

City Council Adjourned Regular Meeting

Fire Operations Study Session

Monday, April 16, 2018

6:00 PM

City Council Chambers



Mayor Amy Howorth

Mayor Pro Tem Steve Napolitano

Councilmember Nancy Hersman

Councilmember Richard Montgomery

Councilmember David Lesser

Executive Team

Bruce Moe, City Manager

Quinn Barrow, City Attorney

Derrick Abell, Police Chief

Steve Charelian, Interim Finance Director

Robert Espinosa, Fire Chief

Stephanie Katsouleas, Public Works Director

Mark Leyman, Parks & Recreation Director

Anne McIntosh, Community Development Director

Liza Tamura, City Clerk

Sanford Taylor, Information Technology Director

Teresia Zadroga-Haase, Human Resources Director

MISSION STATEMENT:

**Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.**

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Chapter Spectrum), Channel 35 (Frontier Communications), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Tuesday, April 10, 2018, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED.

A. CALL MEETING TO ORDER

B. PLEDGE TO THE FLAG

C. ROLL CALL

D. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. Each speaker may speak for up to 3 minutes.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

E. GENERAL BUSINESS

1. Presentation on Manhattan Beach Fire Department Services.
DISCUSS AND PROVIDE DIRECTION

[18-0161](#)

Attachments: [Map of South Bay Fire Stations](#)

F. ADJOURNMENT

Agenda Date: 4/16/2018

TO:

Honorable Mayor and Members of the City Council

THROUGH:

Bruce Moe, City Manager

FROM:

Robert D. Espinosa, Fire Chief
Ron Laursen, Battalion Chief
Mike Boyd, Battalion Chief
Scott Hafdell, Battalion Chief

SUBJECT:

Presentation on Manhattan Beach Fire Department Services.

DISCUSS AND PROVIDE DIRECTION

RECOMMENDATION:

Staff recommends City Council receive a presentation on Manhattan Beach Fire Department Services.

FISCAL IMPLICATIONS:

There are no fiscal implications associated with the recommended action.

BACKGROUND:

At the March 6, 2018, City Council Meeting, the City Council requested a study session regarding the delivery of Manhattan Beach Fire Department (MBFD) emergency services.

DISCUSSION:

The presentation on MBFD emergency services is divided into three service areas:

1. Operations
2. Emergency Medical Service/Ambulance Transportation
3. Support Services (Emergency Preparedness and Communications)

A presentation outline for each area is listed below:

Operations

The Fire Operations Division is responsible for preparing department employees and managing Fire Department 9-1-1 emergencies. Emergency calls are grouped into major categories that include fires, medical emergencies, non-fire emergencies, and public assistance. The majority of Fire Department employees are assigned to the Operations Division; the Operations Battalion Chief manages the most substantial portion of the budget.

Topics to be presented include:

- I. Description of Manhattan Beach Fire Department Resources/Stations
 - a. Units
 - b. Staffing
 - c. Location
- II. Calls for Service
 - a. Breakdown of emergency response types and services
 - b. Response statistics
- III. Agreements
 - a. Mutual Aid
 - b. Automatic Aid
- IV. Unified Response and Coverage Plan
- V. Strike Team Deployment
 - a. Resources
 - b. Agreements
 - c. Reimbursements
- VI. Ocean Rescue Program
 - a. Overview
 - b. Qualifications
 - c. Equipment
 - d. Response
- VII. Career Development
 - a. Opportunities
 - b. Accomplishments (All American, LMB, other)
- VIII. Training
 - a. Hours Required/Completed
 - b. Opportunities (Department, Regional)
 - c. Training Team
 - d. Goals
 - e. Budget/support

Emergency Medical Services/Ambulance Transportation

MBFD has been providing paramedic and emergency medical technician level services for many years. Because these services have been provided continuously since 1980, the California Health and Safety Code Section 1797 acknowledges and protects the right of the City to do so. This acknowledgment allows MBFD to provide advanced life support services, basic life support services, and most importantly, the right to use the City's resources to transport Manhattan Beach residents and visitors to local hospitals. The MBFD transport model is the highest level of service provided in the county, if not the state.

In Manhattan Beach, medical emergencies represent the highest number and percentage of calls for service. In 2017, MBFD responded to 2,404 medical aid calls (65% of all calls for service), and responded to 2,585 medical aid calls in 2016. These figures include automatic and mutual aid provided to other cities.

The discussion for the Emergency Medical Services Division will include:

- I. Definitions
 - a. Advanced Life Support
 - b. Basic Life Support
 - c. Emergency Medical Technician
 - d. Paramedic (EMT-P)
 - e. Paramedic Rescue Ambulance
 - f. Paramedic Squad
 - g. Paramedic Engine and Paramedical Assessment Unit
- II. Station and Unit Deployment
 - a. Manhattan Beach
 - b. El Segundo
 - c. Hermosa Beach
 - d. Redondo Beach
 - e. Torrance
- III. 2017 Emergency Medical Service Calls
 - a. Patient Contact Information
 - b. Patient Transports
 - c. Level of Service
 - d. Dispatch Policies
- IV. Medical Responses with Automatic and Mutual Aid
- V. Pre-hospital Care Documentation
- VI. Medical Director - Dr. Marc Cohen
- VII. The Future
 - a. Ambulance Study

Support Services (Emergency Preparedness and Communications)

The Fire Department's Support Services Division oversees Emergency Preparedness, the Fire Reserve program, the Community Emergency Response Team, Communications, and Public Education.

The overview of the Support Services Division will include:

- I. Fire Department Communications both internal and 911 dispatching
 - a. Emergency Dispatch overview
 - b. Upgrades to radio system on apparatus
 - c. New Area Wide Radio Plan (ICI) trunked radio system INSB
 - d. Opticom traffic preemption system upgrades (GPS)
 - e. Development of new computer aided dispatch software
- II. Citywide Emergency Preparedness

- a. City Emergency Operations Plan
 - b. City Hazard Mitigation Plan
 - c. City Hall and Safety Facility Emergency Exit Plan and Drill
 - d. Employee Emergency Preparedness training
 - e. Emergency Preparedness planning team
 - f. Emergency Operations Center training and operational exercise annually
 - g. Liaison to Chevron Refinery
 - h. Unmanned Aerial System (UAS) Drones
 - i. Town Hall Presentations
 - j. Map Your Neighborhood
 - k. Sidewalk CPR
 - l. Community Fire Extinguisher Training
- III. Community Emergency Response Team(CERT)
- a. Community Emergency Exercise
 - b. Great Shake Out Drill
- IV. Volunteers and Part Time Employees
- V. Paid Call
- VI. Fire Reserves
- VII. Ambulance Operators

PUBLIC OUTREACH/INTEREST:

This study session was requested publicly during the March 6, 2018, City Council regular meeting and the notice of the study session had been posted.

ENVIRONMENTAL REVIEW

The City has reviewed the proposed activity for compliance with the California Environmental Quality Act (CEQA) and has determined that the activity is not a "Project" as defined under Section 15378 of the State CEQA Guidelines; therefore, pursuant to Section 15060(c)(3) of the State CEQA Guidelines the activity is not subject to CEQA. Thus, no environmental review is necessary.

LEGAL REVIEW

The City Attorney has reviewed this report and determined that no additional legal analysis is necessary.

Attachment:

- 1. Map of South Bay Fire Stations

South Bay Area Fire Stations

