Sign
- =** High Visibility Crosswalks
- Striping

Fed. HSIP Cycle 5

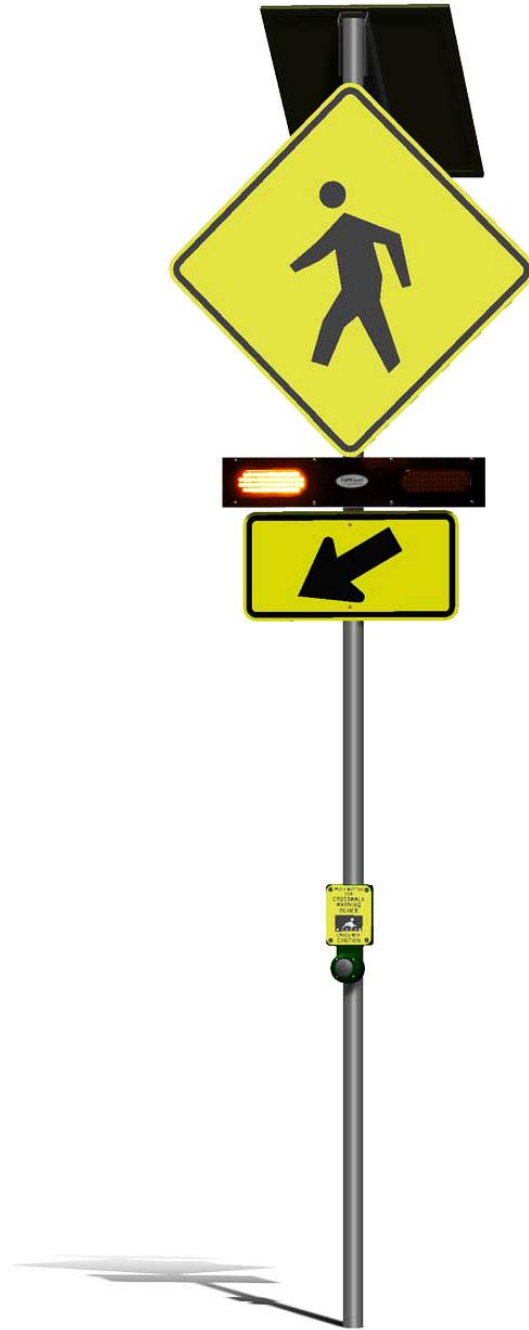
- X** Curb Bulb Out
- Flashing Beacon
- 🚶** Countdown Pedestrian Signals
- =** High Visibility Crosswalks
- ➡** Left Turn Phasing

ATTACHMENT NO. 3

Pedestrian Safety Projects Update for Various Locations Throughout Manhattan Beach

PROJECT DESIGN ELEMENTS

SOLAR-POWERED RECTANGULAR RAPID FLASHING BEACON
WITH PEDESTRIAN CROSSING SIGNS



R1-1 Stop LED Sign

Solar / AC Powered

R1-1 Model

Specifications

Construction	.080 Highway Grade Aluminum / Stainless Fasteners
Reflective Sheeting	Type IX Reflective Sheeting
Circuitry Technology	Sealed PCB Technology Micro-Controller Circuitry 24 Hour Operation 50 to 60 Times Minute Flash Rate
Solar/AC/Battery Specifications (Depending on Model)	30/20/15 Watt Polycrystalline Solar Cell 12/6 Volt SLA Battery (3 to 5 year battery life) AC Power (120 volt 2 amp required)
LED Lighting	8 - G2 LED Lighting in Sign Perimeter Field Replaceable Grommet Mounted Lights Cree High Power Red LED – Max 3.5 Watts Reflective LED Lighting (Patented)
Sizes	24" (4 LED's) / 30" / 36" / 48"

Specifications subject to change without notice

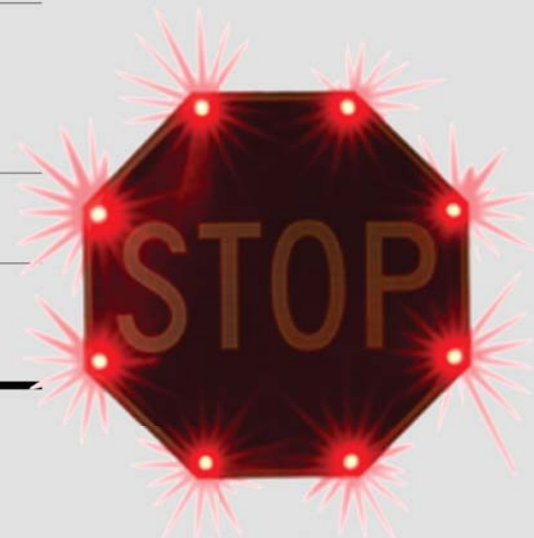
Features

- MUTCD Section 2A.07 Compliant
- Flash Rate 50 to 60 Times per Minute
- Up to 10 Days of Operation Flashing 24 hours 7 days
- LED Life Expectancy over 100,000 hours
- Tuf-Nut Security Mounting Hardware (pole not included)
- Keyed On / Off Switch
- Easy Battery Replacement in Field
- Quick LED Light Replacement

Options: Standard & Deluxe Timers / Dusk to Dawn Sensor
Push Button Activation / Motion-Vehicle Detectors
Wireless Activation-Communications



Day View



Night View

Warranty

10 Year Solar Collector Panel
5 Year Sign Construction
2 Year PCB/LED Technology
1 Year Battery

■ Patent # 7,937,868 Other Patents Pending

■ Call Toll Free: 877-977-SIGN (7446)



www.ustrafficsystems.com

40 Midland Ave.
Rockdale, IL 60436
Office 815-630-4441
Fax 815-666-1220



LumiStar™ the industry's only wireless and solar in-roadway light (IRWL)



Tough & Durable

- Stainless steel, 17-4 alloy.
- Exceeds HS-20 Wheel Load Testing.
- Endures extreme weather cycles.
- 5 Year Warranty, 10 Year Life Expectancy.

Brightest In-Roadway Light

- Visible from 3,000 ft. in bright sunny conditions.
- Emits over 4 million cd/m².

Solar Powered

- Lasts up to 60 days with no sun.
- Only requires an average of 4 hours of sun per day.

Easy Installation

- No saw cutting or trenching between the IRWLs
- No service cabinets or large solar panels
- No conduit
- No electrical license required.

Bicycle Friendly

- Gentle approach & departure angles for a smooth and safe ride.



Technical Specifications

Dimensions

Diameter

5.50"

Height Above the Road

0.75"

Depth of Roadway Penetration

1.50"

Light Output

Brightness

4 million Cd/m²

Dispersion Angle

30 X 30

Daytime Visibility

3,000 feet

Rechargeable Battery

Reserve Capacity

60 Days

Wireless System

Frequency Range

2400 – 2524 MHz

Effective Range

1,000 feet

Environmental Conditions

Temperature Range

-20 to +60 °C

[LumiStar \(PDF\)](#)

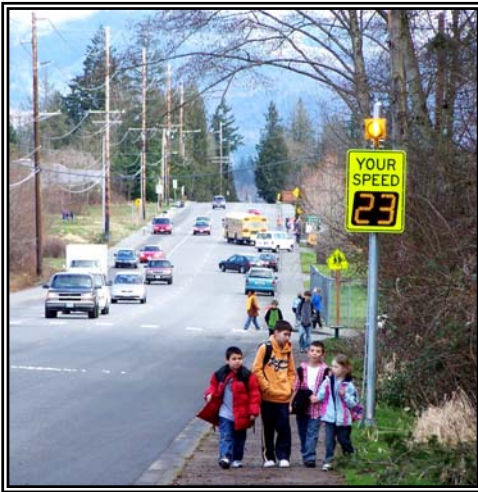




THE BEST IN THE BUSINESS

SPEEDCHECK™

“YOUR SPEED” Display



At SpeedCheck we know radar speed displays, it's all we do. We are committed to delivering the best solution on the market with a 4th generation display.

- ✓ SpeedCheck displays offer superior visibility in all conditions with UltraClear™, delivering the highest contrast, even in direct sunlight
- ✓ Safety Mask™ prevents viewing of the sign outside of drivers normal field of view, keeping the driver's eyes on the hazard zone ahead
- ✓ Vandalism protection - display can take a direct hit without damaging internal components, by deflecting up to 2 inches
- ✓ Integrated Violation Alert, High Speed Cut-off and optional Slow Down Message at user-defined speed thresholds
- ✓ Large selection of programming options to meet your needs
- ✓ Field repairable design - agency technicians can support displays with easy-to-access modular design
- ✓ Lowest power consumption available; solar power packages guaranteed 365 days, 24 x 7
- ✓ Quality product with 100% solid state design, backed with a 3-year standard warranty and 10-years for LED panels

Specification	15"	18"
Display Housing	26 1/2" x 20" x 6" (67 x 51 x 15 cm)	31" x 22 3/4" x 5" (79 x 58 x 13 cm)
Sign Dimensions	30" x 42" (76 x 107 cm)	36" x 48" (91 x 122 cm)
Weight	36 Lbs. (16.3 kg.)	42 Lbs. (19.0 kg.)

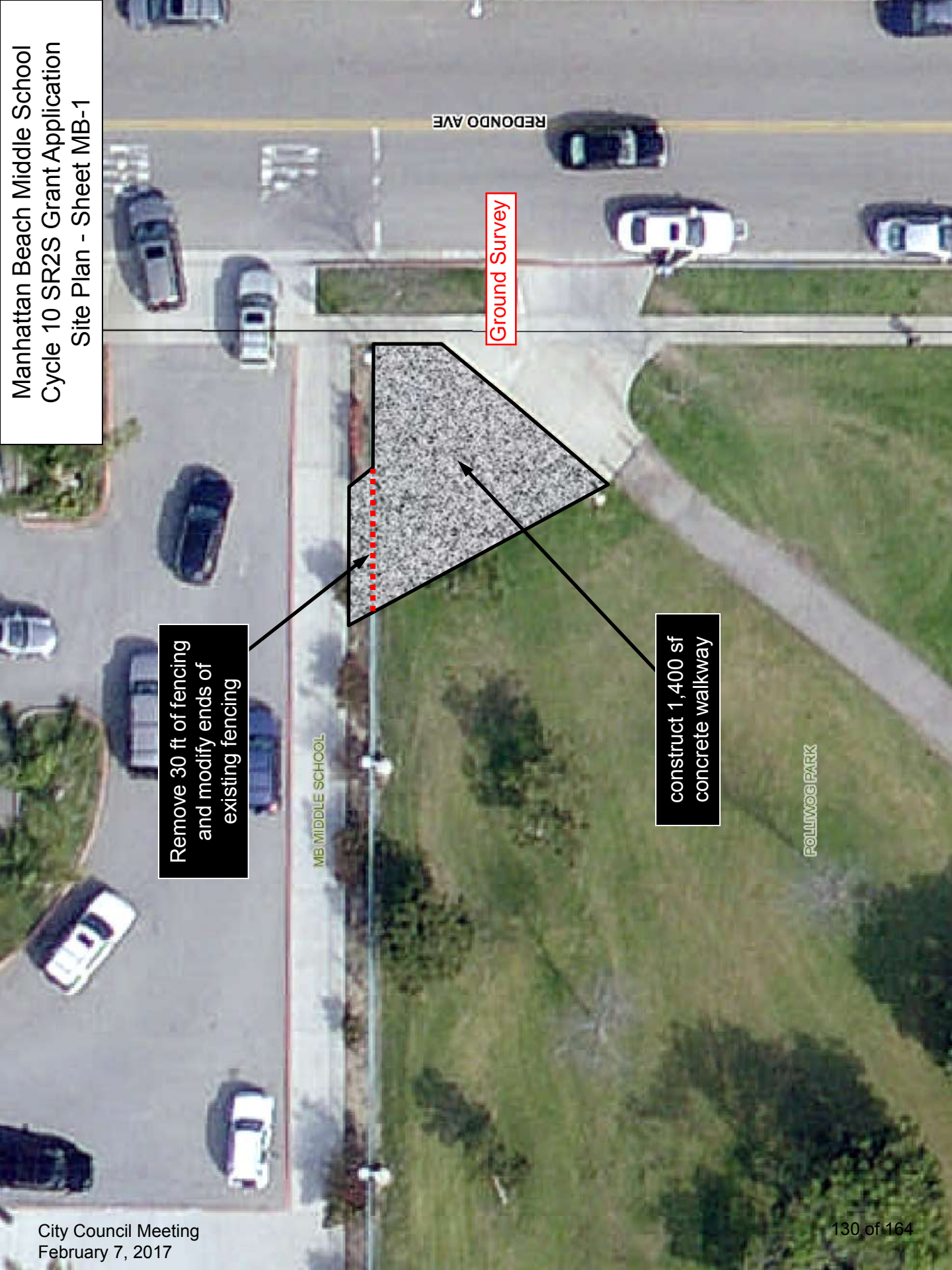
2006 National Survey

Traffic engineers, police officers, and safety professionals identified radar signs as the most effective means of slowing traffic in neighborhoods and around school zones and playgrounds.

Police hail new traffic measures

Edythe Jensen, *The Arizona Republic*, Oct. 15, 2007
CHANDLER, AZ - Police are responding to fewer intersection accidents since the city expanded photo traffic enforcement and installed 64 speed-reader boards this summer, according to traffic Officer Seth Tyler.





Manhattan Beach Middle School
Cycle 10 SR2S Grant Application
Site Plan - Sheet MB-1

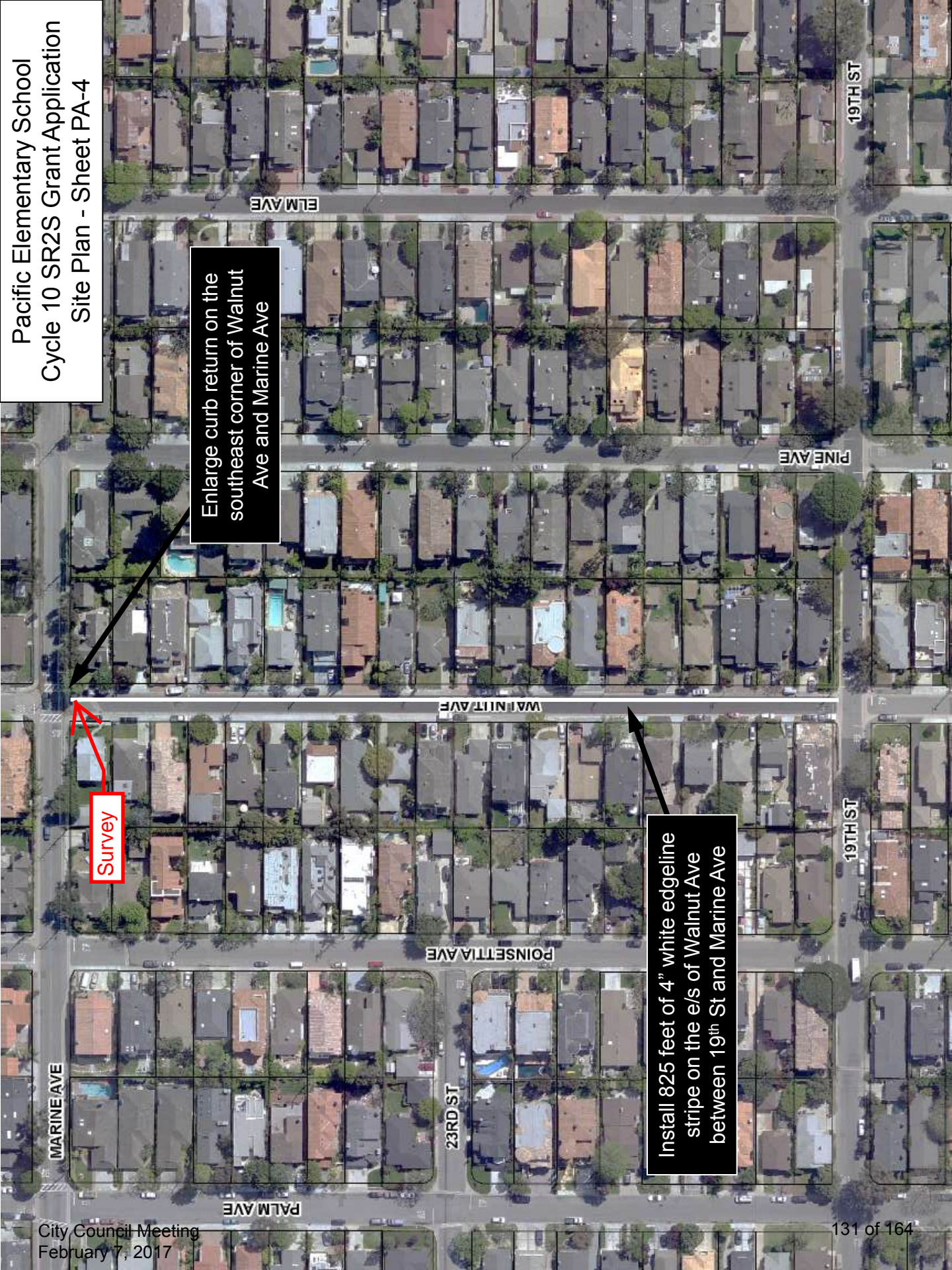
Remove 30 ft of fencing
and modify ends of
existing fencing

Ground Survey

construct 1,400 sf
concrete walkway

MB MIDDLE SCHOOL

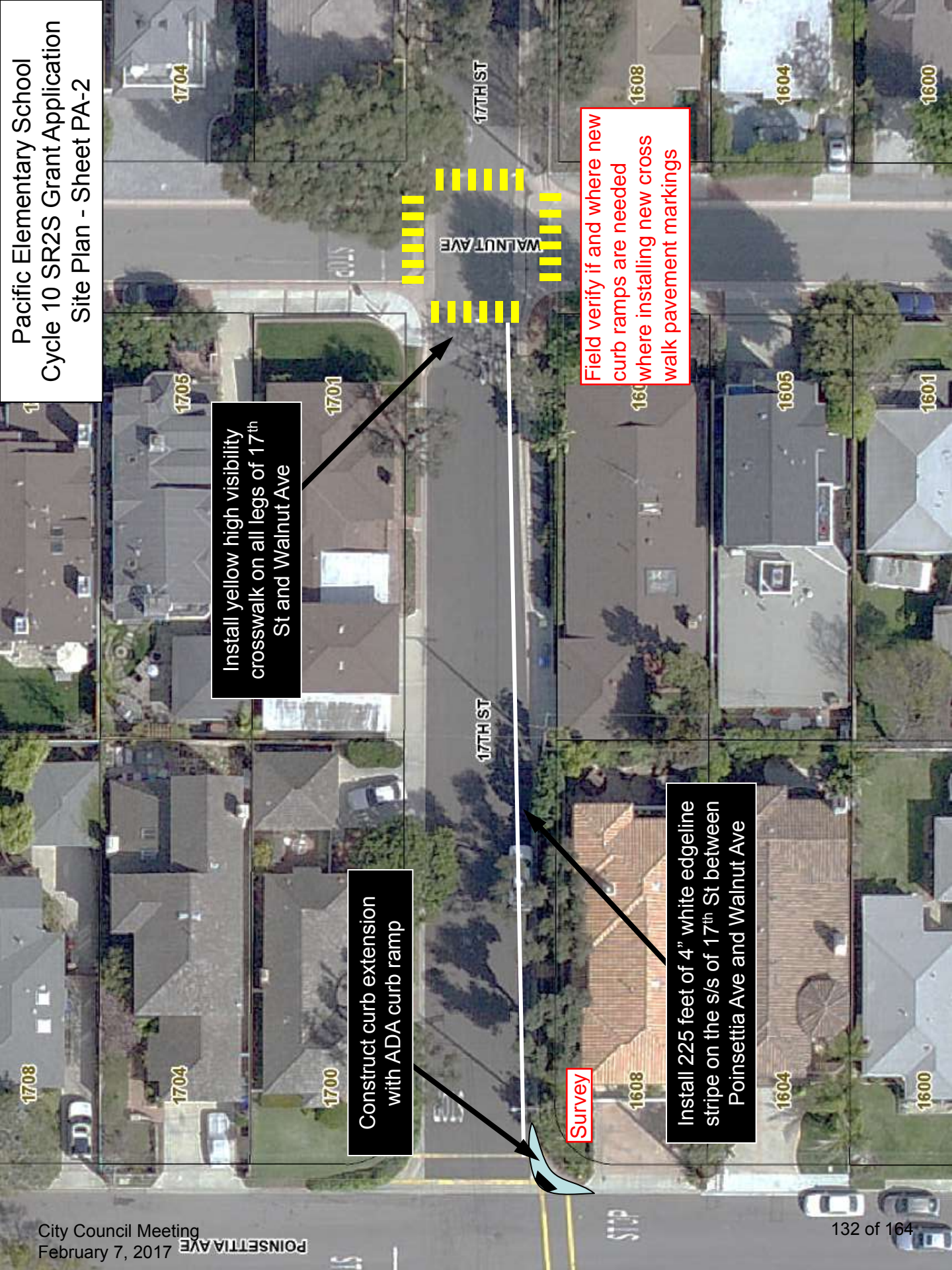
POLLUNVOG PARK



Enlarge curb return on the southeast corner of Walnut Ave and Marine Ave

Survey

Install 825 feet of 4" white edgeline stripe on the e/s of Walnut Ave between 19th St and Marine Ave



Install yellow high visibility crosswalk on all legs of 17th St and Walnut Ave

Construct curb extension with ADA curb ramp

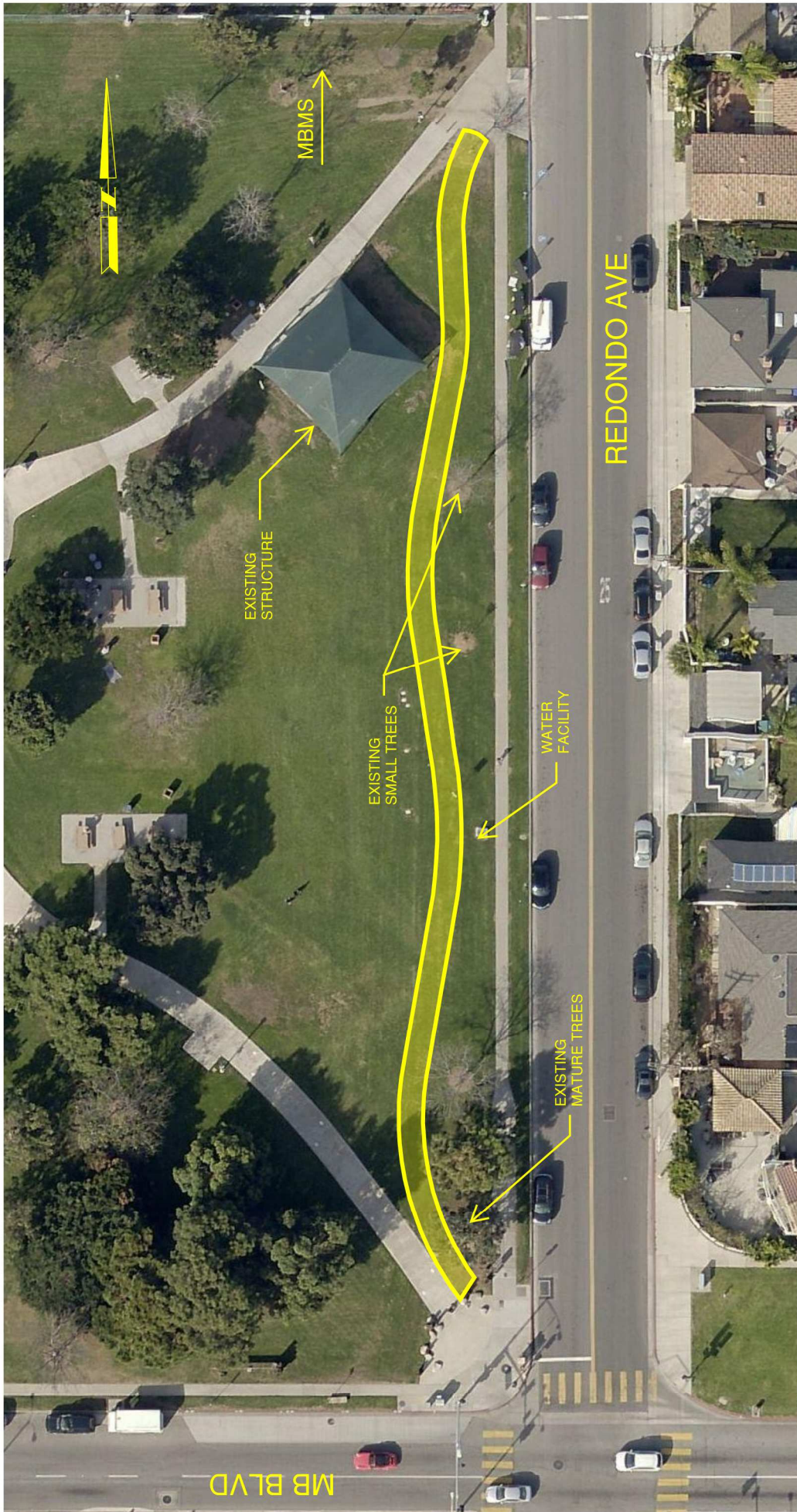
Survey

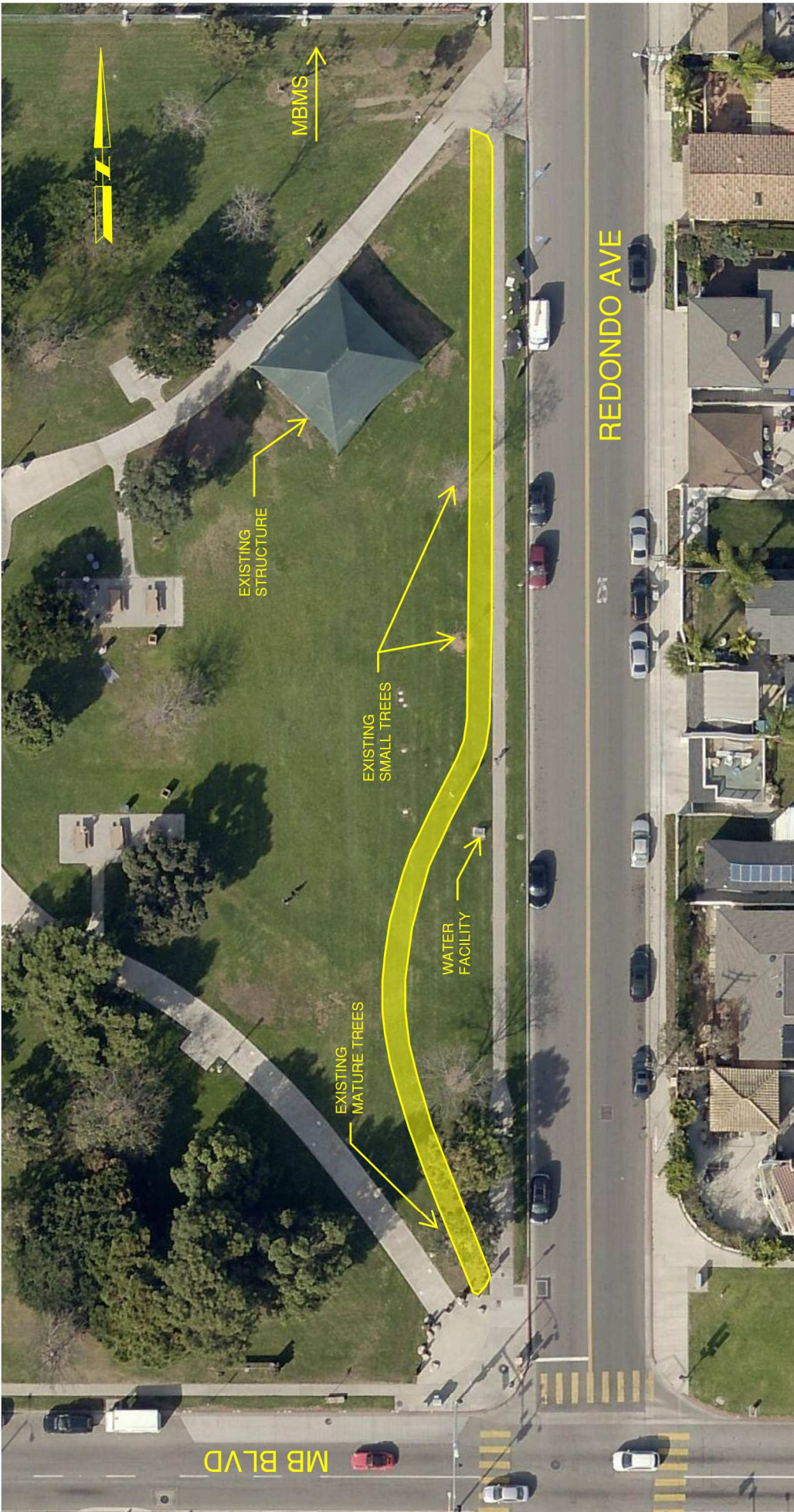
Install 225 feet of 4" white edgeline stripe on the s/s of 17th St between Poinsettia Ave and Walnut Ave

Field verify if and where new curb ramps are needed where installing new cross walk pavement markings



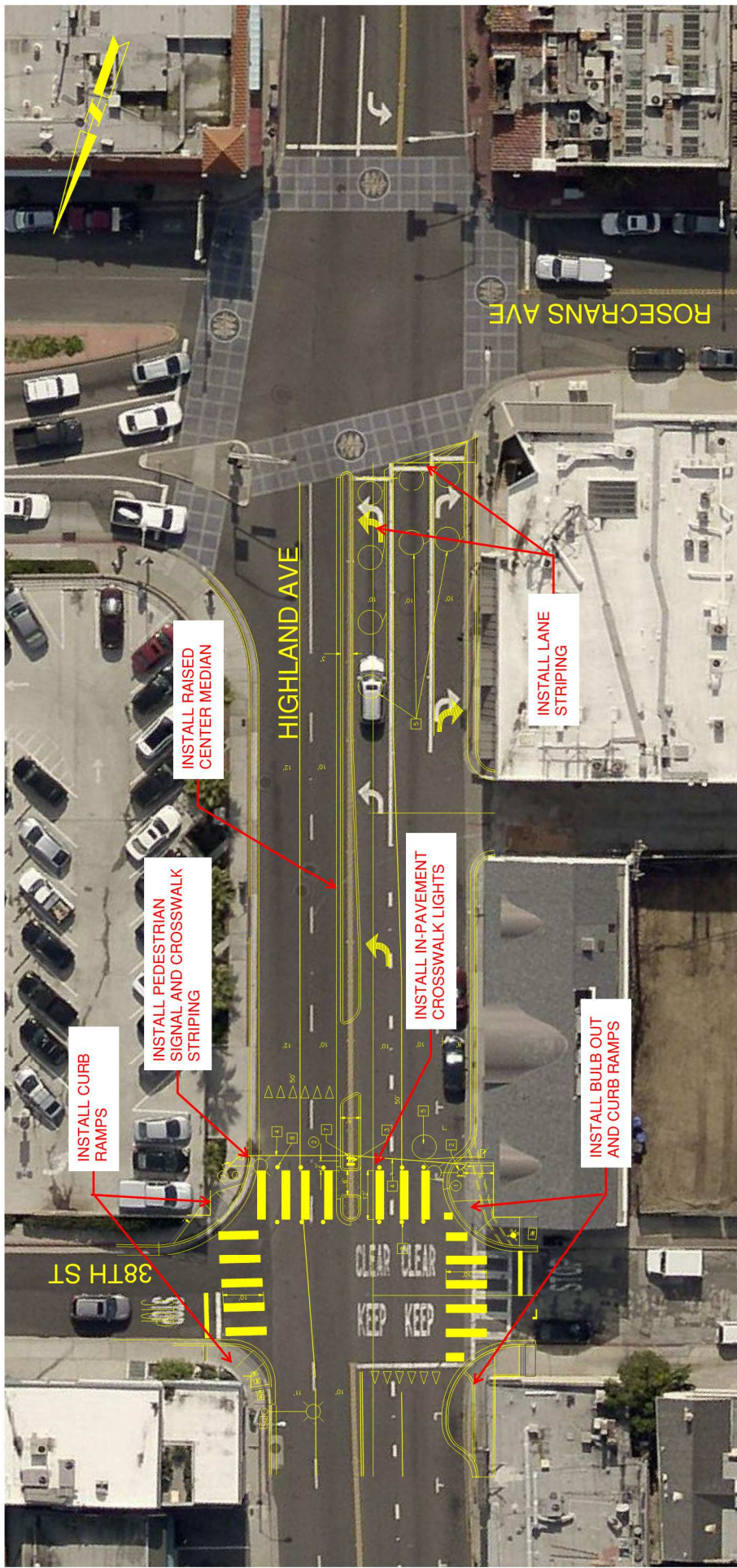
SAFE ROUTES TO SCHOOL PROJECT POLLIWOG PARK BIKE PATH (REDONDO AVE) OPTION #1





**SAFE ROUTES TO SCHOOL PROJECT
 POLLIWOG PARK BIKE PATH (REDONDO AVE)
 OPTION #2**





HIGHLAND AVE. AT 38TH AND ROSECRANS AVE. AT HIGHLAND AVE. STREET IMPROVEMENT PROJECT

Pedestrian Safety Projects Update and Highland Ave/38th St. Pedestrian Crossing

City Council Meeting
February 7, 2017

Presented by Erik Zandvliet, T.E. City Traffic Engineer



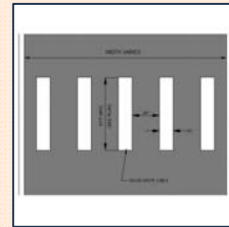
Pedestrian Safety Projects

- ▶ Cycle 3 SRTS(Federal)
- ▶ Cycle 10 SR2S (State)
- ▶ Highway Safety Imp. Grant (Federal)
- ▶ Highland Avenue/38th Street Crossing



Design Elements (All Projects)

- ▶ Flashing Crosswalk Beacons
 - Solar Powered
 - Rapid Flashing Bar Lights
 - Push Button Activated
 - Best Compliance Rate
- ▶ High Visibility Crosswalk
 - Thermoplastic
 - Greater Driver Awareness



Design Elements (Grants)

- ▶ Flashing Stop Sign
 - Solar Powered
 - School Days Only-Dawn to Dawn
- ▶ Countdown Ped Heads
 - Timer Display
 - Replaces Existing Ped Head



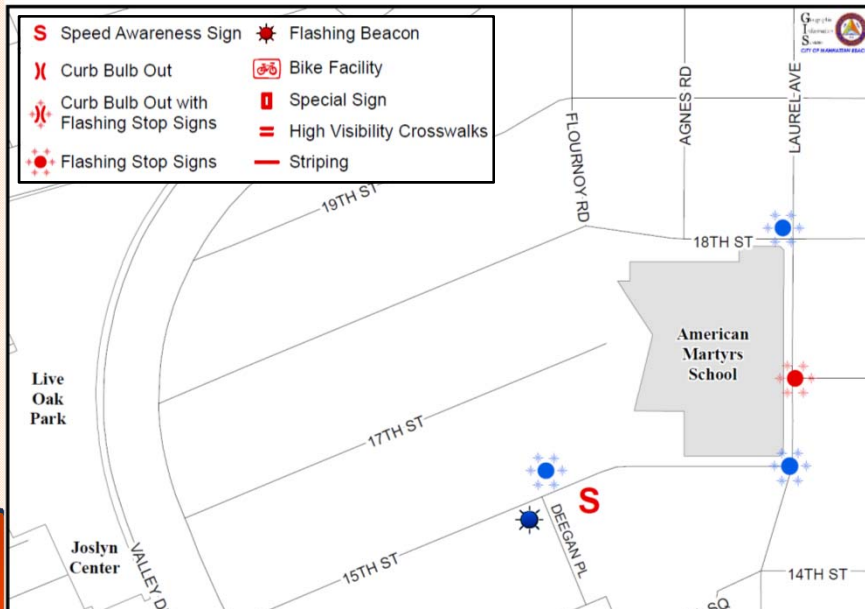
Design Elements (Grants)

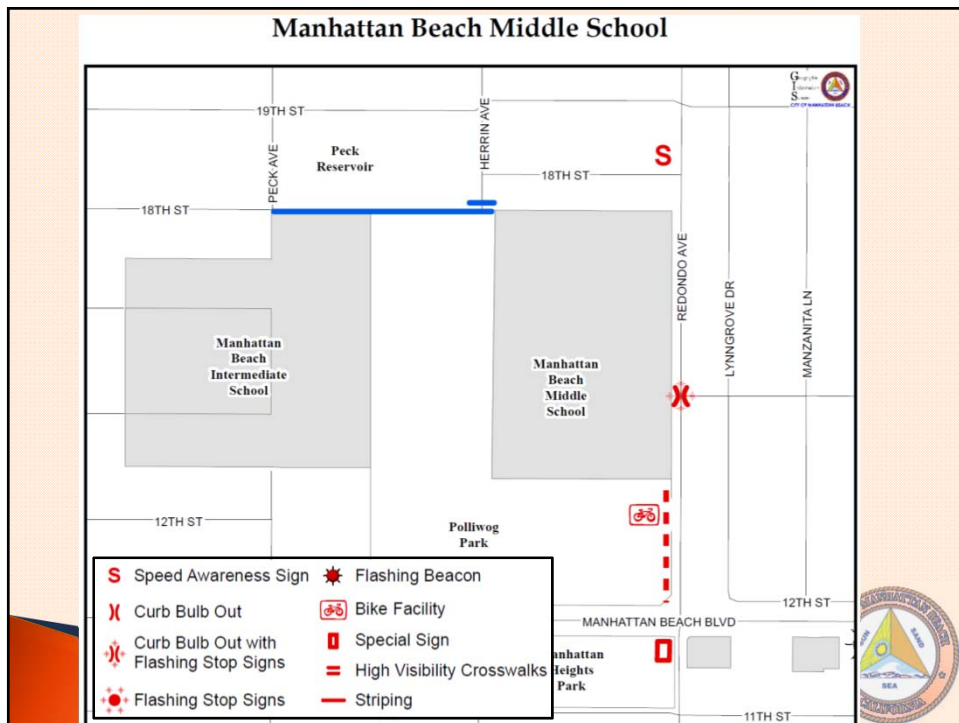
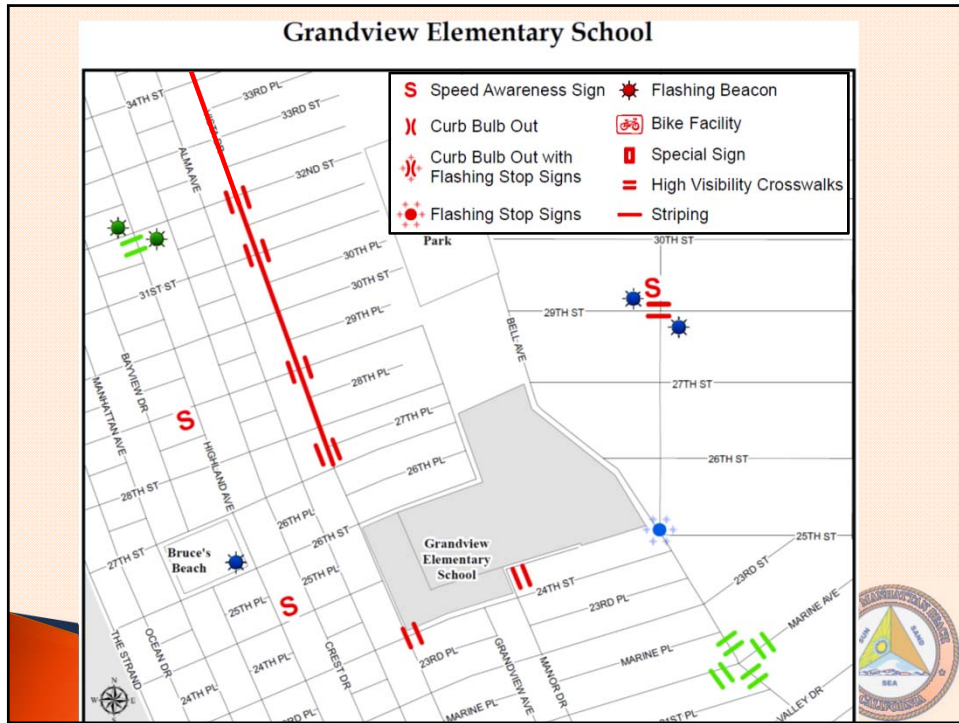
- ▶ Bulb-Out (Curb Extension)
 - Better Pedestrian Visibility
 - Shortens Crossing Distance
 - Larger Sidewalk Area
- ▶ Speed Awareness Sign
 - Solar Powered
 - Radar Activated

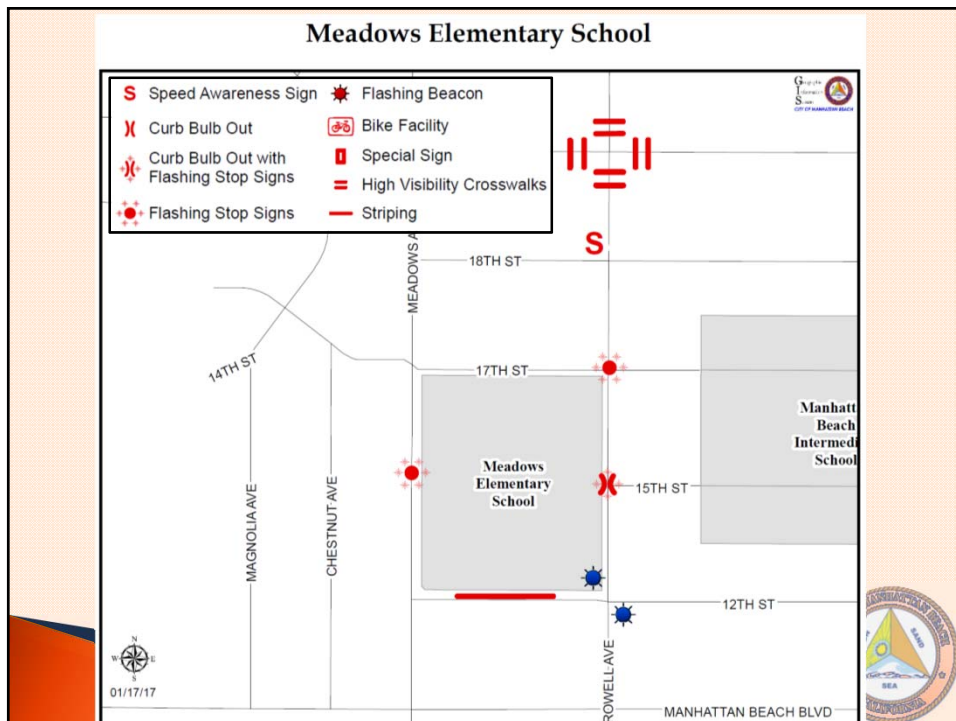
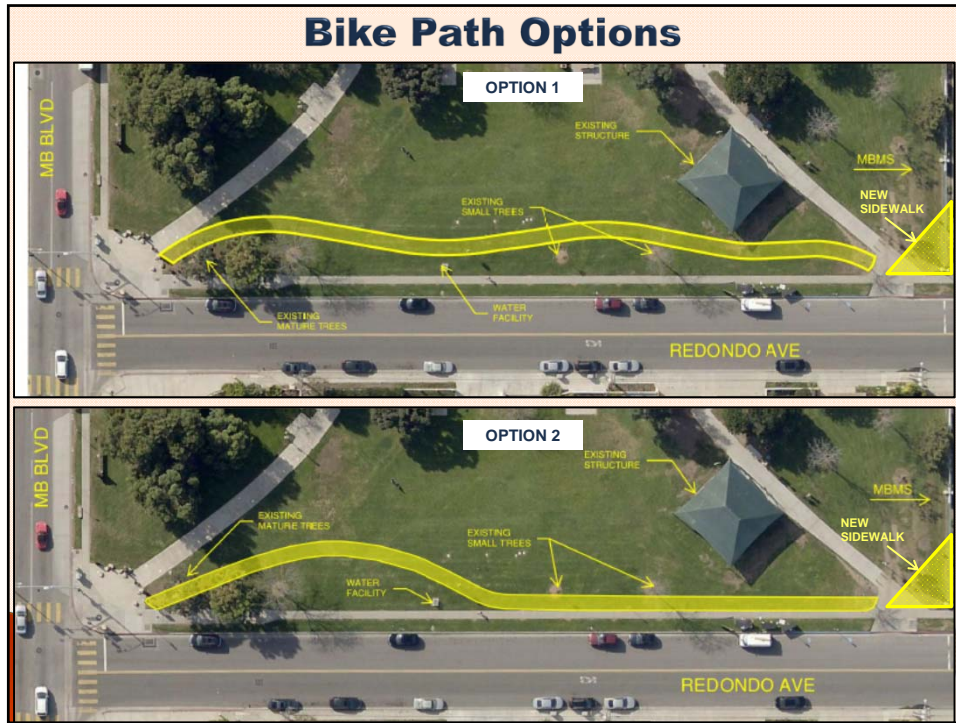


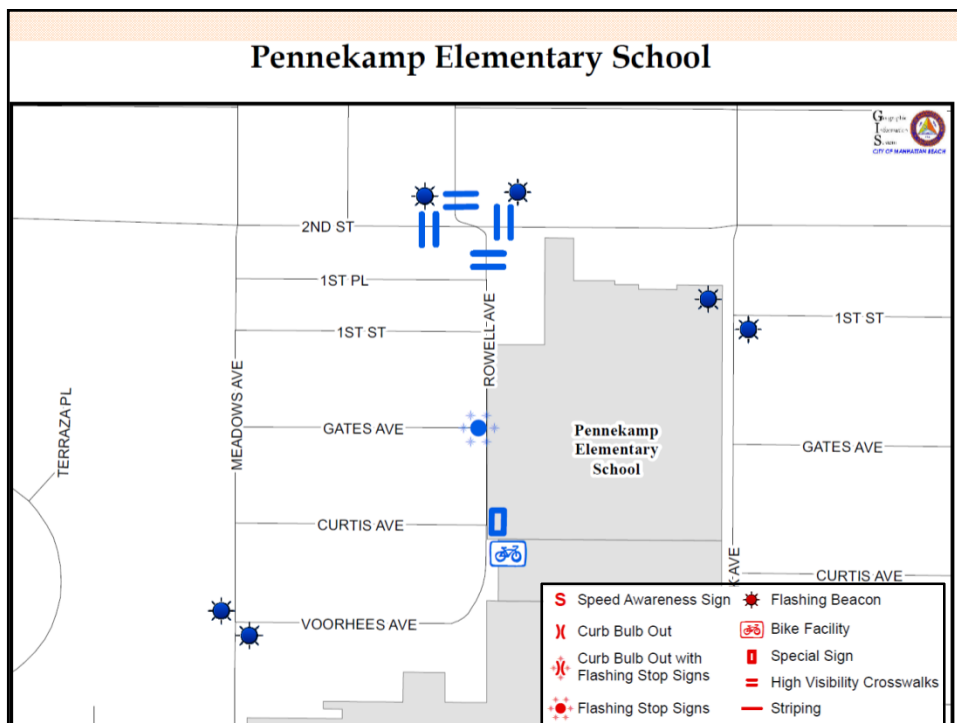
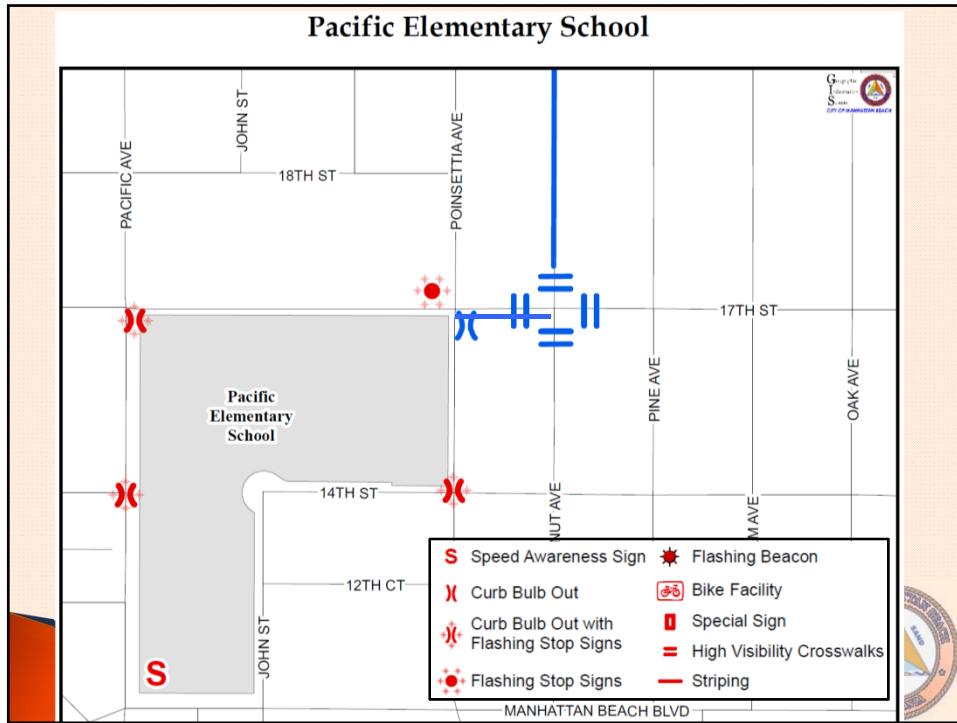
Grant Project Locations

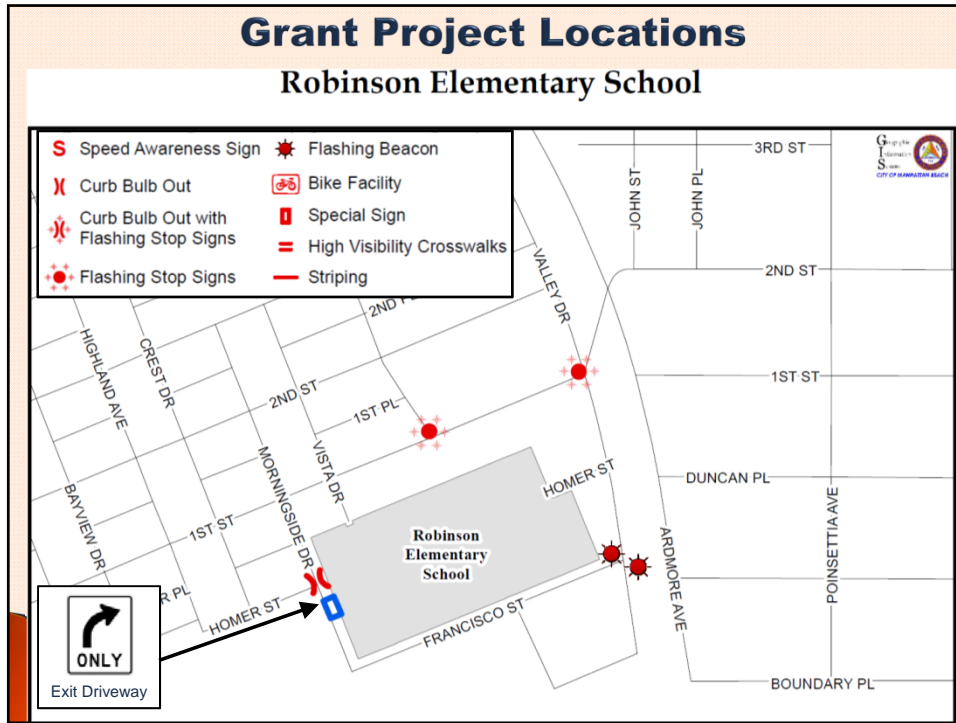
American Martyrs School











Recommendation

- ▶ Receive and File
- ▶ Provide Direction and/or
- ▶ Approve Design at Highland Ave./38th St.



Agenda Date: 2/7/2017

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Liza Tamura, City Clerk

George Gabriel, Management Analyst

SUBJECT:

Accept Resignation for Library Commissioner Cleamons and Cultural Arts Commissioner Dunn; Declare Vacant Library Commission Seat No. 4 (Cleamons) and Cultural Arts Commission Seat No. 5 (Dunn); Conduct Public Outreach; Defer Library Commission Appointment Until the Annual Boards and Commissions Interview and Appointment Process; and Consider Appointing an Interim Cultural Arts Commissioner (City Clerk Tamura).

ACCEPT RESIGNATIONS, DECLARE VACANCIES, CONSIDER DEFERRING LIBRARY COMMISSION APPOINTMENT, AND CONSIDER APPOINTING AN INTERIM CULTURAL ARTS COMMISSIONER

RECOMMENDATION:

Staff recommends that the City Council:

1. Accept the resignation from Library Commissioner Cheryl Cleamons and Cultural Arts Commissioner Nancy Dunn;
2. Declare Vacant Library Commission Seat No. 4 (Cleamons) and Cultural Arts Commission Seat No. 5 (Dunn);
3. Direct the City Clerk to conduct public outreach;
4. Consider deferring the Library Commission appointment until the annual Boards and Commissions Interview and Appointment process in May 2017;
5. Consider appointing an Interim Cultural Arts Commissioner.

FISCAL IMPLICATIONS:

Sufficient funds are available in the City Clerk's Fiscal Year 2016-2017 budget for public outreach efforts.

BACKGROUND:

The Library Commission consists of five (5) members and serves in an advisory capacity to

the City Council regarding library services provided by the Los Angeles County Library System to the citizens of Manhattan Beach. The Commission also acts as a liaison between the City and public/private community groups supportive of library services.

The Cultural Arts Commission consists of five (5) members and is responsible for developing a master plan for cultural arts in the City, encouraging and supporting art education programs in the community and schools, participating in the Arts in Public Places selection process, and assisting in the Art in Civic Spaces Program.

At present, the Boards and Commissions Handbook identifies four absences as the maximum allowable number of absences within a 12-month period. To ensure compliance with the Boards and Commissions Handbook, staff liaisons and the City Clerk's Office review the minutes of each meeting and notify commissioners when they are near the absence limitation.

Upon review of the minutes, staff found that Library Commissioner Clemons and Cultural Arts Commissioner Dunn had exceeded the allowable number of absences. The City Clerk notified the commissioners and they subsequently submitted a letter of resignation.

DISCUSSION:

Upon City Council direction, the City Clerk's office typically declares vacancies and conducts public outreach for interested candidates to immediately fill vacant commission seats.

Library Commission Seat No. 4 (Clemons)

Staff requests that the City Council declare the Library Commission seat vacant and defer the appointment until the 2017 Annual Boards and Commissions Interview and Appointment Process. This allows staff to consolidate efforts to advertise annual vacancies with all boards and commissions' seats that have regularly scheduled vacancies.

The term for Library Commission Seat No. 4 expires on May 31, 2017. If City Council defers appointment to the 2017 Annual Boards and Commissions Interview and Appointment Process, the individual appointed to the seat, will begin a new three-year term and then be eligible for reappointment to the succeeding three-year term.

Upon City Council's approval to declare this seat vacant, staff will advertise all vacant seats in the Beach Reporter, post the vacancy on the City Hall & Joslyn Community Center bulletin boards, post the vacancy on the City's web site, post on City social media channels and send an e-notification to website subscribers.

If City Council decides not to defer the appointment, the City Council can consider the Policy Alternative for the Library Commissioner seat.

POLICY ALTERNATIVE (LIBRARY COMMISSIONER):

Declare seat vacant, conduct public outreach immediately and appoint a Library Commissioner at the Wednesday, March 8, 2017 City Council Meeting.

Per Ordinance No. 1975, if a vacant seat has eighteen (18) months or less remaining in its

term, the new member would complete the original term and automatically be reappointed to a three (3) year term without additional City Council action.

PROS:

- City Clerk's Office follows normal procedures to fill vacancy.

CONS:

- Staff will provide duplicate efforts to conduct public outreach to fill the vacancy in March and again for the Annual Appointments in May.

Cultural Arts Commission No. 4 (Dunn)

At the January 17, 2017 City Council meeting, City Council directed staff to look into options for filling the vacant Cultural Arts Commission seat. One possibility mentioned at the January 17, 2017 City Council meeting was the appointment of an Interim Commissioner to fill the vacant seat from February 7, 2017 to June 30, 2017.

The Municipal Code and the Boards and Commissions Handbook are silent on the subject of interim appointments. Thus, no law precludes the ability of the City Council to appoint an interim.

Staff reviewed the May 3, 2016 Boards and Commission's Interview and Appointment Process. Three applicants were interested in the Cultural Arts Commission. Two applicants were appointed to Cultural Arts Commission Seat No. 2 and Seat No. 4. Elise Friedman, a Mira Costa High School student, is the third eligible applicant from the previous interview process and maintains interest in contributing to the Cultural Arts Commission.

Staff liaisons to the Cultural Arts Commission have indicated they would benefit from a full Commission given the number of projects the Commission is undertaking. The Commission is planning on expanding the "stART Program" and the "Curator Program" for high school art students. In addition, the commission will discuss the "Youth Rock and Roll Music Studio Program" and indicated it would benefit from a youthful perspective on the Commission. Ms. Friedman has been an important contributor to the Commission at various events. She has organized the "Side Stage" youth bands for the Summer Concert Series and has also organized music for each of the City's art openings.

If City Council appoints Ms. Friedman, on an interim basis, her term would commence on February 7, 2017 and expire on June 30, 2017. Staff will then conduct public outreach to fill the vacancy as part of the Annual Boards and Commissions Appointment and Interview Process in May 2017. This allows staff to consolidate public outreach efforts with all regularly scheduled Boards and Commission vacancies.

If City Council decides not to appoint an Interim Commissioner, City Council can consider Policy Alternative #1 or Policy Alternative #2 for the Cultural Arts Commissioner seat.

POLICY ALTERNATIVES (CULTURAL ARTS COMMISSIONER)

ALTERNATIVE #1:

Allow the seat to remain vacant until the Annual 2017 Boards and Commissions Interview and Appointment Process. This would defer the appointment and allows staff to consolidate efforts to advertise vacancies with all regularly scheduled seat vacancies.

Per Ordinance No. 1975, if a vacant seat has eighteen (18) months or less remaining in its term, the new member would complete the original term and automatically be reappointed to a three (3) year term without additional City Council action.

PROS:

- Consolidate staff time and resources to advertise Cultural Arts Commission vacancy with all regularly scheduled vacancies.

CONS:

- Cultural Arts Commission seat would remain vacant until the Annual Boards and Commission Interview and Appointment Process.

ALTERNATIVE #2:

Declare seat vacant, conduct public outreach immediately and appoint a Cultural Arts Commissioner at the Wednesday, March 8, 2017 City Council Meeting.

Per Ordinance No. 1975, if a vacant seat has eighteen (18) months or less remaining in its term, the new member would complete the original term and automatically be reappointed to a three (3) year term without additional City Council action.

PROS:

- City Clerk's Office follows normal procedures to fill vacancy.

CONS:

- Requires staff to duplicate efforts to conduct public outreach efforts to fill vacancy in March and again for regularly scheduled vacancies in May.

PUBLIC OUTREACH/INTEREST:

If approved, a notice declaring the commission vacancies (along with all regularly scheduled vacancies) will be published in the Beach Reporter, City Hall bulletin boards, the City website Boards and Commissions page, the City social media channels, and an e-notification to website subscribers. In addition, a slide on the homepage of the City website will be posted to further advertise all upcoming boards and commissions vacancies to the community.

ENVIRONMENTAL REVIEW

The City has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA Guidelines; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines the activity is not subject to CEQA. Thus, no environmental review is necessary.

LEGAL REVIEW

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.

Attachments:

1. Boards and Commissions Interviews Staff Report (May 3, 2016)
2. Excerpt of the May 3, 2016 City Council Regular Meeting Minutes

Agenda Date: 5/3/2016

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Liza Tamura, City Clerk
Matthew Cuevas, Management Analyst
Martha Alvarez, Administrative Clerk

SUBJECT:

Boards and Commissions Interviews (City Clerk Tamura).

CONDUCT INTERVIEWS

RECOMMENDATION:

Staff recommends that the City Council conduct interviews for the following City Board and Commission vacancies:

Parking and Public Improvements Commission - 1 Seat - (1 Business Community Seat)

Parks and Recreation Commission - 3 Seats - (2 Member-at-Large Seats, 1 Mira Costa High School Student Nominee)

Library Commission - 2 Seats - (2 Member-at-Large Seats)

Cultural Arts Commission - 2 Seats - (2 Member-at-Large Seats)

FISCAL IMPLICATIONS:

There are no fiscal implications associated with the recommended action.

BACKGROUND:

At the February 2, 2016, City Council meeting, staff was directed to review the current interview, appointment and voting process to the City's Boards, Commissions and Committees, and return with recommendations to streamline the process.

At the April 7, 2016, City Council Retreat, staff was further directed to draft an ordinance repealing the codified voting procedure contained in Municipal Code Section 2.44.050 for

City Boards, Commissions and Committees, and replace it with a process adopted by resolution. City Council also instructed city staff to incorporate in that resolution a process for interviewing and appointing commissioners.

The City Council adopted Resolution No. 16-0032 at the April 19, 2016, regular City Council meeting. This Resolution now governs the interview, appointment and voting process for City Boards, Commissions and Committees. The Resolution states that interviews for vacant City Board, Commission and Committee seats shall take place prior to the start of a regular City Council meeting. At this meeting it was also noted that the time for the application deadline was incorrect. The deadline stated that applications were due by 5:30 PM on Friday, April 22, 2016. The correct deadline for application submission is 5:00 PM on Friday, April 22, 2016. Staff stated they would notify members of the public regarding the revised application submission timeframe through the City's website and e-notification system, as well as the City's Facebook account. In addition, while City Hall closed at 5:00 PM on Friday, April 22, 2016, Staff monitored both lobby doors (upstairs and downstairs) in the event there was a resident wanting to submit an application and was not aware of the revised deadline.

DISCUSSION:

This is the customary interview process to appoint qualified applicants to the City's vacant Boards, Commissions and Committees seats. The following individuals have submitted applications for current Boards and Commissions vacancies and are eligible to participate in the interview process.

Parking and Public Improvements Commission:

The Parking and Public Improvements Commission (PPIC) is responsible for making recommendations to the City Council on policy matters pertaining to public parking, Capital Improvement Program review, and activities in the public right-of-way. The Commission consists of five (5) members: three (3) Member-at-Large seats and two (2) seats representing the Business Community. The Member-at-Large seats are available to any member of the community, while the Business Community representatives must be owners, employees or officers of businesses located and operating within the City. The Commission meets on the 4th Thursday of every month at 6:30 PM.

Seat No. 4 is a Business Community seat held by Mark Lipps who is eligible for reappointment.

Individuals interested in serving on the Parking and Public Improvements Commission include:

Business Community Seat:

- Mark Lipps (Seat No. 4 Incumbent)
- Sylvia Gayed
- Brian Withers

Parks and Recreation Commission:

The Parks and Recreation Commission is responsible for the recreational needs of all citizens, and shall promote supervised public recreation within the City. The Commission

consists of seven (7) members: five (5) at large members, one (1) representative from the Manhattan Beach Unified School District and one (1) Mira Costa High School student. The Commission meets the 4th Monday of every month at 6:30 PM.

Seat No. 1 is a Member-at-Large seat held by Steve Rothans who is not eligible for reappointment due to term limits.

Seat No. 6 is a Member-at-Large seat held by Fred Manna who is not eligible for reappointment due to term limits.

Seat No. 7 is a Mira Costa High School Student who is nominated by the principal of Mira Costa High School. The seat is currently held by Adam Enomoto who is not eligible for reappointment due to term limits. At the time of the printing of this report, the Manhattan Beach Unified School Board had not appointed a Mira Costa High School student. City Council is required to ratify the appointment to Seat No. 7 for a one year term (June 1, 2016 - May 31, 2017). The ratification of this seat will return on the agenda at the next regular City Council meeting on May 17, 2016.

Individuals interested in serving on the Parks and Recreation Commission include:

Member-at-Large Seats:

- Marc S.R. Hustvedt
- Suzanne Rogers Karger
- Sylvia Kohn-Rich
- Andrew Lelchuk
- Stephen Salem
- J.J. Turkmany Jr.

Library Commission:

The Library Commission serves in an advisory capacity to the City Council regarding library services provided by the Los Angeles County Library System to the citizens of Manhattan Beach. The Commission also acts as a liaison between the City and public/private community groups supportive of library services. The Commission consists of five (5) members who meet the 2nd Monday of each month at 6:30 PM.

Seat No. 2 is a Member-at-Large seat held by Gary Hartzell who is eligible for reappointment but did not submit an application.

Seat No. 3 is a Member-at-Large seat held by Randi Elasowich who is eligible for reappointment.

Individuals interested in serving on the Library Commission include:

Member-at-Large Seat:

- Theresa Dawson
- Randi Elasowich (Seat No. 3 Incumbent)

- Marc S.R. Hustvedt

Cultural Arts Commission:

The Cultural Arts Commission is responsible for the continued development and implementation of the master plan for cultural arts in the City, encouraging and supporting art education programs in the community and schools, visual and performing arts and Art in Public Places. The Commission consists of five (5) members: three (3) members selected at-large, one (1) member of the business community and one (1) member selected as an artist representative. The Commission meets the 2nd Tuesday of every month at 6:00 PM.

Seat No. 2 is a Member-at-Large seat held by Loli Ramezani who is eligible for reappointment but did not submit an application.

Seat No. 4 is a Member-at-Large seat held by Russ Samuels who is not eligible for reappointment due to term limits.

Individuals interested in serving on the Cultural Arts Commission include:

Member-at-Large Seats:

- Elisse Friedman
- Fred Manna
- Leon Prighozin

PUBLIC OUTREACH/INTEREST:

The City Clerk's office conducted extensive outreach regarding the vacant Boards and Commissions seats by posting advertisements on the display boards at City Hall, posting notices on the City's website and e-notified the vacancies to over 900 e-notification subscribers. Additionally, a notices were advertised in the Beach Reporter in the February 4, 2016; March 3, 2016; April 7, 2016; and April 14, 2016 editions, and also distributed through the City's social media platforms, including Facebook and Twitter.

On Wednesday, April 20, 2016, the City Clerk's office posted notices of the revised application deadline of 5:00 PM, Friday, April 22, 2016, and the revised interview date of May 3, 2016 (as directed by City Council). The notices were posted on the display boards at City Hall, posted to the City's website, e-notified to subscribers and distributed on the City's Facebook account.

ENVIRONMENTAL REVIEW

There is no environmental review required for the recommended action.

LEGAL REVIEW

There is no legal review required for the recommended action.

15. Appointments to City Boards and Commissions and Declaring
Commission Seats Vacant as Appropriate (City Clerk Tamura).
APPOINT/REAPPOINT

[16-0183](#)

This item was taken out of order, per Councilmember Burton's request.

All Councilmembers agreed that everyone was great during their interviews.

City Council interviewed 11 candidates for appointments to the City Boards and Commissions and Mayor D'Errico made the following nominations.

Cultural Arts Commission (2 Vacant Seats):

Motion made by Councilmember Burton, seconded by Councilmember Powell to appoint Fred Manna to Seat No. 2 for the Cultural Arts Commission. The motion carried by the following vote:

Aye: 5 - D'Errico, Lesser, Howorth, Powell and Burton

Motion made by Councilmember Burton, seconded by Councilmember Howorth to appoint Leon Prigozhin to Seat No. 4 for the Cultural Arts Commission. The motion carried by the following vote:

Aye: 5 - D'Errico, Lesser, Howorth, Powell and Burton

Library Commission (2 Vacant Seats):

Motion made by Councilmember Burton, seconded by Mayor Pro Tem Lesser to appoint Randi Elasowich to Seat No. 3 for the Library Commission. The motion carried by the following vote:

Aye: 5 - D'Errico, Lesser, Howorth, Powell and Burton

Motion made by Councilmember Powell, seconded by Councilmember Burton to appoint Mark Hustvedt to Seat No. 2 for the Library Commission. The motion carried by the following vote:

Aye: 5 - D'Errico, Lesser, Howorth, Powell and Burton

Parking and Public Improvements Commission (1 Vacant Seat):

Motion made by Councilmember Burton, seconded by Mayor Pro Tem Lesser to re-appoint Mark Lipps to Seat No. 4 for the PPIC. The motion carried by the following vote:

Aye: 5 - D'Errico, Lesser, Howorth, Powell and Burton

Parks & Recreation Commission (2 Vacant Seats):

Motion made by Councilmember Burton, seconded by Mayor Pro Tem Lesser to appoint Suzanne Karger to Seat No. 1 for the Parks and Recreation Commission. The motion carried by the following vote:

Aye: 5 - D'Errico, Lesser, Howorth, Powell and Burton

Agenda Date: 2/7/2017

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager/Chief Administrative Officer

FROM:

Bruce Moe, Finance Director/Chief Financial Officer

SUBJECT:

Reorganization of the Manhattan Beach Capital Improvements Corporation (Finance Director/CFO Moe).

ELECT A NEW PRESIDENT AND VICE PRESIDENT

RECOMMENDATION:

Staff recommends that the Board of Directors of the Manhattan Beach Capital Improvements Corporation elect a new President and Vice President.

FISCAL IMPLICATIONS:

There is no fiscal implication associated with the recommended action.

BACKGROUND:

The Manhattan Beach Capital Improvements Corporation (CIC) was formed in 1996 to facilitate issuance of debt for improvements to the water and wastewater system. Most recently, the CIC was the conduit for the refunding of the Marine Avenue Sports Field Improvements (2016).

DISCUSSION:

The bylaws of the Corporation state that the President and Vice President of the Corporation must be elected from the members of the City Council. Typically, the current Mayor serves as the President, with the Mayor Pro Tem serving as the Vice President. Appointed positions include the City Manager serving as the CIC's Chief Administrative Officer, and the City's Finance Director serving as the Chief Financial Officer. With the change of Mayor and Mayor Pro Tem on the agenda for the February 7, 2017 City Council meeting, staff recommends that the CIC board of directors elect a new President and Vice President.

CONCLUSION:

Staff recommends that the Board of Directors of the Manhattan Beach Capital Improvements Corporation elect a new President and Vice President.

Agenda Date: 2/7/2017

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Liza Tamura, City Clerk

Martha Alvarez, Senior Deputy City Clerk

Patricia Matson, Administrative Clerk II

SUBJECT:

Agenda Forecast (City Clerk Tamura).

DISCUSS AND PROVIDE DIRECTION

RECOMMENDATION:

Attached is the most recent Agenda Forecast for City Council Review

February 1, 2017 Agenda Forecast

2/21/2017	Regular Meeting – 6:00 PM Tuesday
	Pledge –
	1. Planning Commission Action on a Master Use Permit for a Market with Off-Site Alcohol Sales and On-Site Alcohol Consumption and Tasting and a Bank at 707 North Sepulveda Boulevard; the Provision of Off-Site Parking at 1033 8 th Street; Reduced Parking; Sign Program; and Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program (Interim Community Development Director McIntosh) (Planning Commission Quasi-Judicial)
	2. Resolution Awarding Bid No. 1093-17 to E-One Inc. for the Purchase of One Budgeted Replacement Fire Engine in the Amount of \$1,079,163.60 (Fire Chief Espinosa and Finance Director Moe)
	3. Settlement and Release with the Dentists Insurance Company (City Attorney Barrow and Human Resources Director Zadroga-Haase) (Consent)
	4. Resolution Awarding a Three-Year Agreement for Office Supplies to Office Depot with an Estimated Annual Value of \$100,000 (Finance Director Moe) (Consent)
	5. Resolution Amending the Current Taxi Cab Agreement (Finance Director Moe) (Consent)
	6. Resolution Approving Nonzero Architecture’s Professional Services Agreement for Roundhouse Design Services (Public Works Director Katsouleas) (Consent)
	7. Resolution Awarding a Construction Contract to Excel Paving Company for the Pier Bollard Replacement Project in the Amount Not-to-Exceed \$144,949.00 (Public Works Director Katsouleas)
	8. Financial Report: Schedules of Demands: January 19, 2017 (Finance Director Moe) (Consent)
	9. City Council Minutes (City Clerk Tamura) (Consent)
	10. Renewal of the North Manhattan Beach Business Improvement District and Approval of Assessments for Fiscal year 2017-2018 (Economic Vitality Manager Sywak) (Public Hearing)
	11. Presentation of Final Downtown Specific Plan Document Prior to Transmittal to California Coastal Commission (Interim Community Development Director McIntosh) (Old Business)
	12. Veterans Parkway Preliminary Design Presentation Including Parkway and Tree Maintenance Practices (Public Works Director Katsouleas) (Old Business)
	13. Resolution Awarding a Contract to Vigilant Solutions for Automated License Plate Reader (LPR) Equipment and Installation in an Amount Not-to-Exceed \$350,000 (Police Chief Irvine and Information Technology Director Taylor) (Old Business)
	14. Contracts for Streetlight Authorization Purchase (Public Works Director Katsouleas) (Old Business)
	15. Joint Powers Agreement with the California State Association of Counties-Excess Insurance Authority (Human Resources Director Zadroga-Haase) (New Business)
	16. Resolution Appointing a Representative, Gregory S. Borboa, Risk Manager, to the California State Association of Counties-Excess Insurance Authority (CSAC-EIA) and Appointing an Alternate Representative, Christine Tomikawa, Human Resources Manager (Human Resources Director Zadroga-Haase) (New Business)
	17. Resolution Approving Agreement with the Manhattan Beach Mid-Management Employees’ Association Regarding Terms and Conditions of Employment (Human Resources Director Zadroga-Haase) (New Business)

3/8/2017	<i>Regular Meeting – 6:00 PM Wednesday</i>
	Pledge – Mira Costa High School
	1. Resolution Awarding a Three–Year Parks and Recreation Activity Guide Printing Services Contract to American Solutions with an Estimate Annual Value of \$43,000 (Parks and Recreation Director Leyman) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Moe) (Consent)
	3. City Council Minutes (City Clerk Tamura) (Consent)
	4. Resolution Regarding a Coastal Development Permit for the 2017 Manhattan Beach Open Volleyball Tournament (Parks and Recreation Director Leyman) (New Business)
	5. FY 2016-2017 Mid-Year Review of CIP and Discussion Regarding the Future of the 5-Year CIP Program (Public Works Director Katsouleas) (New Business)
3/21/2017	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge –
	1. Resolution Approving the Side Letter Agreement with the Manhattan Beach Fire Association Regarding Temporary Administrative Assignments (Human Resources Director Zadroga-Haase) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Moe) (Consent)
	3. City Council Minutes (City Clerk Tamura) (Consent)
	4. Consider Participation in a Community Choice Aggregation Program (Public Works Director Katsouleas) (Old Business)
	5. Policies and Processes for Funding and Sponsoring Non-Profit Organizations (Finance Director Moe) (New Business)
	6. Mid-Year Budget Update and Economic Vitality Report : Update on State of Manhattan Beach Economy and Business Community (Finance Director Moe and Economic Vitality Manager Sywak) (New Business)
4/4/2017	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge – Pennekamp Elementary School
	1. Financial Report: Schedules of Demands: (Date) (Finance Director Moe) (Consent)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Update Report on Southern California Edison Power Reliability in the City of Manhattan Beach (Public Works Director Katsouleas) (Old Business)
	4. Discussion on the Comparison of Underground Versus Overhead Utilities (Public Works Director Katsouleas) (Old Business)
	5. Update on Food Waste Recycling Program (Public Works Director Katsouleas) (Old Business)
	6. Report on Potential Downtown Maintenance Enhancements (Public Works Director Katsouleas) (Old Business)

4/18/2017	<i>Regular Meeting – 6:00 PM Tuesday- City Council Reorganization Oath of Office Ceremony and Recognition of Outgoing Councilmember Powell</i>
	Pledge –
	1. Certify Election Results (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Moe) (Consent)
	3. City Council Minutes (City Clerk Tamura) (Consent)
	4. Approval of Revised Boards and Commissions Handbook and Commission Work Plans (City Clerk Tamura, Parks and Recreation Director Leyman and Interim Community Development Director McIntosh) (New Business)
	5. Capital Improvements Corporation (Finance Director Moe) (CIC)
May 2017 (TBD)	<i>City Council Retreat</i>
	Pledge –
5/2/2017	<i>Boards and Commission Interviews – TBD Tuesday</i>
	Pledge –
5/2/2017	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge – Grand View Elementary School
	1. Completion of the Construction Contract by Miramontes Construction Company, Inc. for the Sewer Main Rehabilitation Project Phase 2 and Release of Retention Amount of \$58,503.10 (Public Works Director Katsouleas) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Finance Director Moe)
	3. City Council Minutes (City Clerk Tamura) (Consent)
	4. Report on the Timeline Estimates for Staff to Gather Stakeholder Feedback Regarding Construction of Residential Basements (Interim Community Development Director McIntosh) (Old Business)
	5. Boards and Commissions Appointment (City Clerk Tamura) (New Business)
	6. Sepulveda Corridor Process (Interim Community Development Director McIntosh) (New Business)
	7. Environmental Program Work Plan (Public Works Director Katsouleas) (New Business)
	8. Proposed Amendments to Second Year (FY 2017-2018) of Approved Biennial Budget (Finance Director Moe) (New Business)
	9. Options for Addressing Unfunded Liabilities and Rate Stabilization Program and Manhattan Beach Economic Update (Finance Director Moe) (New Business)
	10. Public Comment on Work Plan (City Manager Danaj) (New Business)
5/4/2017	<i>Budget Study Session – Tentative Hold</i>
	Pledge –
5/9/2017	<i>Budget Study Session – Tentative Hold</i>
	Pledge –
5/10/2017	<i>Budget Study Session – Tentative Hold</i>
	Pledge –
5/16/2017	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge –
	1. Boards and Commissions Appointment (If Needed) (City Clerk Tamura) (Old Business)
5/17/2017	<i>Budget Study Session – Tentative Hold</i>
	Pledge –

5/23/2017	<i>Budget Study Session – Tentative Hold</i>
	Pledge –
5/25/2017	<i>Budget Study Session – Tentative Hold</i>
	Pledge –
6/6/2017	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge – Pacific Elementary School
	1. Financial Report: Schedules of Demands: (Date) (Finance Director Moe) (Consent)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Public Hearing and Adoption of Budget (Finance Director Moe) (Public Hearing)
6/20/2017	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge –
	1. Financial Report: Schedules of Demands: (Date) (Finance Director Moe) (Consent)
	2. City Council Minutes (City Clerk Tamura) (Consent)
7/5/2017	<i>Regular Meeting – 6:00 PM Wednesday</i>
	Pledge –
	1. Financial Report: Schedules of Demands: (Date) (Finance Director Moe) (Consent)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Update on the Transfer of Broadcasting Services to PEGasus Studios (Information Technology Director Taylor) (Old Business)
7/18/2017	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge –
	1. Financial Report: Schedules of Demands: (Date) (Finance Director Moe) (Consent)
	2. City Council Minutes (City Clerk Tamura) (Consent)
8/1/2017	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge –
	1. Financial Report: Schedules of Demands: (Date) (Finance Director Moe) (Consent)
	2. City Council Minutes (City Clerk Tamura) (Consent)
8/15/2017	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge –
	1. Financial Report: Schedules of Demands: (Date) (Finance Director Moe) (Consent)
	2. City Council Minutes (City Clerk Tamura) (Consent)
9/5/2017	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge –
	1. Financial Report: Schedules of Demands: (Date) (Finance Director Moe) (Consent)
	2. City Council Minutes (City Clerk Tamura) (Consent)
9/19/2017	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge –
	1. Financial Report: Schedules of Demands: (Date) (Finance Director Moe) (Consent)
	2. City Council Minutes (City Clerk Tamura) (Consent)
10/3/2017	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge –
	1. Financial Report: Schedules of Demands: (Date) (Finance Director Moe) (Consent)
	2. City Council Minutes (City Clerk Tamura) (Consent)

10/17/2017	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge –
	1. Financial Report: Schedules of Demands: (Date) (Finance Director Moe) (Consent)
	2. City Council Minutes (City Clerk Tamura) (Consent)
11/7/2017	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge –
	1. Financial Report: Schedules of Demands: (Date) (Finance Director Moe) (Consent)
	2. City Council Minutes (City Clerk Tamura) (Consent)
11/21/2017	<i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization Mayor Howorth/Mayor Pro Tem (TBD)</i>
	Pledge –
	1. Financial Report: Schedules of Demands: (Date) (Finance Director Moe) (Consent)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Capital Improvements Corporation (Finance Director Moe) (CIC)
12/5/2017	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge –
	1. Financial Report: Schedules of Demands: (Date) (Finance Director Moe) (Consent)
	2. City Council Minutes (City Clerk Tamura) (Consent)
12/19/2017	<i>Regular Meeting – 6:00 PM Tuesday</i>
	Pledge –
	1. Financial Report: Schedules of Demands: (Date) (Finance Director Moe) (Consent)
	2. City Council Minutes (City Clerk Tamura) (Consent)

INFORMATIONAL MEMOS

City Council Date Requested	Memo	Anticipated Date
9-1-15	Facility Strategic Planning	TBD
11-17-15	Update on Mediation Data	Q1 2017
	Strategic Plan/Work Plan Update	Q1 2017
8-2-16	Report on Details of Land Use and Soil Report for Parkview Site	Q1 2017

FUTURE AGENDA ITEMS (Date TBD)

City Council Date Requested	Item	Anticipated Date
10-04-16	Discussion of Ongoing Membership with ICA	Q2 2017
11-16-16	Review of Potential Zoning Change Related to Medical Office Buildings and Urgent Care Facilities	Q2 2017
01-03-17	Discussion of an RFP for a Compensation Study	Q1 2017
01-17-17	Discussion of Fee Waivers	
01-17-17	Update/Discussion of Joint Powers Between the Beach Cities Fire Departments	
01-17-17	Presentation on Redondo Beach Waterfront Project	
01-17-17	Information on Zoning Code Requirements for Minimum Lot Size and Variance Requirements for Substandard Size Lot	

FUTURE MEETINGS TO BE SCHEDULED

City Council Date Requested	Item	Anticipated Date
	Joint City Council/Beach Cities Health District Meeting	TBD
	Joint City Council/Manhattan Beach Unified School District Meeting	TBD
	Joint City Council/Planning Commission Meeting - Mansionization	TBD
	Study Session Regarding Potential Impacts of Fire and Medical Services in Manhattan Beach (Presentation in Two Months)	TBD
01-03-17	Study Session Regarding CIP Overview (Mid-Year/Timeline Review)	Q1 2017