

City Council Adjourned Regular Meeting
Joint City Council/Planning Commission and
Parking and Public Improvements Commission Meeting
Wednesday, June 21, 2017
6:00 PM
Police/Fire Conference Room
400 15th Street
Manhattan Beach, CA 90266



Executive Team

Mark Danaj, City Manager
Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief
Teresia Zadroga-Haase, Human Resources Director
Eve R. Irvine, Police Chief
Stephanie Katsouleas, Public Works Director
Mark Leyman, Parks & Recreation Director

Nadine Nader, Assistant City Manager
Anne McIntosh, Community Development Director
Bruce Moe, Finance Director
Liza Tamura, City Clerk
Sanford Taylor, Information Technology Director

MISSION STATEMENT:

The City of Manhattan Beach is recognized for providing exemplary municipal services and contributing to the exceptional quality of life afforded to residents, businesses and visitors who enjoy living in and visiting California's safest beach community

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802 5056.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802 5056 (voice) or (310) 546 3501 (TDD). The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Thursday, June 15, 2017, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED.**A. CALL MEETING TO ORDER****B. PLEDGE TO THE FLAG****C. ROLL CALL****D. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. Each speaker may speak for up to 3 minutes.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

E. GENERAL BUSINESS

1. Joint Meeting with City Council, Planning Commission and Parking and Public Improvements Commission to Discuss City Council Priorities for Proposed Work Plan Items (Community Development Director McIntosh).

[17-0271](#)

DISCUSS AND PROVIDE DIRECTION

Attachments: [Memorandum Regarding Project Status of Mobility Plan Update](#)
[Memorandum Regarding Sepulveda Boulevard Corridor](#)
[Projects of Interest Suggested by PPIC](#)

F. ADJOURNMENT

Agenda Date: 6/21/2017

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Mark Danaj, City Manager

FROM:

Anne McIntosh, Community Development Director
Laurie Jester, Planning Manager
Erik Zandvliet, City Traffic Engineer
Nhung Madrid, Senior Management Analyst

SUBJECT:

Joint Meeting with City Council, Planning Commission and Parking and Public Improvements Commission to Discuss City Council Priorities for Proposed Work Plan Items (Community Development Director McIntosh).

DISCUSS AND PROVIDE DIRECTION

RECOMMENDATION:

Discuss and provide direction on the Planning Commission and Parking and Public Improvements Commission proposed Work Plan items.

FISCAL IMPLICATIONS:

No fiscal implications associated with the recommended action.

BACKGROUND:

At the City Council Regular Meeting of April 18, 2017, a modernized and updated Boards and Commissions Handbook was presented for City Council review and approval.

Among the motions made by City Council, City Council approved the Work Plan Process and directed staff to make a variety of revisions for final approval of the Boards and Commissions Handbook at the July 5, 2017 City Council meeting.

The Work Plan section of the Boards and Commissions Handbook states:

“Prior to the annually scheduled Joint City Council/Commission meeting, the Staff Liaison will develop a list of ideas to discuss with City Council. At the Joint meeting, the commission will receive direction and prioritize ideas from the City Council.

Subsequently, at the next regularly scheduled commission meeting, the commission will further develop a Draft Work Plan based on City Council direction. Ideas will then be filtered to be consistent with City Policies and develop fiscal implications. Following the approved Draft Work Plan, Staff Liaisons shall provide a cover memo indicating whether the Commission's Draft Work Plan corresponds with the Department's Work Plan. The process allows staff and commissioners to draft a Commission Work Plan that properly accounts for their priorities and requests funding to meet their goals."

DISCUSSION:

City Council members will begin by sharing their vision for the built environment in the City of Manhattan Beach as well as the project review process as it pertains to the work of the Planning Commission and Parking and Public Improvements Commission. Then, the City Council and Commission members will engage in a discussion regarding policy matters, including the Mobility Plan and strategic planning regarding the Sepulveda Corridor and provide direction to staff regarding priorities.

The work of the Planning Commission and Parking and Public Improvements Commission is primarily directed by applications submitted by property owners and community petitioners. However, the commissions also provide direction on policy matters that come before the City Council. Some of these are mandated by State Law, but others are issues of local concern.

Among the projects that have been identified by City Council as priorities in the coming year are 1) completion of the Mobility Plan (also known as the General Plan Circulation Element), and 2) initiatives to address development on the Sepulveda Boulevard corridor. More information on these projects are included in Attachments 1 and 2. Each commission also conducted an agenda discussion at one or two recent meetings. Additional projects suggested by the members of the Parking and Public Improvements Commission are provided in Attachment 3.

Staff suggests that Council and Commission members discuss the Mobility Plan, the Sepulveda Boulevard Corridor, and the additional proposed work plan items. The City Council may wish to suggest the priority projects out of the lists, and direct staff to place these matters on future Commission agendas for further discussion.

PUBLIC OUTREACH/INTEREST:

The Planning Commission had two agenda discussions of possible work plan items - one on May 24th that included outgoing commissioners, and one on June 14th that included new commission members. The Parking and Public Improvements Commission had a discussion of possible work plan items on its meeting agenda for May 25, 2017.

LEGAL REVIEW

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.

Attachments:

1. Memorandum Regarding Project Status of Mobility Plan Update
2. Memorandum Regarding Sepulveda Boulevard Corridor
3. Projects of Interest Suggested by PPIC



City Hall 1400 Highland Avenue Manhattan Beach, CA 90266-4795
Telephone (310) 802-5000 FAX (310) 802-5001 TDD (310) 546-3501

TO: Anne McIntosh, Community Development Director
FROM: Nhung Madrid, Senior Management Analyst
SUBJECT: Project Status of Mobility Plan Update
DATE: June 7, 2017

The City last updated and adopted its General Plan in 2003, which included the Circulation Element. The 2003 Circulation Element was primarily auto-oriented and focused on neighborhood traffic protection and capital programs as evident by its four sections: Circulation, Neighborhood Traffic Intrusion, Parking, and Pedestrian and Bicycle Networks. In January 2013, the City began working with Iteris, Inc. to prepare an update to its General Plan Circulation Element, which will now be re-labeled as the Mobility Plan. The Mobility Plan will identify goals and policies for a balanced, multi-modal transportation system serving all users, including motorists, pedestrians, bicyclists, persons with disabilities and transit users. The Mobility Plan update represents a change in direction from an auto-oriented focused policy document to a multi-modal approach with a significantly greater emphasis on moving people through active transportation options and improving transit opportunities. Ultimately, the Mobility Plan update and its implementing actions will result in a tailored set of recommendations to fit Manhattan Beach's unique community.

The project's community engagement efforts began with a public workshop in February 2013, which provided the community with an introduction to the purpose of the Mobility Plan update, and to solicit feedback on transportation throughout the City. In June and July 2013, small group outreach meetings with representatives from key stakeholder groups were held, which allowed for additional interaction and discussion between staff and representatives on various transportation opportunities. In August and September 2013, the City held two town hall meetings to discuss sharrows, specifically for Pacific Avenue. Approximately 100 people were in attendance at both meetings, with 45 speakers sharing comments and questions during the open discussions.

In November 2013, the City Council held a joint meeting with the Parking and Public Improvements Commission (PPIC) and discussed scoping topics for the Mobility Plan. The City Council requested that staff return to Council and provide a preview of the pedestrian and bicycle project list, and in March 2014, staff presented the detailed draft list of pedestrian and bicycle projects to be considered and prioritized through the Mobility Plan update process. At that meeting, the City Council directed staff to return with an overview on Complete Streets, as well as provide the Draft Mobility Plan document for review and discussion before presenting it to the Parking and Public Improvements Commission and Planning Commission. In September 2014, the initial draft Mobility Plan (June 2014 version) was brought forward to the City Council with a detailed presentation on the contents of the draft Plan. The City Council directed staff to continue moving the document

forward to the two Commissions to gather input. Subsequently, in December 2014, the draft Plan was presented to the PPIC, and the Commission unanimously agreed that staff should continue moving forward with the process.

With a change in the Department's leadership, the project was reevaluated to ensure that the updated Mobility Plan was consistent with the overall purpose of the General Plan and keeping it within context of a higher level policy document. As a result, in 2015, staff performed a thorough review of the 2014 draft Plan as previously presented to the public, City Council and PPIC. Given the degree of specificity that was included in the draft Plan, upon further reflection, staff revised the 2014 draft Plan and removed the following sections:

- Pedestrian Project List Phases
- Bicycle Project List Phases Bicycle Parking (types, styles, locations)
- Current Bicycle Activity and Counts
- Transit Upgrade Options (amenities)
- Complete Streets Best Practices Review
- Pedestrian and Bicycle Project List & Crossing Enhancement Policy
- Public Comments
- Public Outreach Summary

Although these sections were removed from the 2014 draft Plan, the information from those sections has not been lost. As an alternative, all those sections were recommended to be brought back separately from the Mobility Plan, and presented as an Active Transportation Implementation Plan. Bifurcating the 2014 draft Plan in this manner and returning with the Active Transportation Implementation Plan would allow for additional engagement with the community on the various improvements and allow for additional community input on the specific bicycle and pedestrian recommendations. The additional community engagement would ensure that the recommendations are tailored to meet the needs and desires of our residents, provide various mobility options for children to and from school, provide safer family-friendly bicycle routes for families, provide east/west bicycle routes for families, and overall walkability in our neighborhoods.

The above mentioned revisions resulted in the 2015 draft Mobility Plan, which was presented to City Council and Planning Commission in a Joint Meeting in November 2015. At that meeting, additional feedback was received for the Plan's next iteration to reflect the following:

- Consolidate and refine goals and policies
- Remove references to specific projects and organizations
- Remove references to plans that have not been adopted by City Council
- Remove and replace various pictures, tables, and figures
- Remove trolley recommendation
- Promote NEVs
- Emphasize safety and enforcement
- Address universal design policy
- Address sidewalks (areas without sidewalks, discontinuous sidewalks, areas where sidewalks are not intended)

The requested revisions from the November 2015 meeting have been incorporated into the most current 2017 draft Mobility Plan. Prior to moving forward with the final revisions to the draft Initial Study, staff is seeking input from the City Council on next steps for this Plan.



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TO: Anne McIntosh, Community Development Director
FROM: Nhung Madrid, Senior Management Analyst
SUBJECT: Sepulveda Boulevard Corridor
DATE: June 12, 2017

On May 3, 2017 the City Council and the City’s Department Heads met in a facilitated retreat to discuss the City’s Strategic Plan and organizational work plan to establish Council priorities, and to lay a foundation for effective governance. The Council brainstormed projects on their work plan using the Pillars of the Strategic Plan as a framework for organizing potential initiatives. During the Economic Vitality Pillar discussion, the Sepulveda Boulevard Corridor was raised as a potential project, in conjunction with utilizing the Economic Development Advisory Committee (EDAC) to discuss strategies for business development, traffic and parking, and new and/or revised development standards and guidelines.

The City’s current Sepulveda Boulevard Development Guidelines and Zoning Regulation modifications were adopted in October 1997. These guidelines are intended to encourage certain desirable elements to be included within development projects on the Sepulveda Boulevard Corridor and are to be used as a supplement to the City Zoning Code requirements during Use Permit and other discretionary project reviews.

A Sepulveda Boulevard Corridor could address the following:

Economic Vitality

Economic Opportunities

- Rite Aid site, El Torito site, 1309-15 S. Sepulveda (Mattress store/car wash site)
- What changes/requests have come in recently for commercial properties on Sepulveda?
- What is the “supply and demand” for different uses on the corridor?
- Missed/future opportunities: Who is interested in building/developing on Sepulveda? (Office, Hotel, some interest in multi-family)
- Hotel use - demand, supply, opportunities
- Re-use of existing buildings
- What types of land uses are feasible, encouraged or desirable on Sepulveda?
- Skechers offices existing and proposed in HB and MB in south end of corridor- opportunity for support uses?

Planning

Zoning

- What are the overlay zones? Should there be additional overlay zones?
- Review the SF requirements for a Use Permit (> 5K building or >10K site automatically needs a Use Permit currently)
- Design Tools and/or Guidelines and Standards - Neighborhood and land use compatibility and interface. Integration vs. buffering of commercial and residential uses.
- Zoning Code height measurements limits development opportunities
- Parking Code restraints. Revisit standards citywide.

Urgent Care

- How we do it differently than other cities?
- Urgent Care along other corridors (MBB, Rosecrans, citywide)

Traffic/Parking

- Parking Code Update
 - Update Commercial Parking Standards
 - Shared Parking Code Provisions
- Minimum Sidewalk Widths and ROW Dedication
- Enhanced Pedestrian Crossings
- Furniture Zones to Separate Pedestrians and Vehicles
- Roadway and Pedestrian Level Street Lighting Standards
- Complete Street Design Guidelines
 - Pedestrian Friendly Design
 - Transit Facilities
 - Bicycle Access and Parking
 - Accessibility Standards
- City Entryway Concepts
- Street Curb Parking – Yes or No?

Additional possible next step strategies that may be considered include:

- Prepare baseline analysis for the Corridor.
- Conduct outreach in the form of a Sepulveda Corridor Task Force composed of property owners, merchants and residents over what they think are the opportunities and potentials for the Corridor.
- Depending on scope of Sepulveda Blvd. strategy session, consider activating EDAC to provide input.
- Conduct formal survey of MB businesses on Sepulveda regarding any potential PCH name change. (Fear of double listings with Hermosa Beach)
- Is there any interest in branding (image) or gateways for Sepulveda at Rosecrans, MBB and Artesia?
- Assess opportunity sites. What would be possible/feasible at these sites?
- Is there interest in a City Council subcommittee for this study?
- Consider a Sepulveda BID or Association.
- How far into the future is this Vision for the Corridor?

PARKING AND PUBLIC IMPROVEMENTS COMMISSION
POTENTIAL WORK PLAN ITEMS FY 2017-2018

1. Develop electric vehicle parking policy
2. Develop a bikesharing program with public/private partnership
3. Study expansion of Downtowner shuttle east of Sepulveda Boulevard
4. Pursue and implement the City's portion of the South Bay Bicycle Master Plan
5. Develop additional parking management plans
6. Study a citywide resident parking permit program
7. Develop a citywide ladder crosswalk installation program
8. Pursue utility undergrounding districts
9. Expand gas lamp street lighting (first along Highland Avenue)
10. Re-route delivery trucks in the Sand Section
11. Implement citywide traffic signal coordination
12. Study feasibility of all directional "scramble" crosswalk at Manhattan Beach Boulevard and Manhattan Avenue
13. Study feasibility of a bike tunnel under pier
14. Revisit solar installation programs for private and public facilities

