

## City Council Regular Meeting

**Regular Meeting**  
**Tuesday, April 4, 2017**  
**6:00 PM**  
**City Council Chambers**



**Mayor David J. Lesser**  
**Mayor Pro Tem Amy Howorth**  
**Councilmember Wayne Powell**  
**Councilmember Mark Burton**  
**Councilmember Tony D'Errico**

### Executive Team

Mark Danaj, City Manager  
Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief  
Teresia Zadroga-Haase, Human Resources Director  
Eve R. Irvine, Police Chief  
Stephanie Katsouleas, Public Works Director  
Mark Leyman, Parks & Recreation Director

Nadine Nader, Assistant City Manager  
Anne McIntosh, Interim Community Development Director  
Bruce Moe, Finance Director  
Liza Tamura, City Clerk  
Sanford Taylor, Information Technology Director

### **MISSION STATEMENT:**

**The City of Manhattan Beach is recognized for providing exemplary municipal services and contributing to the exceptional quality of life afforded to residents, businesses and visitors who enjoy living in and visiting California's safest beach community**

**MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!**

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802 5056.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802 5056 (voice) or (310) 546 3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.****A. PLEDGE TO THE FLAG**

*Akash Mishra, Pennekamp Elementary School*

**B. ROLL CALL****C. CEREMONIAL CALENDAR****D. CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING**

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, March 29, 2017, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**E. REORGANIZATION**

1. Resolution Citing the Facts of the March 7, 2017, General Municipal Election (City Clerk Tamura).

[RES 17-0035](#)

**ADOPT**

**Attachments:** [Resolution No. 17-0035](#)

[Certificate of Canvass](#)

[Official Results - March 7, 2017 General Municipal Election](#)

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**2.** City Council Minutes: [17-0101](#)

This Item Contains Minutes of the following City Council Meeting:  
City Council Regular Meeting Minutes of March 21, 2017  
(City Clerk Tamura).

**APPROVE**

Attachments: [City Council Regular Meeting Minutes of March 21, 2017](#)

**3.** City Council Reorganization: [17-0146](#)

a) Recognition of Outgoing City Councilmembers Powell, Burton and D'Errico.

b) Introduction of Newly Elected City Councilmembers Napolitano, Hersman and Montgomery.

c) Introduction of Re-Elected City Treasurer Lilligren  
(City Clerk Tamura).

**PRESENT, INTRODUCE**

**F. RECESS AND RECONVENE****G. ROLL CALL****H. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*By motion of the City Council, this is the time to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**I. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

**J. CITY MANAGER REPORT****K. CITY ATTORNEY REPORT**

**L. PUBLIC COMMENTS (3 MINUTES PER PERSON FOR ONE ITEM, A MAXIMUM OF 6 MINUTES IF A SPEAKER WANTS TO COMMENT ON MORE THAN ONE ITEM)**

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. Each speaker may speak for up to 3 minutes per matter, up to a total of 6 minutes if a speaker wants to comment on more than one matter. With respect to non-public hearing agenda items, speakers may provide their comments during "Public Comments" or at the time the agenda item is being considered. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

**M. PLANNING COMMISSION QUASI-JUDICIAL DECISIONS (RECEIVE AND FILE)**

This is an opportunity for a Councilmember to submit a written request that the City Council review the Planning Commission decision, in which case a duly noticed public hearing on the matter will be scheduled for a later date. In the absence of a written request, the matter will be received and filed by order of the chair.

The Planning Commission recently took action on the following matter(s):

4. Planning Commission Approval of Master Use Permit for the Gelson's Market and Bank Project at 707 North Sepulveda Boulevard; and Mitigated Negative Declaration (Paragon Commercial Group) (Interim Community Development Director McIntosh).

[17-0050](#)

**BY ORDER OF THE CHAIR, RECEIVE AND FILE**

Attachments: [Resolution No. PC 17-01](#)

**N. CONSENT CALENDAR (APPROVE)**

*Items on the "Consent Calendar" are routine and customary business items and will be enacted with one vote. Removal of items from the Consent Calendar for individual consideration will be at a City Councilmember's discretion. In such case, the item will be heard during general business.*

5. Resolution Awarding a Construction Contract to Wright Construction Engineering Corporation for the Laurel Avenue Storm Drain Catch Basin Replacement Project for \$105,541.16 (Public Works Director Katsouleas). [RES 17-0028](#)

**APPROVE; ADOPT RESOLUTION**

**Attachments:** [Resolution No. 17-0028](#)  
[Budget and Expenditures Summary](#)  
[Location and Layout Map](#)  
[Contractor's Bid Proposal and Agreement](#)  
[Plans and Specifications \(Web-Link Provided\)](#)

6. Resolution Awarding Professional Services Agreement to Lance, Soll & Lunghard, LLP to Perform Financial Auditing for the City for Fiscal Years 2016-2017 and 2017-2018 (Finance Director Moe). [RES 17-0029](#)

**APPROVE; ADOPT RESOLUTION**

**Attachments:** [Resolution No. 17-0029](#)  
[Contract with Lance Soll & Lunghard LLC](#)

7. Resolution Ordering Plans, Specifications, Cost Estimates and Engineer's Report for Annual Street Lighting and Landscaping Assessments (Finance Director Moe). [RES 17-0030](#)

**ADOPT RESOLUTION**

**Attachments:** [Resolution No 17-0030](#)  
[Lighting and Landscape Assessment Districts Map](#)

8. Receive and File the Completed Manhattan Beach Sewer System Management Plan (SSMP) Update as Required by the State Water Resources Control Board (SWRCB) Order No. 2006.0003 (Public Works Director Katsouleas). [17-0112](#)

**APPROVE**

**Attachments:** [Manhattan Beach SSMP Update](#)  
[SWRCB Order No. 2006-0003](#)

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9. Resolution Authorizing the City Manager to Execute a Professional Services Agreement with ValveTek Utility Services, Inc. for \$81,844 for Flushing and Disinfection Services of 30 Miles of the City's Potable Water System (Public Works Director Katsouleas). [RES 17-0039](#)  
**APPROVE; ADOPT RESOLUTION**  
**Attachments:** [ValveTek Utility Services, Inc. Proposal](#)  
[Professional Services Agreement - ValveTek Utility Services, Inc.](#)  
[Resolution No. 17-0039](#)
10. Update on Emergency Action Taken by the City Manager regarding the Repair, Replacement and Installation of Equipment at the 23rd Street and Peck Avenue Stormwater Pump Station, and Approval for Continuation of the Emergency Work (Public Works Director Katsouleas). [17-0149](#)  
**APPROVE**
11. Resolution Awarding a Three Year Contract to American Solutions for Parks and Recreation Activity Guide Printing Services with an Estimated Annual Value of \$62,300 (Parks & Recreation Director Leyman). [RES 17-0032](#)  
**ADOPT RESOLUTION**  
**Attachments:** [RFP #1096-17 Comparison for Activity Guide Printing Services](#)  
[Resolution No. 17-0032](#)  
[Agreement with American Solutions](#)
12. Formally Accept the Live Oak Park Tennis Office Communication Project as Complete, and Authorize Filing of the Notice of Completion and Release of Retention in the Amount of \$2,450 (Public Works Director Katsouleas). [17-0129](#)  
**APPROVE**  
**Attachments:** [Live Oak Park Location Map](#)
13. Resolution to Approve Change Order #2 to Miramontes Construction Company Inc. for \$267,475 for Additional Sewer Line Rehabilitation Work and a Supplemental Appropriation of \$60,000 from Sewer Fund Reserve (Public Works Director Katsouleas). [RES 17-0048](#)  
**ADOPT RESOLUTION AND APPROVE APPROPRIATION**  
**Attachments:** [Resolution No. 17-0048](#)  
[Budget and Expenditures Summary](#)  
[Location Map](#)  
[Contractor's Cost Proposal](#)  
[Plans \(Web-Link Provided\)](#)

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14. Financial Report: [17-0105](#)  
a) Schedule of Demands: March 2, 2017  
b) Investment Portfolio for the Month Ending February 28, 2017  
c) Month End Report for February 28, 2017  
(Finance Director Moe).

**ACCEPT REPORT AND DEMANDS**

**Attachments:** [Schedules of Demands for March 2, 2017](#)  
[Investment Portfolio for the Month Ending February 28, 2017](#)  
[Month End Report for February 28, 2017](#)

**O. PUBLIC HEARINGS (2 MINUTES PER PERSON)**

**P. OLD BUSINESS**

**Q. NEW BUSINESS**

15. Approval of City Council Assignments (Mayor Lesser). [17-0137](#)  
**DISCUSS AND APPROVE**

**Attachments:** [City Council Assignments and Committee Descriptions](#)  
[Proposed City Council Assignments \(Mayor Lesser\)](#)

**R. CITY COUNCIL REPORTS, OTHER COUNCIL BUSINESS, AND COMMITTEE AND TRAVEL REPORTS**

**S. FORECAST AGENDA AND FUTURE DISCUSSION ITEMS**

16. Agenda Forecast (City Clerk Tamura). [17-0153](#)  
**DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [March 29, 2017 Agenda Forecast](#)

**T. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

17. Commission Minutes: [17-0152](#)  
Planning Commission Action Meeting Minutes of March 22, 2017 (Interim  
Community Development Director McIntosh).  
**INFORMATION ITEM ONLY**

**Attachments:** [Planning Commission Action Meeting Minutes of March 22, 2017](#)

**U. CLOSED SESSION**

**V. ADJOURNMENT**

## W. FUTURE MEETINGS

### CITY COUNCIL MEETINGS

April 10, 2017 - Monday -- 4:30 PM - Closed Session  
April 10, 2017 - Monday -- 6:00 PM - Study Session  
April 18, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
May 2, 2017 - Tuesday -- TBD - Boards and Commission Interviews  
May 2, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
May 3, 2017 - Wednesday -- TBD - City Council Retreat  
May 4, 2017 - Thursday -- TBD - Budget Study Session (Tentative Hold)  
May 16, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
May 23, 2017 - Tuesday -- TBD - Budget Study Session (Tentative Hold)  
May 25, 2017 - Thursday -- TBD - Budget Study Session (Tentative Hold)  
June 6, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
June 20, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
July 5, 2017 - Wednesday -- 6:00 PM - City Council Meeting  
July 18, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
August 1, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
August 15, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
September 5, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
September 19, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
October 3, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
October 17, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
November 7, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
November 21, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
December 5, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
December 19, 2017 - Tuesday -- 6:00 PM - City Council Meeting

### BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

April 10, 2017 - Monday - 6:30 PM - Library Commission Meeting  
April 11, 2017 - Tuesday - 6:00 PM - Cultural Arts Commission Meeting  
April 12, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting  
April 24, 2017 - Monday - 6:30 PM - Parks and Recreation Commission Meeting  
April 26, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting  
April 27, 2017 - Thursday - 6:30 PM - Parking and Public Improvements Commission  
May 8, 2017 - Monday - 6:30 PM - Library Commission Meeting  
May 10, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting  
May 22, 2017 - Monday - 6:30 PM - Parks and Recreation Commission Meeting  
May 25, 2017 - Thursday - 6:30 PM - Parking and Public Improvements Commission  
May 24, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting  
June 14, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting  
June 28, 2017 - Wednesday - 6:30 PM - Planning Commission Meeting



**X. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*May 29, 2017 – Monday – Memorial Day*  
*July 4, 2017 - Tuesday - Independence Day*  
*September 4, 2017 - Monday - Labor Day*  
*October 9, 2017 – Monday – Columbus Day*  
*November 11, 2017 – Saturday – Veterans Day (Non-Business Day)*  
*November 23-24, 2017 - Thursday & Friday - Thanksgiving Holiday*  
*December 25, 2017 - Monday - Christmas Day Observed*  
*January 1, 2018 – Monday – New Years Day Observed*  
*January 15, 2018 – Monday – Martin Luther King Day*  
*February 19, 2018 - Monday - Presidents Day*

**CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:**

*April 14, 2017 - Friday*  
*April 28, 2017 - Friday*  
*May 12, 2017 - Friday*  
*May 26, 2017 - Friday*  
*June 9, 2017 - Friday*  
*June 23, 2017 - Friday*  
*July 7, 2017 - Friday*  
*July 21, 2017 - Friday*  
*August 4, 2017 - Friday*  
*August 18, 2017 - Friday*  
*September 1, 2017 - Friday*  
*September 15, 2017 - Friday*  
*September 29, 2017 - Friday*  
*October 13, 2017 - Friday*  
*October 27, 2017 - Friday*  
*November 10, 2017 - Friday*  
*November 24, 2017 - Friday*  
*December 8, 2017 - Friday*  
*December 22, 2017 - Friday*