

## City Council Regular Meeting

**Regular Meeting**  
**Tuesday, February 7, 2017**  
**6:00 PM**  
**City Council Chambers**



**Mayor Tony D'Errico**  
**Mayor Pro Tem David J. Lesser**  
**Councilmember Amy Howorth**  
**Councilmember Wayne Powell**  
**Councilmember Mark Burton**

### Executive Team

Mark Danaj, City Manager  
Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief  
Teresia Zadroga-Haase, Human Resources Director  
Eve R. Irvine, Police Chief  
Stephanie Katsouleas, Public Works Director  
Mark Leyman, Parks & Recreation Director

Nadine Nader, Assistant City Manager  
Anne McIntosh, Interim Community Development Director  
Bruce Moe, Finance Director  
Liza Tamura, City Clerk  
Sanford Taylor, Information Technology Director

### **MISSION STATEMENT:**

**The City of Manhattan Beach is recognized for providing exemplary municipal services and contributing to the exceptional quality of life afforded to residents, businesses and visitors who enjoy living in and visiting California's safest beach community**

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802 5056.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802 5056 (voice) or (310) 546 3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.****A. PLEDGE TO THE FLAG**

*Zach Wohl, Manhattan Beach Middle School*

**B. ROLL CALL****C. REORGANIZATION**

1. City Council Reorganization:
  - A) Recognition of Outgoing Mayor
  - B) Selection of Mayor
  - C) Selection of Mayor Pro Tem (City Clerk Tamura).**APPROVE**

[17-0024](#)

**D. RECESS AND RECONVENE****E. CEREMONIAL CALENDAR****F. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, February 1, 2017, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**G. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*By motion of the City Council, this is the time to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**H. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

**I. CITY MANAGER REPORT****J. CITY ATTORNEY REPORT****K. PUBLIC COMMENTS (3 MINUTES PER PERSON FOR ONE ITEM, A MAXIMUM OF 6 MINUTES IF A SPEAKER WANTS TO COMMENT ON MORE THAN ONE ITEM)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. Each speaker may speak for up to 3 minutes per matter, up to a total of 6 minutes if a speaker wants to comment on more than one matter. With respect to non-public hearing agenda items, speakers may provide their comments during "Public Comments" or at the time the agenda item is being considered. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

**L. PLANNING COMMISSION QUASI-JUDICIAL DECISIONS (RECEIVE AND FILE)**

*This is an opportunity for a Councilmember to submit a written request that the City Council review the Planning Commission decision, in which case a duly noticed public hearing on the matter will be scheduled for a later date. In the absence of a written request, the matter will be received and filed by order of the chair.*

*The Planning Commission recently took action on the following matter(s): None.*

**M. CONSENT CALENDAR (APPROVE)**

Items on the "Consent Calendar" are routine and customary business items and will be enacted with one vote. Removal of items from the Consent Calendar for individual consideration will be at a City Councilmember's discretion. In such case, the item will be heard during general business.

2. Approve Contract Amendment No. 1 to the Agreement with Contemporary Services Corporation to Provide Event Security Services in the Amount of \$125,000 Annually and Appropriate \$65,000 from Unreserved General Funds (Police Chief Irvine and Parks and Recreation Director Leyman). [CON 17-0004](#)  
**APPROVE; APPROPRIATE**  
**Attachments:** [Amendment No. 1 to the Agreement with Contemporary Services Corporation](#)
  
3. Award a Construction Contract for the Tile at the Comfort Station Showers and Pier Sea Wall Repair Project to Dekan Construction Corporation in the Amount of \$34,280 and Authorize the City Manager to Approve a Construction Contingency in an Amount Not-to-Exceed \$5,142 (Public Works Director Katsouleas). [17-0030](#)  
**APPROVE**  
**Attachments:** [Construction Contract](#)  
[Project Specifications](#)
  
4. Award a Construction Contract for the Cycle 1 Storm Drain Catch Basin Insert Project in the Amount of \$123,635 (Public Works Director Katsouleas). [CON 17-0005](#)  
**APPROVE**  
**Attachments:** [Budget and Expenditures Summary](#)  
[Construction Contract](#)  
[Plans and Specifications \(Web-Link Provided\)](#)
  
5. Financial Report: [17-0009](#)
  - a) Schedule of Demands: January 5, 2017
  - b) Investment Portfolio for the Month Ending December 31, 2016
  - c) Month End Report for December 31, 2016  
(Finance Director Moe).**ACCEPT REPORT AND DEMANDS**  
**Attachments:** [Schedules of Demands for January 5, 2017](#)  
[Investment Portfolio for the Month Ending December 31, 2016](#)  
[Month End Report for December 31, 2016](#)

6. City Council Minutes: [17-0025](#)  
This Item Contains Minutes of the following City Council Meeting:  
City Council Regular Meeting Minutes of January 17, 2017  
(City Clerk Tamura).  
**APPROVE**

Attachments: [City Council Regular Meeting Minutes of January 17, 2017](#)

## N. PUBLIC HEARINGS (2 MINUTES PER PERSON)

### O. OLD BUSINESS

7. Pedestrian Safety Projects Update for Various Locations Throughout Manhattan Beach and Design Approval for Pedestrian Improvements at Highland Avenue and 38th Street (Public Works Director Katsouleas). [17-0020](#)  
**DISCUSS AND PROVIDE DIRECTION**

Attachments: [Traffic Grant Projects Map](#)  
[School Detail Improvement Maps](#)  
[Project Design Elements](#)  
[Highland Avenue at 8th Street Crossing Design](#)  
[PowerPoint Presentation](#)

### P. NEW BUSINESS

8. Accept Resignation for Library Commissioner Cleamons and Cultural Arts Commissioner Dunn; Declare Vacant Library Commission Seat No. 4 (Cleamons) and Cultural Arts Commission Seat No. 5 (Dunn); Conduct Public Outreach; Defer Library Commission Appointment Until the Annual Boards and Commissions Interview and Appointment Process; and Consider Appointing an Interim Cultural Arts Commissioner (City Clerk Tamura). [17-0062](#)  
**ACCEPT RESIGNATIONS, DECLARE VACANCIES, CONSIDER DEFERRING LIBRARY COMMISSION APPOINTMENT, AND CONSIDER APPOINTING AN INTERIM CULTURAL ARTS COMMISSIONER**

Attachments: [Boards and Commissions Interviews Staff Report \(May 3, 2016\)](#)  
[Excerpt of the May 3, 2016 City Council Regular Meeting Minutes](#)

**Q. ADJOURN CITY COUNCIL MEETING TO A MEETING OF THE MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION**

**I. CALL MEETING TO ORDER**

**II. ROLL CALL**

**III. PUBLIC COMMENT ON CAPITAL IMPROVEMENT CORPORATION**

**IV. GENERAL BUSINESS**

9. Reorganization of the Manhattan Beach Capital Improvements Corporation (Finance Director/CFO Moe). [17-0035](#)  
**ELECT A NEW PRESIDENT AND VICE PRESIDENT**

**R. ADJOURN MANHATTAN BEACH CAPITAL IMPROVEMENTS CORPORATION AND RECONVENE CITY COUNCIL MEETING**

**S. CITY COUNCIL REPORTS, OTHER COUNCIL BUSINESS, AND COMMITTEE AND TRAVEL REPORTS**

**T. FORECAST AGENDA AND FUTURE DISCUSSION ITEMS**

10. Agenda Forecast (City Clerk Tamura). [17-0028](#)  
**DISCUSS AND PROVIDE DIRECTION**

Attachments: [February 1, 2017 Agenda Forecast](#)

**U. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

**V. CLOSED SESSION**

**W. ADJOURNMENT**

## **X. FUTURE MEETINGS**

### **CITY COUNCIL MEETINGS**

*February 21, 2017 - Tuesday -- 6:00 PM - City Council Meeting*  
*March 8, 2017 - Wednesday -- 6:00 PM - City Council Meeting*  
*March 21, 2017 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 4, 2017 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 18, 2017 - Tuesday -- 6:00 PM - City Council Meeting*  
*May 2017 - TBD - City Council Retreat*  
*May 2, 2017 - Tuesday -- 6:00 PM - City Council Meeting*  
*May 16, 2017 - Tuesday -- 6:00 PM - City Council Meeting*  
*June 6, 2017 - Tuesday -- 6:00 PM - City Council Meeting*  
*June 20, 2017 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 5, 2017 - Wednesday -- 6:00 PM - City Council Meeting*  
*July 18, 2017 - Tuesday -- 6:00 PM - City Council Meeting*

### **BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

*February 13, 2017 - Monday - 6:30 PM - Library Commission Meeting*  
*February 14, 2017 - Tuesday - 6:00 PM - Cultural Arts Commission Meeting*  
*February 22, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting*  
*February 23, 2017 - Thursday - 6:30 PM - Parking and Public Improvements Commission*  
*February 27, 2017 - Monday - 6:30 PM - Parks and Recreation Commission Meeting*  
*March 8, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting*  
*March 13, 2017 - Monday - 6:30 PM - Library Commission Meeting*  
*March 14, 2017 - Tuesday - 6:00 PM - Cultural Arts Commission Meeting*  
*March 22, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting*  
*March 23, 2017 - Thursday - 6:30 PM - Parking and Public Improvements Commission*  
*March 27, 2017 - Monday - 6:30 PM - Parks and Recreation Commission Meeting*

## **Y. CITY OFFICES CLOSED**

### **CITY HOLIDAYS:**

*February 20, 2017 - Monday - Presidents Day*  
*May 29, 2017 – Monday – Memorial Day*  
*July 4, 2017 - Tuesday - Independence Day*  
*September 4, 2017 - Monday - Labor Day*  
*October 9, 2017 – Monday – Columbus Day*  
*November 11, 2017 – Saturday – Veterans Day (Non-Business Day)*  
*November 23-24, 2017 - Thursday & Friday - Thanksgiving Holiday*  
*December 25, 2017 - Monday - Christmas Day Observed*  
*January 1, 2018 – Monday – New Years Day Observed*  
*January 15, 2018 – Monday – Martin Luther King Day*

**CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:**

*February 17, 2017 - Friday*

*March 3, 2017 - Friday*

*March 17, 2017 - Friday*

*March 31, 2017 - Friday*

*April 14, 2017 - Friday*

*April 28, 2017 - Friday*

*May 12, 2017 - Friday*

*May 26, 2017 - Friday*

*June 9, 2017 - Friday*

*June 23, 2017 - Friday*