

## City Council Regular Meeting

**Regular Meeting**  
**Tuesday, October 3, 2017**  
**6:00 PM**  
**City Council Chambers**



**Mayor David J. Lesser**  
**Mayor Pro Tem Amy Howorth**  
**Councilmember Steve Napolitano**  
**Councilmember Nancy Hersman**  
**Councilmember Richard Montgomery**

### Executive Team

Mark Danaj, City Manager  
Quinn Barrow, City Attorney

Robert Espinosa, Fire Chief  
Teresia Zadroga-Haase, Human Resources Director  
Eve R. Irvine, Police Chief  
Stephanie Katsouleas, Public Works Director  
Mark Leyman, Parks & Recreation Director

Nadine Nader, Assistant City Manager  
Anne McIntosh, Community Development Director  
Bruce Moe, Finance Director  
Liza Tamura, City Clerk  
Sanford Taylor, Information Technology Director

### **MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, September 27, 2017, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

## BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

### A. PLEDGE TO THE FLAG

### B. ROLL CALL

### C. CEREMONIAL CALENDAR

1. Recognition of Past and Present Parks and Recreation Commissioners Involved in the Founding, Planning and Supporting of the Annual Manhattan Beach Salute to the Troops Event. [17-0359](#)  
**PRESENT**
2. Presentation of a Certificate of Recognition to George Butts for his Longstanding Service to Our Community Through the MB CERT Program. [17-0405](#)  
**PRESENT**
3. Presentation of Certificate of Recognition to the Hometown Fair Board in Honor of their 45th Anniversary. [17-0413](#)  
**PRESENT**

**D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*By motion of the City Council, this is the time to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

**E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

**F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

**G. CONSENT CALENDAR (APPROVE)**

*Items on the "Consent Calendar" are routine and customary business items and will be enacted with one vote. Removal of items from the Consent Calendar for individual consideration will be at a City Councilmember's discretion. In such case, the item will be heard during general business.*

**4. City Council Minutes:**

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Regular Meeting Minutes of September 5, 2017
- b) City Council Regular Meeting Minutes of September 19, 2017  
(City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Regular Meeting Minutes of September 5, 2017](#)

[City Council Regular Meeting Minutes of September 19, 2017](#)

[17-0406](#)

5. Financial Report: [17-0388](#)  
a) Schedule of Demands: August 31, 2017  
b) Investment Portfolio for the Month Ending August 31, 2017  
c) Month End Report for August 31, 2017  
(Finance Director Moe).  
**ACCEPT REPORT AND DEMANDS**  
  
*Attachments:* [Schedules of Demands for August 31, 2017](#)  
[Investment Portfolio for the Month Ending August 31, 2017](#)  
[Month End Report for August 31, 2017](#)
6. Accept Resignation for Planning Commissioner Ortmann, Declare Vacant Planning Commission Seat No. 1 (Ortmann), and Direct City Clerk to Conduct Public Outreach (City Clerk Tamura). [17-0414](#)  
**ACCEPT RESIGNATION, DECLARE VACANCY, AND CONDUCT PUBLIC OUTREACH**  
  
*Attachments:* [Steve Ortmann Resignation Letter](#)
7. Consideration of Ordinance to Amend Title 9 to Modify the Plan Review and Permit Expiration Sections of the Manhattan Beach Municipal Code and Clarify the Issuance of Permits to Owner-Builders (Community Development Director McIntosh). [ORD 17-0021](#)  
**INTRODUCE ORDINANCE NO. 17-0021**  
  
*Attachments:* [Ordinance No. 17-0021](#)  
[Excerpt from the Business and Professions Code \(Section 7044\)](#)  
[Excerpt from the Health and Safety Code \(Section 19825\)](#)
8. Resolution No. 17-0112 to Accept Public Street Easement and Public Sidewalk Easement at 1000 N. Sepulveda Boulevard (Public Works Director Katsouleas). [RES 17-0112](#)  
**ADOPT RESOLUTION NO. 17-0112**  
  
*Attachments:* [Vicinity Map](#)  
[Location Map](#)  
[Resolution No. 17-0112](#)  
[Grant Deed – Public Street Easement](#)  
[Easement Deed – Public Sidewalk Easement](#)
9. Resolution No. 17-0127 Amending the Fiscal Year 2017/18 Capital Improvement Plan Budget to Appropriate \$199,430 in Road Maintenance and Rehabilitation Account Revenues Created by Senate Bill 1, the Road Repair and Accountability Act of 2017 (Public Works Director Katsouleas). [RES 17-0127](#)  
**ADOPT RESOLUTION NO. 17-0127 AND APPROPRIATE FUNDS**  
  
*Attachments:* [Resolution No. 17-0127](#)

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item removed from the consent calendar.*

## I. PUBLIC HEARINGS

*Each speaker may speak for up to 3 minutes on each public hearing item.*

## J. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

10. Consideration of Policy and Next Steps for Utility Underground Assessment Districts 15 and 4 (Public Works Director Katsouleas). [17-0409](#)  
**DISCUSS AND PROVIDE DIRECTION**

Attachments: [District 4 and 15 Boundaries](#)

11. Presentation of the Proposed Citywide Wayfinding Signage Program (Public Works Director Katsouleas). [17-0305](#)  
**DISCUSS AND PROVIDE DIRECTION**

Attachments: [PowerPoint Presentation](#)

[Selbert Perkins Design Experience](#)

[Wayfinding Sign Programs from Marina del Rey, Anaheim, Santa Monica and Long Beach](#)

12. Status Update on Various Community Choice Aggregation (“CCA”) Programs that Enable Cities to Purchase Electricity from Renewable Energy Sources (Community Development Director McIntosh). [17-0055](#)  
**DISCUSS AND PROVIDE DIRECTION**

Attachments: [PowerPoint Presentation from Los Angeles County](#)

[South Bay Clean Power Business Plan](#)

[South Bay Clean Power’s Financial Strategy](#)

[Los Angeles Community Choice Energy’s Implementation Plan and Statement of Intent](#)

13. Discussion on Bicycle Master Plan and Prioritization (Community Development Director McIntosh). [17-0300](#)  
**DISCUSS AND PROVIDE DIRECTION**

Attachments: [Manhattan Beach Bikeways Map](#)

[Proposed Bikeway Priority List](#)

## K. CITY COUNCIL REPORTS AND COMMITTEE REPORTS INCLUDING AB 1234 REPORTS

## L. FUTURE AGENDA ITEMS

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

## M. CITY MANAGER REPORT

## N. CITY ATTORNEY REPORT

## O. INFORMATIONAL ITEMS

*This section is for items that do not require City Council action.*

### 14. Commission Minutes:

[17-0425](#)

This Item Contains Minutes of the following City Commission Meetings:

- a) Parking and Public Improvements Commission Meeting Minutes of October 27, 2016 (Community Development Director McIntosh)
- b) Parking and Public Improvements Commission Meeting Minutes of February 23, 2017 (Community Development Director McIntosh)
- c) Parking and Public Improvements Commission Meeting Minutes of March 23, 2017 (Community Development Director McIntosh)
- d) Parking and Public Improvements Commission Meeting Minutes of April 27, 2017 (Community Development Director McIntosh)
- e) Planning Commission Action Meeting Minutes of September 13, 2017 (Community Development Director McIntosh).

#### **INFORMATION ITEM ONLY**

**Attachments:** [Parking and Public Improvements Commission Minutes of October 27, 2016](#)  
[Parking and Public Improvements Commission Meeting Minutes of February 23, 2017](#)  
[Parking and Public Improvements Commission Meeting Minutes of March 23, 2017](#)  
[Parking and Public Improvements Commission Meeting Minutes of April 27, 2017](#)  
[Planning Commission Action Meeting Minutes of September 13, 2017](#)

## P. CLOSED SESSION

## Q. ADJOURNMENT

## R. FUTURE MEETINGS

### CITY COUNCIL MEETINGS

October 17, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
November 8, 2017 - Wednesday -- 6:00 PM - City Council Meeting (State General Election)  
November 21, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
December 5, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
December 19, 2017 - Tuesday -- 6:00 PM - City Council Meeting  
January 2, 2018 - Tuesday -- 6:00 PM - City Council Meeting (Tentative)  
January 16, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
February 6, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
February 20, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
March 6, 2018 - Tuesday -- 6:00 PM - City Council Meeting  
March 20, 2018 - Tuesday -- 6:00 PM - City Council Meeting

### BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

October 9, 2017 - Monday - 6:00 PM - Library Commission Meeting  
October 10, 2017 - Tuesday - 6:00 PM - Cultural Arts Commission Meeting  
October 11, 2017 - Wednesday - 6:00 PM - Planning Commission Meeting  
October 23, 2017 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
October 25, 2017 - Wednesday - 6:00 PM - Planning Commission Meeting  
October 26, 2017 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
November 8, 2017 - Wednesday - 6:00 PM - Planning Commission Meeting (Tentative)  
November 13, 2017 - Monday - 6:00 PM - Library Commission Meeting  
November 14, 2017 - Tuesday - 6:00 PM - Cultural Arts Commission Meeting  
November 22, 2017 - Wednesday - 6:00 PM - Planning Commission Meeting  
November 23, 2017 - Thursday - 6:00 PM - Parking and Public Improvements Commission (Holiday)  
November 27, 2017 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
December 7, 2017 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
December 11, 2017 - Monday - 6:00 PM - Library Commission Meeting

## S. CITY OFFICES CLOSED

### CITY HOLIDAYS:

October 9, 2017 – Monday – Columbus Day  
November 11, 2017 – Saturday – Veterans Day (Non-Business Day)  
November 23-24, 2017 - Thursday & Friday - Thanksgiving Holiday  
December 25, 2017 - Monday - Christmas Day Observed  
January 1, 2018 – Monday – New Years Day Observed  
January 15, 2018 – Monday – Martin Luther King Day  
February 19, 2018 - Monday - Presidents Day  
May 28, 2018 – Monday – Memorial Day  
July 4, 2018 - Wednesday - Independence Day  
September 3, 2018 - Monday - Labor Day

**CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:**

*October 13, 2017*  
*October 27, 2017*  
*November 10, 2017*  
*November 24, 2017*  
*December 8, 2017*  
*December 22, 2017*  
*January 12, 2018*  
*January 26, 2018*  
*February 9, 2018*  
*February 23, 2018*  
*March 9, 2018*  
*March 23, 2018*  
*April 6, 2018*  
*April 20, 2018*  
*May 4, 2018*  
*May 18, 2018*