

## City Council Regular Meeting

**Regular Meeting**  
**Tuesday, February 20, 2018**  
**6:00 PM**  
**City Council Chambers**



**Mayor Amy Howorth**  
**Mayor Pro Tem Steve Napolitano**  
**Councilmember Nancy Hersman**  
**Councilmember Richard Montgomery**  
**Councilmember David Lesser**

### Executive Team

Bruce Moe, City Manager  
Quinn Barrow, City Attorney

Derrick Abell, Police Chief  
Steve Charelian, Acting Finance Director  
Robert Espinosa, Fire Chief  
Stephanie Katsouleas, Public Works Director  
Mark Leyman, Parks & Recreation Director

Anne McIntosh, Community Development Director  
Liza Tamura, City Clerk  
Sanford Taylor, Information Technology Director  
Teresia Zadroga-Haase, Human Resources Director

### **MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

**February 20, 2018**

**City Council Meeting Agenda Packet**

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## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Chapter Spectrum), Channel 35 (Frontier Communications), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, February 14, 2018, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

### A. PLEDGE TO THE FLAG

*Hayden Floyd, American Martyrs School*

### B. ROLL CALL

### C. CEREMONIAL CALENDAR

1. Presentation of a Proclamation Declaring February 18-24, 2018 as National Engineers Week. [18-0041](#)  
**PRESENT**
2. Presentation of a Certificate Recognizing Manhattan Beach Little League on the Occasion of Their 60th Anniversary. [18-0035](#)  
**PRESENT**

## D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

## E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

## F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

## G. CONSENT CALENDAR (APPROVE)

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

### 3. City Council Minutes: [18-0022](#)

This Item Contains Minutes of the Following City Council Meeting(s):

a) City Council Adjourned Regular Meeting Minutes (Closed Session) of February 6, 2018

b) City Council Regular Meeting Minutes of February 6, 2018  
(City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting Minutes \(Closed Session\) of February 6, 2018](#)  
[City Council Regular Meeting Minutes of February 6, 2018](#)

### 4. Financial Report: [18-0024](#)

Schedules of Demands: January 18, 2018 (Acting Finance Director Charelian).

**ACCEPT REPORT AND DEMANDS**

**Attachments:** [Schedules of Demands for January 18, 2018](#)

5. Approve Purchase of Three Replacement Motorcycles for the Police Department from Huntington Beach Honda in the Amount of \$81,519.57; Waive Formal Bid Requirements Pursuant to Manhattan Beach Municipal Code Section 2.36.140 (Interim Finance Director Charelian). [18-0036](#)
- a) **APPROVE**
- b) **WAIVE FORMAL BIDDING**
6. Ordinances to Reauthorize Public, Educational, and Governmental (PEG) Programming Support Fees Pursuant to the Digital Infrastructure and Video Competition Act (DIVCA) (Information Technology Director Taylor). [18-0043](#)
- a) **ADOPT URGENCY ORDINANCE NO. 18-0003-U**
- b) **INTRODUCE ORDINANCE NO. 18-0004**

Attachments: [Urgency Ordinance No. 18-0003-U](#)  
[Ordinance No. 18-0004](#)

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## I. PUBLIC HEARINGS

*Each speaker may speak for up to 3 minutes on each public hearing item.*

7. Conduct Public Hearing Adopting Resolution No. 18-0006 for the Renewal of the North Manhattan Beach Business Improvement District and Approval of the Annual Collection of Assessments for Fiscal Year 2018-2019 (Acting Finance Director Charelian). [RES 18-0006](#)
- a) **CONDUCT PUBLIC HEARING**
- b) **ADOPT RESOLUTION NO. 18-0006**
- c) **RATIFY 2018 BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD MEMBERS**
- d) **CONSIDER THE PROPOSED 2018 ACTIVITY PLAN**

Attachments: [Resolution No. 18-0006](#)  
[Annual Budget and Activity Plan 2018](#)  
[Bylaws for North Manhattan Beach Business Improvement District Advisory Board](#)  
[North Manhattan Beach BID Map](#)

8. Conduct Public Hearing to Consider Resolution No. 18-0024 Awarding a Construction Contract to FS Contractors, Inc. for the Community Development Block Grant (CDBG) Cycle 2 Curb Ramp Construction Project for \$146,250 (Public Works Director Katsouleas). [RES 18-0024](#)

a) **CONDUCT PUBLIC HEARING**

b) **ADOPT RESOLUTION NO. 18-0024**

**Attachments:** [Resolution No. 18-0024](#)  
[Location Map](#)  
[Contractor's Agreement](#)  
[Contractor's Bid Proposal](#)  
[Plans and Specifications \(Web-Link Provided\)](#)

## J. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

9. Resolution Approving an Employment Agreement with New City Manager Bruce Moe (City Attorney Barrow). [RES 18-0026](#)  
**ADOPT RESOLUTION NO. 18-0026**

**Attachments:** [Resolution No. 18-0026](#)  
[Employment Agreement](#)

10. Discussion and Decision on Percentage of Renewable and Greenhouse-Gas-Free Energy the City Sets as the Default Renewable Energy Tier Offered to Residents and Businesses in the City Within the Clean Power Alliance of Southern California Structure, a Community Choice Energy Program (Community Development Director McIntosh). [18-0083](#)  
**DISCUSS AND PROVIDE DIRECTION**

**Attachments:** [Clean Power Alliance Frequently Asked Questions](#)  
[Table 1: Clean Power Alliance of Southern California Default Tier Options](#)  
[Product Offerings by Other Existing Community Choice Energy Programs](#)  
[Figure 1: SCE Annual Percentage of Renewable Energy](#)  
[PowerPoint Presentation \(Clean Power Alliance Consultant\)](#)  
[Press Release from Clean Power Alliance on February 1, 2018](#)  
[Clean Power Alliance New Executive Director Priorities February 5, 2018](#)

11. Approve the Acceptance and Placement Location of the Long Term Loan by Resident Warren Lichtenstein of Robert Indiana's "LOVE" Sculpture (Parks and Recreation Director Leyman). [18-0097](#)

- a) **APPROVE LONG-TERM LOAN**  
b) **SELECT LOCATION**

Attachments: [LOVE Sculpture Proposed Location Overview](#)  
[Proposed Location #1](#)  
[Proposed Location #2](#)  
[Proposed Location #3](#)  
[Proposed Location #4](#)

12. Valley Drive Neighborhood Traffic Management Plan - Follow Up Study (Community Development Director McIntosh). [18-0021](#)

- a) **RECEIVE STATUS REPORT**  
b) **APPROVE CONTINUATION OF IMPLEMENTED TRAFFIC CALMING MEASURES**

Attachments: [May 16, 2017 City Council Staff Report with Related Attachments](#)  
[Traffic Count Comparison Map](#)  
[Mailed Public Notice](#)

## K. CITY COUNCIL REPORTS AND COMMITTEE REPORTS INCLUDING AB 1234 REPORTS

13. Request by Councilmember Hersman and Councilmember Lesser to Report on Proposition 47 Petition for Discussion (Oral Presentation By Police Chief Abell) (Continued from the February 6, 2018 City Council Regular Meeting).

14. Review of Current City Work Plan and Process for New Work Plan (City Manager Moe). [18-0080](#)  
**DISCUSS AND PROVIDE DIRECTION**

Attachments: [City Work Plan](#)  
[Manhattan Beach Strategic Plan](#)

## L. FUTURE AGENDA ITEMS

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

15. Agenda Forecast (City Clerk Tamura). [18-0075](#)  
**DISCUSS AND PROVIDE DIRECTION**

Attachments: [February 14, 2018 Agenda Forecast](#)

**M. CITY MANAGER REPORT****N. CITY ATTORNEY REPORT****O. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

- 16.** Commission Minutes: [18-0092](#)  
This Item Contains the Planning Commission Action Meeting Minutes of  
January 24, 2018 (Community Development Director McIntosh).  
**INFORMATION ITEM ONLY**  
**Attachments:** [Planning Commission Action Meeting Minutes of January 24, 2018](#)
- 17.** Recent Planning Commission Quasi-Judicial Decisions [18-0096](#)  
Master Use Permit Amendment to Modify Existing Uses - Metlox  
(Community Development Director McIntosh).  
**INFORMATION ITEM ONLY**

**P. CLOSED SESSION****Q. ADJOURNMENT****R. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*March 6, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*March 20, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 3, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 17, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*April 24, 2018 - Tuesday - TDB - Boards and Commissions Interviews (Tentative)*  
*May 1, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*May 8, 2018 - Tuesday -- 6:00 PM - Budget Study Session (Tentative)*  
*May 10, 2018 - Thursday -- 6:00 PM - Budget Study Session (Tentative)*  
*May 15, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*May 17, 2018 - Thursday -- 6:00 PM - Budget Study Session (Tentative)*  
*May 22, 2018 - Tuesday -- 6:00 PM - Budget Study Session (Tentative)*  
*June 5, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*June 19, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 3, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*July 17, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 7, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 21, 2018 - Tuesday -- 6:00 PM - City Council Meeting*



**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

February 22, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
February 26, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
February 28, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting  
March 12, 2018 - Monday - 6:00 PM - Library Commission Meeting  
March 14, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting  
March 19, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
March 22, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
March 26, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
March 28, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting  
April 9, 2018 - Monday - 6:00 PM - Library Commission Meeting  
April 11, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting  
April 16, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
April 23, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting  
April 25, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting  
April 26, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
May 9, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting  
May 14, 2018 - Monday - 6:00 PM - Library Commission Meeting  
May 21, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting  
May 23, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting  
May 24, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission  
May 28, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting

**S. CITY OFFICES CLOSED****CITY HOLIDAYS:**

May 28, 2018 – Monday – Memorial Day  
July 4, 2018 - Wednesday - Independence Day  
September 3, 2018 - Monday - Labor Day  
October 8, 2018 – Monday – Columbus Day  
November 12, 2018 – Monday – Veterans Day (Observance of November 11, 2018)  
November 22-23, 2018 - Thursday & Friday - Thanksgiving Holiday  
December 25, 2018 - Tuesday - Christmas Day Observed  
January 1, 2019 – Tuesday – New Years Day Observed  
January 14, 2019 – Tuesday – Martin Luther King Day  
February 18, 2019 - Monday - Presidents Day

**CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:**

*March 2, 2018*

*March 16, 2018*

*April 13, 2018*

*April 27, 2018*

*May 11, 2018*

*May 25, 2018*

*June 8, 2018*

*June 22, 2018*

*July 6, 2018*

*July 20, 2018*

*August 3, 2018*

*August 17, 2018*

*August 31, 2018*

**Agenda Date:** 2/20/2018

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**TO:**

Members of the City Council

**FROM:**

Mayor Howorth

**SUBJECT:**

Presentation of a Proclamation Declaring February 18-24, 2018 as National Engineers Week.

**PRESENT**

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**The City Council of the City of Manhattan Beach  
Does Hereby Proclaim  
February 18 - 24, 2018  
as National Engineers Week  
and in Doing So Recognize  
All Engineers From  
The City of Manhattan Beach  
and Northrop Grumman**



**Agenda Date:** 2/20/2018

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**TO:**

Members of the City Council

**FROM:**

Mayor Howorth

**SUBJECT:**

Presentation of a Certificate Recognizing Manhattan Beach Little League on the Occasion of Their 60th Anniversary.

**PRESENT**

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**The City Council of the City of Manhattan Beach  
Does Hereby Congratulate  
Manhattan Beach Little League  
On the Occasion of Their  
60th Anniversary**



**Agenda Date:** 2/20/2018

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Bruce Moe, City Manager

**FROM:**

Liza Tamura, City Clerk

Martha Alvarez, Senior Deputy City Clerk

**SUBJECT:**

City Council Minutes:

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Closed Session) of February 6, 2018
- b) City Council Regular Meeting Minutes of February 6, 2018  
(City Clerk Tamura).

**APPROVE**

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**RECOMMENDATION:**

The attached minutes are for City Council approval:

Attachment(s):

- 1. City Council Adjourned Regular Meeting Minutes (Closed Session) of February 6, 2018
- 2. City Council Regular Meeting Minutes of February 6, 2018





# City of Manhattan Beach

1400 Highland Avenue  
Manhattan Beach, CA 90266



## Meeting Minutes - Draft

Tuesday, February 6, 2018

4:30 PM

Closed Session

City Council Chambers

## City Council Adjourned Regular Meeting

*Mayor Amy Howorth*  
*Mayor Pro Tem Steve Napolitano*  
*Councilmember Nancy Hersman*  
*Councilmember Richard Montgomery*  
*Councilmember David Lesser*

PLEASE NOTE THAT THE CITY ARCHIVES THE VIDEO RECORDINGS OF ALL REGULAR CITY COUNCIL MEETINGS AND THE VIDEO FOR THIS MEETING IS HEREBY INCORPORATED BY THIS REFERENCE. ALSO IN SUPPORT OF MORE TRANSPARENCY AND THE AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE, THE CITY OFFERS CLOSED CAPTIONING FOR REGULAR CITY COUNCIL MEETINGS. FOR A COMPLETE RECORD OF THIS CITY COUNCIL MEETING, GO TO:  
[www.citymb.info/city-officials/city-clerk/city-council-meetings-agendas-and-minutes](http://www.citymb.info/city-officials/city-clerk/city-council-meetings-agendas-and-minutes)

**A. CALL MEETING TO ORDER**

*At 4:30 PM, Mayor Howorth called the meeting to order.*

**B. PLEDGE TO THE FLAG**

*Mayor Howorth led the Pledge of Allegiance.*

**C. ROLL CALL**

- Present** 4 - Mayor Howorth, Mayor Pro Tem Napolitano, Councilmember Montgomery, and Councilmember Lesser  
**Absent** 1 - Councilmember Nancy Hersman

**D. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*None.*

**E. ANNOUNCEMENT IN OPEN SESSION OF ITEMS TO BE DISCUSSED IN CLOSED SESSION**

*City Attorney Quinn Barrow announced the following Closed Session.*

**I. PUBLIC EMPLOYEE APPOINTMENT  
(Government Code Section 54957)**

**Title: City Manager**

**II. CONFERENCE WITH LEGAL COUNSEL (EXISTING LITIGATION)  
(Government Code Section 54956.9(a))**

**Name of Case: George Gooman v City of Manhattan Beach  
WCAB No: ADJ99701256; ADJ9970133**

**F. RECESS INTO CLOSED SESSION**

*At 4:32 PM, Mayor Howorth announced that City Council would recess into Closed Session.*

**G. RECONVENE INTO OPEN SESSION**

*At 5:28 PM, the City Council reconvened into Open Session with all Councilmembers present.*

**H. CLOSED SESSION ANNOUNCEMENT IN OPEN SESSION**

*City Attorney Quinn Barrow announced the following in open session:*

*Item I: 4-0 vote appointed Bruce Moe as City Manager, with one Councilmember absent.*

*Item II: 4-0 vote gave direction to the Risk Manager.*

**I. ADJOURNMENT**

*At 5:29 PM Mayor Howorth adjourned the meeting.*

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**Martha Alvarez**  
**Recording Secretary**

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**Amy Howorth**  
**Mayor**

**ATTEST:**

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**Liza Tamura**  
**City Clerk**



# City of Manhattan Beach

1400 Highland Avenue  
Manhattan Beach, CA 90266



## Meeting Minutes - Draft

Tuesday, February 6, 2018

6:00 PM

Regular Meeting

City Council Chambers

## City Council Regular Meeting

*Mayor Amy Howorth*  
*Mayor Pro Tem Steve Napolitano*  
*Councilmember Nancy Hersman*  
*Councilmember Richard Montgomery*  
*Councilmember David Lesser*

**PLEASE NOTE THAT THE CITY ARCHIVES THE VIDEO RECORDINGS OF ALL REGULAR CITY COUNCIL MEETINGS AND THE VIDEO FOR THIS MEETING IS HEREBY INCORPORATED BY THIS REFERENCE. ALSO IN SUPPORT OF MORE TRANSPARENCY AND THE AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE, THE CITY OFFERS CLOSED CAPTIONING FOR REGULAR CITY COUNCIL MEETINGS. FOR A COMPLETE RECORD OF THIS CITY COUNCIL MEETING, GO TO:  
[www.citymb.info/city-officials/city-clerk/city-council-meetings-agendas-and-minutes](http://www.citymb.info/city-officials/city-clerk/city-council-meetings-agendas-and-minutes)**

**A. PLEDGE TO THE FLAG**

*Mark Lipps, Manhattan Beach Chamber of Commerce, led the Pledge of Allegiance.*

**B. ROLL CALL**

**Present:** 4 - Mayor Howorth, Mayor Pro Tem Napolitano, Councilmember Montgomery and Councilmember Lesser

**Absent:** 1 - Councilmember Hersman

**C. CEREMONIAL CALENDAR**

*None.*

## D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

*Mayor Howorth reported that Councilmember Hersman is ill and not in attendance at the meeting.*

*Mayor Howorth announced that by a 4-0 vote the City Council has appointed Interim City Manager Bruce Moe as permanent City Manager. Mayor Howorth further added that, after hearing the City Attorney's Closed Session announcement, Councilmember Hersman texted and noted that if she had been in attendance the vote would have been 5-0.*

*City Manager Moe thanked the City Council for their confidence in him and noted that he is honored and humbled to serve the City Council and the community.*

*Mayor Howorth requested continuing Item No. 12 (Discussion Regarding Short-Term Rentals) to another meeting so that all Councilmembers could discuss the item. She noted that if any audience member wanted to speak on the item tonight during Public Comment, they would be heard and could also comment again at a future meeting on this item.*

*Mayor Howorth also requested continuing Item No. 15 (Request by Councilmember Hersman and Councilmember Lesser to report on Proposition 47 Petition for discussion) since Councilmember Hersman is absent.*

**A motion was made by Councilmember Lesser, seconded by Councilmember Montgomery to approve the agenda as amended, continuing Item No. 12 (Discussion Regarding Short-Term Rentals) and Item No. 15 (Request by Councilmember Hersman and Councilmember Lesser to Report on Proposition 47 Petition for Discussion). The motion carried by the following vote:**

**Aye:** 4 - Howorth, Napolitano, Montgomery and Lesser

**Absent:** 1 - Hersman

**E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*Mark Lipps, Manhattan Beach Chamber of Commerce, announced that the State of the City will be held at the Joslyn Community Center on February 7, 2018, at 7:30 AM and that the event is free to the public.*

*Melissa McCollum, Manhattan Beach Librarian, reported on upcoming library events.*

*Mark Leyman, Parks and Recreation Director, reported that the Parks and Recreation Department was notified by the California Parks & Recreation Society that the Department received three "Awards of Excellence," two for the "MANHAPPENINGS" Brochure and one for the intergenerational program, "Coffee, Technology and You" and the Department will be recognized at the annual conference in March. He further added that in the month of July, in the National Parks & Recreation Association Calendar, the community-based International Surf Festival will feature a picture from the recent Six-Man Volleyball Tournament.*

*Mayor Howorth announced that the City has an App named, "Reach Manhattan Beach" and has a feature that is the City's "Click-It and Fix-It" solution for service requests.*



**F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Steve Packwood congratulated City Manager Moe and spoke of pension plans, priorities in spending money, and funding issues. He requested a status report on those topics.*

*Mark Lipps, resident and business owner, spoke against the ban on short-term rentals and noted that it's possible that one or two incidents affected the decision.*

*Connie Ilanos, works on public policy for Air B&B in Southern California, related that short-term rentals create additional sources of revenue and looks forward to being a part of the continuing discussion.*

*Carol Detrick spoke of short-term rentals and is looking for more clarification on the item.*

*Thomas Bruck related advantages to his short-term rentals in Texas.*

*David Kissinger, South Bay Association of Realtors, encouraged taking a new look at the short-term rental issue.*

*Robert Reyes, Realtor, urged that short-term rentals cater to families.*

*Chris Cagle, South Bay Workforce Investment Board, presented the Boards 2nd Quarterly Report.*

*Bill Victor, property owner, remarked that many groups of people, such as property owners, residents, visitors, and City finances are affected by the short-term rental ordinance.*

*Steven DeWees, Realtor, noted that on rentals over 30 days, the renter has to be evicted.*

*Robert Schumann requested more notice when the matter is heard.*

**G. CONSENT CALENDAR (APPROVE)**

**A motion was made by Councilmember Montgomery, seconded by Councilmember Lesser, to approve the Consent Calendar Item Nos. 1-10. The motion carried by the following vote:**

**Aye:** 4 - Howorth, Napolitano, Montgomery and Lesser

**Absent:** 1 - Hersman

1. City Council Minutes: [18-0009](#)  
This Item Contains Minutes of the Following City Council Meeting(s):  
a) City Council Special Meeting Minutes (Closed Session) of January 16, 2018  
b) City Council Regular Meeting Minutes of January 16, 2018 (City Clerk Tamura).  
**APPROVE**

The recommendation for this item was approved on the Consent Calendar.

2. Financial Report: [18-0012](#)  
a) Schedule of Demands: January 4, 2018  
b) Investment Portfolio for the Month Ending December 31, 2017  
c) Month End Report for December 31, 2017 (Acting Finance Director Charelian).  
**ACCEPT REPORT AND DEMANDS**

The recommendation for this item was approved on the Consent Calendar.

3. Award of Bid #1147-18 to Wondries Fleet Group for the Purchase of Three Budgeted Replacement Electric Cars for the Community Development Department in the Amount of \$105,967.50; Supplemental Appropriation of \$105,967.50 from the Motor Vehicle Registration Fee Subvention Fund (Acting Finance Director Charelian). [18-0018](#)  
**APPROVE AND APPROPRIATE FUNDS**

The recommendation for this item was approved on the Consent Calendar.

4. Award of Bid #1149-18 to Raceway Ford for the Purchase of One Budgeted Replacement Truck for the Public Works Department in the Amount of \$53,810.92 (Acting Finance Director Charelian). [18-0029](#)  
**APPROVE**

The recommendation for this item was approved on the Consent Calendar.

5. Resolution Approving Memorandum of Understanding with the Manhattan Beach Mid-Management Employee Association (Human Resources Zadroga-Haase). [RES 18-0020](#)  
**ADOPT RESOLUTION NO. 18-0020**

The recommendation for this item was approved on the Consent Calendar.

6. Resolution to Adopt the Exchange of Services Under Automatic Aid and Initial Actions Responses Between the Manhattan Beach Fire Department and the Consolidated Fire District of Los Angeles County Memorandum of Understanding (Fire Chief Espinosa). [RES 18-0019](#)  
**ADOPT RESOLUTION NO. 18-0019**

The recommendation for this item was approved on the Consent Calendar.

7. Donation of Two Surplus Ambulances to Manhattan Beach Sister City Santa Rosalia, Baja Sur, Mexico (Fire Chief Espinosa). [18-0023](#)  
**APPROVE**

The recommendation for this item was approved on the Consent Calendar.

8. Resolution to Amend Historic Preservation Fees (Community Development Director McIntosh). [RES 18-0021](#)  
**ADOPT RESOLUTION NO. 18-0021**

The recommendation for this item was approved on the Consent Calendar.

9. Accept as Complete the 3rd Street Improvement Project by EBS General Engineering Inc.; Authorize Filing a Notice of Completion with the County Recorder; and Release the Retention amount of \$8,537.00 (Public Works Director Katsouleas). [18-0034](#)  
**APPROVE**

The recommendation for this item was approved on the Consent Calendar.

10. Resolution Awarding RFP No.1142-18 to Barr Commercial Door Repair for a Three-Year Maintenance Services Agreement for \$83,980 (Public Works Director Katsouleas). [RES 18-0003](#)  
**ADOPT RESOLUTION NO. 18-0003**

The recommendation for this item was approved on the Consent Calendar.

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*None.*

## I. PUBLIC HEARINGS

*None.*

## J. GENERAL BUSINESS

11. Review of Current Services and Consideration of Future Services to be Included in the City's Upcoming Solid Waste Request for Proposals (RFP); and Consideration of Appointing Two Councilmembers to a Solid Waste Services Review Ad Hoc Subcommittee (Public Works Director Katsouleas). [18-0014](#)

### DISCUSS AND PROVIDE DIRECTION

*City Manager Bruce Moe introduced the item providing a summary of the contract history and introduced Public Works Director Stephanie Katsouleas who presented information about what Staff is seeking from the City Council within the RFP (Request for Proposal) process.*

*Public Works Director Katsouleas introduced HF&H Consultants, LLC Senior Vice President, Laith Ezzet who is assisting the City with the procurement process.*

*Senior Vice President Laith Ezzet and Public Works Senior Management Analyst Anna Luke-Jones presented the PowerPoint presentation and responded to City Council questions.*

*Mayor Howorth opened the floor to public comment.*

*Bill Victor had questions about recovery costs.*

*Craig Cadwallader, spoke as a resident and on behalf of the Surfrider Foundation Southbay Chapter about involvement in environmental issues.*

*Will Arvizo spoke in favor of taking the lowest bid for the trash contract.*

*Seeing no further requests to speak, Mayor Howorth closed the floor to public comment.*

*City Manager Moe responded to City Council questions.*

**A motion was made by Councilmember Montgomery, seconded by Mayor Howorth, to move forward with the RFP (Request for Proposals) and provided the following direction: 1. Move forward with seven staff recommendations to enhance and eliminate services in residential and commercial areas; 2. Move forward with five proposed contract considerations to consider in the next waste hauling franchise agreement; and 3. Return to the City Council with best practices other cities are undertaking as it relates to food waste. The motion carried by the following vote:**

**Aye:** 4 - Howorth, Napolitano, Montgomery and Lesser

**Absent:** 1 - Hersman

*Mayor Howorth appointed Councilmember Hersman and Councilmember Montgomery to a subcommittee to help facilitate the Solid Waste RFP development, selection and negotiation process.*

*At 7:50 PM City Council recessed and reconvened at 7:58 PM with all Councilmembers present (Councilmember Hersman absent).*

12. Discussion Regarding Short-Term Rentals (Community Development Director McIntosh). [18-0015](#)  
**DISCUSS AND PROVIDE DIRECTION**

**This item was continued to a future meeting.**

13. Fiscal Year 2016-2017 Comprehensive Annual Financial Report (Acting Finance Director Charelian). [18-0062](#)  
**RECEIVE AND FILE**

*City Manager Bruce Moe provided the introduction and Acting Finance Director Steve Charelian provided the Staff presentation.*

*Lance, Soll and Lunghard (LSL) Managing Partner Rich Kikuchi provided the PowerPoint presentation.*

*LSL Managing Partner Kikuchi and City Manager Moe responded to City Council questions.*

*Mayor Howorth opened the floor to public comments.*

*Seeing no requests to speak, Mayor Howorth closed the floor to public comment.*

**A motion was made by Mayor Pro Tem Napolitano, seconded by Councilmember Lesser, that this item be received and filed. The motion carried by the following vote:**

**Aye:** 4 - Howorth, Napolitano, Montgomery and Lesser

**Absent:** 1 - Hersman

**14. Discuss and Approve the Design for the City Lapel Pin.**  
**DISCUSS AND APPROVE**

[18-0019](#)

*Management Analyst George Gabriel provided the Staff presentation and responded to City Council questions.*

*Mayor Howorth opened the floor to public comment.*

*Jackie May stated that the City pin should be simple and that the City seal would be a great option.*

*Seeing no further requests to speak, Mayor Howorth closed the floor to public comment.*

**A motion was made by Mayor Pro Tem Napolitano, seconded by Mayor Howorth, to use the City Seal, with the official colors, to be the new City pin. The motion carried by the following vote:**

**Aye:** 4 - Howorth, Napolitano, Montgomery and Lesser

**Absent:** 1 - Hersman

**K. CITY COUNCIL REPORTS AND COMMITTEE REPORTS INCLUDING AB 1234 REPORTS**

*Councilmember Montgomery attended the Independent Cities Association Conference and provided a report in compliance with AB 1234.*

*Mayor Pro Tem Napolitano also attended the Independent Cities Association Conference and provided a report in compliance with AB 1234.*

*Mayor Howorth reported on attending the US Mayor's Conference and provided a report in compliance with AB 1234.*

**15. Request by Councilmember Hersman and Councilmember Lesser to Report on Proposition 47 Petition for Discussion.**

**This item was continued to a future meeting.**

16. Request by Mayor Howorth to Discuss the Environmental Program Changing "Breathe Free" to "Smoke Free".

[18-0077](#)

**DISCUSS AND PROVIDE DIRECTION**

*Management Analyst George Gabriel provided the Staff presentation.*

*Mayor Howorth opened the floor to public comment.*

*Craig Cadwallader spoke in favor of having more direct signage for "smoke-free" and noted that he participated in a similar project with the City of Hermosa Beach.*

*Jackie May agreed that a stronger message should be made regarding signage.*

*Seeing no further requests to speak, Mayor Howorth closed the floor to public comment.*

**A motion was made by Mayor Pro Tem Napolitano, seconded by Mayor Howorth, to be more direct about "No Smoking" and install more of the international signs on The Strand and other public places, and to leave the "Breathe Free" signage in place and replace when necessary or appropriate. The motion carried by the following vote:**

**Aye:** 4 - Howorth, Napolitano, Montgomery and Lesser

**Absent:** 1 - Hersman

17. Support for California State Assembly Bill No. 1775 and Senate Bill No. 834 to Prohibit the State Lands Commission and Local Trustees from Entering into Lease Agreements for Exploration or Production of Oil or Natural Gas in State Regulated Coastal Waters; and Adopt a Resolution to Oppose New Leases for Oil and Gas Activities off the Coast of California and Oppose Executive Order 13795 (Community Development Director McIntosh).

[RES 18-0022](#)

**APPROVE**

*Environmental Programs Manager Dana Murray provided the Staff presentation.*

*Mayor Howorth opened the floor to public comment.*

*Nancy Hastings, Oceana of Southern California, spoke in favor of supporting the legislation.*

*Craig Cadwallader, Surfrider Foundation, concurred with supporting the legislation.*

*Seeing no further requests to speak, Mayor Howorth closed the floor to public comment.*

**A motion was made by Mayor Pro Tem Napolitano, seconded by Councilmember Montgomery, to approve the Staff recommendation to:**

- 1. Support California Assembly Bill No. 1775 and Senate Bill No. 834 prohibiting exploration or production of oil or natural gas in State regulated coastal waters up to three miles from the coastline.**
- 2. Authorize the Mayor to sign the letter attached to the subject staff report in support on behalf of the City.**
- 3. Adopt Resolution 18-0022 to oppose new leases for oil and gas activities off the coast of California and to oppose the Presidential Executive Order 13795, "Implementing an America-First Offshore Energy Strategy," which established a policy to encourage energy exploration and production on the outer continental shelf.**
- 4. Consider updating the City's Local Coastal Program (LCP) to include language that does not allow oil and gas drilling infrastructure along the City's coastline, and give direction.**

**The motion carried by the following vote:**

**Aye:** 4 - Howorth, Napolitano, Montgomery and Lesser

**Absent:** 1 - Hersman



18. Request by Mayor Howorth and Mayor Pro Tem Napolitano to Send Letter of Opposition Regarding Senate Bill 827, Exempting Certain Housing Projects from Locally Developed and Adopted Height Limitations, Densities, Parking Requirements and Design Review Standards (Community Development Director McIntosh).

[18-0073](#)

**AUTHORIZE LETTER**

*Management Analyst George Gabriel provided the Staff presentation.*

*Mayor Howorth opened the floor to public comment.*

*Seeing no requests to speak, Mayor Howorth closed the floor to public comment.*

**A motion was made by Mayor Pro Tem Napolitano, seconded by Councilmember Montgomery, to authorize sending a letter of opposition regarding Senate Bill 827, which exempts certain housing projects from locally developed and adopted height limitations, densities, parking requirements and design review standards. The motion carried by the following vote:**

**Aye:** 4 - Howorth, Napolitano, Montgomery and Lesser

**Absent:** 1 - Hersman

**L. FUTURE AGENDA ITEMS**

19. Agenda Forecast (City Clerk Tamura).  
**DISCUSS AND PROVIDE DIRECTION**

[18-0032](#)

*Councilmember Lesser requested that the fees for restructuring the Manhattan Beach Botanical Gardens at Polliwog Park be agendized and Mayor Howorth concurred.*

*City Manager Bruce Moe responded to City Council questions.*

*Mayor Pro Tem Napolitano requested agendizing sending a letter to the Air Resources Board regarding a rule prohibiting the use of MHF at any refinery and Mayor Howorth concurred.*

**M. CITY MANAGER REPORT**

*City Manager Bruce Moe announced that Southern California Edison has reported that construction on Rosecrans Avenue and Village Drive will be February 11-16, 2018 and traffic on Rosecrans Avenue will be affected during work hours. The information will be provided on the City's website and will be e-notified.*

*City Manager Moe reported that the Budget Social was a success and further input can be given at "Open City Hall" on the City's website.*

*City Manager Moe concluded by announcing that Risk Manager Greg Borboa was appointed to two committees on the City's new Risk Pool as a regular member on the Member Services Committee and as an alternate on the Legislative Committee.*

**N. CITY ATTORNEY REPORT**

*None.*

**O. INFORMATIONAL ITEMS**

**20.** Commission Minutes: [18-0074](#)

This Item Contains Minutes of the following City Commission Meeting:  
Planning Commission Action Meeting Minutes of January 24, 2018  
(Community Development Director McIntosh).

**INFORMATION ITEM ONLY**

*This item was received and filed by order of the Chair.*

**P. CLOSED SESSION**

*None.*

**Q. ADJOURNMENT**

*At 9:25 PM the Regular City Council Meeting was adjourned to the 5:00 PM February 20, 2018, Closed Session in memory of Dr. Lester Silverman.*

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**Martha Alvarez**  
**Recording Secretary**

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**Amy Howorth**  
**Mayor**

**ATTEST:**

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**Liza Tamura**  
**City Clerk**

**Agenda Date:** 2/20/2018

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Bruce Moe, City Manager

**FROM:**

Steve S. Charelian, Acting Finance Director

**SUBJECT:**

Financial Report:

Schedules of Demands: January 18, 2018 (Acting Finance Director Charelian).

**ACCEPT REPORT AND DEMANDS**

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**RECOMMENDATION:**

Staff recommends that the City Council accept the attached report and demands.

**FISCAL IMPLICATIONS:**

The financial report included herein is designed to communicate fiscal activity based upon adopted and approved budget appropriations. No further action of a fiscal nature is requested as part of this report.

The total value of the warrant registers for January 18, 2018 is \$2,786,826.35.

**BACKGROUND:**

Finance staff prepares a variety of financial reports for City Council and the Finance Subcommittee. A brief discussion of the attached report follows.

**DISCUSSION:**

Schedule of Demands:

Every two weeks staff prepares a comprehensive listing of all disbursements with staff certification that the expenditure transactions listed have been reviewed and are within budgeted appropriations.

**POLICY ALTERNATIVES:**

Not applicable.

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**PUBLIC OUTREACH/INTEREST:**

After analysis, staff determined that public outreach was not required for this issue.

**ENVIRONMENTAL REVIEW**

The City has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that there is no possibility that the activity may have a significant effect on the environment; therefore, pursuant to Section 15061(b)(3) of the State CEQA Guidelines the activity is not subject to CEQA. Thus, no environmental review is necessary.

**LEGAL REVIEW**

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.

**Attachment:**

1. Schedule of Demands for January 18, 2018

# City of Manhattan Beach



## Schedule of Demands January 18, 2018

**CITY OF MANHATTAN BEACH**  
**WARRANT REGISTER**

WARRANT(S) WR 15A & WR 15B  
DATED: 1/4//2018; 1/18/2018

I HEREBY CERTIFY THAT THE CLAIMS OR DEMANDS COVERED BY THE ABOVE WARRANT(S) IN THE AMOUNT OF \$2,786,826.35 HAVE BEEN REVIEWED AND THAT SAID CLAIMS OR DEMANDS ARE ACCURATE, ARE IN CONFORMANCE WITH THE ADOPTED BUDGET, AND THAT THE FUNDS ARE AVAILABLE THEREOF.



\_\_\_\_\_  
FINANCE DIRECTOR

THIS 20TH DAY OF FEBRUARY



\_\_\_\_\_  
CITY MANAGER

WARRANT REGISTER (S )  
WR 15A & WR 15B

WARRANT(S)	15A	258,320.62
	15B	731,575.76
PREPAID WIRES / MANUAL CKS	15A	1,106,220.97
<b>SUBTOTAL WARRANTS</b>		<u>2,096,117.35</u>
VOIDS		(233,737.03)
PAYROLL PE 1/5/2018	PY	924,446.03
<b>TOTAL WARRANTS</b>		<u><u>2,786,826.35</u></u>

**CITY OF MANHATTAN BEACH  
 WARRANT REGISTER**

WARRANT BATCH NUMBER:

wr 15a

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
11618	1/16/2018	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	278,619.06
11718	1/17/2018	T	PUBLIC EMPLOYEES'	PENSION SAFETY - CLASSIC: PAYMENT	235,205.37
1032018	1/3/2018	T	PUBLIC EMPLOYEES'	PENSION SAFETY - CLASSIC: PAYMENT	234,047.29
1082018	1/8/2018	T	CA PUBLIC EMPLOYEES'	CALPERS MEDICAL	358,349.25
<b>SUBTOTAL</b>					<b>1,106,220.97</b>
531771	1/11/2018	N	CA TEAMSTERS LOCAL 911	DUES (MISC): PAYMENT	6,703.00
531772	1/11/2018	N	CA WATER SERVICE COMPANY	WATER SERVICE	175.37
531773	1/11/2018	N	CELLCO PARTNERSHIP	CARDIAC MONITOR DATA LINES	35.10
531774	1/11/2018	N	GWEN ENG	DUES (MGMT CONF): PAYMENT	65.00
531775	1/11/2018	N	FRANCHISE TAX BOARD	EARNINGS WITHHOLDING	210.00
531776	1/11/2018	N	FRANCHISE TAX BOARD	EARNINGS WITHHOLDING	164.70
531777	1/11/2018	N	FRONTIER CALIFORNIA INC	TELEPHONE SERVICE	5,390.94
531778	1/11/2018	N	FRONTIER CALIFORNIA INC	CABLE SERVICE	343.37
531779	1/11/2018	N	ICMA RETIREMENT TRUST - 401	LOAN REPAY 401 - CITY MANAGER: PAYMENT	847.27
531780	1/11/2018	N	ICMA RETIREMENT TRUST - 401	LOAN REPAY 401 - 2.5%: PAYMENT	3,263.74
531781	1/11/2018	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP AND LOAN REPAY 457	102,388.69
531782	1/11/2018	N	ICMA RETIREMENT TRUST 401	LOAN REPAY 401 - 4.5%: PAYMENT	6,046.29
531783	1/11/2018	N	JENNIFER KALLOK	EARNINGS WITHHOLDING	184.62
531784	1/11/2018	N	M B POLICE MGMT ASSC	DUES \$ (POL MGT ASSN): PAYMENT	399.00
531785	1/11/2018	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): PAYMENT	6,656.49
531786	1/11/2018	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	4,932.66
531787	1/11/2018	N	MBPOA RETIREE	MD TRUST (MED TRUST): PAYMENT	2,250.00
531788	1/11/2018	N	PREPAID LEGAL SERVICES INC	PREPAID LEGAL: PAYMENT	78.75

**CITY OF MANHATTAN BEACH  
 WARRANT REGISTER**

WARRANT BATCH NUMBER: **wr 15a**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
531789	1/11/2018	N	SOUTHERN CALIFORNIA EDISON	MONTHLY ELECTRIC CHARGES	72,296.13
531790	1/11/2018	N	SOUTHERN CALIFORNIA GAS CO	MONTHLY GAS CHARGES	5,229.08
531791	1/11/2018	N	SPRINT SOLUTIONS INC	MOBILE CONNECTION	37.99
531792	1/11/2018	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	859.85
531793	1/11/2018	N	STATE DISBURSEMENT UNIT	EARNINGS WITHHOLDING	230.76
531794	1/11/2018	N	TIME WARNER CABLE INC	CABLE SERVIE	4,059.00
531795	1/11/2018	N	TOTAL ADMINISTRATIVE SVCS CORP	CHILD125 (CHILD 125 PLAN): PAYMENT	9,669.20
531796	1/11/2018	N	U.S. BANK	P/T EMP RETIREMENT CONTRIB: PAYMENT	2,976.43
531797	1/11/2018	N	UNITED PARCEL SERVICE	DELIVERY SERVICE	99.62
531798	1/11/2018	N	VANTAGEPOINT TRANSFER AGENTS	RETMNT HLTH SAVINGS CONTRIB: PAYMENT	22,173.72
531799	1/11/2018	N	ROBIN L VARGAS	EARNINGS WITHHOLDING	553.85
<b>SUBTOTAL</b>					<b>258,320.62</b>
<b>COMBINED TOTAL</b>					<b>1,364,541.59</b>

**PAYMENT LEGEND:**  
 T = Wire Transfers  
 N = System Printed Checks  
 H = Hand Written Checks



**CITY OF MANHATTAN BEACH  
 WARRANT REGISTER  
 CHECKS EQUAL TO OR ABOVE  
 \$2,500.00**

WARRANT BATCH NUMBER: **wr 15a**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
11618	1/16/2018	T	UNION BANK	F.I.T./MEDICARE/S.I.T.	278,619.06
11718	1/17/2018	T	PUBLIC EMPLOYEES'	PENSION SAFETY - CLASSIC: PAYMENT	235,205.37
1032018	1/3/2018	T	PUBLIC EMPLOYEES'	PENSION SAFETY - CLASSIC: PAYMENT	234,047.29
1082018	1/8/2018	T	CA PUBLIC EMPLOYEES'	CALPERS MEDICAL	358,349.25
<b>SUBTOTAL</b>					<b>1,106,220.97</b>
531771	1/11/2018	N	CA TEAMSTERS LOCAL 911	DUES (MISC): PAYMENT	6,703.00
531777	1/11/2018	N	FRONTIER CALIFORNIA INC	TELEPHONE SERVICE	5,390.94
531780	1/11/2018	N	ICMA RETIREMENT TRUST - 401	LOAN REPAY 401 - 2.5%: PAYMENT	3,263.74
531781	1/11/2018	N	ICMA RETIREMENT TRUST - 457	DEFERRED COMP AND LOAN REPAY 457	102,388.69
531782	1/11/2018	N	ICMA RETIREMENT TRUST 401	LOAN REPAY 401 - 4.5%: PAYMENT	6,046.29
531785	1/11/2018	N	M B POLICE OFFICERS ASSOCIA	DUES \$ (POLICE FIXED): PAYMENT	6,656.49
531786	1/11/2018	N	M B WATER DEPARTMENT	MONTHLY WATER CHARGES	4,932.66
531789	1/11/2018	N	SOUTHERN CALIFORNIA EDISON	MONTHLY ELECTRIC CHARGES	72,296.13
531790	1/11/2018	N	SOUTHERN CALIFORNIA GAS CO	MONTHLY GAS CHARGES	5,229.08
531794	1/11/2018	N	TIME WARNER CABLE INC	CABLE SERVIE	4,059.00
531795	1/11/2018	N	TOTAL ADMINISTRATIVE SVCS CORP	CHILD125 (CHILD 125 PLAN): PAYMENT	9,669.20
531796	1/11/2018	N	U.S. BANK	P/T EMP RETIREMENT CONTRIB: PAYMENT	2,976.43
531798	1/11/2018	N	VANTAGEPOINT TRANSFER AGENTS	RETMNT HLTH SAVINGS CONTRIB: PAYMENT	22,173.72
<b>SUBTOTAL</b>					<b>251,785.37</b>

CITY OF MANHATTAN BEACH  
WARRANT REGISTER  
CHECKS EQUAL TO OR ABOVE  
\$2,500.00

WARRANT BATCH NUMBER: wr 15a

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
COMBINED TOTAL					1,358,006.34

**PAYMENT LEGEND:**  
T = Wire Transfers  
N = System Printed Checks  
H = Hand Written Checks

**Check History Listing**  
CITY OF MANHATTAN BEACH

Bank code: union

Check #	Date	Vendor	Status	Clear/Void Date	Invoice	Inv. Date	Amount Paid	Check Total
10318	01/03/2018	12116 PUBLIC EMPLOYEES'	V	01/03/2018	Ben639814	01/03/2018	233,737.03	233,737.03
							<b>union Total:</b>	<b>233,737.03</b>
1 checks in this report							<b>Total Checks:</b>	<b>233,737.03</b>

**Report of Warrant Disbursements  
wr 15a**

<b>Fund</b>	<b>Description</b>	<b>Amount</b>
200	General	1,314,417.77
201	Street Light	1,704.07
501	Water	23,620.16
502	Storm	930.85
503	Waste Water	1,100.39
510	Refuse	71.46
520	Parking	5,479.05
521	County Parking Lot	86.55
522	State Pier Lots	1,695.66
605	Information Services	4,067.13
610	Vehicle Fleet	171.28
615	Building Maintenance	11,197.22
wr 15a		<u>1,364,541.59</u>
		<u><u>1,364,541.59</u></u>

**CITY OF MANHATTAN BEACH PAYROLL**  
**PAY PERIOD: 12/23/17 TO 01/05/18**  
**PAY DATE: 01/12/18**

**NET PAY 924,446.03**

12/23/2017

1/5/2018

**CITY OF MANHATTAN BEACH PAYROLL REPORT**

**PAYROLL PERIOD ENDING DATE 1/5/2018**

<b>FUND</b>	<b><u>DESCRIPTION</u></b>	<b>AMOUNT</b>
100	General Fund	1,296,817.97
210	Asset Forfeiture Fund	1,816.21
230	Prop. A Fund	19,011.47
232	AB 2766 Air Quality Fund	1,200.00
501	Water Fund	28,012.62
503	Wastewater Fund	8,073.46
510	Refuse Fund	4,235.77
520	Parking Fund	3,346.52
521	County Parking Lots Fund	914.84
522	State Pier and Parking Lot Fund	914.89
601	Insurance Reserve Fund	13,956.47
605	Information Technology Fund	31,079.96
610	Fleet Management Fund	6,344.81
615	Building Maintenance & Operations Fund	13,942.08
801	Pension Trust Fund	8,811.44
	<b>Gross Pay</b>	<b>1,438,478.51</b>
	<b>Deductions</b>	<b>514,032.48</b>
	<b>Net Pay</b>	<b>924,446.03</b>

**CITY OF MANHATTAN BEACH  
 WARRANT REGISTER**

WARRANT BATCH NUMBER: **wr 15b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
531800	1/18/2018	N	ADAMSON POLICE PRODUCTS	LAW ENFORCEMENT SUPPLIES	197.10
531801	1/18/2018	N	ADLERHORST INTERNATIONAL INC	REGISTRATION-AGITATOR SEMINAR #228	650.00
531802	1/18/2018	N	ADMINISTRATIVE SERVICES COOP	DIAL A RIDE SUPPLEMENTAL CAB SERVICE	913.60
531803	1/18/2018	N	AKM CONSULTING ENGINEERS INC	PROJECT MANAGER SERVICES	17,280.00
531804	1/18/2018	N	ALL CITY MANAGEMENT SVCS	CROSSING GUARD SERVICES CONTRACT	15,689.30
531805	1/18/2018	N	PERRY ALLISON	GYM EQUIPMENT MAINTENANCE AGREEMENT	290.00
531806	1/18/2018	N	ALLSOP AND KNAPP LLC	EQUIPMENT PURCHASE	600.00
531807	1/18/2018	N	MARTHA ALVAREZ	REIMBURSEMENT-TRAVEL EXPENSE	133.00
531808	1/18/2018	N	AMERICAN BUSINESS FORMS INC	MANHAPPENINGS PRINTING SERVICES CONTR.	16,512.22
531809	1/18/2018	N	ARAKELIAN ENTERPRISES INC	STREET SWEEPING AND STRAND PRESSURE W/	3,900.00
531810	1/18/2018	N	PATRICIA ATTWOOD	AMBULANCE REFUND	7.29
531811	1/18/2018	N	BARR COMMERCIAL DOOR REPAIR	RFP: 1113-17, 3-YEAR AUTOMATIC DOOR MAIN	540.12
531812	1/18/2018	N	PATRICIA CERVANTES BARRAGAN	AMBULANCE REFUND	519.10
531813	1/18/2018	N	BLUE CROSS BLUE SHIELD	AMBULANCE REFUND	102.58
531814	1/18/2018	N	BLUE CROSS OF CALIFORNIA	AMBULANCE REFUND	1,826.47
531815	1/18/2018	N	BLUE SHIELD OF CALIF	AMBULANCE REFUND	101.74
531816	1/18/2018	N	CA BLDG STANDARDS COMMISSION	FEES	1,557.00
531817	1/18/2018	N	CALPERS	REPLACEMENT BENEFIT FUND	3,428.40
531818	1/18/2018	N	ELIZABETH MUELLER CARPENTER	AMBULANCE REFUND	250.00
531819	1/18/2018	N	CELLCO PARTNERSHIP	CONTRACT SERVICES	245.89
531820	1/18/2018	N	DENISE CHAMPLAIN	REIMBURSEMENT-TRAVEL EXPENSE	174.50
531821	1/18/2018	N	CHASE LAW GROUP	TRADEMARK FILING	885.00

**CITY OF MANHATTAN BEACH  
 WARRANT REGISTER**

WARRANT BATCH NUMBER: **wr 15b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
531822	1/18/2018	N	CITY OF HERMOSA BEACH	GREENBELT TRENCH INFILTRATION PROJECT	21,240.90
531823	1/18/2018	N	CITY OF MANHATTAN BEACH	PETTY CASH REPLENISHMENT	431.70
531824	1/18/2018	N	CLEANSTREET	PORTER, POWER WASHING, AND LANDSCAPE M	29,278.19
531825	1/18/2018	N	CLINICAL LAB OF SAN BERNARDINO	WATER QUALITY TESTING SERVICES	894.43
531826	1/18/2018	N	DORENE COLES	YOGA INSTRUCTOR	2,217.60
531827	1/18/2018	N	COMPANY NURSE LLC	WORK INJURY TRIAGE HOTLINE	315.00
531828	1/18/2018	N	CONTEMPORARY SERVICES CORP	UNARMED SECURITY SERVICES	25,389.03
531829	1/18/2018	N	CONTROL AUTOMATION DESIGN INC	SCADA PLANNED AND UNPLANNED MAINTEN/	1,450.00
531830	1/18/2018	N	JOE DELIA	PRE-EMPLOYMENT POLYGRAPH SERVICES	800.00
531831	1/18/2018	N	DELL MARKETING LP	COMPUTERS FOR SCHEDULED REPLACEMENTS	48,863.24
531832	1/18/2018	N	DIV OF THE STATE ARCHITECT	SB 1186/4TH QTR	116.10
531833	1/18/2018	N	MIKE DONNELLY	REFUND RIGHT OF WAY DEPOSIT	496.00
531834	1/18/2018	N	ELEVATORS ETC LP	ELEVATOR AND ESCALATOR MAINTENANCE	2,760.00
531835	1/18/2018	N	FEDERAL EXPRESS CORPORATION	DELIVERY SERVICE	180.33
531836	1/18/2018	N	MICHAEL GEORGE	AMBULANCE REFUND-OVERPAYMENT	30.00
531837	1/18/2018	N	ANNA GORZKOWSKI	TENNIS INSTRUCTOR	468.00
531838	1/18/2018	N	GRAVES AND ASSOCIATES LLC	REGISTRATION-HEROIN TO FENTANYL SAFETY	99.00
531839	1/18/2018	N	GUGGENHEIM BASEBALL MGMT LP	CITY EMPLOYEE RECOGNITION EVENT: DODGI	6,730.00
531840	1/18/2018	N	HEALTHCARE PARTNERS MRD GRP	AMBULANCE REFUND	2,521.00
531841	1/18/2018	N	WILLIAM HENNIGAN	AMBULANCE REFUND	7.50
531842	1/18/2018	N	JUSTIN HIDALGO	REIMBURSEMENT-TRAVEL EXPENSE	206.50
531843	1/18/2018	N	HONEYWELL INTERNATIONAL INC	HVAC ANNUAL SERVICE AGREEMENT RENEWA	31,611.00



**CITY OF MANHATTAN BEACH  
 WARRANT REGISTER**

WARRANT BATCH NUMBER: **wr 15b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
531844	1/18/2018	N	AMY HOWORTH	REIMBURSEMENT	59.99
531845	1/18/2018	N	HUNTINGTON BCH MOTORSPORTS INC	MOTORCYCLE PARTS & SERVICE	60.32
531846	1/18/2018	N	IMPERIAL SPRINKLER SUPPLY INC	18-08913C LANDSCAPE IRRIGATION SUPPLIER	370.00
531847	1/18/2018	N	IRON MOUNTAIN INFO MNGMT INC	RECORDS STORAGE	1,557.51
531848	1/18/2018	N	JOAN STEIN JENKINS	MUNICIPAL CODE PROSECUTION SERVICES	7,435.00
531849	1/18/2018	N	VICTORIA HELEN JOHNSON	ARTHRITIS INSTRUCTOR	525.00
531850	1/18/2018	N	JP MORGAN CHASE BANK	FALSE ALARM REFUND	290.00
531851	1/18/2018	N	JPMORGAN CHASE BANK NATL ASSC	MONTHLY LEASE-SEWER TRUCK	16,488.30
531852	1/18/2018	N	KEVORK ENTERPRISES INC	AUTO BODY REPAIRS	1,397.74
531853	1/18/2018	N	DIANE KIRKPATRICK	PARKS & RECREATION REFUND	248.00
531854	1/18/2018	N	KEITH KUGLEY	REIMBURSEMENT-TRAVEL EXPENSE	206.50
531855	1/18/2018	N	L A COUNTY	PARKING CONCESSION FEE-2ND QTR	32,500.00
531856	1/18/2018	N	L A COUNTY DEPT OF P W	TRAFFIC SERVICES	6,069.20
531857	1/18/2018	N	LA CARE HEALTH PLAN	AMBULANCE REFUND	482.40
531858	1/18/2018	N	LEDERER & NOJIMA LLP	AMBULANCE REFUND	95.59
531859	1/18/2018	N	LEXIPOL LLC	POLICY MANUAL UPDATE SUBSCRIPTION	4,000.00
531860	1/18/2018	N	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES	15,689.25
531861	1/18/2018	N	SUSAN LIEBSON	AMBULANCE REFUND	287.50
531862	1/18/2018	N	M B CHAMBER OF COMMERCE	CHAMBER OF COMMERCE WORK PLAN CONTR	13,500.00
531863	1/18/2018	N	MAGELLAN BEHAVIORAL HEALTH INC	EMPLOYMENT ASSISTANCE PROGRAM SERVIC	2,000.43
531864	1/18/2018	N	MANHATTAN AUTO CENTER	AUTOMOTIVE REPAIR SERVICES	2,142.57
531865	1/18/2018	N	MARINE RESOURCES INC	TEMPORARY EMPLOYEE SERVICES	5,392.58

**CITY OF MANHATTAN BEACH  
 WARRANT REGISTER**

WARRANT BATCH NUMBER: **wr 15b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
531866	1/18/2018	N	MEDICARE PART B	AMBULANCE REFUND	406.85
531867	1/18/2018	N	ERLINDA MEIGHAN	FITNESS INSTRUCTOR	700.00
531868	1/18/2018	N	MELAD AND ASSOCIATES INC	PLAN CHECK AND INSPECTION SERVICES	296.35
531869	1/18/2018	N	MERCHANTS LANDSCAPE SVCS INC	LANDSCAPE MAINTENANCE SERVICES CONTR.	37,990.00
531870	1/18/2018	N	WALT PAUL MEYERS	TENNIS INSTRUCTOR	4,243.20
531871	1/18/2018	N	MGT OF AMERICA INC	COST CLAIMING SERVICES AND SB 90 CLAIMS	1,175.00
531872	1/18/2018	N	MIHM INC	15-03444C CONTRACT SERVICES	450.00
531873	1/18/2018	N	PETER MILLER	AMBULANCE REFUND	105.68
531874	1/18/2018	N	MARC MISSIORECK	PARKS & RECREATION REFUND	50.00
531875	1/18/2018	N	BRUCE A MOE	REIMBURSEMENT	68.99
531876	1/18/2018	N	MUNICIPAL CODE CORPORATION	CONTRACT SERVICES	1,436.73
531877	1/18/2018	N	MUNICIPAL MAINTENANCE EQUIP	PARTS FOR GO-4 AND VAC-CON (VEHICLES)	1,595.00
531878	1/18/2018	N	STEVE NAPOLITANO	REIMBURSEMENT-TRAVEL EXPENSE	604.83
531879	1/18/2018	N	NATALIES CATERING	MEALS FOR SENIOR SERVICES	1,465.11
531880	1/18/2018	N	PRUDENTIAL OVERALL SUPPLY	UNIFORM & MAT RENTAL-DEC 2017	565.57
531881	1/18/2018	N	SEAN RENKLY	REFUND TREE DEPOSIT	234.59
531882	1/18/2018	N	DALE ROSSI	RIGHT OF WAY DEPOSIT REFUND	496.00
531883	1/18/2018	N	MATTHEW SABOSKY	REIMBURSEMENT-TRAVEL EXPENSE	206.50
531884	1/18/2018	N	ROBERT MICHAEL SCHWIEGER	BROADCASTING SERVICES	8,315.00
531885	1/18/2018	N	SELBERT PERKINS DESIGN INC	COMMUNITY ID & WAYFINDING SIGNAGE PROJ	5,386.50
531886	1/18/2018	N	EDEN SERINA	MB FIT/YOGA INSTRUCTOR	1,595.00
531887	1/18/2018	N	SO CAL SANITATION LLC	CONTRACT SERVICES	89.00

**CITY OF MANHATTAN BEACH  
 WARRANT REGISTER**

WARRANT BATCH NUMBER: **wr 15b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
531888	1/18/2018	N	MARIE SOLYMOSI	BEE REMOVAL SERVICES	250.00
531889	1/18/2018	N	SOUTH COAST E.V.A.	APPARATUS REPAIRS/SERVICES	10,839.34
531890	1/18/2018	N	SOUTHERN CALIFORNIA EDISON	STREET LIGHTING CHARGES	23,917.37
531891	1/18/2018	N	SOUTHERN CALIFORNIA GAS CO	MONTHLY GAS CHARGES	801.41
531892	1/18/2018	N	SPEARS APPLIANCE SERVICE INC	APPLIANCE REPAIRS	249.80
531893	1/18/2018	N	SSBRA	SOCCER OFFICIALS	1,700.00
531894	1/18/2018	N	STATE BOARD OF EQUALIZATION	USE TAX-2ND QTR FY 2018	4,834.00
531895	1/18/2018	N	LOIS STEINS	AMBULANCE REFUND	101.74
531896	1/18/2018	N	SULLY MILLER CONTRACTING CO	ASPHALT/EMULSION	4,549.96
531897	1/18/2018	N	SWRCB FEES	ANNUAL PERMIT FEE	53,332.00
531898	1/18/2018	N	LIZA TAMURA	REIMBURSEMENT-TRAVEL EXPENSE	133.00
531899	1/18/2018	N	THE EDGE FITNESS TRAINING	FITNESS INSTRUCTOR/CONSULTANT	150.00
531900	1/18/2018	N	TILLMAN FORENSIC INVEST LLC	FINGERPRINT IDENTIFICATION SERVICES	325.00
531901	1/18/2018	N	HOVANNES TONAPETYAN	RIGHT OF WAY DEPOSIT REFUND	496.00
531902	1/18/2018	N	TOTAL ADMINISTRATION SVCS CORP	MONTHLY FEES	549.65
531903	1/18/2018	N	UNITED HEALTHCARE INS CO	AMBULANCE REFUND	103.79
531904	1/18/2018	N	UNITED SITE SVCS OF CA INC	PORTABLE RESTROOMS/FENCING	241.79
531905	1/18/2018	N	US BANCORP CARD SERVICES INC	D-CARD CHARGES	51,796.21
531906	1/18/2018	N	US BANK NA	FUEL PURCHASES-DEC 2017	2,508.70
531907	1/18/2018	N	US HEALTHWORKS MEDICAL GRP PC	MEDICAL SERVICES	275.00
531908	1/18/2018	N	VECTOR RESOURCES INC	WAN AND WI-FI EQUIPMENT INSTALLATION	22,278.20
531909	1/18/2018	N	WALTERS WHOLESALE ELECTRIC CO	ELECTRICAL SUPPLIES	2,417.15

**CITY OF MANHATTAN BEACH  
 WARRANT REGISTER**

WARRANT BATCH NUMBER: **wr 15b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
531910	1/18/2018	N	WATER REPLENISHMENT DISTRICT	MONTHLY WATER PURCHASE	3,034.09
531911	1/18/2018	N	WESTWOOD BUILDING MATERIALS	BLDG MATERIALS/CEMENT	177.94
531912	1/18/2018	N	WHEELER & GRAY INC	SAFE ROUTES CYCLE 10-DESIGN	3,654.00
531913	1/18/2018	N	BRAD A WHITAKER	AMBULANCE REFUND	374.76
531914	1/18/2018	N	WHITE SANDS CONSTRUCTION LLC	RIGHT OF WAY DEPOSIT REFUND	496.00
531915	1/18/2018	N	WILLDAN INC	MALL PROJECT	118,338.12
531916	1/18/2018	N	XEROX CORPORATION	MULTI MACHINES LEASE & BASE BUSINESS PR	3,468.13

SUBTOTAL **731,575.76**

COMBINED TOTAL **731,575.76**

**PAYMENT LEGEND:**  
 T = Wire Transfers  
 N = System Printed Checks  
 H = Hand Written Checks

**CITY OF MANHATTAN BEACH  
 WARRANT REGISTER  
 CHECKS EQUAL TO OR ABOVE  
 \$2,500.00**

WARRANT BATCH NUMBER: **wr 15b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
531803	1/18/2018	N	AKM CONSULTING ENGINEERS INC	PROJECT MANAGER SERVICES	17,280.00
531804	1/18/2018	N	ALL CITY MANAGEMENT SVCS	CROSSING GUARD SERVICES CONTRACT	15,689.30
531808	1/18/2018	N	AMERICAN BUSINESS FORMS INC	MANHAPPENINGS PRINTING SERVICES CONTR.	16,512.22
531809	1/18/2018	N	ARAKELIAN ENTERPRISES INC	STREET SWEEPING AND STRAND PRESSURE W/	3,900.00
531817	1/18/2018	N	CALPERS	REPLACEMENT BENEFIT FUND	3,428.40
531822	1/18/2018	N	CITY OF HERMOSA BEACH	GREENBELT TRENCH INFILTRATION PROJECT	21,240.90
531824	1/18/2018	N	CLEANSTREET	PORTER, POWER WASHING, AND LANDSCAPE M	29,278.19
531828	1/18/2018	N	CONTEMPORARY SERVICES CORP	UNARMED SECURITY SERVICES	25,389.03
531831	1/18/2018	N	DELL MARKETING LP	COMPUTERS FOR SCHEDULED REPLACEMENTS	48,863.24
531834	1/18/2018	N	ELEVATORS ETC LP	ELEVATOR AND ESCALATOR MAINTENANCE	2,760.00
531839	1/18/2018	N	GUGGENHEIM BASEBALL MGMT LP	CITY EMPLOYEE RECOGNITION EVENT: DODGI	6,730.00
531840	1/18/2018	N	HEALTHCARE PARTNERS MRD GRP	AMBULANCE REFUND	2,521.00
531843	1/18/2018	N	HONEYWELL INTERNATIONAL INC	HVAC ANNUAL SERVICE AGREEMENT RENEWA	31,611.00
531848	1/18/2018	N	JOAN STEIN JENKINS	MUNICIPAL CODE PROSECUTION SERVICES	7,435.00
531851	1/18/2018	N	JPMORGAN CHASE BANK NATL ASSC	MONTHLY LEASE-SEWER TRUCK	16,488.30
531855	1/18/2018	N	L A COUNTY	PARKING CONCESSION FEE-2ND QTR	32,500.00
531856	1/18/2018	N	L A COUNTY DEPT OF P W	TRAFFIC SERVICES	6,069.20
531859	1/18/2018	N	LEXIPOL LLC	POLICY MANUAL UPDATE SUBSCRIPTION	4,000.00
531860	1/18/2018	N	LIEBERT CASSIDY WHITMORE	LEGAL SERVICES	15,689.25
531862	1/18/2018	N	M B CHAMBER OF COMMERCE	CHAMBER OF COMMERCE WORK PLAN CONTR	13,500.00
531865	1/18/2018	N	MARINE RESOURCES INC	TEMPORARY EMPLOYEE SERVICES	5,392.58
531869	1/18/2018	N	MERCHANTS LANDSCAPE SVCS INC	LANDSCAPE MAINTENANCE SERVICES CONTR.	37,990.00

**CITY OF MANHATTAN BEACH  
 WARRANT REGISTER  
 CHECKS EQUAL TO OR ABOVE  
 \$2,500.00**

WARRANT BATCH NUMBER: **wr 15b**

CHECK NO.	DATE	TYPE	PAYEE NAME	PAYMENT DESCRIPTION	CHECK AMOUNT
531870	1/18/2018	N	WALT PAUL MEYERS	TENNIS INSTRUCTOR	4,243.20
531884	1/18/2018	N	ROBERT MICHAEL SCHWIEGER	BROADCASTING SERVICES	8,315.00
531885	1/18/2018	N	SELBERT PERKINS DESIGN INC	COMMUNITY ID & WAYFINDING SIGNAGE PRO	5,386.50
531889	1/18/2018	N	SOUTH COAST E.V.A.	APPARATUS REPAIRS/SERVICES	10,839.34
531890	1/18/2018	N	SOUTHERN CALIFORNIA EDISON	STREET LIGHTING CHARGES	23,917.37
531894	1/18/2018	N	STATE BOARD OF EQUALIZATION	USE TAX-2ND QTR FY 2018	4,834.00
531896	1/18/2018	N	SULLY MILLER CONTRACTING CO	ASPHALT/EMULSION	4,549.96
531897	1/18/2018	N	SWRCB FEES	ANNUAL PERMIT FEE	53,332.00
531905	1/18/2018	N	US BANCORP CARD SERVICES INC	D-CARD CHARGES	51,796.21
531906	1/18/2018	N	US BANK NA	FUEL PURCHASES-DEC 2017	2,508.70
531908	1/18/2018	N	VECTOR RESOURCES INC	WAN AND WI-FI EQUIPMENT INSTALLATION	22,278.20
531910	1/18/2018	N	WATER REPLENISHMENT DISTRICT	MONTHLY WATER PURCHASE	3,034.09
531912	1/18/2018	N	WHEELER & GRAY INC	SAFE ROUTES CYCLE 10-DESIGN	3,654.00
531915	1/18/2018	N	WILLDAN INC	MALL PROJECT	118,338.12
531916	1/18/2018	N	XEROX CORPORATION	MULTI MACHINES LEASE & BASE BUSINESS PR	3,468.13
<b>SUBTOTAL</b>					<b>684,762.43</b>
<b>COMBINED TOTAL</b>					<b>684,762.43</b>

**PAYMENT LEGEND:**  
 T = Wire Transfers  
 N = System Printed Checks  
 H = Hand Written Checks

**Report of Warrant Disbursements  
wr 15b**

<b>Fund</b>	<b>Description</b>	<b>Amount</b>
200	General	384,580.25
201	Street Light	33,359.93
205	Streets & Highways	6,480.00
210	Asset Forfeiture	245.89
230	Prop A	913.60
233	Measure R	240.00
401	Capital Improvements	12,640.50
501	Water	42,151.28
502	Storm	38,627.24
503	Waste Water	11,155.70
510	Refuse	565.85
520	Parking	15,506.88
521	County Parking Lot	32,500.00
522	State Pier Lots	7,205.69
601	Insurance	3,565.43
605	Information Services	79,466.44
610	Vehicle Fleet	25,663.19
615	Building Maintenance	36,707.89
wr 15b		<u>731,575.76</u>
		<u>731,575.76</u>

**Report of D-Card Transactions**

Account Date	Department Management Services	Amount
100-11-021-5205	Training, Conferences & Meetings	
12/11/2017	COSTCO WHSE #0479	55.09
12/11/2017	MENDOCINO FARMS 11	395.99
12/11/2017	MICHAELS STORES 3048	33.23
12/11/2017	TARGET 00001990	51.06
100-11-021-5205	Training, Conferences & Meetings	<hr/> 535.37
100-11-041-5101	Contract Services	
12/11/2017	FILE KEEPERS	3.75
100-11-041-5101	Contract Services	<hr/> 3.75
11	Management Services	<hr/> <hr/> 539.12

*To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 13a, dated 12/21/2017; Check number 531627.*



## Report of D-Card Transactions

Account Date	Department Finance	Amount
100-12-011-5101	Contract Services	
12/11/2017	FILE KEEPERS	3.75
100-12-011-5101	Contract Services	<hr/> 3.75
12	Finance	<hr/> <hr/> 3.75

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**Report of D-Card Transactions**

<b>Account Date</b>	<b>Department Human Resources</b>	<b>Amount</b>
100-13-011-5101	Contract Services	
12/11/2017	FILE KEEPERS	3.75
100-13-011-5101	Contract Services	<hr/> 3.75
13	Human Resources	<hr/> <hr/> 3.75

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## Report of D-Card Transactions

Account Date	Department Recreation	Amount
100-14-011-5101	Contract Services	
12/11/2017	ENPLUG, INC.	99.56
100-14-011-5101	Contract Services	99.56
100-14-011-5201	Office Supplies	
12/11/2017	CDW GOVT #KTR1631	646.05
12/11/2017	CDW GOVT #KVH6413	470.94
12/11/2017	CDW GOVT #KWB8673	192.65
12/11/2017	CDW GOVT #KXF0188	202.26
12/11/2017	CDW GOVT #KZP8967	123.08
12/11/2017	OFFICE DEPOT 1135	25.98
12/11/2017	OFFICE DEPOT #2263	32.11
12/11/2017	OFFICE DEPOT #5125	-102.93
12/11/2017	OFFICE DEPOT #5125	189.80
12/11/2017	OFFICE DEPOT #5125	252.00
12/11/2017	OFFICE DEPOT #5125	588.84
12/11/2017	OFFICE DEPOT #5125	967.36
12/11/2017	OFFICE DEPOT #517	6.47
12/11/2017	OFFICE DEPOT #627	11.80
12/11/2017	OFFICE DEPOT #842	7.47
12/11/2017	OFFICE DEPOT #889	168.63
12/11/2017	OFFICE DEPOT #916	25.70
12/11/2017	OFFICE DEPOT #945	16.41
12/11/2017	PLUMPAPER.COM	152.20
100-14-011-5201	Office Supplies	3,976.82
100-14-011-5217	Departmental Supplies	
12/11/2017	AARON BROTHERS269	12.71
12/11/2017	AARON BROTHERS269	67.23
12/11/2017	APL* ITUNES.COM/BILL	1.99
12/11/2017	APL* ITUNES.COM/BILL	4.99
12/11/2017	CA PARK REC SOCIETY	70.00
12/11/2017	CA PARK REC SOCIETY	70.00
12/11/2017	DOLLAR TREE	6.00
12/11/2017	MICHAELS STORES 3048	219.79
12/11/2017	OFFICE DEPOT #5125	63.05
12/11/2017	SMK*SURVEYMONKEY.COM	360.00
12/11/2017	TARGET 00001990	122.56
12/11/2017	TARGET 00001990	-28.45
12/11/2017	THE HOME DEPOT #0620	129.93
100-14-011-5217	Departmental Supplies	1,099.80

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## Report of D-Card Transactions

Account Date	Department Recreation	Amount
100-14-011-5225	Printing	
12/11/2017	SHUTTERFLY	209.92
100-14-011-5225	Printing	209.92
100-14-021-5101	Contract Services	
12/11/2017	AIRX FERGUSON SERVICE	225.00
100-14-021-5101	Contract Services	225.00
100-14-021-5210	Computers, Supplies & Software	
12/11/2017	ACT*ACTIVE.COM_MANHATT	2,388.00
100-14-021-5210	Computers, Supplies & Software	2,388.00
100-14-021-5217	Departmental Supplies	
12/11/2017	AIRX FERGUSON SERVICE	1,277.99
12/11/2017	AMAZON.COM	59.12
12/11/2017	CA PARK REC SOCIETY	70.00
12/11/2017	MANHATTAN VILLAGE FLORIST	1.19
12/11/2017	NOAH'S BAGELS #2546	27.99
12/11/2017	TARGET 00001990	54.23
12/11/2017	THE HOME DEPOT #0620	177.00
12/11/2017	THE HOME DEPOT #0620	87.56
12/11/2017	THE WEBSTAURANT STORE	246.32
100-14-021-5217	Departmental Supplies	2,001.40
100-14-025-5217	Departmental Supplies	
12/11/2017	TARGET 00019802	170.80
12/11/2017	BIG LOTS STORES - #4111	87.80
12/11/2017	SMARTNFINAL52910305290	592.22
12/11/2017	TARGET 00001990	73.44
12/11/2017	THE HOME DEPOT #0620	173.09
100-14-025-5217	Departmental Supplies	1,097.35
100-14-026-5217	Departmental Supplies	
12/11/2017	OTC BRANDS, INC.	12.99
12/11/2017	OTC BRANDS, INC.	904.35
12/11/2017	ACT*USTA TOURN	43.00
12/11/2017	BIG LOTS STORES - #4111	507.09
12/11/2017	CHICKEN DIJON - REDOND	454.97
12/11/2017	PARTY CITY	202.72
12/11/2017	RALPHS #0166	93.78
12/11/2017	SMARTNFINAL52910305290	102.67

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## Report of D-Card Transactions

Account Date	Department Recreation	Amount
12/11/2017	SMARTNFINAL52910305290	143.15
12/11/2017	SMARTNFINAL52910305290	206.57
12/11/2017	SMARTNFINAL52910305290	372.87
12/11/2017	TARGET 00001990	30.10
12/11/2017	TARGET 00001990	32.82
12/11/2017	THE HOME DEPOT #0620	136.77
12/11/2017	THE HOME DEPOT #0620	138.47
12/11/2017	THE HOME DEPOT #0620	29.67
12/11/2017	THE HOME DEPOT #0620	332.20
12/11/2017	TR TRADING COMPANY	647.69
12/11/2017	TRADER JOE'S #034 QPS	63.44
100-14-026-5217	Departmental Supplies	4,455.32
100-14-027-5217	Departmental Supplies	
12/11/2017	THE HOME DEPOT #0620	66.66
100-14-027-5217	Departmental Supplies	66.66
100-14-028-5207	Advertising	
12/11/2017	ENPLUG, INC.	99.87
100-14-028-5207	Advertising	99.87
100-14-028-5217	Departmental Supplies	
12/11/2017	AMAZON MKTPLACE PMTS	6.59
12/11/2017	CCEMSSUPPLY	106.20
12/11/2017	TR TRADING COMPANY	3,089.00
12/11/2017	TR TRADING COMPANY	500.97
100-14-028-5217	Departmental Supplies	3,702.76
100-14-031-5202	Memberships & Dues	
12/11/2017	AMERICANS FOR THE ARTS 2	75.00
100-14-031-5202	Memberships & Dues	75.00
100-14-031-5207	Advertising	
12/11/2017	ENPLUG, INC.	99.57
100-14-031-5207	Advertising	99.57
100-14-031-5217	Departmental Supplies	
12/11/2017	CA PARK REC SOCIETY	70.00
12/11/2017	CATALINA COFFEE COMPAN	13.99
12/11/2017	JOE'S AUTO PARKS LOT 126	10.00
12/11/2017	THE HOME DEPOT #0618	75.57

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**Report of D-Card Transactions**

Account Date	Department Recreation	Amount
12/11/2017	THE HOME DEPOT #0620	346.58
12/11/2017	TRADER JOE'S #034 QPS	23.72
12/11/2017	TST*ZINC	90.42
12/11/2017	YUKO KITCHEN	25.90
100-14-031-5217	Departmental Supplies	<hr/> 656.18
100-14-034-5217	Departmental Supplies	
12/11/2017	AMAZON MKTPLACE PMTS	129.93
12/11/2017	AMAZON MKTPLACE PMTS	14.61
12/11/2017	AMAZON MKTPLACE PMTS	52.96
12/11/2017	AMAZON MKTPLACE PMTS	75.33
12/11/2017	AMAZON MKTPLACE PMTS	89.90
12/11/2017	HOBBY LOBBY #724	257.40
12/11/2017	JOANN STORES #1919	55.18
12/11/2017	JOANN STORES #1919	70.16
12/11/2017	LAGUNA CLAY CO CA	248.62
12/11/2017	LAGUNA CLAY CO CA	3,429.83
12/11/2017	LAGUNA CLAY CO CA	6.37
12/11/2017	LAGUNA CLAY CO CA	87.00
12/11/2017	MICHAELS STORES 3048	277.88
12/11/2017	NOAH'S BAGELS #2546	37.89
12/11/2017	OFFICE DEPOT #2740	14.22
12/11/2017	OFFICE DEPOT #2740	48.00
12/11/2017	STAPLES 00101642	95.23
12/11/2017	TARGET 00001990	21.89
12/11/2017	TARGET 00001990	43.78
12/11/2017	TARGET 00001990	81.58
12/11/2017	TRADER JOE'S #034 QPS	32.76
12/11/2017	TRADER JOE'S #106 QPS	94.40
12/11/2017	VONS #2275	12.10
12/11/2017	VONS #2275	9.84
100-14-034-5217	Departmental Supplies	<hr/> 5,286.86
100-14-034-5225	Printing	
12/11/2017	DRI*NEXTDAYFLYERS	99.92
12/11/2017	SMART SOURCE CALIFORNIA	96.93
12/11/2017	SMART SOURCE CALIFORNIA	96.93
100-14-034-5225	Printing	<hr/> 293.78
100-14-041-5217	Departmental Supplies	
12/11/2017	PARADISE AWARDS	19.71

*To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 13a, dated 12/21/2017; Check number 531627.*

## Report of D-Card Transactions

Account Date	Department Recreation	Amount
100-14-041-5217	Departmental Supplies	19.71
100-14-043-5101	Contract Services	
12/11/2017	DS SERVICES STANDARD COFF	80.00
12/11/2017	IN *SEA-CLEAR POOLS INC	262.50
12/11/2017	IN *SEA-CLEAR POOLS INC	437.50
12/11/2017	WATERLINE TECHNOLOGIES	122.86
12/11/2017	WATERLINE TECHNOLOGIES	175.86
100-14-043-5101	Contract Services	1,078.72
100-14-043-5202	Memberships & Dues	
12/11/2017	TEAMUNIFY	99.95
100-14-043-5202	Memberships & Dues	99.95
100-14-043-5217	Departmental Supplies	
12/11/2017	COSTCO WHSE #0671	139.21
12/11/2017	COSTCO WHSE #0671	272.38
12/11/2017	FIVE BELOW 1311	38.33
12/11/2017	HASTY AWARDS	26.94
12/11/2017	HASTY AWARDS	98.27
12/11/2017	INTELLICORP RECORDS	38.00
12/11/2017	KULLY SUPPLY	933.81
12/11/2017	LIFEGUARD STORE - ONLINE	33.00
12/11/2017	PARTY CITY 0164	57.95
12/11/2017	SMARTNFINAL52910305290	88.31
12/11/2017	THE HOME DEPOT #0620	54.66
12/11/2017	THE HOME DEPOT #0620	71.37
100-14-043-5217	Departmental Supplies	1,852.23
100-14-061-5217	Departmental Supplies	
12/11/2017	AMAZON MKTPLACE PMTS	25.47
12/11/2017	AMAZON MKTPLACE PMTS	26.57
12/11/2017	AMAZON MKTPLACE PMTS	88.69
12/11/2017	COSTCO WHSE #0424	158.44
12/11/2017	COSTCO WHSE #0671	260.46
12/11/2017	COSTCO WHSE #0671	48.93
12/11/2017	DOLLAR TREE	19.81
12/11/2017	DOLLAR TREE	3.29
12/11/2017	DOLLAR TREE	30.76
12/11/2017	DOLLAR TREE	6.57
12/11/2017	DOLLAR TREE	7.77
12/11/2017	JERSEY MIKES STORE 20033	137.98

*To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 13a, dated 12/21/2017; Check number 531627.*

**Report of D-Card Transactions**

Account Date	Department Recreation	Amount
12/11/2017	JERSEY MIKES STORE 20033	146.89
12/11/2017	KAESER & BLAIR	562.70
12/11/2017	LOMELIS ITALIAN RESTARNT	260.39
12/11/2017	PICK UP STIX - CATERING 0	210.24
12/11/2017	SMARTNFINAL52910305290	149.14
12/11/2017	SMARTNFINAL92111209210	24.43
12/11/2017	TARGET 00001990	288.53
12/11/2017	VONS #2275	6.69
100-14-061-5217	Departmental Supplies	<u>2,463.75</u>
100-14-062-5101	Contract Services	
12/11/2017	NETFLIX.COM	13.13
12/11/2017	NETFLIX.COM	9.99
12/11/2017	TWC*TIME WARNER CABLE	81.66
100-14-062-5101	Contract Services	<u>104.78</u>
100-14-062-5217	Departmental Supplies	
12/11/2017	ALBERTSONS 0108	78.93
12/11/2017	AMAZON.COM AMZN.COM/BILL	18.67
12/11/2017	APL* ITUNES.COM/BILL	0.99
12/11/2017	APL* ITUNES.COM/BILL	0.99
12/11/2017	CORNER BAKERY 0206	191.63
12/11/2017	LOS ANGELES BALLET ECOMM	723.00
100-14-062-5217	Departmental Supplies	<u>1,014.21</u>
230-14-091-5217	Departmental Supplies	
12/11/2017	COSTCO WHSE #0671	339.70
230-14-091-5217	Departmental Supplies	<u>339.70</u>
14	<b>Recreation</b>	<u><u>32,806.90</u></u>

To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 13a, dated 12/21/2017; Check number 531627.



## Report of D-Card Transactions

Account Date	Department Police	Amount
100-15-011-5101	Contract Services	
12/11/2017	DTV*DIRECTV SERVICE	241.97
12/11/2017	METRO EXPRESS LANES	40.00
100-15-011-5101	Contract Services	281.97
100-15-011-5104	Computer Contract Services	
12/11/2017	LOCATEPLUS	104.95
100-15-011-5104	Computer Contract Services	104.95
100-15-011-5109	Background Investigations	
12/11/2017	EXPERIAN EXP PAY CC	77.91
12/11/2017	EXPERIAN EXP PAY CC	77.94
100-15-011-5109	Background Investigations	155.85
100-15-011-5205	Training, Conferences & Meetings	
12/11/2017	NOAH'S-ONLINE CATERING	43.97
100-15-011-5205	Training, Conferences & Meetings	43.97
100-15-011-5206	Uniforms/Safety Equipment	
12/11/2017	GALLS	164.24
12/11/2017	PROFORCE LAW ENFORCEME	-165.13
100-15-011-5206	Uniforms/Safety Equipment	-0.89
100-15-011-5217	Departmental Supplies	
12/11/2017	AMAZON MKTPLACE PMTS WWW.	15.56
12/11/2017	AMAZON MKTPLACE PMTS WWW.	37.70
12/11/2017	AMAZON MKTPLACE PMTS WWW.	9.99
12/11/2017	AMAZON MKTPLACE PMTS	12.90
12/11/2017	AMAZON.COM	10.23
12/11/2017	COSTCO WHSE #0671	121.23
12/11/2017	DOOLEY ENTERPRISES INC	54.00
12/11/2017	HK PARTS	366.09
12/11/2017	MICHAELS STORES 3048	35.04
12/11/2017	MICHAELS STORES 3048	48.14
12/11/2017	NOAH'S-ONLINE CATERING	61.97
12/11/2017	NOAH'S-ONLINE CATERING	75.97
12/11/2017	SP * NWS-TOOLS NA	56.32
12/11/2017	TARGET 00001990	79.85
100-15-011-5217	Departmental Supplies	984.99

*To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 13a, dated 12/21/2017; Check number 531627.*

## Report of D-Card Transactions

Account Date	Department Police	Amount
100-15-011-5219	STC Training	
12/11/2017	LAWENFORCEMENT.SOCIAL	125.00
12/11/2017	PAYPAL *CAPE	-225.00
100-15-011-5219	STC Training	-100.00
100-15-011-5220	POST Training	
12/11/2017	CALIFORNIA PEACE OFFICER	90.00
12/11/2017	DOUBLETREE ANAHEIM	364.32
100-15-011-5220	POST Training	454.32
100-15-021-5205	Training, Conferences & Meetings	
12/11/2017	CA ASSN OF TACTICAL OFFIC	295.00
12/11/2017	CA ASSN OF TACTICAL OFFIC	295.00
12/11/2017	COURTYARD BY MARRIOTT-	543.52
12/11/2017	HECKLER & KOCH DEFENSE	1,050.00
12/11/2017	SIG SAUER INC	260.00
12/11/2017	SIG SAUER INC	260.00
12/11/2017	SOUTHWES 5268790423561	123.96
12/11/2017	STRIPE	1,100.00
12/11/2017	TOWN AND COUNTRY RESORT	558.84
100-15-021-5205	Training, Conferences & Meetings	4,486.32
100-15-021-5206	Uniforms/Safety Equipment	
12/11/2017	NORTHWEST RIVER SUPPLIES	2,232.26
12/11/2017	NORTHWEST RIVER SUPPLIES	26.32
12/11/2017	NORTHWEST RIVER SUPPLIES	62.34
100-15-021-5206	Uniforms/Safety Equipment	2,320.92
100-15-021-5217	Departmental Supplies	
12/11/2017	COSTCO WHSE #0671	164.82
12/11/2017	ISLANDS REST 008	52.70
100-15-021-5217	Departmental Supplies	217.52
100-15-041-5101	Contract Services	
12/11/2017	FILE KEEPERS	37.75
12/11/2017	PODS #49	201.48
100-15-041-5101	Contract Services	239.23
100-15-041-5205	Training, Conferences & Meetings	
12/11/2017	PAYPAL *CAPE	-225.00

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## Report of D-Card Transactions

Account Date	Department Police	Amount
12/11/2017	THE CLIFFS RESORT	835.85
100-15-041-5205	Training, Conferences & Meetings	610.85
100-15-041-5210	Computers, Supplies & Software	
12/11/2017	AMAZON.COM AMZN.COM/BILL	7.65
12/11/2017	BESTBUYCOM805508203076	218.99
12/11/2017	BESTBUYCOM805508203076	226.09
12/11/2017	BESTBUYCOM805508203076	793.98
12/11/2017	NYRIUS.COM	197.09
100-15-041-5210	Computers, Supplies & Software	1,443.80
100-15-041-5217	Departmental Supplies	
12/11/2017	WWW COSTCO COM	437.99
100-15-041-5217	Departmental Supplies	437.99
100-15-061-5101	Contract Services	
12/11/2017	TRAFFIC MANAGEMENT - SIG	620.00
100-15-061-5101	Contract Services	620.00
100-15-071-5101	Contract Services	
12/11/2017	MISSION LINEN	426.90
12/11/2017	MISSION LINEN	513.45
100-15-071-5101	Contract Services	940.35
100-15-071-5217	Departmental Supplies	
12/11/2017	BOB BARKER COMPANY INC	105.59
100-15-071-5217	Departmental Supplies	105.59
100-15-081-5101	Contract Services	
12/11/2017	LA UNIFORMS AND TAILORIN	25.00
100-15-081-5101	Contract Services	25.00
100-15-081-5206	Uniforms/Safety Equipment	
12/11/2017	LA UNIFORMS AND TAILORIN	597.21
100-15-081-5206	Uniforms/Safety Equipment	597.21
100-15-091-5205	Training, Conferences & Meetings	
12/11/2017	IN *STATE HUMANE ASSOCIAT	225.00
100-15-091-5205	Training, Conferences & Meetings	225.00

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## Report of D-Card Transactions

<b>Account Date</b>	<b>Department Police</b>	<b>Amount</b>
100-15-091-5217	Departmental Supplies	
12/11/2017	PETSMART # 1316	70.50
100-15-091-5217	Departmental Supplies	<hr/> 70.50
15	Police	<hr/> <hr/> 14,265.44

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## Report of D-Card Transactions

Account Date	Department Fire	Amount
100-16-011-5101	Contract Services	
12/11/2017	FILE KEEPERS	5.00
100-16-011-5101	Contract Services	5.00
100-16-011-5214	Employee Awards & Events	
12/11/2017	SMARTNFINAL52910305290	186.05
100-16-011-5214	Employee Awards & Events	186.05
100-16-031-5205	Training, Conferences & Meetings	
12/11/2017	SPIRIT AIRL 4870163435528	102.40
12/11/2017	TRAVELOCITY*7309342518	1,143.85
100-16-031-5205	Training, Conferences & Meetings	1,246.25
100-16-031-5206	Uniforms/Safety Equipment	
12/11/2017	OPTICSPLANET, INC.	191.28
12/11/2017	COPQUEST INC	74.24
100-16-031-5206	Uniforms/Safety Equipment	265.52
100-16-031-5217	Departmental Supplies	
12/11/2017	DIAMONDBACK FIRE & RESCUE	102.96
12/11/2017	EDDINGS 0026741	858.06
100-16-031-5217	Departmental Supplies	961.02
100-16-031-5221	Automotive Repair Services	
12/11/2017	SOUTH COAST EMERGENCY V	823.25
100-16-031-5221	Automotive Repair Services	823.25
100-16-031-5225	Printing	
12/11/2017	SMART SOURCE CALIFORNIA	56.94
100-16-031-5225	Printing	56.94
100-16-041-5217	Departmental Supplies	
12/11/2017	AIR SOURCE INDUSTRIES	505.55
12/11/2017	ARROW INTERNATIONAL	4,172.21
100-16-041-5217	Departmental Supplies	4,677.76
100-16-052-5205	Training, Conferences & Meetings	
12/11/2017	LB CONV & ENT CTR	15.00

*To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 13a, dated 12/21/2017; Check number 531627.*

**Report of D-Card Transactions**

<b>Account Date</b>	<b>Department Fire</b>	<b>Amount</b>
100-16-052-5205	Training, Conferences & Meetings	<u>15.00</u>
100-16-052-5217	Departmental Supplies	
12/11/2017	AMAZON MKTPLACE PMTS	32.05
100-16-052-5217	Departmental Supplies	<u>32.05</u>
100-16-054-5217	Departmental Supplies	
12/11/2017	DES STATE PRINTER	174.24
100-16-054-5217	Departmental Supplies	<u>174.24</u>
16	<b>Fire</b>	<u><u>8,443.08</u></u>

*To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 13a, dated 12/21/2017; Check number 531627.*

## Report of D-Card Transactions

Account Date	Department	Amount
<b>100-21592</b>	<b>Fire-Paramedic Trust Deposits</b>	
12/11/2017	BESTBUYCOM805508242840	257.04
12/11/2017	BESTBUYCOM805508242840	29.00
12/11/2017	BESTBUYCOM805508242840	368.34
12/11/2017	BESTBUYCOM805508242840	69.99
12/11/2017	AMAZON.COM AMZN.COM/BILL	7.65
12/11/2017	BESTBUYCOM805508242840	166.23
<b>100-21592</b>	<b>Fire-Paramedic Trust Deposits</b>	<b>898.25</b>
<b>21592</b>		<b>898.25</b>

*To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 13a, dated 12/21/2017; Check number 531627.*

## Report of D-Card Transactions

Account Date	Department	Amount
100-21727	Pumpkin Race	
12/11/2017	SMART SOURCE CALIFORNIA	251.91
100-21727	Pumpkin Race	<hr/> 251.91
21727		<hr/> <hr/> 251.91

*To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 13a, dated 12/21/2017; Check number 531627.*



## Report of D-Card Transactions

Account Date	Department	Amount
100-21728	Mayor's Youth Council Trust	
12/11/2017	CORNER BAKERY 0206	497.25
12/11/2017	WALGREENS #9882	22.95
100-21728	Mayor's Youth Council Trust	<u>520.20</u>
21728		<u>520.20</u>
	<b>Report Totals</b>	<u><u>57,732.40</u></u>

*To enable prompt payment, these DCard expenditures were paid to US Bancorp on Warrant Register wr 13a, dated 12/21/2017; Check number 531627.*

**Report of P-Card Transactions**

<b>Account</b>	<b>Department</b>	<b>Amount</b>
<b>Date</b>	<b>Management Services</b>	
<b>100-11-011-5205</b>	<b>Training, Conferences &amp; Meetings</b>	
12/26/2017	NATIONAL LEAGUE OF	495.00
12/26/2017	SHERATON CHARLOTTE	204.87
12/26/2017	US CONF OF MAYORS	650.00
12/26/2017	CA CONTRACT CITIES	500.00
<b>100-11-011-5205</b>	<b>Training, Conferences &amp; Meetings</b>	<b>1,849.87</b>
<b>100-11-011-5217</b>	<b>Departmental Supplies</b>	
12/26/2017	AMAZON DIGITAL SVCS AMZN.	-0.81
12/26/2017	AMERICAN SOLUTIONS4 BUS	49.28
12/26/2017	BECKERS BAKERY	110.00
12/26/2017	COSTCO WHSE #0671	123.37
12/26/2017	FWB REDONDO	235.51
12/26/2017	GRUB HUB	409.80
12/26/2017	RALPHS #0166	12.26
12/26/2017	RALPHS #0166	47.68
12/26/2017	RALPHS #0173	250.00
12/26/2017	ROCKEFELLER MANHATTAN	782.00
12/26/2017	SMART SOURCE CALIFORNIA	328.50
12/26/2017	THE HUMMUS FACTORY EL SEG	399.28
12/26/2017	THEKETTLE	43.58
12/26/2017	VONS #2275	22.51
<b>100-11-011-5217</b>	<b>Departmental Supplies</b>	<b>2,812.96</b>
<b>100-11-021-5201</b>	<b>Office Supplies</b>	
12/26/2017	OFFICE DEPOT #2324	14.62
12/26/2017	OFFICE DEPOT #5101	12.81
12/26/2017	OFFICE DEPOT #5125	15.12
12/26/2017	OFFICE DEPOT #5125	-164.01
12/26/2017	OFFICE DEPOT #5125	176.71
12/26/2017	OFFICE DEPOT #5125	1,801.51
12/26/2017	OFFICE DEPOT #5125	260.17
12/26/2017	OFFICE DEPOT #5125	48.83
12/26/2017	OFFICE DEPOT #5125	7.65
12/26/2017	OFFICE DEPOT #606	21.89
12/26/2017	OFFICEMAX/OFFICEDEPOT6235	12.29
12/26/2017	OFFICEMAX/OFFICEDEPOT6660	65.02
<b>100-11-021-5201</b>	<b>Office Supplies</b>	<b>2,272.61</b>
<b>100-11-021-5202</b>	<b>Memberships &amp; Dues</b>	
12/26/2017	INTERNATION	1,400.00

To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 14b, dated 1/4/2018; Check number 531764.

**Report of P-Card Transactions**

Account Date	Department Management Services	Amount
100-11-021-5202	Memberships & Dues	<u>1,400.00</u>
100-11-021-5205	Training, Conferences & Meetings	
12/26/2017	MARRIOTT SAN JOSE CONV	292.06
12/26/2017	OCEANVIEW CAFE	227.87
12/26/2017	PAYPAL *WUF	55.00
12/26/2017	VONS #2275	17.00
100-11-021-5205	Training, Conferences & Meetings	<u>591.93</u>
100-11-021-5217	Departmental Supplies	
12/26/2017	AMAZON DIGITAL SVCS AMZN.	0.99
12/26/2017	AMAZON VIDEO ON DEMAND	2.99
12/26/2017	AMAZON VIDEO ON DEMAND	7.99
12/26/2017	COFFEE BEAN STORE	35.90
12/26/2017	COSTCO WHSE #0671	200.70
12/26/2017	HOMEGOODS #501	20.33
12/26/2017	HONEYBAKED HAM #0099	74.93
12/26/2017	MICHAELS STORES 3048	79.23
12/26/2017	NEW YORK FOOD CO/CWA	4,710.47
12/26/2017	PEET'S #03903	161.03
12/26/2017	PIT FIRE ARTISAN PIZZA	125.00
12/26/2017	RALPHS #0166	25.00
12/26/2017	RALPHS #0166	250.00
12/26/2017	SHAKE SHACK - 1202	125.00
12/26/2017	SMART SOURCE CALIFORNIA	208.73
12/26/2017	SMARTNFINAL52910305290	316.37
12/26/2017	SOUTHWES 5268792490361	-220.98
12/26/2017	SOUTHWES 5268792490361	394.96
12/26/2017	TARGET 00001990	125.00
12/26/2017	TARGET 00001990	125.00
12/26/2017	TGSE MANHATTAN VILLAGE	260.00
12/26/2017	TRADER JOE'S #106 QPS	125.00
12/26/2017	VONS #2275	95.00
100-11-021-5217	Departmental Supplies	<u>7,248.64</u>
100-11-031-5205	Training, Conferences & Meetings	
12/26/2017	CALIFORNIA SOCIETY OF MUN	30.00
12/26/2017	UNITED 0167074018921	208.40
100-11-031-5205	Training, Conferences & Meetings	<u>238.40</u>
100-11-041-5202	Memberships & Dues	
12/26/2017	CITY CLERKS ASSOCIATION O	130.00

*To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 14b, dated 1/4/2018; Check number 531764.*

**Report of P-Card Transactions**

Account Date	Department Management Services	Amount
12/26/2017	CITY CLERKS ASSOCIATION O	55.00
12/26/2017	CITY CLERKS ASSOCIATION O	55.00
100-11-041-5202	Memberships & Dues	<u>240.00</u>
100-11-041-5205	Training, Conferences & Meetings	
12/26/2017	MARRIOTT NEWPORT BEACH	618.93
12/26/2017	MARRIOTT NEWPORT BEACH	654.93
12/26/2017	MARRIOTT NWPRT BCH PARKNG	15.00
12/26/2017	MARRIOTT NWPRT BCH PARKNG	15.00
12/26/2017	UBER *TRIP X6PFT	6.81
100-11-041-5205	Training, Conferences & Meetings	<u>1,310.67</u>
100-11-041-5217	Departmental Supplies	
12/26/2017	FRY'S ELECTRONICS #5	82.06
12/26/2017	WHOLEFDS PCH 10225	26.00
100-11-041-5217	Departmental Supplies	<u>108.06</u>
11	<b>Management Services</b>	<u><u>18,073.14</u></u>

*To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 14b, dated 1/4/2018; Check number 531764.*

**Report of P-Card Transactions**

<b>Account</b>	<b>Department</b>	
<b>Date</b>	<b>Finance</b>	<b>Amount</b>
<b>100-12-011-5201</b>	<b>Office Supplies</b>	
12/26/2017	AMAZON MKTPLACE PMTS WWW.	65.99
12/26/2017	AMAZON MKTPLACE PMTS	203.59
12/26/2017	AMAZON MKTPLACE PMTS	21.72
12/26/2017	OFFICE DEPOT #5125	65.70
12/26/2017	OFFICE DEPOT #5125	67.86
12/26/2017	OFFICE DEPOT #5125	81.00
12/26/2017	OFFICE DEPOT #5125	84.59
<b>100-12-011-5201</b>	<b>Office Supplies</b>	<u>590.45</u>
<b>100-12-011-5205</b>	<b>Training, Conferences &amp; Meetings</b>	
12/26/2017	CALIFORNIA SOCIETY OF MUN	30.00
12/26/2017	CALIFORNIA SOCIETY OF MUN	30.00
<b>100-12-011-5205</b>	<b>Training, Conferences &amp; Meetings</b>	<u>60.00</u>
<b>100-12-021-5205</b>	<b>Training, Conferences &amp; Meetings</b>	
12/26/2017	CALIFORNIA SOCIETY OF MUN	30.00
12/26/2017	GRCTRAININGSOLUTION	149.00
12/26/2017	GRCTRAININGSOLUTION	159.00
<b>100-12-021-5205</b>	<b>Training, Conferences &amp; Meetings</b>	<u>338.00</u>
<b>100-12-032-5217</b>	<b>Departmental Supplies</b>	
12/26/2017	PARADISE AWARDS	169.18
<b>100-12-032-5217</b>	<b>Departmental Supplies</b>	<u>169.18</u>
<b>100-12-041-5206</b>	<b>Uniforms/Safety Equipment</b>	
12/26/2017	IN *MANHATTAN STITCHING C	208.05
<b>100-12-041-5206</b>	<b>Uniforms/Safety Equipment</b>	<u>208.05</u>
<b>615-12-042-5101</b>	<b>Contract Services</b>	
12/26/2017	DS SERVICES STANDARD COFF	796.00
12/26/2017	GOURMET COFFEE75413104	1,911.65
12/26/2017	PITNEY BOWES PI	247.56
12/26/2017	SUPERIOR PLANT SCAPES	258.00
<b>615-12-042-5101</b>	<b>Contract Services</b>	<u>3,213.21</u>
<b>615-12-042-5211</b>	<b>Automotive Parts</b>	
12/26/2017	COMPLETES PLUS CPL	133.95
12/26/2017	COMPLETES PLUS CPL	254.88
12/26/2017	COMPLETES PLUS CPL	42.45

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**Report of P-Card Transactions**

Account Date	Department Finance	Amount
615-12-042-5211	Automotive Parts	<u>431.28</u>
615-12-042-5222	Warehouse Inventory Purchases	
12/26/2017	IBI - SUPPLYWORKS #2251	1,025.80
12/26/2017	OFFICE DEPOT #5125	1,365.00
12/26/2017	PAYPAL *AMERAPRODUC	216.03
12/26/2017	WAXIE SANITARY SUPPLY	41.82
12/26/2017	WAXIE SANITARY SUPPLY	787.62
12/26/2017	WESTSIDE BUILDING MATERI	751.08
12/26/2017	WW GRAINGER	290.26
12/26/2017	WW GRAINGER	661.50
12/26/2017	ZERO WASTE USA	3,065.56
615-12-042-5222	Warehouse Inventory Purchases	<u>8,204.67</u>
12	<b>Finance</b>	<u><u>13,214.84</u></u>

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**Report of P-Card Transactions**

<b>Account</b>	<b>Department</b>	
<b>Date</b>	<b>Human Resources</b>	<b>Amount</b>
100-13-011-5201	Office Supplies	
12/26/2017	OFFICE DEPOT #5125	60.67
100-13-011-5201	Office Supplies	<u>60.67</u>
100-13-011-5202	Memberships & Dues	
12/26/2017	IN *EMPLOYMENT TAX SERVIC	375.00
100-13-011-5202	Memberships & Dues	<u>375.00</u>
100-13-011-5205	Training, Conferences & Meetings	
12/26/2017	ENTERPRISE RENT-A-CAR	206.62
12/26/2017	HOTEL PACIFIC	773.95
12/26/2017	LIEBERTCASS	375.00
12/26/2017	TAXI SVC SUN VALLEY	23.65
100-13-011-5205	Training, Conferences & Meetings	<u>1,379.22</u>
100-13-011-5214	Employee Awards & Events	
12/26/2017	AWARDS NETWORK	113.34
12/26/2017	AWARDS NETWORK	41.45
100-13-011-5214	Employee Awards & Events	<u>154.79</u>
100-13-011-5217	Departmental Supplies	
12/26/2017	CAL CHAMBER OF COMMERCE	778.87
100-13-011-5217	Departmental Supplies	<u>778.87</u>
100-13-011-5218	Recruitment Costs	
12/26/2017	AMERICAN PUBLIC WORKS	295.00
12/26/2017	DONNOE & ASSOCIATES INC	1,040.00
12/26/2017	MOON DONUTS	10.00
100-13-011-5218	Recruitment Costs	<u>1,345.00</u>
601-13-021-5202	Memberships & Dues	
12/26/2017	PAYPAL *COUNCILSELF	150.00
601-13-021-5202	Memberships & Dues	<u>150.00</u>
601-13-021-5205	Training, Conferences & Meetings	
12/26/2017	BLR/HCPRO	149.00
12/26/2017	LIEBERTCASS	750.00
601-13-021-5205	Training, Conferences & Meetings	<u>899.00</u>

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**Report of P-Card Transactions**

<b>Account Date</b>	<b>Department Human Resources</b>	<b>Amount</b>
13	Human Resources	<u>5,142.55</u>

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**Report of P-Card Transactions**

Account Date	Department Recreation	Amount
100-14-011-5207	Advertising	
12/26/2017	FACEBK CSLE8EJEY2	9.41
12/26/2017	FACEBK S6939EEDY2	24.73
12/26/2017	FACEBK XM7PAEEDY2	48.08
12/26/2017	FACEBK ZM7PAEEDY2	1.92
100-14-011-5207	Advertising	<hr/> 84.14
14	Recreation	<hr/> <hr/> 84.14

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**Report of P-Card Transactions**

<b>Account</b>	<b>Department</b>	
<b>Date</b>	<b>Police</b>	<b>Amount</b>
100-15-011-5101	Contract Services	
12/26/2017	SOUTH BAY DOCUMENT DES	70.00
100-15-011-5101	Contract Services	<hr/> 70.00
100-15-011-5201	Office Supplies	
12/26/2017	AMAZON MKTPLACE PMTS	39.41
12/26/2017	AMAZON MKTPLACE PMTS	613.16
12/26/2017	AMAZON.COM	311.29
12/26/2017	OFFICE DEPOT #5125	100.81
12/26/2017	OFFICE DEPOT #5125	109.13
12/26/2017	OFFICE DEPOT #5125	126.95
12/26/2017	OFFICE DEPOT #5125	218.46
12/26/2017	OFFICE DEPOT #5125	543.32
12/26/2017	OFFICE DEPOT #5125	56.87
12/26/2017	OFFICE DEPOT #5125	63.99
100-15-011-5201	Office Supplies	<hr/> 2,183.39
100-15-011-5202	Memberships & Dues	
12/26/2017	CALIFORNIA PEACE OFFICER	375.00
12/26/2017	POLICE EXECUTIVE RESEARCH	220.00
100-15-011-5202	Memberships & Dues	<hr/> 595.00
100-15-011-5205	Training, Conferences & Meetings	
12/26/2017	CALIFORNIA POLICE CHIE	650.00
12/26/2017	DOUGHBOY DONUT	19.00
12/26/2017	POULET DU JOUR	100.00
12/26/2017	VONS #2275	12.00
100-15-011-5205	Training, Conferences & Meetings	<hr/> 781.00
100-15-011-5206	Uniforms/Safety Equipment	
12/26/2017	QUARTERMASTER	24.08
12/26/2017	SUN BADGE COMPANY	109.05
100-15-011-5206	Uniforms/Safety Equipment	<hr/> 133.13
100-15-011-5214	Employee Awards & Events	
12/26/2017	BAXTERS FRAME WORKS & BA	379.28
12/26/2017	BECKERS BAKERY	70.00
100-15-011-5214	Employee Awards & Events	<hr/> 449.28
100-15-011-5217	Departmental Supplies	

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**Report of P-Card Transactions**

<b>Account Date</b>	<b>Department Police</b>	<b>Amount</b>
12/26/2017	VALENTINOS PIZZA	38.98
100-15-011-5217	Departmental Supplies	<u>38.98</u>
100-15-021-5101	Contract Services	
12/26/2017	ANIMAL FRIENDS PET HOTEL	109.00
12/26/2017	ANIMAL FRIENDS PET HOTEL	176.00
12/26/2017	BUBBLES PET SPA MANHATTAN	65.00
12/26/2017	COMMUNITY VETERINARY HOS	16.75
100-15-021-5101	Contract Services	<u>366.75</u>
100-15-021-5202	Memberships & Dues	
12/26/2017	CALIFORNIA PEACE OFFICER	125.00
100-15-021-5202	Memberships & Dues	<u>125.00</u>
100-15-021-5205	Training, Conferences & Meetings	
12/26/2017	ENTERPRISE RENT-A-CAR	73.19
12/26/2017	RENAISSANCE HOTELS	192.21
12/26/2017	TOWN AND COUNTRY RESORT	518.84
12/26/2017	TOWN AND COUNTRY RESORT	558.84
100-15-021-5205	Training, Conferences & Meetings	<u>1,343.08</u>
100-15-021-5206	Uniforms/Safety Equipment	
12/26/2017	EMBROIDME BEACH CITIES	60.09
12/26/2017	REI #14 MANHATTAN BH	21.90
12/26/2017	REI #14 MANHATTAN BH	41.50
100-15-021-5206	Uniforms/Safety Equipment	<u>123.49</u>
100-15-021-5217	Departmental Supplies	
12/26/2017	AMICO SCIENTIFIC CORP	127.18
12/26/2017	PETSMART # 2267	80.77
12/26/2017	VALENTINOS PIZZA	1,584.25
100-15-021-5217	Departmental Supplies	<u>1,792.20</u>
100-15-031-5202	Memberships & Dues	
12/26/2017	CALIFORNIA PEACE OFFICER	125.00
100-15-031-5202	Memberships & Dues	<u>125.00</u>
100-15-041-5101	Contract Services	
12/26/2017	AMAZON MKTPLACE PMTS	588.69

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**Report of P-Card Transactions**

<b>Account Date</b>	<b>Department Police</b>	<b>Amount</b>
100-15-041-5101	Contract Services	<u>588.69</u>
100-15-041-5210	Computers, Supplies & Software	
12/26/2017	APL* ITUNES.COM/BILL	0.99
12/26/2017	BESTBUYCOM805515811040	1,144.24
12/26/2017	BESTBUYCOM805515811040	398.00
100-15-041-5210	Computers, Supplies & Software	<u>1,543.23</u>
100-15-041-5225	Printing	
12/26/2017	SMART SOURCE CALIFORNIA	182.84
12/26/2017	SMART SOURCE CALIFORNIA	28.47
100-15-041-5225	Printing	<u>211.31</u>
100-15-051-5202	Memberships & Dues	
12/26/2017	CALIFORNIA PEACE OFFICER	125.00
100-15-051-5202	Memberships & Dues	<u>125.00</u>
100-15-051-5217	Departmental Supplies	
12/26/2017	COSTCO WHSE #0671	61.61
100-15-051-5217	Departmental Supplies	<u>61.61</u>
100-15-061-5217	Departmental Supplies	
12/26/2017	RALPHS #0166	22.31
100-15-061-5217	Departmental Supplies	<u>22.31</u>
15	Police	<u><u>10,678.45</u></u>

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**Report of P-Card Transactions**

Account Date	Department Fire	Amount
100-16-011-5201	Office Supplies	
12/26/2017	OFFICE DEPOT #5125	103.17
100-16-011-5201	Office Supplies	<u>103.17</u>
100-16-011-5205	Training, Conferences & Meetings	
12/26/2017	MARRIOTT NWPRT BCH PARKNG	15.00
100-16-011-5205	Training, Conferences & Meetings	<u>15.00</u>
100-16-021-5203	Reference Books & Periodicals	
12/26/2017	NFPA NATL FIRE PROTECT	126.68
100-16-021-5203	Reference Books & Periodicals	<u>126.68</u>
100-16-023-5205	Training, Conferences & Meetings	
12/26/2017	NOAH'S BAGELS #2546	15.50
100-16-023-5205	Training, Conferences & Meetings	<u>15.50</u>
100-16-031-5202	Memberships & Dues	
12/26/2017	SQ *CALIFORNIA FIRE CHIEF	-75.00
100-16-031-5202	Memberships & Dues	<u>-75.00</u>
100-16-031-5205	Training, Conferences & Meetings	
12/26/2017	AMERICAN AIR0010613614433	18.48
12/26/2017	AMERICAN AIR0010613614434	16.80
12/26/2017	AMERICAN AIR0012162653779	280.40
12/26/2017	AMERICAN AIR0012162653780	280.40
12/26/2017	DELTA AIR 0062306533120	352.40
12/26/2017	DELTA AIR 0062306533121	352.40
12/26/2017	LEARNED LUMBER	1,786.48
12/26/2017	TEEX ECOMMERCE	150.00
12/26/2017	TEEX ECOMMERCE	150.00
100-16-031-5205	Training, Conferences & Meetings	<u>3,387.36</u>
100-16-031-5206	Uniforms/Safety Equipment	
12/26/2017	HAIX NORTH AMERICA	27.20
12/26/2017	PARADISE AWARDS	113.88
12/26/2017	SP * SC PRODUCTS	168.99
100-16-031-5206	Uniforms/Safety Equipment	<u>310.07</u>
100-16-031-5217	Departmental Supplies	
12/26/2017	ALLSTAR FIRE EQUIPMENT	175.54

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**Report of P-Card Transactions**

Account Date	Department Fire	Amount
12/26/2017	AT&T S849 5708	20.81
12/26/2017	AT&T S849 5708	65.70
12/26/2017	COSTCO WHSE #0671	21.89
12/26/2017	PAPYRUS #2222	54.48
12/26/2017	PATIO SITES INC.	161.46
12/26/2017	TARGET 00001990	38.31
12/26/2017	THE HOME DEPOT #0620	142.23
12/26/2017	WW GRAINGER	79.23
100-16-031-5217	Departmental Supplies	<u>759.65</u>
100-16-041-5205	Training, Conferences & Meetings	
12/26/2017	LEAGUE OF CALIFORNIA CIT	-250.00
100-16-041-5205	Training, Conferences & Meetings	<u>-250.00</u>
100-16-041-5217	Departmental Supplies	
12/26/2017	QUADMED, INC.	195.64
12/26/2017	BOUND TREE MEDICAL LLC	2,637.26
12/26/2017	BOUND TREE MEDICAL LLC	377.93
12/26/2017	BOUND TREE MEDICAL LLC	510.00
12/26/2017	RALPHS #0166	39.35
12/26/2017	THE HOME DEPOT #0620	45.86
12/26/2017	VALENTINOS PIZZA	111.69
100-16-041-5217	Departmental Supplies	<u>3,917.73</u>
100-16-052-5205	Training, Conferences & Meetings	
12/26/2017	PAYPAL *VIRTUALEMA	80.00
100-16-052-5205	Training, Conferences & Meetings	<u>80.00</u>
100-16-054-5217	Departmental Supplies	
12/26/2017	MORE PREPARED	656.80
100-16-054-5217	Departmental Supplies	<u>656.80</u>
16	Fire	<u><u>9,046.96</u></u>

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**Report of P-Card Transactions**

<b>Account Date</b>	<b>Department Community Development</b>	<b>Amount</b>
<b>100-17-011-5201</b>	<b>Office Supplies</b>	
12/26/2017	AMAZON MKTPLACE PMTS	40.46
12/26/2017	AMAZON MKTPLACE PMTS	42.89
12/26/2017	OFFICE DEPOT #5125	283.48
12/26/2017	OFFICE DEPOT #5125	30.10
<b>100-17-011-5201</b>	<b>Office Supplies</b>	<b>396.93</b>
<b>100-17-011-5205</b>	<b>Training, Conferences &amp; Meetings</b>	
12/26/2017	MARRIOTT SN FRAN MARQU	429.14
<b>100-17-011-5205</b>	<b>Training, Conferences &amp; Meetings</b>	<b>429.14</b>
<b>100-17-011-5210</b>	<b>Computers, Supplies &amp; Software</b>	
12/26/2017	CANON SOLUTIONS AMER INC	104.88
12/26/2017	CANON SOLUTIONS AMER INC	69.44
12/26/2017	DMI* DELL HLTHCR/PTR	28.73
12/26/2017	DMI* DELL HLTHCR/PTR	773.16
<b>100-17-011-5210</b>	<b>Computers, Supplies &amp; Software</b>	<b>976.21</b>
<b>100-17-011-5217</b>	<b>Departmental Supplies</b>	
12/26/2017	AMAZON MKTPLACE PMTS WWW.	127.74
12/26/2017	BREWCO	494.62
12/26/2017	NOAH'S BAGELS #2546	46.50
<b>100-17-011-5217</b>	<b>Departmental Supplies</b>	<b>668.86</b>
<b>100-17-022-5205</b>	<b>Training, Conferences &amp; Meetings</b>	
12/26/2017	UCLA EXTENSION CASHIER	535.00
<b>100-17-022-5205</b>	<b>Training, Conferences &amp; Meetings</b>	<b>535.00</b>
<b>100-17-031-5202</b>	<b>Memberships &amp; Dues</b>	
12/26/2017	AISC-SEMINARS	140.00
12/26/2017	PAYPAL *ICC LABC	-100.00
12/26/2017	PAYPAL *ICC LABC	100.00
<b>100-17-031-5202</b>	<b>Memberships &amp; Dues</b>	<b>140.00</b>
<b>100-17-032-5202</b>	<b>Memberships &amp; Dues</b>	
12/26/2017	IAPMO	200.00
<b>100-17-032-5202</b>	<b>Memberships &amp; Dues</b>	<b>200.00</b>
<b>100-17-032-5205</b>	<b>Training, Conferences &amp; Meetings</b>	
12/26/2017	CA OF CODE ENFORCEMENT OF	126.00

**To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 14b, dated 1/4/2018; Check number 531764.**

**Report of P-Card Transactions**

Account Date	Department Community Development	Amount
100-17-032-5205	Training, Conferences & Meetings	<u>126.00</u>
100-17-032-5206	Uniforms/Safety Equipment	
12/26/2017	RED WING SHOE STORE 0	168.63
100-17-032-5206	Uniforms/Safety Equipment	<u>168.63</u>
100-17-032-5225	Printing	
12/26/2017	SMART SOURCE CALIFORNIA	214.19
100-17-032-5225	Printing	<u>214.19</u>
100-17-051-5207	Advertising	
12/26/2017	VCN*LARRCCBSNSCTR	75.00
12/26/2017	VCNLARRCCBUS*SERVICE FEE	1.75
100-17-051-5207	Advertising	<u>76.75</u>
100-17-413-5205	Training, Conferences & Meetings	
12/26/2017	AUTO PARK 14-GRAND AVE	20.00
100-17-413-5205	Training, Conferences & Meetings	<u>20.00</u>
17	<b>Community Development</b>	<u><u>3,951.71</u></u>

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**Report of P-Card Transactions**

Account Date	Department Public Works	Amount
100-18-011-5201	Office Supplies	
12/26/2017	AMAZON.COM WWW.AMAZON.COM	50.60
12/26/2017	JET.COM	655.55
12/26/2017	OFFICE DEPOT #2740	2.27
12/26/2017	OFFICE DEPOT #2740	66.27
12/26/2017	OFFICE DEPOT #5101	493.23
12/26/2017	OFFICE DEPOT #5125	111.62
12/26/2017	OFFICE DEPOT #5125	1,182.67
12/26/2017	OFFICE DEPOT #5125	174.76
12/26/2017	OFFICE DEPOT #5125	213.85
12/26/2017	OFFICE DEPOT #5125	492.74
12/26/2017	OFFICE DEPOT #5910	2.52
100-18-011-5201	Office Supplies	3,446.08
100-18-011-5202	Memberships & Dues	
12/26/2017	AMAZONPRIME MEMBERSHIP	12.03
100-18-011-5202	Memberships & Dues	12.03
100-18-011-5203	Reference Books & Periodicals	
12/26/2017	APL* ITUNES.COM/BILL	2.99
100-18-011-5203	Reference Books & Periodicals	2.99
100-18-011-5205	Training, Conferences & Meetings	
12/26/2017	NICKS MANHATTAN BEACH	150.27
100-18-011-5205	Training, Conferences & Meetings	150.27
100-18-011-5214	Employee Awards & Events	
12/26/2017	COSTCO WHSE #0671	101.28
12/26/2017	COSTCO WHSE #0671	69.16
12/26/2017	VALENTINOS PIZZA	211.08
100-18-011-5214	Employee Awards & Events	381.52
100-18-011-5217	Departmental Supplies	
12/26/2017	BIG 5 SPORTING GOODS 137	158.73
12/26/2017	OFFICE DEPOT #2740	2.65
12/26/2017	OFFICE DEPOT #5125	229.42
100-18-011-5217	Departmental Supplies	390.80
100-18-011-5225	Printing	
12/26/2017	SMART SOURCE CALIFORNIA	28.47

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**Report of P-Card Transactions**

Account Date	Department Public Works	Amount
100-18-011-5225	Printing	<u>28.47</u>
100-18-021-5203	Reference Books & Periodicals	
12/26/2017	STREETSAVER	2,500.00
100-18-021-5203	Reference Books & Periodicals	<u>2,500.00</u>
100-18-021-5205	Training, Conferences & Meetings	
12/26/2017	AMERICAN PUBLIC WORKS	840.00
12/26/2017	HALFMOON EDUCATION	279.00
100-18-021-5205	Training, Conferences & Meetings	<u>1,119.00</u>
100-18-021-5206	Uniforms/Safety Equipment	
12/26/2017	GIH*GLOBALINDUSTRIALEQ	180.62
12/26/2017	MBM GEAR	904.94
100-18-021-5206	Uniforms/Safety Equipment	<u>1,085.56</u>
100-18-021-5214	Employee Awards & Events	
12/26/2017	COSTCO WHSE #0671	34.98
12/26/2017	RALPHS #0166	14.99
100-18-021-5214	Employee Awards & Events	<u>49.97</u>
100-18-021-5217	Departmental Supplies	
12/26/2017	COSTCO WHSE #0671	39.46
12/26/2017	COSTCO WHSE #0671	82.53
12/26/2017	IN *MANHATTAN STITCHING C	104.03
12/26/2017	PATTERSON CLEANERS PHOTO	135.00
12/26/2017	SMART SOURCE CALIFORNIA	28.47
100-18-021-5217	Departmental Supplies	<u>389.49</u>
100-18-021-5218	Recruitment Costs	
12/26/2017	BOXWOOD TECHNOLOGY	295.00
12/26/2017	BROWN AND CALDWELL	200.00
100-18-021-5218	Recruitment Costs	<u>495.00</u>
100-18-032-5101	Contract Services	
12/26/2017	TRAFFIC MANAGEMENT - SIG	1,752.62
100-18-032-5101	Contract Services	<u>1,752.62</u>
100-18-032-5209	Tools & Minor Equipment	
12/26/2017	THE HOME DEPOT #0620	129.85

*To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 14b, dated 1/4/2018; Check number 531764.*

**Report of P-Card Transactions**

Account Date	Department Public Works	Amount
100-18-032-5209	Tools & Minor Equipment	<u>129.85</u>
100-18-032-5217	Departmental Supplies	
12/26/2017	B. D. WHITE TOP SOIL C	344.93
12/26/2017	H AND Y REBAR INC	53.58
12/26/2017	HD SUPPLY WHITE CAP #019	244.35
12/26/2017	I C COMPOUND	1,614.03
12/26/2017	LOMITA MOWER AND SAW SHOP	589.11
12/26/2017	SHAMROCK SUPPLY CO	190.87
12/26/2017	SOUTH COAST BOBCAT-	37.82
12/26/2017	STEAMX LLC	499.28
12/26/2017	THE HOME DEPOT #0620	261.97
12/26/2017	TRAFFIC MANAGEMENT - SIG	3,290.00
12/26/2017	TRENCH SHORING COMPANY	1,010.00
12/26/2017	WESTWOOD BUILDING MATERIA	68.62
100-18-032-5217	Departmental Supplies	<u>8,204.56</u>
100-18-034-5217	Departmental Supplies	
12/26/2017	MANERI SIGN COMPANY INC	172.48
12/26/2017	MANERI SIGN COMPANY INC	71.17
12/26/2017	MANERI SIGN COMPANY INC	76.66
12/26/2017	MANERI SIGN COMPANY INC	90.18
100-18-034-5217	Departmental Supplies	<u>410.49</u>
100-18-042-5217	Departmental Supplies	
12/26/2017	AQUA-FLO SUPPLY INC #107	192.78
12/26/2017	AQUA-FLO SUPPLY INC #107	280.27
12/26/2017	B. D. WHITE TOP SOIL C	534.90
12/26/2017	B. D. WHITE TOP SOIL C	688.20
12/26/2017	B. D. WHITE TOP SOIL C	688.20
12/26/2017	MAG-TROL	555.99
12/26/2017	MASTER HALCO INC 001	4,992.01
12/26/2017	STOVER SEED CO.	1,801.27
12/26/2017	STOVER SEED CO.	2,573.26
12/26/2017	THE HOME DEPOT #0620	358.00
12/26/2017	THE HOME DEPOT #0620	44.76
12/26/2017	THE HOME DEPOT #0620	53.09
12/26/2017	THE HOME DEPOT #0620	96.26
100-18-042-5217	Departmental Supplies	<u>12,858.99</u>
100-18-043-5217	Departmental Supplies	
12/26/2017	B. D. WHITE TOP SOIL C	534.90

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**Report of P-Card Transactions**

<b>Account Date</b>	<b>Department Public Works</b>	<b>Amount</b>
12/26/2017	B. D. WHITE TOP SOIL C	534.90
12/26/2017	B. D. WHITE TOP SOIL C	688.20
12/26/2017	B. D. WHITE TOP SOIL C	688.20
100-18-043-5217	Departmental Supplies	<u>2,446.20</u>
201-18-121-5217	Departmental Supplies	
12/26/2017	NORIBACHI CORPORATI	1,321.62
201-18-121-5217	Departmental Supplies	<u>1,321.62</u>
501-18-231-5217	Departmental Supplies	
12/26/2017	0961 ROYAL	1,547.07
12/26/2017	0961 ROYAL	2,334.98
12/26/2017	0961 ROYAL	2,334.98
501-18-231-5217	Departmental Supplies	<u>6,217.03</u>
501-18-241-5217	Departmental Supplies	
12/26/2017	TECHNICAL LEARNING CONSUL	275.00
12/26/2017	WATERLINE TECHNOLOGIES	1,692.66
12/26/2017	WATERLINE TECHNOLOGIES	658.97
501-18-241-5217	Departmental Supplies	<u>2,626.63</u>
501-18-251-5217	Departmental Supplies	
12/26/2017	BENNETT BOWEN & LIGHTH	3,226.23
12/26/2017	FERGUSON ENT #1083	2,625.81
12/26/2017	WESTWOOD BUILDING MATERIA	254.48
501-18-251-5217	Departmental Supplies	<u>6,106.52</u>
503-18-321-5217	Departmental Supplies	
12/26/2017	FRY'S ELECTRONICS #5	112.77
503-18-321-5217	Departmental Supplies	<u>112.77</u>
510-18-411-5217	Departmental Supplies	
12/26/2017	AMERICAN SOLUTIONS4 BUS	1,075.50
510-18-411-5217	Departmental Supplies	<u>1,075.50</u>
520-18-511-5217	Departmental Supplies	
12/26/2017	ENVIRONMENTAL LIGHTS	515.89
12/26/2017	MCMASTER-CARR	31.67
520-18-511-5217	Departmental Supplies	<u>547.56</u>

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**Report of P-Card Transactions**

Account Date	Department Public Works	Amount
521-18-513-5217	Departmental Supplies	
12/26/2017	THE HOME DEPOT #0620	37.01
521-18-513-5217	Departmental Supplies	37.01
521-18-514-5217	Departmental Supplies	
12/26/2017	MICHAELS STORES 3048	27.98
12/26/2017	PEPBOYS STORE 814	26.24
12/26/2017	PEPBOYS STORE 969	13.12
12/26/2017	THE HOME DEPOT #0620	56.79
521-18-514-5217	Departmental Supplies	124.13
522-18-512-5101	Contract Services	
12/26/2017	UNTD RNTLS 180214	3,221.51
522-18-512-5101	Contract Services	3,221.51
522-18-512-5217	Departmental Supplies	
12/26/2017	STEAMX LLC	97.35
12/26/2017	THE HOME DEPOT #0620	64.36
522-18-512-5217	Departmental Supplies	161.71
522-18-512-5501	Telephone	
12/26/2017	PACIFIC TELEMANGEME	70.00
522-18-512-5501	Telephone	70.00
610-18-611-5101	Contract Services	
12/26/2017	MATHESON-308	68.60
12/26/2017	SOUTH BAY FORD	685.43
12/26/2017	SOUTH BAY FORD	95.00
610-18-611-5101	Contract Services	849.03
610-18-611-5217	Departmental Supplies	
12/26/2017	SQ *STEVE'S LOCK, SAFE AN	55.28
12/26/2017	4WHEELPARTS.COM	161.07
12/26/2017	COMPLETES PLUS CPL	11.04
12/26/2017	COMPLETES PLUS CPL	13.05
12/26/2017	COMPLETES PLUS CPL	134.24
12/26/2017	COMPLETES PLUS CPL	14.62
12/26/2017	COMPLETES PLUS CPL	154.96
12/26/2017	COMPLETES PLUS CPL	16.38
12/26/2017	COMPLETES PLUS CPL	19.60

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**Report of P-Card Transactions**

<b>Account Date</b>	<b>Department Public Works</b>	<b>Amount</b>
12/26/2017	COMPLETES PLUS CPL	19.93
12/26/2017	COMPLETES PLUS CPL	200.06
12/26/2017	COMPLETES PLUS CPL	21.69
12/26/2017	COMPLETES PLUS CPL	4.25
12/26/2017	COMPLETES PLUS CPL	47.06
12/26/2017	COMPLETES PLUS CPL	5.79
12/26/2017	COMPLETES PLUS CPL	56.99
12/26/2017	COMPLETES PLUS CPL	60.54
12/26/2017	COMPLETES PLUS CPL	63.89
12/26/2017	COMPLETES PLUS CPL	67.22
12/26/2017	COMPLETES PLUS CPL	-9.37
12/26/2017	COMPLETES PLUS CPL	9.54
12/26/2017	EDDINGS 0026741	14.21
12/26/2017	EDDINGS 0026741	16.03
12/26/2017	EDDINGS 0026741	16.03
12/26/2017	EDDINGS 0026741	257.24
12/26/2017	EDDINGS 0026741	34.92
12/26/2017	EDDINGS 0026741	490.89
12/26/2017	EDDINGS 0026741	-630.99
12/26/2017	EDDINGS 0026741	7.68
12/26/2017	EDDINGS 0026741	70.21
12/26/2017	EDDINGS 0026741	753.11
12/26/2017	EDDINGS 0026741	87.32
12/26/2017	ETRAILER	63.01
12/26/2017	FIRESTONE 011819	93.06
12/26/2017	HARBOR FREIGHT TOOLS 425	7.65
12/26/2017	KAISER 0809120	115.00
12/26/2017	KIMBALL MIDWEST	301.30
12/26/2017	MARTIN CHEVROLET	185.27
12/26/2017	MARTIN CHEVROLET	60.79
12/26/2017	MARTIN CHEVROLET	904.70
12/26/2017	SOUTH BAY FORD	120.50
12/26/2017	SOUTH BAY FORD	124.51
12/26/2017	SOUTH BAY FORD	175.42
12/26/2017	SOUTH BAY FORD	57.27
12/26/2017	SP * KEYPER STORE	50.93
12/26/2017	WALMART.COM 8009666546	35.99
610-18-611-5217	Departmental Supplies	<u>4,539.88</u>
615-18-041-5101	Contract Services	
12/26/2017	IN *JLM ENVIRONMENTAL	973.35
615-18-041-5101	Contract Services	<u>973.35</u>

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**Report of P-Card Transactions**

Account Date	Department Public Works	Amount
615-18-041-5205	Training, Conferences & Meetings	
12/26/2017	HALFMOON EDUCATION	279.00
615-18-041-5205	Training, Conferences & Meetings	279.00
615-18-041-5209	Tools & Minor Equipment	
12/26/2017	THE HOME DEPOT #0620	222.97
615-18-041-5209	Tools & Minor Equipment	222.97
615-18-041-5217	Departmental Supplies	
12/26/2017	ABM PARKING MTA GARAGE 10	8.00
12/26/2017	BUILD-CHARGE.COM	159.62
12/26/2017	MCMASTER-CARR	133.61
12/26/2017	PLATT ELECTRIC 800	146.51
12/26/2017	SOUTH BAY APPLIANC	1,775.51
12/26/2017	SUPREME PAINT (MANHATT	142.33
12/26/2017	SUPREME PAINT (MANHATT	26.51
12/26/2017	SUPREME PAINT (MANHATT	97.89
12/26/2017	TARGET 00001990	43.79
12/26/2017	THE HOME DEPOT #0620	120.72
12/26/2017	THE HOME DEPOT #0620	166.70
12/26/2017	THE HOME DEPOT #0620	27.60
12/26/2017	THE HOME DEPOT #0620	295.45
12/26/2017	THE HOME DEPOT #0620	40.97
12/26/2017	THE HOME DEPOT #0620	50.92
12/26/2017	TODD PIPE AND SUPPLY HAWT	302.87
12/26/2017	TODD PIPE AND SUPPLY HAWT	574.88
12/26/2017	ULINE *SHIP SUPPLIES	64.12
12/26/2017	WALLGUARD.COM	120.32
12/26/2017	WATER CANNON	85.99
12/26/2017	WW GRAINGER	933.64
615-18-041-5217	Departmental Supplies	5,317.95
18	Public Works	69,658.06

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**Report of P-Card Transactions**

Account Date	Department Information Technology	Amount
100-19-052-5104	Computer Contract Services	
12/26/2017	AMAZON WEB SERVICES	457.62
100-19-052-5104	Computer Contract Services	<u>457.62</u>
100-19-052-5210	Computers, Supplies & Software	
12/26/2017	SOURCE GRAPHICS	1,525.57
100-19-052-5210	Computers, Supplies & Software	<u>1,525.57</u>
605-19-051-5201	Office Supplies	
12/26/2017	OFFICE DEPOT #5125	7.92
12/26/2017	OFFICE DEPOT #5125	71.91
605-19-051-5201	Office Supplies	<u>79.83</u>
605-19-051-5205	Training, Conferences & Meetings	
12/26/2017	NOAH'S BAGELS #2546	31.49
12/26/2017	NOAH'S BAGELS #2546	34.48
12/26/2017	SMARTNFINAL92111209210	60.47
12/26/2017	THE STRAND HOUSE	163.96
12/26/2017	TIN ROOF BISTRO	309.18
605-19-051-5205	Training, Conferences & Meetings	<u>599.58</u>
605-19-051-5210	Computers, Supplies & Software	
12/26/2017	CBA*CLEVERBRIDGE AG	207.20
12/26/2017	FACEBK *FACEBK HQMK7DNW82	342.00
12/26/2017	FEDEX 788924603704	25.27
12/26/2017	FRY'S ELECTRONICS #5	435.39
12/26/2017	SOUTHERN COMPUTER WAREHO	1,190.27
12/26/2017	SOUTHERN COMPUTER WAREHO	417.04
605-19-051-5210	Computers, Supplies & Software	<u>2,617.17</u>
19	Information Technology	<u>5,279.77</u>
	<b>Report Totals</b>	<u><u>135,129.62</u></u>

*To enable prompt payment, these PCard expenditures were paid to US Bancorp on Warrant Register wr 14b, dated 1/4/2018; Check number 531764.*



**Agenda Date:** 2/20/2018

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Bruce Moe, City Manager

**FROM:**

Steve S. Charelian, Interim Finance Director  
Gwen Eng, Purchasing Manager  
Mike Grafton, Equipment Maintenance Supervisor

**SUBJECT:**

Approve Purchase of Three Replacement Motorcycles for the Police Department from Huntington Beach Honda in the Amount of \$81,519.57; Waive Formal Bid Requirements Pursuant to Manhattan Beach Municipal Code Section 2.36.140 (Interim Finance Director Charelian).

- a) **APPROVE**
  - b) **WAIVE FORMAL BIDDING**
- 

**RECOMMENDATION:**

Staff recommends that the City Council:

- a) waive formal bid requirements pursuant to Manhattan Beach Municipal Code Section 2.36.140 (waivers), and
- b) approve the purchase of three replacement Police motorcycles from Huntington Beach Honda in the amount of \$81,519.57.

**FISCAL IMPLICATIONS:**

Funds totaling \$96,646 are budgeted in the fiscal year (FY) 2017-2018 Fleet Management Fund for the purchase and equipping of two motorcycles. The third motorcycle was involved in a traffic accident, which resulted in the vehicle being considered a total loss. Replacement of this motorcycle was unanticipated in the current fiscal year. Risk Management is pursuing insurance recovery and any funds obtained will be deposited into the Fleet Fund.

The total cost for the three motorcycles is \$81,519.57 and the remaining funds of \$15,126.43 will be used to procure any communications or electronic equipment necessary for these vehicles.

**BACKGROUND:**

The fiscal year (FY) 2017-2018 budget includes funding for the replacement of fifteen vehicles in the City's fleet that need to be replaced in order to maintain service levels, reduce repair costs and provide for cost-effective fleet operations.

**DISCUSSION:**

This purchase is for three replacement motorcycles for the Police Department. Two of the motorcycles referenced in this staff report are included in the approved Fiscal Year 2017-18 vehicle replacement list. The existing units are 2010 Honda police motorcycles with over 45,000 miles, and are at end of useful life. Replacement is based on several factors including age, reliability, maintenance/repair costs, and wear and tear on the engine and transmission. Police motorcycles are subject to repeated and severe service conditions due to rapid acceleration and braking that occurs through traffic law enforcement and emergency calls. Replacement at this time is the most cost-effective schedule before maintenance costs for these vehicles escalate.

The third motorcycle was involved in a traffic accident with damage so extensive that the motorcycle was considered a total loss. This has resulted in a shortage of police motorcycles and the need to purchase a replacement.

The City has standardized on Honda motorcycles for ease and consistency of repairs as well as rider safety. There is only one dealer in Southern California that has the capacity to "build-out" Honda motorcycles to meet law enforcement requirements. The last two requests for bids have resulted in only one response, that from Huntington Beach Honda. Consequently, staff does not believe that bidding this requirement will result in additional bids, or in a lower cost being obtained. As a result, staff recommends waiving formal bidding and awarding an order to Huntington Beach Honda.

The City's last purchase of motorcycles was in December 2016 and the unit cost was \$500 less. The difference is primarily due to a newer model year, LED lighting and updated equipment (more secure rifle rack) that will enhance safety for the motor officers. As a result, staff believes that the costing provided by Huntington Beach Honda remains consistent for the specialized motorcycles being purchased.

Staff recommends that the City Council award an order to Huntington Beach Honda for the purchase of three police motorcycles (\$81,519.57). If this purchase is approved, the existing vehicles will be declared surplus and sent to auction for the highest attainable value or sold for scrap. The new vehicles will arrive in approximately 3 months.

**PUBLIC OUTREACH/INTEREST:**

No public outreach was performed.

**ENVIRONMENTAL REVIEW:**

The City has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA Guidelines; therefore, pursuant to Section 15060(c)(3) of the

State CEQA Guidelines the activity is not subject to CEQA. Thus, no environmental review is necessary.

**LEGAL REVIEW:**

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.



**Agenda Date:** 2/20/2018

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Bruce Moe, City Manager

**FROM:**

Sanford Taylor, Information Technology Director  
George Gabriel, Management Analyst

**SUBJECT:**

Ordinances to Reauthorize Public, Educational, and Governmental (PEG) Programming Support Fees Pursuant to the Digital Infrastructure and Video Competition Act (DIVCA) (Information Technology Director Taylor).

- a) **ADOPT URGENCY ORDINANCE NO. 18-0003-U**
  - b) **INTRODUCE ORDINANCE NO. 18-0004**
- 

**RECOMMENDATION:**

Staff recommends that City Council adopt Urgency Ordinance No. 18-0003-U and introduce Ordinance No. 18-0004 reauthorizing Public, Educational, And Governmental (PEG) programming support fees pursuant to the Digital Infrastructure and Video Competition Act (DIVCA).

**FISCAL IMPLICATIONS:**

The City receives significant annual PEG fees from cable franchises. Adopting both ordinances ensures that the City continues to receive fees from Charter Communications to support broadcast services on the City's Local Access Channel titled "MBTV." In the past three years, the City has received \$180,136 in PEG fees from cable franchises. If the City does not reauthorize the PEG fees by adopting Ordinance No 18-0003-U and No. 18-0004 Charter Communications will not be required to remit fees to the City.

**BACKGROUND:**

Cable television Local Access Channels are mandated by the Federal Communications Commission (FCC). Local Access Channels include Public, Education and Government (PEG) channels. Pursuant to Section 611 of the Communications Act, local franchising authorities (such as the City) may require cable operators to set aside channels for PEG use with the

following definitions:

- Public access channels are available for use by the general public. They are usually administered either by the cable operator or by a third party designated by the franchising authority.
- Educational access channels are used by educational institutions for programming. Time on these channels is typically allocated among local schools, colleges and universities by either the franchising authority or the cable operator.
- Government access channels are used for programming by local governments. In most jurisdictions, the local government directly controls these channels. In Manhattan Beach, these are Charter Spectrum Channel 8 and Frontier Communications Channel 35.

The channels broadcast government meetings live via Manhattan Beach Local Community Cable, Channel 8 (Chapter Spectrum), Channel 35 (Frontier Communications), and Live Streaming Video. In the past, California local governments entered into individual franchise agreements with local cable providers which required PEG channels, defined franchise fees and PEG fees to be paid, in-kind support (such as studio space for original content production and assistance with broadcasting of meetings and events), and other matters deemed to be of local interest and control.

By 2006, the City of Manhattan Beach had two companies franchised to provide cable television service - Time Warner and Verizon. At that time, the local PEG revenues and in-kind support provided a certain level of local cable television programming on Government Access Channels, not only in Manhattan Beach, but in communities across the State.

However, the landscape changed dramatically in 2006 when the State Legislature adopted AB 2982, the Digital Infrastructure and Video Competition Act (DIVCA). This act pre-empted local cable franchising rights and replaced it with a State Franchise for each provider. DIVCA defined a fixed and uniform level of franchise fee, 5% of gross revenues, and while still requiring PEG channels, allowed local jurisdictions to levy a PEG fee of an additional 1% without a requirement for any in-kind services (in 2008, the City adopted Ordinance 2116 which conformed the City's cable requirements to those of the State Franchise and imposed the local option 1% PEG fee).

The requirement for PEG channels under DIVCA stated that the PEG channels shall be for the exclusive use of the local entity or its designee to provide public, educational, and government channels. The PEG channels shall be used only for noncommercial purposes. However, advertising, underwriting, or sponsorship recognition may be carried on the channels for the purpose of funding PEG-related activities.

As DIVCA was implemented, cities across the State began to modify their cable television activities in response to less funding being available and the withdrawal of in-kind services by the cable companies as local franchise agreements expired and the State Franchises became effective.

#### **DISCUSSION:**

California cities, including Manhattan Beach, need to take action once again to reauthorize their Public, Educational, and Governmental (PEG) programming support fees from Charter

## Communications.

When the Digital Infrastructure and Video Competition Act (DIVCA) was enacted a decade ago, it authorized cities to adopt an ordinance imposing a fee (typically equal to 1% of a video franchisee's gross revenue) to support PEG programming facilities (see Pub. Util. Code Section 5870). Manhattan Beach adopted such an ordinance. DIVCA also provides, however, that an ordinance adopting a PEG fee, "shall expire, and may be reauthorized, upon the expiration of the state franchise."

Manhattan Beach adopted its PEG fee ordinances in June 2008 when the first state franchises had expired. Manhattan Beach must readopt and reauthorize its PEG fee, or risk a gap in PEG fee payments by Charter Communications.

### **PUBLIC OUTREACH/INTEREST:**

After analysis, staff determined that public outreach was not required for this issue.

### **LEGAL REVIEW**

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.

### **Attachments:**

1. Urgency Ordinance No. 18-0003-U
2. Ordinance No. 18-0004

**ORDINANCE NO. 18-0003-U**

**AN URGENCY ORDINANCE OF THE CITY OF  
MANHATTAN BEACH REAUTHORIZING THE CITY'S  
PUBLIC, EDUCATIONAL, AND GOVERNMENTAL  
ACCESS SUPPORT FEE**

WHEREAS, Section 5870(n) of the Public Utilities Code, which was enacted as part of the Digital Infrastructure and Video Competition Act of 2006, authorized the City adopt an ordinance establishing a fee on state-franchised video service providers to support public, educational, and governmental (“PEG”) access channel facilities; and

WHEREAS, the City adopted Ordinance No. 2116 establishing such a fee, which is codified in Section 13.03.040 of the Manhattan Beach Municipal Code; and

WHEREAS, Section 5870(n) of the Public Utilities Code states that such an ordinance shall expire, and may be reauthorized, upon the expiration of a state franchise; and

WHEREAS, California Video Franchise Certificate Franchise No. 0020 granted to Time Warner Cable Pacific West LLC d/b/a Charter Communications expired on January 2, 2018;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH DOES ORDAIN AS FOLLOWS:

Section 1. Urgency Findings. The City Council finds as follows:

(a) Currently, the City depends upon the PEG access fee to support PEG access channel facilities, which are essential to providing city residents with important civic programming including emergency alerts and community and governmental news. Pursuant to Public Utilities Code Section 5870(n), the City’s PEG access fee codified in Section 13.03.040 of the Municipal Code shall expire upon the expiration of a state franchise. California Video Franchise Certificate Franchise No. 0020 granted to Time Warner Cable Pacific West LLC d/b/a Charter Communications expired on January 2, 2018. If this fee is not reauthorized immediately, the City will lose funding for its PEG programming facilities. Any loss of funding would jeopardize a trustworthy, reliable and immediate means by which the City communicates with its residents. Any lapse in funding may also lead to confusion among state video franchisees operating within the City regarding the payment of PEG access fee leading the City to incur additional costs to recover any overdue fees.

(b) Therefore, the City Council finds and determines that the immediate preservation of the public peace, health and safety requires that this ordinance be enacted as an urgency ordinance pursuant to Government Code Section 36937(b) and take effect immediately upon adoption. If this Ordinance does not become effective immediately, but instead becomes effective thirty days after its second reading, funding for City PEG facilities could lapse causing residents who rely on PEG channels for



emergency broadcasts and news updates to lose a vital source of City information. Therefore, this Ordinance is necessary for the immediate preservation of the public peace, health and safety and its urgency is hereby declared.

Section 2. The City Council hereby readopts and reauthorizes the fee on Charter Communications to support public, educational, and governmental channel facilities codified in Section 13.03.040 of the Municipal Code, which fee shall remain unchanged and in full effect as to all state-franchised video service providers.

Section 3. The City Clerk shall certify to the adoption of this Ordinance and cause the same to be published as required by law.

ADOPTED on February 20, 2018.

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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AMY HOWORTH  
Mayor

ATTEST:

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LIZA TAMURA  
City Clerk

**ORDINANCE NO. 18-0004**

**AN ORDINANCE OF THE CITY OF MANHATTAN BEACH  
REAUTHORIZING AND READOPTING THE CITY'S  
PUBLIC, EDUCATIONAL, AND GOVERNMENTAL  
ACCESS SUPPORT FEE.**

WHEREAS, Section 5870(n) of the Public Utilities Code, which was enacted as part of the as the Digital Infrastructure and Video Competition Act of 2006, authorized the City to adopt an ordinance establishing a fee on state-franchised video service providers to support public, educational, and governmental ("PEG") access channel facilities; and

WHEREAS, the City adopted such a fee, which is codified in Section 13.03.040 of the Manhattan Beach Municipal Code; and

WHEREAS, Section 5870(n) of the Public Utilities Code states that such an ordinance shall expire, and may be reauthorized, upon the expiration of a state franchise, and that a fee may be adopted at any time; and

WHEREAS, California Video Franchise Certificate Franchise No. 0020 granted to Time Warner Cable Pacific West LLC d/b/a Charter Communications expired on January 2, 2018;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MANHATTAN BEACH DOES ORDAIN AS FOLLOWS:

Section 1. The City Council hereby reauthorizes and readopts the fee on Charter Communications to support public, educational, and governmental channel facilities codified in Section 13.03.040 of the Municipal Code, which fee shall remain unchanged and in full effect as to all state-franchised video service providers.

Section 2. Upon the effective date of this Ordinance, Ordinance No. 18-0003-U is hereby repealed.

Section 2. The City Clerk shall certify to the adoption of this Ordinance and cause the same to be published as required by law.

ADOPTED on February 20, 2018.

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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AMY HOWORTH  
Mayor

ATTEST:

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LIZA TAMURA  
City Clerk



**Agenda Date:** 2/20/2018

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Bruce Moe, City Manager

**FROM:**

Steve S. Charelian, Acting Finance Director

**SUBJECT:**

Conduct Public Hearing Adopting Resolution No. 18-0006 for the Renewal of the North Manhattan Beach Business Improvement District and Approval of the Annual Collection of Assessments for Fiscal Year 2018-2019 (Acting Finance Director Charelian).

**a) CONDUCT PUBLIC HEARING**

**b) ADOPT RESOLUTION NO. 18-0006**

**c) RATIFY 2018 BUSINESS IMPROVEMENT DISTRICT ADVISORY BOARD MEMBERS**

**d) CONSIDER THE PROPOSED 2018 ACTIVITY PLAN**

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**RECOMMENDATION:**

Staff recommends that the City Council:

- a) Conduct a Public Hearing regarding the proposed assessment;
- b) Adopt Resolution No. 18-0006, renewing the district and authorizing the collection of the assessment to provide services of the North Manhattan Beach Business Improvement District (NMB-BID);
- c) Ratify the Business Improvement District Advisory Board Members for 2018; and
- d) Review and approve the Proposed 2018 Activity Plan.

**FISCAL IMPLICATIONS:**

The North Manhattan Beach Business Improvement District (NMB-BID) is funded through an 80% surcharge to the business license tax paid by those businesses located within the district (Attachment 4), not to exceed \$500 annually. Collections for this fiscal year are estimated to be \$29,000. NMB-BID has approximately \$550,000 in reserve for projects and activities. This includes a balance of \$50,871 in appropriated funds for beautification projects originally budgeted in 2007 (original project cost was \$370,000).

**BACKGROUND:**

In January 2004, the City Council dissolved the North End Business Improvement District formed in 1969 under the State's Parking and Business Improvement District Act of 1965. The BID was limited in scope and was mainly responsible for addressing parking acquisition and construction. Because opportunity for acquiring additional parking in the North End is limited, business district members wanted to use the funds for other types of activities, such as physical improvements, beautification, signage, marketing, and promotion. To accommodate this request, City Council dissolved the 1969 Business Improvement District and created the current Business Improvement District using the broader 1989 Business Improvement District Act.

**DISCUSSION:**

*Assessments*

The North Manhattan Beach Business Improvement District (NMB-BID) and its associated assessments must be renewed annually. In conformance with applicable law, the City Council adopted Resolution 18-0005 on January 16, 2018 declaring its intention to authorize the collection of assessments to provide services in accordance with the 2018 Activity Plan and Annual Budget. Tonight's public hearing to allow testimony both in support of and against the proposed assessments was established at that meeting and has been properly noticed in accordance with State law.

The Resolution of Intention was circulated to all current North Manhattan Beach business members and was published in The Beach Reporter. If adopted, Resolution No. 18-0006 (Attachment 1) will be effective immediately and will set the assessment at 80% surcharge on the business license tax not to exceed \$500 annually for NMB-BID member businesses. This assessment remains unchanged from last fiscal year and will be in effect for the next assessment cycle, which coincides with the fiscal year 2018-2019 business license period (March 1, 2018 - Feb 28, 2019).

*Advisory Board*

The 1989 Business Improvement District Act requires that the City Council select a BID Advisory Board. Advisory Board duties include recommendations to the City Council on expenditure of revenues derived from the assessments, as well as the method and basis of levying the assessments. The following is a list of the 2018 Advisory Board selected by the NMB-BID, and their affiliation with the district:

- Chairperson - James McCleary, Sea View Inn
- Vice Chairperson - Harry Ashikian, Salvatore's Shoe Repair
- Recording Secretary - Janice Davenport, Pancho's Restaurant
- Advisory Board Member - Peter Kim, Sloopy's
- Advisory Board Member - Anthony Sulaiman, Baja Sharkeez
- Advisory Board Member - Megan Richardson, Sand Spa
- Advisory Board Member - Gretchen Tiernan, Polish Nail Salon

This board was elected by the membership at the December 2017 NMB-BID Advisory Board meeting through a nomination and balloting process. Since the District is an advisory board to

the City Council, the City Council has the discretionary authority to approve the Board.

### *Annual Budget and Activity Plan 2018*

The Business Improvement District Advisory Board reviews and approves the operating plan for the District. The Annual Budget and Activity Plan 2018 (Attachment 2) contains all information relative to projected revenues and expenses, and outlines the services and programs to be funded by the Business Improvement District. This year, the operating plan identifies the following programs:

- Focus on social media opportunities for branding and marketing.
- Look to beautify the NMB-BID with updated landscaping, trees and tree grates.
- Install lighted crosswalk treatments and unique lighting where appropriate.
- Explore new events, such as Wellness & Healing, Summer Stroll and Art Walk.
- Develop a BID website survey and update NMB business emails for better communication.
- Refresh and maintain the current NMB-BID website, [www.northmb.info](http://www.northmb.info)
- Develop consistent branding throughout the NMB-BID.
- Uniform decorating strategies to better promote the annual Winter Holiday Walkabout.
- Look to expand parking opportunities to accommodate visitors.

In past years, the City Council approved several improvements, including new graphical maps for the directories, social media opportunities, curb extensions, landscaping, trees, an entry monument, branding signage and business directories for marketing/advertising. The Business Improvement District will approach the City Council with future requests as they are identified.

### *By-Laws*

The NMB-BID recently adopted by-laws (Attachment 3). These by-laws provide the NMB-BID governance articles and scope along with a mission statement, election procedures, annual reporting requirements and a code of conduct. The by-laws were developed using sample documents from other cities with BID Advisory Boards and were reviewed by the City's legal team.

### **PUBLIC OUTREACH/INTEREST:**

In compliance with State law, copies of the Resolution of Intention adopted on January 16, 2018 were mailed to all current North MB BID members on January 18, 2018. A Public Notice was placed in the February 1, 2018 Beach Reporter publication

### **LEGAL REVIEW**

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.

### **CONCLUSION:**

If there is not a majority protest of the assessment payers, staff recommends that the City Council:

- a) Adopt Resolution No. 18-0006 renewing the district and authorizing the collection of the

assessment to provide services of the North Manhattan Beach Business Improvement District;  
b) Ratify the Business Improvement District Advisory Board Members for 2018; and  
c) Review and approve the Proposed 2018 Activity Plan.

**Attachments:**

1. Resolution No. 18-0006
2. Annual Budget and Activity Plan 2018
3. Bylaws for North Manhattan Beach Business Improvement District Advisory Board
4. North Manhattan Beach BID Map



**RESOLUTION NO. 18-0006**

**A RESOLUTION OF THE MANHATTAN BEACH CITY COUNCIL  
OVERRULING PROTESTS AND PROVIDING FOR THE ANNUAL LEVY  
AND COLLECTION OF ASSESSMENTS FOR THE EXISTING NORTH  
MANHATTAN BEACH BUSINESS IMPROVEMENT DISTRICT,  
PURSUANT TO CALIFORNIA STREETS AND HIGHWAYS CODE  
SECTION 36500 ET. SEQ. (SB 1424 - PARKING & BUSINESS  
IMPROVEMENT LAW OF 1989, CHAPTER 2)**

THE MANHATTAN BEACH CITY COUNCIL HEREBY RESOLVES, FINDS AND DETERMINES:

SECTION 1. The City Council hereby finds:

A. The City Council has formed a Property & Business Improvement District pursuant to the provisions of the Parking & Business Improvement Law of 1989 (the "Act," codified at California Streets and Highways Code Section 36500) for providing services to the businesses within the area designated as the North Manhattan Beach Business Improvement District (the "District").

B. On January 16, 2018, the City Council adopted Resolution No. 18-0005 declaring its intention to authorize the collection of assessments to provide services in accordance with the 2018 Enhancement Project and Activity Plan for the period beginning January 1, 2018, and ending December 31, 2018 (the "Report"), with such services to be performed within the District.

C. Resolution No. 18-0005 fixed the time and place for a public hearing of any and all protests in relation to the proposed assessment for February 20, 2018.

D. Evidence has been received as to the publication and mailing of notice of such hearing in the time, form and manner required by law.

E. This Resolution is Categorically Exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA guidelines Section 15061(b)(3), because it can be seen with certainty that there is no possibility that the approval may have a significant effect on the environment.

SECTION 2. On February 20, 2018, the City Council held a duly noticed full and fair public hearing regarding the levy and collection of an assessment against businesses within the District for fiscal year 2018-2019. At the public hearing, the Council considered testimony of all interested persons regarding the levy of any assessment against businesses within the District for fiscal year 2018-2019. The City Council hereby determines that there was no majority protest within the meaning of the Act.

SECTION 3. Based upon its review of the Report, a copy of which has been presented to the City Council and which has been filed with the City Clerk, and other reports and information presented to the City, the City Council hereby finds and determines that (i) the businesses in the District will be benefitted by the expenditure of funds raised by the assessment for fiscal year 2018-2019, (ii) the District includes all of the businesses so benefitted, and (iii) the net amount of the assessment levied within the District for fiscal year 2018-2019 in accordance with Resolution No. 18-0006 and the Report, is apportioned by a formula and method which fairly distributes the net amount in proportion to the estimated benefits to be received by each such business.

SECTION 4. The City Council hereby confirms the Report as originally filed.

SECTION 5. The adoption of this resolution constitutes the levy of an assessment for fiscal year 2018-19.

SECTION 6. This resolution shall take effect immediately upon adoption.

SECTION 7. The City Clerk shall certify to the passage and adoption of this resolution.

PASSED, APPROVED and ADOPTED this 20<sup>th</sup> day of February, 2018.

Ayes:  
Noes:  
Abstain:  
Absent:

\_\_\_\_\_  
AMY HOWORTH  
Mayor

ATTEST:

\_\_\_\_\_  
LIZA TAMURA  
City Clerk

**NORTH MANHATTAN BEACH  
BUSINESS IMPROVEMENT DISTRICT  
(NORTH MB BID)**

Annual Budget and Activity Plan  
2018

<u>Location:</u>	<p>The general area surrounding the Rosecrans Avenue and Highland Avenue intersection. Specific boundaries are:</p> <ul style="list-style-type: none"> <li>• (North to South) the extent of the Highland Avenue Right-Of-Way from the northernmost City line at 45<sup>th</sup> Street to 32<sup>nd</sup> Place on the south.</li> <li>• (East to West) the extent of Rosecrans Avenue Right-Of-Way from Bell Avenue to the west side of Highland Avenue.</li> </ul>
<u>Stakeholders:</u>	North Manhattan Beach Businesses – All business license holders in the North Manhattan Beach area, with the exception of home-based businesses, residential rental units and commercial property owners.
<u>Improvements and Activities:</u>	<p>A. Capital Improvement Project Design  B. Marketing &amp; Advertising  C. Project Implementation  D. Professional Communications</p>
<u>Method of Financing:</u>	Benefit-based assessments on City Business License Tax.
<u>Assessment:</u>	An 80% surcharge on the City Business License Tax not to exceed \$500.00.
<u>Collection:</u>	The fees are collected in March/April of each year with the Business License Tax. The funds shall be retained in a designated fund and disbursed through the City.
<u>Governance:</u>	<p>A City Council-ratified Advisory Board serves to make recommendations to the City Council for the North Manhattan Business Improvement District (BID) on such topics as budget and assessments. The Advisory Board consists of seven (7) members composed of area business owners, residents, or members at large. The City Council ratifies the board members annually. It is anticipated that the Advisory Board will meet at least once per month, on the 1<sup>st</sup> Wednesday at 6:00 PM.</p> <p>In delivering BID improvements and activities, the Advisory Board will strive to meet the following objectives:</p> <ul style="list-style-type: none"> <li>• Maximize coordination with the City and other civic organizations to leverage resources.</li> </ul>

- Identify streetscape, landscape and other improvements, and create an identity plan for North Manhattan Beach.
- Provide accountability to business owners who pay assessments.

Maintaining the District:

The City Council maintains the district by adopting a Resolution of Intention. A Public Hearing shall be held after the adoption of the Resolution of Intention. If there is insufficient protest from owners representing over 50% of the assessments to be paid, the BID assessment will continue.

Benefits of the District:

The BID allows for streetscape, signage and landscape improvements, and the creation of a North Manhattan Beach identity through integrated marketing efforts such as promotions, branding and advertising.

The BID shall provide key promotional and organizational support through a variety of functions that directly benefit its ratepayers as well as the City; such as:

- Enhancing the appearance of North Manhattan Beach through signage, landscaping, etc..
- Establishing and implementing a North Manhattan vision, and a beautification image that is in line with the rest of Manhattan Beach and reflects the good health and economic vitality of the entire City; making the City an attractive venue for business.
- Providing an inclusive link to the north end of the City.

**ENHANCEMENT PROJECT AND ACTIVITY PLAN**

The BID work plan for 2018 includes the following items:

- Continue using the website for North MB BID visitor outreach and marketing. Maintain and enhance the current website and social media through Facebook, Twitter etc..
- Collect data from North MB BID website survey, and collect updated e-mails from each business within the North MB BID. Evaluate e-notification opportunities on North MB BID website ([www.northmb.info](http://www.northmb.info)).

## **ENHANCEMENT PROJECT AND ACTIVITY PLAN**

(Continued)

- Explore possibility of installing security cameras in North Manhattan Beach in partnership with the City of Manhattan Beach.
- Review possibilities of seasonal yearly street light decorations.
- Explore new events such as: Wellness/Healing, Summer Stroll and Art Walk.
- Review the side walk power washing protocol.
- Continue efforts to promote Holiday Winter Walkabout event. Review holiday lighting/decoration strategies and partnerships.
- Look for opportunities to enhance participation by North MB BID businesses.
- Explore opportunities to create additional marketing for North MB BID events.
- Review feasible options to develop a North MB BID master plan.
- Landscaping, lighting and tree enchantments with grates.
- Branding logo graphics replacements on the cross walks (Rosecrans & Highland).
- Review the possibilities of new enhanced directories (digital).
- Look to expand parking opportunities to accommodate visitors to the North MB BID.
- Lighted crosswalk in conjunction with and according to the specification of the City of Manhattan Beach Mobility Plan (between 34<sup>th</sup>, 35<sup>th</sup> and 36<sup>th</sup> Streets).
- Revisit updating the aluminum pole signs for North MB BID, branded with the red surfer logo.

**BUDGETARY INFORMATION:**

<b>North Manhattan Beach Business Improvement District Reserves/Budget</b>			
<b>2016 Actuals</b>			
Beginning Reserve Balance July 1, 2015		\$	549,701.58
Revenues			27,319.87
Interest			5,433.49
Expenditures			(40,591.52)
Ending Reserve Balances as of June 30, 2015		\$	541,863.42
<b>2017 Actuals</b>			
Beginning Reserve Balance July 1, 2016		\$	541,863.42
Revenues			28,609.15
Interest			6,654.97
Expenditures			(24,861.15)
Ending Reserve Balance as of June 30, 2017		\$	552,266.39
<b>2018 Budget</b>			
Beginning Reserve Balance July 1, 2017		\$	552,266.39
Budgeted Revenues (1)			29,000.00
Estimated Interest			4,000.00
Approved appropriations - CIP Carry Forward from Prior Years (2)			(50,871.00)
Projected Ending Reserve Balance as of June 30, 2018 (3)		\$	534,395.39
<i>(1) Budgeted Revenues are projected based on business license tax assessments not to exceed \$500 annually per business.</i>			
<i>(2) Approved appropriations consist of the balance from the original \$370,000 CIP amount budgeted in FY 2006-2007 to beautify and maintain North Manhattan Beach including: directories, monuments, tree trimming, power washing, sidewalk improvements, etc.</i>			
<i>(3) The Projected Ending Reserve Balance is based on actual reserves at the beginning of the fiscal year adjusted for projected revenues and funds remaining in the CIP carried over from previous years.</i>			

BYLAWS FOR NORTH END MANHATTAN BEACH BUSINESS IMPROVEMENT DISTRICT  
ADVISORY BOARD

**ARTICLE 1. GOVERNANCE AND SCOPE.**

On January 4, 2005, the City Council of the City of Manhattan Beach approved Ordinance No. 2071 to form the North End Manhattan Beach Business Improvement District [“North MB.BID”] pursuant to Parking and Business Improvement Area Law of 1989, being California Streets and Highways Code Sections 53500 through 53551, as amended from time to time (the “Act”).

Section 36530 of the Act provides that the City Council shall appoint an advisory board which shall make a recommendation to the City Council on the expenditure of revenues derived from the levy of assessments, on the classification of business and the method and basis of levying assessments. Section 36533 of the Act provides that the advisory board shall cause to be prepared a report for each fiscal year for which assessments are to be levied and collect to pay the costs of the improvements and activities described in the report.

By its minute motion on December 21, 2004, the City Council appointed the advisory Board pursuant to Section 36530 (the “Advisory Board”). These Bylaws provide the rules and regulations that govern the operation and management of the Advisory Board.

**ARTICLE 2. MISSION STATEMENT.**

The Advisory Board serves at the pleasure of the City Council and is advisory only. The Advisory Board shall make recommendations to the City Council on the expenditure of revenues from the North MB.BID assessments, pursuant to Ordinance No. 2017, for services and improvements that directly and principally benefit its business members, namely:

- Parking & Transportation;
- Marketing and Promotions;
- Special Events;
- Capital Improvements; and,
- Management Services.

**ARTICLE 3. ADVISORY BOARD.**

**3.1. Advisory Board.**

The City Council appointed a seven member Advisory Board on December 21, 2004.

**3.2. Officers.**

The Advisory Board shall have a chairperson, vice-chairperson and recording secretary, elected annually by BID members. [Article 4, Advisory Board Election] The chair or vice-chair may serve as recording secretary. One person shall not serve as chair and vice-chair.

**The Chairperson** shall exercise overall responsibility for the Advisory Board.

Specific responsibilities include, but are not limited to:

- 1) Conducting meetings;
- 2) Preparing agendas;



BYLAWS FOR NORTH END MANHATTAN BEACH BUSINESS IMPROVEMENT DISTRICT  
ADVISORY BOARD

- 3) Interfacing with city-council delegate/alternate, finance department and other city staff;
- 4) Testifying to the city council.

**The Vice-Chair** shall serve as chair, in event of the chairperson being temporarily absent or otherwise unavailable, as result of resignation, removal, incapacitation or other reasons.

**The Recording-Secretary** shall prepare the official record of the Advisory Board meetings. Specific responsibilities include, but are not limited to: 1) Providing notice of all meetings in accordance with the Brown Act; 2) Prepare meeting minutes for Advisory Board approval; and 3) Amend them per Advisory Board direction; and, 4) Maintain the records of the Advisory Board.

**3.3. Term of Service and Vacancies.**

Officers shall serve for one year, January 1 to December 31, with no term limits.

In case of vacancy, a board majority may appoint a qualified person to fill the vacancy, in an agendized action at a noticed meeting. Vacancies may also remain until the next annual election, provided that the board has at least a quorum of members.

A mid-term appointment requires ratification by the city-council delegate or alternate.

**3.4. Compensation.**

Officers, Advisory Board members and North MB.BID members shall not receive compensation in any form.

**3.5. Conflict of Interest.**

Advisory board members shall abstain from participating in any matter that comes before them, for which, the business represented by that board member may have any direct or indirect economic interest, exclusive of the benefits that accrue to all BID members. If a conflict of interest may exist, the board member shall recuse himself or herself from discussion, consideration and voting.

**3.6. Removal.**

Board members should attend all meetings, unless excused by the chairperson or vice-chair.

When a board-member fails to attend three meetings during a one-year term, the Advisory Board may consider removal by a majority vote, in an agendized action at a noticed meeting.

**ARTICLE 4. ADVISORY BOARD ELECTION.**

Annually, the Advisory Board shall hold an election by the to fill the seven seats on the board at the first meeting in December, in time for ratification by the city council, before the next BID advisory meeting.

**4.1. Candidate Qualifications.**

No business member may nominate more than one candidate for the Advisory Board.

No candidate may represent more than one business.

**4.2. Election Schedule.**

Sixty days prior to the election, staff shall notify BID members of the election, by U.S. Mail and by email. The notification shall include, but not limited to: 1) Instructions and schedule for

BYLAWS FOR NORTH END MANHATTAN BEACH BUSINESS IMPROVEMENT DISTRICT  
ADVISORY BOARD

candidate filings; 2) Candidate qualification requirements; 3) Summary of current board; 4) City-staff liaison contact information; and 5) Election procedure, including that for officers. Candidates must file a written application with the city-staff liaison, no earlier than 45 days before the election and no later than 5:00 PM thirteen (13) days before the day of the election.

**4.3. Applications.**

Candidates shall file by any means with the city-staff liaison identified above, a written application in any format. In addition to a statement of intent to become an Advisory Board member for the North MB.BID, the application shall include: 1) Name; 2) Address, not necessarily in Manhattan Beach; 3) Phone number, preferably cell; and 4) Email address.

If representing a business, the application shall include a letter from said business authorizing the representation.

Residents applying for the Advisory Board, but not representing a business, shall submit in their applications proof of principal residency in the North End.

Applicants may include a statement not exceeding 200 words regarding their qualifications for membership on the board. Staff shall distribute these qualifications to North MB.BID members at least two days before the election.

**4.4. Candidate Certification.**

Upon receiving applications, the city-staff liaison shall promptly review and verify that the filings comply with requirements above. If any discrepancies discovered in an application, staff shall immediately inform the applicant and facilitate corrections, if possible.

For candidates representing a business, staff shall directly and independently verify with the business that they authorize the candidate representation.

**4.5 Advisory Board Election Procedure.**

To commence the election agenda item, staff shall distribute election materials and ballots to the BID members and summarize the election process, including subsequent election of officers by the newly elected board.

After the staff testimony, the candidates may make a two-minute statement regarding their qualifications. Candidates need not attend the election and may designate another person to present their statement.

To vote, BID members must attend the election meeting; absentee ballots not permitted. Each BID business present shall have only one ballot, regardless of how many attendees associated with the business present. The voting representative for the business shall not represent any other business. No other persons attending the election may vote.

Vote counting shall occur at a public meeting of the Advisory Board. The results shall identify the winning candidates, but not their relative standings or vote totals. Staff shall file all voting records and ballots with the City Clerk.

BYLAWS FOR NORTH END MANHATTAN BEACH BUSINESS IMPROVEMENT DISTRICT  
ADVISORY BOARD

**Voting Ties and More than Two Use Classifications Elected.**

In the case of a tie for the seventh seat, immediately after the election, BID members shall vote on a runoff between only the two tied candidates. In the event of another tie, the staff liaison shall resolve the tie with a coin toss.

**4.6. Election of Officers.**

Immediately after the general election, the newly-elected Advisory Board shall elect officers. Any North MB.BID business that is subject to the assessment and in attendance at the meeting may nominate one member of the newly-elected Advisory Board for any of the three offices. Newly-elected board members may nominate themselves. To qualify, each nominee must orally accept their nomination.

All newly-elected board members may vote for one nominated individual per office. The candidate receiving the most votes wins the office, even if a plurality, rather than a majority. In event of a tie, a coin toss shall resolve the tie.

**4.7. Swearing in of Officers.**

Officers shall not take office, until their election ratified by the city council.

As an exception, newly-elected board members may vote for officers, per Section 4.6 above, before the city council ratifies the election. If the council does not ratify the election, then the eventual Advisory Board must conduct another election of officers.

**ARTICLE 5. ADVISORY BOARD MEETINGS, AGENDAS AND MINUTES.**

**5.1. Regular Meetings.**

The Advisory Board should meet once every month, at a time, date, and location determined by a majority of the Board. The meeting must occur at a facility within the boundaries of the North End area, having adequate seating capacity and free parking for the public. Alternatively, the Advisory Board may meet at the city Public Works facility adjoining Sand Dune Park.

For Advisory Board meetings, the recording secretary shall notice North MB.BID members, the staff liaison and the city-council delegate/alternate by email, no earlier than two weeks before the meeting and no later than one week before the meeting. The noticing email shall include the agenda in the body of the email. Section 4.2 requires different noticing for elections.

Prior to the date, all advisory-board meetings shall have a posting on the city website calendar.

Notices to board members, the city liaison and the city-council delegate/alternate shall include as attachments, all documents submitted for consideration at the meeting.

At least one week prior to the meeting, the recording secretary shall enter into the public record, through the city clerk office, all documents that the Advisory Board will consider.

If after the one-week deadline above, BID members or the public submit documents to the Advisory Board, the recording secretary shall also enter those materials into the public record.

**5.2. Regular Meeting Procedures.**

Because the North MB.BID constitutes a city entity, it shall comply with the Ralph M. Brown Act (being California Government Code Sections 54950 through 54963, as amended from time to time) when matters within the subject matter of the district are heard, discussed, or

BYLAWS FOR NORTH END MANHATTAN BEACH BUSINESS IMPROVEMENT DISTRICT  
ADVISORY BOARD

deliberated, and with the California Public Records Act (being California Government Code Sections 6250 through 6276.48) for all records relating to activities of the district.

The chairperson shall conduct the meeting pursuant to *Roberts Rules of Order*. Specifically, all attendees may address every agenda item for three minutes. The chair has discretion to award additional time for testimony by individual attendees.

**Meeting Minutes.**

The Recording-Secretary shall:

- 1) Within one week of the meeting, distribute draft minutes for review by board members, the city-staff liaison and the city-council delegate/alternate;
- 2) Amend the minutes per direction by the Board at a noticed public hearing; and,
- 3) Through the city clerk office, enter the approved minutes into the public record. No other person may amend the minutes or direct amendment of the minutes.

**5.3. Special Meetings.**

The chairperson may schedule special meetings of the Advisory Board. These special meetings shall comply with procedural requirements for regular meetings above, except that: 1) Noticing shall occur no later than five days before the meeting; and, 2) After the meeting, the recording secretary shall enter into the public record all documents considered by the board.

**5.4 Quorum.**

Five members shall constitute a quorum for the purpose of conducting its business and exercising its powers and for all other purposes, but a smaller number may adjourn from time to time until a quorum is obtained. Action may be taken by the Advisory Board upon a vote of a majority of a quorum, unless a higher vote is required by law.

**5.5 Code of Conduct.**

All Members of the Advisory Board shall adhere to the City Policy regarding code of conduct and meeting decorum.

**ARTICLE 6. ANNUAL REPORT.**

**6.1. Annual Report.**

Annually in January, the Advisory Board shall approve the annual report, no later than the first city-council meeting in February.

The annual report shall include the information required by the Act, and shall include: 1) Improvements and activities planned for the coming year; 2) Estimated costs of said items; 3) The financial balance sheet for the past year; and 4) Proposed amendments to the bylaws.

The annual report should also include accomplishments achieved during the past year.

BYLAWS FOR NORTH END MANHATTAN BEACH BUSINESS IMPROVEMENT DISTRICT  
ADVISORY BOARD

**ARTICLE 7. CITY-STAFF LIAISON PARTICIPATION.**

The Advisory Board shall request the City Manager to designate a City staff person to assist the Advisory Board with its notices for public meetings and the conduct of its elections. In the event that the City does not provide staff for the Advisory Board, the Advisory Board shall appoint one or more members of the North MB.BID to provide such services. In the case of the annual election, the appointed members cannot be nominated to serve on the Advisory Board.

**ARTICLE 8. BYLAWS AMENDMENT.**

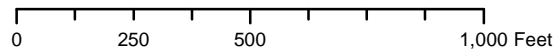
The Advisory Board may modify these bylaws and shall submit to the City Council a copy of its current bylaws with the annual report.

# City of Manhattan Beach

## North Manhattan Beach Business Improvement District



May 12, 2009



**Agenda Date:** 2/20/2018

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Bruce Moe, City Manager

**FROM:**

Stephanie Katsouleas, Public Works Director

Prem Kumar, City Engineer

Tim Birthisel, Associate Engineer

**SUBJECT:**

Conduct Public Hearing to Consider Resolution No. 18-0024 Awarding a Construction Contract to FS Contractors, Inc. for the Community Development Block Grant (CDBG) Cycle 2 Curb Ramp Construction Project for \$146,250 (Public Works Director Katsouleas).

**a) CONDUCT PUBLIC HEARING**

**b) ADOPT RESOLUTION NO. 18-0024**

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**RECOMMENDATION:**

Staff recommends that City Council adopt Resolutions approving the following:

1. Authorize the City Manager to execute a contract for \$146,250 with FS Contractors, Inc. for the Cycle 2 Curb Ramp Construction Project (Attachments 1 and 3);
2. Authorize the City Manager to approve any unforeseen additional work for up to \$14,625 (10% of contract); and
3. Approve the plans and specifications for the Cycle 2 Curb Ramp Construction Project (Attachment 5: Web-link provided).

**FISCAL IMPLICATIONS:**

There is sufficient funding in the CDBG project budget in Account No.15834 to complete the project.

**BACKGROUND:**

The City of Manhattan Beach has participated in the Los Angeles Urban County CDBG Program, implemented by the Los Angeles County Community Development Commission

(LACDC) for the past 20 years. On April 15, 2014, the City Council approved the current Participating City Cooperation Agreement in the Los Angeles Urban County CDBG Program for the three-year funding cycle beginning July 1, 2015 and ending June 30, 2018. On January 16, 2018, the City Council authorized expenditure of the CDBG funds for construction of accessible curb ramps consistent with the approved 2017-2021 Capital Improvement Plan. The project will improve existing access ramps in compliance with the latest ADA standards.

**DISCUSSION:**

The Cycle 2 Curb Ramp Construction Project for 27 curb ramps was advertised for bids in the Beach Reporter, the City’s publisher of record, and several standard construction industry publications including the Dodge Green Sheet, Reed Construction Data, Associated General Contractors of America, as well as the City’s website. Seven (7) bids were received and opened on January 22, 2017. The bid results are as follows:

<b><u>Contractor</u></b>	<b><u>Base Plus Additive Bid</u></b>
FS Contractors, Inc. (Santa Clarita, CA)	\$146,250.00
CERCO Engineering (Westlake Village, CA)	\$202,950.00
Kalban, Inc. (Santa Clarita, CA)	\$214,000.00
EBS General Engineering, Inc. (Corona, CA)	\$217,900.00
Ruiz Conc. & Paving, Inc. (Long Beach, CA)	\$236,798.80
Hardy & Harper, Inc. (Santa Ana, CA)	\$252,000.00
Nobest, Inc. (Westminster, CA)	\$338,000.00

The bid proposal, which was reviewed and approved by LACDC, allowed for Additive Alternate bid items 29, 30, 31, and 32 for an additional 10 Curb Ramps. The bid results allow the City the opportunity to include both the Base Bid and all Additive Alternate bid items. A total of 37 ramps will be constructed along with improvements to curb/gutter, and spandrel.

FS Contractors, Inc.’s bid proposal was reviewed by the Public Works Department and found to be responsive. Staff reviewed FS Contractors, Inc.’s contractor’s license and found it to be in order. Additionally, references indicate that FS Contractors, Inc. has the knowledge and capability to complete the work in a timely and acceptable manner.

Staff also recommends that the City Manager be authorized to approve change orders for up to \$14,625 (10% of contract cost) for additional work resulting from unforeseen conditions when dealing with underground construction. The work is estimated to be completed within 2 months.

**POLICY ALTERNATIVES:**

Not Applicable.

**PUBLIC OUTREACH/INTEREST:**

Staff will distribute construction notices to area residents, and will maintain regular communication with the property owners to keep them abreast of the project schedule and impacts during construction.



### **ENVIRONMENTAL REVIEW**

The City has reviewed the proposed project for compliance with the California Environmental Quality Act (CEQA) and has determined that the project qualifies for a Class 1(c) categorical exemption pursuant to Section 15301, Existing Facilities of the State CEQA Guidelines. Thus, no further environmental review is necessary.

### **LEGAL REVIEW**

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.

### **Attachments:**

1. Resolution No. 18-0024
2. Location Map
3. Contractor's Agreement
4. Contractor's Bid Proposal
5. Plans and Specifications (Web-Link Provided)

RESOLUTION NO. 18-0024

A RESOLUTION OF THE MANHATTAN BEACH CITY COUNCIL APPROVING AN AGREEMENT BETWEEN MANHATTAN BEACH AND FS CONTRACTORS INC. FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CYCLE 2 CURB RAMPS CONSTRUCTION PROJECT.

THE MANHATTAN BEACH CITY COUNCIL HEREBY RESOLVES AS FOLLOWS:

SECTION 1. The City Council hereby approves the Agreement between the City and FS Contractors Inc. dated February 20, 2018, for the Cycle 2 Curb Ramps Construction Project.

SECTION 2. The Council hereby directs the City Manager to execute the Agreement on behalf of the City.

SECTION 3. The City Clerk shall certify to the passage and adoption of this resolution.

ADOPTED on February 20, 2018

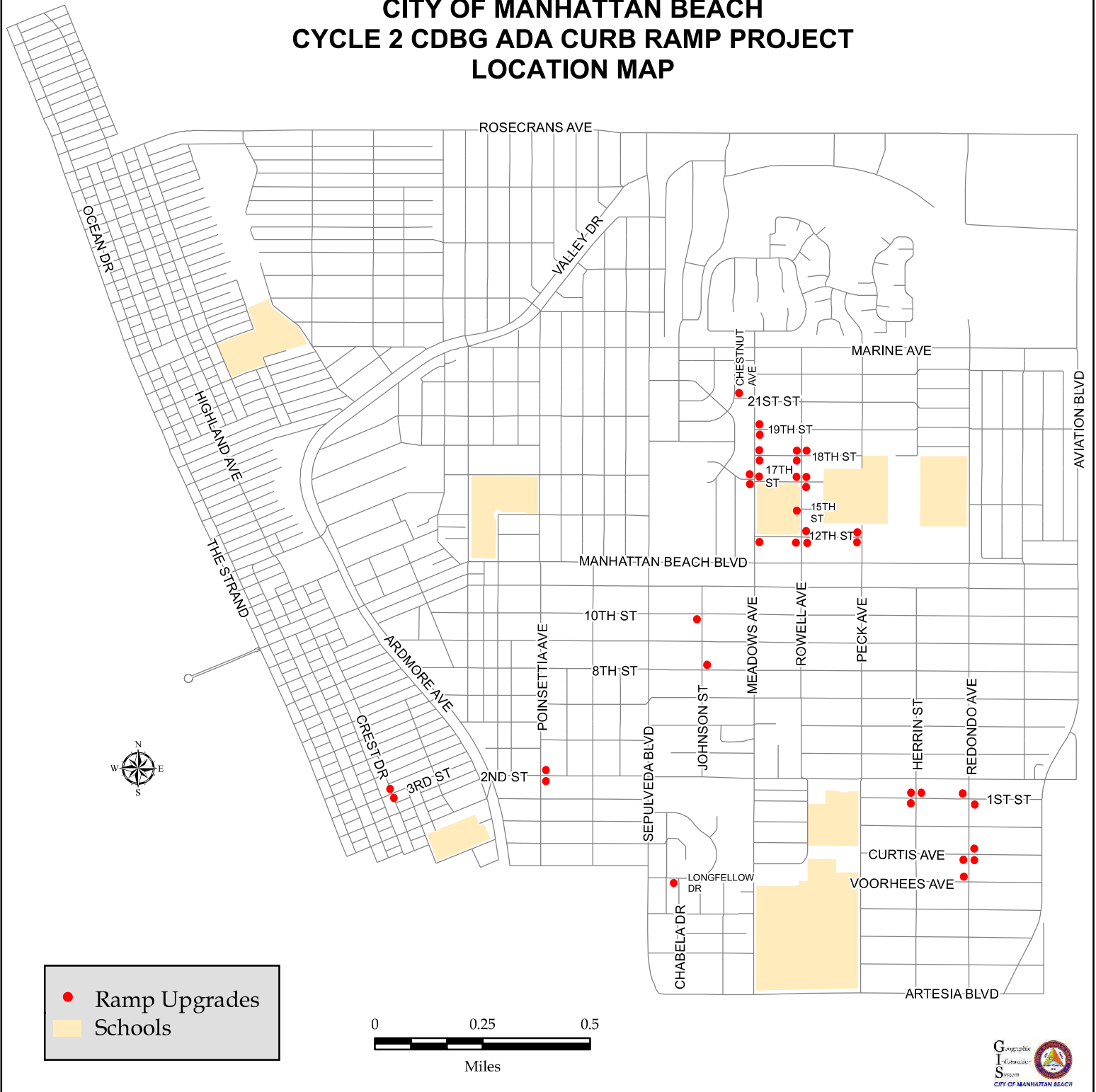
AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
(MAYOR'S NAME)  
Mayor

ATTEST:

\_\_\_\_\_  
LIZA TAMURA  
City Clerk

# ATTACHMENT 2 CITY OF MANHATTAN BEACH CYCLE 2 CDBG ADA CURB RAMP PROJECT LOCATION MAP



**ATTACHMENT 3**  
**Cycle 2 Curb Ramp Construction Project**  
**Contractors Agreement**

## CONTRACT

### CITY OF MANHATTAN BEACH CONTRACT FOR CYCLE 2 CURB RAMPS CONSTRUCTION PROJECT MB EAST AND SOUTH

**THIS CONTRACT ("Contract") is made and entered this 20<sup>TH</sup> day of February, 2018 ("Effective Date"), by and between the CITY OF MANHATTAN BEACH, a California municipal corporation ("City") and FS Contractors Inc. , a California corporation ("Contractor"). The Contractor's California State Contractor's license number is 1005940.**

In consideration of the mutual covenants hereinafter set forth, the parties hereto agree as follows:

1. Contract Documents. The Contract Documents consist of this Contract, the Notice Inviting Bids, Instructions to Bidders, Bid (including documentation accompanying the Bid and any post-Bid documentation submitted before the Notice of Award), the Bonds, permits from regulatory agencies with jurisdiction, General Provisions, Special Provisions, Plans, Standard Plans, Standard Specifications, Reference Specifications, Addenda, Change Orders, and Supplemental Agreements. The Contract Documents are attached hereto and incorporated herein by reference.

2. Scope of Services. The Contractor shall perform and provide all materials, tools, equipment, labor, and services necessary to complete the Work in a good and workmanlike manner for the project identified as CYCLE 2 CURB RAMPS CONSTRUCTION PROJECT MB EAST AND SOUTH ("Project"), as described in the Contract Documents.

3. Compensation.

3.1 Contract Price and Basis for Payment. In consideration for the Contractor's full, complete, and timely performance of the Work required by the Contract Documents, the City shall pay the Contractor for the actual quantity of Work required under the Bid Items awarded by the City performed in accordance with the lump sum prices and unit prices for Bid Items, set forth in the Bidder's Proposal submitted with the Bid. The sum of the unit prices and lump sum prices for the Bid Items, awarded by the City is **\$146,250.00** ("Contract Price"). It is understood and agreed that the quantities set forth in the Bidder's Proposal for which unit prices are fixed are estimates only and that the City will pay and the Contractor will accept, as full payment for these items of work, the unit prices set forth in the Bidder's Proposal multiplied by the actual number of units performed, constructed, or completed as directed by the Engineer.

3.2 Payment Procedures. Based upon applications for payment submitted by the Contractor to the City, the City shall make payments to the Contractor in accordance with Section 9 of the Standard Specifications, as modified by Section 9 of the General Provisions.

4. Contract Time.

4.1 Initial Notice to Proceed. The City shall issue the "Notice to Proceed to Fulfill Preconstruction Requirements and Order Materials." The date specified in the Notice to Proceed to Fulfill Preconstruction Requirements and Order Materials constitutes the date of commencement of the Contract Time of **30 Working Days**. The Contract Time includes the time necessary to fulfill preconstruction requirements, place the order for materials, and to complete construction of the Project (except as adjusted by subsequent Change Orders).

The Notice to Proceed to Fulfill Preconstruction Requirements and Order Materials shall further specify that the Contractor must complete the preconstruction requirements and order materials within **30 Working Days** after the date of commencement of the Contract Time; this duration is part of the Contract Time.

Preconstruction requirements include, but are not limited to, the following:

- Submitting and obtaining approval of Traffic Control Plans
- Submitting and obtaining approval of the Stormwater Pollution Prevention Plan (SWPPP)/Water Pollution Control Plan (WPCP)
- Submitting and obtaining approval of critical required submittals
- Installation of the approved Project Identification Signs
- Obtaining an approved no fee Encroachment Permit
- Obtaining a Temporary Use Permit for a construction yard
- Notifying all agencies, utilities, residents, etc., as outlined in the Contract Documents

4.2 Notice to Proceed with Construction. After all preconstruction requirements are met and materials have been ordered in accordance with the Notice to Proceed to Fulfill Preconstruction Requirements and Order Materials, the City shall issue the "Notice to Proceed with Construction," at which time the Contractor shall diligently prosecute the Work, including corrective items of Work, day to day thereafter, within the remaining Contract Time.

5. Liquidated Damages for Delay and Control of Work.

5.1 Liquidated Damages. The Contractor and the City have agreed to liquidate damages pursuant to Section 6-9 of the General Provisions.

6. Early Completion.

6.2 City Not Liable for Contractor Failure to Achieve Early Completion. While the Contractor may schedule completion of all of the Work, or portions thereof, earlier than the Contract Time, the City is exempt from liability for and the Contractor will not be entitled to an adjustment of the Contract Sum or to any additional costs, damages, including, but not limited to, claims for extended general conditions costs, home office overhead, jobsite overhead, and management or administrative costs, or compensation whatsoever, for use of float time or for the Contractor's inability to complete the Work earlier than the Contract Time for any reason whatsoever.

7. Work after Stop Work Notice. Any work completed by the Contractor after the issuance of a Stop Work Notice by the City shall be rejected and/or removed and replaced as specified in the applicable Section of the Special Provisions.

8. Antitrust Claims. In entering into this Contract, the Contractor offers and agrees to assign to the City all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec.§ 15) or under the Cartwright Act (Business and Professions

Code Section 16700 *et seq.*) arising from purchases of goods, services, or materials pursuant to the Contract. This assignment shall be made and become effective at the time the City tenders final payment to the Contractor without further acknowledgment by the parties.

9. Prevailing Wages. The City and the Contractor acknowledge that the Project is a public work to which prevailing wages apply.

10. Workers' Compensation. Labor Code Sections 1860 and 3700 provide that every contractor will be required to secure the payment of compensation to its employees. In accordance with the provisions of Labor Code Section 1861, by signing this Contract, the Contractor certifies as follows:

"I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the Work of this Contract."

11. Titles. The titles used in this Contract are for convenience only and shall in no way define, limit or describe the scope or intent of this Contract or any part of it.

12. Authority. Any person executing this Contract on behalf of the Contractor warrants and represents that he or she has the authority to execute this Contract on behalf of the Contractor and has the authority to bind the Contractor to the performance of its obligations hereunder.

13. Entire Agreement. This Contract, including the Contract Documents and any other documents incorporated herein by specific reference, represents the entire and integrated Contract between the City and the Contractor. This Contract supersedes all prior oral or written negotiations, representations or agreements. This Contract may not be modified or amended, nor any provision or breach waived, except in a writing signed by both parties that expressly refers to this Contract.

14. Counterparts. This Contract may be executed in counterpart originals, duplicate originals, or both, each of which is deemed to be an original for all purposes.

IN WITNESS WHEREOF, the parties hereto have executed this Contract the day and year first above written.

CITY OF MANHATTAN BEACH

By: \_\_\_\_\_  
Mayor

APPROVED AS TO FORM:

ATTEST:

By: \_\_\_\_\_  
City Clerk

By: \_\_\_\_\_  
City Attorney

Dated: \_\_\_\_\_

FS Contractors, Inc.  
("CONTRACTOR")

By: J. Angel Fierres - President  
NAME TITLE

By: \_\_\_\_\_  
NAME TITLE

PROOF OF AUTHORITY TO BIND  
CONTRACTING PARTY REQUIRED



**ATTACHMENT 4**  
**Cycle 2 Curb Ramp Construction Project**  
**Contractors Bid Proposal**

**BID****CITY OF MANHATTAN BEACH  
CYCLE 2 CURB RAMPS CONSTRUCTION PROJECT  
MB EAST AND SOUTH****TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF MANHATTAN BEACH:**

The undersigned, as Bidder, declares that: (1) this Bid is made without collusion with any other person and that the only persons or parties interested as principals are those named herein; (2) the undersigned has carefully examined the Contract Documents (including all Addenda) and the Project site; and (3) the undersigned has investigated and is satisfied as to the conditions to be encountered, the character, quality and quantities of Work to be performed, and the materials to be furnished. Furthermore, the undersigned agrees that submission of this Bid shall be conclusive evidence that such examination and investigation have been made and agrees, in the event the Contract be awarded to it, to execute the Contract with the City of Manhattan Beach to perform the Project in accordance with the Contract Documents in the time and manner therein prescribed, and to furnish or provide all materials, labor, tools, equipment, apparatus and other means necessary so to do, except as may otherwise be furnished or provided under the terms of the Contract Documents, for the following stated unit prices or lump-sum price as submitted on the Bid herein.

This Bid is made with the full knowledge of the kind, quantity, and quality of the materials and Work required and, if it is accepted by the City, the Bidder shall enter into a Contract and furnish the bonds, insurance, and other documents as required by the Contract Documents within ten calendar days after award of the Contract. The Bidder agrees that failure to execute and return the Contract or the required faithful performance bond, labor and materials payment bond, warranty bond, and insurance certificates to the City within the ten calendar day period shall be sufficient cause for the rescission of the award and forfeiture of the Bid Security to the City to the extent permitted by law.

Accompanying this Bid is cash, a cashier's check, a certified check or a Bid Bond in an amount equal to at least ten percent of the total aggregate Bid price based on the quantities shown and the unit prices quoted. The undersigned further agrees that, should it be awarded the Contract and thereafter fail or refuse to execute the Contract and provide the required evidence of insurance and Bonds within ten calendar days after delivery of the Contract to the undersigned, then the cash, check or Bid Bond shall be forfeited to the City to the extent permitted by law.

**CITY OF MANHATTAN BEACH  
 BID SCHEDULE FOR  
 CYCLE 2 CURB RAMPS CONSTRUCTION PROJECT  
 MB EAST AND SOUTH**

Bidder's Name: FS Contractors, Inc.  
 Bidder's Address: 14838 Bledsoe St. Sylmar CA 91342

To the Honorable Mayor and Members of the City Council:

In compliance with the Notice Inviting Bids, the undersigned hereby agrees to execute the Contract to furnish all labor, materials, equipment and supplies for the Project in accordance with the Contract Documents to the satisfaction and under the direction of the City Engineer, at the following prices:

**BASE BID SCHEDULE AS FOLLOWS:**

ITEM NO.	CODE	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
1		Meadows Ave. and 19 <sup>th</sup> St. (NE Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
2		Chesnut Ave and 21 <sup>st</sup> St. (NE Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
3		Meadows Ave and 19 <sup>th</sup> St (SE Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
4		Meadows Ave and 18 <sup>th</sup> St (NE Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
5		Meadows Ave and 18 <sup>th</sup> St (SE Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
6		Meadows Ave and 12 <sup>th</sup> St (SE Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
7		Meadows Ave and 17 <sup>th</sup> St (NW Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
8		Meadows Ave and 17 <sup>th</sup> St (NE Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
9		Meadows Ave and 17 <sup>th</sup> St (SW Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
10		Rowell Ave and 18 <sup>th</sup> St (NW Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>

ITEM NO.	CODE	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
11		Rowell Ave and 18 <sup>th</sup> St (SW Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
12		Rowell Ave and 18 <sup>th</sup> St (NE Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
13		Rowell Ave and 17 <sup>th</sup> St (NW Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
14		Rowell Ave and 17 <sup>th</sup> St (NE Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
15		Rowell Ave and 17 <sup>th</sup> St (SE Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
16		Rowell Ave and 15 <sup>th</sup> St (NE Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
17		Rowell Ave and 15 <sup>th</sup> St (SE Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
18		Rowell Ave and 15 <sup>th</sup> St (SW Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
19		Rowell Ave and 12 <sup>th</sup> St (NE Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
20		Rowell Ave and 12 <sup>th</sup> St (SE Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
21		Rowell Ave and 12 <sup>th</sup> St (SW Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
22		Crest Dr and 3rd St (NE Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
23		Crest Dr and 3rd St (SE Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
24		Poinsettia Ave and 2 <sup>nd</sup> St (NE Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
25		Poinsettia Ave and 2 <sup>nd</sup> St (SE Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
26		Johnson St and 10 <sup>th</sup> St (SW Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>

ITEM NO.	CODE	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
27		Johnson St and 8 <sup>th</sup> St (NE Corner)	LS	Complete	\$ <u>3,750</u>	\$ <u>3,750</u>
28		Public Convenience and Safety Measures per SSPWC 3-3.	LS	Complete	\$5000	\$5000
TOTAL BASE BID ITEMS (1-28) AMOUNT					\$ _____	\$ <u>106,250</u>

TOTAL BASE BID PRICE IN DIGITS: \$ 106,250.<sup>00</sup>

TOTAL BASE BID PRICE IN WORDS: One hundred and six thousand, two hundred fifty

ADDITIVE BID SCHEDULE A AS FOLLOWS:

ITEM NO.	CODE	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
29		Herrin St and 1 <sup>st</sup> St (NE Corner)	LS	Complete	\$ <u>4,000</u>	\$ <u>4,000</u>
		Herrin St and 1 <sup>st</sup> St (SE Corner)	LS	Complete	\$ <u>4,000</u>	\$ <u>4,000</u>
		Herrin St and 1 <sup>st</sup> St (NW Corner)	LS	Complete	\$ <u>4,000</u>	\$ <u>4,000</u>
TOTAL ADDITIVE ALTERNATE BID ITEM #29 AMOUNT						\$ <u>12,000</u>

ADDITIVE BID SCHEDULE B AS FOLLOWS:

ITEM NO.	CODE	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
30		Curtis Ave and Redondo Ave (NE Corner)	LS	Complete	\$4,000	\$4,000
		Curtis Ave and Redondo Ave (SE Corner)	LS	Complete	\$4,000	\$4,000
		Curtis Ave and Redondo Ave (SW Corner)	LS	Complete	\$4,000	\$4,000
TOTAL ADDITIVE ALTERNATE BID ITEM #30 AMOUNT						\$12,000

ADDITIVE BID SCHEDULE C AS FOLLOWS:

ITEM NO.	CODE	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
31		Redondo Ave and 1 <sup>st</sup> St (SE Corner)	LS	Complete	\$4,000	\$4,000
		Longfellow Dr and Chabela Dr (SW Corner)	LS	Complete	\$4,000	\$4,000
TOTAL ADDITIVE ALTERNATE BID ITEM #31 AMOUNT						\$8,000

**ADDITIVE BID SCHEDULE D AS FOLLOWS:**

ITEM NO.	CODE	DESCRIPTION	UNIT	ESTIMATED QUANTITY	UNIT PRICES	EXTENDED AMOUNT
32		Peck Ave and 12 <sup>th</sup> St (NW Corner)	LS	Complete	\$4,000	\$4,000
		Peck Ave and 12 <sup>th</sup> St (SW Corner)	LS	Complete	\$4,000	\$4,000
TOTAL ADDITIVE ALTERNATE BID ITEM #32 AMOUNT						\$8,000

**NOTE:** Estimated quantities are for the purpose of Bid comparison only; payments will be made on the basis of actual measurement of Work completed, except for lump sum (LS) and final pay (F) quantities. (S) denotes a specialty item. (F) and (S) will be specified in the "Code" Column. The Bid Price shall include, but not limited to, sales tax and all other applicable taxes and fees. See also Section 9-2 of the General Provisions.

**NOTE:** Items may be adjusted or deleted. Any changes to the quantities for these items shall not constitute a substantial change as referenced in Section 3-2.2.1 of the Standard Specifications. Therefore, regardless of total actual volume (percentage) compared to estimated quantities, the unit prices provided above by the Bidder shall be applied to the final quantity when payment is calculated for these items. No adjustment in the unit prices will be allowed. The City reserves the right to not use any of the estimated quantities; and if this right is exercised, the Contractor will not be entitled to any additional compensation. Cost of all export of material shall be included in the above unit costs; no additional compensation will be granted for such expenses.

**TOTAL BASE BID PLUS ADDITIVE ALTERNATE PRICE (TOTAL OF SCHEDULES A THROUGH D) IN DIGITS:**

\$ 146,250.00

**TOTAL BASE BID PLUS ADDITIVE ALTERNATE PRICE (TOTAL OF SCHEDULES A THROUGH D) IN WORDS:**

One hundred forty six thousand, two hundred fifty  $\frac{00}{100}$

The undersigned certifies to have a minimum of three consecutive years of current experience in the type of Work related to the Project and that this experience is in actual operation of the firm with permanent employees performing a part of the Work as distinct from a firm operating entirely by subcontracting all phases of the Work. The undersigned also certifies to be properly licensed

by the State as a contractor to perform this type of Work. The undersigned possesses California Contractor's License

Number 1005940, Class A-C&C, which expires on 7/31/19.

Signature: J. Angel Ferras Title: President Date: 1-22-18

Signature: Solomon Ferras Title: Vice President Date: 1/22/18



BIDDER'S PROPOSAL – CONTRACTOR'S STATEMENT  
CYCLE 2 CURB RAMPS CONSTRUCTION PROJECT  
MB EAST AND SOUTH

Fill out all of the following information. Attach additional sheets if necessary.

(1) Bidder's Name: FS Contractors, Inc.

(2) If the Bidder's name is a fictitious name, who or what is the full name of the registered owner? If the Bidder's name is not a fictitious name, write "N/A" in the response to this question. If you are doing business under a fictitious name, provide a copy of the filed valid Fictitious Business Name Statement.

(3) Business Address: 14838 Bledsoe St. Sylmar CA 91342

(4) Telephone: (818) 838-6040 Email: Martha@fscontractorsinc.com

(5) Type of Firm – Individual, Partnership, LLC or Corporation: Corporation

(6) Corporation organized under the laws of the State of: California

(7) California State Contractor's License Number and Class: 1005940

Original Date Issued: 7/29/15 Expiration Date: 7/3/19

(8) DIR Contractor Registration Number: 1000033438

(9) List the name and title of the person(s) who inspected the Project site for your firm:  
Jose Angel Fierros

(10) Number of years experience the company has as a contractor in construction work: 19

(11) List the names, titles, addresses and telephone numbers of all individuals, firm members, partners, joint venturers, and company or corporate officers having a principal interest in this Bid:

President Jose Angel Fierro 13368 Aldergrove St. Sylmar CA 91342 (818) 974-0895  
Secretary Jose Ernesto Fierros 27408 Crossglade Ave Can Country (818) 335-0775  
Vice President Salomon Fierros 12862 Maclay Sylmar CA 91342 (818) 335-0895

(12) List all current and prior D.B.A.'s, aliases, and fictitious business names for any principal having interest in this Bid:  
N/A

(13) List the dates of any voluntary or involuntary bankruptcy judgments against any principal having an interest in this Bid:

N/A

(14) For all arbitrations, lawsuits, settlements and the like (in or out of court) that the company or any principal having an interest in this Bid has been involved with in the past five years:

a. List the names, addresses and telephone numbers of contact persons for the parties:

N/A

b. Briefly summarize the parties' claims and defenses:

N/A

c. State the tribunal (e.g., Superior Court, American Arbitration Association, etc.), the matter number, and the outcome:

N/A

(15) Has the company or any principal having an interest in this Bid ever had a contract terminated by the owner or agency? If yes, explain.

No

(16) Has the company or any principal having an interest in this Bid ever failed to complete a project? If yes, explain.

No  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(17) Has the company or any principal having an interest in this Bid ever been terminated for cause, even if it was converted to a "termination of convenience"? If yes, explain.

No  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(18) For projects that the company or any principal having an interest in this Bid has been involved with in the last five years, did you have any claims or actions:

- a. By you against the owner? Circle one: Yes  No
- b. By the owner against you? Circle one: Yes  No
- c. By any outside agency or individual for labor compliance?  
Circle one: Yes  No
- d. By Subcontractors? Circle one: Yes  No
- e. Are any of these claims or actions unresolved or outstanding?  
Circle one: Yes  No

If your answer is "yes" to any part or parts of this question, explain.

N/A  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(19) Has the company or any of its principals ever been debarred by any agencies? Is yes, please explain.

No  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(21) For all public agency projects in excess of \$15,000.00 that you are currently working on or have worked on in the past two years, provide the following information:

Project 1 Name/Number Annual Concrete Rehabilitation

Project Description Concrete Repairs

Approximate Construction Dates From: 3/2/15 To: 1/31/16

Agency Name: City of Santa Clarita

Contact Person: Christina Monde Telephone: (661) 255-4959

Address: 23920 Valencia Blvd. Suite 300 Santa Clarita Suite 300

Original Contract Amount: \$ 1,318,000 Final Contract Amount: \$ 1,145,965

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Change Order

Did you or any Subcontractor, file any claims against the Agency?

Circle one: Yes  No

Did the Agency file any claims against you? Circle one: Yes  No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

Project 2 Name/Number Curb/Gutter & Sidewalk Reconstruction

Project Description Concrete

Approximate Construction Date From: 8/25/17 To: 10/13/17

Agency Name: City of Fullerton

Contact Person: Joseph Hernandez Telephone: (714) 773-0049

Address: 303 West Commonwealth Ave Fullerton CA 92832

Original Contract Amount: \$ 518,719 Final Contract Amount: \$ 544,142

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Change Orders

Did you or any Subcontractor, file any claims against the Agency?  
Circle one: Yes  No

Did the Agency file any claims against you? Circle one: Yes  No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

Project 3 Name/Number 2017 Miscellaneous Concrete Repairs

Project Description Concrete Improvements

Approximate Construction Dates From: 4/25/17 To: 5/30/17

Agency Name: City of La Cañada

Contact Person: Nasser Shoushtarjian Telephone: (818) 790-8882

Address: 1327 Foothill Blvd La Cañada Flintridge (CA 91011)

Original Contract Amount: \$ 83,500 Final Contract Amount: \$ 121,150

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Change Orders

Did you or any Subcontractor, file any claims against the Agency?  
Circle one: Yes  No

Did the Agency file any claims against you? Circle one: Yes  No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

Project 4 Name/Number 2017 Sidewalk Repairs

Project Description Concrete Repairs

Approximate Construction Dates From: 8/2/17 To: 9/2/17

Agency Name: City of Monterey Park  
 Contact Person: Cesar Vega Telephone: (626) 367-1320  
 Address: 370 W. Newark Ave. Monterey Park CA 91754  
 Original Contract Amount: \$ 150,831 Final Contract Amount: \$ 170,830

If final amount is different from original amount, please explain (change orders, extra work, etc.).

change Order

Did you or any Subcontractor, file any claims against the Agency?

Circle one: Yes  No

Did the Agency file any claims against you? Circle one: Yes  No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

Project 5 Name/Number Safe Routes to School

Project Description Concrete Improvements

Approximate Construction Dates From: 4/18/16 To: 9/27/17

Agency Name: City of San Fernando

Contact Person: Patsy Orozco Telephone: (818) 898-1222

Address: 117 Marmil St. San Fernando CA 91342

Original Contract Amount: \$ 593,995 Final Contract Amount: \$ 631,584

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Change Orders

Did you or any Subcontractor, file any claims against the Agency?

Circle one: Yes  No

Did the Agency file any claims against you? Circle one: Yes  No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

Project 6 Name/Number Concrete Improvements

Project Description \_\_\_\_\_

Approximate Construction Dates From: 6/18/17 To: 7/10/17

Agency Name: City of Upland

Contact Person: Enayat Telephone: (909) 291-2962

Address: 460 North Euclid Ave. Upland CA 91786

Original Contract Amount: \$ 173,155 Final Contract Amount: \$ 177,267

If final amount is different from original amount, please explain (change orders, extra work, etc.).

Change Order

Did you or any Subcontractor, file any claims against the Agency?

Circle one: Yes  No

Did the Agency file any claims against you? Circle one: Yes  No

If you answered yes to either of the above two questions, please explain and indicate outcome of claims.

\_\_\_\_\_  
\_\_\_\_\_

[Continue to Next Page]

Upon request of the City, the Bidder shall furnish evidence showing a notarized financial statement, financial data, construction experience, or other additional information.

Failure to provide truthful answers to the questions above or in the following References Form may result in the Bid being deemed non-responsive.

Urban Runoff Certification. The Bidder certifies to the City that he/she has trained his/her employees and Subcontractors, if any, for Urban Runoff management and has included sufficient sums in the Bid Price to cover such costs of training as stipulated in the most current Regional Water Quality Control Board requirements, including the Municipal Separate Storm Sewer System NPDES Permit. The Contractor is responsible for all clean up and payment of all fines levied as a result of any illegal discharge (as defined in NPDES permit) occurring as a result of the Contractor's Work and/or operations.

I, the undersigned, certify and declare that I have read all the foregoing answers to the Bidder's Proposal – Contractor's Statement and know their contents. The matters stated in the Bidder's Proposal – Contractor's Statement answers are true of my own knowledge and belief, except as to those matters stated on information and belief, and as to those matters I believe them to be true. I declare under penalty of perjury under the laws of the State of California that the foregoing is correct.

Company

Signature: Jose Angel Fierros  
Name: Jose Angel Fierros  
Title: President  
Date: 1-22-18

Signature: Salomon Fierros  
Name: Salomon Fierros  
Title: Vice President  
Date: 1/22/18



**DESIGNATION OF SUBCONTRACTORS**  
[Public Contract Code Section 4104]

**CYCLE 2 CURB RAMPS CONSTRUCTION PROJECT**  
**MB EAST AND SOUTH**

List all Subcontractors who will perform Work or labor or render service to the Contractor in or about the construction of the Work or improvement, or a Subcontractor licensed by the State of California who, under subcontract to the Contractor, specially fabricates and installs a portion of the Work or improvement according to detailed drawings contained in the Plans and Specifications, in an amount in excess of one-half percent of the Contractor's total Bid or, in the case of bids or offers for the construction of streets or highways, including bridges, in excess of one-half percent of the Contractor's total Bid or \$10,000.00, whichever is greater. If all Subcontractors do not fit on this page, attach another page listing all information for all other Subcontractors.

Name under which Subcontractor is Licensed and Registered	CSLB License Number(s) and Class(es)	DIR Contractor Registration Number	Address and Phone Number	Type of Work (e.g., Electrical)	Percentage of Total Bid (e.g., 10%)*

\*The percentage of the total Bid shall represent the "portion of the work" for the purposes of Public Contract Code Section 4104(b).

Bond No.   N/A  

**BID BOND**

**CYCLE 2 CURB RAMPS CONSTRUCTION PROJECT  
MB EAST AND SOUTH**

KNOW ALL PERSONS BY THESE PRESENTS that:

WHEREAS the City of Manhattan Beach ("Public Agency"), has issued an invitation for Bids for the Work described as follows: \_\_\_\_\_

WHEREAS   F S Contractors, Inc. 14838 Bledsoe Street Sylmar, CA 91342    
*(Name and address of Bidder)*

("Principal"), desires to submit a Bid to Public Agency for the Work.

WHEREAS, Bidders are required to furnish a form of Bidder's security with their Bids.

NOW, THEREFORE, we, the undersigned Principal, and \_\_\_\_\_  
  RLI Insurance Company 16150 N. Arrowhead Fountains Ctr. Dr., #225 Peoria, AZ 85382    
*(Name and address of Surety)*

("Surety"), a duly admitted surety insurer under the laws of the State of California, as Surety, are held and firmly bound unto the Public Agency in the penal sum of   Ten Percent of the Total Amount of the Bid   Dollars (\$   10%  ), being not less than ten percent of the total Bid price, in lawful money of the United States of America, for the payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the hereby bounded Principal is awarded the Contract for the Work by the Public Agency and, within the time and in the manner required by the bidding specifications, enters into the written form of Contract included with the bidding specifications, furnishes the required Bonds (one to guarantee faithful performance and the other to guarantee payment for labor and materials), and furnishes the required insurance coverage, then this obligation shall become null and void; otherwise, it shall be and remain in full force and effect.

In case suit is brought upon this instrument, Surety further agrees to pay all court costs incurred by the Public Agency in the suit and reasonable attorneys' fees in an amount fixed by the court. Surety hereby waives the provisions of Civil Code Section 2845.

IN WITNESS WHEREOF, this instrument has been duly executed by Principal and Surety, on the date set forth below, the name of each corporate party being hereto affixed and these presents duly signed by its undersigned representative(s) pursuant to authority of its governing body.

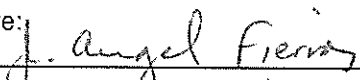
Dated: January 22, 2018

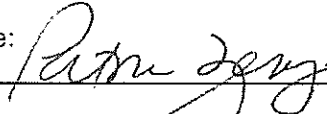
"Principal"

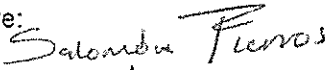
"Surety"

Name: F S Contractors, Inc.  
Address: 14838 Bledsoe Street  
Sylmar, CA 91342  
Telephone No.: (818) 838-6040

Company Name: RLI Insurance Company  
Address: 16150 N. Arrowhead Fountains Ctr. Dr., #225  
Peoria, CA 85382  
Telephone No.: (623) 412-5793

Signature:   
Print Name: Jose Angel Fierres  
Title: President  
Date: 1-22-18

Signature:   
Print Name: Patricia Zentzo  
Title: Attorney-in-Fact  
Date: 01/19/2018

Signature:   
Print Name: SALOMON FIERROS  
Title: Vice President  
Date: 1/22/18

**NOTE:** *This Bond must be dated, all signatures must be notarized, and evidence of the authority of any person signing as attorney-in-fact must be attached.*

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

CIVIL CODE § 1189



A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California }  
County of Los Angeles }

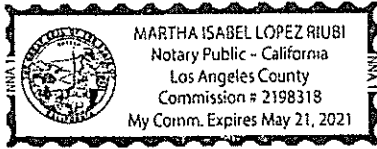
On January 22, 2018 before me, Martha Isabel Lopez Riubi, Public Notary  
Date Here Insert Name and Title of the Officer

personally appeared Jose Angel Fierros  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Place Notary Seal and/or Stamp Above

Signature Martha Lopez  
Signature of Notary Public

**OPTIONAL**

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: \_\_\_\_\_

Document Date: \_\_\_\_\_ Number of Pages: \_\_\_\_\_

Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_

- Corporate Officer – Title(s): \_\_\_\_\_
- Partner –  Limited  General
- Individual  Attorney in Fact
- Trustee  Guardian of Conservator
- Other: \_\_\_\_\_

Signer is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_

- Corporate Officer – Title(s): \_\_\_\_\_
- Partner –  Limited  General
- Individual  Attorney in Fact
- Trustee  Guardian of Conservator
- Other: \_\_\_\_\_

Signer is Representing: \_\_\_\_\_



CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

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State of California
County of Los Angeles

On January before me, Martha Isabel Lopez Riubi Notary Public
personally appeared Salomon Fierros Rojo

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s); or the entity upon behalf of which the person(s) acted, executed the instrument.



I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Place Notary Seal and/or Stamp Above

Signature Martha Lopez
Signature of Notary Public

OPTIONAL

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.
Description of Attached Document
Title or Type of Document:
Document Date: Number of Pages:
Signer(s) Other Than Named Above:
Capacity(ies) Claimed by Signer(s)
Signer's Name:
Corporate Officer - Title(s):
Partner - Limited General
Individual Attorney in Fact
Trustee Guardian of Conservator
Other:
Signer is Representing:

**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

**CIVIL CODE § 1189**

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State of California )

County of Los Angeles )

On 1-22-18 before me, Angel Nunez, Notary Public

Date

Here Insert Name and Title of the Officer

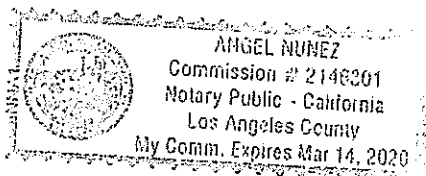
personally appeared Patricia Zenizo

Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature

*[Handwritten Signature]*

Signature of Notary Public

Place Notary Seal Above

**OPTIONAL**

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: \_\_\_\_\_ Document Date: \_\_\_\_\_

Number of Pages: \_\_\_\_\_ Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_

Corporate Officer — Title(s): \_\_\_\_\_

Partner —  Limited  General

Individual  Attorney in Fact

Trustee  Guardian or Conservator

Other: \_\_\_\_\_

Signer Is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_

Corporate Officer — Title(s): \_\_\_\_\_

Partner —  Limited  General

Individual  Attorney in Fact

Trustee  Guardian or Conservator

Other: \_\_\_\_\_

Signer Is Representing: \_\_\_\_\_

# POWER OF ATTORNEY

## RLI Insurance Company Contractors Bonding and Insurance Company

9025 N. Lindbergh Dr. Peoria, IL 61615  
Phone: 800-645-2402

Know All Men by These Presents:

That this Power of Attorney is not valid or in effect unless attached to the bond which it authorizes executed, but may be detached by the approving officer if desired.

That RLI Insurance Company and/or Contractors Bonding and Insurance Company, each an Illinois corporation, (separately and together, the "Company") do hereby make, constitute and appoint:

Patricia Zenizo, Pietro Micciche, Angel Nunez, jointly or severally

in the City of Los Angeles, State of California its true and lawful Agent(s) and Attorney(s) in Fact, with full power and authority hereby conferred, to sign, execute, acknowledge and deliver for and on its behalf as Surety, in general, any and all bonds and undertakings in an amount not to exceed Twenty Five Million Dollars (\$25,000,000.00) for any single obligation.

The acknowledgment and execution of such bond by the said Attorney in Fact shall be as binding upon the Company as if such bond had been executed and acknowledged by the regularly elected officers of the Company.

RLI Insurance Company and/or Contractors Bonding and Insurance Company, as applicable, have each further certified that the following is a true and exact copy of a Resolution adopted by the Board of Directors of each such corporation, and is now in force, to-wit:

"All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or Agents who shall have authority to issue bonds, policies or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

IN WITNESS WHEREOF, the RLI Insurance Company and/or Contractors Bonding and Insurance Company, as applicable, have caused these presents to be executed by its respective Vice President with its corporate seal affixed this 25th day of September, 2017.



RLI Insurance Company  
Contractors Bonding and Insurance Company

By: B. W. Davis  
Barton W. Davis Vice President

State of Illinois }  
County of Peoria } SS

### CERTIFICATE

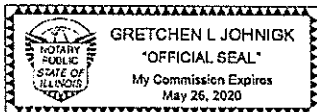
On this 25th day of September, 2017, before me, a Notary Public, personally appeared Barton W. Davis, who being by me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of the RLI Insurance Company and/or Contractors Bonding and Insurance Company and acknowledged said instrument to be the voluntary act and deed of said corporation.

I, the undersigned officer of RLI Insurance Company and/or Contractors Bonding and Insurance Company, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable; and furthermore, that the Resolution of the Company as set forth in the Power of Attorney, is now in force. In testimony whereof, I have hereunto set my hand and the seal of the RLI Insurance Company and/or Contractors Bonding and Insurance Company this 22 day of January, 2018.

By: Gretchen L. Johnnigk  
Gretchen L. Johnnigk Notary Public

RLI Insurance Company  
Contractors Bonding and Insurance Company

By: Jean M. Stephenson  
Jean M. Stephenson Corporate Secretary



NONCOLLUSION DECLARATION FORM  
TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID  
[Public Contract Code Section 7106]

CYCLE 2 CURB RAMPS CONSTRUCTION PROJECT  
MB EAST AND SOUTH

The undersigned declares:

I am the President/Vice President of FS Contracts, Inc. the party making the foregoing Bid.

The Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The Bid is genuine and not collusive or sham. The Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham Bid. The Bidder has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham Bid, or to refrain from bidding. The Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the Bid price of the Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the Bid price, or of that of any other Bidder. All statements contained in the Bid are true. The Bidder has not, directly or indirectly, submitted his or her Bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, Bid depository, or to any member or agent thereof, to effectuate a collusive or sham Bid, and has not paid, and will not pay, any Person or entity for such purpose.

Any person executing this declaration on behalf of a Bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on 1/22/18 [date], at Sylmar [city], California [state].

Signature: [Signature]  
Printed Name: Jose Angel Fierros  
Date: 1-22-18

Signature: [Signature]  
Printed Name: Salomon Fierros  
Date: 1/22/18

This form must be notarized.



**CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Los Angeles }

On January 22, 2018 before me, Martha Isabel Lopez Riubi, Notary Public  
Date Here Insert Name and Title of the Officer

personally appeared Jose Angel Tierrez  
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Place Notary Seal and/or Stamp Above

Signature Martha Lopez  
Signature of Notary Public

**OPTIONAL**

Completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

**Description of Attached Document**

Title or Type of Document: \_\_\_\_\_

Document Date: \_\_\_\_\_ Number of Pages: \_\_\_\_\_

Signer(s) Other Than Named Above: \_\_\_\_\_

**Capacity(ies) Claimed by Signer(s)**

Signer's Name: \_\_\_\_\_

- Corporate Officer – Title(s): \_\_\_\_\_
- Partner –  Limited  General
- Individual  Attorney in Fact
- Trustee  Guardian of Conservator
- Other: \_\_\_\_\_

Signer is Representing: \_\_\_\_\_

Signer's Name: \_\_\_\_\_

- Corporate Officer – Title(s): \_\_\_\_\_
- Partner –  Limited  General
- Individual  Attorney in Fact
- Trustee  Guardian of Conservator
- Other: \_\_\_\_\_

Signer is Representing: \_\_\_\_\_

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

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State of California

County of Los Angeles }

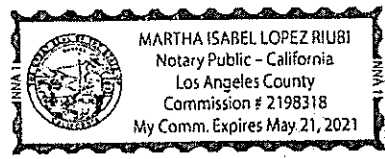
On January 22, 2018 before me, Martha Isabel Lopez Riubi, Notary Public.
Date Here Insert Name and Title of the Officer

personally appeared Salomon Fierros Rojo
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Place Notary Seal and/or Stamp Above

Signature Martha Lopez
Signature of Notary Public

OPTIONAL

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Description of Attached Document
Title or Type of Document:
Document Date: Number of Pages:
Signer(s) Other Than Named Above:
Capacity(ies) Claimed by Signer(s)
Signer's Name:
[ ] Corporate Officer - Title(s):
[ ] Partner - [ ] Limited [ ] General
[ ] Individual [ ] Attorney in Fact
[ ] Trustee [ ] Guardian of Conservator
[ ] Other:
Signer is Representing:

ADDENDA ACKNOWLEDGMENT FORM

CYCLE 2 CURB RAMPS CONSTRUCTION PROJECT  
MB EAST AND SOUTH

Bidder's Name: FS Contractors, Inc

The Bidder shall signify receipt of all Addenda here, if any:

Addendum Number	Date Received	Signature
1	1/17/18	J. Angel Fierro

If there are more Addenda than there is room in the chart above, attach another page acknowledging receipt of the Addenda.

# NON-SEGREGATED FACILITIES CERTIFICATION

## FEDERALLY-ASSISTED CONSTRUCTION PROJECTS

The federally-assisted construction contractor certifies that he/she DOES NOT and WILL NOT:

1. Maintain or provide, for his/her employees, any segregated facilities at any of his/her establishments.
2. Permit his/her employees to perform their services at any location, under his/her control, where segregated facilities are maintained.

The federally-assisted contractor agrees that a breach of this certification is a violation of the Equal Opportunity Clause in this contract. As used in this certification, the term segregated facilities means any waiting room, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise.

The federally-assisted contractor agrees that (except where he/she has obtained identical certifications from proposed subcontractors for specific time periods) he/she will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity Clause, and that he/she will retain such certifications in his/her files.

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

Date: 1/19/18 Project Number: 601911-17  
 Company: FS Contractors, Inc.  
 Address: 14838 Bledsoe St. Sylmar CA 91342  
 By: J. Angel Fierros  
 Title: President

**CERTIFICATION**  
**WITH REGARD TO THE PERFORMANCE OF PREVIOUS CONTRACTS OR**  
**SUBCONTRACTS SUBJECT TO THE EQUAL OPPORTUNITY CLAUSE AND**  
**THE FILING OF REQUIRED REPORTS**

The bidder, proposed sub-contractor, hereby certifies that he/she has, has not, participated in a previous contract or subcontract subject to the Equal Opportunity Clause, as required by Executive Orders 10925, 11114, or 11246, and that he/she has, has not, filed with the Joint Reporting Committee, the Director of the Office of Federal Contract Compliance, a Federal Government contracting or administering agency, or the former President's Committee on Equal Employment Opportunity, all reports due under the applicable filing requirements.

Date: 1/19/18 Project Number: 601911-17 Contract Award: \$ \_\_\_\_\_

Awarding Agency: Manhattan Beach

Contractor Name: FS Contractors, Inc. Total Number of Employees 8

Affiliate Company: \_\_\_\_\_

By: J. Angel Ferrer

Title: President

NOTE: The above certification is required by the Equal Employment Opportunity Regulations of the Secretary of Labor (41 CFR 60-1.7(b)(1)), and must be submitted by bidders and proposed subcontractors only in connection with contracts and subcontracts which are subject to the equal opportunity clause. Contracts and subcontracts which are exempt from the equal opportunity clause are set forth in 41 CFR 60-1.5 (Generally only contracts or subcontracts of \$10,000 or under are exempt).

Proposed prime contractors and subcontractors who have participated in a previous contract or subcontract subject to the Executive Orders and have not filed the required reports should note that 41 CFR 60-1.7(b)(1) prevents the award of contracts and subcontracts unless such contractor submits a report covering the delinquent period or such other period specified by the U.S. Department of the Interior or by the Director, Office of Federal Contract Compliance, U.S. Department of Labor.

SF-100 (EEO-1) must be filed by:

(A) All private employers who are:

- (1) Subject to Title VII of the Civil Rights Act of 1964 (as amended) with 100 or more employees.
- (2) Subject to Title VII who has fewer than 100 employees, if the company is owned or affiliated with another company, or there is centralized ownership, control or management so that the group legally constitutes a single enterprise, and the entire enterprise employs a total of 100 or more employees.

(B) All federal contractors (private employers), who:

- (1) Are not exempt as provided for by 41 CFR 60-1.5
- (2) Have 50 or more employees, and
  - a. Are prime contractors or first-tier subcontractors, and have a contract, subcontract, or purchase order amounting to \$50,000 or more; or
  - b. Serve as a depository of Government funds in any amount, or
  - c. Is a financial institution, which is an issuing, and paying agent for U.S. Savings Bonds and Notes.

TP-31

County Lobbyist Certification

Name of Firm: FS Contractors, Inc. Date: 1/19/18  
 Address: 14838 Bledsoe St. Sylmar CA 91342  
 Telephone: (818) 838 6040

Acting on behalf of the above named firm, as its Authorized Official, I make the following certification to the City of \_\_\_\_\_, as the local contracting agency (LCA), and to the Community Development Commission, County of Los Angeles;

- 1) It is understood that each person, entity, or firm who applies for a Community Development Commission contract, and as part of that process, shall certify that they are familiar with the requirements of the Los Angeles County Code, Chapter 2.160 (Los Angeles County Ordinance 93-0031) and;
- 2) That all persons/entities/firms acting on behalf of the above named firm have and will comply with the County Code, and;
- 3) That any person, entity, or firm who seeks a contract with the Community Development Commission shall be disqualified there from and denied the contract and, shall be liable in civil action, if any lobbyist, lobbying firm, lobbyist employer or any other person or entity acting on behalf of the named firm fails to comply with the provisions of the County Code.

This certification is material representation of facts upon which reliance was placed when this transaction was made or entered into.

Authorized Official:

Jose Angel Ferras  
(Print Name of Contractor's Authorized Representative)  
President  
(Title)

J. Angel Ferras  
(Signature of Contractor's Authorized Representative)  
1/22/18  
(Date)

### WORKER'S COMPENSATION CERTIFICATION

I certify, by signature below, that I am aware of the provisions of Section 3700 of the California Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

Date: 1/19/18 Project Number: 601911-17  
Project Name: Cycle 2 Curb Ramp Construction  
Company Name: FS Contractors, Inc.  
Address: 14838 Bledsoe St. Sylmar CA 91342  
Print Name: Jose Angel Fierros  
Title: President  
Signature: J. Angel Fierros

CONTRACTOR LIST OF PROPOSED SUBCONTRACTORS

FS Contractors, Inc.  
Project Name

Manhattan Beach  
AWARDING AGENCY

LOCATION

Project Number 601911-17

SUBCONTRACTORS: Name, Address, and Telephone Number	Employer Identification Number	Contractor License Number	Contract Amount	Estimated Start Date	Estimated Completion Date	TRADES TO BE USED

Sub

J. Angel Fierros  
Signature

1/22/18  
Date

Jose Angel Fierros  
Name and Title

FS Contractors, Inc  
Company Name

TP-34



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT REPORT OF ADDITIONAL CLASSIFICATION AND RATE		HUD FORM 4230A <small>OMB Approval Number 2521-0011 (Rev. 01/24/2010)</small>
1. FROM (name and address of requesting agency) FS Contractors, Inc. 14838 Bledsoe St. Sylmar CA 91342		2. PROJECT NAME AND NUMBER Cycle 2 Curb Ramp Construction
4. BRIEF DESCRIPTION OF PROJECT		3. LOCATION OF PROJECT (City, County and State) Manhattan Beach, LA
5. CHARACTER OF CONSTRUCTION <input type="checkbox"/> Building <input type="checkbox"/> Residential <input checked="" type="checkbox"/> Heavy <input type="checkbox"/> Other (specify) <input type="checkbox"/> Highway		7. WAGE DECISION EFFECTIVE DATE
6. WAGE DECISION NO. (include modification number, if any) <input type="checkbox"/> COPY ATTACHED 1/5/18 CA 33		
8. WORK CLASSIFICATION(S) Laborer Cement Mason Operator	HOURLY WAGE RATES	
	BASIC WAGE	FRINGE BENEFIT(S) (if any)
	33.19	20.54
	34.50	24.25
	45.07	26.04
9. PRIME CONTRACTOR (name, address)	10. SUBCONTRACTOR/EMPLOYER, IF APPLICABLE (name, address)	
<p><b>Check All That Apply:</b></p> <input type="checkbox"/> The work to be performed by the additional classification(s) is not performed by a classification in the applicable wage decision. <input type="checkbox"/> The proposed classification is utilized in the area by the construction industry. <input type="checkbox"/> The proposed wage rate(s), including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage decision. <input checked="" type="checkbox"/> The interested parties, including the employees or their authorized representatives, agree on the classification(s) and wage rate(s). <input type="checkbox"/> Supporting documentation attached, including applicable wage decision.		
<p><b>Check One:</b></p> <input type="checkbox"/> Approved, meets all criteria. DOL confirmation requested. <input type="checkbox"/> One or more classifications fail to meet all criteria as explained in agency referral. DOL decision requested.		
Agency Representative <i>(Typed name and signature)</i>		FOR HUD USE ONLY LR2000:  Log in:  Log out:
Date _____  Phone Number _____		

**EQUAL EMPLOYMENT OPPORTUNITY COMMITMENT**

TO: Martha Lopez  
(Name of Labor Union, Workers Representative, Etc.)

14838 Bledsoe St. Sylmar CA 91342  
(Address)

Name of Business (Contractor): ES Contractors, Inc.  
Project Name: Cycle 2 Curb Ramp Project Number: 1601911-17

The Undersigned currently holds a contract with \_\_\_\_\_, involving funds of the U. S. Government, or a subcontract with a prime contractor holding such contract.

You are advised that under the provisions of the above contract or subcontract, and in accordance with Executive Order 11246, the undersigned is obligated not to discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. This obligation not to discriminate in employment includes, but is not limited to the follow:

- 1. Hiring, placement, upgrading, transfer or demotion;
- 2. Recruitment, advertising or solicitation for employment;
- 3. Treatment during employment;
- 4. Rates of pay or other forms of compensation;
- 5. Selection for training, including apprenticeship; and
- 6. Layoff or termination.

This notice is furnished to you pursuant to the provisions of the above contract or subcontract and Executive Order 11246. Copies of this notice will be posted by the undersigned in conspicuous places available to employees or applicants for employment.

Jose Angel Fierros  
(Print Name)

By: J. Angel Fierros  
(Signature)

1/22/18  
Date

President  
Title



# CITY OF MANHATTAN BEACH

## ADDENDUM NO. 1

### REQUEST FOR BID (RFB) Cycle 2 Curb Ramp Construction Project MB East and South CDBG Project Number 601911-17

January 16, 2018

Please note the following revisions to the Request for Bid document for the Cycle 2 Curb Ramp Construction Project. *A signed copy of this addendum must be attached to the bid.*

1. Please note that the federal prevailing wage decision applicable to the CDBG Project 601911-17, ADA Access Ramps MB East and South, has been updated. As required by the Los Angeles County Community Development Commission (LACDC), the U.S. Department of Labor (DOL) website at: <http://www.wdol.gov> was reviewed 10 days prior to the Bid Opening, to ensure that the most current Federal Wage Decision is available to prospective bidders for the City of Manhattan Beach CDBG Project 601911-17, ADA Access ramps MB East and South (Cycle 2). A change to the DOL Wage Decision has occurred since the release of the Project Bid Document. See attached current DOL Wage Decision Number: CA180033, dated 1/05/2018, Modification 0.

FS Contractors, Inc  
COMPANY NAME

J. Angel Fierro  
SIGNATURE

1-22-18  
DATE

**ATTACHMENT 5**  
**Cycle 2 Curb Ramp Construction Project**  
**Plans and Specifications (Web-Link Provided)**

[https://www.dropbox.com/sh/7eqx4m87411ommq/AAD5LZPz4dQwCuGmT5t\\_oG0za?dl=0](https://www.dropbox.com/sh/7eqx4m87411ommq/AAD5LZPz4dQwCuGmT5t_oG0za?dl=0)

**Agenda Date:** 2/20/2018

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Bruce Moe, City Manager

**FROM:**

Quinn M. Barrow, City Attorney

**SUBJECT:**

Resolution Approving an Employment Agreement with New City Manager Bruce Moe (City Attorney Barrow).

**ADOPT RESOLUTION NO. 18-0026**

---

**RECOMMENDATION:**

It is recommended that the City Council adopt Resolution No. 18-0026 approving the attached three-year employment agreement with Bruce Moe.

The contract provides for an annual salary of \$255,000 as well as medical benefits, deferred compensation, automobile allowance and other fringe benefits.

**DISCUSSION:**

Bruce Moe has been employed by the City since 1989. He has served the City as its Finance Director since 1998. Throughout his tenure as Finance Director, the City has regularly received the best possible opinion from a series of independent auditors in connection with the City's Comprehensive Annual Financial Report. Mr. Moe is committed to the ideals of the International City Management Association ("ICMA") and complying with the ICMA Code of Ethics.

Contract Highlights

Attachment #1 is the recommended employment agreement. The contract includes the following major provisions:

- Annual Salary of \$255,000
- CalPERS retirement plan - 2% @ 55
- Annual City contribution of \$17,500 to a deferred compensation plan

- General leave at the rate of 280 hours per year
- Group medical consistent with that offered to the management/confidential employees (currently the City pays 95% of the PERS Choice plan premium at the level enrolled).
- Auto allowance of \$400 per month
- Annual City contribution of 2% of salary to a retirement health savings account
- 6 months severance with an offset of interim compensation earned during that six month period

**CONCLUSION:**

It is recommended that the City Council approve the proposed employment agreement with Bruce Moe.

Attachment:

1. Resolution No. 18-0026
2. Employment Agreement

RESOLUTION NO. 18-0026

A RESOLUTION OF THE MANHATTAN BEACH CITY COUNCIL  
APPROVING AN EMPLOYMENT AGREEMENT BETWEEN THE  
CITY AND BRUCE MOE

The Manhattan Beach City Council hereby resolves as follows:

SECTION 1. The City Council hereby approves that certain employment agreement (“Agreement”) dated February 21, 2018 between the City and Bruce Moe.

SECTION 2. Pursuant to Gov. Code § 36506, the City Council hereby fixes the compensation of the City Manager in the amount set forth in Section 4 of the Agreement.

SECTION 3. The Mayor shall execute the Agreement on behalf of the City.

SECTION 4. The City Clerk shall certify to the passage and adoption of this resolution.

ADOPTED February 20, 2018.

Ayes:  
Noes:  
Abstain:  
Absent:

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AMY HOWORTH  
Mayor

ATTEST:

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LIZA TAMURA  
City Clerk

**EMPLOYMENT AGREEMENT**  
**BETWEEN THE CITY OF MANHATTAN BEACH AND BRUCE MOE**

**RECITALS**

- A. The City of Manhattan Beach (“City”) desires to hire a City Manager.
- B. Bruce Moe (“Employee”) has been employed by the City since 1989, and has served the City as its Finance Director since 1998.
- C. Employee represents that he is qualified to perform the duties of City Manager.
- D. The parties acknowledge that Employee is committed to the ideals of the International City Management Association (“ICMA”). The parties mutually desire that Employee be subject to and comply with the ICMA Code of Ethics.
- E. Employee commits to comply with the ICMA Code of Ethics.
- F. City and Employee wish to enter into an Employment Agreement that sets forth the rights and obligations of the parties.

**NOW, THEREFORE,** for and in consideration of the mutual covenants and conditions herein contained, City and Employee agree as follows:

1. **TERM.** Employee commenced his service as City Manager on February 6, 2018, which shall also be deemed the effective date of this Agreement (“Effective Date”). Unless sooner terminated as provided in this Agreement, the initial term of this Agreement shall be for three years from the Effective Date, with an expiration date of February 5, 2021, unless extended. However, nothing in the Agreement is intended to prevent Employee from resigning with at least 60 days’ written notice.

2. **DUTIES AND AUTHORITY.** Employee shall exercise the powers and perform the duties of the position of City Manager as set forth in the Manhattan Beach Municipal Code, City’s personnel rules, regulations and procedures and the City Manager job description, as each of them currently or may in the future exist. At the option of City, Employee shall serve as Executive Director of or a representative to any other authority or agency created by or staffed by City. Employee shall exercise such other powers and perform such other duties as City, by the City Council, may from time to time assign.

3. **EMPLOYEE’S OBLIGATIONS.** Employee shall devote his full energies, interest, abilities and productive time to the performance of this Agreement, and utilize his best efforts to promote City’s interests. Employee shall not engage in any activity, consulting service or enterprise, for compensation or otherwise (together “Outside Employment”), which is actually or potentially in conflict with or inimical to, or which



materially interferes with, his duties and responsibilities to City. Additionally, Employee shall not undertake any Outside Employment except with the consent of the City Council.

**4. SALARY AND BENEFITS.**

A. Base Salary. City shall pay Employee an annual base salary of \$255,000. At its sole discretion, the City Council may consider merit adjustments commensurate with Employee's performance in accordance with the evaluation process pursuant to Section 5 of this Agreement. Employee's salary shall be subject to withholding and other applicable taxes and shall be payable to Employee at the same time as other employees of City are paid. Employee shall be exempt from the overtime pay provisions of California law (if any) and federal law.

B. Employment Benefits. In addition to base salary, City shall provide to Employee the following benefits:

(1) Holidays. Employee shall be entitled to the same holidays listed below, with pay, consistent with the rules applicable to the City's Management/Confidential employees. Employee's salary includes holiday pay. Accordingly, Employee shall not be entitled to any additional salary or compensation for working on a holiday.

- a. New Year's Day
- b. Martin Luther King Day
- c. Presidents' Day
- d. Memorial Day
- e. Independence Day
- f. Labor Day
- g. Columbus Day
- h. Veterans Day
- i. Thanksgiving Day
- j. Friday following Thanksgiving Day, and
- k. Christmas Day.

(2) General Leave. Employee shall accrue general leave at the rate of 280 hours annually, prorated and credited each pay period. When possible, general leave shall be scheduled with the City Council at least two weeks in advance. Employee may accrue general leave not to exceed a limit of 840 hours. Once Employee's accrual

reaches the 840-hour limit, all further accruals will cease; and Employee will not be eligible for further accruals until his accrued general leave balance falls below the 840-hour limit. Employee may “cash out” accrued leave in accordance with the applicable rules for Management/Confidential employees.

(3) Group Medical, Dental and Vision Insurance. During the term of his employment, Employee and his eligible dependents shall participate in the City’s CalPERS group medical program under the Public Employees’ Medical and Hospital Care Act and dental and vision insurance plans in accordance with the terms and conditions of such act, plan or program on the same basis as Management/Confidential employees of the City.

(4) Life Insurance. Employee will receive City paid life insurance under the City’s group policy with a benefit that is 1.5 times annual base salary, subject to a maximum of \$500,000. Medex Travel Assist will be included with the coverage.

(5) Automobile.

a. City shall provide to Employee a monthly automobile allowance of \$400. Such amount is designed to reimburse Employee for all costs associated with the use of Employee’s automobile for City business, including but not limited to all applicable costs of automobile liability insurance, maintenance, operating expenses, depreciation and interest.

b. Employee shall maintain all records required by applicable California and federal law concerning use of such automobile, including without limitation, records to substantiate personal and City-related use of such automobile.

c. Employee currently has an automobile liability insurance policy with \$250,000/\$500,000/\$100,000 maximum coverage, combined single limit coverage against any injury, death, loss or damage as a result of wrongful or negligent acts arising out of the operation of the automobile. Unless otherwise required by the City, Employee shall maintain a policy with such coverage and limits throughout the term of this Agreement.

(6) Retirement Plan. Employee shall be covered by the Public Employees’ Retirement System plan applicable to current miscellaneous employees of City in accordance with the terms and conditions of that plan as it now exists or as it may be changed from time-to-time in the future. In addition, City will provide a retiree medical benefit of \$400 per month until Medicare eligibility or age 65. This retiree medical benefit will be provided according to the eligibility, terms and conditions in effect on the Effective Date.

(7) Technology. At no cost to Employee, City shall provide Employee with the use of a City-owned laptop computer and a smart phone (iPhone or equivalent), subject to applicable City policies and procedures.

(8) Long and Short Term Disability Insurance. Employee will receive City paid Long Term Disability coverage under the City's group policy with a plan benefit that pays 60% of salary after a 60-day waiting period. Employee may purchase short term disability coverage under the City's group plan at his own expense, according to the terms, conditions and procedures of that plan.

(9) Professional Development. City shall pay all reasonable and necessary business expenses, including travel, conference, meals, lodging and meeting expenses incurred in obtaining continuing education within the state and the ICMA annual meeting, in accordance with the City budget, resolutions and state law, as applicable. Upon prior City Council approval, City shall pay all reasonable and necessary business expenses, including travel, conference, meals, lodging and meeting expenses incurred outside the state.

(10) Bonding. City shall bear the full cost of any fidelity or other bonds required of Employee under any law, or City ordinance or resolution by virtue of his employment with the City.

(11) Deferred Compensation Plan. Employee shall be entitled to participate, at Employee's sole expense, in the City's 457 deferred compensation plan in accord with the terms and conditions of that plan. In addition, City shall contribute an annual amount of \$17,500, incrementally paid on a bi-weekly basis, to a 401(a) and contribute an amount equal to two percent of Employee's salary to a Retiree Health Savings Plan in accord with the terms, conditions and procedures of the 401(a) plan document and provisions of the Internal Revenue Code, including related regulations.

(12) Designation of Recipients Pursuant to Government Code Section 53245. Employee may file with City a designation of a person who, notwithstanding any other provision of law, shall, on the death of Employee, be entitled to receive all warrants or checks that would have been payable to Employee had he survived. Employee may change the designation from time to time. Any person so designated shall claim such warrants or checks from City. On sufficient proof of identity, City shall deliver the warrants or checks to the claimant. A person who receives a warrant or check pursuant to this subsection is entitled to negotiate it as if he or she were the payee.

(13) Additional Benefits. Employee shall be entitled to participate in City's healthcare and/or dependent care expense accounts at his own expense, subject to the applicable terms and conditions. Employee shall also be entitled to use City's on-site fitness center, subject to City's policies for such use.

5. **ANNUAL EVALUATIONS**. On or before six months from the Effective Date of this Agreement, and every one year anniversary thereafter, the City Council may conduct an evaluation of Employee's performance. During that evaluation, the City Council and Employee shall mutually establish performance goals and objectives to be met by Employee during the following year. Employee will request and schedule such reviews, as appropriate, pursuant to City Council agenda procedures or as otherwise directed by the

City Council. In addition, the City Council may, but is not required to, review Employee's salary and benefits as part of the evaluation process or at any other time. Nothing in this paragraph is intended to limit additional interim evaluations or reviews or to limit the normal communications process between the City Council and Employee.

6. **INDEMNIFICATION.** Except as otherwise permitted, provided, limited or required by law, including without limitation California Government Code Sections 825, 995, and 995.2 through 995.8, City will defend and pay any costs and judgments assessed against Employee arising out of an act or omission by Employee occurring in the course and scope of Employee's performance of his duties under this Agreement.

7. **AT-WILL EMPLOYMENT RELATIONSHIP.** Employee is employed at the pleasure of the City Council, and is thus an at-will employee. The City Council may terminate this Agreement and the employment relationship at any time without cause. Nothing in this Agreement shall prevent, limit or otherwise interfere with the right of City to terminate the employment of Employee. City shall pay Employee for all services through the effective date of termination. In addition, Employee shall receive severance to the extent provided in Section 8 and shall receive no other compensation or payment (except for vested benefits).

8. **SEVERANCE.**

A. If City terminates this Agreement (thereby terminating Employee's employment with City) without cause during the term of this Agreement, City shall:

(1) Pay Employee an amount equal to his then-monthly base salary for a period of six months on a monthly basis, less interim compensation (as defined below) to which Employee becomes entitled during the six-month period following his termination. Employee shall use his best efforts and due diligence to secure employment with, become an independent contractor for, or otherwise provide services for compensation for, any person, organization or entity, other than City; and

(2) Provide at no cost to Employee the insurance benefits provided by Section 4.B(3) herein for six months or until Employee secures other employment, whichever occurs first. Such medical and dental insurance benefits will be provided to Employee through reimbursement of COBRA premiums.

B. Regardless of any other provision or the term of this Agreement, the maximum severance and health benefits that Employee may receive under this Agreement as a result of termination, shall not exceed the limitations provided in Government Code §§ 53260–53264, including the limitation that the maximum cash settlement that Employee may receive shall be an amount equal to the monthly salary of the Employee multiplied by the number of months left on the unexpired term of the Agreement.

C. As used in this Agreement, the term "interim compensation" shall include, but not be limited to: compensation, in any form, to which Employee is entitled

from employment other than employment with City; compensation, in any form, to which Employee is entitled as an independent contractor; and compensation, in any form, from any source, including, without limitation, unemployment and disability insurance, from any person, entity or source, to which Employee is otherwise entitled. Interim compensation shall include retirement benefits. Upon City's request, Employee shall promptly provide City with documentary evidence of interim compensation.

D. Employee shall not be entitled to severance pay if:

(1) Employee terminates this Agreement; or

(2) City terminates this Agreement for cause because Employee:

a. Breaches this Agreement, including, without limitation, by willful or persistent material breach of duties or inattention to duties;

b. Engages in corrupt or willful misconduct in office, including any illegal act involving personal gain;

c. Is convicted of a felony or misdemeanor. In no event shall a minor traffic offense or moving violation be considered a misdemeanor involving moral turpitude. In the event Employee is terminated while under investigation for any felony or misdemeanor involving moral turpitude, City may withhold part or all of any severance payment, until it is determined if charges will be filed, and if charges are filed, until final judgment is rendered. If charges are not filed, or if Employee is found innocent, City shall pay any severance to which Employee is entitled;

d. Has committed resume fraud or commits other acts of material dishonesty;

e. Takes unauthorized absences or leave;

f. Violates the City's anti-harassment policies or fails to report or investigate claims of harassment as required by law;

g. Abuses drugs or alcohol to such an extent that such abuse materially affects the performance of his duties;

h. Acts in any way that has or may have a substantial and adverse effect on City's interest;

i. Abuses his office or position, as that term is defined in Government Code Section 53243.4;

j. Fails to comply with the ICMA Code of Ethics; or

k. Violates properly established rules or procedures, or adversely affects the reputation of City, its officers or employees.

For any of the foregoing, the City may, in its discretion, place Employee on paid or unpaid administrative leave.

E. Except as otherwise mutually agreed, any dispute as to whether severance is excused under Section 8, Paragraph D, shall be referred to arbitration before a single neutral arbitrator selected from a list of seven arbitrators requested from the California State Mediation and Conciliation Service. Employer will strike the first name and the parties will alternate striking names until one person is left who shall be designated as the arbitrator. The arbitrator shall determine the rules and procedures to be used for the arbitration with due regard to the rights of the parties. Each party shall initially pay one-half the cost of the arbitration. The prevailing party in the arbitration shall be entitled to reasonable attorney fees and that party's costs of arbitration.

9. **INTEGRATION OF AGREEMENT.** This Agreement contains the entire Agreement between the parties and supersedes all prior oral and written agreements, understandings, commitments, and practices between the parties concerning Employee's employment. Each party to this Agreement acknowledges that no representations, inducements, promises or agreements, oral or written, have been made by any party, or anyone acting on behalf of any party, which are not embodied herein, and that no other agreement, statement, or promise not contained in this Agreement shall be valid or binding on either party.

10. **METHOD OF AMENDMENT.** Amendments to this Agreement are effective only upon City Council and Employee written approval.

11. **NOTICES.** All notices pertaining to this Agreement shall be sent to:

EMPLOYEE: Bruce Moe  
At the most recent address on file in Employee's personnel file held by City's Human Resources Department

CITY: City Clerk  
City of Manhattan Beach  
1400 Highland Avenue  
Manhattan Beach, California 90266

Such notice shall be deemed made when personally delivered, transmitted by facsimile, or when mailed, 48 hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.



12. **GENERAL PROVISIONS.**

A. If any provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement shall nevertheless remain in full force and effect. If any provision is held invalid or unenforceable with respect to particular circumstances, it shall nevertheless remain in full force and effect in all other circumstances.

B. This Agreement shall be interpreted and construed pursuant to and in accordance with the local laws of the State of California and all applicable City Codes, Ordinances and Resolutions.

C. Employee acknowledges that he has had the opportunity and has conducted an independent review of the financial, tax and legal effects of this Agreement. Employee acknowledges that he has made an independent judgment upon the financial and legal effects of this Agreement and has not relied upon any representation of City, its officers, agents or employees other than those expressly set forth in this Agreement.

Executed by the parties as of the date below:

<p>CITY OF MANHATTAN BEACH</p> <p>By: _____ Amy Thomas Howorth, Mayor</p> <p>Date: _____</p> <p>ATTEST:</p> <p>_____ Liza Tamura, City Clerk</p> <p>APPROVED AS TO FORM:</p> <p> _____ Quinn M. Barrow, City Attorney</p>	<p>EMPLOYEE</p> <p>By:  Bruce Moe</p> <p>Date: <u>2-13-2018</u></p>
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**Agenda Date:** 2/20/2018

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Bruce Moe, City Manager

**FROM:**

Anne McIntosh, Community Development Director  
Dana Murray, Environmental Programs Manager

**SUBJECT:**

Discussion and Decision on Percentage of Renewable and Greenhouse-Gas-Free Energy the City Sets as the Default Renewable Energy Tier Offered to Residents and Businesses in the City Within the Clean Power Alliance of Southern California Structure, a Community Choice Energy Program (Community Development Director McIntosh).

**DISCUSS AND PROVIDE DIRECTION**

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**RECOMMENDATION:**

Staff recommends that the City Council:

- a) select a default renewable energy tier as the default product into which the City's residents and businesses will automatically be enrolled, and
- b) select a renewable energy tier which will be applied to the energy utilized at City facilities.

**FISCAL IMPLICATIONS:**

The Clean Power Alliance operates independently and indemnifies and holds its member cities harmless from liability that may result from its operation. If at a future date the City wishes to terminate its membership with Clean Power Alliance, it may do so as long it provides 180-day notice. Any termination initiated by the City may be subject to costs or liabilities associated with any power purchased to serve City customers prior to the notice of departure. For example, if Clean Power Alliance has purchased power as part of a multi-year contract to serve City customers, the City would be responsible for any difference in the contract price and the price Clean Power Alliance resells the unused power for, if any.

The City pays SCE approximately \$1,180,648 annually for electrical service to all its City-owned facilities. If the City Council selects the 36% Renewable tier, the City's electricity costs would be

reduced by 4% or \$47,226 annually. At the 50% Renewable tier, the City's electricity costs would be reduced by 3% or \$35,419. At the 100% Renewable tier, the City's electricity costs would increase by 7% or \$82,645. The Fiscal Year 2018-2019 and 2019-2020 budgets, currently being prepared, will reflect the direction provided by the City Council.

**BACKGROUND:**

In December 2017, the City of Manhattan Beach joined the Clean Power Alliance of Southern California, formerly known as the Los Angeles Community Choice Energy Program (LACCE), which includes 25 member cities and two counties. Joining the Clean Power Alliance will shift City residents' and businesses' energy to more clean renewable energy, thereby reducing Manhattan Beach's overall greenhouse gas emissions and better position the City to achieve renewable energy and climate action goals. The Clean Power Alliance member cities also will help the State achieve its goals to power 50 percent of the state's electricity consumption using renewable energy by 2030, and help lessen the public health impacts of air pollution.

By virtue of City membership in the Alliance, the City of Manhattan Beach's residents and businesses are automatically enrolled in the Clean Power Alliance; however, residents can opt out of the program and return to receiving power generated from Southern California Edison's (SCE) investor-owned utility, rather than community choice energy, at any time. Residents and businesses in the City will be legally noticed in the second quarter of 2018 as to when our energy will be procured by the Clean Power Alliance. Please see Attachment 1 for more information on Clean Power Alliance Frequently Asked Questions.

Within the Clean Power Alliance structure, each individual city and county member has the authority to set the default renewable energy tier that will be offered to residents and businesses within their jurisdiction. The method by which each member makes this determination is entirely within their own agency's purview as there are no legal requirements governing this selection.

At the Clean Power Alliance's February 1, 2018 Board meeting, Clean Power Alliance staff asked members (including Manhattan Beach) to make their final selection by March 1, 2018. Having this information will allow the Clean Power Alliance to understand the overall program profile and begin procuring energy resources so that the Board can set rates at its April meeting.

**DISCUSSION:**

As part of the Clean Power Alliance, Manhattan Beach needs to select one of three renewable energy tiers as the default product into which the City's residents and businesses will automatically be enrolled. This default is the product that customers will receive if they do not make any opt-out, opt-up, or opt-down selections. The three products Council can decide between for the default product are:

**Option 1:** 36% renewable, with 50% GHG-free. Net Bill Discount from SCE Standard Plan 4%; Net Bill Discount from SCE Comparable Plan 4%.

**Option 2:** 50% renewable, with 50% GHG-free. Net Bill Discount from SCE Standard Plan 3%; Net Bill Discount from SCE Comparable Plan 12%.

**Option 3:** 100% renewable, with 100% GHG-free. Net Bill Increase from SCE Standard Plan

7%; Net Bill Discount from SCE Comparable Plan 10%.

Please see Attachment 2, "Clean Power Alliance of Southern California Default Tier Options" for a summary of the options in table form.

For example, if Manhattan Beach selects **Option 1**: 36% renewable as its default tier, then the customer would automatically be enrolled in the 36% renewable product unless the customer opts-up to either the 50% renewable or 100% renewable products or the customer opts-out to stay with SCE.

If the City selects **Option 2**: 50% renewable as its default tier, then the customer would automatically be enrolled in the 50% renewable product unless the customer opts-up to the 100% renewable products, opts-down to the 36% renewable product or the customer opts-out to stay with SCE.

Finally, if the City selects **Option 3**: the default product is set to 100% renewable, then the customer would automatically be enrolled in the 100% renewable product unless the customer opts-down to either the 36% renewable or the 50% renewable products or the customer opts-out to stay with SCE.

For more information on product offerings by other existing Community Choice Energy programs, please see Attachment 3.

It is important to note that the base 36% Renewable product, and the rates necessary to support it, will increase each year to stay ahead of Southern California Edison's percentage of renewable energy (Attachment 4) so that Clean Power Alliance's lowest offering is always slightly greener than SCE's. For instance, in 2019 it may be 38% and in 2020 it may be 42% since the comparable SCE renewable percentage for those years is expected to be 36% in 2019 and 40% in 2020. As such, the rate will similarly adjust slightly upwards each year to reflect the increasing level of renewable energy provided. On the other hand, the 50% and 100% Renewable will allow the CPA members to keep the initially default renewable percentage constant for several years which will mean that these customers will have greater rate stability.

#### *City Facilities*

As an energy customer, Manhattan Beach will have the same opportunity to choose a renewable energy tier (option 1, 2, or 3) for City facilities. This decision does not have to be the same as the default product that all City residents and businesses will be enrolled in. The tier chosen by Council for City facilities will direct the City's response to opt-up or opt-down, or stay with the default tier.

Staff recommends that the City Council provide direction on the energy tier to be applied to City facilities.

#### **PUBLIC OUTREACH/INTEREST:**

The City has provided information on community choice energy, and specifically Clean Power Alliance (formerly LACCE), to the public through social media, website updates, ads in local

newspapers, tabling at the Manhattan Beach Farmer's Market, articles in the local newspapers, an information table at the City Council Environmental Sustainability Study Session on January 31, and through multiple energy expert and staff presentations and reports to Council from 2014-2017.

Prior to June 2018, the Clean Power Alliance will distribute the required noticing to the community regarding the options available by participating in the program and allow for members of the community to opt out, opt up, or opt down if desired. The City of Manhattan Beach will continue to work in conjunction with the Clean Power Alliance to ensure that the community is well-informed and up-to-date on the process.

### **ENVIRONMENTAL REVIEW**

This is not a project pursuant to the California Environmental Quality Act (CEQA.) However, purchasing the City's energy through the Clean Power Alliance at high renewable percentages will shift the City's utility source generation to clean renewable energy, thereby reducing its overall greenhouse gas emissions and better positioning the City to achieve some of its Climate Action goals. It will allow Manhattan Beach to join other regional jurisdictions in helping the State achieve its goals to power 50 percent of the state's electricity consumption using renewable energy by 2030 (according to the California Air Resources Board). In addition, fewer emissions created from clean energy generation in the Los Angeles region lessens the public health impacts of air pollution.

### **LEGAL REVIEW**

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.

### **Attachments:**

1. Clean Power Alliance Frequently Asked Questions
2. Table 1: Clean Power Alliance of Southern California Default Tier Options
3. Product Offerings by Other Existing Community Choice Energy Programs
4. Figure 1: SCE Annual Percentage of Renewable Energy
5. PowerPoint Presentation (Clean Power Alliance Consultant)
6. Press Release from Clean Power Alliance on February 1, 2018
7. Clean Power Alliance New Executive Director Priorities February 5, 2018

# CLEAN POWER ALLIANCE

## Frequently Asked Questions

### **Will all customers in the City get the same default tier?**

Yes, unless the customer opt-up, opt-down or opt-out.

### **Is there any coal or nuclear power in my power?**

CPA will not sign any contracts that include energy from coal or nuclear power resources.

### **Why does the city need to make this decision?**

CPA will launch your non-residential loads in June of 2018. In anticipation of this launch, CPA needs to know what kind and how much of each type of power the cities need so adequate amounts can be purchased for future use by the cities.

### **Can my city change the default option in the future?**

Yes, we expect that we will ask cities once a year if they would like to change their default option.

### **What types of default product options do the other CCA's offer?**

The other CCA's have offerings similar to the ones being offered CPA, though some do not offer a base (36%) tier but start at 50%. See Appendix B for a chart of CCA offerings.

### **Does the CPUC or SCE have to approve these default options**

No, this selection only needs to be approved by your city.

### **Are the rates noted in this memo the final rates for service starting in June 2018?**

No, the stated rates are indicative based upon CPA's best estimates of future power costs. Final rates will not be known until power contracts are finalized for 2018 deliveries. These power contracts and final rates should be completed by April 2018 for approval by the CPA Board. But it is very likely that final rates will offer the same percentage differences as should in the indicative rates included in the attached memo.

### **Can our city change its mind on the selection of default product options between our initial February 15 submission and the final determination at the March 1, 2018 CPA Board meeting?**

Yes.

### **How long will this rate comparison between CPA and SCE hold?**

The Clean Power Alliance is the Community Choice Energy program for the counties of Los Angeles and Ventura and the cities of Agoura Hills, Alhambra, Arcadia, Beverly Hills, Calabasas, Camarillo, Carson, Claremont, Culver City, Downey, Hawaiian Gardens, Hawthorne, Malibu, Manhattan Beach, Moorpark, Ojai, Paramount, Rolling Hills Estates, Santa Monica, Sierra Madre, Simi Valley, South Pasadena, Temple City, Thousand Oaks, West Hollywood, and Whittier.

SCE changes rates annually at the beginning of the year. In addition, additional smaller rate changes can occur during the year. However, it is expected that this rate comparison will hold until January 2019, at which time it is likely that both SCE and CPA will change rates.

**Are CPA customers still eligible for SCE programs, such as energy efficiency and renewable energy incentive programs?**

Yes, CPA customers remain eligible for SCE rebate programs since those are funded by Public Purpose Program fees. Those fees will still be paid on SCE bills as part of the SCE transmission and distribution portion of the bill.

**If a customer has solar panels and is on a net energy metering rate, will they still get that rate when enrolled in the CPA program?**

Yes, CPA will offer Net Energy Metering rates that are the same or better than those currently offered by SCE.

**Are CPA customers still eligible for CARE, FERA and Medical Baseline discounts?**

Yes. CARE, FERA and Medical Baseline is available to CPA customers as well as SCE customers and provides the same discount regardless of enrollment with CPA or SCE. Customers enrolled in CPA continue to receive their CARE, FERA and Medical Baseline discount within their SCE delivery charges; there is no need to reapply with CPA. New CARE, FERA and Medical Baseline enrollments or renewals must still be done through SCE's customer service center or website.

**How will CPA procure power to meet the selected Default Products?**

CPA will have short and long-term contracts with a variety of power suppliers to meet the energy needs of the CPA customers. The exact proportion of renewable resources varies with time, based on demand and availability. CPA will provide detailed information about the power supply in the annual Power Content Label reporting.

**How can the City be sure that CPA is actually procuring 36%, 50% or 100% renewable energy on the customer's behalf?**

CPA is required to report to the California Public Utilities Commission and California Energy Commission on an annual basis to verify the amount of renewable energy delivered to our customers. This is the same standard used by other California utilities, such as SCE, for verification purposes.

Table 1: Clean Power Alliance of Southern California Default Tier Options

	<b>Clean Power Alliance Plan</b>	<b>Clean Power Alliance Greenhouse Gas-Free</b>	<b>Net Bill Discount from SCE Standard Plan</b>	<b>Net Bill Discount from SCE Comparable Plan</b>
<b>Option 1</b>	36% Renewable	50% GHG free	4%	4%
<b>Option 2</b>	50% Renewable	50% GHG free	3%	12%
<b>Option 3</b>	100% Renewable	100% GHG free	-7%	10%

# CLEAN POWER ALLIANCE

## Product Offerings by CCAs

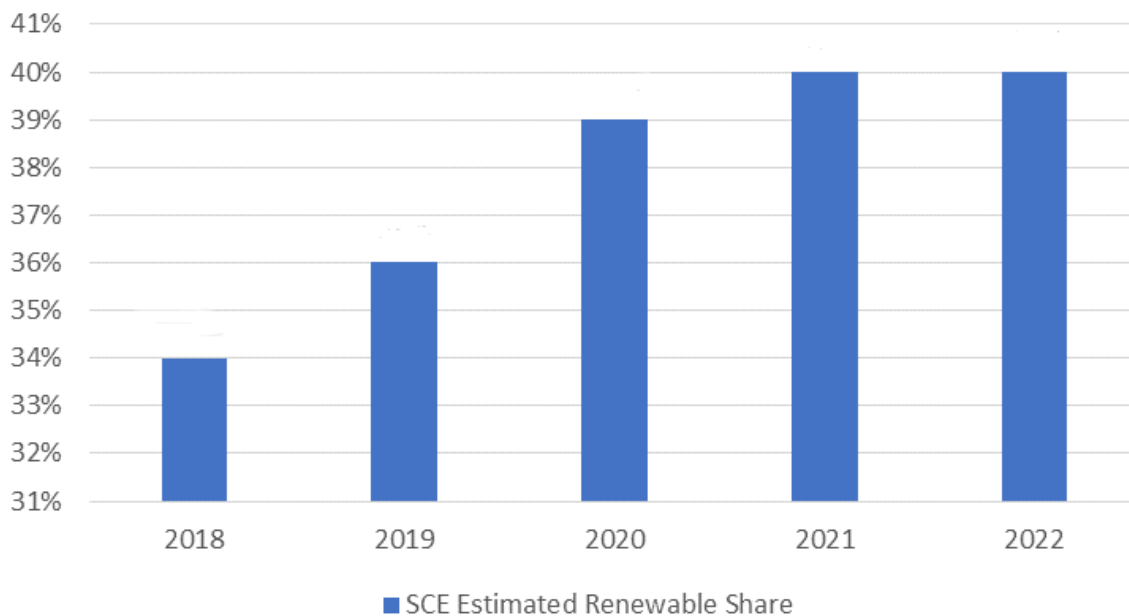
	Product 1	Product 2	Product 3
<b>Clean Power Alliance</b>	36% Renewable	50% Renewable	100% Renewable
<b>SCE Service Area</b>			
<b>Apple Valley Choice Energy</b>	Core Choice (36% Renewable)	More Choice (50% Renewable)	
<b>Lancaster Choice Energy</b>	Clear Choice (36% Renewable)	Smart Choice (50% Renewable)	
<b>Pico Rivera Innovative Municipal Energy</b>	PRIME Power (50% Renewable)	Prime Future (100% Renewable)	
<b>PG&amp;E Service Area</b>			
<b>CleanPowerSF</b>	Green (40% Renewable)	Super Green (100% Renewable)	
<b>East Bay Community Energy</b>	Bright Choice (More Renewable than PG&E)	Brilliant 100 (100% Renewable)	
<b>Marin Clean Energy</b>	Light Green (50% Renewable)	Deep Green (100% Renewable)	Local Green (100% Local Renewable)
<b>Monterey Bay Community Power</b>	MBChoice (30% Renewable)	MBGreen+ (Customer Choice renewable share)	MB Share (Donate to low income and local GHG reduction)
<b>Peninsula Clean Energy</b>	ECOplus (50% Renewable)	ECO100 (100% Renewable)	
<b>Redwood Coast Energy Authority</b>	REPower (42% Renewable)	REPower+ (100% Renewable)	
<b>Silicon Valley Clean Energy</b>	Green Start (50% Renewable)	Green Prime (100% Renewable)	
<b>Sonoma Clean Power</b>	Clean Start (42% Renewable)	EverGreen (100% Renewable)	

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# CLEAN POWER ALLIANCE

Figure 1: SCE Annual Percentage of Renewable Energy



It is important to note that the base 36% Renewable product, and the rates necessary to support it, will increase each year to stay ahead of Southern California Edison's percentage of renewable energy (see figure 1 below) so that CPA's lowest offering is always slightly greener than SCE's. For instance, in 2019 it may be 38% and in 2020 it may be 42% since the comparable SCE renewable percentage for those years is expected to be 36% in 2019 and 40% in 2020. As such, the rate will similarly adjust slightly upwards each year to reflect the increasing level of renewable energy provided. On the other hand, the 50% and 100% Renewable will allow the CPA members to keep the initially default renewable percentage constant for several years which will mean that these customers will have greater rate stability.

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## **Appendix A**

### **Frequently Asked Questions**

#### **Will all customers in the City get the same default tier?**

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#### **Is there any coal or nuclear power in my power?**

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#### **Why does the city need to make this decision?**

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#### **Does the CPUC or SCE have to approve these default options**

No, this selection only needs to be approved by your city.

#### **Are the rates noted in this memo the final rates for service starting in June 2018?**

No, the stated rates are indicative based upon CPA's best estimates of future power costs. Final rates will not be known until power contracts are finalized for 2018 deliveries. These power contracts and final rates should be completed by April 2018 for approval by the CPA Board. But it is very likely that final rates will offer the same percentage differences as should in the indicative rates included in the attached memo.

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**How can the City be sure that CPA is actually procuring 36%, 50% or 100% renewable energy on the customer's behalf?**

CPA is required to report to the California Public Utilities Commission and California Energy Commission on an annual basis to verify the amount of renewable energy delivered to our customers. This is the same standard used by other California utilities, such as SCE, for verification purposes.

**Appendix B**

**Product Offerings by CCAs**

	<b>Product 1</b>	<b>Product 2</b>	<b>Product 3</b>
<b>Clean Power Alliance</b>	36% Renewable	50% Renewable	100% Renewable
<b>SCE Service Area</b>			
<b>Apple Valley Choice Energy</b>	Core Choice (36% Renewable)	More Choice (50% Renewable)	
<b>Lancaster Choice Energy</b>	Clear Choice (36% Renewable)	Smart Choice (50% Renewable)	
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<b>Marin Clean Energy</b>	Light Green (50% Renewable)	Deep Green (100% Renewable)	Local Green (100% Local Renewable)
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<b>Sonoma Clean Power</b>	Clean Start (42% Renewable)	EverGreen (100% Renewable)	

# CLEAN POWER ALLIANCE DEFAULT PRODUCTS INDICATIVE 2018 PRICING

FEBRUARY 1, 2018

## DEFAULT PRODUCT

- **Each member of the JPA will need to select the default product that their customers will receive unless the customer:**
  - Opts out
  - Opts up
  - Opts down
- **The choices modeled are:**
  - 36% Renewable, 50% GHG free
  - 50% Renewable, 50% GHG free
  - 100% Renewable, 100% GHG free

## BUDGET ASSUMPTIONS

- **The indicative rates for phase 2 and 3 for 2018 were developed based on the following assumptions:**
  - Calendar Year - 2018 budget as rates are for 2018 only
  - 24 Cities with Phase 2 starting in June, 2018 and Phase 3 in December, 2018
  - Updated power supply pricing for the three products based on updated information from TEA\*
  - Based on SCE 2018 PCIA, generation and delivery rates effective on January 1, 2018

\* Note: Power supply prices vary daily based on market conditions and are a time in point estimates

# BUDGET ASSUMPTIONS

- **Budget Categories:**
  - **Power Supply including TEA fees**
  - **Data Management (Calpine) & SCE Service Fees**
  - **Internal Operations**
    - **Staffing**
    - **Administration & Operations**
    - **Consultants (not TEA or Calpine)**
  - **Debt Service**
  - **9% reserves**



# INDICATIVE PHASE 2 AND 3 2018 BILL DISCOUNT

	Default Product	Net Bill Discount from SCE Standard Plan	Net Bill Discount from SCE Comparable Plan
Option 1	36% Renewable, 50% GHG-free	4.0%	4.0%
Option 2	50% Renewable, 50% GHG-free	3.0%	12.0%
Option 3	100% Renewable, 100% GHG-free	-7.0%	10.0%



**FOR IMMEDIATE RELEASE**

February 1, 2018

**CONTACT:** Gary Gero  
Chief Sustainability Officer, County of Los Angeles  
(213) 974-1160, [ggero@ceo.lacounty.gov](mailto:ggero@ceo.lacounty.gov)

## **New name and new leadership as energy choice initiative becomes the Clean Power Alliance and begins serving its first customers**

Today marks a new era in consumer choice and greener energy as Los Angeles Community Choice Energy begins serving its first customers under a new name— the Clean Power Alliance of Southern California.

The alliance is a coalition of cities that have joined together to purchase electricity in the wholesale power market, and sell it to their residents and businesses at competitive rates.

Clean Power Alliance service will roll out in three phases throughout 2018, beginning with Los Angeles County-owned municipal buildings today. Service will begin for commercial and industrial customers of Clean Power Alliance's members in L.A. and Ventura County in June, 2018, with service to residential customers set to begin in December, 2018.

"The time has come for consumers in Southern California to exercise more control over their energy options," said Diana Mahmud, the alliance's newly-elected chair. "I am honored to have the opportunity to lead the Clean Power Alliance's efforts to offer our customers this choice."

Mahmud, a South Pasadena City Councilmember, also announced the appointment of the organization's first executive director, Ted Bardacke. Currently the Director of Infrastructure in the Office of L.A. Mayor Eric Garcetti, Bardacke will begin his new position later this month. "I am thrilled to have been selected to help build and lead our new clean energy utility. Clean Power Alliance enables local communities to control their own power supply, rates, and customer programs such as incentives for energy efficiency, solar, and electric vehicles. Together with our partner cities and customers, we are fighting climate change and re-making Southern California's energy future now."

From three initial member agencies at its July, 2017 launch, the alliance has grown to include 27 cities in Los Angeles and Ventura Counties representing 2.4 million residents, with more lined up to join. In all, the Clean Power Alliance will expect to have more than 1 million residential accounts and a quarter million commercial accounts by end of the year, and will help to decrease greenhouse gas emissions by up to 9% across the region.

The Clean Power Alliance is made up of geographically and socioeconomically diverse cities and unincorporated county areas across Southern California, including the counties of Los Angeles and Ventura, and the cities of Agoura Hills, Arcadia, Alhambra, Beverly Hills, Calabasas, Camarillo, Carson, Claremont, Culver City, Downey, Hawaiian Gardens, Hawthorne, Malibu, Manhattan Beach, Moorpark, Ojai, Paramount, Santa Monica, Sierra Madre, Simi Valley, Temple City, Thousand Oaks, West Hollywood, and Whittier.

# CLEAN POWER ALLIANCE

DATE: February 5, 2018

TO: Clean Power Alliance Board Directors

FROM: Ted Bardacke, Executive Director

SUBJECT: First Year Priorities

First, let me again express my deep appreciation to each of you for giving me the opportunity to serve as the Executive Director of the Clean Power Alliance. I am very excited about the prospects for this organization to deliver cleaner power at competitive rates and to develop local programs that benefit our communities and region.

At the February 1, 2018 Board meeting, I made brief remarks regarding what I saw as my three key priorities as Executive Director in the first year. Due to Directors in remote locations being unable to hear those remarks clearly, below are my speaking notes that highlight where I expect to be devoting a significant amount of time and energy in the coming months. I look forward to working with all of you on these, and many other, items as we build and grow this important program.

## Priority Number 1: Focus on the Customer

- Ensure a smooth transition for customers – we have but one chance to make a first impression on our customers so I will focus on our initial communications and roll-out to ensure a positive experience;
- Build the brand by fostering an emotional connection by creating a sense of belonging to a wider group with an important mission;
- Provide direct outreach to the largest and most important customers in CPA as this is key from both a revenue and a partnership perspective; and
- Engage each of you Directors as Brand Ambassadors in your local communities.

## Priority Number 2: Energy Resource Planning and Procurement

- Ensure that our energy products reflect our values and our specific needs in Southern California, fully cognizant of our climate change risks and resiliency needs, particularly in the wake of recent fires in the region; and
- Engage Board Directors who are interested in diving deep into this process and as part of a larger strategic planning process

The Clean Power Alliance is the Community Choice Energy program for the counties of Los Angeles and Ventura and the cities of Agoura Hills, Alhambra, Arcadia, Beverly Hills, Calabasas, Camarillo, Carson, Claremont, Culver City, Downey, Hawaiian Gardens, Hawthorne, Malibu, Manhattan Beach, Moorpark, Ojai, Paramount, Rolling Hills Estates, Santa Monica, Sierra Madre, Simi Valley, South Pasadena, Temple City, Thousand Oaks, West Hollywood, and Whittier.

Priority Number 3: Build a Team

- Bill Carnahan will remain a key member of the team and Gary Gero will assist through the transition;
- Ensure we get the right mix of expertise and experience – and that the staff reflects the geographic and socio-economic diversity of CPA members; and
- Work with Board Directors to ensure hiring/personnel/contracting practices are fair and flexible, allowing for the nimbleness and speed that we will need to successfully launch and sustain this program.

I look forward to meeting each of you individually and discussing your priorities for this program, and I welcome your thoughts and comments on my key focus areas.

**Agenda Date:** 2/20/2018

---

**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Bruce Moe, City Manager

**FROM:**

Mark Leyman, Parks and Recreation Director  
Martin Betz, Cultural Arts Manager

**SUBJECT:**

Approve the Acceptance and Placement Location of the Long Term Loan by Resident Warren Lichtenstein of Robert Indiana's "LOVE" Sculpture (Parks and Recreation Director Leyman).

a) **APPROVE LONG-TERM LOAN**

b) **SELECT LOCATION**

---

**RECOMMENDATION:**

Staff recommends that the City Council approve: a) the acceptance of the long term loan by resident Warren Lichtenstein of Robert Indiana's "LOVE" sculpture, and b) placement of the sculpture at the middle of the South Pier parking lot on the bike path curve.

**FISCAL IMPLICATIONS:**

The fiscal impact of the project includes the transportation of the art work from its current location to the site (\$5,000 crane service), the construction of a concrete pedestal to hold the artwork (\$8,000), and refurbishment of the site including installation of new bike racks and lighting (\$12,000). The estimated cost of the overall project is \$25,000 which is available in the Public Art Trust Fund.

**BACKGROUND:**

Acquired in 2015 by Manhattan Beach resident Warren Lichtenstein, the sculpture "LOVE" by Robert Indiana has been offered to the City as a long term loan. The sculpture is currently being stored in Redondo Beach and will be transported to the site.

Born Robert Clark in Indiana, Robert Indiana took his native state's name after moving to New York in 1954, a gesture that presaged his pop-inspired fascination with Americana, signage, and the power of ordinary words. In his studio on Coenties Slip at the tip of Manhattan, Indiana

made assemblages of scrap materials and found objects, using stencils to introduce words into his art. By the early 1960s he was creating eye-popping paintings of text, numbers, and symbols that related to the hard-edge abstraction of the day, and included political and social overtones.

Few Pop images are more widely recognized than Indiana's "LOVE." Originally designed as a Christmas card commissioned by The Museum of Modern Art in 1965, "LOVE" has appeared in prints, paintings, sculptures, banners, rings, tapestries, and stamps. Full of erotic, religious, autobiographical, and political underpinnings - especially when it was co-opted as an emblem of 1960s idealism - "LOVE" is both accessible and complex in meaning. In printed works, Indiana has rendered "LOVE" in a variety of colors, compositions, and techniques. He even translated it into Hebrew for a print and a sculpture at the Israel Museum in Jerusalem.

*The "LOVE Sculpture" is the culmination of ten years of work based on the original premise that the word is an appropriated and usable element of art, just as Picasso and the Cubists made use of it at the beginning of the century, which evolved inevitably, in both my "LOVE" paintings and sculpture, into the concept that the word is also a fit and viable subject for art.*

*- Robert Indiana*

*Published in Art Now: New York, March 1969.*

#### **DISCUSSION:**

In October of 2017, staff was approached by resident Warren Lichtenstein and offered a long term loan of his sculpture "LOVE" to the City of Manhattan Beach. Being one of the most iconic pieces of American sculpture and representing a truly positive image for the City to be associated with, staff recommends accepting the loan for a period of ten years.

Four potential locations were reviewed after extensive discussions with the lender (see Attachment 1). Each present a unique set of challenges and benefits.

#1: End of lower South Pier parking lot (Attachment 2). This location would require bike rack removal and concrete work. Providing electrical to this location would be challenging and require saw cutting and trenching at 24" deep depending on the fixtures. The benefits include high visibility heading north on the bike path and creates a good visual with the pier in the background.

#2- (Recommended) Northwest end of lower South Pier parking lot (Attachment 3). The electrical is already in place and the installation preparation is fairly minimal. The location would provide the best and safest access for the public. It creates the best visual of the pier in the background.

#3 - South driveway entrance to the lower South Pier parking lot (Attachment 4). This location would cause an ADA violation by encroaching on the ramp and impede working clearances for utilities boxes. The benefit would be high visibility walking down Manhattan Beach Boulevard towards the Pier.

#4 - End of lower north Pier parking lot Attachment 5). This location has had public safety concerns. Providing electrical to this location would be challenging. The location is also too

close to the Lifeguard beach access and trash enclosure, and is not near pedestrian walkway access. The benefits include high visibility heading south on the bicycle path.

Given these options, staff recommends that City Council approve the installation of the “*LOVE*” Sculpture at location #2. Location #2 provides the greatest benefit when compared to the other locations. Utilities are already in place and a minimum of upgrades would be needed for installation. There is direct public access from walkways and is not in conflict with the bike path. The visual experience is optimal for “selfies” with the Pier in the background.

Due to timing of the installation and the prepping of the site, the sculpture will be temporarily moved from its location in Redondo Beach to the City Yard for storage. Once the site is ready, it will be placed. Staff estimates that the sculpture will be installed within 6 weeks of delivery.

The sculpture is fabricated with Corten Steel and has an uncoated surface with natural rusting. It measures 8 feet tall, 8 feet wide and 4 feet deep. If graffiti were to become an issue, it can be removed with standard high pressure water treatment.

If the City Council accepts the loan, the City Manager will enter into a loan agreement with the donor.

**PUBLIC OUTREACH/INTEREST:**

The project was discussed at the November 2017 Cultural Arts Commission meeting with unanimous support from the Commission.

**ENVIRONMENTAL REVIEW**

The Project is Categorically Exempt from the requirements of the California Environmental Quality Act (CEQA), pursuant to Section 15303e, as construction of a small accessory structure serving an overall public beach facility; and Section 15304e, as a temporary minor alteration to developed land having no permanent effects on the environment.

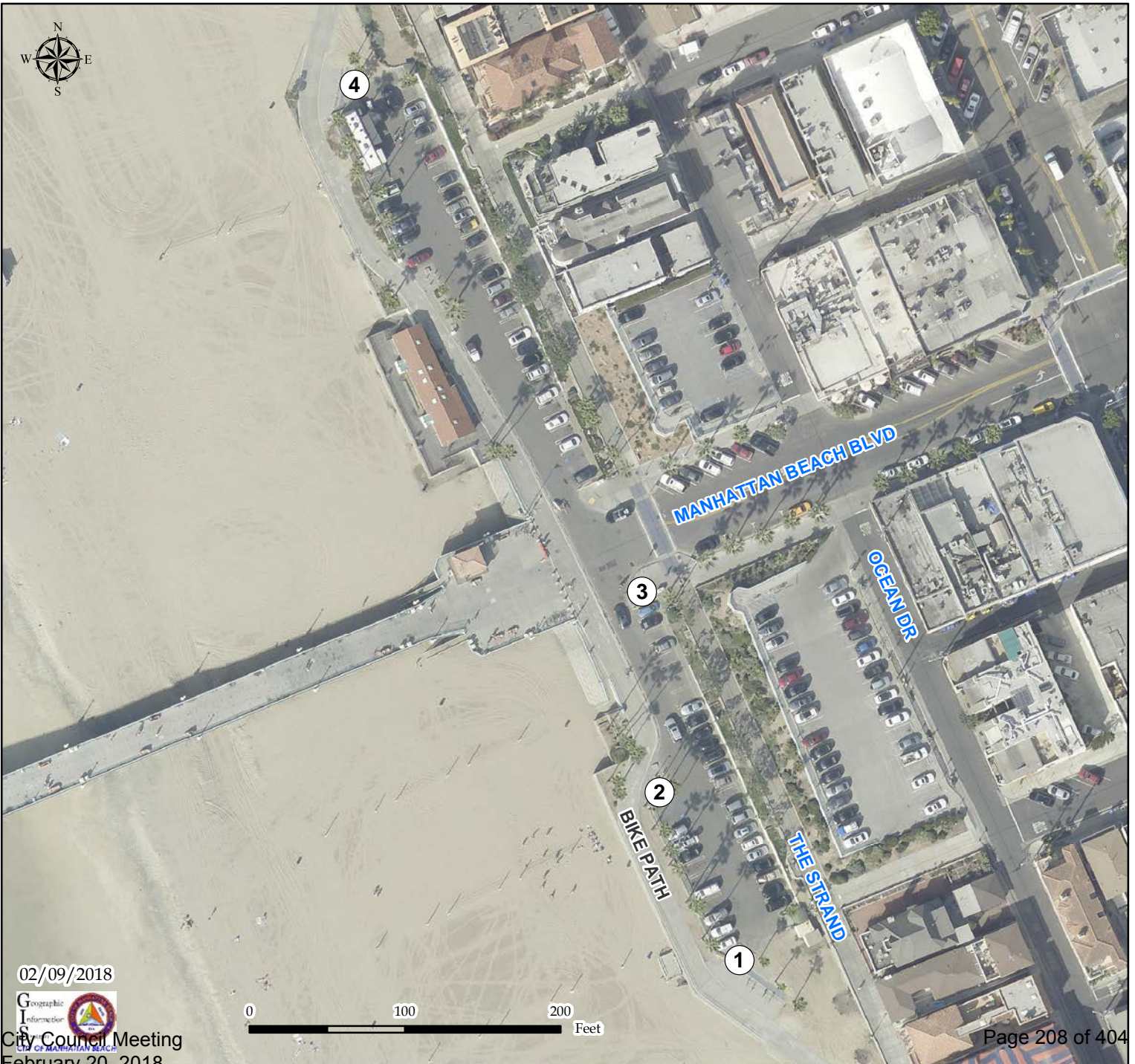
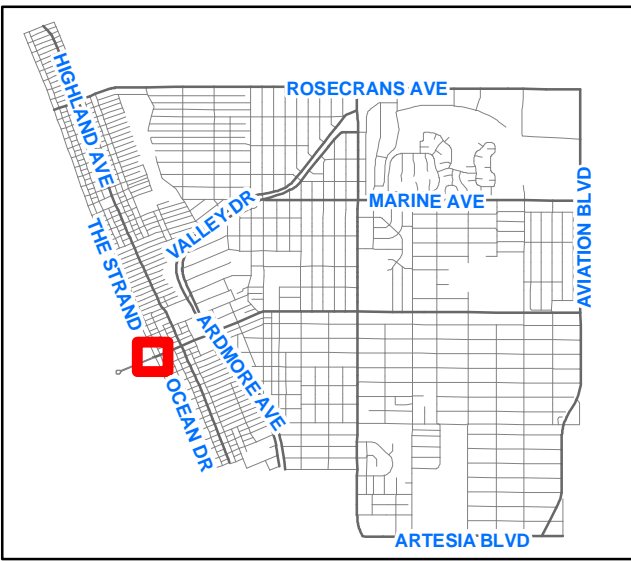
**LEGAL REVIEW**

No legal analysis is required.

**Attachments:**

1. LOVE Sculpture Proposed Location Overview
2. Proposed Location #1
3. Proposed Location #2
4. Proposed Location #3
5. Proposed Location #4

# City of Manhattan Beach Robert Indiana "Love Sculpture" Proposed Locations













**Agenda Date:** 2/20/2018

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Bruce Moe, City Manager

**FROM:**

Ann McIntosh, Community Development Director  
Erik Zandvliet, T.E., City Traffic Engineer

**SUBJECT:**

Valley Drive Neighborhood Traffic Management Plan - Follow Up Study (Community Development Director McIntosh).

**a) RECEIVE STATUS REPORT**

**b) APPROVE CONTINUATION OF IMPLEMENTED TRAFFIC CALMING MEASURES**

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**RECOMMENDATION:**

Staff recommends that the City Council approve the continuation of the Valley Drive Neighborhood Traffic Management Plan traffic calming measures as implemented.

**FISCAL IMPLICATIONS:**

There are no fiscal implications associated with the recommended action.

**BACKGROUND:**

On November 19, 2002, the City Council approved the City-Wide Neighborhood Traffic Management Program (NTMP). This Program established a set of procedures to evaluate neighborhoods in an effort to improve livability of neighborhood streets. Since 2003, NTMP's have been completed in the northeast, southeast and El Porto sections of the City, as well as eight school area neighborhoods.

The NTMP process includes the following seven steps:

- Step 1- Identify Candidate Streets/Neighborhoods
- Step 2- Preliminary Screening and Evaluation
- Step 3- Engineering Analysis/Preliminary Recommendations
- Step 4- Neighborhood Meetings and Survey/Petitions

- Step 5- Develop, Install, and Evaluate Test projects
- Step 6- Determination of Permanent Project
- Step 7- Monitoring

The NTMP Program has been followed in developing a comprehensive traffic calming plan and conducting public outreach in the neighborhood bounded by Valley Drive to the east, 1st Street to the south, Crest Drive to the west, and 7th Street to the north.

In January 2015, the City received a petition from residents along 6th Place between Crest Drive and Valley Drive to either reduce traffic volumes and speeds on 6th Place. The residents are concerned that 6th Place carries an undue volume of traffic in comparison to other parallel streets, and vehicle speeds are too high for the alley conditions.

In March and April 2015, the City received two petitions from residents along 4th Street between Ingleside Drive and Valley Drive to convert 4th Street to a one-way westbound street or close it and make it a walkstreet. The petitions are signed by 96 percent and 84 percent of the homes with a frontage on 6th Place respectively. Those residents are concerned about the narrow street and blind corners that make it difficult to drive or walk on 4th Street.

On October 27, 2016, the Parking and Public Improvements Commission (PPIC) discussed the existing conditions evaluated by the City Traffic Engineer and heard public testimony from 28 residents in the neighborhood. The speakers and written correspondence identified specific concerns and observations about traffic and parking within the study area. Subsequent to the meeting, staff prepared and sent a survey of possible traffic calming measures, including the original petition requests, to the residents within the study area for their opinion.

On February 23, 2017, the PPIC discussed the results of the survey, reviewed written correspondence, and heard public testimony from 25 residents. Nine speakers who live on 4th Street spoke in favor of making it a walk street, while 12 speakers who do not live on 4th Street spoke against it. None of the speakers were opposed to changing 4th Street to a one-way street.

On May 16, 2017, the City Council discussed the matter, heard testimony from eight (8) residents, and considered the PPIC recommendations. The City Council voted to approve the following measures as recommended by the Parking and Public Improvements Commission:

1. Restrict traffic to one-way westbound on 4th Street between Valley Drive and Ingleside Drive.
2. Install three 15 mph speed limit signs on Ingleside Drive between 1st Street and 6th Place.
3. Install two 15 mph speed limit signs on 6th Place east and west of Ingleside Drive.
4. Install high-visibility crosswalk signs and markings on Ingleside Drive at 5th Street and 6th Street walkstreet crossings.
5. Install a stop sign for northbound Ingleside Drive at 6th Place.
6. Increase enforcement of speeding and other moving violations on a regular basis.

The City Council directed staff to move forward with a six-month trial period for the proposed

recommendations and report back with a follow up study. The City Council also asked that residents to be informed about the opt-in about the street sweeping option. The full staff report with exhibits and meeting minutes are included in Attachment 1.

**DISCUSSION:**

The NTMP area is located in the southwest quadrant of the city, just south of Downtown Manhattan Beach. The boundaries for this study are Valley Drive, 1st Street, Crest Drive and 7th Street. There are 359 residential properties within this neighborhood with 367 residences. Primary access for the neighborhood is via Valley Drive, Ardmore Avenue, and 1st Street/2nd Street. Vehicle access to the east is limited to Veterans Parkway crossings at 1st Street and 6th Place. Fifth Street, 6th Street and 7th Street are walkstreets between Crest Drive and Valley Drive. Fourth Street is a walkstreet between Crest Drive and Ingleside Drive. The "Place" streets are constructed as 20-foot wide alleys. Ingleside Drive is a one-way northbound street. Sixth Place is stopped in the eastbound and westbound directions at Ingleside Drive. Ingleside Drive ends at the 7th Street walkstreet. Robinson Elementary School is located just south of the study area on Morningside Drive. There are approximately 251 public street parking spaces located in the study area.

The approved traffic calming measures were implemented in July through September 2017. In addition, two additional speed limit signs were installed on Ingleside Drive and 40 feet of red curb was painted on the north side of 6th Place just east of Ingleside Drive to facilitate turning movements at the corner. The two crosswalks on Ingleside Drive at 5th Street and 6th Street are still awaiting installation pursuant to a safety grant funded project to be completed this summer.

Follow up volume and speed studies were conducted in January 2018, during typical school days. These counts were compared against counts taken in September 2017 to determine if any significant changes occurred after installation of the traffic calming measures. Attachment 2 shows the comparison in before-and-after traffic counts and speeds.

No noticeable traffic volume increases were identified between the before-and-after counts except a 43 vehicle per day increase on 3rd Street between Ingleside Drive and Valley Drive, likely due to diverted eastbound traffic from 4th Street. The before-and-after average speed on 6th Place was slightly reduced from 14 mph to 13 mph. The City Traffic Engineer also found that the number of vehicles that exceed 25mph was reduced from 141 per day to 51 per day after the speed limit signs and police enforcement were implemented.

In field observations, the City Traffic Engineer noted that the one-way direction on 4th Street has improved circulation and reduced the potential for head-on conflicts between opposing drivers. Street parking demand in the neighborhood has remain unchanged, with about 90% occupancy during peak times.

Based on the absence of adverse impacts and the overall improvements to traffic circulation, the City Traffic Engineer recommends continued implementation of the traffic calming measures approved by City Council on May 16, 2017.

**PUBLIC OUTREACH/INTEREST:**

By way of mailed notices, the residents and affected parties within and surrounding the study area were invited to submit comments or attend this City Council meeting to express their opinion about the trial measures (Attachment 3). Public notices were posted in three public locations and posted online on the City's website, [www.citymb.info](http://www.citymb.info).

**ENVIRONMENTAL REVIEW**

The City has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA Guidelines; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines the activity is not subject to CEQA.

**LEGAL REVIEW**

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.

**Attachments:**

1. May 16, 2017 City Council Staff Report with Related Attachments
2. Traffic Count Comparison Map
3. Mailed Public Notice





Legislation Details (With Text)

**File #:** 17-0167      **Version:** 1

**Type:** New Bus. - Staff Report      **Status:** Agenda Ready

**In control:** City Council Regular Meeting

**On agenda:** 5/16/2017      **Final action:** 5/16/2017

**Title:** Approve the Valley Drive Neighborhood Traffic Management Plan Initial Measures as Recommended by the Parking and Public Improvements Commission (Community Development Director McIntosh). APPROVE

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. PPIC Staff Report - February 23, 2017 with Exhibits, 2. PPIC Minutes - February 23, 2017, 3. Correspondence Received After February 23, 2017 PPIC Meeting Posting, 4. Map of Initial Traffic Calming Measures as Recommended by PPIC

Date	Ver.	Action By	Action	Result
5/16/2017	1	City Council Regular Meeting	approved	Pass

**TO:**  
Honorable Mayor and Members of the City Council

**THROUGH:**  
Mark Danaj, City Manager

**FROM:**  
Anne McIntosh, Community Development Director  
Erik Zandvliet, T.E., City Traffic Engineer

**SUBJECT:**  
Approve the Valley Drive Neighborhood Traffic Management Plan Initial Measures as Recommended by the Parking and Public Improvements Commission (Community Development Director McIntosh). APPROVE

**RECOMMENDATION:**  
Approve the Valley Drive Neighborhood Traffic Management Plan initial measures as recommended by the Parking and Public Improvements Commission (PPIC) on a six-month trial basis.

**FISCAL IMPLICATIONS:**  
No fiscal implications associated with the recommended action.

**BACKGROUND:**  
On November 19, 2002, the City Council approved the City-Wide Neighborhood Traffic Management Program (NTMP). This Program established a set of procedures to evaluate neighborhoods in an effort to improve livability of neighborhood streets. Since 2003, NTMP's have been completed in the northeast, southeast and El Porto sections of the City, as well as eight school area neighborhoods.

The NTMP process includes the following seven steps:

- Step 1- Identify Candidate Streets/Neighborhoods
- Step 2- Preliminary Screening and Evaluation
- Step 3- Engineering Analysis/Preliminary Recommendations
- Step 4- Neighborhood Meetings and Survey/Petitions
- Step 5- Develop, Install, and Evaluate Test projects
- Step 6- Determination of Permanent Project
- Step 7- Monitoring

The NTMP Program has been followed in developing a comprehensive traffic calming plan and conducting public outreach in the neighborhood bounded by Valley Drive to the east, 1st Street to the south, Crest Drive to the west, and 7th Street to the north.

In January 2015, the City received a petition from residents along 6th Place between Crest Drive and Valley Drive to either reduce traffic volumes and speeds on 6th Place. The residents are concerned that 6th Place carries an undue volume of traffic in comparison to other parallel streets, and vehicle speeds are too high for the alley conditions.

In March and April 2015, the City received two petitions from residents along 4th Street between Ingleside Drive and Valley Drive to convert 4th Street to a one way westbound street or close it and make it a walkstreet. The petitions are signed by 96 percent and 84 percent of the homes respectively. The residents are concerned about the narrow street and blind corners that make it difficult to drive or walk on 4th Street.

On October 27, 2016, the PPIC discussed the existing conditions evaluated by the City Traffic Engineer and heard public testimony from 28 residents in the neighborhood. The speakers and other correspondence identified specific concerns and observations about traffic and parking within the study area. Subsequent to the meeting, staff prepared and sent a survey of possible traffic calming measures to the residents within the study area for their opinion.

On February 23, 2017, the PPIC discussed the results of the survey, reviewed written correspondence, and heard public testimony from 25 residents. Nine speakers who live on 4<sup>th</sup> Street spoke in favor of making it a walk street, while 12 speakers who do not live on 4<sup>th</sup> Street spoke against it. None of the speakers were opposed to changing 4<sup>th</sup> Street to a one-way street. The complete staff report with exhibits and meeting minutes are included in Attachments 1 and 2.

### **DISCUSSION:**

The NTMP area is located in the southwest quadrant of the city, just south of Downtown Manhattan Beach. The boundaries for this study are Valley Drive, 1st Street, Crest Drive and 7th Street. There are 359 residential properties within this neighborhood with 367 residences. Primary access for the neighborhood is via Valley Drive, Ardmore Avenue, and 1st Street/2nd Street. Vehicle access to the east is limited to Veterans Parkway crossings at 1st Street and 6th Place. 5th Street, 6th Street and 7th Street are walkstreets between Crest Drive and Valley Drive. 4th Street is a walkstreet between Crest Drive and Ingleside Drive. The "Place" streets are constructed as 20-foot wide alleys. Ingleside Drive is a one-way northbound street. 6th Place is stopped in the eastbound and westbound directions at Ingleside Drive. Ingleside Drive ends at the 7th Street walkstreet. Robinson Elementary School is located just south of the study area on Morningside Drive. There are approximately 251 public street parking spaces located in the study area. The City Traffic Engineer

studied the traffic conditions and summarized them in the PPIC reports. (Attachment 1)

Based on the existing conditions and public comments received at the October 27, 2016 PPIC meeting, staff prepared a survey of eleven possible measures, including the original petition requests, and sent it to the residents within the study area. The survey asked whether residents were in favor of or opposed to these possible measures:

1. Convert 4th Street between Ingleside Drive and Valley Drive into a walkstreet.
2. Restrict traffic on 4th Street between Ingleside Drive and Valley Drive to one-way in the westbound direction with parking on the north side of the street.
3. Restrict traffic on 4th Street between Ingleside Drive and Valley Drive to one-way in the eastbound direction with parking on the south side of the street.
4. Construct a sidewalk on 4th Street between Ingleside Drive and Valley Drive. (requires removal of some private encroachments)
5. Construct a sidewalk on the west side of Ingleside Drive between 1st Street and 7th Street. (requires removal of private encroachments and 3 parking pads)
6. Prohibit westbound traffic on 6th Place across Valley Drive into the neighborhood to reduce volume. (Allow westbound to southbound left turns only.)
7. Install a stop sign on Ingleside Drive at 6th Place in the northbound direction.
8. Prohibit parking on both sides of 1st, 2nd, 3rd, 4th, 5th and 6th Place alleys at all times.
9. Provide targeted speed enforcement in the neighborhood.
10. Post 15 MPH speed limit signs on Ingleside Drive.
11. Post 15 MPH speed limit signs on 6th Place at Ingleside Drive (both directions).

The survey was not a vote on particular measures, but was intended to aid staff and the Commission in developing a comprehensive traffic calming plan. The survey was mailed out to about 1,050 addresses on February 7, 2017. Over 230 surveys were returned, representing 62% of the residences in the study area.

Based on the traffic studies, previous findings, citizen comments, survey results, and an evaluation of possible NTMP toolbox measures by the Traffic Engineer, staff recommended the following traffic calming measures:

1. Post a Left Turn Only restriction for westbound traffic on 6th Street at Valley Drive.
2. Restrict traffic to one-way westbound on 4th Street between Valley Drive and Ingleside Drive.
3. Install three 15 mph speed limit signs on Ingleside Drive between 1st Street and 6th Place.
4. Install two 15 mph speed limit signs on 6th Place east and west of Ingleside Drive.
5. Install high-visibility crosswalk signs and markings on Ingleside Drive at 5th Street and 6th Street walkstreet crossings.
6. Install a stop sign for northbound Ingleside Drive at 6th Place.
7. Increase enforcement of speeding and other moving violations on a regular basis.

At the February 23, 2017, meeting, the PPIC passed motions to recommend that the City Council approve traffic calming measures 2 through 7 on a six-month trial basis. A map of the PPIC recommended traffic calming measures is included in Attachment 3. Additional correspondence received after the PPIC meeting agenda posting is in Attachment 4.

Upon approval, the NTMP will then follow the remaining steps as identified in the city-wide NTMP procedures. During the trial period, a before-and-after study will be conducted to evaluate the

effectiveness of the initial measures. This follow-up evaluation will be then forwarded to the PPIC at a future public hearing for further discussion to determine if the initial measures should be modified or made permanent, and if additional measures should be considered.

**PUBLIC OUTREACH/INTEREST:**

By way of mailed notices, the residents and affected parties within and surrounding the study area were invited to both PPIC meetings. Public notices were posted in three public locations and posted online on the City's website, [www.citymb.info](http://www.citymb.info). Further, a survey was sent out to residents in the study area to solicit their comments and opinions on a variety of possible traffic calming measures. Residents in the study area were sent mailed notices to the City Council meeting.

**ENVIRONMENTAL REVIEW**

The City has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA Guidelines; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines the activity is not subject to CEQA.

**LEGAL REVIEW**

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.

**Attachments:**

1. PPIC Staff Report - February 23, 2017 with Exhibits
2. PPIC Minutes - February 23, 2017
3. Correspondence received after February 23, 2017 PPIC Meeting Posting
4. Map of Initial Traffic Calming Measures as Recommended by PPIC

**CITY OF MANHATTAN BEACH  
DEPARTMENT OF COMMUNITY DEVELOPMENT**

**TO:** Parking and Public Improvements Commission  
**FROM:** Erik Zandvliet, T.E., City Traffic Engineer  
**DATE:** February 23, 2017  
**SUBJECT: Valley Drive Neighborhood Traffic Management Study Report**

**BACKGROUND:**

On November 19, 2002, the City Council approved the City-Wide Neighborhood Traffic Management Program (NTMP). This Program established a set of procedures to evaluate neighborhoods in an effort to improve livability of neighborhood streets. The NTMP created a consistent way for the City to evaluate traffic requests, so that a comprehensive plan can be implemented that will minimize adverse impacts both before and after implementation of traffic calming measures. Since 2003, NTMP's have been completed in the northeast, southeast and El Porto sections of the City, as well as all school area neighborhoods.

The NTMP process includes the following seven steps:

- Step 1-** Identify Candidate Streets/Neighborhoods
- Step 2-** Preliminary Screening and Evaluation
- Step 3-** Engineering Analysis/Preliminary Recommendations
- Step 4-** Neighborhood Meetings and Survey/Petitions
- Step 5-** Develop, Install, and Evaluate Test projects
- Step 6-** Determination of Permanent Project
- Step 7-** Monitoring

The NTMP Program has been followed in developing a comprehensive traffic calming plan and conducting public outreach in the neighborhood bounded by Valley Drive to the east, 1<sup>st</sup> Street to the south, Crest Drive to the west, and 7<sup>th</sup> Street to the north. (Exhibit 1) The Valley Drive NTMP is presently at Step 4.

In January 2015, the City received a petition from residents along 6<sup>th</sup> Place between Crest Drive and Valley Drive to reduce traffic volumes and speeds on 6<sup>th</sup> Place. The petition is signed by 41 residents, representing 35 of the 46 properties along 6<sup>th</sup> Place. This represents 76 percent of the homes with a frontage on 6<sup>th</sup> Place. Six of the signers do not live directly adjacent to 6<sup>th</sup> Place. The residents are concerned that 6<sup>th</sup> Place carries an undue volume of traffic in comparison to other parallel streets, and vehicle speeds are too high for the alley conditions. (Exhibit 2)

In March 2015, the City received a petition from residents along 4<sup>th</sup> Street between Ingleside Drive and Valley Drive to convert 4<sup>th</sup> Street to a one way eastbound street. The petition is signed by 26 residents, representing 25 of the 26 properties along 6<sup>th</sup> Place. This represents 96

percent of the homes with a frontage on 6<sup>th</sup> Place. Those residents are concerned about the narrow street and blind corners that make it difficult to drive on 4<sup>th</sup> Street. (Exhibit 3)

In April 2016, the City received a second petition from residents along 4<sup>th</sup> Street between Ingleside Drive and Valley Drive to convert 4<sup>th</sup> Street to a walkstreet. The petition is signed by 22 residents, representing 22 of the 26 properties along 4<sup>th</sup> Street. This represents 84 percent of the homes with a frontage on 4<sup>th</sup> Street. The residents have the same concerns about the narrow street and blind corners that make it difficult to drive on 4<sup>th</sup> Street, and feel that a walkstreet would be an appropriate solution to improve vehicle and pedestrian safety, similar to nearby walkstreets. (Exhibit 4)

On October 27, 2016, the Parking and Public Improvements Commission (PPIC) discussed the initial findings made by the City Traffic Engineer and heard public testimony from 28 residents in the neighborhood who identified their concerns and observations about traffic and parking within the study area. A summary is provided in the draft minutes. (Exhibit 5) This staff report evaluates the results of a citizen survey and analyzes potential traffic calming measures that could be implemented to address the citizen comments and concerns.

### **DISCUSSION:**

The NTMP area is located in the northwest quadrant of the city, just south of Downtown Manhattan Beach. The boundaries for this study are Valley Drive, 1<sup>st</sup> Street, Crest Drive and 7<sup>th</sup> Street. There are 359 residential properties within this neighborhood with 367 residences. Primary access for the neighborhood is via Valley Drive, Ardmore Avenue, and 1<sup>st</sup> Street/2<sup>nd</sup> Street. Vehicle access to the east is limited to Veterans Parkway crossings at 1<sup>st</sup> Street and 6<sup>th</sup> Place. 5<sup>th</sup> Street, 6<sup>th</sup> Street and 7<sup>th</sup> Street are walkstreets between Crest Drive and Valley Drive. 4<sup>th</sup> Street is a walkstreet between Crest Drive and Ingleside Drive. The “Place” streets are constructed as 20-foot wide alleys. Ingleside Drive is a one-way northbound street. 6<sup>th</sup> Place is stopped in the eastbound and westbound directions at Ingleside Drive. Ingleside Drive ends at the 7<sup>th</sup> Street walkstreet. Robinson Elementary School is located south of the study area on Morningside Drive.

There are approximately 251 public street parking spaces located in the study area, as follows:

- 26 spaces on Valley Drive;
- 45 spaces on Ingleside Drive;
- 21 spaces on the north half of 1<sup>st</sup> Street;
- 60 spaces on 2<sup>nd</sup> Streets;
- 79 spaces on 3<sup>rd</sup> Street; and
- 20 spaces on 4<sup>th</sup> Street.

A review of the collision history within the neighborhood was conducted for the period between January 1, 2008 and December 31, 2014. The review reveals that there are no locations with elevated collision rates or pedestrian collisions within the study area during this time period.

Traffic volume and speed counts were conducted during two separate periods: February 16-17, 20-21, 2016 and September 2016. Traffic counts were taken on typical weekdays. It should be noted that the February 2016 counts were taken when public schools were not in session, which generally represents the lowest volume period of the year. Conversely, the September counts

were taken during a late summer week when school was in session, which represents one of the highest peak volumes of the year. The daily traffic counts and average speed samples are summarized in Exhibits 5 and 6. In addition, turning movement counts were conducted during both periods at the intersection of Valley Drive and 6<sup>th</sup> Place to determine the distribution of traffic entering and leaving the neighborhood via 6<sup>th</sup> Place at this intersection.

A speed survey was conducted on 6<sup>th</sup> Place between Crest Drive and Ingleside Drive during both study periods. The average overall speed is 14 mph, and the prevailing speed (85<sup>th</sup> percentile) is 21 mph. These are typical and expected speeds in an alley such as 6<sup>th</sup> Place. It was found that approximately four (4) percent of traffic traveled in excess of 25 mph, which is too fast for this segment.

The residences in the study area generate approximately 3,670 daily trips (10 trips per residence) pursuant to the Trip Generation Manual, published by the Institute of Transportation Engineers. These trips are not distributed evenly because of the existing street network. Due to the one-way traffic restrictions on Ingleside Drive and Valley Drive as well as existing walkstreets, traffic volumes on certain streets are higher than surrounding streets. In particular, 6<sup>th</sup> Place has a higher than expected volume because it is one of the few streets that cross Veterans Parkway to Ardmore Avenue. Approximately half of the traffic on 6<sup>th</sup> Street travels to/from Ardmore Avenue. 2<sup>nd</sup> Street and Morningside Drive have higher volumes to serve the block of homes bounded by Crest Drive, 3<sup>rd</sup> Street, Ingleside Drive, and 1<sup>st</sup> Street. School and summer related traffic increases the overall daily volume in the study area by about three (3) percent.

### **Neighborhood Survey**

Based on the existing conditions and public comments received at the October 27, 2016 PPIC meeting, staff prepared a list of possible measures, including the original petition requests. This list was sent to the residents within the study area in the form of a neighborhood survey (Exhibit 7). The survey asked whether residents were in favor of or opposed to the following list of possible traffic calming measures:

1. Convert 4th Street between Ingleside Drive and Valley Drive into a walkstreet.
2. Restrict traffic on 4th Street between Ingleside Drive and Valley Drive to one-way in the westbound direction with parking on the north side of the street.
3. Restrict traffic on 4th Street between Ingleside Drive and Valley Drive to one-way in the eastbound direction with parking on the south side of the street.
4. Construct a sidewalk on 4th Street between Ingleside Drive and Valley Drive. (requires removal of some private encroachments)
5. Construct a sidewalk on the west side of Ingleside Drive between 1st Street and 7th Street. (requires removal of private encroachments and 3 parking pads)
6. Prohibit westbound traffic on 6th Place across Valley Drive into the neighborhood to reduce volume. (Allow westbound to southbound left turns only.)

7. Install a stop sign on Ingleside Drive at 6th Place in the northbound direction.
8. Prohibit parking on both sides of 1st, 2nd, 3rd, 4th, 5th and 6th Place alleys at all times.
9. Provide targeted speed enforcement in the neighborhood.
10. Post 15 MPH speed limit signs on Ingleside Drive.
11. Post 15 MPH speed limit signs on 6th Place at Ingleside Drive (both directions).

The survey was not a vote on particular measures, but was intended to aid staff and the Commission in developing a comprehensive traffic calming plan. The survey was mailed out to about 1,050 addresses on February 7, 2017, with a deadline of February 14, 2017. Over 230 surveys were returned, for a 22% return rate, which is outstanding for this type of survey, and is a statistically significant representation of the residents' opinions on the traffic calming measures.

### **Survey Findings**

The results of the neighborhood survey responses were tabulated and are detailed on Exhibit 7. The survey findings, based on the residents' responses to the survey of possible traffic calming measures, are summarized below:

- A. 68% of all survey respondents were opposed to Item 1 (convert 4<sup>th</sup> Street to walkstreet) while 100% of the 4<sup>th</sup> Street respondents were in favor.
- B. 42% of all survey respondents were opposed to Item 2 (one-way westbound on 4<sup>th</sup> Street/parking on north side) while 65% of the 4<sup>th</sup> Street respondents were in favor.
- C. 79% of all survey respondents were opposed to Item 3 (one-way eastbound on 4<sup>th</sup> Street/parking on south side), and 88% of the 4<sup>th</sup> Street respondents were opposed.
- D. 72% of all survey respondents were opposed to Item 4 (sidewalks on 4<sup>th</sup> Street), and 88% of the 4<sup>th</sup> Street respondents were opposed.
- E. 67% of all survey respondents were opposed to Item 5 (sidewalks on Ingleside Drive).
- F. 70% of all survey respondents were opposed to Item 6 (no westbound thru traffic on 6<sup>th</sup> Place at Valley Drive), and 57% of the 6<sup>th</sup> Place respondents were in favor.
- G. 74% of the survey respondents were in favor of Item 7 (Stop sign on Ingleside Drive at 6<sup>th</sup> Place)
- H. 85% of the survey respondents were opposed to Item 8 (Prohibit parking on alleys)
- I. 65% of the survey respondents were in favor of Item 9 (Targeted speed enforcement)



- J. 84% of the survey respondents were in favor of Item 10 (Post 15 MPH signs on Ingleside Drive)
- K. 84% of the survey respondents were in favor of Item 11 (Post 15 MPH signs on 6<sup>th</sup> Place)

Many residents included comments with their returned surveys (see Exhibit 8). Their comments included safer pedestrian access needed to Veterans Parkway, restricted driver visibility along Valley Drive, suggested one-way streets, required parking in garages, stop sign violations, need for additional stop signs, removal of parking on 6<sup>th</sup> Place east of Ingleside Drive, painted parking tees, speed humps and electronic speed feedback signs.

### NTMP TOOLBOX

Each of the NTMP toolbox measures was evaluated for appropriateness and its ability to address the identified concerns and findings. Those possible measures and an evaluation of their appropriateness are listed below:

#### Level One Tools

- A. Enhanced Police Enforcement – This measure would be effective for localized speeding in the neighborhood as well as for stop sign violations.
- B. Speed Monitoring Trailer – This measure would be effective on Valley Drive, however, the narrow streets within the neighborhood would make it difficult to find a place to park it.
- C. Neighborhood Watch Program – This measure would not be very effective since the program is better for enforcing other types of neighborhood violations.
- D. High Visibility Crosswalk – This measure would be beneficial on Ingleside Drive at the 5<sup>th</sup> Street and 6<sup>th</sup> Street walkstreets.
- E. Pedestrian Crossing Sign – See measure would be beneficial on Ingleside Drive at the 5<sup>th</sup> Street and 6<sup>th</sup> Street walkstreets.
- F. Electronic or Larger Speed Limit Signs - Additional speed limit signs would be appropriate along Ingleside Drive and on 6<sup>th</sup> Place east and west of Ingleside Drive. All other streets within this neighborhood are clearly residential in nature and have low volumes, therefore, drivers are generally aware of the prima facie 25 mph (streets) or 15 mph (alleys) speed limits.

#### Level Two Tools

- G. Traffic Signal Timing – This measure does not apply in this neighborhood.
- H. Turn Restrictions via Signage – This measure could be implemented on 6<sup>th</sup> Place at Valley Drive. 6<sup>th</sup> Place carries three times as much traffic as parallel streets to the south. This additional traffic is due to residential eastbound traffic exiting the neighborhood generated from northbound Ingleside Drive, as well as cut through traffic between Valley Drive and Highland Avenue. Approximately two-thirds of the daily traffic on 6<sup>th</sup> Place in the westbound direction originates east of Valley Drive, and continues through the neighborhood. If westbound through traffic was prohibited on 6<sup>th</sup>

Place across Valley Drive, it is estimated that overall daily volume would decrease by about one-third. Southbound right turn traffic would still be permitted into the neighborhood. Impact to local resident traffic would be minimal, due to existing restricted access to the neighborhood caused by one-way northbound traffic on Ingleside Drive. Exhibit 9.

Turn restrictions were also considered for other streets along Valley Drive, but cut through traffic does not appear to be prevalent based on existing traffic volumes.

- I. Rumble Strips / Dots – These measures are not recommended due to an increase in road noise when vehicles travel over such devices within close proximity to homes at any possible location.
- J. Crosswalk Warning System – No intersections were identified with high traffic volumes to justify crosswalk warning systems.
- K. Raised Median Island – There are no locations identified within the neighborhood that would be a candidate for this measure due to the relative narrowness of most streets.
- L. Neighborhood Entry Island – Due to the narrow rights-of-way on the major entry points to the neighborhood, no locations would be appropriate for this measure.
- M. Mid-block Narrowing – Due to the narrow rights-of-way on the major entry points to the neighborhood, no locations would be appropriate for this measure.
- N. Chokers at Intersections – Corner bulb-outs could be considered at intersections along Valley Drive as a calming measure, but curb parking would be lost. No specific neighborhood locations were identified with a collision history or resident concern for implementation of this measure.
- O. Lane Reduction/Narrowing/Restriping - This measure often reduces speeding and discourages some cut-through traffic by limiting the lane width available for drivers. The streets within the neighborhood are already quite narrow and would not benefit from this measure.
- P. Stop Sign as Neighborhood Traffic Control Measure – While stop signs should be installed in accordance with established guidelines, special conditions in a neighborhood may justify stop signs in certain directions to address a visibility issue, or to discourage speeding by virtue of its location. Ingleside Drive at 6<sup>th</sup> Place is a candidate for all-way stop signs due to limited sight distance. The intersection meet the guidelines for stop signs in all directions due to physical sight obstructions and constrained turning radius.
- Q. Parking Restrictions – Non-resident parking in the neighborhood did not appear to be prevalent, however, parking demand is high most of the day due to limited street parking supply. There are two parking spaces on the north side of 6<sup>th</sup> Place just east of Ingleside Drive that reduce the usable roadway width to one-lane. These parked cars require westbound drivers to go onto the south side, which conflicts with vehicles making turns from Ingleside Drive onto 6<sup>th</sup> Place.

#### Level Three Tools

- R. Raised Crosswalk – Walkstreet intersections along Ingleside Drive and school crosswalks on 2<sup>nd</sup> Street could be potential locations for this measure, however, major construction would be needed to modify street drainage facilities.

- S. Raised Intersection – This tool is not being considered at this time since Level Two tools are currently being evaluated to address speeding concerns.
- T. Traffic Circle – There are no locations identified within the neighborhood that would be a candidate for this measure due to the narrowness of the streets.
- U. Restricted Movement Barrier-Half Closure – There are no locations identified within the neighborhood that would be a candidate for this measure due to the narrowness of the streets and potential adverse impact that would be caused by diverted traffic.
- V. Diagonal Diverter – There are no locations identified within the neighborhood that would be a candidate for this measure due to the narrowness of the streets and potential adverse impact that would be caused by diverted traffic.
- W. Speed Humps – Since there are no streets with prevailing speeds over 30 mph within the study area, this measure would not be effective or appropriate.

#### Other Possible Measures

- X. One-Way Traffic – 4<sup>th</sup> Street between Ingleside Drive and Valley Drive is a candidate for a one-way street. It is too narrow for two-way traffic and parked cars along the north side limit the ability for drivers to maneuver around opposing traffic. One-way traffic would also reduce the overall traffic volume, thereby reducing exposure to pedestrian conflicts as well. One-way westbound traffic would be more appropriate because street parking is already located on the north side of 4<sup>th</sup> Street, and circulation within the neighborhood would be less constrained due to the one-way couplet created by Valley Drive (southbound) and Ingleside Drive (northbound). Other east-west streets have low volumes and would not benefit significantly by restricting traffic to one direction. Impact to adjacent streets would be minimal due to low existing eastbound traffic volume that would be diverted.
- Y. Walkstreet – While a walkstreet on 4<sup>th</sup> Street between Ingleside Drive and Valley Drive would be consistent with similar walkstreets on 5<sup>th</sup> through 10<sup>th</sup> Streets, it would result in the loss of 20 parking spaces and divert traffic to adjacent streets. (Exhibit 10) The Traffic Engineer was unable to find viable opportunities to replace the public parking spaces in the surrounding neighborhood. For example, street parking could be constructed along the east side of Valley Drive, but it would significantly reduce the park area within Veterans Parkway. Other streets in the neighborhood would need to be widened in order to provide street parking, which would eliminate significant portions of parkway landscaping and other private encroachments. The Fire and Police Departments have both indicated their concerns about the potential reduction in emergency access choices that a walkstreet would cause, and recommend against the conversion of 4<sup>th</sup> Street to a walkstreet.
- Z. Sidewalks – There are existing sidewalks on 2<sup>nd</sup> Street and 3<sup>rd</sup> Street within the study area that have the same right-of-way width (50 feet) as 4<sup>th</sup> Street. Sidewalks could be constructed on one or both sides of 4<sup>th</sup> Street, but it would require the removal of significant parkway landscaping and other private encroachments. Ingleside Drive is also a candidate for sidewalks on one or both sides because of its designation as a school route, but it would also require major changes to the parkway and probable elimination of large trees and parking pads.

Both the Fire and Police Departments have been involved in the preparation of the North Manhattan Beach NTMP and have no preliminary objections to the recommended actions.

**Next Steps:**

Upon the PPIC's recommendation of the refined list of toolbox measures, the results of the survey and recommended initial measures will be forwarded to the City Council for approval on a trial basis. Upon approval, the NTMP will then follow the remaining steps as identified in the city-wide NTMP procedures. During the trial period, a before-and-after study will be conducted to evaluate the effectiveness of the initial measures. This follow-up evaluation will be then forwarded to the Commission at a future public hearing for further discussion to determine if the initial measures should be modified or made permanent and if additional measures should be considered.

**PUBLIC OUTREACH**

By way of mailed notices, the residents and affected parties within and surrounding the study area have been invited to the PPIC meeting. Public notices have been posted in three public locations and posted online on the City's website, [www.citymb.info](http://www.citymb.info).

**RECOMMENDATION:**

Based on the traffic studies, previous findings, citizen comments, survey results, and evaluation of NTMP toolbox measures, staff recommends that the Parking and Public Improvements Commission (PPIC) recommend the following traffic calming measures and forward them, with the survey results, to the City Council for their approval on a trial basis:

1. Post a Left Turn Only restriction for westbound traffic on 6<sup>th</sup> Street at Valley Drive.
2. Restrict traffic to one-way westbound on 4<sup>th</sup> Street between Valley Drive and Ingleside Drive.
3. Install three 15 mph speed limit signs on Ingleside Drive between 1<sup>st</sup> Street and 6<sup>th</sup> Place.
4. Install two 15 mph speed limit signs on 6<sup>th</sup> Place east and west of Ingleside Drive.
5. Install high-visibility crosswalk signs and markings on Ingleside Drive at 5<sup>th</sup> Street and 6<sup>th</sup> Street walkstreet crossings.
6. Install a stop sign for northbound Ingleside Drive at 6<sup>th</sup> Place.
7. Increase enforcement of speeding and other moving violations on a regular basis.

A map of these initial measures is shown in Exhibit 11.

- Exhibits:
1. Study Area Map
  2. 6<sup>th</sup> Place Traffic Petition
  3. 4<sup>th</sup> Street One-Way Petition
  4. 4<sup>th</sup> Street Walkstreet Petition
  5. February Traffic Counts and Speeds
  6. September Traffic Counts and Speeds
  7. Resident Survey Results
  8. Survey Comments
  9. Estimated Traffic Counts with 6<sup>th</sup> Street Restriction
  10. Estimated Traffic Counts with 4<sup>th</sup> Street Walkstreet
  11. Initial Recommendations Map



City of Manhattan Beach  
 Community Development  
 Traffic Engineering Division

Exhibit 1  
 Valley Drive – 1<sup>st</sup> Street to 7<sup>th</sup> Street  
 Neighborhood Study Area

Exhibit 2

TO: CITY OF MANHATTAN BEACH, ERIK ZANDVLIET T.E.  
FROM: MANHATTAN BEACH RESIDENTS ADJOINING 6<sup>TH</sup> PLACE  
SUBJECT: TRAFFIC VOLUMES AND SPEEDS  
DATE: JANUARY 12, 2015

This is a request to reduce traffic volumes and speeds on 6<sup>th</sup> Place.  
Request is signed by residents of 6<sup>th</sup> and 7<sup>th</sup> Street which share 6<sup>th</sup> Place.

The traffic counter which was placed on 6<sup>th</sup> Place showed 1,305 (24hrs) vehicles, the majority of which were in the daylight hours. Of that number, 373 vehicles were speeding. That number will only increase as summer nears.

Thank You.

TO: CITY OF MANHATTAN BEACH, TRAFFIC ENGINEER

SUBJECT: EXCESSIVE TRAFFIC/SPEEDING ON 6<sup>TH</sup> PLACE  
(300-400 BLOCKS)  
500

Residents adjoining 6<sup>th</sup> Place would like a solution to excessive speeding and high traffic volume. We have addressed this issue before to the city and would like a resolution to this problem.

Thank you,  
The Residents of 6<sup>th</sup> & 7<sup>th</sup> Streets

Signature	Print Name	Address
1. <i>Jack Williams</i>	Jack Williams	400 7 <sup>th</sup> St, M.B.
2. <i>Melanie Williams</i>	Melanie Williams	400 7 <sup>th</sup> St. M.B.
3. <i>JAN SCHULTZ</i>	JAN SCHULTZ	409-6 <sup>TH</sup> PL MB
4. <i>Karen Schulte</i>	Karen Schulte	409-6 <sup>TH</sup> PL. MB
5. <i>Luke Kallis</i>	Luke Kallis	404 7 <sup>th</sup> St M.B.
6. <i>Brent Morgan</i>	Brent Morgan	336 7 <sup>th</sup> St. M.B.
7. <i>Kristen Zukley-Morgan</i>	Kristen Zukley-Morgan	336 7 <sup>th</sup> St. M.B.
8. <i>Andrew Judson</i>	Andrew Judson	416 7 <sup>th</sup> St, MB
9. <i>JEFF DRANDALL</i>	JEFF DRANDALL	416 7 <sup>th</sup> ST MB
10. <i>Kathleen Kleinman</i>	Kathleen Kleinman	412 7 <sup>th</sup> St MB
11. <i>MICHAEL KLEINMAN</i>	MICHAEL KLEINMAN	412 7 <sup>th</sup> St MB
12. <i>Sylvia Domingos</i>	Sylvia Domingos	420 7 <sup>th</sup> St MB
13. <i>Bill Richards</i>	Bill Richards	214-212-4140
14. <i>Gene Richards</i>	Gene Richards	214 538-5318
15. <i>Deanna Loshner</i>	Deanna Loshner	786 295, 949 94
16. <i>Kristy Kallis</i>	Kristy Kallis	310.422.8003
17. <i>DAVID LEHMAN</i>	DAVID LEHMAN	305.342-9527
18. <i>David Schroeder</i>	David Schroeder	440 7 <sup>th</sup> St 520 7 <sup>th</sup> St.
19. <i>MARTIN DEUK</i>	MARTIN DEUK	617 N. Valley Drive
20. <i>PAN YUCH</i>	PAN YUCH	436 7 <sup>th</sup> St
21. <i>FRANK HILLEBRAND</i>	FRANK HILLEBRAND	516 7 <sup>th</sup> St
22. <i>Wendy Pitts</i>	Wendy Pitts	516 7 <sup>th</sup> St.
23. <i>JOHN CONWAY</i>	JOHN CONWAY	572 7 <sup>th</sup> St.
24. <i>Sherah Rusk</i>	Sherah Rusk	572 7 <sup>th</sup> St.
25. <i>Sherah Rusk</i>	Sherah Rusk	572 7 <sup>th</sup> St.

From: City of Manhattan Beach manhattan@user.govoutreach.com  
Subject: Manhattan Beach Closed Request # 54080 [636453836316233]  
Date: February 2, 2018 at 11:22 AM  
To: manhattan@manhattanbeach.com



TO: CITY OF MANHATTAN BEACH, TRAFFIC ENGINEER

SUBJECT: EXCESSIVE TRAFFIC/SPEEDING ON 6<sup>TH</sup> PLACE  
(300-400 BLOCKS)  
500

Residents adjoining 6<sup>th</sup> Place would like a solution to excessive speeding and high traffic volume. We have addressed this issue before to the city and would like a resolution to this problem.

Thank you,  
The Residents of 6<sup>th</sup> & 7<sup>th</sup> Streets

Signature	Print Name	Address
1.	Tristy Patterson	340 7 <sup>th</sup> St
2.	Kathryn Rowland	332 7 <sup>th</sup> St.
3.	Duncan Rowland	332 7 <sup>th</sup> St.
4.	MERLE GROSSMAN	328 7 <sup>th</sup> St.
5.	STEVEN GLASS	324 7 <sup>th</sup> St
6.	Deborah Berger	324 7 <sup>th</sup> St
7.	Chris Wagner	316 7 <sup>th</sup> St
8.	Colleen Weigert	316 7 <sup>th</sup> St
9.	Jim Kelly	304 7 <sup>th</sup> St
10.	Nathan Hardcastle	613 Crest Drive
11.	KAY VAN	617 Crest Drive
12.	BRAD DAVID	500 7 <sup>th</sup> St.
13.	Jessica Tarrango	501 7 <sup>th</sup> St
14.	Stephanie Schroeder	520 7 <sup>th</sup> St
15.	KELLY N. SWEENEY	428 7 <sup>th</sup> St.
16.	Amy Evans	432 7 <sup>th</sup> St.
17.	SHEILA BAKER	613-N. VALLEY
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TO: CITY OF MANHATTAN BEACH, TRAFFIC ENGINEER

SUBJECT: EXCESSIVE TRAFFIC/SPEEDING ON 6<sup>TH</sup> PLACE  
(300-400 BLOCK)

Residents adjoining 6<sup>th</sup> Place would like a solution to excessive speeding and high traffic volume. We have addressed this issue before to the city and would like a resolution to this problem.

Thank you,  
The Residents of 6<sup>th</sup> & 7<sup>th</sup> Streets

	Signature	Print Name	Address
1.		GARY D. GRIMES	421 6TH ST. M.B. CA 90266
2.		JOHN P. PECTZ JR	433 6TH ST MB CA 90266
3.		JUDY PECTZ	433 6TH ST MB 90266
4.		Randall Putnam	413 6TH ST, MB 90266
5.		Teri Putnam	"
6.		YOLANDA P. LANDIS	"
7.			333 6TH MB 90266
8.	Debbie Brown	Debbie Brown	321 6th St. M.B. 90266
9.		PAUL BROWN	321 6TH ST. MB 90266
10.	Allie Brown	Allie Brown	321 6th St. MB 90266
11.		ROBERT CATES	437 6TH ST MB 90266
12.	Margie Campbell	Margie Campbell	417 6th St. MB 90266
13.		Doug Campbell	417 6th St. MB 90266
14.	Nick Casper	NICK CASPER	601 INGLISIDE
15.	Connie Costner	Connie Costner	"
16.	Linden McPherson	Linden McPherson	5102 OF ALLEY 329 6TH ST. MB 90266
17.		Sherri Sussman	317 6TH ST MB 90266
18.		Craig Sussman	317 6TH ST MB 90266
19.	Lisa Toy, Jared Felt	Lisa Toy, Jared Felt	#600 Ingliside Dr MB
20.	STEVE VOORHEES	St. Voorhees	511 6TH ST. MB
21.	STEVENIKKI VOORHEES	Negla Voorhees	" "
22.	DAVID LINGMAN	David Lingman	425 6 <sup>th</sup> St MB
23.	Andrea Lingman	ANDREA LINGMAN	425 6 <sup>th</sup> ST MB
24.	Sara Mello	Sara Mello	429 6TH ST MB
25.	Melvin Mello	Melvin Mello	429 6TH ST MB

TO: CITY OF MANHATTAN BEACH, TRAFFIC ENGINEER

SUBJECT: EXCESSIVE TRAFFIC/SPEEDING ON 6<sup>TH</sup> PLACE  
(300-400 BLOCK)

Residents adjoining 6<sup>th</sup> Place would like a solution to excessive speeding and high traffic volume. We have addressed this issue before to the city and would like a resolution to this problem.

Thank you,  
The Residents of 6<sup>th</sup> & 7<sup>th</sup> Streets

Signature	Print Name	Address
1. - <i>Carol A. Grimes</i>	Carol A. Grimes	421 6 <sup>th</sup> St. M.B
2. - <i>Dorothy Michel</i>	DOROTHY MICHEL	401 6 <sup>th</sup> St. M.B
3. - <i>R. H. Michel</i>	ROBERT H. MICHEL	401 6 <sup>th</sup> St. M.B
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Received  
3/3/2015

### City of Manhattan Beach General Petition Form

We, the undersigned residents, do hereby petition the City of Manhattan Beach to designate 4th St. as a one-way street with traffic flow from Valley west to Ingleside.

on the 500 block of 4th St., Manhattan Beach, CA  
(Street)

between Valley - west and Ingleside  
(Street) (Street)

**Reason:** 4th St. is a very narrow street with parking on the north side only which makes it impossible for two cars to pass. This causes a danger to the neighborhood since one car must back up or down the street to allow the other to pass. Backing ~~up~~ <sup>out</sup> causes cars to end up on Valley which is a busy street with blind spots. A one way street would alleviate this issue. Honoring this request would not change the current parking configuration.

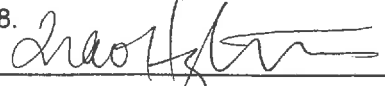



We attest that each undersigned person is 18 years or older and is a responsible owner or resident in the proposed block. The designated contact person(s) are:

CONTACT PERSON: GayLa Rabin - gaylar7@verizon.net DAYTIME PHONE NO: 310-379-9665  
ALTERNATE CONTACT: Helene Bono DAYTIME PHONE NO: 310-318-9641

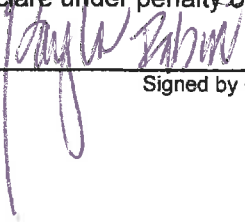
NOTE: Only one responsible signature per residence is required.

SIGNATURE Or "Opposed" or "No Contact"	PRINT NAME	PRINT STREET ADDRESS	PRINT DATE
1. <i>[Signature]</i>	Gayla Rabin	520-4th St MB	2/18/2015
2. <i>[Signature]</i>	HELENE BONO	539 4th St M.B	2/18/2015
3. <i>[Signature]</i>	Holly McLaughlin	532 4th St MB	2/18/2015
4. <i>[Signature]</i>	Ann MacEderm	540 4th St MB	2/18/2015
5. <i>[Signature]</i>	Kay Yanev	541 4th St-M.B.	2/18/2015
6. <i>[Signature]</i>	Monica Conner	548 4th St, M.B.	2/18/2015
7. <i>[Signature]</i>	Marc Smoot	528 4th St	2/18/2015

Exhibit 3

8.		Traci Harrington	524 4th Street Manhattan Beach	(310) 372-4384
9.		STEVE SPEAR	500 4th STREET MB	(310) 372-4152
10.		Jennifer Caskey	511 4th St, MB	310- 200-5900
11.		Dave Caskey	573 4th St	310-200-1960

I declare under penalty of perjury, pursuant to the laws of the State of California, that the foregoing is true and correct.

 Executed on 2/11/2015 in Manhattan Beach, California.

Signed by Contact Date

Exhibit 3

General Petition for 4th ST - ONE WAY street request on 500 block of 4th St.  
 MANHATTAN BEACH CALIFORNIA

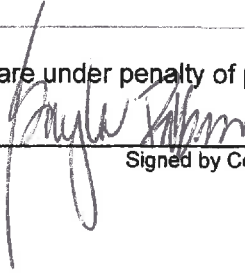
NOTE: Only one responsible signature per residence is required.

SIGNATURE Or "Opposed" or "No Contact"	PRINT NAME	PRINT STREET ADDRESS	PRINT DATE
	BARBARA WILLIAMS	FOURTH STREET	2/18/15
	Patricia Lemay	508 4th St	2/19/15
	Nancy Argent	504 4th Street	2/19/15
	Nicole Wood	516 4th St	2/19/15
	Julie Cordua	544 4th St	2/19/15
	Linda McLaughlin	533 4th	2/19/15
	Jan Steinke	545 4th Street	2/19/15
	Darryl Myrose	501 4th St	2/19/15
	Jill Farring	507 4th St.	2.21.15
	Austin Bates	549 4th St.	2/21/15
	Shannon Castellan	521 4th St	2/22/15
	Aileen Peper	517 4th street	3/1/15
	Claire Worch	536 4th St.	3/1/15
	Charlene Stoen	512 4th street	3/1/15
15.			
16.	Total: 25 signatures		
17.	1 not available		
18.			
19.			

Exhibit 3

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I declare under penalty of perjury, pursuant to the laws of the State of California, that the foregoing is true and correct.

 Executed on 3/1/2015 in Manhattan Beach, California.  
Signed by Contact Date



## City of Manhattan Beach 4th St. Walk Street Petition Form

We, the undersigned residents, do hereby petition the City of Manhattan Beach to establish a walk street on the 500 block of 4th Street between Valley Dr. and Ingleside Drive in Manhattan Beach.

We attest that each undersigned person is 18 years or older and is a responsible owner or resident in the proposed block.

The designated contact person(s) are:

CONTACT PERSON: Shannon Castellani      DAYTIME PHONE NO: 310 849 4687

ALTERNATE CONTACT: Marc Castellani      DAYTIME PHONE NO: 917 697 0783

NOTE: Only one responsible signature per residence is required.

SIGNATURE Or "Opposed" or "No Contact"	PRINT NAME	PRINT STREET ADDRESS	PRINT DATE
	Shannon Castellani	521 4th St. MB CA	4/11/16
	Nancy Argent	504 4th St. MB CA	4/11/16
	<del>Shannon Castellani</del>	<del>512 4th St. MB CA</del>	<del>4/11/16</del>
	Linda McLay	533 4th St MB	4/11/16
	Traci Harrington	524 4th Street MB, CA	4/11/16
	Gayle Pabint	520 4th St MB CA	4/11/16
	BARBARA WILLIAMS	525 4th M.B.	4/12/16
	Jill Farring	507 4th St MB	4/12/16
	Nancy Lemm	508 4th St MB	4/12/16
	DIKO KASSABIAN	516 4th St MB	4/12/16

I declare under penalty of perjury, pursuant to the laws of the State of California, that the foregoing is true and correct.

Signed by Contact

Executed on

4/18/16  
Date

in Manhattan Beach, California.



Parking Petition on 4th St. Walk Petition

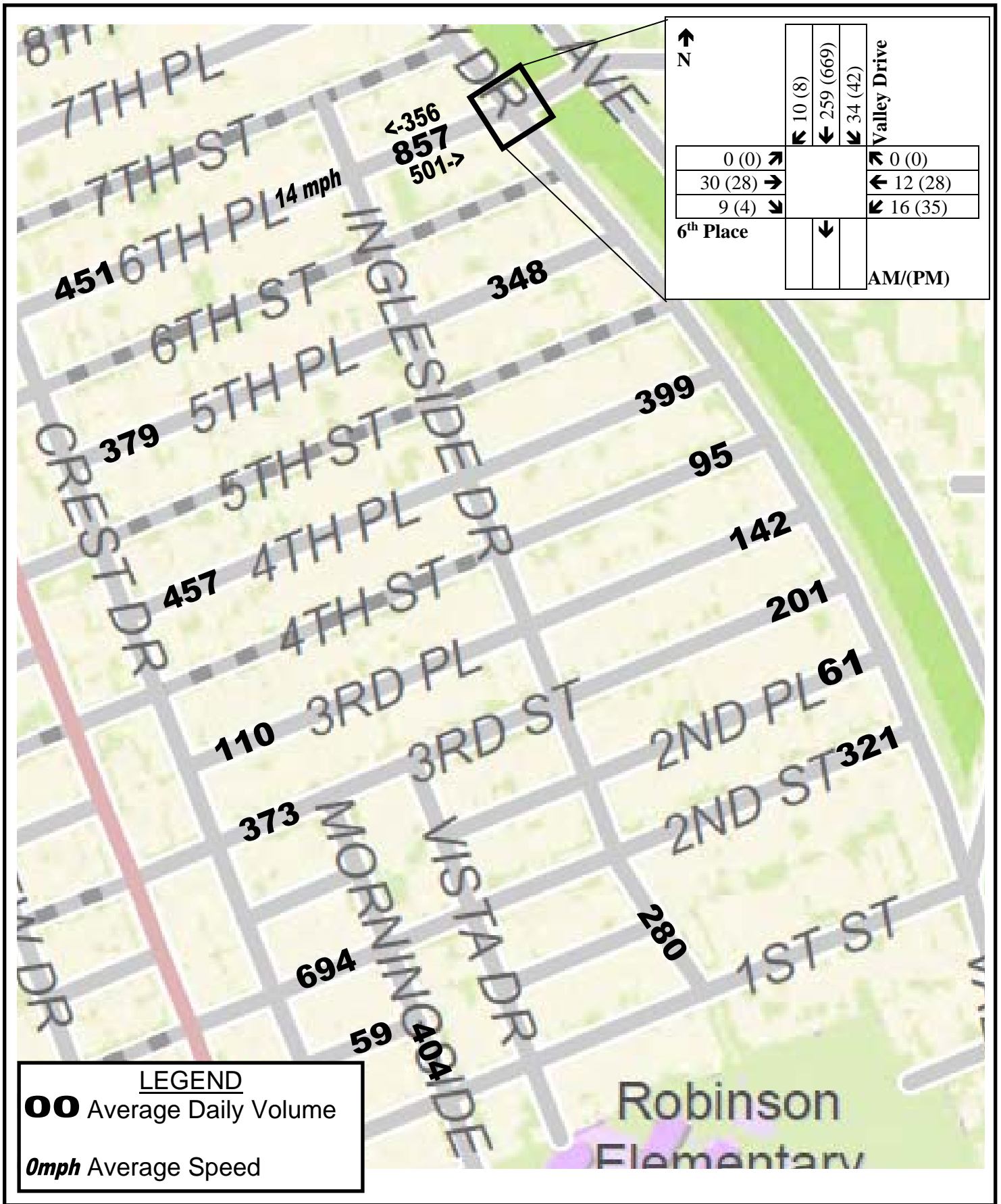
NOTE: Only one responsible signature per residence is required.

SIGNATURE Or "Opposed" or "No Contact"	PRINT NAME	PRINT STREET ADDRESS	PRINT DATE
	Jennifer Caskey	571 4th St.	4/12/16
	Jennifer Caskey	573 4th St.	4/12/16
	MARC SUROOF	528 4th St.	4/12/2016
	JOHN W. MAC EACHERN	540 4th St.	4/12/2016
	MARK LINNECKE	544 4th St	4/12/2016
	Daniel Munillo	541 4th St	4-17-2016
	PATRICK CONNOR	548 4th St	4/17/2016
	JAN STEINKE	545 4th St.	4/17/2016
	Stacy Myrcse	501 4th St.	4/17/2016
	Aileen Paper	517 4th St.	4/17/2016
	HELENE BOND	534 4th St.	4/17/2016
	HIRTA BATES	549 4th ST	4/17/2016
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I declare under penalty of perjury, pursuant to the laws of the State of California, that the foregoing is true and correct.

Signed by Contact

Executed on 4/18/16 in Manhattan Beach, California.  
Date

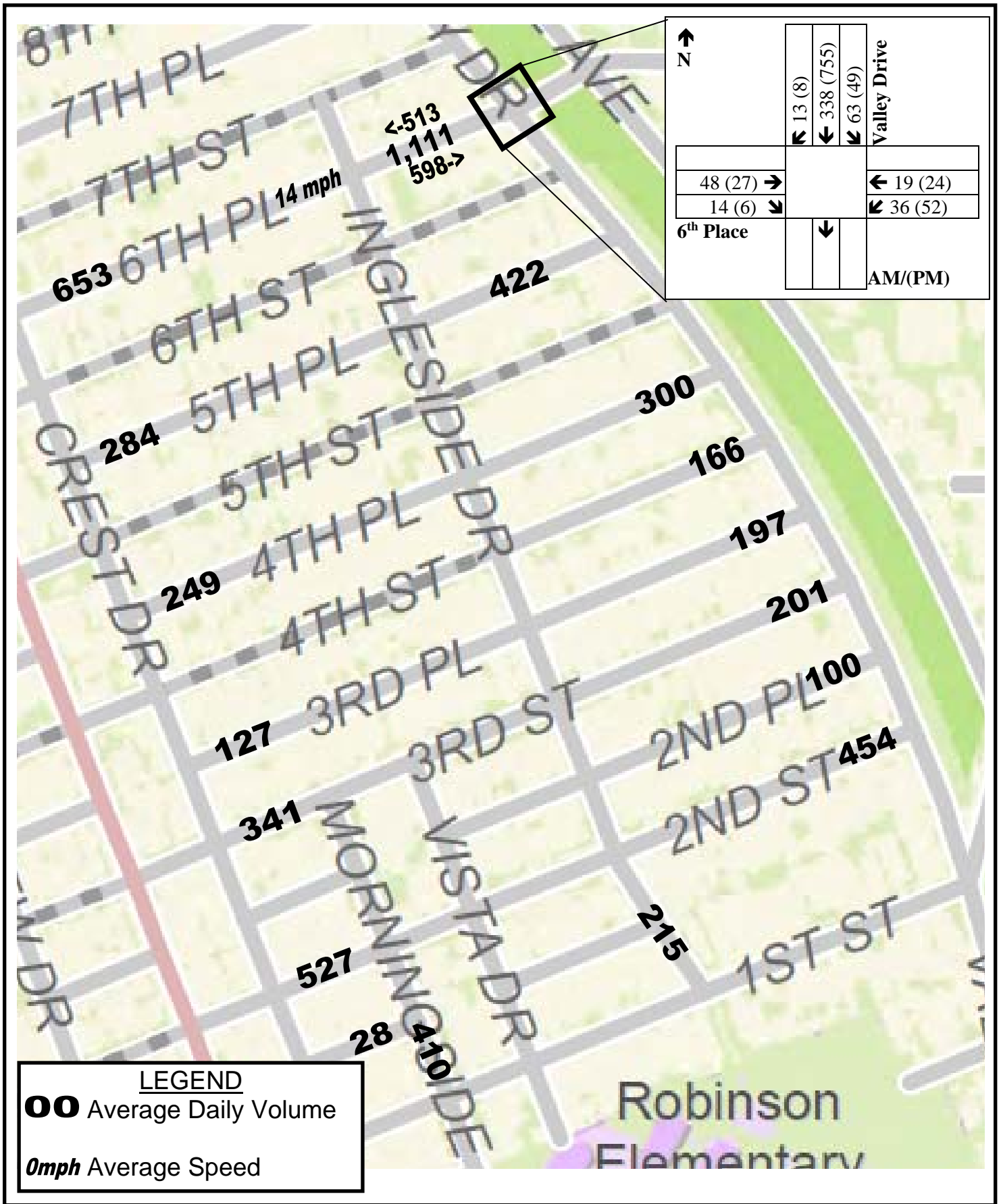


**LEGEND**  
**00** Average Daily Volume  
*0mph* Average Speed

Exhibit 5  
 Valley Drive – 1<sup>st</sup> Street to 7<sup>th</sup> Street Neighborhood  
 February 2016 Traffic Counts



City of Manhattan Beach  
 Community Development  
 Traffic Engineering Division



City of Manhattan Beach  
 Community Development  
 Traffic Engineering Division



**City of Manhattan Beach**  
**VALLEY DRIVE- 1<sup>ST</sup> TO 7<sup>TH</sup> STREET**  
**NEIGHBORHOOD SURVEY**  
**PLEASE RETURN BY:**  
**FEBRUARY 14, 2017**

## POSSIBLE TRAFFIC CALMING MEASURES

**% In Favor**  
**% Not in Favor**

*Please check one box for each measure or option:*

32 <i>100</i>	68 <i>0</i>	1. Convert 4 <sup>th</sup> Street between Ingleside Drive and Valley Drive into a walkstreet.
42 <i>65</i>	58 <i>35</i>	2. Restrict traffic on 4 <sup>th</sup> Street between Ingleside Drive and Valley Drive to one-way in the westbound direction with parking on the north side of the street.
21 <i>13</i>	79 <i>88</i>	3. Restrict traffic on 4 <sup>th</sup> Street between Ingleside Drive and Valley Drive to one-way in the eastbound direction with parking on the south side of the street.
28 <i>13</i>	72 <i>88</i>	4. Construct a sidewalk on 4 <sup>th</sup> Street between Ingleside Drive and Valley Drive. (requires removal of some private encroachments)
33	67	5. Construct a sidewalk on the west side of Ingleside Drive between 1 <sup>st</sup> Street and 7 <sup>th</sup> Street. (requires removal of private encroachments and 3 parking pads)
30 <i>57</i>	70 <i>43</i>	6. Prohibit westbound traffic on 6 <sup>th</sup> Place across Valley Drive into the neighborhood to reduce volume. (Allow westbound to southbound left turns.)
74 <i>92</i>	26 <i>8</i>	7. Install a stop sign on Ingleside Drive at 6 <sup>th</sup> Place in the northbound direction.
15	85	8. Prohibit parking on both sides of 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> and 6 <sup>th</sup> Place alleys at all times.
65	35	9. Provide targeted speed enforcement in the neighborhood.
84	16	10. Post 15 MPH speed limit signs on Ingleside Drive.
84 <i>83</i>	16 <i>17</i>	11. Post 15 MPH speed limit signs on 6 <sup>th</sup> Place at Ingleside Drive (both directions).

Summary Notes: *Italics = Respondent percentage on street only*

Exhibit 8

**PARKING  
AND PUBLIC IMPROVEMENTS  
COMMISSION**

**Valley Drive  
Neighborhood Traffic Management  
Study  
Initial Recommendations**

**Survey Comments**

2/18/17

TO MB Valley Dr - 1st to 7th St survey team,

Thank you for running this survey to improve traffic! The largest consideration for me (on 1st St) is parking. It can be so crazy to find a spot! Is there any way we can limit street sweeping to one side per week? Other than that, I look forward to the community coming up with logical resolutions!

Thanks,

Parker Albo

**To: City of Manhattan Beach PPIC**

**Subject: Valley Drive 1<sup>st</sup> to 7<sup>th</sup> Street Neighborhood Survey**

**Please also consider providing safe pedestrian access to the greenbelt stairs located at the east end of 4<sup>th</sup> Place.**

**When walking across Valley Drive from west to east at 4<sup>th</sup> place, toward the stairs, it is very difficult to see the traffic coming from the north due to an arc in the road. Also, the cars that are parked on Valley Dr. block visibility.**

**Also at the same location, when driving a car, turning right onto Valley Dr. from 4<sup>th</sup> place is dangerous for the same reasons. It requires inching the nose of your car into the traffic blindly onto Valley to see the oncoming traffic. Many of the residents of the block prefer to travel through the survey area just to make the right turn at 6<sup>th</sup> place where there is a stop sign and the turn can be made safely which further increases traffic on Ingleside.**

**The situation is exacerbated during the evening rush hour when speeds are high and it is dark out.**

**A stop sign would be ideal, a crosswalk would help somewhat.**

**Please see the attached picture.**

**Thank you,**

**Alan Nitzberg**

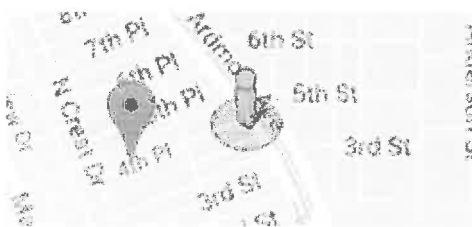
**516 5<sup>th</sup> St**



Image capture: Nov 2014 © 2017 Google

Manhattan Beach, California

Street View - Nov 2014





City Traffic Engineer,

Feb. 10, 2017

By limiting or restricting traffic on 4<sup>th</sup> Street, this only moves the traffic issues to neighboring streets. Constructing a sidewalk on 4<sup>th</sup> Street would mitigate any safety issues by providing residents, especially children, with a safe way to walk throughout the neighborhood. Similarly, ~~the~~ Ingleside Drive is a highly traveled road, especially by children to and from school each day. I believe sidewalks would be a sensible solution to many on-going concerns with the traffic.

If we restrict traffic on any street or alley (place) it would make sense to carry forward<sup>the restrictions</sup> on all neighboring streets and alleys alike. For instance, all alleys prohibit west bound traffic, to reduce volume, and provide a safe alternative play spot for children. Kids already play in the alleys so this would reduce risk for all neighbors equally. All streets (1<sup>st</sup> - 4<sup>th</sup>) could also be designated as ONE WAY (with parking on one side only ~~or~~ parking on both) to limit traffic flow throughout the entire neighborhood and not just designated streets.

Thank You!

Schuyler Chang  
521 2nd Street  
(646) 872-2020

① Enforcement of speed limit and 6<sup>th</sup> Place Stop Sign on Valley

→ Drivers regularly blow through this stop sign (poor sign visibility) and regularly use excessive speed between 6<sup>th</sup> and 1<sup>st</sup>. I have seen speeds of 60 mph.

Valley (westbound lane)  
and Crest

② HALLOWEEN → Halloween in our neighborhood requires special traffic control. The westbound lane of Valley between 10<sup>th</sup> and 1<sup>st</sup> should be closed to traffic (ie limit Valley to one lane). Parents and kids regularly step into that lane outside of parked cars due to congestion on sidewalk and this year alone, I personally witnessed two incidents where kids were inches from getting hit by cars. Someone is going to get killed. ~~It~~ Thousands of people show up for this fun event and the City needs to dedicate resources and controls similar to the December fireworks, Pumpkin races, etc. Please - save a needless accident and the City a needless law suit.

Darren Tansen  
417 5<sup>th</sup> Street

Donald A Sellek  
320 1st Place  
Manhattan beach, CA 90266  
1-310-376-1236

February 14, 2017

Manhattan Beach City Hall  
1400 Highland Avenue  
Manhattan Beach, CA 90266

Re: Neighborhood City Survey, Valley Dr, 1<sup>st</sup> Street to 7<sup>th</sup> Street  
Manhattan Beach Private and Public Parking

Neighborhood City Survey, Valley Dr, 1<sup>st</sup> Street to 7<sup>th</sup> Street:

The questionnaire is answered and enclosed.

Manhattan Beach Private and Public Parking:

Vehicle density, thus parking availability is an ever increasing challenge. Parking code should favor Manhattan Beach residents in much the same way that the “Possible Traffic Calming Measures” questionnaire is directed at.

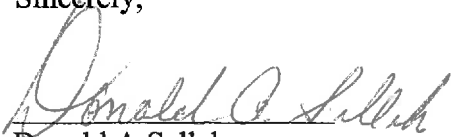
Street parking of Hermosa Beach Vehicles is an ongoing issue the closer one gets to the Hermosa Beach, Manhattan Beach city limits.

One of the most under discussed issues is the use of garages in Manhattan Beach for all things other than parking of the resident owners/renters vehicles. Simply put, making space for cars, motor bikes et al in garages, the intended use of garages, will go a long way in alleviating the current parking congestion.

The width of the allies and streets in the questionnaires purview, demonstrates how progress can overwhelm.

As once upon a time streets, became walk streets, became lamp section, progress has allocated walk streets city land for personal use front yards, putting limitations of the remaining options for traffic considerations. There is a point of no return or redress.

Sincerely,

  
Donald A Sellek

February 15, 2017

City of Manhattan Beach  
Valley Drive – 1<sup>st</sup> to 7<sup>th</sup> Street Neighborhood Survey  
1400 Highland Avenue  
Manhattan Beach, CA 90026-4795

ATTN: Mr. Erik Zandvliet, T.E., City Traffic Engineer

In response to your letter dated February 6, 2017, I would first like to mention that the amount of time given to respond is unreasonably short. I went out of town on the morning of February 9, 2017 and returned yesterday, February 14. I had not received the letter by the time I left. Other people I know are still out of town. Based on the traffic monitoring equipment we've seen taped to the street off and on for at least 6 months, it is clear that this study has taken quite a bit of time to complete. It is only reasonable that residents be given more than 5 days to respond to a study that has taken months to complete.

I don't know the reason for the study but I assume it was triggered by complaints. I cannot speak for anyone else but I live on 1<sup>st</sup> Place and the most dangerous traffic situations in my area are caused by:

- 1) parents dropping off or picking up their children at Robinson Elementary School
- 2) motorists traveling southbound on Valley routinely ignoring the 4 way stop at Valley and 1<sup>st</sup> St.

None of your recommendations even touch upon those situations.

Parking is already at a premium so any recommendations that reduce the amount of available parking (recommendations 1, 4, 5, 8) will create an unnecessary burden on everyone. Parking on the "Places" is already limited to those homes having aprons in front of their home and, at least in my area, people who park otherwise are just loading/unloading.

Finally, posting and expecting a 15 mph speed limit seems overkill but I do not live in the area where this is being recommended so perhaps residents in that area are amenable to it. It seems extremely slow, even for a residential area.

I hope you will allow residents more time to respond to this study.

Sincerely,



Cecilia Ball

324 1<sup>st</sup> Place

Manhattan Beach, CA 90266

**Abby Hacoen  
436 3<sup>rd</sup> Street  
Manhattan Beach, CA 90266**

February 10, 2017

Parking & Public Improvements Commission  
City of Manhattan Beach  
1400 Highland Avenue  
Manhattan Beach, CA 90266

Dear PPIC Commissioners,

I continue to respectfully urge you to reject the 4<sup>th</sup> Street petition to convert to a walk street. While I appreciate our neighbors' desire for a vehicle-free front yard, not to mention the promise of increased property values, the displacement of 20+ cars to adjacent 3<sup>rd</sup> Street, Ingleside and 2<sup>nd</sup> Street is grossly burdensome and untenable, not to mention downright unneighborly.

I see from the public record that in addition to sweet letters from children meant to pull at your heartstrings, a 4<sup>th</sup> Street resident has rather disingenuously included a photo of the 400 block of 3<sup>rd</sup> Street devoid of a single parked car, hoping to prove that the surrounding streets can easily absorb the extra parking. That photo was taken on a Wednesday during street sweeping restrictions. Below please find that same block photographed on a Saturday in October. Imagine what our block begins to look like in the summer when the demand for beach parking swells.



Here is the 500 block of 3<sup>rd</sup> Street and Ingleside between 3<sup>rd</sup> & 4<sup>th</sup> Streets shown on both weekdays and Saturdays:



Yes, 4<sup>th</sup> Street is narrow, but so are many other streets in Manhattan Beach: consider Alma or the 400 blocks of 23<sup>rd</sup> through 35<sup>th</sup> Streets in North Manhattan Beach. If you convert 4<sup>th</sup> Street to a walk street, beware the dangerous precedent you set, and brace for similar requests from many other Manhattan Beach blocks.

3rd street is already groaning under the weight of insufficient parking, heightened by endless construction, beachgoers, and cars pushed to the street by overstuffed garages. This petition was rightly rejected nearly 15 years ago. Why are we forced to take time and resources to fight it again?

I speak for many residents in the 400 & 500 blocks of 3<sup>rd</sup> Street, all of whom are both anxious and angered by this threat.

Many thanks for your consideration of the needs of all your neighborhood constituents, and not just the 21 petitioners of a singular block.

Sincerely,

Abby Hacohen  
432/436 3<sup>rd</sup> Street

Dear PPIC Commission,

Upon reviewing the proposed “traffic calming measures” it is apparent that these options would reducing parking and limit neighborhood access for residents, with little improvement in “traffic”. The proposed “traffic abatement” measures do not seem to take into consideration the limited parking spots available in the sand section of Manhattan Beach. Converting 4<sup>th</sup> to a walk street would significantly reduce parking, shifting congestion to the already limited Ingleside & Valley roads. Constructing a sidewalk on Ingleside would also remove parking spots. Of course, removing private alley parking is the most concerning of all. It would only serve to exacerbate an already challenging parking situation and add additional congestion to our surrounding neighborhood streets. Keeping the current number of parking spaces, as well as maintaining the ability to park in the alley, would prevent any additional frustrations for residents.

Also of concern is the prohibition of traffic across Valley Drive into the neighborhood. Why would you want to make entering the neighborhood even more challenging for residents? Wouldn't this just worsen any “traffic” situation for by causing more congestion through fewer access points?

I am very concerned that these measures are even being considered! They make me wonder why I am paying such a premium to live in a location that potentially could have such limited parking options and access. I believe these measures would reduce property values for the entire neighborhood!

We are in opposition of any measure that would result in reduced parking options for residents, as well as any measure that would make access to the neighborhood more difficult.

Thank you for your consideration.



Maggie & Greg Masuda  
505 5<sup>th</sup> Street

The 4<sup>th</sup> Street Walk Street Proposal is widely supported by residents on the street. Opponents in neighboring streets fear a loss of parking due to the street closure. Only 16 (net) or so parking spots would be eliminated and many of these cars could be parked in garages, carparks and behind garages and have been, heretofore, parked on the street for convenience. The experience of the recent street closure for the water pipe repair suggests the parking impact is limited. In any case, the Proposal is calling for a trial assessment. If parking is indeed severely impacted, then the trial period will show such a result. If the impact is limited or non-existent, then that result will be apparent during the trial. The cost to conduct the trial – putting up temporary barriers on Valley and Ingleside seems rather modest. I do not see any downside to conducting a trial and letting data and facts inform decisions versus conjecture and hysteria.

I have also heard a reason for not supporting the Proposal is that it sets a precedent for others to petition the City to convert their street to a walk street. I am surprised each time I hear this argument. Fourth Street is a narrow street with no sidewalks on either side of the street, a short street (1000 feet), does not connect any main thoroughfares, is separated by an alley to an existing walk street, and was formerly a walk street many years ago. While some may argue that Fourth Street at this location was never a walk street, but nevertheless, the other points make this an extremely unique set of circumstances. Are there any other streets in Manhattan Beach with similar conditions? I suspect not.

521 4<sup>th</sup> street



2-13-17

TO PPIC -

WE LIVE IN A (WHAT WAS) QUIET CITY THAT HAS BEEN GROWING RAPIDLY. MANY OF US WOULD LIKE TO SLOW THIS GROWTH. WE ARE NOT BEVERLY HILLS AND WOULD LIKE TO CHANGE THIS NEWEST FOCUS AND GO BACK TO THE SMALL, QUIET CITY LIFESTYLE. I WOULD LIKE TO CHANGE LEADERSHIP FOCUS TO DOING LESS TO ENCOURAGE GROWTH AND DEVELOPMENT.

SINCERELY -  
JIM EDMISSON

FEB. 13, 2017

To: PPIC

Ref: Valley Drive 1<sup>st</sup> St - 7<sup>th</sup> St Neighborhood Area Survey

Your TRAFFIC SURVEYS WERE PERHAPS NEEDED IN AN EFFORT TO ASSIST WITH OUR CITY'S PARKING AND TRAFFIC FLOW SITUATIONS.

HOWEVER, WE HAVE LIVED IN MANHATTAN BEACH FOR OVER 40 YEARS AND FEEL OUR CITY HAS APPROPRIATE TRAFFIC FLOWS AND PARKING.

BEACH CITIES WILL ALWAYS HAVE PARKING AS AN AREA TO BARGAIN WITH. IT COMES WITH THE ENJOYMENT OF LIVING "AT THE BEACH".

I WOULD RATHER OUR CITY SPEND TAX DOLLARS ON MORE IMPORTANT MATTERS. DRIVERS SHOULD USE COMMON COURTESY WHEN APPROACHING CARS ON NARROW BEACH STREETS, USE PARKING ON THE STREET APPROPRIATELY AND BE AWARE OF THE NEED TO SLOW DOWN IN ALLEYS AND NEIGHBORHOOD STREETS.

CHANGING AN EXISTING OPEN STREET TO A WALKWAY WILL ONLY INCREASE THE CITY'S PARKING LIMITS FOR SPACE.

PLEASE LEAVE THE STREETS IN THIS AREA AS THEY ARE.

THANK YOU

RESIDENT CATHERINE EDMISSON

## Erik Zandvliet

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**From:** Adam Goldston <adamgoldston1@gmail.com>  
**Sent:** Tuesday, February 14, 2017 4:29 PM  
**To:** Erik Zandvliet  
**Subject:** Valley - 1st to 7th Response  
**Attachments:** MB Parking Survey.pdf

Mr. Zandvliet and Staff:

Thank you for addressing this pressing problem. Our bedroom is on the 6<sup>th</sup> street alley and traffic is constant and can be disruptive and dangerous. Multiple times overnight, particularly Friday and Saturday, cars will race down the alley. I have attached the survey.

Thoughts:

1. Restricting 4<sup>th</sup> Street traffic will only increase the burden on 6<sup>th</sup> place which already experiences an unfair load due to the cut between Valley and Ardmore. We are not in favor of a 4<sup>th</sup> Street walk street or restrictions thereon.
2. Regarding number 6: This is a good alternative if 6th Place residents are exempted. I come home west on 6<sup>th</sup> Place and I and others will create additional traffic if forced to go around and enter from the east.
3. Regarding number 8: Does this include parking across from garages and driveways? It is clearly marked this is not allowed although common practice is to do so. I have called to complain (a long time ago) and parking enforcement won't ticket the car across from my garage because they say they will have to ticket everyone on the alley.

Thank you, again.

Adam Goldston  
310 880 5691  
337 6th

--

Adam Goldston  
[AdamGoldston1@gmail.com](mailto:AdamGoldston1@gmail.com)

## Erik Zandvliet

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**From:** David Rodriguez <davidprodriguez@hotmail.com>  
**Sent:** Tuesday, February 14, 2017 2:34 PM  
**To:** Erik Zandvliet  
**Subject:** Survey on 4th Street and Manhattan Beach: New Request # 92681 [3164646362313931]

Mr Zandvliet

I recent received and I replied to a survey on 'traffic calming'. While I agree that traffic and traffic safety in our neighborhood are goals we should work to improve, and much of what makes our area special is born from 'walk streets', I think presenting making 4<sup>th</sup> street a walk street as part of a general traffic and safety survey and using public funds to create a walk street are inconsistent with traffic safety and the proper use of public funds.

Making a new walk street benefits a select few at a cost of the majority – it will increase traffic on other streets and the alleys, will increase parking pressure and, presumably, and if funded by the city indirectly costing us all in terms of taxes or other public projects that would benefit us. If the neighborhood approves, the residents of 4th street should fund it themselves – they benefit directly on their investment and the neighborhood gets a little more 'walk street' magic albeit at a cost in terms of traffic and parking.

I do agree with many other ideas presented on the survey. Based on cost and impact to 'traffic calming', here are what I believe most would agree would be the best bang for the buck and a good place to start:

1. Post and enforce speed signs on Ingleside. This is a pathway to Robinson with quite a bit of people driving comparatively quickly on. I believe this would not only increase safety, but also help manage city liability as it is currently not posted. Given that less than 10 signs would be required and many of the poles already exist, this would be the biggest 'bang for the buck'.
2. Post and enforce speed signs on the alleys south of MB Blvd. Again, I believe this would not only increase safety, but also help manage city liability as it is currently not posted.
3. Review and assess the Ingleside sidewalk based on impact to existing construction with options for each side of the street and present this to the neighbors as an option for either side of the street or not at all.

Since item #1 is inexpensive, has great impact and is a pending liability, I have separately created a request ( Manhattan Beach: New Request # 92681 [3164646362313931]. I hope this can be implemented regardless of the outcome of 4th street. Please advise on next steps on this matter. Thank you for your attention to this.

Regards,

**Dave**

[DavidPRodriguez@Hotmail.com](mailto:DavidPRodriguez@Hotmail.com)

LinkedIn: [www.linkedin.com/in/davidprodriguez](http://www.linkedin.com/in/davidprodriguez)

I think the biggest traffic issue in the neighborhood that needs to be addressed is traffic safety on Ingleside and in the alleys followed by parking. I also believe that creating a walk street on 4th greatly benefits a few to

the detriment of the rest of the neighborhood; thus I find the proposal to create a walk street on 4th to be counter to the interests of the majority of the neighborhood.

Here is what I would do, ranking by cost to implement and impact:

1. Post and enforce speed signs on Ingleside. This is a pathway to Robinson with quite a bit of people driving comparatively quickly on. I believe this would not only increase safety, but also help manage city liability as it is currently not posted. Given that less than 10 signs would be required and many of the poles already exist, this would be a good 'bang for the buck'.

2. Post and enforce speed signs on the alleys south of MB Blvd. Again, I believe this would not only increase safety, but also help manage city liability as it is currently not posted.

4. Consider a side walk on the east side of Ingleside. Given current sidewalk status and current construction, this would seem like an approach to balance safety with impact on current neighbors.

Here is the rationale for my survey response:

1. Not in Favor. This makes traffic and parking worse for the majority.

2. No Opinion. Not sure how this helps.

3. No Opinion. Not sure how this helps.

4. No Opinion. Not sure how this helps.

5. Not in favor, would support a side walk on the east side of Ingleside as given current sidewalk status and current/encumbent construction, this would seem like an approach to balance safety with impact on current neighbors.

6. In Favor. This would be a great idea to increase safety on the 6th street alley.

7. In Favor. This would increase safety on the 6th street alley, though implementation maybe tricky given the space limitations.

8. In Favor. This would be a great idea to increase safety for the neighborhood. ( I see too many over caffeinated soccer moms late for drop off an rushing to pilates on the mobile phones not paying attention..ok, I had to say it...)

10. In Favor. This would be a great idea to increase safety for the neighborhood.

11. In Favor. This would be a great idea to increase safety for the neighborhood.

One final thought: For making 4th street a walk street, where is the funding coming from? If this does pass, I have a problem with funding this for the betterment of a few and the detriment of the whole. Why would I foot the bill to increase their property values 10-20%?

would really like to consider  
limiting traffic on Crest  
between 1<sup>st</sup> — 10<sup>th</sup> St

6<sup>th</sup> St + Crest has stop signs  
but very few stop @ blow  
right through. Trees are sometimes  
blocking the signs. Pls cut  
back trees or put reflective  
material on stop sign.

Thank you

Pam Powell

City of Manhattan Beach  
Valley Drive - 1st to 7th Street  
Neighborhood Survey

February 13, 2017

City of MB,

First, thank you very much for doing this study and getting neighborhood input.

I live on Sixth Street and my garage is on Sixth Place. So I'll admit I'm biased. But I really do think that you should consider separate rules/laws for 6th Place. It obviously gets much more traffic than any of the other alleys.


My garage is the first one west of Valley on the south side of 6th Place, and it can be very dangerous pulling out into the alley. I always back in, and have installed a large convex mirror on the pole next to my garage, but still, cars heading west come flying down the hill from Ardmore, often failing to stop at the sign. And no matter what their speed, they're generally in the middle of the alley because of the trees that overhang the alley from the house on the northwest corner of Valley and 6th Place. In addition, this house regularly leaves their trash cans out in the alley for weeks at a time, again forcing traffic toward the center of the alley. And because their driveway pad is so narrow and sloped, when they park a car there it makes it impossible for two cars to pass in the alley. And, of course, it makes it difficult for me to get in and out of my garage. At least there is now a No Parking zone in the alley between Valley and this garage. But now I really do think you should require that those trees be cut way back, if not removed altogether, as they now reach almost all the way across the alley. That's unsafe, especially for trucks or taller vehicles.

I also think that you should prohibit parking on the north side of 6th Place at Ingleside. A stop sign on Ingleside would help, but it will still be impossible for two cars to pass on 6th Place when there are cars parked there.

And at the west end of 6th Place ... I know that parking is impossible to find and that it should be everyone's right to park behind their own garage, but ... when there is a car parked behind the garage of the house on the northeast corner of 6th Place and Crest, it is really difficult and very dangerous to try to pull out on to Crest. Especially when that car is an SUV, as it usually is, it is impossible to see around it. You simply have to inch out, hoping no one is coming, until you can see the traffic on Crest. In addition, a car parked there actually sticks out into 6th Place.

Thank you for your consideration. I'd be happy to discuss this with you.

Richard O'Reilly  
521 6th Street  
310.376.0201



February 13, 2017

To Whom it May Conren:

I feel this entire process is insincere. I look at the list of suggestions and it seems to me that there is no real effort to look at the neighborhood and try to improve the traffic situation. It looks much more like a way to appease the suggestion of turning 4<sup>th</sup> St. into a walk St. The first 3 ideas all deal with a small section of 4<sup>th</sup> street that rarely even has any traffic.

If there was a real desire to evaluate the neighborhood, then it wouldn't involve a bunch of minor changes. Maybe we should look at making 1<sup>st</sup> – 4<sup>th</sup> streets into walk streets. Maybe we should look at making all streets one way so that no street bears a bigger burden. Maybe we should look at parking on only 1 side of all streets. In my opinion there are lots of better ideas.

If the city is trying to demonstrate an effort to gather information so as not to not turn 4<sup>th</sup> St. into a walk street then so be it. That is the most likely scenario as I see it. If the city is looking at what would really make the neighborhood traffic better and more fair to all the residents, then I would expect much more progressive ideas.

Sincerely,

David Boden  
417 3rd St.



## **Valley Drive – 1<sup>st</sup> to 7<sup>th</sup> Street Survey**

### **Attachment to 320 3<sup>rd</sup> Street Survey**

Enclosed are our responses to the questionnaire. I am in favor of posting speed limit signs and sidewalk construction on 4th if helpful, but against loss of parking spaces and restricting traffic flow.

February 13, 2017

Dear Planning, Parking and Other City Officials/Employees:

RE: Traffic Survey (1<sup>st</sup> – 7<sup>th</sup> Street Valley)

I am not supportive of any changes that eliminate parking, change traffic flow or add signage. If the vast majority of 4<sup>th</sup> Street owners in the 500 block (at least 75%) want a sidewalk, that is reasonable. It is completely unacceptable to me to turn the block into a walkstreet given the elimination of parking and how it impacts the already sparse parking in the area (I honestly don't know where in the entire South Bay that this would be a reasonable request; parking is an issue and it's too precious.)

I'm not sure what complaints have caused the studies/survey but I have lived in the neighborhood for over 15 years and find **no issues** of ingress or egress no matter the time of day. Other than having to be a bit patient and more aware to take alternate routes during trash days when the big trucks completely obstruct the allies, or times there a short delays due to home construction, I see zero issues. I have never seen traffic backed up or delayed in a manner that would cause me to think a change in flow is necessary. Nor have I ever seen such a large volume of cars to be concerned over. I am very concerned that any changes would have unexpected consequences and negatively impact the quality of life in our highly desirable south end.

The owners on 6<sup>th</sup> Place bought on an obvious main thoroughfare and paid a reduced price accordingly. Re-directing elsewhere is an unfair burden on owners who were more conscientious in their home buying/investment decisions. There is no changing that there are limited cross streets to Valley/Ardmore and the neighborhood needs to have direct crossing ability at 6<sup>th</sup> Place as an ingress/egress option. The short alley between Ingleside and Valley has experienced a lot of construction in the last year or so. Construction trucks are parked behind the lots undergoing building and overlap well into the drive path. Any cars overlapping the drive path can be remedied by enforcing parking rules which I am in favor of. Otherwise, please do not make any changes to our well-functioning streets/neighborhood and limited parking in the area.

Also, we get along just fine without sidewalks and the only way I would be in support of installing them is if it didn't take away parking spaces.

Your consideration is appreciated.



Rachel Judson - 429 3<sup>rd</sup> Street, Manhattan Beach since 1999

Additional Comments to Neighborhood Survey.

I would like to see better traffic enforcement on the alleys. People constantly double park and block the traffic trying to drive through on the alleys. This is done by not only the residents but by UPS and Federal Express. However, my biggest complaint is the construction workers. Why does the City allow them to construct building fences to the very edge of the building site (right next to the actual alley) and then allow them to park their oversize vehicles next to the end of the building site. Everyone else parks on the small driveway on their property by their garage but they are allowed to extend into the alley and preclude two cars from passing at one time. When the neighbor on the opposite side of the street parks behind their house you sometimes cannot even get through on the alleys with one car.

Also, with the large houses built up to 30 feet you cannot see if another car is coming on the alley as you try to turn off of Crest. Then when you try to turn there may well be someone double parked on Crest or a construction job going on at 6<sup>th</sup> Place and you cannot get past the upcoming car and the vehicle parked out into the alley at the construction site. Why not at least put some mirrors on the Crest at the Alleys so you can see if another car is coming on the alley?

Please do NOT reduce any parking currently available on any city streets in our neighborhood. Something to consider is to paint designated parking spots on all streets. This would eliminate people parked on bumpers of vehicles effectively locking a vehicle in place until a car on either side moves. It would also eliminate "lost" spaces when cars park just far enough apart to eliminate others from utilizing available parking.

Making 6<sup>th</sup> Place or 4<sup>th</sup> Street one way just forces more vehicles into the neighborhood to the south causing additional impact to those neighbors which is not fair. The sand section is impacted enough, it does not need to be made worse by additional city action. When the overlay to keep cars out of the hill section was done several years ago, it moved the employees parking in the now overlay area to the south end of town between 3<sup>rd</sup> and 1<sup>st</sup> Streets. Please think about the unintended impact of the decisions/actions you are making and make fair decisions that allow the safety of for all of our citizens, visitors and personal property.

My family is in favor of adding a side walk along Ingleside. There should have always been one. Too many children traverse this street to and from Robinson School and walking in the street is not safe for anyone.

Thank you,

A handwritten signature in black ink, appearing to read 'Nancie Hartman', written in a cursive style.

Nancie Hartman  
216 Morningside Drive

610 Highland Ave

From: **Nancy Hickman** nancyihickman@gmail.com  
Subject: **Traffic on alley streets**  
Date: February 14, 2017 at 2:12 PM  
To: Nancy Hickman nancyihickman@gmail.com

We are particularly interested in limiting the traffic on 6th Place. It has become such a busy point of entry for those who want to avoid the traffic on Manhattan Beach Blvd. to get to the beach or the downtown area. In addition, oversize delivery trucks are routed through 6th Place to gain access to Highland Ave.. We've seen a number of trucks, unable to navigate the turn onto Crest, end up backing up to Ingleside and then exiting back onto Valley Drive. We are very against prohibiting parking in the alleys because that will make the alleys essentially thruways & encourage more traffic. It would be helpful to have more targeted speed enforcement in the neighborhood. Motorists on Crest Drive typically exceed the speed limit and narrowly avoid crashing into the west bound traffic on 6th Place.

We believe measures, which directly impact our neighbors on 4th Street between Ingleside Drive and Valley Drive, should be decided by them.

Barbara Barr  
500 6<sup>th</sup> St.

## Comments

- ① If owners on 4<sup>th</sup> St. want a walk street I would be in favor — seems safer for everyone, especially children. Otherwise, at least a sidewalk would help.
- ⑤ I strongly believe a sidewalk on Ingleside would be a huge safety improvement. I worry about kids walking down the middle of the street on the way to school.
- ⑦ Along with a stop sign, increased monitoring of vehicles parked in red zones (especially at this corner) would be helpful.
- ⑧ I assume this wouldn't include any properties where vehicles can be parked completely out of the alley. I often wonder how emergency vehicles navigate some of these congested alleys.

I'm happy to see that the city is looking at traffic improvements — people go too fast and many accidents occur in the area.

2/14/17

COMMENTS:

RESIDENTS SHOULD  
BE PARKING IN THEIR  
GARAGES AND PARKING  
SPOTS INSTEAD OF  
FILLING THEM UP  
WITH CRAP.

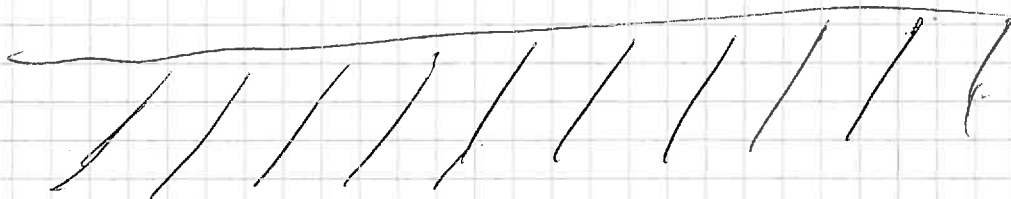
HR7

1) I would like to see 4th Street receive equal treatment as the rest of the area, we are the exception to the rest of the area or neighborhood. Most of the people who park on 4th st have cars that are full of junk + could be used for parking.

2) Valley Drive should be considered for a speed reduction. You have limited vision when entering from any address, and vehicles are moving at a very fast rate.

3) Additional parking for the neighborhood could be created by excavating spaces on the east side of valley. Spaces could be rented to people to pay for the project.

ROAD



Valley DR

→ SOUTH

New Spaces



## Erik Zandvliet

---

**From:** Andrea Miller <ampinkquark@gmail.com>  
**Sent:** Monday, February 13, 2017 11:16 AM  
**To:** Erik Zandvliet  
**Subject:** Fwd: Please Read: City Form due Tomorrow 2/14  
**Attachments:** Survey.MBwalkstreets.pdf

Erik - I am unable to get the form to you by the deadline. Here are my comments:

1. Definitely convert the last block of 4th Street to a walkstreet. It can only increase their property values.
2. Neutral.
3. Neutral.
4. Neutral
5. In favor of a sidewalk along Ingleside. Kids use this route to school, and it is a route I often walk while looking behind me for traffic.
6. DO NOT prohibit westbound traffic onto 6th Place across Valley. This is often the only way to get to 7th Place when the contractors have blocked the alley from both ends with no advance warning. Happens with alarming frequency in spite of rules to the contrary.
7. Yes on a stop sign at 6th Place and Ingleside - often confusing and sometimes a car comes around the corner expecting to proceed west when there is oncoming traffic.
8. I think the decision on parking in the alleys should be made on an alley by alley basis by the residents. Not sure if we're talking about residents or workers from downtown. But if it is the latter, you are only pushing the problem to the alleys further south (the way the parking restrictions on the hill pushed their problems to us. I do think there should be strict enforcement of how far out in the alley residents are allowed to be when parked behind their garages - the City is much too lenient on that issue, and it creates real problems at times.
9. Yes to speed enforcement.
10. Yes to 15 MPH on Ingleside.
11. Yes to 15 MPH on 6th Place.

Thanks for putting this out. Not sure how I missed the original message.

Andrea Miller  
7th Street

----- Forwarded message -----

**From:** Kelly Campbell Kotzman <kellylcampbell@gmail.com>  
**Date:** Mon, Feb 13, 2017 at 11:33 AM  
**Subject:** Please Read: City Form due Tomorrow 2/14  
**To:** Samantha Alvarez <samanthaphipps@mac.com>, mbmitzi@verizon.net, Kathy Clark <kathymb2005@mac.com>, Terry Sweeney <tscobar@aol.com>, Chris Conway <chrisconway@aol.com>, Amy Coordt <acoordt@gmail.com>, Todd Coordt <tcoordt@baycap.net>, Martin Deur <contactdeur@gmail.com>, Stephanie Deur <slovegu@yahoo.com>, Laurie Eddleston <laurieedleston@me.com>, Audrey <audreyjudson@verizon.net>, Erin And Rodney Faragalla <efaragalla@gmail.com>, "Gale, Brandon" <bgale@hl.com>, Jody Gale <jodygale@gmail.com>, Frank Hillebrand <fhillebrand@la-commercial.com>, Lisa Jadon <lisajadon@sbcglobal.net>, Mike Jadon <mike.jadon@gmail.com>, Theresa Johnson <theresawjohnson@gmail.com>, Luke Kallis <lukekallis@gmail.com>, Kathie And Mike Klineman <mkline@aol.com>, Michael Klineman <mkline50@aol.com>, Bill Kotzman <bill@kotzman.com>, Kelly Campbell <kellylcampbell@gmail.com>, Kristen Morgan <creativechops@yahoo.com>, Amy Pham <amygpham@gmail.com>, Peter Pham <peterpham1@gmail.com>, "Elizabeth Rufenacht (440 Neighbor)" <erufenacht@yahoo.com>, Laurie Rice

**John Peetz**  
**433 Sixth Street**  
**Manhattan Beach, CA 90266**

Possible Traffic Calming Measures  
Additional Comments  
12 February 2017

1. My wife and I are not 4<sup>th</sup> Street residents, but we live on 6<sup>th</sup> Street – a walk street. (We have lived at our current address for 42 years.) No local who knows the area would dream of driving either direction down 4th Street, because it is narrow, visibility of possible pedestrians is poor, and it cannot remotely support two-way traffic. A casual inspection of 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> streets (500 block) reveals that 4<sup>th</sup> street is unlike 3<sup>rd</sup> street (which is much wider) and very similar to 5<sup>th</sup> street – except that it is open to traffic. It is clear that 4<sup>th</sup> street was designed to be a walk street. The only purpose to allowing traffic on 4<sup>th</sup> street is to provide an entrance to what is in essence a parking lot. It is sad that so many of our residents use their garages for purposes other than parking cars. I strongly support the request to block off 4<sup>th</sup> street entirely, and trust that the 4<sup>th</sup> street residents will fulfill their promises to better utilize their garages. Residents not from this block who enjoy wider streets or walk streets will have to park elsewhere, if the parking impact is mildly negative. I think this situation is unique enough that it should not set a precedent requiring approval of other superficially similar requests.

2-4. Restricting traffic to one-way does not solve the stated problems; this street is simply too narrow to support traffic safely.

5. What an interesting, and to me, new idea! One of our good friends lives on an Ingleside corner, and nonetheless supports this idea for safety reasons. I walk down this street frequently (not a good idea for safety reasons, but it's a long walk to either Crest or Valley – not particularly pedestrian-friendly streets, either, for different reasons.) As you know, Ingleside is a main pedestrian approach to and from Robinson School. When I walk north on this street, I sometimes do not hear approaching traffic either because my hearing is not improving with age, or more likely because newer electric or hybrid cars can make very little noise. Walking on this street has therefore become more hazardous – I have become adept at jumping into the bushes to either avoid (not common) or allow to pass (common) cars approaching from the south. If the whole of Ingleside were to be like the small segment at about 3rd street, that would be a huge upgrade in pedestrian-friendliness. Having said that, I recognize this approach would be extremely expensive, and perhaps it would be unfair to implement this measure and expect the residents who reside adjacent to Ingleside to bear the majority of the cost for this. So I don't know how you would finance this. A possible lower cost measure would be to prohibit residents on the west side of Ingleside from maintaining vegetation, walls or other

obstacles that would deny pedestrians a landing point when stepping or jumping to avoid oncoming vehicles.

6. Since we back onto 6<sup>th</sup> Place, you would expect me to support this measure. I do not. 6<sup>th</sup> Place was a “minor” thoroughfare when we bought our house in 1974, so we were well aware of the traffic challenges on this alley. Implementation of this measure would result in longer drives for all, confusion and diverting traffic onto other alleys in the area. That does not sound like a net improvement. **What I do favor, and strongly, is eliminating the two striped parking places near the northeast corner of Ingleside and 6<sup>th</sup> Place.** These parking places abut zero lot line properties, and are therefore completely in the alley. Therefore, when even one of them is occupied (which is almost always), 6<sup>th</sup> Place is essentially a one-way alley with two-way traffic, which makes little sense.

Parenthetically, I oppose most traffic measures that divert traffic from one location to another for no material purpose. As examples near us, I would cite the prohibition of a right turn from the Taco Bell parking lot onto 3<sup>rd</sup> Street (necessitating a death-defying re-entry onto Sepulveda Blvd., often with low visibility) and the advisory (does this sign have any real meaning?) that suggests that westbound motorists on 2<sup>nd</sup> street entering the Sepulveda Blvd. intersection turn either right or left (necessitating for some a later ever-dreaded left turn off of Sepulveda). In my observation, these directives are often ignored.

7, 9, 10, 11. All no-brainers where costs permit.

8. Speaking for the 300-400 block of 6th Place only (our garage backs onto this alley), current parking signs effectively prohibit parking on the alley anyway. They prohibit parking anywhere “in front of or opposite carports or garages”. Effectively, this means parking is prohibited. But in practice, what does this mean? Most residents are careful to park close to their garages, either entirely off the alley, or with the outside front and rear tires on the alley, but only barely, encroaching about one foot into the alley at most. This seems to provide enough space, although not always easily, to one to back out of one’s garage without too much gearshifting. Most but not all residents do this. For a wider vehicle, this requires parking with the driver’s door toward the center of the alley to get close enough to the garage door to be able to avoid impeding cars backing out of the opposite garage, while still being able to get out of the car. This gets a little complicated, but it mostly seems to work. For our property specifically, we can accommodate four vehicles fully on our property, but most are not so fortunate. We do, however, live across the alley from a resident who lives in his house part-time, but rents it long-term seasonally when he is not home. This requires us to educate each new renter (at most twice a year), to say nothing of visitors, in how to park without making our backing out of our garage overly difficult. Possibly clarity at low cost could be brought to this situation by striping the alley one foot or even less inward from each side, and not allowing parking between the two resulting lines.

## COMMENTS ON TRAFFIC CALMING MEASURES

1. Several homes in this area are used as vacation rentals. Unfortunately, the garages are usually filled with either the renter's or owner's boxes/personal belongings in order to avoid paying for off site storage. The owner invariably tells the renter that it is "ok" to park behind the garage in the alley despite the signs that state "no parking in front of or opposite garages". I have one such property directly opposite me in the 6<sup>th</sup> Place alley. Renters, usually with 2 cars, make it very difficult to enter and exit my garage when they park opposite. I do not like to be a "bad" neighbor by calling parking control.

I suggest that the city amend residential property rental rules to include that all garages must be empty for use by renters. Owners must instruct renters that they are to use the garage for parking and provide an opener for each garage space.

2. Many resident homeowners in this area also have their garages filled with personal belongings so that there is no space for car(s) in the garage. It would be ideal if the city could mandate that all residents use their garages for parking. If this is not possible, perhaps the city/fire dept could sponsor a couple of "clean out your garage" weekends where large disposal trucks could be in each alley for several hours. Perhaps a local teen service group could be present to help lift bulky items. This could be billed as a way to alleviate parking in the area and to avoid a fire hazard.
3. The house at the northeast corner of 6<sup>th</sup> Place and Ingleside was expanded/remodeled several years ago. It sits on a small lot with approximately 60' of frontage on 6<sup>th</sup> Place where fencing and landscaping were installed at the lot line. The intersection is extremely dangerous as cars heading west on 6<sup>th</sup> place are forced into the oncoming lane to swerve around cars parked along the property. The sign that states "no parking within 25'" of this sign" is completely inadequate and should be replaced with a red curb the entire length of the property. The improved safety and increased visibility would be well worth eliminating 2 marked parking spots.

Judy Peetz  
433 6<sup>th</sup> Street  
310-372-4949

512 3<sup>rd</sup> Street

Please note that there is room for a sidewalk on the south side of 4<sup>th</sup> street. This will allow room for children to walk to school safely, still allow for parking cars. It is unfair to the entire neighborhood to have one street converted to a walk street. Already too many cars on 3<sup>rd</sup> Street!!!

This proposal is a shameless LAND GRAB at our expense.

Comments for Neighborhood Study 2-12-17

My wife Ann and I are strongly in favor of making the 500 block of 4<sup>th</sup> St. a walk street. The 500 block of 4<sup>th</sup> St. is like all the other walk streets in the sand section. It is time to restore 4<sup>th</sup> St. to a walk street!!!

If you were in a helicopter flying above the walk street neighborhoods you would see absolutely no difference between the 500 block of 4<sup>th</sup> St and all the other walk streets. We are asking for a 6 month trial basis. Give it a try. It won't cost any money to see if this idea is going to work. A post on 4<sup>th</sup> near Valley, and a post on Ingle side and Fourth. Thanks for your consideration.

John & Ann Mae Eacker  
540 4<sup>th</sup> St.

I would like to see solar powered  
signs showing speed limit -  
15 mph - in alley and speed  
person is actually going  
I volunteer for you to put it  
by the power pole on my  
property

L Bucher  
405 6<sup>th</sup> Street

ADDITIONALSUGGESTIONS FOR TRAFFIC CALMING MEASURES

12. Designate 6<sup>th</sup> Place as a dead end at Crest Drive. Allow entry from Valley Drive  
And north Ingleside Drive.
  
13. Redirect traffic on Ingleside Drive to flow south, rather than north.

These suggestions would slow down traffic flow on 6<sup>th</sup> Place and allow more options for exit from the area, along Ingleside Drive.

I live on 6<sup>th</sup> Place. Most of the traffic is through traffic, headed west toward Highland. Some days, I have trouble entering or exiting my garage. My house has parking for guests. Quite often, when trying to enter or exit, someone has parked behind my garage, inhibiting my ability to enter or leave.

From:

Yolanda P. Landis



333 6<sup>th</sup> St.

310-376-6629

yplandis@aol.com



City of Manhattan Beach

Additional comments regarding possible traffic calming measures. Valley Drive-1<sup>st</sup> to 7<sup>th</sup> Street.

Unfortunately in your survey (or prior public discussion on this matter), there is no reference to any adverse affects that closing 4<sup>th</sup> Street to traffic or prohibiting west bound traffic on 6<sup>th</sup> Place will have on 5<sup>th</sup> Place. We are one of the few homes (540 along with 532 5<sup>th</sup> Place) whose address and front door faces an alley. There is already a large volume of construction traffic during the day and evening commuters that we see, hear and feel first hand. Any restrictions on the adjacent alley ways will exacerbate the traffic issues on 5<sup>th</sup> Place as commuters will find the unrestricted path.

We would also like to suggest removing the two parking spaces on the north side of 6<sup>th</sup> Place near Ingleside Drive as this impedes traffic flow.

One additional comment; the condition of the alley streets, particularly on 5<sup>th</sup> Place between Valley Drive and Ingleside Drive is in deplorable condition. The concrete (near Valley Drive) has large cracks that have caused portions of the street to separate and rock when the multitude of cars and trucks drive on this street that can be felt inside our home. This is in addition to a section of the street further down that has sunken down.

Art and Sara Grasso  
540 5<sup>th</sup> Place

## COMMENTS ON CONVERTING THE 500 BLOCK OF 4<sup>TH</sup> STREET TO A WALK STREET

There are many reasons why this area should have been converted to a walk street years ago.

It is a unique area and will not set a precedent for other areas. Third and Second streets were built entirely differently than 4<sup>th</sup> Street and were never intended to be walk streets. The 500 blocks of 5<sup>th</sup> and 6<sup>th</sup> Streets are configured very similar to the 500 block of 4<sup>th</sup> Street except they are walk streets.

If you look at the way it is configured, it is very similar to upper 4<sup>th</sup> Street which is a walk street

Many studies and photos have shown that it will not have a major negative effect on parking on adjacent streets

It is sometimes very difficult to enter a home in this area due to the parked cars.

Turning onto the street can be dangerous and there have been accidents there.

There is no safe way for children to play in the street or even walk to another house.

There is overwhelming support among the residents who live in the 500 block of 4<sup>th</sup> Street

**My recommendation would be to block it off from traffic for a six months to one year test period. If during that time, the facts show that it in fact has had a negative effect on the surrounding neighborhoods, then convert it back to a through street for cars. Make sure that the residents of the 500 block sign on to the temporary status and make sure accurate surveys are taken on a regular basis to be able to prove that it does or does not cause problems to other neighborhoods.**

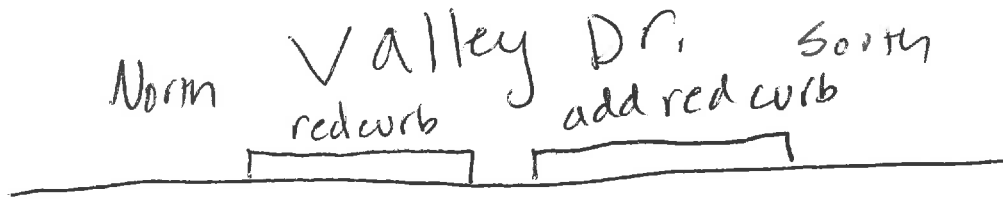
A handwritten signature in black ink that reads "Russ Lesser". The signature is written in a cursive, flowing style.

I strongly support a sidewalk along Ingleside (#5) to protect children on their way to Robinson School.

In general, I do not agree that there is a traffic problem in our neighborhood.

I believe there is a parking shortage in our neighborhood, which is being exacerbated by

- ① new construction (which removes parking)
- ② over-zealous painting of new red curbs and
- ③ pressure from downtown parking ~~pressure~~ <sup>demand</sup> and ~~to~~ ~~the~~ parking rate changes in the neighborhood to our north (8th St)



extend red curb on North side of valley to increase visibility while pulling out of 4th St Alley. When high profile

4th place alley

vehicles or trucks are parked there it is impossible to see oncoming traffic speeding down valley. The mail truck frequently uses the red curb for parking as do other high profile vehicles. I would like to see more enforcement (ticketing) of parking in the red zone and more enforcement of the "more than 18" inches from the curb" rule.

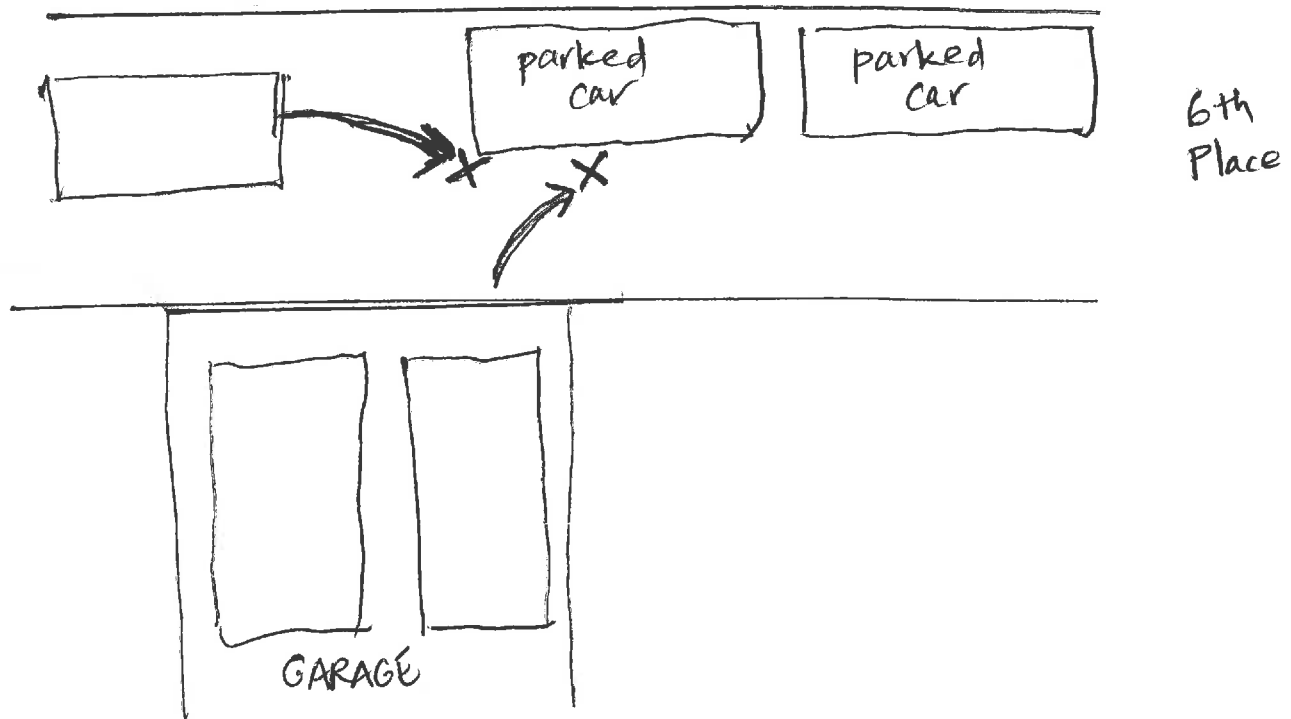
also - please add red curb to south side of ~~the~~ 4th place and valley to allow a safer right turn from vehicles exiting 4th place to valley.

net loss of only 2 parking spaces = greater safety  
 alternatively, place a "no high profile vehicles sign" before red curb on valley

City of Manhattan Beach  
Valley Drive – 1<sup>st</sup> to 7<sup>th</sup> Street Neighborhood Survey

We live at 600 Ingleside Drive. Our garage is at the corner of Ingleside and 6<sup>th</sup> Place.

Due to the **narrowness of 6<sup>th</sup> Place** behind our house and the **presence of legal parking spaces** across and to the right of our garage, we **MUST** enter (always by backing in) and exit from our garage with the front of our cars pointing due west. There is simply **not enough turning radius** for our cars to enter our garage from an eastbound direction or exit in an eastbound direction. Our cars must always approach the house in a westbound direction or exit the garage in a westbound direction.



Because of this, we are **NOT** in favor of restricting westbound traffic on 6<sup>th</sup> Place across Valley Drive. **We need to be able to be westbound in order to access our garage.** We prefer that legal parking spaces on 6<sup>th</sup> Place continue to exist because there is not enough parking in our neighborhood.

Thank you very much.

City of Manhattan Beach -

Our number one priority is to convert 4<sup>th</sup> Street between Ingleside and Valley into a walk street. Our proposal is to try the walk street approach for six months. Our rationale is the sense of community we all felt living at 413 8<sup>th</sup> Street for 8 years.

Thank you for your consideration!

Marcy + Jason Argent  
504 4<sup>th</sup> Street

I highly suggest installing a sidewalk on Ingleside between 7<sup>th</sup> + 1<sup>st</sup>.

Kids are walking in the street in the AM on their way to school + home as there is no other place to walk.

Also, morning drop off on 1<sup>st</sup> St. between ~~the~~ morning side + ingleside needs to be addressed. No one uses the crosswalks at morning side + at ingleside to cross 1<sup>st</sup> Street. Everyone (parents, children, kids on bikes) jay walk and its very dangerous. Kids walk out across street between large SUV's. There should be police, volunteers, school teachers posted to enforce crosswalk use. I spoke to the Principal about this but he didnt seem to care!

501 3rd Street

Manhattan Beach, CA

February 10, 2017

Mr. Erik Zandvliet

City Traffic Engineer

Manhattan Beach, CA

Mr. Zandvliet,

I was present at the last meeting to present this matter for consideration and offer the following comments that I feel might be germane to this decision: 1) I and many others who still live on 3rd Street raised our children in the 1980s and 1990s on a fairly busy street. We had no children hit by cars because we practiced two behaviours that seem to be out of the scope of the parents on 4th Street. We educated our children on traffic safety continuously and exercised that magical component called parental supervision, things that seem to be lacking in the 4th Street parents. 2) When we first came to Manhattan Beach in the late 1970s, walk street properties were the same prices as houses on drive streets, sometimes less. Now it seems that being on a walk street adds an indeterminate, extraordinary amount of money to the value of your property. This, I feel, is the number one issue with 4th Street....to increase the valuation of their property to the detriment of those neighbours who live on drive streets.

In closing, allow me to tell you that the 4th Street residents are not using their garages and STILL parking on 3rd Street as I have taken pictures of them.

Michele L. Colman



We would like speed bumps on 6<sup>th</sup> Pl  
and  
would like to suggest using the stop signs  
that Hermosa is using at Gould? And more with  
the flashing lights, especially at Ingleside  
and 6<sup>th</sup> Pl. and Valley: 6<sup>th</sup> Pl.

2/10/17

Given that the only real objection to converting 4<sup>th</sup> Street into a walk street is the possibility of creating a parking problem, I suggest that the city conduct another study, a parking study, <sup>(of the survey area)</sup> to identify the number of unused parking spaces there are (on average) currently. Data should be collected on weekdays and weekends, during the day and at night, to identify the current capacity for the cars that currently park on 4<sup>th</sup> Street. If there is generally room for the 15-20 cars that currently park on 4<sup>th</sup> Street on Angleside, 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, and Valley Dr., then there is <sup>(okay, not much of a)</sup> no parking problem, and 4<sup>th</sup> Street could be converted into a walk street without creating a parking problem.

Also, an effort should be made to convince the current ~~residents~~ residents of 4<sup>th</sup> Street to park their cars in their own garages, rather than contributing to the parking issue. In fact, I think converting 4<sup>th</sup> Street to a walk street

Bruce Timmer

February 10, 2017

Dear Parking & Public Improvement Commissioners,

We would like to again submit our written opposition to the proposal to convert the 500 block of 4th Street into a walkstreet. Their argument of “reverting” the street to what it used to be is absolutely false. My husband and I have been residents on the 500 block of 3rd Street for over 38 years. Prior to that, I lived with a picture window view of 4th Street, directly across the tracks (greenbelt to some of you) in the house my parents built in 1955 at 304 Ardmore. **At no time in the last 62 years has the 500 block of 4th Street been a walkstreet.**

Several years ago prices used to be the same for all little beach houses east of Highland Avenue, whether on a walk street or not. We bought on 3rd because we specifically did **not** want to live on a walkstreet. We wanted to have parking for our growing family and guests. There are many areas in our beach city that are pedestrian only, the 500 block of 4th Street has never been one of them, and the residents who bought there knew that!!

This same proposal was attempted about 15 years ago, and because of the huge response by neighboring residents, it was overwhelmingly denied. As everybody in the Sand Section knows, parking is a major issue on all our beach streets. Making the 500 block of 4th Street a walkstreet, and subsequently eliminating 20-24 parking spaces, would negatively impact hundreds of residents in a huge way, and we ask that you reject this petition.

Thank you for your time,

Peggy & Steve Nisen  
504 3rd Street  
Manhattan Beach

341 3<sup>rd</sup> Street

I am concerned that not much public notice was provided for this survey, Also not much time for a response.

I heard that some renters living on 4<sup>th</sup> Street are championing this effort because they want a walk street for their house. They have known about this a while and have petitioned their neighbors. They did not pay extra for such a walk street nor do they require any compensation for the City or its residents for the taking of a street. The street is a ~~the~~ road used by many - including me - to leave the area. Losing the road not only removes the street-fair but also removes parking spaces.

Cindy Kohlmler

541 2nd Street  
Manhattan Beach, CA 90267  
310.374.2541  
cindy@alumni.ucla.edu

February 12, 2017

City of Manhattan Beach  
Valley Drive - 1st to 7th Street Neighborhood Survey  
1400 Highland Avenue  
Manhattan Beach, CA 90266

Dear PPIC Commissioners:

I strongly disagree with converting the 500 block of 4th Street into a walk street. In my opinion, the biggest issue facing out neighborhood is parking and converting 4th Street into a walk street will only exacerbate the problem. In addition, the only "up side" of converting 4th Street into a walk street is to increase in property values of residents living on that block at the expense of the rest of the residents.

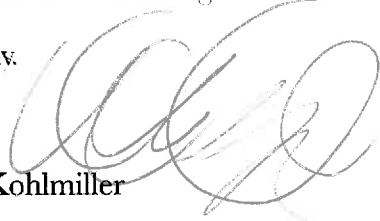
As each home is torn down and replaced by new construction we lose parking: One-car garages are converted to two-car garages; homes are built with garages on the street side of a street-to-alley lot; remaining parking places are deemed "too small" and eliminated as public parking (by painting the curb red) to mention a few challenges.

We need a neighborhood, "system" solution that benefits the majority of residents and not a single block. I strongly support installing street sweeping / no parking signs on each street and alley to prohibit people from parking indefinitely. Repeatedly my neighbors on 2nd Street and I have witnessed people parking their vehicles and having a taxi / Uber to pick them up and drop them off on our street - presumably because they live in the neighborhood, do not park at their own home, and cannot find long-duration, "free" parking closer to their homes.

I also strongly support efforts to enforce speed limits on our neighborhood streets and allies. Although it happens less frequently than having cars left in front of my home, I often hear drivers racing down the alley behind my house, especially in the mornings.

Sincerely,

Cindy Kohlmler



February 10, 2017

Randall Putnam  
413 6<sup>th</sup> Street  
Manhattan Beach, CA 90266  
(310) 748-1573

Mr. Erik Zandvliet, T.E.  
City Traffic Engineer  
City of Manhattan Beach  
1400 Highland Avenue  
Manhattan Beach, CA 90266-4795

RE: Valley Drive – 1<sup>st</sup> to 7<sup>th</sup> Street Neighborhood Survey

Dear Erik,

Thank you for giving residents an opportunity to give you feedback on the subject Survey, which is designed with safer streets in mind. My wife and I have lived on 6<sup>th</sup> Street for 40 years so we have plenty of first-hand experience living with the traffic patterns, parking challenges, and risks in our "tight" walk street area.

I have checked the boxes on the Traffic Calming Measures survey form, which is attached, but I'd like to take this opportunity to add several comments to elucidate my check marks.

First, I think it is a bad idea to prohibit westbound traffic on 6<sup>th</sup> Place across Valley Drive. Doing so will add to traffic elsewhere, cause us to consume more fuel meandering through the blocks, and add minutes of annoying drive time to our already busy days. I would much rather see the City use fear to dissuade drivers from speeding up-and-down 6<sup>th</sup> Place, which I view as the most important issue underpinning the survey. I'd love to see "well advertised" cameras installed in a couple of locations along 6<sup>th</sup> Place that capture license plates and automatically ticket drivers who violate the posted speed limit. If "ticketing cameras" aren't an option, then speed bumps would accomplish the same objective, but they are an eye sore and nuisance for law-abiding citizens.

Second, I believe prohibiting parking on both sides of 6<sup>th</sup> Place should be struck from the list of calming measures. We who own homes abutting 6<sup>th</sup> Place often parallel park along the alley and we ask visitors to do the same. To take this option away would be a significant and dangerous inconvenience to us. You would force us, our visitors, and those who provide services to park "on the hill" across Valley-Ardmore, which would aggravate our neighbors there, and be dangerous as we get older and have to walk the steep inclines and avoid getting hit by fast moving traffic on the Valley-Ardmore corridor.

I trust you will accept these comments constructively, and that my answers on the attached form are helpful. Thank you for your service to our community.

Respectfully,



While I appreciate the City seeking residents' input, I think the inclusion of a "**No opinion**" option would have resulted in more accurate feedback since there are at least a few items on the survey about which most residents likely don't care since it doesn't impact them. The survey instructs participants to "check one box for each measure", meaning many may check a "Not in Favor" box even if they don't care about a proposed measure, simply because they're instructed to check a box and so the default will be to preserve the status quo.

An example is #6 regarding the prohibition of traffic on 6<sup>th</sup> Place. I really don't have an opinion on that but since I'm instructed to check a box, I chose Not in Favor. Ultimately, the people who live on the streets with 6<sup>th</sup> Place as their alley have a much better perspective on the safety risks unique to their alley and what's best for their/their kids' safety than I do, and my Not in Favor vote (without having the benefit of everyday experience with 6<sup>th</sup> Place) shouldn't hold equal weight to those residents' In Favor votes. The same can be said about the conversion of 4<sup>th</sup> St to a walkstreet – I suspect many may vote Not in Favor simply as the default, when really many of them may not have an opinion since they're not impacted by it and/or don't have everyday experience with 4<sup>th</sup> St.

In any event, thank you for your efforts on behalf of the residents.

Possible Traffic Calming Measures  
Additional Comments  
15 February 2017

Eric –

I would like to add to my written comments which I delivered to the city on Monday. I have attached 3 pictures of the 500 block of the 6th Place alley. There are two properties on the north side of the alley which are not the traditional "walk street to alley" configuration with a garage on the alley. Rather, they are smaller "half lots" that front on the alley.

The property on the northeast corner of 6th Place and Ingleside Drive has at least 60 feet of frontage on 6th Place with no garage on the alley. Picture 1 shows a car driving down the alley past the cars parked alongside this property. Since there is no lip or ramp fronting a garage, the cars are parked completely in the alley. Cars traveling in opposite directions cannot pass one another, creating a bottleneck resulting in traffic backup on eastbound 6<sup>th</sup> Place (sometimes spilling over to Ingleside Drive) and westbound 6<sup>th</sup> Place (sometimes spilling over to Valley Drive). Weekday mornings present particular challenges when children are walking to school and parents are driving to work.



Picture 2 shows cars parked in the two striped spots alongside this property. Many neighbors remember when there were no explicitly marked parking spaces in this location. Does the City have any record of discussion about and subsequent striping of parking spots here?





Perhaps the best remedy for this dangerous situation is to paint a large red "NO PARKING" stripe the entire length of this property similar to the one painted in front of the property on the northwest corner of 6th Place and Valley Dr as shown in picture 3



Thank you for all your past and future efforts and patience on behalf of the residents of the South Walk Street Area. If it would be useful, I can collect numerous signatures in favor of this effort.

Sincerely,  
Judy Peetz  
433 6<sup>th</sup> Street

## Erik Zandvliet

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**From:** Stacy Myrose <msmyrose@gmail.com>  
**Sent:** Sunday, October 30, 2016 9:41 AM  
**To:** Erik Zandvliet  
**Cc:** Kyle King; Steven Delk; Stewart Fournier; Mark Lipps; Steven Nicholson  
**Subject:** Follow up to 10/27 Hearing

Dear Mr. Zandvliet, Mr. King, Mr. Delk, Mr. Fournier, Mr. Lipps and Mr. Nicholson,

I am writing as a follow up to the hearing on 10/27/16 regarding the recent proposal for a six month walkstreet trial for the 500 Block of 4<sup>th</sup> Street. I was present at the hearing, and had a speech all prepared; however, as much of what I wanted to say was said before I had the opportunity, I chose to not waste the time of the Commission or the audience.

I live at the corner of 4<sup>th</sup> and Ingleside. My front door is on Ingleside, and I have no access to 4<sup>th</sup> street from my yard. Additionally, my kids are not babies anymore and the idea of a “playground” (to quote one of the opponents) right outside my house is not appealing. Honestly, allowing this trial will not affect my life in an appreciable way. I use the alley on 4<sup>th</sup> Place to get to my garage, and have only driven down 4<sup>th</sup> Street one time in the almost 8 years I’ve been at this address. If I need to get to the front of my house for some reason, I will drive down 3<sup>rd</sup> Place, avoiding 4<sup>th</sup> Street entirely. 4<sup>th</sup> Street is a sharp, blind turn off Valley with cars parked all along the north side, and the 2-way traffic on a street such as that caused sufficient concern about the danger that I simply refuse to use it.

I told you all of that because, although I am very unlikely to utilize the street if it were turned into a walkstreet, this has nothing to do with me and everything to do with the safety of the community, a sentiment obviously not shared by our neighbors on 3<sup>rd</sup> and 5<sup>th</sup>.

Before you make a decision against this proposal, please consider both the trial nature of this request, as well as all you heard from the opposition about parking (which was really the only argument they made). Please ask yourselves some questions about those arguments. Why should a resident have to worry about not being able to find parking when they return home, no matter what time? Are they using their garages for storage, which forces them to park on the street? I have a big car, like many of us do, and I never think about parking because I have a garage. All of the homes in town have garages designed to hold vehicles. If the garages of our neighbors on 3<sup>rd</sup> and 5<sup>th</sup> are so filled with storage that they are unable to get their cars into them, they should be clearing them out to get them ready for use rather than fighting a proposal that would help keep our neighborhood safe. I know for a fact that one of the opponents who spoke will not be able to park a car in the garage because the garage has been illegally converted to a bedroom. Frankly, I don’t care what they do with their garage, but as they have chosen to eliminate their private parking, it’s clear that their opposition is based on pure selfishness.

One opponent suggested sidewalks on both sides of 4<sup>th</sup> Street, in lieu of the walkstreet, as a way to mitigate the danger. Although his comments made it obvious that he's never been on 4<sup>th</sup> Street, that would be a perfectly acceptable solution: there would be no room for parked cars, and the only thing the neighborhood children would have to worry about is moving vehicles.

We heard from many more opponents than proponents. The reason for that is simple: the proponents made a group decision to streamline the proposal, so as not to waste the time of the Commission. The opponents all had identical arguments, and many of them had their facts wrong, but they kept coming up and saying the same things over and over again: "They knew it wasn't a walkstreet when they bought there" was by far my favorite because, seriously, what difference does that make? The only other thing we heard was some variation of "They'll all park on our street and we will have nowhere to park." Again, if they are using their garages as they are supposed to, and as 4<sup>th</sup> Street has committed to do, this would not be an issue.

Please give us a chance. It's not a big thing for which we are asking, and 6 months will be gone in a blink. If it fails, we will admit defeat and only ask that the street become a one-way street heading west because at the end of day, safety is our highest priority.

Sincerely,

Stacy Myrose

501 4<sup>th</sup> Street

Manhattan Beach, CA 90266

(310) 379-3579

10/18/16



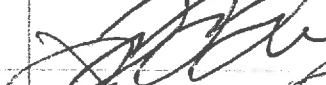

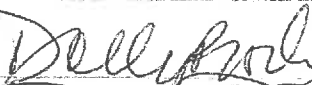

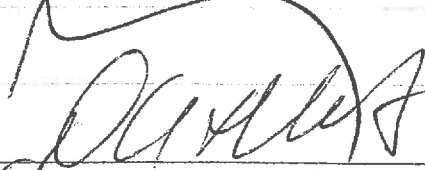
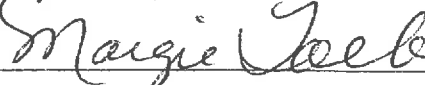

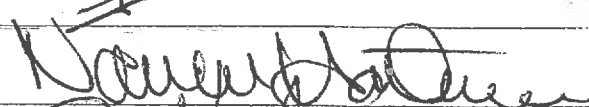
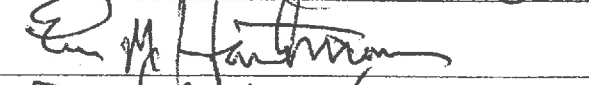
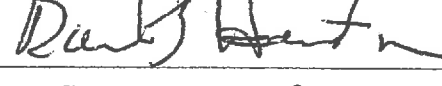

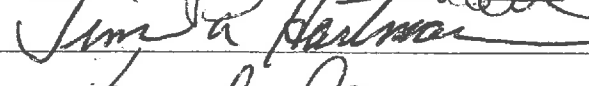




**Petition To:** Prohibit 500 Block of 4th Street Conversion to a Walk Street

Printed Name	Address	Signature
PEGGY NISEN	504 3RD STREET	Peggy Nisen
ANN KEITEL	512 3RD STREET	Ann Keitel
Michele Colman	501 3rd Street	Michele Colman
Shannon Boyle	508 3rd St	J M Boyle
Tim's Kate Bergin	520 3rd St	Kate Bergin
Mary Anthony	516 3rd St	Anthony
JAMES HASKELL	505 2ND ST	James Haskell
Walter Brechtelsbauer	548 3rd St	Walter Brechtelsbauer
Nancy Granata	545 3rd St.	Nancy J Granata
Don WALLIN	533 3rd St	Don Wallin
Kyle Brockin	524 3rd St.	Kyle Brockin
THOMAS CASARA	536 3rd St	Thomas Casara
Anne Marie Leonard	532 3rd St	Anne Marie Leonard
Jim Leonard	532 3rd St	Jim Leonard
CAROLINE DOCKRELL	553 2ND ST	Caroline Dockrell
Robert McElroy	545 2ND ST	Robert McElroy
Milton Campbell	517 Second St.	Milton Campbell

Petition To:

10/18/16

Prohibit 500 Block of 4th Street Conversion to a Walk Street

Printed Name	Address	Signature
Jan Geble	437 3rd St.	
Rachel Judson	429 3rd St	
Thomas M. Judson Jr	429 3rd St.	
MARCO BARLA	420 3rd St.	
Dolly Boden	417 3rd St	
DAVID BODEN	417 3rd St	
GARI D. McAULAY	428 3RD ST	
DONALD TAUSOT	416 3RD ST	
MARGIE TALBOT	416 3rd St	Margie Talbot
Abby Hecohen	436 3rd Street	Abby Hecohen
Ron HACOARD	436 3rd St	
Jennifer McAulay	428 3rd St	
NANCIE HARTMAN	216 morningside	
ERIC HARTMAN	216 morningside	
Daniel Hartman	216 morningside Dr.	
SALLY Z HARTMAN	216 Morningside	
TIM A HARTMAN	216 Morningside Dr	
Kristi Buckley	333 3rd St	
Phyllis Arena	400 3rd St	
Cathy & Tim	425 3rd Street	

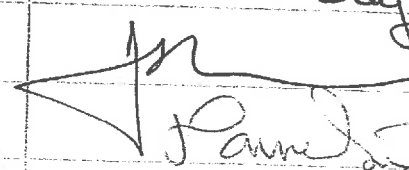
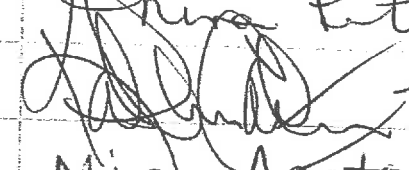
10/18/16

**Petition To:** Prohibit 500 Block of 4th Street Conversion to a Walk Street

Printed Name	Address 90266	Signature
Vera Kahn	505 3rd St. M.B. CA	Vera Kahn
Sandra WEISS-PEAN	544 3rd St	Will
Conrad Corbett	528 3rd St	Conrad Corbett
Elsa Gerard	529 3rd St	Elsa Gerard
Veronica McManon	525 Third Street	McManon
Thomas Roberts	513 3rd St.	thom r
Cindy Carney	536 3rd St.	Julie Carney
Antoinette Crichton	505 Pacific Ave	Antoinette Crichton
Rick Kline	513 3rd Street	WILLIAMS
GERALD GRIFFIN	552 3 <sup>rd</sup> Street	GRIFFIN
Travis Phillips	424 2nd St.	Travis Phillips
TERV TAUGNER	431 2 <sup>ND</sup> ST M.B.	Taugner
Velda Ishizaki	513 2nd St. M.B.	Velda Ishizaki
Wendy Cozen	556 3 <sup>rd</sup> ST MB	Wendy Cozen (WENDY COZEN)
Dimetrius Hajimihalios	540 3 <sup>rd</sup> Street MB	Hajimihalios
Sally Alder	510 2nd St MB	Sally Alder
Schuyler Chang	521 2nd St., MB	Schuyler Chang
Kevin Weik	549 3rd St MB	Weik
Anders Eklor	200 Ingleside Dr MB	Anders Eklor
Stephen Johnson	500 2nd St. MB	Stephen Johnson

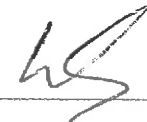
10/18/14

**Petition To:** Prohibit 500 Block of 4th Street Conversion to a Walk Street

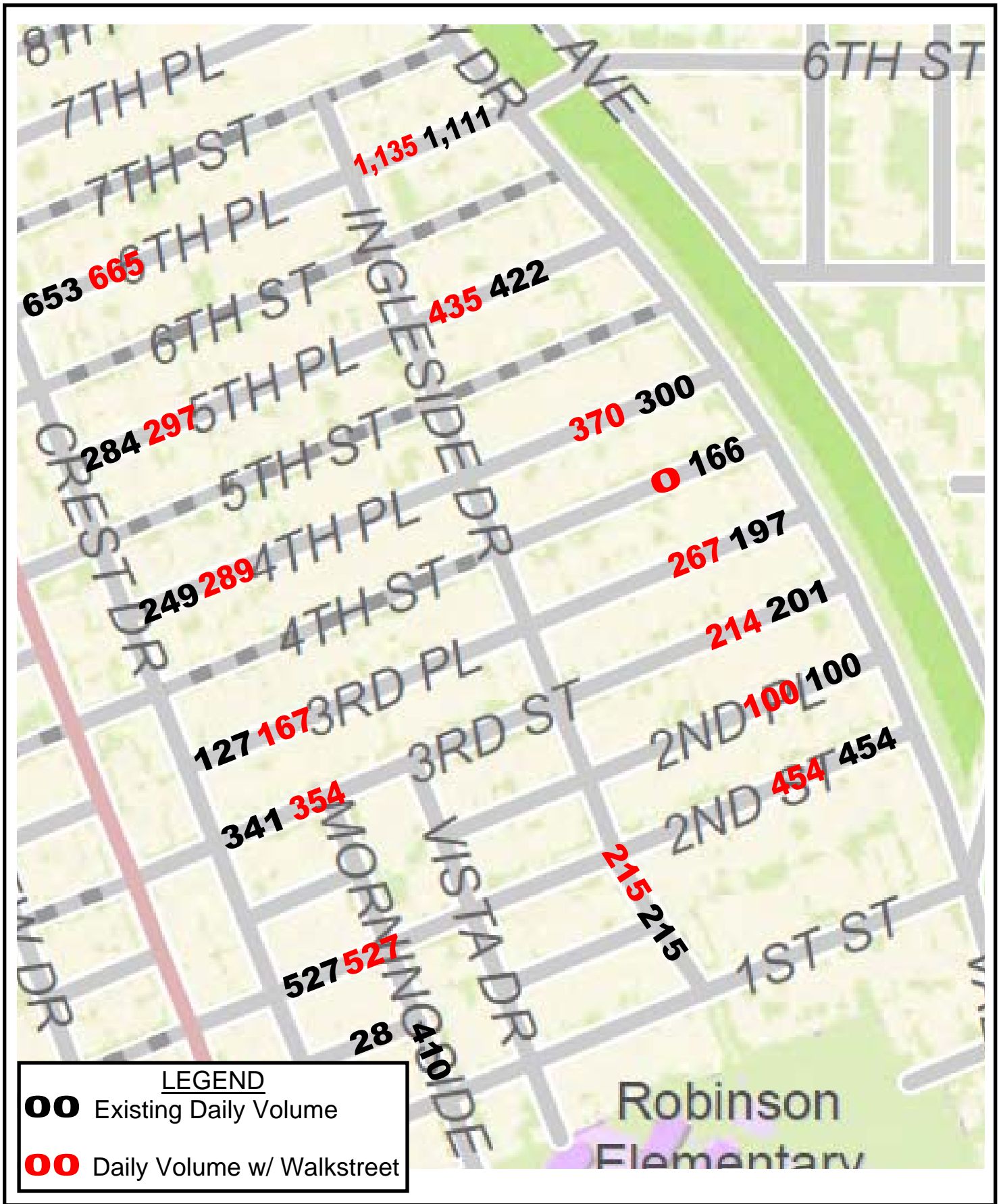
Printed Name	Address	Signature
DON MCCARTY	428-4 <sup>th</sup> M.B.	Don McCarty
J MANDABAUM	426 4 <sup>th</sup> MB	
Donna Libbbs	436-4 <sup>th</sup> M.B.	Donna Libbbs
<del>Josh Smith</del>	<del>413-4<sup>th</sup> M.B.</del>	<del>AUSTIN SANDOZ</del>
Nina Peter	437-4 <sup>th</sup> MB	Nina Peter
<del>John Carter</del>	<del>413 4<sup>th</sup> M.B.</del>	<del></del>
Mia Apatow	500 3rd st	Mia Apatow

Mary Ann Frisch 433 3<sup>rd</sup> St. Manhattan Bch CA 90266

~~William~~ 433 2<sup>nd</sup> ST MANHATTAN BCH 90266

Carla Tredd 421 3<sup>rd</sup> St, MB, 90266  3108966620





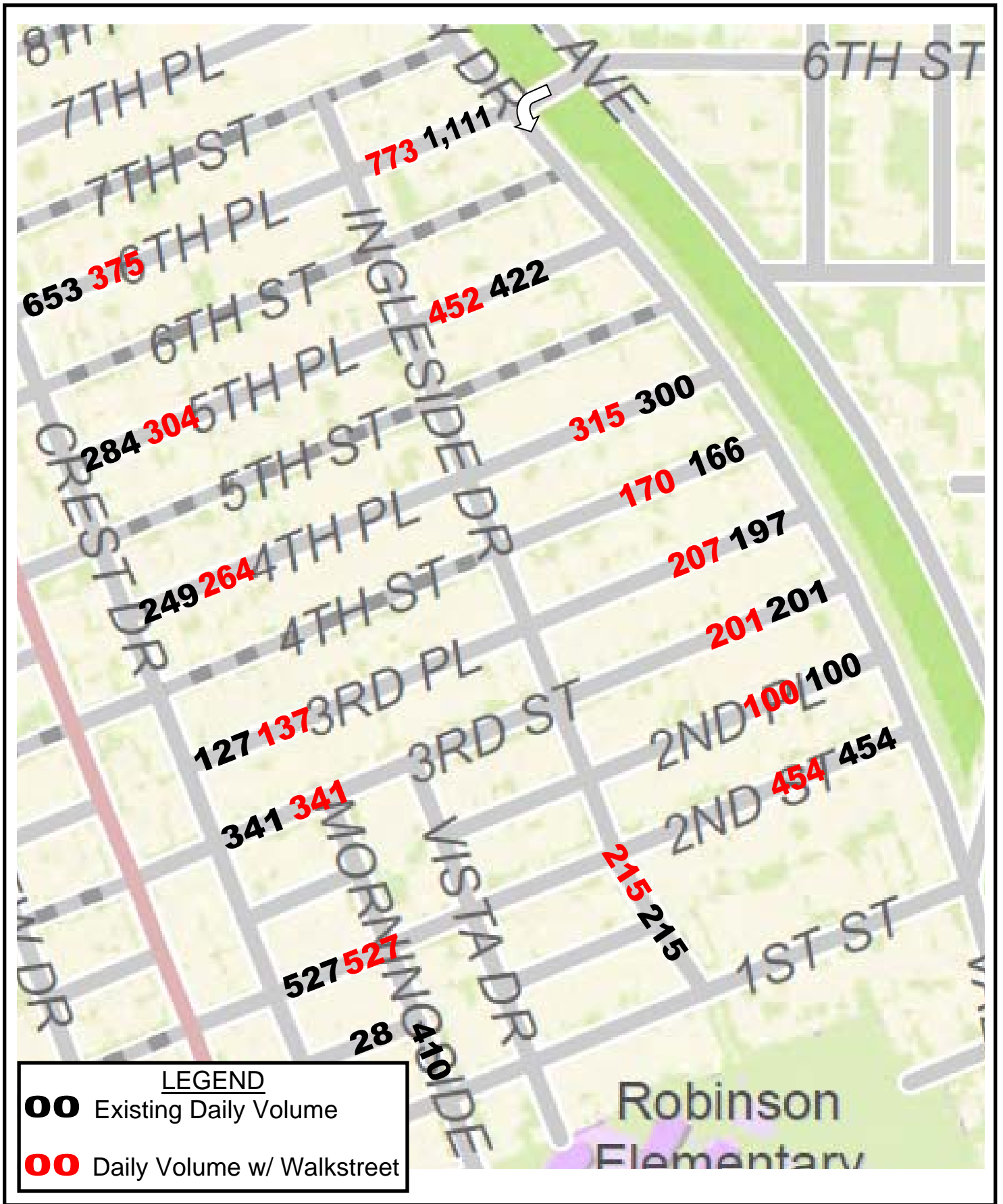
Robinson Elementary

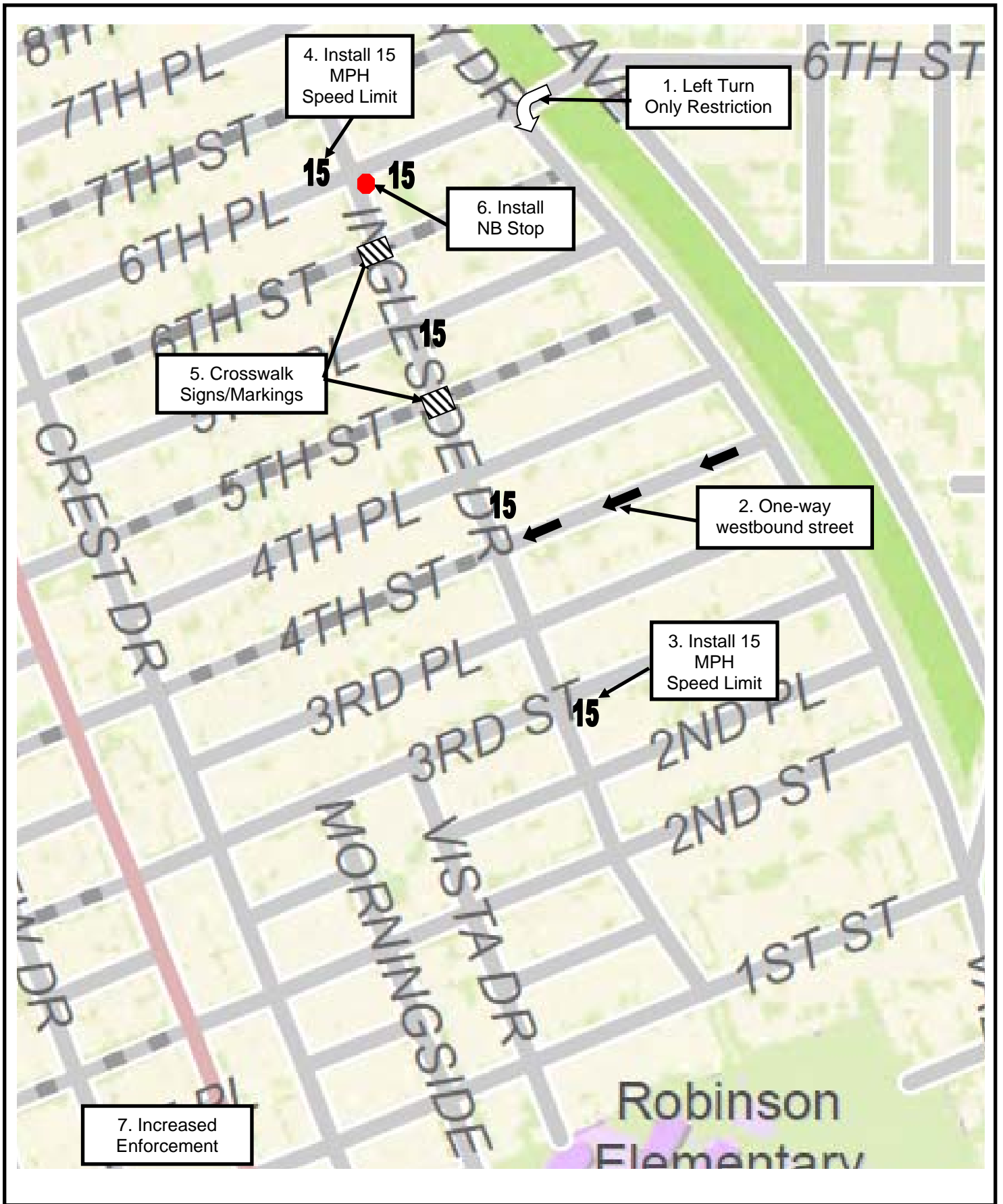


City of Manhattan Beach  
Community Development  
Traffic Engineering Division

City Council Meeting  
February 20, 2018

Exhibit 9  
Valley Drive – 1<sup>st</sup> Street to 7<sup>th</sup> Street Neighborhood  
Estimated Traffic Counts with Walkstreet





City of Manhattan Beach  
 Community Development  
 Traffic Engineering Division

Exhibit 11  
 Valley Drive – 1<sup>st</sup> Street to 7<sup>th</sup> Street Neighborhood  
 Initial Traffic Calming Recommendations

**CITY OF MANHATTAN BEACH  
PARKING AND PUBLIC IMPROVEMENTS COMMISSION  
MINUTES OF A REGULAR MEETING  
February 23, 2017**

**A. CALL TO ORDER**

The regular meeting of the Parking and Public Improvements Commission of the City of Manhattan Beach, California, was held on the 23<sup>rd</sup> day of February 2017, at the hour of 6:35 p.m., in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.

**B. ROLL CALL**

Present: Chairman King, Fournier, Delk, Nicholson, Lipps.  
Absent: None.  
Staff Present: Traffic Engineer Erik Zandvliet, Lt. Andrew Harrod, Battalion Chief Scott Hafdell  
Clerk: Angela Soo.

**C. APPROVAL OF MINUTES**

**02/23/17-1 October 27, 2016**

**MOTION:** Chair King made a motion to approve the minutes with no corrections. The motion was seconded by Commissioner Delk.

Ayes: Fournier, Delk, Chair King, Nicholson, Lipps.  
Noes: None.  
Abstain: None.  
Absent: None.

**D. AUDIENCE PARTICIPATION**

Chair King opened Audience Participation (3-Minute Limit).

There was no audience participation.

Chair King closed Audience Participation.

**E. GENERAL BUSINESS**

**02/23/17-2 Valley Drive Neighborhood Traffic Management Study Report**

Traffic Engineer Zandvliet summarized the staff report, pointing out a correction on page 1, last paragraph, first sentence, should read "In March 2015, the City received a

petition from residents along 4<sup>th</sup> Street between Ingleside Drive and Valley Drive to convert 4<sup>th</sup> Street to a one way ~~eastbound~~ westbound street.” He also noted that 15 additional survey results were submitted after the agenda posted, but the late submissions did not change the overall percentages of the findings.

In response to a question by Commissioner Lipps regarding bulb outs on Ingleside Drive, Traffic Engineer Zandvliet explained how they would be installed but said that is not one of the recommendations at this time. Downtown has examples of curb bulb outs.

Commissioner Fournier referred to an email from a resident who conducted his own parking count and asked if the City conducted one as well.

Traffic Engineer Zandvliet said the City did not conduct a parking count and that the seasons greatly affect parking availability. He further added that the Downtown Specific Plan recommends updating the Downtown Traffic Management Plan to address overflow parking demand. He then invited Manhattan Beach Fire Department Battalion Chief Scott Hafdell to the podium.

Commissioners Delk, Nicholson and Fournier asked Battalion Chief Hafdell about access to walkstreet homes in an emergency, walkstreet bollards and speed humps. .

Battalion Chief Hafdell said responders will typically use the alleys, but sometimes it can be restricted due to parked cars or narrow widths, but they would use the same protocols as other walkstreets. He noted there are other obstructions on a walkstreet, such as gas lamps, basketball hoops and other playground items. Battalion Chief Hafdell said the Fire Department prefers not to have any speedbumps because they create a lot of stress on the engines.

In response to a question by Commissioner Fournier, Traffic Engineer Zandvliet confirmed that two extra parking spaces would be created with a walkstreet conversion because there would be more curb space on Valley Drive.

Chair King, Commissioners Lipps and Fournier asked Lt. Andrew Harrod to share his perspective on 4<sup>th</sup> Street. Lt. Harrod said there was no accident history on record, but that not all accidents should or need to be reported. He explained the Police Department prefers installing traffic calming measures to encourage driver compliance prior to enforcement action. Lt. Harrod said a walkstreet closure would hinder police officers’ ability to gain access, and construction sites also present a hindrance in the alleys.

In response to a question by Chair King, Traffic Engineer explained the reason for a red curb at Ingleside Drive and 4<sup>th</sup> Street was to provide adequate turning radius.

Lt. Harrod added that this section of town was developed without a master street plan and evolved to what it is now.

Chair King opened Audience Participation and reminded speakers to limit their comments only to new information that would be helpful for the Commission.

### **Audience Participation**

**Ron Hacohen, 436 3<sup>rd</sup> Street**, is against the walkstreet conversion and said the petition has nothing to do with safety, but is a land grab opportunity to increase property values. A trial is not necessary to conclude the negative impact this would have to surrounding neighborhoods.

**Peggy Nisen, 504 3<sup>rd</sup> Street**, does not support the walkstreet and said that section of 4<sup>th</sup> Street was never a walkstreet. She is concerned with the loss in parking and submitted an additional page to be included with the last petition she submitted.

**Milan Smith, 509 2<sup>nd</sup> Street**, is against the walkstreet and noted the increased traffic and construction activity in the neighborhood. He pointed out the survey results showed a 2:1 ratio against the conversion and urged the Commission to reject the closure. It is unfair to make their neighborhood better and his worse.

**Michele Colman, 501 3<sup>rd</sup> Street**, does not support the walkstreet and advised the parents to exercise more supervision over their children. She believed petitioners want to increase their property values.

**John Porter, 341 3<sup>rd</sup> Street**, is not in favor of a walkstreet and said he often witnesses emergency vehicles having difficulty driving down 3<sup>rd</sup> Place because many cars are parked opposite to a garage. A walkstreet conversion would further exacerbate the problem causing a public safety hazard.

**Cindy Kohlmiller, 541 2<sup>nd</sup> Street**, does not support closing 4<sup>th</sup> Street and disagrees with the Traffic Engineer's findings that traffic would not change on 2<sup>nd</sup> or 1<sup>st</sup> streets. She is very concerned about losing any parking and remarked that people often use her street for long-term parking because there are no parking restriction signs in place. She also believes petitioners want to increase their property values.

**Jan Schulte, 409 6<sup>th</sup> Place**, said he has sent two petitions to the City, one in 2008 and one last year, regarding traffic and speeding problems at 6<sup>th</sup> Place. He would like a one-way street, partial one-way or speed humps that have been installed elsewhere.

**Seven Glass, 324 7<sup>th</sup> Street**, said people should park all the way in their driveway so they are not obstructing the street. This makes it difficult for people to get out of their garages. He usually sees a car is 10% in the driveway and 90% in the street. He would also like to see more enforcement of bicyclists on The Strand.

**James McCormick, 545 3<sup>rd</sup> Street**, does not see a compelling reason for the walkstreet except to provide a safer method for children walking to school. In that case, he

said a sidewalk should suffice and anything more extreme would make current conditions worse.

**John Peets, 433 6<sup>th</sup> Street**, said he does not favor restricting traffic coming into his alley. He said there are too many signs that are not obeyed. He suggested focusing on measures that work. He stated his desire to remove two alley parking spaces on the north side of 6<sup>th</sup> Place because they restrict traffic flow. He also supports 4<sup>th</sup> Street walkstreet conversion because it is the only way to encourage people to park in their garages. He suggested the City conduct a pilot program to clear out garages.

**John Maceachern, 540 4<sup>th</sup> Street**, is in favor of making 500 block of 4<sup>th</sup> Street a walkstreet. He conducted a parking availability study in the neighborhood on different days and times, and submitted his findings to City Hall. He found that an average of 71 parking spaces were available during his study. He stated there are 18 spots on 4<sup>th</sup> Street if a 22-foot spacing is used. Two new spaces would be created on Valley Drive with the walkstreet conversion, bringing the net lost spaces to 16. He felt the neighborhood can accommodate the remaining cars and supports doing a six-month trial.

**Gayla Rabin, 520 4<sup>th</sup> Street**, supports the walkstreet and provided some historical background. She and another resident personally measured the width of all the walkstreets from 4<sup>th</sup> to 11<sup>th</sup> streets. The measurements ranged from 17 feet 11 inches to 21 feet 9 inches. Her block measures 20 feet 4 inches. She speculated her block was never a walkstreet because the church wanted parking for its parishioners. She supports a six-month to one-year walkstreet trial.

**Stacy Myrose, 501 4<sup>th</sup> Street**, supports a walkstreet conversion and said she only used 4<sup>th</sup> Street twice due to the dangerous conditions it presents. She has had to back up on 4<sup>th</sup> Street because of an oncoming car. She felt walking on 4<sup>th</sup> Street also poses a danger due to speeding cars. She pointed out that the street footprint is identical to the 400 block of 4<sup>th</sup> Street, whether or not it was previously a walkstreet. She said a net loss of 16 parking spaces should not affect residents because the area is zoned for two-car garages. She urged a trial in order to accurately assess the impact based on facts.

**Nancy Lemm, 508 4<sup>th</sup> Street**, favors the walkstreet conversion because she is concerned about safety and liability. She noted another collision with a parked car occurred since the October meeting but was not reported. She calculated the actual net parking spaces lost would be at 12 when taking into consideration red curb needed for private walks, and the addition of two parking spots on Valley Drive. She said 4<sup>th</sup> Street is also used for long term parking, which is a problem that should be addressed separately. She believed a one-way street would not adequately address the safety hazards and urged testing the walkstreet during a trial period.

**Linda McLoughlin Figel, 533 4<sup>th</sup> Street**, supports the walkstreet and recommended a trial to allow everyone to properly evaluate the actual impact.

**Terry Boyle, 508 3<sup>rd</sup> Street**, does not support the walkstreet conversion and said there are many tools to choose from to address the safety concerns. He believed a trial would be flawed and should only be used as a last resort. He also said parking conditions will change when children will grow up and get their own cars.

**Blair Bartlett, resident**, supports a walkstreet because lower 4<sup>th</sup> Street was designed to be a walkstreet and cannot safely accommodate two-way traffic, let along one-way traffic. She urged the trial proposal.

**Marc Castellani, 521 4<sup>th</sup> Street**, supports the conversion and believed it would not set a precedent for other streets because that block is unique. 4<sup>th</sup> Street is at the end of an existing walkstreet and adjacent to another walkstreet, 5<sup>th</sup> Street. The street is narrower than other streets to the south. The street is also short at 400 feet long and does not connect to any major thoroughfares. He said the street resembles a walkstreet and has no sidewalks because it was originally designed for that purpose.

**Brendan Harrington, 524 4<sup>th</sup> Street**, supports a six-month trial so that emotions do not impede making a decision based on facts. He suggested tagging all the cars to document where they are parking.

**Michael Kahn, 505 3<sup>rd</sup> Street**, is opposed to the walkstreet, but in favor of sidewalks and one-way street options. His first concern was setting a precedent by approving the walkstreet, allowing other neighborhoods to request similar modifications. His second concern was safety where the eliminated parking spots would increase congestion in other thoroughfares and also affect emergency vehicle access. His third concern was a potential increase in liability against the City due to emergency responders having more difficulty accessing a home due to congested streets.

**Sarah Grasso, 540 5<sup>th</sup> Place**, does not support the walkstreet because it would increase traffic on 5<sup>th</sup> Place, which already experiences high traffic volumes. She said there has been no mention of the impact to 5<sup>th</sup> Place. She indicated the alleyway pavement condition is deplorable in front of her house. She did not think the street was designed to handle that amount of traffic. She supports adding sidewalks and also mentioned two parking spots on 6<sup>th</sup> Place and Ingleside Drive that obstruct traffic flow.

**Sally Alder, 510 2<sup>nd</sup> Street**, does not support the walkstreet because parking is already a major problem in the area, especially on street sweeping days. The 500 blocks of 2<sup>nd</sup> and 3<sup>rd</sup> streets do not have mandatory street sweeping, which means surrounding neighbors with signs installed on their blocks will use her street to park on enforcement days.

**Barbara Williams, 525 4<sup>th</sup> Street**, supports the walkstreet proposal because it was originally designed as such.

**Shannon Murphy Castellani, 521 4<sup>th</sup> Street**, lead petitioner for the walkstreet, thanked the Commission and Traffic Engineer Zandvliet, and explained her reasoning for



starting the petition. She has a two and four-year-old, and has seen two car accidents since this petition process began. Her intention is not to take parking away and would just like a trial attempt to gauge actual impact to neighborhood.

**Jim Horner, 341 5<sup>th</sup> Street**, is against the walkstreet proposal because parking is sacred in the City, even just one spot. He referenced a previous hearing to remove one parking spot at 217 4<sup>th</sup> Place because encroaching upon a neighbor. The request was turned down because not enough parking in the area. The issue is not an emotional one, but simply a scarcity in parking.

Chair King closed Audience Participation.

### **Commission Discussion**

Commissioner Delk said he clearly does not believe 4<sup>th</sup> Street is wide enough to be a two-way street, but is suitable for one-way traffic flow. He appreciates the safety and parking concerns, as well as the potential impact to other streets.

In response to a question by Commissioner Lipps, Traffic Engineer Zandvliet confirmed the net loss in parking spaces would be approximately 18, depending on car size and red curb markings.

In response to a question by Commissioner Lipps, Traffic Engineer Zandvliet confirmed no other street south of Manhattan Beach Boulevard has the same characteristics of the 500 block of 4<sup>th</sup> Street.

In response to a question by Commissioner Nicholson, Traffic Engineer Zandvliet confirmed that by installing a Left Turn Only restriction at 6<sup>th</sup> Place would divert some traffic to 5<sup>th</sup> Place. He further explained the various traffic diversion onto 1<sup>st</sup> Street or Manhattan Beach Boulevard.

Commissioner Nicholson said it would be wonderful for 4<sup>th</sup> Street petitioners to have a walkstreet, but questioned at what cost to the community. He struggles with losing 18 parking spaces given all the efforts made toward parking management.

Commissioner Fournier reiterated his top three concerns – safety, parking and traffic flow. He learned more about the safety aspect after hearing from fire and police. He is concerned about backing out onto Valley Drive. He is not in favor of closing off 4<sup>th</sup> Street because it would mean the loss of 18 parking spaces, though he appreciated the resident's Parking Availability Survey. Should the Commission decide to do a walkstreet trial, he would only support doing a three-month duration in April, May and June.

In response to a question by Chair King, Traffic Engineer Zandvliet explained the three petition requests.

Chair King said he does not believe petitioners are seeking a land grab opportunity but does foresee traffic impacts regardless of what is implemented. Traffic Engineer Zandvliet confirmed no parking would be lost if the block turned into a one-way street going westbound. Chair King figured the one-way option would improve safety by 50% because traffic would only be going in one direction. It would also potentially serve as a traffic calming measure and eliminate the backup problem with two opposing vehicles.

**MOTION:** Chair King made a motion to recommend Item No. 1 (Post a Left Turn Only restriction for westbound traffic on 6<sup>th</sup> Street at Valley Drive). The motion was seconded by Commissioner Nicholson.

In response to Commissioner questions, Traffic Engineer Zandvliet further explained survey findings and discussion followed.

Commissioner Lipps said he does not support installing the stop sign because it just shifts the problem elsewhere without really solving the issue. He was surprised the survey results did not show 100% support for the 15 mph speed limit signs.

Ayes: Delk, Chair King.  
Noes: Fournier, Nicholson, Lipps.  
Abstain: None.  
Absent: None.

Discussion followed on how to proceed with the next motion.

**MOTION:** Commissioner Nicholson made a motion to recommend Item No. 2 (Restrict traffic to one-way westbound on 4<sup>th</sup> Street between Valley Drive and Ingleside Drive, with parking on the north side). The motion was seconded by Commissioner Lipps.

Discussion followed on implications of approving this motion before other motions. The Commission then agreed it should first address the complete street closure.

Commissioners Nicholson and Lipps subsequently withdrew their motion and second.

Chair King asked the Commission if there is a motion to recommend the conversion of 4<sup>th</sup> Street to a walkstreet. There was no motion made by the Commission.

**MOTION:** Commissioner Nicholson restated his motion to recommend Item No. 2 (Restrict traffic to one-way westbound on 4<sup>th</sup> Street between Valley Drive and Ingleside Drive, with parking on the north side). The motion was seconded by Commissioner Lipps.

Discussion followed.

Ayes: Lipps, Nicholson, Chair King.  
Noes: Delk, Fournier.

Abstain: None.  
Absent: None.

**MOTION:** Commissioner Lipps made a motion to approve Item Nos. 3, 4, 5, 6 and 7 in staff's recommendation. The motion was seconded by Commissioner Nicholson.

Traffic Engineer Zandvliet recited recommendations numbers 3 through 7.

Ayes: Fournier, Delk, Chair King, Nicholson, Lipps.  
Noes: Delk, Fournier.  
Abstain: None.  
Absent: None.

**F. OTHER ITEMS**

**02/23/17-3 Monthly Revenue and Expenditure Reports: Receive and File**

In response to a question by Chair King, Traffic Engineer Zandvliet explained the items typically purchased under warehouse charges.

Received and Filed.

**02/23/17-4 Staff Follow-Up Items**

Traffic Engineer Zandvliet gave an update on crosswalk improvement project at Highland Avenue and 38<sup>th</sup> Street. The project requires coordination with a gas line project and should be completed before peak summer months.

Traffic Engineer Zandvliet provided an update on Gelson's Market, which had its first introduction with Planning Commission with a continued public hearing scheduled for March 22, 2017.

Traffic Engineer Zandvliet introduced the new Interim Community Development Director Anne McIntosh and provided other City staffing updates.

**02/23/17-5 Commissioner Items**

Commissioner Lipps said a Citywide campaign should be put forth to get people to park in their garages. He suggested giving incentives by helping people organize their clutter and hold a community garage sale day.

Traffic Engineer Zandvliet said the effort would be an appropriate project for Leadership Manhattan Beach.

Commissioner Fournier thanked staff for all the hard work put into the neighborhood traffic study. He apologized for getting ahead of the process, but said the process went well.

Commissioner Fournier said parking meters sometimes have difficulty reading credit cards with chips.

Commissioner Delk said at least 10 people come into his restaurant who cannot get their chip credit cards to work.

Traffic Engineer Zandvliet said he will look into the issue.

Commissioner Fournier requested Traffic Engineer Zandvliet reach out to specific residents in addressing their concerns, such as **Ms. Myrose** with her issue of having to back up on 4<sup>th</sup> Street onto Valley Drive. He feels the effort would go a long way.

Traffic Engineer Zandvliet said he would follow up with **Ms. Myrose** and anyone else who had side comments, such as requests for red curbs.

Commissioner Fournier asked about the street sweeping sign issue on 2<sup>nd</sup> Street, as brought up by **Ms. Alder**.

Traffic Engineer Zandvliet explained the resident petition process to install street sweeping signs.

Commissioner Nicholson referred to an email from a female resident who cannot back out of her garage onto 6<sup>th</sup> Place due to parked cars in two particular spots. He inspected the parking spots and agreed they should not be there.

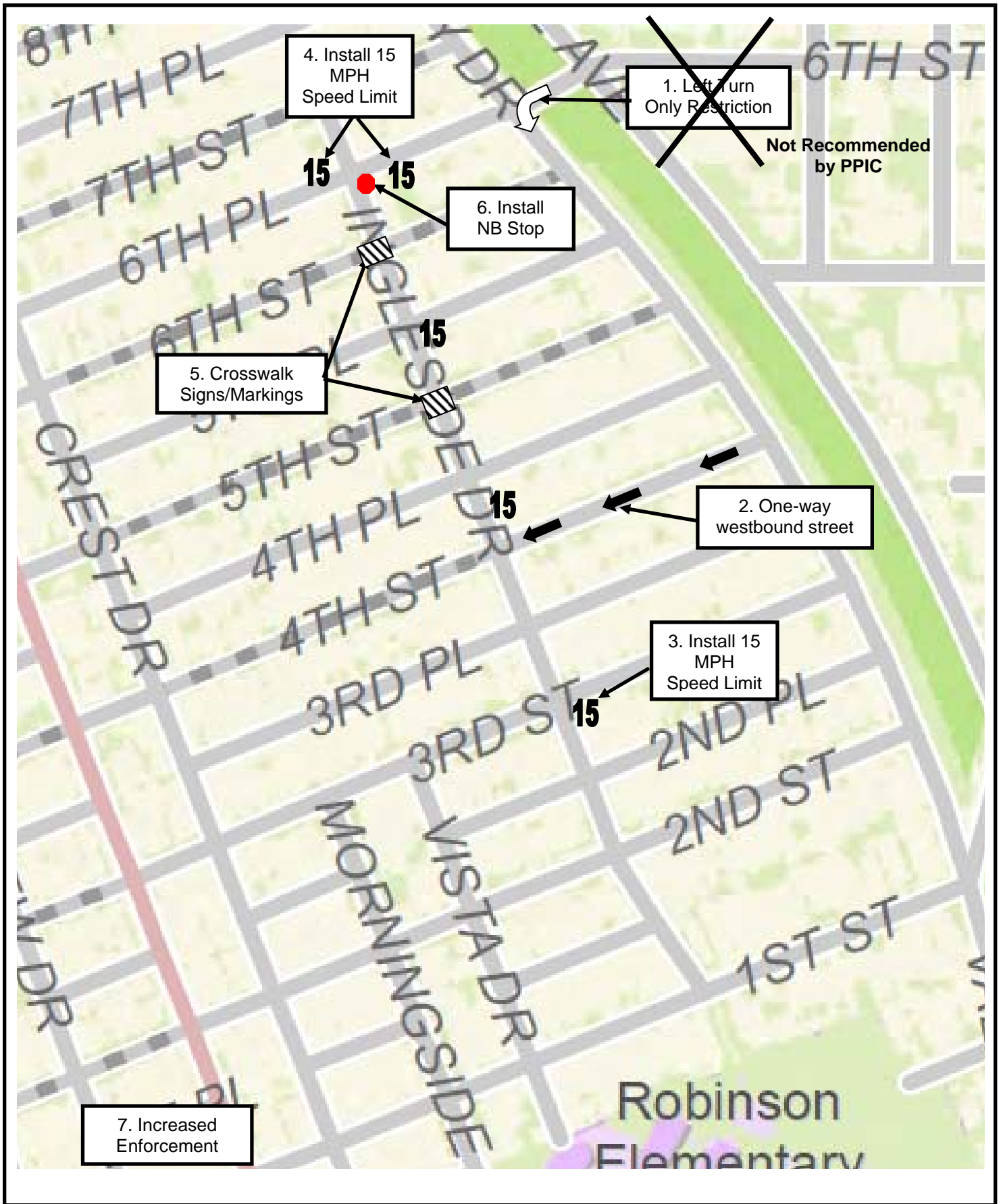
Traffic Engineer Zandvliet said he will reach out to her and noted she can access her garage from one direction, but not the other. He said he will take measurements and consider removing one or both spots if needed. Removing a spot would not require a meeting because considered a safety concern.

Commissioner Nicholson thanked Traffic Engineer Zandvliet for his good work.

Chair King adjourned the meeting.

## **G. ADJOURNMENT**

The meeting was adjourned at **8:51 p.m.** to the regular Parking and Public Improvements Commission Meeting on Thursday, March 23, 2017, in the City Council Chambers of City Hall, 1400 Highland Avenue, in said City.



City of Manhattan Beach  
 Community Development  
 Traffic Engineering Division

City Council Meeting  
 February 20, 2018

Attachment 3  
 Valley Drive – 1<sup>st</sup> Street to 7<sup>th</sup> Street Neighborhood  
 Recommended Initial Traffic Calming Measures

ATTACHMENT 4

**Valley Drive**  
**Neighborhood Traffic Management**  
**Study**  
**Initial Recommendations**

Correspondence Received

After

February 23, 2017 PPIC Meeting  
Agenda Posting

ERIK.

JUST A FEW COMMENTS. I THINK THAT CONVERTING 4<sup>TH</sup> STREET TO A WALK ST. IS GREAT FOR THOSE RESIDENTS. BUT WILL INCREASE TRAFFIC ON OTHER LOCATIONS, 6<sup>TH</sup> PLACE FOR EXAMPLE.

WHY WOULD THE CITY TAKE AWAY WHAT LITTLE PARKING THERE IS # 8

POSTED SIGNS ARE INEFFECTIVE AS THE PAINTED ONES

TRAFFIC ENFORCEMENT IS HARD, NO PLACE TO HIDE. WHY IS THERE ONLY ONE OPTION FOR 6<sup>TH</sup> PLACE

LASTLY ONLY ONE SUGGESTION FOR 6<sup>TH</sup> PLACE, I WOULD LIKE TO SEE A ONEWAY FULL OR PART TIME.

QUESTION: WHY WAS THE PARKING PLACE AT THE END OF INGLE SIDE TAKEN AWAY NORTHEAST

REGARDS

JAN SCHULTZ

**Erik Zandvliet**

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**From:** alan waxman <alanwaxman@gmail.com>  
**Sent:** Monday, February 27, 2017 10:52 PM  
**To:** Erik Zandvliet  
**Subject:** Preserve our Parking

I am Opposed to making the 500 block of 4th st a walk street. This would reduce available parking in the area by approximately 20 spaces.

Traffic flow in the area has adjusted over 25 years and is NOT broke. Please don't try to fix it to please a few home owners at th expense of most homes in the area.

Thanks

Alan Waxman 433 3rd st 90266



## Erik Zandvliet

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**From:** David Rodriguez <davidprodriguez@hotmail.com>  
**Sent:** Tuesday, February 14, 2017 2:34 PM  
**To:** Erik Zandvliet  
**Subject:** Survey on 4th Street and Manhattan Beach: New Request # 92681 [3164646362313931]

Mr Zandvliet

I recent received and I replied to a survey on 'traffic calming'. While I agree that traffic and traffic safety in our neighborhood are goals we should work to improve, and much of what makes our area special is born from 'walk streets', I think presenting making 4<sup>th</sup> street a walk street as part of a general traffic and safety survey and using public funds to create a walk street are inconsistent with traffic safety and the proper use of public funds.

Making a new walk street benefits a select few at a cost of the majority – it will increase traffic on other streets and the alleys, will increase parking pressure and, presumably, and if funded by the city indirectly costing us all in terms of taxes or other public projects that would benefit us. If the neighborhood approves, the residents of 4th street should fund it themselves – they benefit directly on their investment and the neighborhood gets a little more 'walk street' magic albeit at a cost in terms of traffic and parking.

I do agree with many other ideas presented on the survey. Based on cost and impact to 'traffic calming', here are what I believe most would agree would be the best bang for the buck and a good place to start:

1. Post and enforce speed signs on Ingleside. This is a pathway to Robinson with quite a bit of people driving comparatively quickly on. I believe this would not only increase safety, but also help manage city liability as it is currently not posted. Given that less than 10 signs would be required and many of the poles already exist, this would be the biggest 'bang for the buck'.
2. Post and enforce speed signs on the alleys south of MB Blvd. Again, I believe this would not only increase safety, but also help manage city liability as it is currently not posted.
3. Review and assess the Ingleside sidewalk based on impact to existing construction with options for each side of the street and present this to the neighbors as an option for either side of the street or not at all.

Since item #1 is inexpensive, has great impact and is a pending liability, I have separately created a request ( Manhattan Beach: New Request # 92681 [3164646362313931]. I hope this can be implemented regardless of the outcome of 4th street. Please advise on next steps on this matter. Thank you for your attention to this.

Regards,

**Dave**

[DavidPRodriguez@Hotmail.com](mailto:DavidPRodriguez@Hotmail.com)

Mobile: 310.600.2289

LinkedIn: [www.linkedin.com/in/davidprodriguez](http://www.linkedin.com/in/davidprodriguez)

I think the biggest traffic issue in the neighborhood that needs to be addressed is traffic safety on Ingleside and in the alleys followed by parking. I also believe that creating a walk street on 4th greatly benefits a few to

the detriment of the rest of the neighborhood; thus I find the proposal to create a walk street on 4th to be counter to the interests of the majority of the neighborhood.

Here is what I would do, ranking by cost to implement and impact:

1. Post and enforce speed signs on Ingleside. This is a pathway to Robinson with quite a bit of people driving comparatively quickly on. I believe this would not only increase safety, but also help manage city liability as it is currently not posted. Given that less than 10 signs would be required and many of the poles already exist, this would be a good 'bang for the buck'.
2. Post and enforce speed signs on the alleys south of MB Blvd. Again, I believe this would not only increase safety, but also help manage city liability as it is currently not posted.
4. Consider a side walk on the east side of Ingleside. Given current sidewalk status and current construction, this would seem like an approach to balance safety with impact on current neighbors.

Here is the rationale for my survey response:

1. Not in Favor. This makes traffic and parking worse for the majority.
2. No Opinion. Not sure how this helps.
3. No Opinion. Not sure how this helps.
4. No Opinion. Not sure how this helps.
5. Not in favor, would support a side walk on the east side of Ingleside as given current sidewalk status and current/encumbent construction, this would seem like an approach to balance safety with impact on current neighbors.
6. In Favor. This would be a great idea to increase safety on the 6th street alley.
7. In Favor. This would increase safety on the 6th street alley, though implementation maybe tricky given the space limitations.
8. In Favor. This would be a great idea to increase safety for the neighborhood. ( I see too many over caffeinated soccer moms late for drop off an rushing to pilates on the mobile phones not paying attention..ok, I had to say it...)
10. In Favor. This would be a great idea to increase safety for the neighborhood.
11. In Favor. This would be a great idea to increase safety for the neighborhood.

One final thought: For making 4th street a walk street, where is the funding coming from? If this does pass, I have a problem with funding this for the betterment of a few and the detriment of the whole. Why would I foot the bill to increase their property values 10-20%?



Cindy Kohlmiller

541 2nd Street, Manhattan Beach CA 90266

February 25, 2017

Erik Zandliet, City Traffic Engineer  
Parking and Public Improvements Commission  
Neighbors on the 500 Block of 4th Street

Dear Neighbors,

At the 23 February 2017 Thursday's Commission meeting, I appreciated hearing the results of the neighborhood survey and the recommendations of the City Traffic Engineer, as well as having the opportunity to speak and hear my neighbors speak during the public comment period. I also appreciated the thoughtful consideration the Commission gave to each of the 3 neighborhood petitions and the City Traffic Engineer's recommendations.

I support the Commission's recommendation to temporarily convert the 500 block of 4th Street into a one-way street and look forward "participating" as a near-by resident and to the results. I think this change will definitely calm the traffic on this block. I personally believe converting to one-way east bound would have an even greater positive effect and realize this change would move the parking to the other side of the block, something not all residents may agree to.

I also support the Commission's action to not support the petition to turn the 500 block of 4th Street into a walk street.

Everyone would like to live on a walk street. Yes, there are inconveniences. And living on a walk street is a net positive. In no particular order, walk streets increase property value, offer a gathering place for neighbors, increase the sense of community, provide a safe playground for children, create an open space free from cars in front of homes, etc. - for the residents who live on the walk street. I would like to emphasize the phrase "for the residents who live on the walk street."

Neighbors on surrounding streets reap some of these benefits, as well. And neighbors on surrounding streets also experience the negative impact of living near and not on a walk street. The 500 block of 4th Street is one striking example. This block is filled with cars at all times largely because it is adjacent to two walk streets. Even if every household on 4th Street parked their cars in their garages, the street would still be full. And if this block were

turned into a walk street, those cars would move to further fill the already crowded 400 & 500 blocks of 3rd Street, 2nd Street, and 1st Street.

I have no doubt that the mother who initiated the 4th Street petition after witnessing two accidents in front of her home began her campaign to address safety concerns. I also have no doubt that other 4th Street residents have their own reasons for wanting to live on a walk street and they are not all about safety.

I appreciate the Commission's recommendation to implement additional safety measures in our neighborhood in the form of stop signs and speed limit signs and traffic enforcement. I encourage the City Traffic Engineer and Commission to more fully consider additional measures such as sidewalks, long-term parking restrictions, increasing site lines at corners, reduced speed limit on Valley, stairs and crosswalks to the green belt, etc.

When our neighborhood was designed families were smaller. Most families / households had one car. The original houses were primarily summer cottages less than 1000 square feet with detached garages and yards. Many homeowners only visited on the weekends or holidays. Photos from the 60's and 70's show that not every lot had a house on it. What is now the green belt was a train track. The composition of our neighborhood has changed dramatically since the times referenced by residents in Jan Dennis' book on Manhattan Beach. I invite us all to come together to identify contemporary solutions to our neighborhood's challenges.

Kind regards,



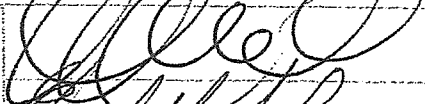
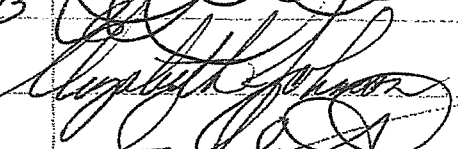
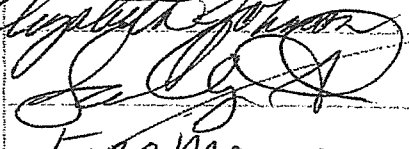

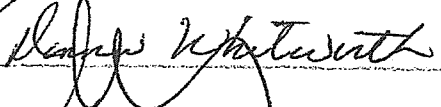
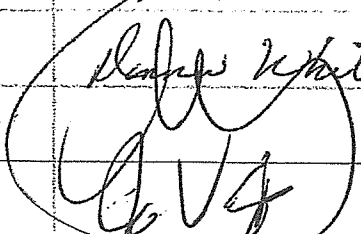
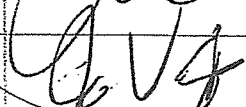
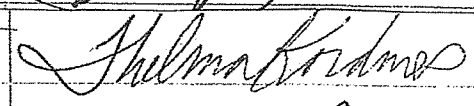
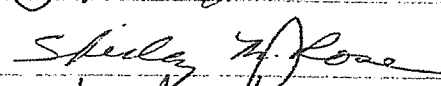

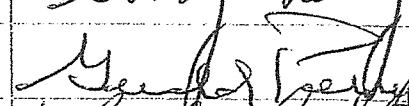
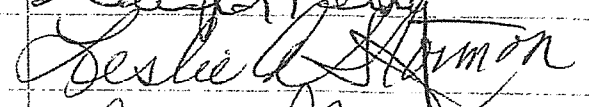
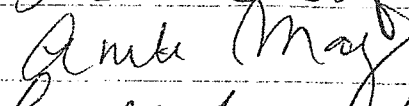
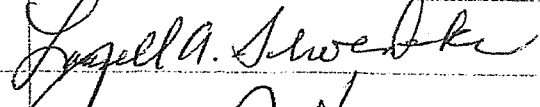
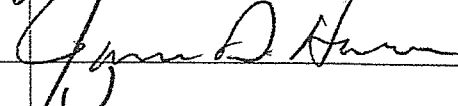
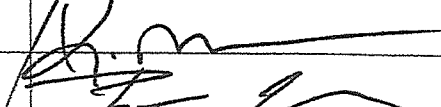
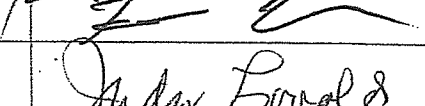
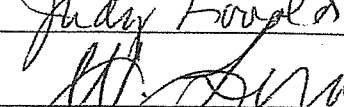
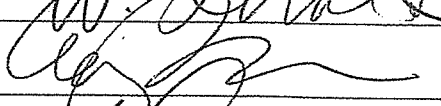
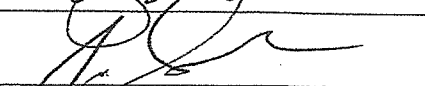
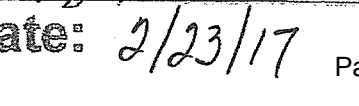
Cindy Kohimilier

Petition To: Prohibit 500 Block of 4th Street Conversion to a Walk Street

Printed Name

Address

Signature

Cindy Kohl Miller	541 2nd Street, MB	
ELIZABETH JOHANSON	500 2nd Street MB	
Sally Alder	510 2nd St MB	
Eve Memmo	536 2nd St, MB	
Hanna Whitworth	512 2nd St. M.B	
MILAN SMITH	509 2nd N M.B	
Roger Van Reman	509 3rd St.	
Thelma Kordones	337 5th St	
SHIRLEY ROSE	332-5th St.	
SANDY PERRY	336 5th St	
Gerald E Perry	336 5th St	
Leslie Storman	341 5th	
ANITA MAY	340 5th St.	
LAURELL SCHWENKER	337 5th St.	
JAMES D. HORNER	341-5th St.	
Karla Mendelson	408 5th St.	
FAT MENDELSON	408 5th St.	
Judy Lovold	412 5th St.	
William Kovals	412-5th St.	
ANN BARBER	409 5th St.	
Don Swidler	409 5th	

Date: 2/23/17

My name is Ruth Wallin at 533 3<sup>rd</sup> St. and I am 89 yrs of age and do not like to talk in public so I am writing these suggestions. We bought our beach cottage in 1957 and never had any problem until now.

1. I am following up on last night's Planning meeting at the City Hall. I am very glad for converting the 500 block of 4<sup>th</sup> St. into a walk street was eliminated and am supportive of the one-way trial on the 500 block of 4<sup>th</sup> St. I didn't feel comfortable speaking last night but would like to share my thoughts based on the comments made by 4<sup>th</sup> St. residents.

2. Nothing was said about using their garages to park their cars and storing their belongings in a storage bin they have to pay for somewhere as my son does so he can park their 2 cars in their garage. An alley neighbor told me that all 4<sup>th</sup> St. would park their cars in their garages if necessary—HA HA. Could we possibly have them do this?

3. On 3<sup>rd</sup> street the kids used to play in the street all the time after school and on weekends but now they play in the alley – 3<sup>rd</sup> Place.

4. They mentioned that it was not safe for their children to play in the street but they do not want a sidewalk as it would take some of their front yard away. Can't have it both ways.

5. On about every 5<sup>th</sup> week on a Wednesday I have bridge for 4-6 people (from 10-4 or 12-4) who are my age and older and they cannot walk very far. I have put two chairs with signs on them "reserved" but a neighbor was having a party at her house one time and came and told me I could not do that as it is a public street. I have tried to get street cleaning but the majority have more than 1 car and they use their garage for storage and also 4<sup>th</sup> St. comes at night and park their cars on our street all day Wednesday as they have "no parking on their street" because they do have street cleaning signs for Wednesday. As you can see by the attached how cars were parked with their licence numbers. I know you can find out whether they are people who live on 4<sup>th</sup> St. or 3<sup>rd</sup> Street. I am sure most of the cars parked on 3<sup>rd</sup> St. are people from 4<sup>th</sup> St.

6. I have a friend on Manhattan Ave. in Hermosa. You can only park their for a limited time but she has been given a sign for her company to put in their car window allowing them to park n front of her house. Perhaps we can have something like that?

Thank you.

Cars parked on 4<sup>th</sup> St, 3<sup>rd</sup> Alley, 3<sup>rd</sup> St, & Valley between 4<sup>th</sup> St and 3<sup>rd</sup> St  
on 12-21-2016, 12:30 -1:20. I don't know who belongs to these cars but I am sure you could check and you would probably find out that most belong to 4<sup>th</sup> St.

Ingleside between 3<sup>rd</sup> St & 4<sup>th</sup> St

6JJJ161 Camry  
5ZYT558 Saturn

4<sup>th</sup> St, north side (no parking on south side at any time)

7MUP788  
6LVP260 Ford  
No license Pilot  
6SAG850 Saturn  
5FPF753 Lexus  
7G75532 Toyota Tundra  
6HRK602  
6ESN209 Toyota  
7MYC050 Black CX-5  
4WQY168 Toyota  
4MNF659 Chevy Suburban  
7AQM741 Land Rover  
1VDU542 Land Cruiser  
5VYJ694 Nissan  
3PDDLRS Ford

Valley between 4<sup>th</sup> St & 3<sup>rd</sup> Alley

5UNE921 Toyota  
7DQB337 Tahoe

3<sup>rd</sup> Alley - 3<sup>rd</sup> St on Valley

6SKT298 Buick  
92328VI Black  
4AFP570 Volkswagen (Marks)

3<sup>rd</sup> Alley

7RYC116  
7ATY461

---

10-26-16 This is sweeping day but was agreed several years ago we didn't want it, sorry to say. These are the cars parked on 3<sup>rd</sup> Street at 11:20 am  
North side:

G11EGX Honda  
6XYG114 Toyota  
6TTL204 Gerade's children's Ford (They are in college Eastern US)  
7LBD298 Lexus  
8WON1421 Chevrolet  
7AUD220 Prius  
7MMV794 Fiat  
5LTP943 Ford  
5HUX498 Jeep

7PDT111 Scion  
7KTS763 Lexus  
No license Mercedes Benz  
No license Audi  
6NYX320 Kia

South Side – Has 5 driveways so limited parking compared to North side:

7FKR772 Yukon  
6RLK116 Escape  
5GUM214 BMW  
5SCX (or SLX)402 Lexus  
6RCL319 Ford  
7EYB766 Honda  
4JJM351 Chrysler  
7HLB806 BMW  
4YRX765 BMW  
4AWK779 Volvo



## Erik Zandvliet

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**From:** Jannet Gregory <jannetgregory@aol.com>  
**Sent:** Tuesday, February 28, 2017 12:32 AM  
**To:** Erik Zandvliet  
**Subject:** Traffic Calming on Crest Drive

Let's make Crest Drive ( Ocean and Bayview, also) a safe and friendly place for Pedestrians by eliminating public usage of the alley.

An easy and cost effective way to do this is to make all of the intersections into traffic circles, slowing down all traffic and minimizing usage to local and the pedestrian community.

I like the idea of making the east end of 4th Street into a walk street.

Also, what ever happened to the policy of no parking in the alley.

It really seems to have gotten out of hand over the years. Don't folks know that garages are made for cars?



**City of Manhattan Beach**  
**VALLEY DRIVE- 1<sup>ST</sup> TO 7<sup>TH</sup> STREET**  
**NEIGHBORHOOD SURVEY**  
**PLEASE RETURN BY:**  
**FEBRUARY 14, 2017**

## POSSIBLE TRAFFIC CALMING MEASURES

**In Favor**      **Not in Favor**

*Please check one box for each measure or option:*

- |                                     |                                     |   |
|-------------------------------------|-------------------------------------|---|
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 1. Convert 4 <sup>th</sup> Street between Ingleside Drive and Valley Drive into a walkstreet.   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 2. Restrict traffic on 4 <sup>th</sup> Street between Ingleside Drive and Valley Drive to one-way in the westbound direction with parking on the north side of the street.            |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 3. Restrict traffic on 4 <sup>th</sup> Street between Ingleside Drive and Valley Drive to one-way in the eastbound direction with parking on the south side of the street.            |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 4. Construct a sidewalk on 4 <sup>th</sup> Street between Ingleside Drive and Valley Drive. (requires removal of some private encroachments)  |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 5. Construct a sidewalk on the west side of Ingleside Drive between 1 <sup>st</sup> Street and 7 <sup>th</sup> Street. (requires removal of private encroachments and 3 parking pads) |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 6. Prohibit westbound traffic on 6 <sup>th</sup> Place across Valley Drive into the neighborhood to reduce volume. (Allow westbound to southbound left turns.)                        |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 7. Install a stop sign on Ingleside Drive at 6 <sup>th</sup> Place in the northbound direction.   |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 8. Prohibit parking on both sides of 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> and 6 <sup>th</sup> Place alleys at all times.           |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 9. Provide targeted speed enforcement in the neighborhood.  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 10. Post 15 MPH speed limit signs on Ingleside Drive.   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 11. Post 15 MPH speed limit signs on 6 <sup>th</sup> Place at Ingleside Drive (both directions).  |

**NAME:**  
 (Optional and Confidential)  
**ADDRESS:**  
 (Required)  
**PHONE:**  
 (Optional and Confidential)  
**E-MAIL:**  
 (Optional and Confidential)

Tom Mulholland  
 P.O. Box 3435 (I own 5324<sup>th</sup> St)  
 310-545-4176  
 Tom.Mulholland

**NOTE:** You may submit additional comments on a separate paper.



**City of Manhattan Beach**  
**VALLEY DRIVE- 1<sup>ST</sup> TO 7<sup>TH</sup> STREET**  
**NEIGHBORHOOD SURVEY**  
**PLEASE RETURN BY:**  
**FEBRUARY 14, 2017**

**In Favor**      **Not in Favor**

## POSSIBLE TRAFFIC CALMING MEASURES

*Please check one box for each measure or option:*

- |                                     |                                     |   |
|-------------------------------------|-------------------------------------|---|
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 1. Convert 4 <sup>th</sup> Street between Ingleside Drive and Valley Drive into a walkstreet.   |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | 2. Restrict traffic on 4 <sup>th</sup> Street between Ingleside Drive and Valley Drive to one-way in the westbound direction with parking on the north side of the street.            |
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| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 11. Post 15 MPH speed limit signs on 6 <sup>th</sup> Place at Ingleside Drive (both directions).  |

**NAME:** \_\_\_\_\_  
 (Optional and Confidential)  
**ADDRESS:** \_\_\_\_\_  
 (Required)      332 6<sup>th</sup> St  
**PHONE:** \_\_\_\_\_  
 (Optional and Confidential)  
**E-MAIL:** \_\_\_\_\_  
 (Optional and Confidential)

**NOTE:** You may submit additional comments on a separate paper.

**PARKING  
AND PUBLIC IMPROVEMENTS  
COMMISSION**

**Valley Drive  
Neighborhood Traffic Management  
Study  
Initial Recommendations**

**Correspondence Received  
After Agenda Posting**

## Erik Zandvliet

---

**From:** Gary McAulay <gary.mcaulay@gmail.com>  
**Sent:** Thursday, February 23, 2017 12:21 PM  
**To:** List - PPIC  
**Subject:** 500 block of 4th Street

Dear PPIC

Because we continue to have hearings on 4<sup>th</sup> Street, I am writing in again express my opposition to turn the 500 block of 4th Street into a walk street.

One word: Parking.

At least twenty parking spaces (twenty two by my count) pushed onto surrounding streets, is unacceptable, and there is no real justification.

The historic walk street argument, after much research, cannot be verified. If it were ever remotely true, it regardless would have been a minimum of 66 years ago. Even then, streets were not legally closed by code until at least 1962. The (apparently false) argument that it was once a walk street now matters no more than that it was once bare sand.

Most of the reasons given by proponents could apply to any street in the city: aesthetics, sense of community, block parties in the street, the “magic” of a walk street. It would be just lovely if every street in the city was a walk street; except, virtually every household in the city uses motor vehicles, and if every street was a walk street, there would be no place to drive, and no place to park.

Then, the safety argument: kids might go into the street and get hit by a car. Just like every other street. And people are forced to walk in the street because there are no sidewalks- just like so many (too many) other streets in town, starting with the cross street, Ingleside.

Easy solution: every property on 4<sup>th</sup> Street that has encroached out onto the public right of way can pull their fences and their landscaping back to the property lines, and they can put in sidewalks. There is a 60' right of way, of which approximately 20' is being used for the street. The rest is just free land for the residents, yards built on property that belongs to me and every other citizen in town.

Based on a recent 4<sup>th</sup> Street sale, land value is approximately \$1022/sq ft. Based on that, a 30 x 4 sidewalk area is worth \$122,640. Quite a land grab. How about at least this much space go back to the public that owns it so that we may all walk safely on a sidewalk, without worrying about the cars that need to move about town? Mixing pedestrians and motor vehicles is unsafe, and poor policy.

(While we are at it: if we are fretting about a place for the kids to play, perhaps consider buying a house with a yard. And, consider changing our building codes so that new houses are not built right to the property lines, and actually *have* yards. But back to today's question...)

Times have changed. Some forty years ago or so, dad drove the family car. Now, husband and wife each have their own car, every child 16 years old and up has a car, and likely the family also owns a mini car or a golf cart to scoot around town. Maybe even a practical car, like an Escalade, to save the Tesla for nicer occasions. The reality is that a single vehicle doesn't fit modern family lifestyles.

The nanny has a car to drive the younger kids around, and the gardener has a truck. Dry cleaning, pizza, and online shopping get delivered to our door. There is an endless stream of painters, carpet cleaners, tree trimmers, and other maintenance workers, more construction workers than ever, and continuing efforts by the City to increase the number of visitors in town. For a host of reasons, the reality is that there are more vehicles, and we are more dependent on them, than ever. All on the same streets we have always had.

Pushing the burden of twenty or more parking spots onto surrounding streets, and the traffic that has very few in and out points from Valley, so that a few families can have block barbeques in the street, or higher property values, would be nothing less than a land giveaway, and a gross disservice to the surrounding neighborhood.

Respectfully,

Gary D. McAulay

## Erik Zandvliet

---

**From:** Gary McAulay <gary.mcaulay@gmail.com>  
**Sent:** Friday, February 17, 2017 5:08 PM  
**To:** Erik Zandvliet  
**Subject:** history of 4th Street and its church  
**Attachments:** 1927 c aerial of MB 4th Street real estate office MBHS collection O271 arrow.jpg; IMG\_8360.JPG; IMG\_8361.JPG; IMG\_8362.JPG; 1936 City Directory - 4th Street IMGP5882.JPG; 1962-0213 walk streets IMGP5836.JPG

Dear Mr Zandvliet -

I'm writing to address an historical issue regarding the proposal to make the 500 block of 4<sup>th</sup> Street a new walk street. I'm sure you will recall that one of the arguments in favor of this proposal was that it would return the street to its "original" status as a walk street. The claim is that the block had long ago been opened to traffic to accommodate a church at 4<sup>th</sup> and Ingleside.

I have found no substantiation for this claim in any historic record. If any exists, I would be happy to see it.

Here is what I have been able to document: In 1927, there existed a small real estate office at 4<sup>th</sup> and Ingleside (see 1927 aerial photo). According to a 1953 newspaper article, the office was built right after the first World War (which ended in 1918). The office was sold lots to passengers disembarking from the Santa Fe Railway, which ran down the current Greenbelt. As you see in the photo, even in 1927 the surrounding area was mostly bare sand, although streets were graded.

After the real estate office closed (date unknown) the newly-formed American Martyrs Church began meeting there. According to local author Jan Dennis (*A Walk Beside the Sea*, pg 129), the congregation of eight people first met at a home in 1930 but "soon moved to a drafty hall in the barren sand dunes at Fourth Street and Ingleside." They only met there for about a year before moving to their new church on Highland in 1931.

The 4th Street building sat empty until late 1935, when it was purchased by the First Orthodox Presbyterian Church. That congregation began construction of a new church at Ardmore and MB Blvd in 1949, and moved there in late 1951. The building then sat empty until March 1953, when it was moved out of the city. So, to be clear, the very latest time that the building was a church was in 1951, and they knew by 1949 that they were planning to move.

Only one home was in the 500 block of 4<sup>th</sup> Street in 1936, when the First Presbyterian had just bought the old church hall, according to a City Directory. In 1947, a directory shows five homes, plus the church. There were 24 homes on the 500 block (3 vacant) and the church was gone by 1952.

I have found no substantiation for the story that in the 13 years from 1936 until 1949, when the church decided to move, the 500 block of 4<sup>th</sup> Street was developed, became a walk street, and was then re-opened to accommodate burgeoning church traffic. In fact, judging by the 1947 directory, the street was still quite empty by the time the church had plans to move.

As you are no doubt aware, MB streets were not "originally built" as sidewalk streets. Originally they were only graded sand, laid out pre-automobile. I have not been able to document when some streets became walk streets, but it should be noted that the "sidewalk streets" were not made permanent, by ordinance, until 1962.

In summary, even had the 500 block of 4<sup>th</sup> Street ever actually been a walk street, that was later opened for church traffic, it would have been over 66 years ago.

Respectfully,

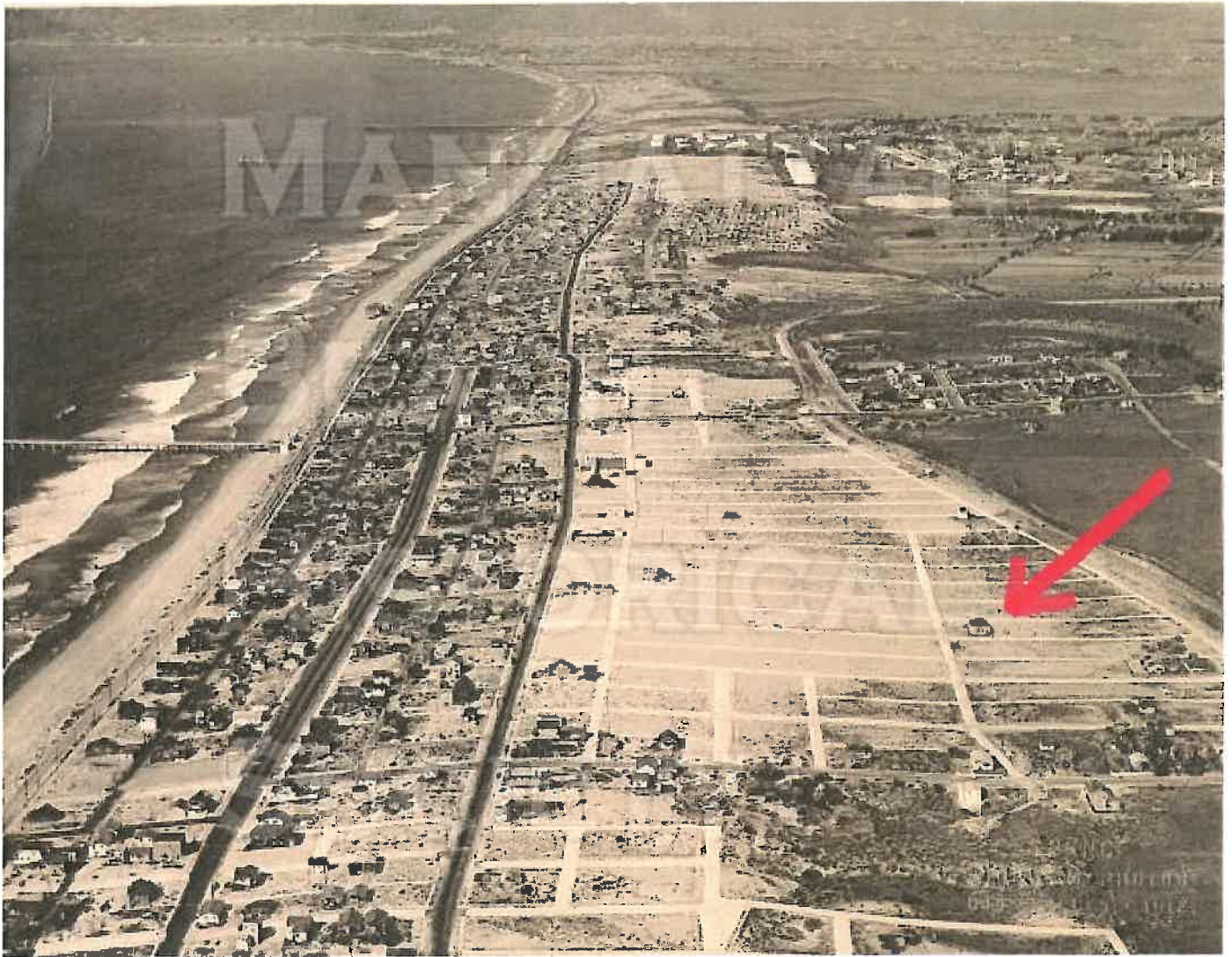
Gary D. McAulay



Manhattan Beach Historical Society

Archives

Submitted by Gary McAulay



Circa 1927 Aerial Photo

# FOLLOWS Hearing

## Booked; d Term

H. Emerson, 50, was today after the death of V. Darby, 56, an on the chin. He is in his office 16 after the blow, collapsed in a receiving hospital and his wife had argued with Darby during a meeting over the Emersons for young women lodgings near Palmdale. He declined to press charges of a stroke. The Emersons the supervisor collapsed and when he saw hearing of Darby's death, he he conferred with his at- tacher C. Harbert.

Los Angeles real estate lawyer was booked after a conference last night and Attorney E. Ernest was released this morn- ing.

Wednesday  
Speaker D. Newburn sug- gested Darby died of an apoplexy hemorrhage of the brain stem. The report also indicated high blood pressure.

Harbert explained the stress and excitement of the episode was of such that it materially raised by elevated blood pres- sure putting additional strain on blood vessels and lead- ing to hemorrhage. The death was attributed by Dr. H. Brown to throm- bosis as a fatal complaint caused and after the in- vestigation.

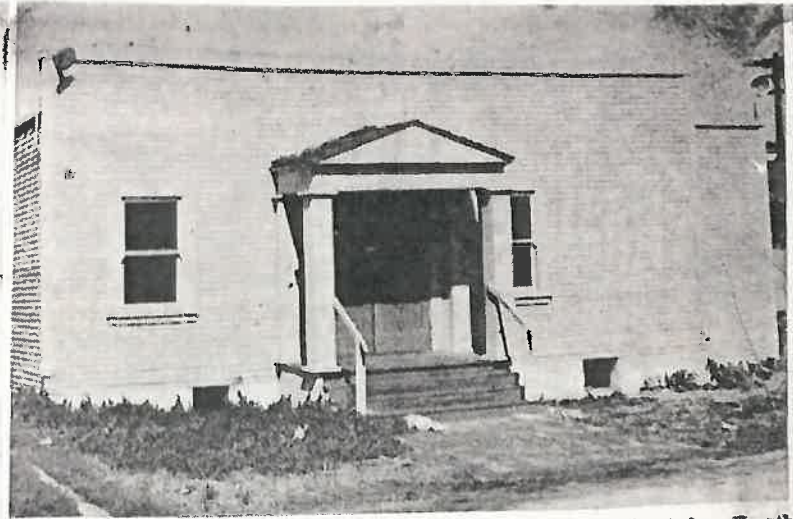
Governor Warren re- ceived the entirely un- expected Darby. He had long and faithful service of the city and county, a substantial contribu- tion to the growth and development of the city. It was his greatest honor to have him in the city.

He suggested Darby, led a fall. Witnesses quoted saying Emerson: "If I go high blood pressure, but get away with him."

Request  
Mr. Darby was the only one to have a request for the Emersons' request, but they were with- out a request while disagreeing on the meeting. Darby Emerson: "All you want and they had to a lot of person stepped up, saying, not that. I demand an-

did not approve but a reading between heart and operations and said, like to talk to you."

to differ at this point Emerson said Darby had



**MOVING FROM MANHATTAN**—Is the old church building (above located on Fourth St. just east of Ingleside Drive. Built just after World War I, the structure served as a real estate office where meals were served to prospective buyers of vacant lots who journeyed down on the nearby Santa Fe Railroad from Los Angeles. It was owned by three church congregations until it was sold to a house moving company recently. (Daily Breeze photo)

## Old Landmark, Used as Real Estate Office, Then Church, Is Moved Away

An old church building—a land- mark in Manhattan Beach for many years—is being moved out of the city.

It is the former First Presby- terian Church, located on Fourth St. near Ingleside Drive.

Built just after World War I by the Manhattan Beach Develop- ment Co. it first was used as a hall to entertain prospective buy- ers of vacant lots on the barren beach dunes in the South end of the city.

Hundreds of persons rode down on the old Santa Fe Railroad from Los Angeles in the early twenties. They would disembark near Fourth St. and walk over to the

There they would receive lunch and a pep talk regarding the value of lots in Manhattan. After the meal they would go tramping over the sand dunes, filling their shoes with sand. Occasionally, they would buy a lot or two for about \$1500 apiece.

Church Use in 1931

After the building had served its purpose as a real estate office, it closed the with the Catholics of Manhattan began using it as a church.

Then in 1931, when the present American Martyrs Church was completed, the parishioners moved out and the old church building was sold to the Calvary Memorial Church.

DAILY BREEZE REDONDO BEACH  
FRIDAY, MARCH 6, 1932

The Calvary Memorial Church, prior to buying the building at Fourth St. and Ingleside Drive, had been meeting at Strand and Marine Ave.

Church members added two sections to the rear of the build- ing, making it about twice as large.

Finally, the congregation of the Calvary Memorial Church united with the Presbyterian group in Manhattan and the building be- came known as the First Presby- terian Church.

A little more than a year ago the congregation moved to the southeast corner of Ardmore Ave. and Manhattan Beach Blvd., aban- doning the old church building.

Considered by Players  
It remained empty. At one time the Manhattan Players considered buying and moving the building to their plot of ground on the sand dunes east of the City Hall. How- ever, the project was abandoned as too costly for what the building was worth.

Recently Paul Walker, trustee of the First Presbyterian Church, handled the sale of the building to Moon & Hanson House Sales, located at 8681 E. Compton Blvd., Paramount.

Thus far a section has been taken off the rear of the church building and moved out of the city. The rest will be moved out in time. No one seems to know where the building will be relo- cated or whether it will be torn apart and the lumber reused in their structures.

## Folk Dance Party Planned Tonight

The newly-organized Manhat- tan Beach Folk Dancers will hold a party tonight at the Manhat- tan Heights School, Sixth and Herin Sts.

Beginning at 8 p.m., the party will be the first held by the group.

The dances are sponsored by the Manhattan Community Rec- reation Program under the di- rection of Carl Buzzicara and John Shaw.

Beginners as well as accom- plished folk dancers are invited to learn the authentic dances of other lands.

DAILY BREEZE, REDONDO BEACH  
FRIDAY, MARCH 6, 1932

Gov. Warren ap- points a successor. Darby's term has about three and a half years to run.

Native of Kansas  
Born in Washington County, Kan- sas, he graduated from the Univer- sity of Kansas. After Navy service in World War I, he worked as a geologist for the Krepsur Gas and Fuel Company of Bartlesville, Okla. In 1922 he came to California where he became a successful businessman and rancher.

Darby's political career began in 1926. He was an Ingleside council- man three years and the city's

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**MAY B. HOPKINS---Real Estate Broker**

311 Torrance Blvd. REDONDO BEACH Telephone 2006

MANHATTAN BEACH HOUSEHOLDERS DIRECTORY (1936) 379

**3D—East from Strand, 9 s of Center**

- 116 Newell Ida Mrs (o)
- 121 Vacant
- 124 Vacant
- 125 Cochran W A (o)
- Manhattan av intersects
- 216 Connelly P M
- 217 Sallinger C F (o)
- 221 Schneider W T (o)
- 224 Adams G W (o)
- Bandini Ralph
- 225 Weisman S M (o)
- Highland av intersects
- 316 Perry W B (o)
- 320 Vacant
- 401 Kelly W M (o)
- Ingleside dr intersects
- 505 Snelling J B (o)
- 528 Vacant
- 541 Vacant
- 545 Kimball May Mrs (o)
- 549 Gray Albt (o)
- West Railroad dr intersects
- Rowell av intersects
- 1411 Missall H H (o)
- 1658 Collison Geo
- O'Brien Leo (o)
- Redondo av intersects

**3D PLACE—East from Highland av, bet 3d and 4th**

- 522 Graves W J

**4TH—East from Strand, 8 s of Center**

- 116 Thorsen H H Mrs (o)
- 117 Vacant
- 120 Vacant
- 121 Moreland F H
- 124 Withers C C
- 128 Ashby Arth
- 129 Crandall M J (o)
- 132 Goeller H W (o)
- Manhattan av intersects
- 216 Vacant
- 217 Offutt H K Mrs (o)
- 223 Demerest Garrett
- 227 Vinacke Mabel Mrs (o)
- 229 Anderson Diana W (o)
- Highland av intersects
- 235 Cox J R
- 325 White Russ
- Ingleside dr intersects
- 501 Calvary Memorial Church
- 536 Mears R J (o)
- West Railroad dr intersects

**4TH PLACE—East from Manhattan av, bet 4th and 5th**

- 320 Reich Gladys Mrs (o)
- Ingleside dr intersects
- 521 Vacant
- West Railroad dr intersects

**5TH—East from Strand, 7 s of Center**

- 117 Prior A H (o)
- 124 Thompson T W
- 125 Vacant
- 129 Osburn P W (o)
- Manhattan av intersects
- 216 Vacant
- 220 McIntosh W M
- 221 Way A C (o)
- 224 Osborne L E
- 229 Major Agnes Mrs
- 229 1/2 Neely H R (o)
- 233 Vacant
- Highland av intersects
- 321 Vacant
- 324 Anderson P E (o)
- 325 Palliser F W (o)
- Ingleside dr intersects
- 504 Rensen G E (o)
- 529 Crawford C O Mrs (o)
- 533 Ralph Bobby Mrs
- West Railroad dr intersects
- 1230 Cardinell E K Mrs (o)
- 1287 Kuhn J M
- 1505 Barrows W J (o)
- 1514 Vink N M Mrs (o)

**5TH PLACE—East from Manhattan av, bet 5th and 6th**

- 129 Vacant
- Manhattan av intersects

**5TH—East from Strand, 6 s of Center**

- 124 Vacant
- 128 Vacant
- 129 Scott Beatrice Mrs (o)
- 132 Hine S B Mrs (o)
- Manhattan av intersects
- 221 Snay Maud E (o)
- 224 Kelso C C (o)
- 325 McGarry Evelyn Mrs
- Highland av intersects
- 521 Hum H C (o)
- Ingleside dr intersects
- Rowell av intersects
- cor Rowell av MacKay Radio & Telegraph Co (Receiving sta)
- 1521 Andrus Hubert (o)
- Herrin av intersects
- 1612 Fritz C B Mrs (o)
- 1648 Lebrun O (o)
- 1653 Libott Etie Mrs (o)
- Redondo av intersects
- 1821 Modlin R L (o)
- 1827 Modlin C W (o)
- 1833 Taylor Chas (o)
- 1852 Chase L A (o)
- Wiseburn av intersects
- 6TH PLACE—East from Manhattan av, bet 6th and 7th**
- 328 Vacant
- 340 Vacant
- 506 Shipley W R (o)
- West Railroad dr intersects

**PACIFIC GARAGE**

300 North Pacific Ave.

Redondo Beach

A. W. CRAIG

AUTO ELECTRIC

TOW SERVICE

STORAGE

GAS AND OIL

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24-Hour Service

BATTERIES

PHONE 3021



**MEETING HALL.** — The Manhattan Beach Property Owners Association is shown as envisioned by architect. Building will be constructed at Manhattan Beach Boulevard near Herrick Avenue next to proposed Manhattan Brights

branch of Los Angeles County Library building at left. City is building meeting hall for association in exchange for land for library building.

FEB 13 1962

# Walk Street Ordinance Draws Protest From Foye

A former Manhattan Beach city councilman's action of last week's meeting. He did not indicate in the letter whether he disagreed with the principle of keeping the walk streets closed. He took issue only with the manner in which it was done.

Thomas P. Foye, attorney, former city councilman and mayor, has sent a protest letter to the City Council. Foye said he was appalled by

the city councilman's action of last week's meeting. He did not indicate in the letter whether he disagreed with the principle of keeping the walk streets closed. He took issue only with the manner in which it was done.

Foye agreed with City Attorney Walker N. Anderson, who said the ordinance was not a proper subject of an initiative action in California and was unconstitutional.

**'Quite an Assumption'**  
The former mayor said accepting the petition with 5,000 signatures as the mandate of 17,000 registered voters was "quite an assumption" for councilmen to make.

Foye said it would be better if city councilmen had denied the petition and forced petitioners to seek a court order to get the question on the ballot.

The expense would be less to the city than the litigation he foresees if the ordinance is adopted, he said.

**Councilmen Disagree**  
City councilmen, meanwhile, disagreed with Foye and explained their action.

Mayor William E. Suppe said he isn't an attorney and would not go into the legal aspects of the question. He said the streets have been closed for the last 40 years or more.

"Let's keep them so," Suppe said.

Councilman Robert G. Beverly, also an attorney, said Anderson and Royal Swenson, attorney for the petitioners, disagree on whether the matter is a proper subject for an initiative.

Councilmen did not decide on this question, he said.

What the councilmen did, Beverly said, was to adopt the ordinance to close the streets. Both attorneys agreed that the council has the power in this regard the initiative question.

Beverly said a substantial number of voters, the most who have seen petition the ordinance in issue, wanted the ordinance.

He did not agree that the ordinance would result.

Councilman Harold W. Beverly said Foye would "have to convince people prove their rights."

"Would Mr. Foye ask the council regard the will of the voters by challenging their right to court," he said.

Councilman Ralph T. Brown said the council did not want the initiative question. He accepted the ordinance procedure, he said.

The 5,000 signatures, Councilman Charles Perry Walker said, represented a majority of the number of votes cast in any municipal election the city has had.

He said the initiative question was a controversial matter between two legal authorities.

The council, he said, would choose one of the two views.



## Erik Zandvliet

---

**Sent:** Friday, February 17, 2017 11:20 AM  
**To:** Erik Zandvliet  
**Subject:** traffic survey valley/walk streets

Hello,

Just checking to make sure you got my survey. The only return contact info was this email address. i submitted my survey via the mail boxes for payment of bills, parking tickets etc. in front of city hall.

I am disappointed my email sent months ago when the traffic study was started was not responded to.

Please note the additional problem area that has yet to be addressed is the exit onto Valley drive from the 4th place alley. There is currently a red curb on Valley that is used daily for illegal parking. There is a problem with visibility even when people legally park on Valley especially if it is a truck or other high profile vehicle. When cars park in the red zone it is virtually impossible to pull onto valley safely. You are entering Valley blind. Today, in the rain and slick roads, there is a FIOS van fully in the red zone. Police dispatch were called to have it ticketed but that doesn't solve the problem. It should be towed. We have teen drivers all over this area and there is going to be a horrible accident if this safety issue is not addressed. USPS uses the red zones all the time as well. More parking enforcement is needed and double the fines with a sign posting the amount, "Fines doubled in red zones".

Solution: extend the red curb on Valley. Add another red curb at 4th place and valley on the right turn side. Place a no high profile vehicle parking sign for the length of valley between 5th place and 4th place. This would also help with the problem of individuals who sleep in their high profile vehicles on this stretch of valley.

Regardless of any traffic changes done, this lack of visibility must be addressed.

Thank you for your time and response.

Finally, I trust this email is in strict confidence. i was asked to sign a survey and write a letter during the early part of the survey by a neighbor in support of some changes. My husband encouraged me to decline as he stated we had no way of knowing where my opinion might end up.

i was subsequently shocked to see many of my neighbors opinions posted on the city website along with personal info and signatures. i believe that had the potential to pit neighbor against neighbor in a very awkward fashion. A resident should know in advance what private info will be posted on a public website. My neighbor who asked me to write a letter never stated it would become public info. I am glad i did not contribute.

## Erik Zandvliet

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**From:** Lisa Jadon <lisajadon@sbcglobal.net>  
**Sent:** Thursday, February 23, 2017 12:19 PM  
**To:** Erik Zandvliet  
**Subject:** Neighborhood survey (valley/1st/7th)  
**Attachments:** Scan0216.pdf

Hello,

I apologize for the delay. I hope you will still take our preferences into consideration.

Our main issue is the traffic going down 6<sup>th</sup> place. We have children who walk down Ingleside to get to school and friends' houses. The only intersection I ever worry about is Ingleside/6<sup>th</sup>...people fly through there. Of course, what I would really want is for Ingleside to be a walk street! ☺

Regards,  
Lisa

## Erik Zandvliet

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**From:** Rachel Judson <rjudson@gmail.com>  
**Sent:** Wednesday, February 22, 2017 2:22 PM  
**To:** David Lesser; Wayne Powell (External); Mark Burton; Amy Thomas Howorth (External); Tony D'Errico; Kyle King; Steven Delk; Stewart Fournier; Mark Lipps; Steven Nicholson  
**Cc:** Erik Zandvliet  
**Subject:** PPIC Meeting - Feb 23, 2017: opposed to eliminating parking

Dear PPIC & City Council:

Views and parking: 2 things I always thought are held sacred and fiercely protected by beach residents. The latter comes before the PPIC tomorrow night and I want to reiterate my opposition to any potential elimination of parking to accommodate the request of a few homeowners who wish they lived on a walkstreet. It would be a huge disservice to the immediate neighbors and the community as a whole, and to the beach going public.

Over the last couple of months, I've been taking [photos](#) of the 500 block of 4<sup>th</sup> Street and as you can see from my album (note the info stamps on each photo show time of day & date), these parking spots are in very frequent use. (I actually have tried to find a time when *at least* half the spots are not in use and have found it impossible.) **It is completely unacceptable to think the community as a whole should absorb these 20 cars** so the homeowners on this street could exponentially benefit. **Please put a halt to the request with an unequivocal "NO" response.**

I applaud the city officials who stopped the conversation of making an additional walkstreet when it surfaced 15 or so years ago. I applaud the city officials who so smartly laid out the South End neighborhoods to make them peaceful with good traffic flow from the time cars and pavement became prevalent at the beach. I think it is fabulous how well it works and has worked all these years. (I cannot think of a time I've been delayed entering/exiting the neighborhood by more than a few seconds.) I love too that the city was laid out from homes on walkstreets, alleys, drive streets, main thoroughfares to Manhattan Village as a planned unit community. How great it is that people can move if they find their home doesn't fit their lifestyle.

Please focus time, energy, costs and efforts to brilliant innovative solutions to parking and traffic issues through use of things like the new Downtowner shuttle, valet parking in downtown and meters with credit cards for easy payment and use. The elimination of public parking in any part of our community is unacceptable, especially so when it impacts access to spots near the beach and downtown. I hope you unanimously feel the same and will act accordingly.

Thank you,

Rachel Judson

429 3<sup>rd</sup> Street, Manhattan Beach (15+ year home owner)

--

*Rachel D. Judson*

310.408.7719 cell/text . [rachel@judson.us](mailto:rachel@judson.us)  
CA Real Estate Broker License #01210596  
<http://RealEstateENetworking.com/>



## Erik Zandvliet

---

**From:** Erik Zandvliet  
**Sent:** Tuesday, February 21, 2017 9:39 AM  
**To:** John MacEachern; shannonmurphycastellani@gmail.com  
**Subject:** RE: Available parking spots

Thank you, John, for your reports. You can summarize them at the PPIC meeting during the public comment period if you like. If you send me documentation, I will forward it to the Commissioners.

Erik

**Erik Zandvliet**  
**Traffic Engineer**  
P: (310) 802-5522  
E: [ezandvliet@citymb.info](mailto:ezandvliet@citymb.info)



 Please consider the environment before printing this email.

Office Hours: M - Th 7:30AM - 5:30 PM | Alternate Open Fridays 8:00AM - 5:00 PM | Closed Alternate Fridays | Not Applicable to Public Safety

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**From:** John MacEachern [mailto:[johnnymac123@msn.com](mailto:johnnymac123@msn.com)]  
**Sent:** Saturday, February 18, 2017 3:01 PM  
**To:** Erik Zandvliet <[ezandvliet@citymb.info](mailto:ezandvliet@citymb.info)>; shannonmurphycastellani@gmail.com  
**Subject:** Fw: Available parking spots

This afternoon, Saturday, between 12:15 and 12:30 pm there were 76 available parking spaces in the geographic area mentioned below. Erik, I will have a report detailing where these parking spots are located each day for you and the commissioners prior to the PPIC meeting Thurs. Feb. 23. Thanks, John  
----- Original Message -----

**From:** [John MacEachern](mailto:John MacEachern)  
**To:** [Erik Zandvliet](mailto:Erik Zandvliet) ; [shannon murphy castellani](mailto:shannon murphy castellani)  
**Sent:** Friday, February 17, 2017 9:57 AM  
**Subject:** Fw: Available parking spots

This morning between 9:15 and 9:45 there were 51 available parking spaces in the same geographic area. Please note an addition of construction workers arriving to work on projects. John  
----- Original Message -----

**From:** [John MacEachern](mailto:John MacEachern)  
**To:** [shannon murphy castellani](mailto:shannon murphy castellani)  
**Sent:** Thursday, February 16, 2017 7:27 PM  
**Subject:** Fw: Available parking spots

----- Original Message -----

**From:** [johnnymac123@msn.com](mailto:johnnymac123@msn.com)  
**To:** [shannon murphy castellani](mailto:shannon murphy castellani)  
**Sent:** Thursday, February 16, 2017 6:19 PM

## Erik Zandvliet

---

**From:** Ron Hacoen <ron@bravozulu.net>  
**Sent:** Saturday, February 18, 2017 2:15 PM  
**To:** Kyle King; Steven Delk; Stewart Fournier; Mark Lipps; Steven Nicholson  
**Cc:** Erik Zandvliet  
**Subject:** 500 Block of 4th Street - It's not about safety.

Dear PPI Commissioners,

I was disappointed to see that my neighbors in the 500 block of 4<sup>th</sup> Street had not withdrawn their petition seeking what amounts to a blatant land grab. Using “safety” as a guise, their real objective is to add hundreds of thousands of dollars to the value of each of their lots. Meanwhile, parking 20 of their cars on the surrounding congested streets.

The petitioners have already been taking full advantage of the city’s generosity. They have each encroached on the public right-of-way, fencing in front yards, adding private patios and outdoor spaces. All of it 100% tax free. And now, after being given an inch they want the mile. In this era of truth vs. alternative facts it’s important to understand the true motivations of these petitioners. It's not safety. If it was, there are better and fairer solutions. Unfortunately, their motivation is simple and unabashed greed looking out for no one but themselves.

Finally, approving this petition would set a significant precedent with far reaching consequences. I have owned a property on the 400 block of Sand Section in North MB since 1989. The issues in that area are very similar, except there is twice as much traffic due to the cul-de-sacs backing up to the dune. There too, cars park on one side of the street next to one traffic lane. Is the commission prepared to grant permission to all homeowners who petition a walk street?

Please reject their walk street petition.

Thank you,

Ron Hacoen

436 3rd Street

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M I C H A E L D . U P D I K E

---

A T T O R N E Y A T L A W

---

1219 MORNINGSIDE DRIVE  
MANHATTAN BEACH, CA. 90266  
TELEPHONE: 310.545.9244  
FACSIMILE: 310.376.5012  
E-MAIL: mdu@michaelupdike.com

February 15, 2017

Erik Zandvliet  
City of Manhattan Beach  
Valley Drive-1<sup>st</sup> to 7<sup>th</sup> Street Neighborhood Survey

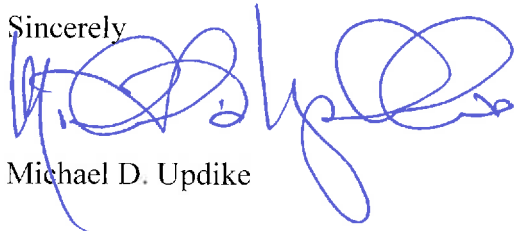
Dear Erik

Specifically in regard to the Possible Traffic Calming Measures, item 8, prohibiting parking on both sides of alleys from 1<sup>st</sup>-6<sup>th</sup> Place, I believe that such a measure would dramatically and adversely affect all other parking, specifically on Valley Drive.

We have lived at 532 5<sup>th</sup> St. (four doors west of Valley Drive) for 25 years, and residents parking behind their houses, typically on driveway aprons, does not in my opinion cause any impediment to traffic whatsoever. There are obviously certain people who will park extra-large vehicles, or more typically, construction workers parked behind a house which can impede traffic, but to simply ban all parking would result in many more vehicles parking on Valley Drive and Ardmore, and will cause many more problems than it solves. I would think a much better solution would be to enforce what codes must be in place about blocking the alleys with construction vehicles, although I assume that there are some sorts of work permits that allow the construction vehicles to park in alleys. Those construction vehicles, legally parked or not, cause the vast majority of any congestion issues in the alleys. It is not clear from your potential calming measures if construction vehicles would be potentially banned from ever parking in the alleys. If such a ban would apply to residents only, and not to the true cause of congestion, the construction vehicles, such a ban would undoubtedly and justifiably anger residents.

Additionally, many homes, particularly older ones such as mine, were not built to the property lines, and my driveway, as well as several others on my block, have ample parking behind the garage which does not extend out to the level of some of the newer houses. As such, banning all parking behind all houses would be an unfair burden on those who own homes which are not necessarily built to fill all property lines.

Sincerely



Michael D. Updike

**Addendum to TRAFFIC CALMING MEASURES**

**317 6<sup>th</sup> Street Resident**

**6<sup>th</sup> Place:**

**Consider restricting trucks of a certain size from accessing 6<sup>th</sup> Place (both directions) unless a permit is obtained for deliveries & moving vans.**

**NOTE: It is almost impossible for large trucks to make the turn on/to Crest & Sixth Place.**



**City of Manhattan Beach  
VALLEY DRIVE- 1<sup>ST</sup> TO 7<sup>TH</sup> STREET  
NEIGHBORHOOD SURVEY  
PLEASE RETURN BY:  
FEBRUARY 14, 2017**

## POSSIBLE TRAFFIC CALMING MEASURES

In Favor	Not in Favor	
<input type="checkbox"/>	<input type="checkbox"/>	1. Convert 4 <sup>th</sup> Street between Ingleside Drive and Valley Drive into a walkstreet.
<input type="checkbox"/>	<input type="checkbox"/>	2. Restrict traffic on 4 <sup>th</sup> Street between Ingleside Drive and Valley Drive to one-way in the westbound direction with parking on the north side of the street.
<input type="checkbox"/>	<input type="checkbox"/>	3. Restrict traffic on 4 <sup>th</sup> Street between Ingleside Drive and Valley Drive to one-way in the eastbound direction with parking on the south side of the street.
<input type="checkbox"/>	<input type="checkbox"/>	4. Construct a sidewalk on 4 <sup>th</sup> Street between Ingleside Drive and Valley Drive. (requires removal of some private encroachments)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	5. Construct a sidewalk on the west side of Ingleside Drive between 1 <sup>st</sup> Street and 7 <sup>th</sup> Street. (requires removal of private encroachments and 3 parking pads)
<input type="checkbox"/>	<input type="checkbox"/>	6. Prohibit westbound traffic on 6 <sup>th</sup> Place across Valley Drive into the neighborhood to reduce volume. (Allow westbound to southbound left turns.)
<input type="checkbox"/>	<input type="checkbox"/>	7. Install a stop sign on Ingleside Drive at 6 <sup>th</sup> Place in the northbound direction.
<input type="checkbox"/>	<input checked="" type="checkbox"/>	8. Prohibit parking on both sides of 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> , 4 <sup>th</sup> , 5 <sup>th</sup> and 6 <sup>th</sup> Place alleys at all times.
<input type="checkbox"/>	<input type="checkbox"/>	9. Provide targeted speed enforcement in the neighborhood.
<input type="checkbox"/>	<input type="checkbox"/>	10. Post 15 MPH speed limit signs on Ingleside Drive.
<input checked="" type="checkbox"/>	<input type="checkbox"/>	11. Post 15 MPH speed limit signs on 6 <sup>th</sup> Place at Ingleside Drive (both directions).

**NAME:** \_\_\_\_\_  
 (Optional and Confidential)

**ADDRESS:** \_\_\_\_\_  
 (Required) *549 1st street, MA*

**PHONE:** \_\_\_\_\_  
 (Optional and Confidential)

**E-MAIL:** \_\_\_\_\_  
 (Optional and Confidential)

**NOTE:** You may submit additional comments on a separate paper.

*\* Right turn onto 1st street from Valley can be very dangerous  
 people swerve very quickly*



**City of Manhattan Beach**  
**VALLEY DRIVE- 1<sup>ST</sup> TO 7<sup>TH</sup> STREET**  
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**PLEASE RETURN BY:**  
**FEBRUARY 14, 2017**

**In Favor**      **Not in Favor**

## POSSIBLE TRAFFIC CALMING MEASURES

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\_\_\_\_\_  
 517 3<sup>rd</sup> Street  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**NOTE:** You may submit additional comments on a separate paper.



**City of Manhattan Beach  
VALLEY DRIVE- 1<sup>ST</sup> TO 7<sup>TH</sup> STREET  
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**In Favor**  
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(Required) 529 3<sup>rd</sup> St

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**City of Manhattan Beach**  
**VALLEY DRIVE- 1<sup>ST</sup> TO 7<sup>TH</sup> STREET**  
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**FEBRUARY 14, 2017**

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*This must stay - Only of the cut thru slides 1st!*

**NAME:**  
 (Optional and Confidential)  
**ADDRESS:**  
 (Required)  
**PHONE:**  
 (Optional and Confidential)  
**E-MAIL:**  
 (Optional and Confidential)

*417 2nd St.*

**NOTE:** You may submit additional comments on a separate paper.





**City of Manhattan Beach  
VALLEY DRIVE- 1<sup>ST</sup> TO 7<sup>TH</sup> STREET  
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FEBRUARY 14, 2017**

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\_\_\_\_\_

321 3100 \_\_\_\_\_

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**City of Manhattan Beach  
VALLEY DRIVE- 1<sup>ST</sup> TO 7<sup>TH</sup> STREET  
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**POSSIBLE TRAFFIC CALMING MEASURES**

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**E-MAIL:**

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501 7th St.

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**City of Manhattan Beach**  
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**In Favor**  
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| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 9. Provide targeted speed enforcement in the neighborhood.  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 10. Post 15 MPH speed limit signs on Ingleside Drive.   |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | 11. Post 15 MPH speed limit signs on 6 <sup>th</sup> Place at Ingleside Drive (both directions).  |

**NAME:** \_\_\_\_\_  
 (Optional and Confidential)  
**ADDRESS:** \_\_\_\_\_  
 (Required)  
**PHONE:** \_\_\_\_\_  
 (Optional and Confidential)  
**E-MAIL:** \_\_\_\_\_  
 (Optional and Confidential)

609-7th St

**NOTE:** You may submit additional comments on a separate paper.

*Parking is so limited as it is. Decreasing parking spaces for residents would be too restricted with the above not in favor of this*



**City of Manhattan Beach  
VALLEY DRIVE- 1<sup>ST</sup> TO 7<sup>TH</sup> STREET  
NEIGHBORHOOD SURVEY  
PLEASE RETURN BY:  
FEBRUARY 14, 2017**

**In Favor**  
**Not in Favor**

## POSSIBLE TRAFFIC CALMING MEASURES

*Please check one box for each measure or option:*

- |                          |                                     |   |
|--------------------------|-------------------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/>            | 1. Convert 4 <sup>th</sup> Street between Ingleside Drive and Valley Drive into a walkstreet.   |
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**ADDRESS:**  
(Required)  
**PHONE:**  
(Optional and Confidential)  
**E-MAIL:**  
(Optional and Confidential)

532 5<sup>th</sup> St, MB, CA 90266

**NOTE:** You may submit additional comments on a separate paper.



**City of Manhattan Beach  
VALLEY DRIVE- 1<sup>ST</sup> TO 7<sup>TH</sup> STREET  
NEIGHBORHOOD SURVEY  
PLEASE RETURN BY:  
FEBRUARY 14, 2017**

## POSSIBLE TRAFFIC CALMING MEASURES

**In Favor**  
**Not in Favor**

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(Optional and Confidential)

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**PHONE:**  
(Optional and Confidential)

**E-MAIL:**  
(Optional and Confidential)

\_\_\_\_\_  
 528 6<sup>th</sup> St. MB, CA 90266  
 \_\_\_\_\_  
 \_\_\_\_\_

**NOTE:**

You may submit additional comments on a separate paper.

*\* = Changing to a 1-way just pushes traffic to*



**City of Manhattan Beach  
VALLEY DRIVE- 1<sup>ST</sup> TO 7<sup>TH</sup> STREET  
NEIGHBORHOOD SURVEY  
PLEASE RETURN BY:  
FEBRUARY 14, 2017**

**POSSIBLE TRAFFIC CALMING MEASURES**

**In Favor**

**Not in Favor**

*Please check one box for each measure or option:*

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- 7. Install a stop sign on Ingleside Drive at 6<sup>th</sup> Place in the northbound direction.
- 8. Prohibit parking on both sides of 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup> Place alleys at all times.
- 9. Provide targeted speed enforcement in the neighborhood.
- 10. Post 15 MPH speed limit signs on Ingleside Drive.
- 11. Post 15 MPH speed limit signs on 6<sup>th</sup> Place at Ingleside Drive (both directions).

**NAME:**

(Optional and Confidential)

**ADDRESS:**

(Required)

**PHONE:**

(Optional and Confidential)

**E-MAIL:**

(Optional and Confidential)

445 1<sup>st</sup> Street, Manhattan Beach

**NOTE:** You may submit additional comments on a separate paper.



City of Manhattan Beach  
VALLEY DRIVE- 1<sup>ST</sup> TO 7<sup>TH</sup> STREET  
NEIGHBORHOOD SURVEY  
PLEASE RETURN BY:  
FEBRUARY 14, 2017

### POSSIBLE TRAFFIC CALMING MEASURES

In Favor  
Not in Favor

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**NAME:** \_\_\_\_\_  
 (Optional and Confidential)  
**ADDRESS:** \_\_\_\_\_  
 (Required) 317 6TH STREET  
**PHONE:** \_\_\_\_\_  
 (Optional and Confidential)  
**E-MAIL:** \_\_\_\_\_  
 (Optional and Confidential)

NOTE: You may submit additional comments on a separate paper.  
ATTACHED.

Good evening Commissioners,

My name is John MacEachern and I'm a homeowner at 540 4th Street. My wife, Ann, and I have owned our home since 1974. I'm in favor of making the 500 block of 4th Street a walk street. Yesterday, I delivered to City Hall a parking availability survey for our neighborhood. This survey comprises the following areas: 1. Ingleside from 2nd to 6th Street. 2. 2nd Street, from Valley to Highland. 3. Morningside Drive, from 2nd Street to Third Street. 4. 3rd Street from Valley to Highland. 5. Valley Drive from 2nd Street to 6th Street. This survey includes a different time each day from morning thru evening hours. It also includes week days and weekend days. Here is what I found. There are, on average, 71 available parking spaces each day at the times the survey was taken. The specifics on the number of available spaces by street, and times are designated in the report.

Now, let's talk about the 500 block of 4th Street. Our street is 400 feet long and 18 feet wide, just like the other walk streets in the sand section. Per the city of Manhattan Beach, a parallel parking space requires 22 feet to maneuver in/out. Doing the math, there are 18 parking spots on our street. If we become a walk street, we pick up two parking spaces on Valley which bring the net parking spaces in question to 16. Our 500 block of 4th Street residents know we have a responsibility to take care of our personal cars. The remaining cars our neighborhood can accommodate.

This past fall the 500 block of 4th Street was closed for over two weeks for sewer line repair with no impact to the neighborhood.

To conclude, we are asking for a trial period of 6 months to see if this program will work. Thank you.

2/21/2017



TO: ERIK ZANDVLIET, MB Traffic Engineer, MB  
PPIC Commissioners

FROM: JOHN MACCARTHERN, 540 4<sup>th</sup> St. Manhattan Beach

SUBJECT: Sand Section Parking Availability Survey. 2-22-17

# Sand Section Parking Availability Survey

①

Ingliside, 2<sup>nd</sup> street to 6<sup>th</sup> street

Thursday, 2-16-17. Time: 5:30 pm to 6 p.m.  
15 available parking spaces

Friday, 2-17-17. Time: ~~8:15 am to 9:15 am~~ <sup>8:15 am</sup> 9:15 - 9:45 am  
4 available parking spaces

Saturday, 2-18-17. Time: 12:15 pm to 12:45 pm  
7 available parking spaces

Sunday, 2-19-17. Time: 8:15 pm to 8:45 pm  
8 available parking spaces

Tuesday, 2-21-17. Time: 9:45 am to 10:15 am  
8 available parking spaces.

## Second Section Parking Availability Survey

②

3<sup>rd</sup> Street, Valley to Highland

Thursday, 2-16-17. Time: 5:30 pm to 6 pm.  
26 available parking spaces

Friday, 2-17-17. Time: ~~approximately~~ ~~between~~ 9:15 am to 9:45 am  
30 available parking spaces

Saturday 2-18-17. Time: 12:15 pm to 12:45 pm  
29 available parking spaces

Sunday 2-19-17. Time: 8:15 am to 8:45 pm  
21 available parking spaces

Tuesday 2-21-17. Time: 9:45 am to 10:15 am  
27 available parking spaces

Sand Section Parking Availability Survey

③. Morningside Drive, 2<sup>nd</sup> Street to 3<sup>rd</sup> Street

Thursday 2-16-17. Time: 5:30pm to 6pm.  
6 available parking spaces

Friday 2-17-17. Time: 9:15am to 9:45am  
5 available parking spaces

Saturday 2-18-17. Time: 12:15pm to 12:45pm  
8 available parking spaces

Sunday 2-19-17. Time: 8:15pm to 8:45pm  
4 available parking spaces

Tuesday 2-21-17. Time: 9:45am to 10:15am  
5 available parking spaces

# Sand Section Parking Availability Survey

④

Valley Drive, 2<sup>nd</sup> Street to 6<sup>th</sup> Street

Thursday, 2-16-17. Time: 5:30pm to 6pm  
16 available parking spaces

Friday, 2-17-17. Time: 9:15am to 9:45am  
1 available parking space

Saturday 2-18-17. Time: 12:15pm to 12:45pm  
7 available parking spaces

Sunday 2-19-17. Time: 8:15pm to 8:45pm  
13 available parking spaces

Tuesday 2-21-17. Time: 9:45am to 10:15am  
3 available parking spaces

Sand Section Parking Availability Survey

⑤

2<sup>nd</sup> Street, Valley to Highland

Thursday, 2-16-17. Time: 5:30 p.m. to 6 p.m.  
25 available parking spaces

Friday, 2-17-17. Time: 9:15 a.m. to 9:45 a.m.  
11 available parking spaces

Saturday, 2-18-17. Time: 12:15<sup>pm</sup> - 12:45 p.m.  
25 available parking spaces

Sunday, 2-19-17. Time: ~~8:15 a.m. to 8:45 a.m.~~ 8:15 p.m. to 8:45 p.m.  
22 available parking spaces

Tuesday, 2-21-17. Time: 9:45 a.m. to 10:15 a.m.  
27 available parking spaces

## Sand Section Parking Availability Survey Recap

Thursday, 2-16-17, 5:30<sup>pm</sup> to 6pm, Total Available parking spaces (88)

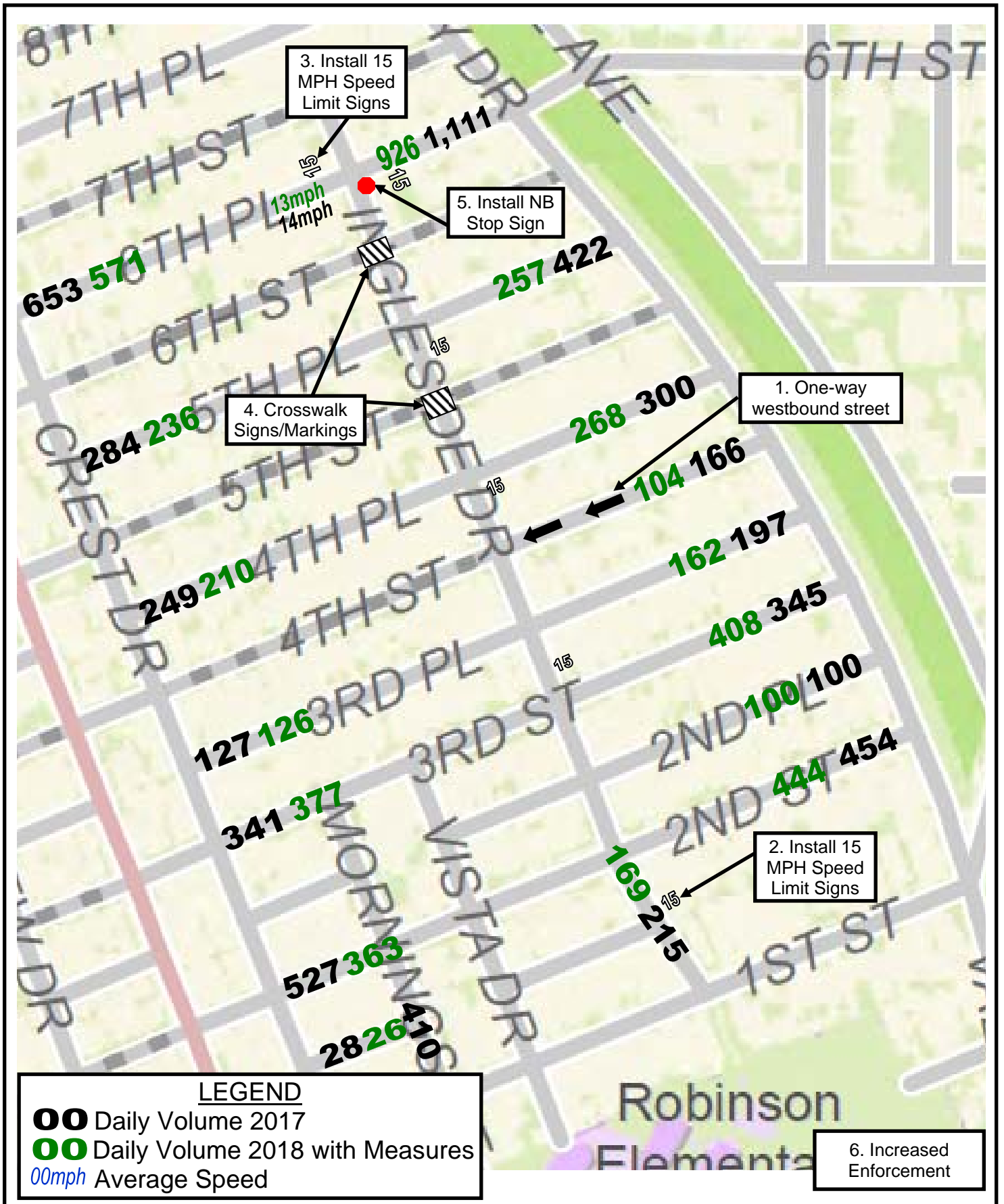
Friday, 2-17-17, 9:15am to 9:45am, Total Available parking spaces (51)

Saturday, 2-18-17, 12:15pm to 12:45pm, Total Available parking spaces (76)

Sunday, 2-19-17, 8:15pm to 8:45pm, Total Available parking spaces (68)

Tuesday, 2-21-17, 9:45am to 10:15am, Total Available parking spaces (70)

71, average number of available parking spaces as a result of this survey.



City of Manhattan Beach  
Community Development  
Traffic Engineering Division

City Council Meeting  
February 20, 2018

Attachment 2  
Valley Drive – 1<sup>st</sup> Street to 7<sup>th</sup> Street Neighborhood  
Before-and-After Traffic Counts



# PUBLIC MEETING

## VALLEY DRIVE NEIGHBORHOOD TRAFFIC MANAGEMENT STUDY



The City Council will hold a public meeting to discuss proposed traffic calming measures in the neighborhood bounded by Valley Drive, 1st Street, Crest Drive and 7th Street, including converting 4th Street to one-way westbound traffic between Valley Drive and Ingleside Drive as recommended by the PPIC.

### **CITY COUNCIL MEETING**

**WHEN: May 16, 2017 at 6:00 P.M.**

**WHERE: City Hall Council Chambers**

**1400 Highland Avenue, Manhattan Beach, CA 90266**

All interested parties are encouraged to attend and participate or submit written comments. The Staff Report will be available at [www.citymb.info](http://www.citymb.info) on May 11, 2017 after 5:00 P.M. For additional information, please contact Erik Zandvliet, City Traffic Engineer, at (310) 802-5522 or email at [ezandvliet@citymb.info](mailto:ezandvliet@citymb.info).

City of Manhattan Beach  
Community Development Department  
1000 Highland Avenue  
Manhattan Beach, CA 90266

City Council Meeting  
February 20, 2018

## **Agenda Item No. 13**

**Request by Councilmember Hersman and Councilmember Lesser to Report on Proposition 47 Petition for Discussion (Oral Presentation By Police Chief Abell)  
(Continued from the February 6, 2018 City Council Regular Meeting).**



**Agenda Date:** 2/20/2018

---

**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Bruce Moe, City Manager

**FROM:**

Kendra Davis, Management Analyst

**SUBJECT:**

Review of Current City Work Plan and Process for New Work Plan (City Manager Moe).

**DISCUSS AND PROVIDE DIRECTION**

---

**RECOMMENDATION:**

Staff recommends that City Council discuss and provide direction regarding the City's Work Plan.

**FISCAL IMPLICATIONS:**

There are no fiscal implications associated with the recommended action.

**BACKGROUND:**

The City's Work Plan (Attachment 1) lists the City Council's priority projects and tasks which were developed from the City's Strategic Plan Pillars framework. The attachment provides a review the number of projects being coordinated throughout the different departments, current status, estimated timelines and completion dates, and the alignment with the Manhattan Beach Strategic Plan (Attachment 2).

At the City Council Retreat on May 3, 2017, the City Council reviewed the City's Work Plan and provided direction regarding active and future projects. Additional projects were added by City Council, and staff continues to work on those priorities. Staff updates the Work Plan as necessary to reflect changing timelines or project completion.

**DISCUSSION:**

Periodic review and updating of the Work Plan is a best practice. This provides the City Council with the opportunity to review, re-prioritize and modify existing items as well as add new items as necessary. To that end, staff is in the process of scheduling a new Work Plan meeting at the

Council's earliest convenience.

In recent years, the City has utilized outside consultants to facilitate the development of the Strategic Plan/Work Plan. While this has been beneficial, staff is suggesting a new approach in which staff will guide and assist the City Council in the process.

The suggested format is as follows:

1. Council and staff will review the existing Work Plan. Modifications may be made to existing items, including removal, reprioritizing or elimination.
2. City Council, and then staff, will be provided an opportunity to suggest new Work Plan items.
3. Once all items are identified, Council will vote on each plan item. A majority vote of the Council will be necessary to include the item on the next Work Plan.
4. The final list will be prioritized (this may occur at the Work Plan meeting, or at a subsequent City Council meeting).

The community will also be provided the opportunity to provide input, including submission of ideas via Open City Hall in advance of the Work Plan meeting, as well as through attendance at the meeting, or via email. The Open City Hall option will also be posted to Next Door. Twitter and Facebook will also be utilized.

Once the Work Plan is adopted, staff recommends that future updates be presented quarterly so that City Council has the opportunity to review the projects and priorities while maintaining alignment with the community's needs.

For this evening's City Council meeting, staff will highlight and provide status for a few of the current Work Plan items. Staff will also provide an update on the date for the next Work Plan meeting as well as accept input regarding the proposed Work Plan meeting format.

#### **PUBLIC OUTREACH/INTEREST:**

In addition to the outreach listed above, staff will notice and advertise this meeting as regularly scheduled City Council meetings are noticed. It will be posted on the City's website, as well as on social media. Copies of the agenda will be available at City Hall, the Manhattan Beach Library, Joslyn Community Center and the Police Department lobby.

#### **ENVIRONMENTAL REVIEW**

The City has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA Guidelines; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines the activity is not subject to CEQA. Thus, no environmental review is necessary.







#### **LEGAL REVIEW**





The City Attorney has reviewed this report and determined that no additional legal analysis is

necessary.






**Attachments:**





1. City Work Plan
2. Manhattan Beach Strategic Plan





<b>City of Manhattan Beach Integrated City Work Plan and City-wide Strategic Plan</b>  <u>In Progress Items</u>		<b>City-wide Strategic Plan Pillars</b> Strong Governance that Values Meaningful Resident Engagement		Environmental Stewardship
		Excellent Municipal Services Provided by an Aligned and Committed Workforce		Effective Physical Asset Management - Infrastructure, Facilities and Amenities
		Financial Sustainability		Economic Vitality
	<i>Note: Orange rows indicate items added at May 2017 City Council Retreat</i>			








Departments	Pillar	Project Title	Outputs/Activities	Status	Next Steps	Estimated Completion	Governance Activities	Requested By
1 City Clerk / Community Development / Parks and Recreation		Boards and Commissions Work Plans	<ul style="list-style-type: none"> <li>City Boards &amp; Commissions will develop Work Plans that will be presented to City Council for approval</li> </ul>	Completed	<ul style="list-style-type: none"> <li>Work with Boards and Commissions to develop work plans</li> <li>Commissions will meet and discuss possible work plans and present to City Council</li> </ul>	2017	1	
2 City Clerk / Information Technical Services		Automated Agenda Management Solution	<ul style="list-style-type: none"> <li>Review needs and priorities for the City's agenda management</li> <li>Research best practices and options for automated agenda solutions for the City</li> </ul>	Completed	<ul style="list-style-type: none"> <li>An RFI was issued to vendors. Vendors were invited to give demonstrations. After Q&amp;A and additional demos were provided, the City Clerk's office determined that the City's current system adequately fulfills its needs. Additionally, in order to obtain similar services, the City would need to contract with multiple vendors.</li> </ul>	Jan-18		
3 City Clerk / Information Technical Services		Citywide Document Imaging System (Conversion) Project	<ul style="list-style-type: none"> <li>An RFI was issued in October 2014 where the lowest bidder was Konica Minolta Business Solutions/KMBS-ECM (Hyland OnBase)</li> <li>City Council approved use of OnBase on 6/15/2015</li> <li>City Clerk began integrating the systems in early 2016 and will work with departments to upload documents in phases</li> <li>Demos were provided to departments on January 26, 2018 and February 9, 2018</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Phase 2 (Community Development and Purchasing) is in progress</li> <li>Document Imaging Sub-Committee meets to determine needs and goals for departments</li> <li>IT will determine scheduling of departments for FY 2018-2019 or FY 2019-2020</li> </ul>	FY 2019-2020	3	Staff
4 City Manager		Create City Hall intern Program	<ul style="list-style-type: none"> <li>Design an intern program for the City of Manhattan Beach</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Staff is reviewing current intern opportunities within the City and working with departments to create a template for the program</li> </ul>	Summer 2018		City Council














Departments	Pillar	Project Title	Outputs/Activities	Status	Next Steps	Estimated Completion	Governance Activities	Requested By
5 City Manager		Business Engagement Activities	<ul style="list-style-type: none"> <li>• Site visits to local businesses to increase awareness of City resources available</li> <li>• Organized brainstorming roundtables in the business community to increase communication and collaboration</li> <li>• Enlisted business groups in publicizing successful Small Business Saturday events on November 26, 2016 and November 25, 2017</li> <li>• Arranged broker roundtable meetings in FY 2016-2017</li> </ul>	Completed	<ul style="list-style-type: none"> <li>• After a reassessment of priorities, additional projects were tabled pending the next Work Plan update by City Council</li> </ul>	Jan-18	1 & 2	A
6 Community Development/ Information Technical Services		Automated Permitting Software Solution	<ul style="list-style-type: none"> <li>• Staff completed analysis of proposed project and determined the need for an RFP</li> <li>• Project Status Update was presented to City Council on November 1, 2016, and an RFP was approved</li> <li>• RFP responses were received and reviewed</li> <li>• Staff conducted site visits</li> <li>• Final review of proposed software modules, project cost and scope of work</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>• The vendor solution that best meets the needs of the City will be selected after appropriate evaluation</li> <li>• Staff will present this option to City Council for approval and implement solution</li> </ul>	Fall 2019	4	Staff
7 Community Development		Short-term Rental	<ul style="list-style-type: none"> <li>• Review available information regarding short-term rentals and provide report to City Council</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>• Conduct research relevant to short-term rentals in Manhattan Beach</li> <li>• Present findings to City Council for their discussion and direction at meeting on March 6, 2018</li> </ul>	Spring 2018		City Council
8 Community Development		Accessory Dwelling Unit Ordinance	<ul style="list-style-type: none"> <li>• Replace IZO regarding Accessory Dwelling Units with City ordinance</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>• Conduct public hearings at Planning Commission and City Council to adopt final regulations</li> </ul>	Spring 2018	2	
9 Community Development		Sepulveda Corridor Study	<ul style="list-style-type: none"> <li>• Reviewing existing regulations, guidelines, studies and documents related to Sepulveda Corridor to guide future action</li> <li>• City Council approved the working group and provided direction on September 19, 2017</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>• Sepulveda working group will have meetings January to March 2018</li> <li>• Zone text adoption scheduled for August 2018</li> </ul>	Aug-18	2	City Council









Departments	Pillar	Project Title	Outputs/Activities	Status	Next Steps	Estimated Completion	Governance Activities	Requested By
10 Community Development		Manhattan Village Mall Expansion Project	<ul style="list-style-type: none"> <li>• City Council approved Mall Expansion and EIR in December 2014</li> <li>• Litigation filed and settlement agreement approved November 2016; new litigation filed in December 2016 on Director's approval of Site Plan, as endorsed by City Council on December 20, 2016.</li> <li>• City Council approved a height variance for the enclosed Mall on December 6, 2016</li> <li>• Project Manager (COA's and MM) agreement with Willdan completed September 2016, applicant approved Reimbursement Agreement and submitted funding February 2017, after which the Project Manager started                             <ul style="list-style-type: none"> <li>• Plan Check/Inspection Agreement completed March 2017</li> </ul> </li> <li>• Finance invoicing all of tracked staff time monthly and ensuring Trust Fund account has adequate funding</li> </ul>	In Progress	Ongoing through 2021; Phase I under construction; Phase II to be submitted in March 2018	2021	2	N/A
11 Community Development		Mobility Plan Adoption and Implementation	<ul style="list-style-type: none"> <li>• On November 19, 2015, a Joint City Council/Planning Commission meeting was held to review the draft plan, receive feedback from City Council and Planning Commission and the Community</li> <li>• On August 1, 2017 the City Council approved an agreement to complete the Mobility Plan Update</li> <li>• Held a public workshop on October 5, 2017 to help the community understand the current document</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>• Draft Mobility Update will be presented to City Council for review at their meeting on April 3, 2018</li> </ul>	Apr-18	2	Both
12 Community Development		Modernize Parking Standards	<ul style="list-style-type: none"> <li>• Evaluate and propose modern parking standards</li> <li>• Modern parking standards were incorporated in the discussion regarding Sepulveda Corridor on September 19, 2017</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>• Sepulveda working group will assist staff in making recommendations to update commercial parking requirements</li> </ul>	Aug-18		City Council
13 Community Development		Pedestrian Safety Improvements	<ul style="list-style-type: none"> <li>• Discussed possible Pedestrian Safety Improvements at City Council Retreat on May 3, 2017</li> </ul>		<ul style="list-style-type: none"> <li>• Review current planning documents for policies, including Downtown Specific Plan and Mobility Plan</li> <li>• Research possibility of citywide survey about pedestrian safety</li> </ul>	Not scheduled		City Council





Departments	Pillar	Project Title	Outputs/Activities	Status	Next Steps	Estimated Completion	Governance Activities	Requested By
14 Community Development		Environmental Work Plan	<ul style="list-style-type: none"> <li>• Explore environmental program trends from other leading communities and identify best practices</li> <li>• Lay out upcoming potential environmental initiatives for City Council discussion and approval</li> <li>• Provide updates on ongoing environmental programs</li> <li>• Environmental Programs Manager was hired in August 2017</li> <li>• This was presented to City Council on 11/7/2017 and 1/31/2018</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>• City Council approved creating a community Environmental Task Force to review and analyze opportunities in sustainability for the City</li> </ul>	2018-2019	1 & 2	City Council
15 Community Development		Sustainable Energy Options Study Session	<ul style="list-style-type: none"> <li>• On March 29, 2014 , a community forum met to discuss options to bring Manhattan Beach to 100% renewable energy by 2025 ("MB2025") as part of Earth Hour initiative; Sonoma County Community Choice Aggregation (CCA) program was presented</li> <li>• Presented Energy Audit recommendations to City Council for consideration at January 17, 2017 meeting</li> <li>• City Council approved moving forward with the purchase of streetlights from SCE on February 21, 2017</li> <li>• City Council approved joining the LA County CCA, now called Clean Power Alliance of Southern California in December 2017</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>• Review commitment to 100% renewable energy as part of Environmental Work Plan, which will be presented to City Council after an Environmental Programs Manager has been hired</li> </ul>	TBD	1 & 2	
16 Community Development		Feasibility Study of Community Choice Aggregation	<ul style="list-style-type: none"> <li>• City Council adopted Resolution No. 14-0067 in Oct 2014 to explore the feasibility of Community Choice Aggregation (CCA) and participate in a CCA steering committee</li> <li>• LA County completed an initial "Business Plan" to assess feasibility for County operation of a CCA (Sept 2016); County finalized its CCA JPA framework in April 2017 and seek membership in May/June 2017</li> <li>• South Bay Clean Power is preparing documentation to form a CCA for interested cities in the South Bay as an alternative to a County CCA</li> </ul>	Completed	<ul style="list-style-type: none"> <li>• City Council approved joining the LA County CCA, now called Clean Power Alliance of Southern California in December 2017 and will continue to review the benefits of membership in this group</li> </ul>	Dec-17	1 & 2	
17 Finance		Audits of Ground Leases and Agreements	<ul style="list-style-type: none"> <li>• Ensure collection of funds due to the City</li> <li>• Complete audits on City properties with ground leases and agreements</li> </ul>	Completed	<ul style="list-style-type: none"> <li>• TOT audit completed. Continue with Country Club and 1334 Parkview office building</li> <li>• Schedule Metlox and MBS Media Campus audits</li> </ul>	Sep-17	1	

Departments	Pillar	Project Title	Outputs/Activities	Status	Next Steps	Estimated Completion	Governance Activities	Requested By
18 Fire		Improve Fire Prevention Inspection Documentation/Data Collection	<ul style="list-style-type: none"> <li>• Include Fire Prevention in department Performance Measures to better track progress</li> <li>• Research technology-based solutions that can be accessed in the field and manage data</li> <li>• Fire Prevention Division developed an internal plan in January 2016 to capture inspection data. This data includes building information and permit requirements</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>• Fire Prevention staff have updated the permit and inspection software in the Fire records management system to accommodate the new permit process</li> <li>• Staff has researched mobile data collection options and is currently testing solutions</li> </ul>	2018	3	
19 Fire		Improve Ambulance Transport Services	<ul style="list-style-type: none"> <li>• Research best practices and industry standards that could result in better service provision</li> <li>• An Ambulance Operator program has been implemented using part-time employees</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>• Continue evaluating options that improve services and ensure program sustainability</li> </ul>	FY 2017-2018	3	
20 Human Resources		Customer Service and Performance Evaluation Training	<ul style="list-style-type: none"> <li>• Conducted City wide Performance Management training in January 2017 for supervisory positions</li> </ul>	Completed	<ul style="list-style-type: none"> <li>• Review vendors for specific training and put a training schedule together</li> </ul>	Jun-17	1 & 5	Both
21 Human Resources		Update Policy for processing Worker's Compensation Claims	<ul style="list-style-type: none"> <li>• Conduct a review of current policies and procedures.</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>• Drafts of the policy are currently under review and will be considered along with review and update of all personnel rules and instructions</li> <li>• Moving forward concurrently with Item 21</li> </ul>	Dec-18	5	Staff
22 Human Resources		Update City Injury Illness Prevention Program (IIPP) and Evaluate Safety Program	<ul style="list-style-type: none"> <li>• Review current Safety Policy and Program to ensure alignment with current Occupation Safety and Health Administration (OSHA) requirements</li> <li>• Communicate and provide training to staff regarding IIPP changes</li> <li>• Provided appropriate trainings in FY 2016-2017</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>• Finalize &amp; implement updated policies</li> </ul>	Jul-18	3 & 4	Staff
23 Human Resources		Review and Update Personnel Rules and Personnel Instructions	<ul style="list-style-type: none"> <li>• Review Personnel Rules and Personnel Instructions</li> <li>• Conduct necessary review and meet and confer meetings</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>• Conduct inventory of current Personnel Rules - Complete</li> <li>• Draft policy updates - Complete</li> <li>• Conduct necessary Meet &amp; Confer meetings</li> </ul>	Dec-18	1 & 2	Staff
24 Information Technical Services		Implementation of the Information Systems Master Plan (ISMP)	<ul style="list-style-type: none"> <li>• Continued review and updating of the ISMP, prioritizing and aligning technology projects across departments City Council priorities</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>• Conduct an evaluation and update on the ISMP based on FY 2016-2018 Budget and City Council priorities</li> </ul>	Winter 2019	1	Both




Departments	Pillar	Project Title	Outputs/Activities	Status	Next Steps	Estimated Completion	Governance Activities	Requested By
25 Information Technical Services / Human Resources / Finance		Enterprise Resource Planning (ERP) System	<ul style="list-style-type: none"> <li>An RFP was issued in early 2016 for an ERP system consultant that would guide the City staff through the evaluation of our current HR and Finance environment for ERP readiness and assist with the selection of a replacement solution</li> <li>Proposals were collected and are currently under review by City staff</li> <li>Council awarded a contract to NexLevel IT Consulting.</li> <li>In Fall 2016, the consultant and IT met with all involved departments to assess needs and expectations, which were used to develop an RFP for ERP services</li> <li>The City issued the RFP and is currently evaluating the top two applicants</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>The vendor solution that best meets the needs of the City will be selected</li> <li>After selection, the City will launch the system</li> </ul>	Fall 2018	5	Staff
26 Information Technical Services		Work Order Management	<ul style="list-style-type: none"> <li>Upgrade or replace the City's Work Order Management solution</li> <li>Maintain alignment with proposed ERP solution</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Identify specifications for Work Order Management Request for Proposal in conjunction with ERP Solution</li> <li>Select vendor and implement solution (data migration and/or conversion)</li> <li>Work with City staff to ensure positive user interaction and functionality</li> </ul>	TBD after selection of ERP solution	1	Staff
27 Information Technical Services		Fiber Master Plan	<ul style="list-style-type: none"> <li>Create a Fiber Master Plan that guides the future and possibility of municipal fiber in the City</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Work with vendor to gather data, conduct community outreach and create Fiber Master Plan that best fits the current and future needs of Manhattan Beach community</li> </ul>			
28 Information Technical Services		Cable Television - Government Channel Enhancements	<ul style="list-style-type: none"> <li>Upgrade Granicus webstream to high definition</li> <li>Increase broadcast programs on City Government channel</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Procure and implement high definition hardware</li> <li>Record and broadcast public service announcements for City services and programs</li> <li>Stream City meetings</li> </ul>	Winter 2017	3 & 4	City Council
29 Parks and Recreation		Update Department Field Allocation & Use Policy & Field Fees and Facility Reservation Policy	<ul style="list-style-type: none"> <li>Conduct a review of the current policies and fee structures and analyze data.</li> <li>Communicate and discuss options with field users</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Drafts of the policy are currently under review and will be considered and presented to City Council March 2018.</li> </ul>	Spring 2018		City Council/Staff

Departments	Pillar	Project Title	Outputs/Activities	Status	Next Steps	Estimated Completion	Governance Activities	Requested By
30 Parks and Recreation		Update the Strand Bench and Tree and Bench Donation programs	<ul style="list-style-type: none"> <li>Evaluate current policies and options for greater efficiencies</li> <li>Transition Tree and Bench Donation program from Parks and Recreation to Public Works</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Present proposed updates to City Council at their 2/6/18 meeting</li> <li>Scheduled to go back to the City Council in April 3, 2018</li> </ul>	Spring 2018	1	Staff
31 Parks and Recreation		Sand Dune and Tennis Court Reservations	<ul style="list-style-type: none"> <li>Evaluate current reservation administration and evaluate options for greater efficiencies</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>The vendor that best meets the needs of the City reservation system will be selected in Summer 2018</li> </ul>	Fall 2018	2	Staff
32 Parks and Recreation		Parks Master Plan	<ul style="list-style-type: none"> <li>Approved by City Council as part of the FY 2015-2016 Capital Improvement Program and carried over with approval into the FY 2017-2021</li> <li>Develop a comprehensive Parks Master Plan in collaboration with Public Works that will serve as a roadmap for both departments as they continue to provide future amenities to the community</li> <li>Approved by City Council as part of the Parks and Recreation Commission Work Plan</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Will work with Parks and Recreation Commission and Public Works to create scope of services and future needs</li> <li>Schedule joint meeting between City Council and Parks and Recreation Commission to discuss options</li> <li>P&amp;R Commission will conduct public outreach to determine current community needs</li> </ul>	Fall 2018	1	Staff
33 Parks and Recreation		Public Art Trust Fund Projects	<ul style="list-style-type: none"> <li>On September 19, 2017, presented to City Council regarding Public Art Trust Fund and acceptable uses, which include: Community Grant Program Policy Development, Public Art Conservation Assessment, Public Art Decommissioning, A.C. Conner Art Exhibition, Utility Box Local Artist Competition Process, Sculpture Garden Program</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Staff will provide project updates to the City Council</li> </ul>	Winter 2020		City Council
34 Parks and Recreation		Special Event Policy	<ul style="list-style-type: none"> <li>Update outside special event policy</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Clarify special event definitions and approval processes</li> <li>Create process for handling beach events that impact the community and City services</li> <li>Reexamine legacy events for growth and future fee waiver potential</li> <li>Present findings and recommendation to City Council on March 20, 2018</li> </ul>	Mar-18		Staff
35 Parks and Recreation		Turf Installation at Village Field	<ul style="list-style-type: none"> <li>Returf Village Field</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Finalize funding agreements for dedicated field use</li> <li>Return to City Council on March 20, 2018 with proposed agreements and status update</li> </ul>	Summer 2018	2	

Departments	Pillar	Project Title	Outputs/Activities	Status	Next Steps	Estimated Completion	Governance Activities	Requested By
36 Parks and Recreation		Joint Use Agreement with the Manhattan Beach Unified School District	Assist City Council Ad-Hoc Committee with field and facility usage	In Progress	Develop recommendations for field fees and revenue options for maintenance and capital projects			
37 Parks and Recreation		Evaluate Sponsorship Opportunities	<ul style="list-style-type: none"> <li>Evaluate sponsorship programs and reach</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Create media kit and sponsorship opportunities for the Concerts in the Park, Pumpkin Races and MBO Tennis Tournament</li> <li>Collaborate with local businesses to secure additional event sponsors</li> </ul>	Fall 2018		staff
38 Parks and Recreation		Senior/Scout House Fundraising/Pinewood Derby Event	<ul style="list-style-type: none"> <li>Weekly meetings to plan event</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Event logistics to include publicity and marketing, seeking sponsorships, event planning and coordination</li> </ul>	May-18	2,3	Staff
39 Parks and Recreation		Department Re-Organization	<ul style="list-style-type: none"> <li>Analyze staffing levels, vacancies, redundancies, opportunities for advancement through succession planning and community needs</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Consult with Finance, Human Resources and the City Manager on proposed department structure</li> <li>Restructure the Recreation Services Program Area</li> </ul>	Spring 2018		Staff
40 Police		2016-2018 Strategic Plan Implementation	<ul style="list-style-type: none"> <li>Implement the 57 action items of the Police Department's Strategic Plan</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Continue to implement the 57 Action items outlined in the Strategic Plan</li> <li>Report progress to the community semi-annually</li> </ul>	Dec-18	2	
41 Police		Radio Replacement Project	<ul style="list-style-type: none"> <li>Replacement of Police Department radios to achieve enhanced interoperability and officer safety</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Work with RCC to seek grant funding and reduced pricing for radio replacement project</li> </ul>	Dec-18	3	
42 Public Works		Urban Forest Master Plan (formerly Street Tree Master Plan)	<ul style="list-style-type: none"> <li>City Council approved the Citywide Street Tree Inventory on 2/4/14</li> <li>City Council directed staff to develop a Street Tree Master Plan, now called Urban Forest Master Plan</li> <li>Conducted community outreach regarding the development of the Plan</li> <li>Utilize knowledge of new Urban Forester in Master Plan development</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Complete drafts of new tree ordinances to coincide with the Urban Forest Master Plan process</li> <li>Utilize knowledge of new Urban Forester in Master Plan development</li> <li>Create outreach to community regarding new plan and ordinances</li> </ul>	2018	2	City Council
43 Public Works		Citywide Food Waste Recycling Program	<ul style="list-style-type: none"> <li>Continue pursuit of compliance to state law, AB 1826</li> <li>Continue system of tiered compliance for commercial businesses</li> <li>Continue promoting food waste recycling program in residential sector</li> <li>Presented program update to City Council at Nov 15, 2016 meeting</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Staff will be able to gather additional information about options and best practices through the Solid Waste RFP that will be issued in the next year</li> </ul>	FY 2019-2020	1 & 2	

Departments	Pillar	Project Title	Outputs/Activities	Status	Next Steps	Estimated Completion	Governance Activities	Requested By
44 Public Works		Solid Waste Franchise Agreement Contract Preparation Process	<ul style="list-style-type: none"> <li>Assess and review current Solid Waste Franchise Agreement (FA)</li> <li>Gather public input for possible changes to next proposed FA</li> <li>Present proposed changes to City Council for their input</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Finalize RFP Development and receive City Council approval</li> <li>Initiate vendor solicitation and selection process; award new franchise agreement</li> <li>Implement conversion of new waste hauling services</li> </ul>	FY 2019 Conversion to new waste hauling services	4	
45 Public Works		Uniform Citywide Sign Program of non-regulatory City signs	<ul style="list-style-type: none"> <li>Approved Consultant Agreement</li> <li>Evaluated and gave direction on proposed Citywide Sign Program</li> <li>Presented to City Council on 4/7/15, 10/20/15, 2/2/16, 10/3/2017</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>City Council gave feedback on sign program but further direction is needed following revisions made</li> <li>A Wayfinding Draft Master Plan will be presented to City Council on 4/17/2018</li> </ul>	Spring 2018	1	
46 Public Works		Pier, Roundhouse and Comfort Station Improvements	<ul style="list-style-type: none"> <li>Comfort Station Improvements were completed in 2016 and remaining work to re-install mosaic tile art will occur in early 2017. Contract was approved by City Council on February 7, 2017</li> <li>Roundhouse improvements will be supported by a third party (Skechers)</li> <li>Pier improvements will be done concurrently with the Roundhouse Aquarium improvements</li> <li>Consultant selection and contract was approved by City Council on February 21, 2017</li> <li>Preliminary design of the Roundhouse Aquarium was presented to City Council on May 16, 2017 and approved on August 1, 2017</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Staff will continue to work with the design team during construction of this project in 2018</li> <li>Construction is slated to be completed by June, 2018</li> </ul>	FY 2017-2018	1	
47 Public Works		Report on SCE's Inventory Analysis of Street Lights	<ul style="list-style-type: none"> <li>Provide an update regarding SCE's Inventory Analysis of Street Lights</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>City Council approved purchasing SCE streetlights and converting to LED technology on February 21, 2017</li> <li>Staff will provide an update after SCE receives approval from the PUC as part of the purchasing process. Although the application was filed with the PUC in October, 2017, as of February 2018, SCE has not yet received PUC approval</li> </ul>	Summer 2018		City Council



Departments	Pillar	Project Title	Outputs/Activities	Status	Next Steps	Estimated Completion	Governance Activities	Requested By
48 Public Works		Public Improvement Projects and Financing Options	<ul style="list-style-type: none"> <li>Evaluate feasibility of large public improvement projects: Municipal Pool, Fire Station #2, Joslyn Center, Scout House</li> <li>Assess financing options and public opinion for public improvement projects</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Staff presented previous feasibility studies on 9/5/2017; City Council discussed and provided direction to proceed with construction of a new fire station. Financing has not yet been determined.</li> </ul>	2017-2020	1	City Council
49 Public Works		Sepulveda Bridge Widening Project	<ul style="list-style-type: none"> <li>Provided project update to City Council on February 16, 2016</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Continue with the project</li> </ul>	End of 2020	2	
50 Public Works		Undergrounding District Policy and Community Survey Results	<ul style="list-style-type: none"> <li>Undergrounding District Policy and Community Survey Results to be discussed with new Public Works Director for update</li> <li>Discussed current status of Utility Undergrounding with City Council on June 6, 2017 and received direction</li> <li>Discussed future districts and policy on September 4, 2017 and received direction</li> </ul>	In Progress	<ul style="list-style-type: none"> <li>Finalize utility construction plans for Utility Underground Assessment District 12 and 14, which require coordination with relevant utility agencies; bid projects to receive final costs and conduct Prop2018 process</li> <li>Move forward with future districts (e.g., 4, 8 and 13) once updated bids have been received for current districts</li> </ul>	End of 2018	1	

# Manhattan Beach Strategic Planning Framework



The City of Manhattan Beach is recognized for providing exemplary municipal services and contributing to the exceptional quality of life afforded to residents, businesses and visitors who enjoy living in and visiting California's safest Beach community.

## Our Vision

Our Vision is achieved by following Pillars for success:

- Strong Governance that Values Meaningful Resident Engagement
- Excellent City Services Provided by an Aligned and Committed Workforce
- Financial Sustainability
- Environmental Stewardship
- Effective Physical Asset Management; and
- Economic Vitality



### Strong Governance that Values Meaningful Resident Engagement

Effective Governance is accomplished by elected officials who embrace their role as Trustee and Policy Maker. The Manhattan Beach City Council recognizes its obligation to make decisions with the long-term best interest of the community at the center of every decision. Respect and civility are the hallmark of public meetings and personal interactions between and among our elected officials, City employees and the public. Our residents actively participate in civic life and recognize that volunteering is part of the culture and fabric of our community. The City Council listens and encourages input from residents and effectively communicates with stakeholders.

#### Governance Activities:

1. Vigorously uphold standards of civility and decorum at all public meetings.
2. Annually evaluate and adopt strategic initiatives that continue to move the City towards its vision.
3. Evaluate opportunities to enhance civic engagement.
4. Evaluate and enhance two-way communication strategies and opportunities between the City and the community.

## Our Values

The City recognizes the following Core Values:

- Excellence
- Fiscal Responsibility
- Ethical Behavior
- Mutual Respect
- Integrity
- Dedication to the Community
- Professionalism
- Openness



### Excellent Municipal Services Provided by an Aligned and Committed Workforce

The efficient delivery of high quality municipal services is made possible by the City's aligned and committed workforce. Strong leadership ensures that teamwork and a strong customer service focus are translated into service delivery consistent with the priorities and expectations of the City Council. City employees recognize the community's identity is based on its small beach town character

#### Governance Activities:

1. Provide clear communication on Council priorities to the City Manager and staff.
2. Proactively review and update all City ordinances, including land use ordinances.
3. Proactively respond to data regarding public safety to ensure proper policies and practices are in place.
4. Continually assess and update long-term and specific planning documents.
5. Proactively review employee compensation and performance.



## Financial Sustainability

Manhattan Beach is committed to being a financially successful City as a result of good oversight, financial stewardship, and cost management. The City of Manhattan Beach places a high value on maintaining sound and conservative financial practices to ensure the fiscal sustainability of the City. City services are funded with diverse revenue sources. The City consistently prioritizes the maintenance of existing infrastructure, assets and amenities and plans for future capital needs.

### Governance Activities:

1. Annually review existing and examine new potential funding mechanisms and revenue sources.
2. Proactively review, adjust and implement new financial oversight and cost management practices and policies that ensure effective budget management.
3. Proactively review policies and practices to ensure alignment between our resident and businesses needs, and financial resources available.
4. Proactively review, adjust and implement new policies and initiatives that support financial stewardship.



## Environmental Stewardship

The residents of Manhattan Beach place a high value on a healthy, outdoor, and recreational life style and are committed to protecting the environment of their beautiful coastal community. The City recognizes its leadership role in environmental stewardship and works to create a built environment that compliments the natural environment. Manhattan Beach is recognized for its progressive environmental stewardship and healthy community initiatives. A healthy and active lifestyle is accessible for residents because the City is safe, sustainable and resilient .

### Governance Activities:

1. Proactively review changes in environmental stewardship best practices.
2. Identify leadership opportunities for environmental stewardship.



## Effective Physical Asset Management – Infrastructure, Facilities, Amenities

The City of Manhattan Beach is committed to ensuring a well-maintained and up to date physical infrastructure. Facilities and amenities are properly maintained to ensure the public's investment is properly managed. The City is committed to a Capital Improvement Plan that anticipates and plans for the ongoing needs of the community

### Governance Activities:

1. Proactively assess and report on the state of the City's above and below ground infrastructure and physical assets.
2. Annually evaluate the City's infrastructure investment needs in the Capital Improvement Program.



## Economic Vitality

Manhattan Beach is committed to a dynamic approach to economic vitality. The City is proactive in identifying and attracting new businesses, and retaining existing businesses that complement and enhance our unique community. The City has created a nurturing business-friendly environment that encourages developers interested in meeting our high environmental and design standards. Our community is attractive to a talented and innovative workforce.

### Governance Activities:

1. Proactively evaluate economic development tools, best practices and policies that support the City's economic development priorities.
2. Proactively explore and evaluate economic vitality opportunities.



**Agenda Date:** 2/20/2018

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Bruce Moe, City Manager

**FROM:**

Liza Tamura, City Clerk

Martha Alvarez, Senior Deputy City Clerk

Patricia Matson, Administrative Clerk II

**SUBJECT:**

Agenda Forecast (City Clerk Tamura).

**DISCUSS AND PROVIDE DIRECTION**

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**RECOMMENDATION:**

Attached is the most recent Agenda Forecast for City Council Review:

February 14, 2018 Agenda Forecast



**TENTATIVE DRAFT – SUBJECT TO CHANGE**

**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,  
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL

CONSENT

PUBLIC HEARING

GENERAL BUSINESS

CITY COUNCIL

INFORMATIONAL

<b>3/6/2018</b>	<b>Regular Meeting – 6:00 PM Tuesday</b>
	Pledge – Mira Costa High School
	1. Recognition of Eagle Scout Rank in Troop 860 (Ceremonial)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: February 1, 2018 (Acting Finance Director Charelian) (Consent)
	4. Mills Act Resolution (Community Development Director McIntosh) (Consent)
	5. Accept as Completed the Parkview Project by ---; Authorize Filing a Notice of Completion with the County Recorder; and Release the Retention in the Amount of \$8,537.00 (Public Works Director Katsouleas) (Consent)
	6. Discussion Regarding Short-Term Rentals (Community Development Director McIntosh) (Continued from the February 6, 2018 City Council Regular Meeting) (Public Hearing)
	7. Conduct Public Hearing Adopting Resolution No. 18-0001 Regarding a Coastal Development Permit for the 2018 Manhattan Beach Open Volleyball Tournament; Request from AOS GROUP for Special Permit: Limited Alcoholic Beverage Use on Public Property for the Manhattan Beach Open Event, August 1619 Lower South Pier Parking Lot and VIP Bleacher Seating Area in the Stadium Court and Resolution No. 18-0001 Approving an Agreement with AOS Group, LP (AVP) to Operate the Manhattan Beach Open (MBO) (Parks and Recreation Director Leyman) (Public Hearing)
	8. Discuss and Approve the Leadership Manhattan Beach Class of 2018 Annual Project : Installation of Bicycle Fixit Stations and Locations (Fire Chief Espinosa) (General Business)
	9. Update on SCE Power Reliability (Public Works Director Katsouleas) (General Business)
	10. Library Surplus Recommendations (Parks and Recreation Director Leyman) (General Business)
	11. Discuss and Appointment of the Environmental Task Force (Community Development Director McIntosh) (General Business)
	12. FY 2017-2018 Mid-Year Budget Report (Acting Finance Director Charelian) (General Business)
	13. Request by Mayor Pro Tem Napolitano to Discuss the Possibility for City Council to Have Long Term City Council Assignments to External Boards and Commissions (City Council)
	14. Request by Mayor Howorth to Consider Changing the Annual City Recognition of Longstanding Local Business from December to January and Recognize in June Businesses on their 25 <sup>th</sup> Anniversary (City Council)
	15. Request by Councilmember Montgomery and Councilmember Lesser to Consider Resolution No. 18-0028 Amending the City’s Meeting Management Resolution to Clarify the Public Comment Rules During City Council Meetings (City Council)
	16. Agenda Forecast (Informational)

**TENTATIVE DRAFT – SUBJECT TO CHANGE**

**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,  
INFORMATIONAL MEMOS, & FUTURE AGENDA ITEMS**

CEREMONIAL

CONSENT

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<b>3/20/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. Recognition of City Controller, Henry Mitzner on his 45 Years of Service to the City of Manhattan Beach (Ceremonial)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: February 15, 2018 (Acting Finance Director Charelian) (Consent)
	4. AT&T City Hall Site Five Year Lease Agreement Renewal (Acting Finance Director Charelian) (Consent)
	5. Award Contracts for the Replacement of the Village Turf (Public Works Director Katsouleas and Parks and Recreation Director Leyman) (Consent)
	6. Updated Field and Use Policy and Field Revenue Options (Parks and Recreation Director Leyman) (General Business)
	7. Discussion of Fee Waiver for the Botanical Gardens at Polliwog Park (Parks and Recreation Director Leyman) (General Business)
	8. Update City of Manhattan Beach Special Event Policy (Parks and Recreation Director Leyman) (General Business)
	9. Presentation of Public Safety’s Local Notification and Information System During Natural and Man-Made Disasters (Fire Chief Espinosa) (General Business)
	10. Citywide Crosswalks Enhancement Evaluation (Community Development Director McIntosh) (General Business)
	11. Update on Report Received from SCE Regarding Manhattan Beach’s Inventory Analysis (Public Works Director Katsouleas) (General Business)
	12. Agenda Forecast (Informational)
<b>4/3/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Acting Finance Director Charelian) (Consent)
	3. Annual Street Lighting and Landscaping Assessments (Phase 1) (Acting Finance Director Charelian) (Consent)
	4. Downtown Manhattan Beach Post Office 10 Year Lease Agreement Renewal (Acting Finance Director Charelian) (Consent)
	5. Conduct Public Hearing Accepting Metlox Application and Ground Lease Agreement (Community Development Director McIntosh) (Public Hearing)
	6. Strand Bench and Tree Bench Policy (Parks and Recreation Director Leyman) (General Business)
	7. Report on Mural Program Using the Public Art Trust Fund (Parks and Recreation Director Leyman) (General Business)
	8. Agenda Forecast (Informational)
<b>4/17/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge – Pennekamp Elementary School
	1. South Bay Care Recognition (Ceremonial)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Acting Finance Director Charelian) (Consent)
	4. Wayfinding Draft Masterplan (Public Works Director Katsouleas) (General Business)
	5. Agenda Forecast (Informational)
<b>4/24/2018</b>	<b><i>Boards and Commissions Interviews – 6:00 PM Tuesday (Tentative)</i></b>
	1. Interviews



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<b>5/1/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge – Grand View Elementary School
	1. Proclamations for the Month of May: (Ceremonial) <ul style="list-style-type: none"> <li>a) Declaring May 12, 2018 as National Fire Services Day</li> <li>b) Declaring May 15, 2018 as National Peace Officers Memorial Day</li> <li>c) Declaring May 13-19, 2018 as National Police Week</li> <li>d) Declaring May 20-26, 2018 as Public Works Week</li> <li>e) Declaring May 6-12 2018 as National Municipal Clerks Week</li> <li>f) Declaring May 2018 as Older Americans Month</li> </ul>
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Acting Finance Director Charelian) (Consent)
	4. Conduct Public Hearing Regarding the Six-Month Trial Basis Assessment of the Measures for West Marine Avenue Neighborhood Traffic Management Plan (Community Development Director McIntosh) (Public Hearing)
	5. Annual Appointment of Boardmembers and Commissioners (City Clerk Tamura) (General Business)
	6. FY 2018-2020 Proposed Budget (Acting Finance Director Charelian) (General Business)
	7. Agenda Forecast (Informational)
<b>5/8/2018</b>	<b><i>Budget Study Session – 6:00 PM Tuesday (Tentative)</i></b>
	Pledge –
<b>5/10/2018</b>	<b><i>Budget Study Session – 6:00 PM Thursday (Tentative)</i></b>
	Pledge –
<b>5/15/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge – Manhattan Academy
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Acting Finance Director Charelian) (Consent)
	3. Annual Street Lighting and Landscaping Assessments (Phase 2A) (Acting Finance Director Charelian)
	4. Annual Street Lighting and Landscaping Assessments (Phase 2B – Set Public Hearing Date) (Acting Finance Director Charelian) (Consent)
	5. Renewal of Downtown Business Improvement District (BID) for Fiscal Year 2018-2019 Including Authorization to Collect Assessments; Ratification of the District Advisory Board; Authorization to Enter Into an Agreement with the Downtown Manhattan Beach Business and Professional Association; and Authorization to Disburse Fiscal Year 2017-2018 Assessments Collected (Acting Finance Director Charelian) (Consent)
	6. Annual Appointment of Boardmembers and Commissioners (Tentative) (City Clerk Tamura) (General Business)
	7. Projections on Potential Parking Meter Rate Increase; Discuss Holiday Free Parking and Adding an Additional Hour Starting at 6:00 PM (Acting Finance Director Charelian) (General Business)
	8. Update on Mobility Plan (Community Development Director McIntosh) (General Business)
	9. Agenda Forecast (Informational)
<b>5/17/2018</b>	<b><i>Budget Study Session – 6:00 PM Thursday (Tentative)</i></b>
	Pledge –
<b>5/22/2018</b>	<b><i>Budget Study Session – 6:00 PM Tuesday (Tentative)</i></b>
	Pledge –

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**FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,  
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<b>6/5/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge – Pacific Elementary School
	1. Public Safety Recognition (Ceremonial) <ul style="list-style-type: none"> <li>a) Police Officer and Firefighter of the Year</li> <li>b) Medal of Valor Recipients</li> </ul>
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Acting Finance Director Charelian) (Consent)
	4. Agenda Forecast (Informational)
<b>6/19/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. Proclamation for the Month of July: (Ceremonial) <ul style="list-style-type: none"> <li>a) Declaring July 2018 as Parks and Recreation Month</li> <li>b) Declaring July, 2018 as Salute to the Troops Day</li> </ul>
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Acting Finance Director Charelian) (Consent)
	4. Conduct Public Hearing Regarding the Renewal of Downtown Business Improvement District (BID) for Fiscal Year 2018-2019 Including Authorization to Collect Assessments; Ratification of the District Advisory Board; Authorization to Enter Into an Agreement with the Downtown Manhattan Beach Business and Professional Association; and Authorization to Disburse Fiscal Year 2017-2018 Assessments Collected (Acting Finance Director Charelian) (Public Hearing)
	5. Conduct Public Hearing to Consider the Fiscal Years Capital Improvement Plan (Public Works Director Katsouleas) (Public Hearing)
	6. Conduct Public Hearing Regarding Annual Levy and Collection of Street Lighting and Landscaping District Maintenance Assessments for Fiscal Year 2018-2019 (Acting Finance Director Charelian)
	7. Conduct Public Hearing Regarding the Adoption/Approval of Fiscal Year 2018-2019 Operating Budget and Establishing an Appropriation Limit (Acting Finance Director Charelian) (Public Hearing)
	8. Agenda Forecast (Informational)
<b>7/3/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Acting Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
<b>7/17/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Acting Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
<b>8/7/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Acting Finance Director Charelian) (Consent)
	3. Annual Investment Policy (Acting Finance Director Charelian) (Consent)
	4. Agenda Forecast (Informational)

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<b>8/21/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Acting Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
<b>9/4/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday – City Council Reorganization Mayor Napolitano/Mayor Pro Tem Hersman</i></b>
	Pledge –
	1. City Council Reorganization (City Clerk Tamura)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Acting Finance Director Charelian) (Consent)
	4. Capital Improvements Corporation (Acting Finance Director Charelian) (CIC)
	5. Agenda Forecast (Informational)
<b>9/18/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Acting Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
<b>10/2/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Acting Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
<b>10/16/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Acting Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
<b>11/6/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. Presentation of a Proclamation Declaring November 2018 as National Caregivers Month (Ceremonial)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Acting Finance Director Charelian) (Consent)
	4. Agenda Forecast (Informational)
<b>11/20/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. Presentation of Certificates of Recognition to the Winners of the 2018 Fire Department Annual “Home Escape Plan” Contest (Ceremonial)
	2. City Council Minutes (City Clerk Tamura) (Consent)
	3. Financial Report: Schedules of Demands: (Date) (Acting Finance Director Charelian) (Consent)
	4. Update and Discuss of Annual Meeting with County Library Staff (Parks and Recreation Director Leyman) (General Business)
	5. Agenda Forecast (Informational)

**TENTATIVE DRAFT – SUBJECT TO CHANGE**

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<b>12/4/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Acting Finance Director Charelian) (Consent)
	3. Agenda Forecast (Informational)
<b>12/18/2018</b>	<b><i>Regular Meeting – 6:00 PM Tuesday</i></b>
	Pledge –
	1. City Council Minutes (City Clerk Tamura) (Consent)
	2. Financial Report: Schedules of Demands: (Date) (Acting Finance Director Charelian) (Consent)
	3. Facility Strategic Plan as Related to the Parks Master Plan (Parks and Recreation Director Leyman) (General Business)
	4. Agenda Forecast (Informational)

**TENTATIVE DRAFT – SUBJECT TO CHANGE****FORECAST OF UPCOMING CITY COUNCIL MEETING ITEMS,  
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**INFORMATIONAL MEMOS**

<b>Date Requested</b>	<b>Councilmember Requested</b>	<b>Responsible Department</b>	<b>Memo</b>	<b>Anticipated Date</b>
04/18/17	Napolitano		Report on the Future Plans and Grant Finding Opportunities Regarding National Pollutant Discharge Elimination System (NPDES) Stormwater Permit Requirements	Q2 2018
04/18/17	Lesser	PW	Report on Possible Funding Opportunities from Metro and City Projects Relating to Public Transportation and Measure M	Q2 2018
06/20/17	Napolitano	PW	Report on Street Lighting Fund Cost Reduction Assessments	TBD

**CITY COUNCIL REQUESTS**

<b>Date Requested</b>	<b>Councilmember Requested</b>	<b>Responsible Department</b>	<b>Memo</b>	<b>Anticipated Date</b>
05/16/17	Howorth	MS	Discussion of a Possible Support Letter to the Governor and the South Coast Air Quality Management District Regarding Assembly Bills Introduced by Assemblyman Al Muratsuchi, Referred to as the “Torrance Refinery Safety Plan”	TBD
05/30/17	Napolitano	PR	Policy Discussion of City Sponsorship of Community Events	TBD
9/19/17	City Council	PR	Report on Mural Program Using the Public Art Trust Fund	4/3/18
5/30/17	City Council	CC	Discussion of Potential Additional City Services: Passport Services and City Store	TBD
11/7/17	Howorth	FD	Discussion of City’s Emergency/Information Communication Dissemination to the Public	3/20/18
11/7/17	Napolitano/ Hersman	FN	Projections on Potential Parking Meter Rate Increase (Holiday Free Parking) and Adding an Additional Hour Starting at 6:00 PM	5/15/18
11/21/17	Howorth	PR	Update and Discussion of Annual Meeting with County Library Staff (County of Los Angeles – Library Commission Meeting November 19, 2018)	11/20/18
11/21/17	Howorth	IT	Discussion of a Working Group on Technology Focusing on Residents Interface with Technology	TBD
12/19/17	Napolitano	CC	Discussion of a Possibility for Council to Have Long-Term Assignments to Various Council Assignment	3/6/18
12/19/17	City Council	CA	Review of Public Comment in Meeting Management Resolution	3/6/18
2/6/18	Napolitano	CM/CD	Discussion of a Letter to Air Resources Board Regarding a Rule Prohibiting Use of MHF at Torrance Refinery (or any Refinery in the State of California)	TDB

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<b>Date Requested</b>	<b>Councilmember Requested</b>	<b>Responsible Department</b>	<b>Memo</b>	<b>Anticipated Date</b>
2/6/18	Lesser	PR	Discussion of Fee Waiver for the Botanical Gardens at Polliwog Park	3/20/18
2/6/18	City Council	PW	Update on Best Practices Regarding Residential Food Waste in the Surrounding Cities and Residential Service Data	TBD

**FUTURE MEETINGS TO BE SCHEDULED**

<b>Date Requested</b>	<b>Councilmember Requested</b>	<b>Responsible Department</b>	<b>Memo</b>	<b>Anticipated Date</b>
		MS	Joint City Council/Beach Cities Health District Meeting	TBD
		MS	Joint City Council/Manhattan Beach Unified School District Meeting	TBD
01/31/17		IT	Fiber Masterplan Results	TBD

**Agenda Date:** 3/6/2018

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Bruce Moe, City Manager

**FROM:**

Anne McIntosh, Community Development Director

**SUBJECT:**

Commission Minutes:

This Item Contains the Planning Commission Action Meeting Minutes of January 24, 2018  
(Community Development Director McIntosh).

**INFORMATION ITEM ONLY**

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The attached minutes are for information only:

Planning Commission Action Meeting Minutes of January 24, 2018





**CITY OF MANHATTAN BEACH  
PLANNING COMMISSION MEETING ACTION MINUTES  
JANUARY 24, 2018 AT 6:00PM**

**City Hall Council Chambers – 1400 Highland Avenue, Manhattan Beach, CA 90266**

1. CALL MEETING TO ORDER **6:00 p.m.**
2. PLEDGE TO FLAG
3. ROLL CALL **Chair Apostol, Seville-Jones, Morton, Fournier, Burkhalter**
4. AUDIENCE PARTICIPATION **(3-minute Limitation) None**
5. APPROVAL OF MINUTES  
01/24/18-1. Regular Meeting – October 25, 2017 **Approved with no changes  
(4:0:1; Fournier abstained)**

**\*\* Apostol and Seville-Jones recused themselves from the next item and left the room. Commissioner Fournier proceeded as Chairperson for the next item. \*\***

6. GENERAL BUSINESS

- 01/24/18-2. Introduction and Presentation of the Final Environmental Impact Report Analyzing Multiple Office Building Projects Proposed for Both Manhattan Beach and Hermosa Beach, Including Projects Located at 305 and 330 South Sepulveda Boulevard in Manhattan Beach (Skechers USA)  
**Received presentation and public comments**

**\*\* Apostol and Seville-Jones returned to the dais. Apostol resumed as Chairperson. \*\***

7. PUBLIC HEARING

- 01/24/18-3. Consideration of a Master Use Permit Amendment to Modify the Existing Uses Located at 451 Manhattan Beach Boulevard, Metlox (Metlox, LLC)  
**Conducted the public hearing, discussed, provided direction to continue Public Hearing to February 14, 2018 and directed Staff to return with a resolution for approval to increase restaurant square footage by allowing conversion of non-restaurant space, but no second floor outdoor dining, and allowing the Nick's space to be separated into two restaurant spaces (4:1; Seville-Jones voted NO)**
- 01/24/18-4. Proposed Amendments to the Use Permit for the 900 Club for a Change in Hours of Operation and Changes to the Entertainment Permit Requirements, for an Existing Restaurant/Bar at 900 Manhattan Avenue (900 Club and Downstairs Bar)  
**Conducted the public hearing, discussed and provided direction to continue Public Hearing to February 28, 2018 and directed Staff to do the following: 1) remove last sentence of Condition No. 1 regarding "last call"; 2) allow an increase to (24) entertainment events per year; 3) meet with applicant and neighbors to address operational problems in downstairs bar area; and 4) provide a draft resolution (5:0)**

- 8. DIRECTOR'S ITEMS **None**
  
- 9. PLANNING COMMISSION ITEMS **None**
  
- 10. TENTATIVE AGENDA February 14, 2018  
  - a. Skechers – Public hearing**
  - b. Metlox – Reopen the closed public hearing**
  
- 11. ADJOURNMENT TO February 14, 2018 **Meeting adjourned at 10:30 p.m.**

February 28, 2018    March 14, 2018    March 28, 2018    April 11, 2018    April 25, 2018

Meetings are broadcast live through Manhattan Beach Local Community Cable Channels (Spectrum Channel 8 and Frontier Channel 35), and Live Webcast via the City's website. Most meetings are rebroadcast at 12:00 PM and 8:00 PM on the Friday and Sunday following the Wednesday meeting on the Community Cable Channels and Live Webcast. If a City Council meeting falls in the same week as a Planning Commission meeting, the Commission meeting will be replayed the next week on Thursday at Noon. Meetings are archived at [www.citymb.info](http://www.citymb.info).

**Agenda Date:** 2/20/2018

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**TO:**

Honorable Mayor and Members of the City Council

**THROUGH:**

Bruce Moe, City Manager

**FROM:**

Anne McIntosh, Community Development Director

**SUBJECT:**

Recent Planning Commission Quasi-Judicial Decisions  
Master Use Permit Amendment to Modify Existing Uses - Metlox  
(Community Development Director McIntosh).

**INFORMATION ITEM ONLY**

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On February 14, 2018 (after the posting of the February 20, 2018 City Council agenda), the Planning Commission considered the item described below. **In the event the Commission takes action on this item, staff will inform City Council of the decision no later than February 16, 2018.**

**Master Use Permit Amendment to Modify the Existing Uses and Allow Additional Restaurants located at 451 Manhattan Beach Boulevard (Metlox)**

On April 4, 2016, an application was received to amend the Master Use Permit, as previously amended by City Council Resolution No. 5770, for the Metlox project at 451 Manhattan Beach Boulevard. The applicant requested more restaurants and indoor and outdoor dining square footage to provide a mix of services to continue making Metlox successful and meet the future demands of the community. On January 24, 2018, the Planning Commission, by a 4-1 vote, directed staff to prepare a Resolution to approve the following portions of the application: amending conditions in the Master Use Permit to allow: (1) more restaurant square footage (including indoor on the second floor), (2) sale and service of alcohol at all restaurants and (3) limited personal improvement service uses. The draft resolution does not allow the requested outdoor dining on the second floor or requested banking uses. The draft resolution is scheduled to be considered on February 14, 2018.

Link to the Planning Commission staff report:

[http://cms6ftp.visioninternet.com/manhattanbeach/commissions/planning\\_commission/2018/20180214/20180214-2.pdf](http://cms6ftp.visioninternet.com/manhattanbeach/commissions/planning_commission/2018/20180214/20180214-2.pdf)

**STAFF'S RECOMMENDATION: APPROVE WITH CONDITIONS**

**In the event the Planning Commission takes action on the Resolution, staff will inform City Council of the decision no later than February 16, 2018.**

Planning Commission quasi-judicial decisions can be called up for review by two Councilmembers or appealed by any member of the public within 15 days of the decision. For all requests for review, it shall be presumed that the reason for the request is that the decision may have significant and material effects on the quality of life within the City, or that the subject matter of the decision may have Citywide importance warranting review and determination by City's elected officials. Bias shall not be presumed or inferred due to a request for review.