



Agenda Item # _____

Staff Report

City of Manhattan Beach

TO: Honorable Mayor Wilson and Members of the City Council

THROUGH: Geoff Dolan, City Manager

FROM: Neil C. Miller, Director of Public Works
Dana Greenwood, City Engineer

DATE: March 1, 2005

SUBJECT: Award an Engineering Design Services Contract to S. A. Associates for the Resurfacing of Streets around the Civic Center in an amount not-to-exceed \$30,000

RECOMMENDATION:

Staff recommends that the City Council pass a motion to award a professional design services contract for the Civic Center Resurfacing Project to S. A. Associates in an amount not-to-exceed \$30,000.

FISCAL IMPLICATION:

The 2004-05 Capital Improvement Program budget includes \$146,000 for this project.

DISCUSSION:

Background

The proposed project will resurface Valley Drive from 15th Street to Manhattan Beach Boulevard; Morningside Drive from 13th Street to Manhattan Beach Boulevard, and cap 13th Street from Highland to Valley. If sufficient funds are available, the project will also resurface 15th Street from Highland to Valley.

Consultants Proposals

A Request for Proposals (RFP) was sent out to the following five qualified consultants on December 21, 2004:

- AAE Incorporated
- NBCE, Inc.
- CBM Consulting, Inc.
- kpff Consulting Engineers
- S.A. Associates

A total of five proposals in response to the RFP were received on January 21, 2005. The proposals were reviewed by a selection committee consisting of Public Works Engineering and Operations staff. The selection committee reviewed the relative merits of the competing consultants. The decision to recommend S.A. Associates is for the following reasons:

- 1) Excellent experience on similar projects.
- 2) Appropriate level of staffing for the size and complexity of the project.
- 3) Identification and understanding of key project issues.
- 4) Scope of Work outlined a thorough understanding of the level of effort to complete the project.
- 5) Overall schedule of 12 weeks for the project was appropriate.

Each consultant also included a copy of their fee proposal under a separate sealed envelope:

• AAE Incorporated	\$47,760
• NBCE, Inc.	\$59,940
• CBM Consulting, Inc.	\$56,164
• kpff Consulting Engineers	\$69,479
• S.A. Associates	\$30,000

The fee proposal included an hourly breakdown for each stage of the subject project. The fee proposal was not used, however, in the selection process, since State Law (Section 4526 of the Government Code) requires that professional services be selected on the basis on the quality of the proposal.

Attachment: GIS Location Map

xc: Henry Mitzner, Controller
Clarence Van Corbach, Utilities Manager
Juan Price, Maintenance Superintendent

Civic Center / Metlox Street Improvement Project

City of Manhattan Beach

