

## City Council Regular Meeting

**Regular Meeting**  
**Tuesday, June 19, 2018**  
**6:00 PM**  
**City Council Chambers**



**Mayor Amy Howorth**  
**Mayor Pro Tem Steve Napolitano**  
**Councilmember Nancy Hersman**  
**Councilmember Richard Montgomery**  
**Councilmember David Lesser**

### Executive Team

Bruce Moe, City Manager  
Quinn Barrow, City Attorney

Derrick Abell, Police Chief  
Derrick Abell, Acting Fire Chief  
Steve Charelian, Interim Finance Director  
Stephanie Katsouleas, Public Works Director  
Mark Leyman, Parks & Recreation Director

Anne McIntosh, Community Development Director  
Liza Tamura, City Clerk  
Sanford Taylor, Information Technology Director  
Teresia Zadroga-Haase, Human Resources Director

### **MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, June 13, 2018, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

### A. PLEDGE TO THE FLAG

### B. ROLL CALL

### C. CEREMONIAL CALENDAR

1. Proclamation Declaring the Month of July, 2018 as "Parks and Recreation Month". [18-0059](#)  
**PRESENT**
2. Presentation of a "Lifesaving Award" to Matthew Donatucci for Administering CPR to a Cardiac Arrest Victim. [18-0116](#)  
**PRESENT**

3. Presentation of a "Lifesaving Award" to Adam Kreutner for Rescuing a Choking Victim.

[18-0147](#)

**PRESENT**

#### **D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES**

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

*MOTION TO APPROVE AGENDA AND WAIVE FULL READING*

#### **E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)**

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

#### **F. PUBLIC COMMENTS (3 MINUTES PER PERSON)**

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

## G. CONSENT CALENDAR (APPROVE)

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

4. City Council Minutes: [18-0064](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Adjourned Regular Meeting Minutes (Budget Study Session #1) of May 8, 2018
- b) City Council Adjourned Regular Meeting Minutes (Budget Study Session #2) of May 22, 2018
- c) City Council Adjourned Regular Meeting Minutes (Joint City Council/Parks and Recreation Commission, Library Commission and Cultural Arts Commission) of June 4, 2018
- d) City Council Adjourned Regular Meeting Minutes (Closed Session) of June 5, 2018
- e) City Council Regular Meeting Minutes of June 5, 2018 (City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting Minutes \(Budget Study Session #1\) of May 8, 2018](#)  
[City Council Adjourned Regular Meeting Minutes \(Budget Study Session #2\) of May 22, 2018](#)  
[City Council Adjourned Regular Meeting Minutes \(Joint City Council/Parks and Recreation Commission, Library Commission and Cultural Arts Commission\) of June 4, 2018](#)  
[City Council Adjourned Regular Meeting Minutes \(Closed Session\) of June 5, 2018](#)  
[City Council Regular Meeting Minutes of June 5, 2018](#)

5. Financial Report: Schedule of Demands: May 24, 2018 (Interim Finance Director Charelian). [18-0218](#)

**ACCEPT REPORT AND DEMANDS**

**Attachments:** [Schedule of Demands for May 24, 2018](#)

6. Resolution No. 18-0087 Supporting Energy Upgrade California's "Do Your Thing" Campaign, Reaching the State's Energy Goals, Including Reducing Greenhouse Gas Emissions by 40% Before 2030. [RES 18-0087](#)

**ADOPT RESOLUTION NO. 18-0087**

**Attachments:** [Resolution No. 18-0087](#)  
[Energy Upgrade California Fact Sheet](#)

7. Accept Resignation from Cultural Arts Commissioner Prigozhin, Declare Vacant Cultural Arts Commission Seat No. 4 (Prigozhin), and Direct the City Clerk to Return with a List of Interested Applicants (City Clerk Tamura). [18-0247](#)  
**ACCEPT RESIGNATION AND DECLARE VACANCY**  
*Attachments:* [Commissioner Prigozhin Resignation Letter](#)
8. Donation of One Surplus Vehicle to the Manhattan Beach Unified School District (Interim Finance Director Charelian). [18-0212](#)  
**APPROVE**  
*Attachments:* [Donation Request - MBUSD](#)  
[Agreement - MBUSD](#)
9. Third Amendment to the Master Agreement with Manhattan Beach Unified School District Regarding Use and Maintenance of School District Fields and Facilities (Parks and Recreation Director Leyman). [RES 18-0092](#)  
**ADOPT RESOLUTION NO. 18-0092 APPROVING THE AMENDMENT**  
*Attachments:* [Resolution No. 18-0092](#)  
[Amendment No. 3 - MBUSD](#)  
[Agreement - MBUSD \(2013\)](#)  
[Amendment No. 1 - MBUSD \(2016\)](#)  
[Amendment No. 2 - MBUSD \(2017\)](#)
10. Resolution No. 18-0073 Amending and Restating an Agreement with Regents of the University of California to Provide Nurse Educator Services (Acting Fire Chief Abell). [RES 18-0073](#)  
**ADOPT RESOLUTION NO. 18-0073**  
*Attachments:* [Resolution No. 18-0073](#)  
[Amendment - Regents of the University of California](#)  
[Agreement - Regents of the University of California \(2001\)](#)
11. Resolution No. 18-0049 Awarding RFP No. 1154-18 to Nth Generation Computing, Inc. for a Three-Year Contract for Network Server/Storage Hardware and Engineering Services with an Estimated Annual Value of Up to \$60,000 (Information Technology Director Taylor). [RES 18-0049](#)  
**ADOPT RESOLUTION NO. 18-0049 FOR NETWORK SERVER/STORAGE HARDWARE AND ENGINEERING SERVICES**  
*Attachments:* [Resolution No. 18-0049](#)  
[Agreement - Nth Generation Computing, Inc.](#)  
[Vendor Comparison](#)

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## I. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

- 12.** Conduct Public Hearing Adopting Resolution No. 18-0068 Providing for Annual Levy and Collection of Street Lighting and Landscaping District Maintenance Assessments for Fiscal Year 2018-2019 (Interim Finance Director Charelian). [RES 18-0068](#)
- a) CONDUCT PUBLIC HEARING**
- b) ADOPT RESOLUTION NO. 18-0068 PROVIDING FOR ANNUAL LEVY AND COLLECTION OF FISCAL YEAR 2018-2019 MAINTENANCE ASSESSMENTS**
- Attachments:** [Resolution No. 18-0068](#)  
[Engineer's Report Fiscal Year 2018-2019](#)
- 13.** Conduct Public Hearing Adopting Resolution Nos. 18-0064 and 18-0100 Regarding Renewal of Downtown Business Improvement District (BID) for Fiscal Year 2018-2019 Including Authorization to Collect Assessments; Ratification of the District Advisory Board; Authorization to Enter Into an Agreement with the Downtown Manhattan Beach Business and Professional Association; and Authorization to Disburse Fiscal Year 2017-2018 Assessments Collected (Interim Finance Director Charelian). [18-0283](#)
- a) CONDUCT PUBLIC HEARING**
- b) ADOPT RESOLUTION NOS. 18-0064 AND 18-0100**
- c) RATIFY BOARD**
- Attachments:** [Resolution No. 18-0064](#)  
[Resolution No. 18-0100](#)  
[Fiscal Year 2018-2019 BID Advisory Board Member Nominees](#)  
[Business Improvement & Activity Plan – May 2018](#)  
[Agreement - DMBB](#)  
[Boundary Map of District](#)

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14. Conduct Public Hearing and Adopt Resolution No. 18-0083 Approving the Capital Improvement Plan for Fiscal Year 2018-2019 Through Fiscal Year 2021-2022 (Public Works Director Katsouleas). [RES 18-0083](#)
- a) CONDUCT PUBLIC HEARING**
- b) ADOPT RESOLUTION NO. 18-0083**
- Attachments:** [Resolution No. 18-0083](#)  
[Fiscal Year 2019-2022 Remaining 4-Year Plan](#)  
[Projects Requiring Appropriation Fiscal Year 2018-2019 \(Web-Link Provided\)](#)  
[Completed CIP Projects Fiscal Year 2017-2018](#)  
[PowerPoint Presentation](#)
15. Conduct Public Hearing and Adoption/Approval of the Fiscal Year 2019 and 2020 Operating Budgets and Gann Appropriation Limit for Fiscal Year 2019 (Interim Finance Director Charelian). [18-0284](#)
- a) CONDUCT PUBLIC HEARING**
- b) ADOPT RESOLUTION NOS. 18-0084 AND 18-0085**
- Attachments:** [Resolution 18-0084 \(Budget Adoption\)](#)  
[Resolution 18-0085 \(Gann Appropriations Limit\)](#)  
[Proposed Biennial Budget for Fiscal Years 2019 and 2020](#)  
[2018-2019 Gann Appropriations Limit Calculation](#)  
[Updated Five Year Forecast](#)
16. Consideration of the Sepulveda Initiatives Planning Project Recommendations (Community Development Director McIntosh). [ORD 18-0017](#)
- CONDUCT PUBLIC HEARING AND CONTINUE THE PUBLIC HEARING TO JULY 3, 2018**
- Attachments:** [Ordinance No. 18-0017](#)  
[Interim Zoning Ordinance No. 17-0020-U](#)  
[Sepulveda Initiatives Working Group Report](#)  
[Public Hearing Notice](#)  
[PowerPoint Presentation](#)

**J. GENERAL BUSINESS**

*Each speaker may speak for up to 2 minutes on each general business item.*

17. Increase Parking Meter Duration to Three Hours after 6 PM Daily and Permit Overflow Merchant Parking in the Civic Center Parking Structure Lower Level on Closed City Hall Days (Community Development Director McIntosh). [18-0180](#)  
**APPROVE**  
  
**Attachments:** [Downtown Parking Map](#)
18. Issue a 10-Day Report Pursuant to Government Code Section 65858(d) for Interim Zoning Ordinance (IZO) No. 17-0007-U; and Status Update of California Coastal Commission Consideration of the Downtown Specific Plan Project (Community Development Director McIntosh). [18-0221](#)  
**ISSUE 10-DAY REPORT**  
  
**Attachments:** [Interim Zoning Ordinance No. 17-0007-U](#)  
[California Coastal Commission Staff Report \(July 20, 2017\)](#)  
[Government Code Section 65858\(d\) Alleviation Report](#)
19. Appeal of a Planning Commission Decision to Uphold the Community Development Director's Decision for a Minor Exception Approval at 1208 The Strand (Community Development Director McIntosh). [18-0216](#)  
**DIRECT STAFF TO DRAFT RESOLUTION UPHOLDING PLANNING COMMISSION DECISION'S UPHOLDING THE DIRECTOR'S DECISION**  
  
**Attachments:** [Appellant Documentation \(1212 The Strand\)](#)  
[Appellant Documentation \(1200 The Strand\)](#)  
[Building Valuation Worksheet](#)  
[Project Valuation Worksheet](#)
20. Discuss Comments on Draft Environmental Impact Report on Ocean Desalination Plant Proposed by West Basin Municipal Water District (Community Development Director McIntosh). [18-0206](#)  
**DISCUSS**



**K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS**

21. Request by Councilmember Montgomery to Discuss the Impacts of Senate Bill 415 and the Possibility of Changing the March 5, 2019 General Municipal Election to Another Date. [18-0259](#)  
**DISCUSS AND PROVIDE DIRECTION**

Attachments: [Senate Bill 415](#)  
[Election Date Change Options \(Graphical Format\)](#)

**L. FUTURE AGENDA ITEMS**

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

22. Agenda Forecast (City Clerk Tamura). [18-0060](#)  
**DISCUSS AND PROVIDE DIRECTION**

Attachments: [June 13, 2018 Agenda Forecast](#)

**M. CITY MANAGER REPORT****N. CITY ATTORNEY REPORT****O. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

**P. CLOSED SESSION****Q. ADJOURNMENT**

## R. FUTURE MEETINGS

### CITY COUNCIL MEETINGS

*June 20, 2018 - Wednesday -- 6:00 PM - Joint City Council/Planning Commission and Parking and Public Improvements Commission Meeting*

*July 3, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*July 17, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*July 19, 2018 - Thursday -- 6:00 PM - Short Term Rentals Study Session*

*August 7, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*August 21, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*September 4, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*September 18, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*October 2, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*October 16, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*November 6, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*November 20, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*December 4, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

*December 18, 2018 - Tuesday -- 6:00 PM - City Council Meeting*

### BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

*June 25, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*

*June 27, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*

*June 28, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission*

*July 9, 2018 - Monday - 6:00 PM - Library Commission Meeting*

*July 11, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*

*July 16, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting*

*July 23, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*

*July 25, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*

*July 26, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission*

*August 8, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*

*August 13, 2018 - Monday - 6:00 PM - Library Commission Meeting*

*August 20, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting*

*August 22, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*

*August 23, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission*

*September 10, 2018 - Monday - 6:00 PM - Library Commission Meeting*

*September 12, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*

*September 17, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting*

*September 24, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*

*September 26, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*

**S. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*July 4, 2018 - Wednesday - Independence Day*  
*September 3, 2018 - Monday - Labor Day*  
*October 8, 2018 – Monday – Columbus Day*  
*November 12, 2018 – Monday – Veterans Day (Observance of November 11, 2018)*  
*November 22-23, 2018 - Thursday & Friday - Thanksgiving Holiday*  
*December 25, 2018 - Tuesday - Christmas Day Observed*  
*January 1, 2019 – Tuesday – New Years Day Observed*  
*January 14, 2019 – Tuesday – Martin Luther King Day*  
*February 18, 2019 - Monday - Presidents Day*  
*May 27, 2019 – Monday – Memorial Day*

**CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:**

*June 22, 2018*  
*July 6, 2018*  
*July 20, 2018*  
*August 3, 2018*  
*August 17, 2018*  
*August 31, 2018*  
*September 14, 2018*  
*September 28, 2018*  
*October 12, 2018*  
*October 26, 2018*  
*November 9, 2018*  
*November 23, 2018*  
*December 7, 2018*  
*December 21, 2018*