

Advisory Board Meeting Minutes

James McCleary, BID Chariman recorded the minutes

<http://www.northmb.info/index.html>

North Manhattan Beach Business Improvement District

City Hall, 1400 Highland Avenue

Manhattan Beach, CA 90266

Monday, January 8, 2018

The meeting was called to order at 6:00 p.m. by James McCleary, North MB BID Chairman

1. **Roll Call**

James McCleary – BID Chairman - Present

Harry Ashikian – BID Vice Chairman – Present

Janice Davenport – BID Recording Secretary - Present

Peter Kim – BID Board Member - Present

Anthony Sulaiman – BID Board Member - Present

Megan Richardson– BID Board Member - Present

Gretchen Tiernan– BID Board Member - Present

Steve S. Charelian – City Staff, Acting Finance Director

2. **Public Comment –**

There were no public comments.

3. **Approval of Minutes from the December 6, 2017 Meeting**

All members approved the minutes.

4. **Presentation in creating Bylaws for North Manhattan Beach BID**

Don McPherson – presentation of North MB BID Bylaws incorporating North MB (Sub Committee: James McCleary, Harry Ashikian, Anthony Sulaiman) notes along with references of 9 other cities.*Discussed and Reviewed by Committee - Approved unanimously to be submitted to MB City Council and City Attorney.

5. **North Manhattan Beach BID Enhancement Projects and Activity Plan 2018/ Bylaws –**

Enhancement and Activity Plan - Sub Committee: James McCleary, Harry Ashikian, Anthony Sulaiman presentation to "Mimic 2016 Plan" to include 4 Events (Art Walk, Summer Stroll, Healing and Wellness Day, and Christmas Stroll for 2018).

ITEMS TO ADD:

- a. Street Lighting on Highland Ave. (BID Footprint 32nd – 45th Street/Highland Ave.).
- b. Kiosk/Monument - Maintenance of Monument/Kiosk – discuss new options for kiosk to be brought to February meeting. (Painting of utility boxes in North MB).
- c. Renew sidewalk power washing (once a month \$550 (October-April)) during winter months and twice a month during summer months (twice a month not to exceed \$800 (May-September)).
- d. Website – Promotions, Marketing and Monitoring Internet Traffic.
- e. Pedestrian Crosswalks installation by Spring of 2018 (at 34th/35th/36th Street/Highland Ave.).
- f. Agenda items for February 7th, 2018 meeting.
 - Quotes for possible replacement of old LED Kiosk signs
 - Create New Banners for added events
 - Brown Act presentation (City staff will coordinate for an upcoming meeting).

6. **Adjournment to next meeting:** – 7:43 p.m. – next meeting, Wednesday, February 7, 2018, 6:00 p.m., City Hall (Community Development Conference Room).