

CITY OF MANHATTAN BEACH
MINUTES OF THE PARKS AND RECREATION COMMISSION
Manhattan Beach City Hall
1400 Highland Ave.
Manhattan Beach, CA 90266
May 22, 2017
6:00 PM

CONTENTS

A. CALL TO ORDER

The meeting was called to order at 6:04 PM.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Commissioners Allen, Jones, Allard, Karger, Lauson, Paralusz (arrived 6:23 p.m.)

Absent: Commissioner Turkmany

Others present: Director of Parks and Recreation, Mark Leyman; Linda Robb, Recording Secretary

D. APPROVAL OF MINUTES

Commissioner Allard moved to approve the April 24, 2017 minutes as written. The motion was seconded by Commissioner Karger. The motion passed.

Ayes: Commissioners Allen, Jones, Allard, and Lauson

Nays: None

Abstain: None

Absent: Commissioner Paralusz and Turkmany

E. CEREMONIAL

None

F. AUDIENCE PARTICIPATION (3-Minute Limit)

Commissioner Allen opened the floor to audience participation.

Seeing none, the floor was closed to public comment.

G. GENERAL BUSINESS –

15/1027.1 Discussion of Salute to the Troops Event –

Commissioner Lauson reported that she has secured some Lakers Tickets and that her contact may be able to donate additional items or funds from her company.

Commissioner Allen reported that the Lakers and the Pipkin Foundation will be contributing again this year.

Commissioner Karger stated that raffle prizes cannot be given to Active Duty service members unless the raffle is open to the general public. Commissioner Karger will verify the rules and the commission will figure out a way to handle it. Commissioner Jones feels that the less chaos the better, and a bulletin board might be the best way to handle prize distribution. Director Leyman stated that the City is able to provide the bulletin boards and volunteers can handle the distribution. Commissioner Allen stated that if we cannot include the active duty, we will offer to the Veterans only. Commissioner Jones asked to confirm that there will be signage at the Challenge Coin booth. Commissioner Allard will contact Dennis McNeil to ask him to attend

the June 26th meeting. Commissioner Karger stated that Boy Scout Troop #849 will be handing out flags. Commissioner Karger reported that she has ordered the Challenge Coins. She also reported regarding the flyover, the FAA space has been reserved and the request is with the Air Force. She added that the City Manager has approved the flyover and it is moving in a positive direction. Commissioner Karger has not heard anything regarding the simulators but people are working on it. She has heard from Jonathan Geertz of the Air Force Base who is looking for ways to support the event with volunteers. She stated that the commission needs to figure out how to use the volunteers. Commissioner Jones reminded that Caskey and Caskey still needs the artwork for their lawn flags and that they had committed to bringing water bottles. Director Leyman stated that if they were bringing water, they would not be able to brand the water due to other sponsor commitments.

Commissioner Allen reported that Beckers will work with the Commission to arrange for cake and they would appreciate a week's notice but can get it done with 48 hours notice.

Director Leyman confirmed that staff will be setting up the stage and sound and decorate the park. The commission decided to request 25 volunteers from the Air Force to assist with cutting and distributing cake, which will be distributed at intermission. Volunteers will be needed to handle cake, challenge coins, raffle winners and bulletin boards.

Commissioner Paralusz stated that this is her last meeting but she will be available to volunteer at the event. Commissioners Lauson and Jones stated the same.

Work plan discussion – Some examples of work plans from other cities were distributed.

Commissioner Allen mentioned that when commissioners attend events, they should be easily identifiable and suggested that they have shirts in addition to nametags. For the work plan, he identified three ideas, one large expenditure (gym); one that requires no expenditure-field allocation policy review process or allocation process; lastly, he would like to be more involved in the budget process to be better able to field questions from the community.

Commissioner Allard stated that the community needs a good pool facility, perhaps a gym/pool combo. The Senior/Scout house project needs support to bring to fruition; Field upgrades are also necessary.

Commissioner Paralusz likes the idea of partnering with a service club to provide an annual city co-sponsored Senior Citizen of the Year award. Commissioner Allard reported that there is a County recognition of senior volunteers that is awarded by the City through the County. Director Leyman reported that this year's recipient is Commissioner Allard.

Commissioner Jones – will follow up on bestowing quarterly commendations. Commissioner Allard mentioned that the City Council was not necessarily in favor of the Commission recognizing, that they should be recognized by the City Council. Director Leyman stated that the subject would be a good one to address at the joint meeting with City Council.

Audience member, Lee Barr – echoed the sentiment that recognizing a winning team might be stepping on the toes of City Council.

Commissioner Lauson added that if the commission is recognizing sports that other clubs and activities should be recognized as well. Commissioner Allen stated that is true if it falls under the purview of Parks and Recreation as determined by City Council.

Lee Barr thanked the exiting commissioners for their ideas and service.

Selection of 2017/2018 Commission Chair

Commissioner Paralusz moved to select Commissioner Karger as Chair, the motion was

seconded by Commission Allard.

Ayes: Commissioners Allen, Jones, Allard, Paralusz, Karger and Lauson
Nays: None
Abstain: None
Absent: Commissioner Turkmany

Commissioner Allard moved to select Commissioner J.J. Turkmany as Vice-Chair. The motion was seconded by Commissioner Paralusz.

Ayes: Commissioners Allen, Jones, Allard, Paralusz, Karger and Lauson
Nays: None
Abstain: None
Absent: Commissioner Turkmany

H. **COMMISSION ITEMS –**

Commissioner Allen thanked Commissioner Lauson for her year of being a commissioner. Commissioner Lauson thanked everyone for welcoming her and working together with her on the commission.

Commissioner Allen thanked Commissioner Paralusz, who stated that she enjoyed her time on the commission and is very proud of the Salute to the Troops event and Skate spot. She also thanked staff.

Commissioner Allen thanked Commissioner Jones. She stated that it has been a privilege to be on the commission and help to get things moving for this amazing community.

I. **STAFF ITEMS –** Director Leyman gave the following updates:

Director Leyman provided some preliminary feedback on the work plan discussion: staff will package the work plan items discussed to seek further direction from the City Council at the joint meeting on June 5th. He agrees that the commission should be involved with field allocation and that will be a staff recommendation. The Field allocation policy will be going back to City Council in the Fall. He agrees that the commission should be more aware and involved with the budget process. May 30 will be a budget meeting to discuss CIP projects, etc. A pool is a large project on the City Council CIP list to be reviewed and considered. Senior/Scout house is a great discussion item for the work plan – specifically, the role of the commission in the project. Field updates for capital improvement projects is another good discussion item. The City will be looking at turfing some fields and working with user groups. It will be a good discussion to know who the commission should recognize and who City Council should recognize. Park Master Plan – if approved by City Council the park master plan will be 95% of the work plan. We would likely have a consultant come in to facilitate public outreach. Commissioners could help with the outreach. The Park Master Plan is on the CIP list for up to \$100,000 which could possibly be scaled back.

Locale magazine distributed with Parks and Recreation marketing piece insert. The next issue will highlight the Parks and Recreation department.

Mark calendars for Monday, June 5th for joint meeting.

Commissioner Allard asked about attending Parks and Recreation events and scheduling attendance at events. Director Leyman mentioned the commission is an extension of the department and it would be great if the commissioners could look at the upcoming events on a regular basis and schedule attendance. He suggested that the commissioners should have department polo shirts to wear at events.

J. **ADJOURNMENT**

Commissioner Allard moved to adjourn. Commissioner Karger seconded the motion. The motion passed. The meeting was adjourned at 7:06 pm to June 26, 2017 in the City Council Chambers.

Ayes: Commissioners Allen, Jones, Allard, Paralusz, Karger and Lauson
Nays: None
Abstain: None
Absent: Commissioner Turkmany