



Agenda Item #: _____

Staff Report

City of Manhattan Beach

TO: Honorable Mayor Wilson and Members of the City Council

THROUGH: Geoff Dolan, City Manager

FROM: Bruce Moe, Finance Director
Gwen Eng, General Services Manager

DATE: February 1, 2005

SUBJECT: Authorize the Purchase of Three Replacement Vehicles for the Police and Public Works Departments to Ford West (\$90,024.88)

RECOMMENDATION:

Staff recommends that the City Council award RFB #644-05 to Ford West in the amount of \$90,024.88 for the budgeted replacement of two Public Works trucks and a Police vehicle.

FISCAL IMPLICATION:

Funds totaling \$109,500 are budgeted in the FY 2004-2005 Fleet Management Fund for the purchase and equipping of these vehicles. The total cost of the vehicles is \$90,024.88. The remaining funds will be used to outfit the vehicles with the usual necessary equipment (light bars, racks, etc.).

DISCUSSION:

During the FY 2004-2005 Budget process, Council authorized the replacement of several vehicles. Included in the approved replacements is a Ford Expedition for the Watch Commander. The vehicle will replace unit #164, a 1998 Crown Victoria which has 103,000 miles. The Expedition has been selected due to its flexibility and space to house the necessary materials and equipment for tactical command post and field supervision work for a major incident, which is particularly helpful when responding to small incidents or events that have not yet escalated to the point of requiring the department's mobile command post trailer.

Also approved were replacement pickups for the two Water Division trucks (1991 Chevrolet 2500 with 83,000 and a 1989 Chevrolet 2500 with 92,000 miles). Both vehicles are showing signs of age and are no longer economically feasible to maintain.

Historically, the City has purchased its vehicles by utilizing larger agencies' existing contracts. This is done because the State of California, L.A. County, and other large agencies purchase in greater quantities and consequently obtain preferential pricing. Because the manufacturers' cut-off dates for ordering are fast approaching, staff did not feel that it was prudent to wait for the various agencies' bid results, which have been delayed for several months. Therefore, staff solicited bids independently and included the vendors that have won these large agencies' contracts in the past.

Bid Recaps

A total of 33 vendors were sent formal bid requests and 9 responses were received. The comparison below shows the total price, including sales tax, discounts, and other fees, for each of the three vehicles offered by the vendors. The low bid is in bold lettering:

<u>Bidder</u>	<u>Water (2)</u>	<u>Watch Commander</u>	<u>Total</u>
1. Ford West	\$61,695.18	\$28,329.70	\$ 90,024.88
2. Raceway Ford	\$62,119.52	\$28,662.02	\$ 90,781.54
3. Don Kott Ford	\$63,150.56	\$28,571.72	\$ 91,722.28
4. Villa Ford	\$63,304.84	\$28,550.52	\$ 91,855.36
5. Peninsula GMC	\$64,377.78	\$31,748.53	\$ 96,126.31
6. Pacific Ford	\$74,914.75	\$28,717.73	\$103,632.48
7. Downey Ford	no bid	\$29,038.22	
8. Hoblit Motors	\$62,525.62	didn't meet specs	
9. Wondries Fleet	didn't meet specs	\$28,506.65	

If these purchases are approved, the existing units will be surplus and auctioned for the highest attainable value. The new vehicles will arrive in approximately 120 days.

cc: Ernie Klevesahl Jr.
Neil Miller