

**CITY OF MANHATTAN BEACH
MINUTES OF THE PARKS AND RECREATION
COMMISSION
Manhattan Beach City Hall
1400 Highland Ave.
Manhattan Beach, CA 90266
August 28, 2017
6:00 PM**

- A. CALL TO ORDER**
The meeting was called to order at 6:00 PM.
- B. PLEDGE TO THE FLAG**
- C. ROLL CALL**
Present: Commissioners Karger, Turkmany, Allen, Allard, Weiner, Greenberg, Tuffli
Absent: None
Others present: Recreation Services Manager, Jessica Vincent; Linda Robb, Recording Secretary
- D. APPROVAL OF MINUTES**
P. 2, paragraph 4 -Commissioner Greenberg requested the deletion of the paragraph beginning “Commissioner Weiner and ending ...Summer Series.” These comments were incorrectly attributed to him. They were spoken by Commissioner Weiner and appear in the next paragraph.

Commissioner Allard moved to approve the July 24, 2017 minutes with the above changes. Commissioner Weiner seconded the motion. The motion passed.
Ayes: Commissioners Karger, Turkmany, Allen, Allard, Weiner, Greenberg, Tuffli
Noes: None
Abstain: None
Absent: None
- E. CEREMONIAL**
None
- F. AUDIENCE PARTICIPATION (3-Minute Limit)**
Commissioner Turkmany opened the floor to audience participation.

Seeing none, the floor was closed to public comment.
- G. GENERAL BUSINESS –**
None
- H. COMMISSION ITEMS –**
Commissioner Weiner inquired about City Council recognition of Commissioners for the Salute to the Troops. Recreation Services Manager Vincent stated that the City Council plans to recognize Commissioners for the Salute to the Troops event at the first City Council meeting in October.

Commissioner Karger stated that she would like to decide the type of band, book the color guard, book Dennis McNeil and start looking into the flyover as soon as possible.

Commissioner Weiner will start checking into the flyover. Commissioner Karger stated that James Gill has taken the lead and has asked a Navy Band to perform, since there hasn't yet been a Navy band at the concert. There were no objections to securing a Navy band. Manager Vincent stated that Cultural Arts Manager, Martin Betz is responsible for securing the band and can work with James Gill to receive the details. Commissioner Allard will contact Dennis McNeil to save the date. Commissioner Allard recommended securing the band as soon as possible to give Dennis enough time to coordinate his portion.

Commissioner Karger raised the subject of the Pumpkin Race and asked the commissioners to start thinking about a design. The pumpkin would be built on October 28th. The commissioners will check their schedules for availability and start thinking of designs.

Commissioner Allard inquired about why security was brought in to the Concerts in the Park. Manager Vincent replied that Public Safety deemed it necessary for security to be present for the safety of the community due to the growth of the event. Commissioner Weiner commented that the crowd has grown but the sound has not grown to wrap around the stage so many cannot hear adequately. He stated that budget permitting, if another set of speakers can be placed on the sides of the stage, it would help. Commissioner Karger stated she has never seen it as busy as it has been this season. Manager Vincent stated that advertising will be minimized moving forward to try to control the size of the crowds. Commissioner Greenberg asked if we have a sense of whether the growth is from the Manhattan Beach community or the broader community. Manager Vincent responded that the Concerts are well known as a South Bay event and are promoted in the South Bay newspapers and on independently produced marketing materials. Commissioner Turkmany mentioned that some of the bands have a following and people will travel to see them.

Commissioner Greenberg stated that it was brought to his attention that there are eight new beach volleyball courts, first installed by the 8th St. bathrooms and then moved north. Manager Vincent replied that the city's footprint is south of the pier to 8th street. The City replaced the blue volleyball poles. The City replaced poles that were removed temporarily for the MBO tournament and reinstalled poles that were removed previously because they were damaged. Manager Vincent stated that a row of courts was added that was previously missing because the poles needed repair. The city may not expand past the 8th St. restrooms.

Commissioner Weiner inquired about the Scout House. Commissioner Allard reported that the City will allocate \$250,000 to the project.

Commissioner Karger inquired about Veterans Day. Manager Vincent stated that letters were sent out soliciting speakers and that Recreation Supervisor, Michael Hudak will be meeting with resident and veteran, Bob Holmes to discuss how to reinvigorate the event.

I. STAFF ITEMS –

Manager Vincent gave the following updates:

The Manhattan Beach Open was very successful and had the largest qualifying event the City has seen with 218 teams competing for the 32 main draw tournament slots.

The 6-Man volleyball tournament had an increase to 79 teams competing. The increase is attributed to the tournament being held on Friday/Saturday. The previous year had 47 teams. The impact on the Downtown area was minimal. There were about 3,000-5,000 people in attendance daily throughout the event.

Summer REC program ended and was at maximum capacity all Summer. Fall REC program has begun and numbers have increased for the program. Commissioner Greenberg asked if the City is looking to grow the capacity of the Summer REC program. Manager Vincent replied that expanding to two locations is being considered to accommodate more children.

Manhattan Village Returfing Project – Staff is in the process of finalizing the agreements with the user groups. Currently, five groups have committed to donating a total of \$700,000; AYSO, Manhattan Beach Sand & Surf, BCS, South Bay La Crosse and Trident La Crosse (one night per week). As part of the agreement, these groups will have allocated time for the next 10 years. This item is schedule to be reviewed by the City Council in October. Manager Vincent reported that the cost of the project is estimated at slightly over \$1,000,000. The turf will cost approximately \$500,000 with fencing, lighting and associated labor making up the rest. Commissioner Greenberg asked about the effective rental rate per hour for the user groups. Manager Vincent replied that the amortized rate for the club user groups including the up-front fee works out to \$83/hour. She stated that she could provide additional information for REC and Semi REC programs if needed. Commissioner Greenberg inquired about the revenue objective when setting fees. Manager Vincent, stated that the goal was to pay for the field and set a continuing hourly fee for the user groups. Commissioner Greenberg stated that his understanding is that the market rate for field use is in the range of \$150-150/hour. That being the case, he asked how the effective rate ended up being much lower. Manager Vincent replied that because the user groups were providing up-front capital, it was decided that a discounted rate would be fair and equitable.

Park Master Plan – Manager Vincent reported that Director Leyman met with the Director of Parks and Recreation for Rancho Palos Verdes regarding their recent Park Master Plan project and will provide further updates at the September meeting. Director Leyman requested that the commissioners familiarize themselves with the current Parks Master Plan. He is working with the City Clerk's office to schedule the joint meeting with City Council to discuss the facility strategic plan. Director Leyman would like to develop a timeline and roadmap with specific recommendations to move forward. Commissioner Karger asked if the Commission would be able to set a timeline. Manager Vincent stated that this would probably happen in early 2018. Commissioner Weiner recommended that everyone read as much as they can.

The Special Event Policy will be discussed at the September meeting. The Field Allocation Policy will be discussed at the October meeting.

Field allocation and field user fees – An ad-hoc committee meeting was set for September 6, at 4:00pm.

Regarding Salute to the Troops, Commissioner Karger will put together a document summarizing discussions and recommendations and send it to Linda, who will forward the document to the rest of the commission.

Pier Lighting – Manager Vincent mentioned that if any of the Commissioners would like to be

involved in the window judging for the event, please let her know. Commissioner Karger has already committed.

Commissioner Greenberg inquired if the AVP event is a money making venture for the City. Manager Vincent reported that it is essentially cost neutral for the City. She stated that the Manhattan Beach Open is owned by the City but is part of the AVP tour so the City has a contract with AVP to operate the event. As part of the agreement, AVP pays for the services necessary to operate the event. Commissioner Karger stated that she thought it was really well done. Commissioner Greenberg mentioned that the attendance is high and asked if the stadium could be bigger. Manager Vincent stated that one of the challenges is the build time. AVP would like to grow the event. Per City Council direction, they only have three full days to build the whole structure. Another challenge is that 6-Man happens near the same time and both events take parking away from the downtown businesses. Sunrise yoga had 85 people attend and the movie night was very successful. These associated events are ways for the City to give back to the community to make up for limiting beach access for the main event. Commissioner Greenberg asked about the feedback from the business community during these events. Manager Vincent stated that the restaurants seem to benefit but the retail and service establishments report lower sales because their regular clients cannot find parking.

J. ADJOURNMENT

Commissioner Turkmany moved to adjourn. Commissioner Weiner seconded the motion. The motion passed. The meeting was adjourned at 6:57pm to September 25, 2017 in the City Council Chambers.

Ayes: Commissioners Karger, Turkmany, Allen, Allard, Weiner, Greenberg, Tuffli
Noes: None
Abstain: None
Absent: None