



**CITY OF MANHATTAN BEACH
PARKS AND RECREATION COMMISSION**

**June 25, 2018
Manhattan Beach City Hall
Council Chambers
1400 Highland Ave.
Manhattan Beach, CA 90266
6:00 PM**

A G E N D A

- A. CALL TO ORDER**
- B. PLEDGE TO THE FLAG**
- C. ROLL CALL**
 - Commissioner Turkmany
 - Commissioner Allard
 - Commissioner Greenberg
 - Commissioner Weiner
 - Commissioner Nicholson
 - Commissioner Karger
 - Commissioner Apostol
- D. APPROVAL OF MINUTES**
 - May 21, 2018
- E. CEREMONIAL**
 - None
- F. AUDIENCE PARTICIPATION (3-Minute Limit)**
- G. GENERAL BUSINESS**
 - Salute to the Troops July 1, 2018 planning discussion
- H. COMMISSION ITEMS**
 - Donation Policy update
- I. STAFF ITEMS**
- J. ADJOURNMENT**

CITY OF MANHATTAN BEACH
MINUTES OF THE PARKS AND RECREATION COMMISSION
Manhattan Beach City Hall
1400 Highland Ave.
Manhattan Beach, CA 90266
May 21, 2018
6:00 PM

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A. CALL TO ORDER

The meeting was called to order at 6:03 PM.

B. PLEDGE TO THE FLAG

C. ROLL CALL

Present: Commissioners Karger, Turkmany, Allen, Allard, Weiner, Greenberg

Absent: Commissioner Tuffli

D. APPROVAL OF MINUTES

Commissioner Weiner moved to approve the April 30, 2018 minutes with the correction of one typo. Commissioner Greenberg seconded the motion. The motion passed.

Ayes: Commissioners Karger, Turkmany, Allen, Allard, Weiner, Greenberg

Noes: None

Abstain: None

Absent: Commissioner Tuffli

E. CEREMONIAL

Recognition of AYSO GU14 Western States Champions – Manhattan Beach Blue

Coaches: Krista Skinner, Todd Collins

Players: Emily Champion, Madilynn Collins, Elia Dvorchak, Rebecca Fox, Charolette Kwon, Payton Murray, Grace Partin, Rebecca Rytz, Isadora Scott, Sophia Scott, Linday Skinner, Shea Steggell, Kayce Weber, Isabel Wilmot

Recognition of AYSO BU12 Western States Champions – Real Manhattan Beach

Coaches: John Lowell, Billy Crader

Players: Chase Hackley, Ford Finster, Will Neubauer, Kyle Shalen, William Crader, Elijah Foxd, Race Serota, Rider Cooley, Finn Kawalec, Carson Steinbacher, Alex Spiridellis, Lucas Magnotta

Recognition of AYSO BU10 Western States Champions – Manhattan Beach United

Coaches: Billy Crader, Jeff Serota

Players: Giorgio Marescalchi, Joey Jennings, Gavin Bontemps, Teddy Crader, Weston Atkin, Brighton Lipson, Cody Collins, Luke Lowell, Blake Fahlbusch

Recognition of AYSO BU14 Western States Champions Runner Up – Manhattan M3

Coaches: Ed Danskin, Renee Tinker

Players: Alfredo Barrios, Matthew Sultemeier, Cole Christensen, Samuel Skinner, Brett Becker, Jack Nammack, Jackson Walter, Kyle Tinker, Kelly Giese, Luke Donahue, Lucas Elias, Dustin Mullenhoff, Will Householter, Ian Draves

Recognition of Outgoing Commissioners, Russ Allen and Olivia Tuffli
Commissioner Allard read a humorous and heartfelt statement from former commissioner Steve Rothans, and presented Commissioner Allen with a pair of personalized flip flops.

Mark Leyman added that Commissioner Allen will still be involved. He is selfless, and has made himself available any time, day or night for youth sports.

Commissioner Weiner said that working with Commissioner Allen has been great and that selfless is a great word to describe him.

Commissioner Greenberg has enjoyed working with Commissioner Allen and appreciates the wealth of knowledge and fairness that he brought to the table.

Commissioner Turkmany coached previously with Commissioner Allen. He said that you never knew how to get ahold of him or if he ever got your messages but every field was always ready thanks to him and that was much appreciated.

Commissioner Allard added that he has been tremendously helpful in Salute to the Troops. He has been a wonderful friend and support to her.

Recognition of Outgoing, Chair Suzanne Karger – Chair Karger stated that he has enjoyed chairing the commission and is looking forward to being a regular commissioner again.

Director Leyman thanked Chair Karger for her commitment, organization and leadership during the past year.

F. AUDIENCE PARTICIPATION (3-Minute Limit)

Commissioner Karger opened the floor to audience participation.

Steve Collins – resident of Redondo Beach, part owner of Hermosa Cyclery and sits on the Board of Directors of the South Bay Bicycle Coalition

Mr. Collins spoke about Bikeshare, which is not a sharing business, it is a bike rental business. There is already an existing bike rental industry in Redondo Beach. Perhaps there will be an opportunity to serve the Manhattan Beach community with the loss of Fun Buns. Bikeshare hurts local bike rental businesses by targeting recreational users instead of commuters. He asked that if the City is looking to add bikeshare services that consideration be given to the existing bike rental services.

Commissioner Greenberg asked if Mr. Collins is asking for the Commission to consider and invite existing businesses to bid. Mr. Collins stated that any bikeshare businesses coming in would not be targeting commuters, which is what Bikeshare is supposed to do. If they are brought in, he asks that they be geofenced so they are held to their original intention.

Commissioner Weiner asked if Hermosa Cyclery is a bike rental operation. Mr. Collins replied that half of the business is bike rental and half is sales. He added that many smaller bike shops are closing and it is important to maintain these resources. If the rental disappears, so does his shop.

Lee Barr – Thanked Russ Allen for serving the commission and the City.

The floor was closed to public comment.

G. GENERAL BUSINESS

Salute to the Troops July 1, 2018 –

Color Guard – Linda Robb reported that the Navy Color Guard would not participate. She sent requests to UCLA and USC ROTC programs but hadn't received a reply. Commissioner Weiner will attempt to make contact.

Commissioner Karger reported that Steve Rothans is communicating with the Boy Scouts Troop 713 and will bring 20 flags.

Advertising – Ms. Robb will check with graphic artist, Kristin Yamauchi regarding advertising in the Beach Reporter. A banner will be installed at Morningside and Manhattan Beach Boulevard on June 18th.

Flyover – Ms. Robb reported that the Tiger Squadron is not interested in purchasing additional insurance to satisfy the City requirements so there will be no flyover.

Martin Betz will work with the sound company to arrange for filler music between 4:00-5:00.

Commissioner Allard has contacted Dennis McNeil who will submit his contract paperwork to emcee the event.

Appointment of 2018/2019 Commission Chair and Vice-Chair – Commissioner Karger moved to nominate Commission Turkmany as Commission Chair, Commissioner Greenberg seconded the motion. The motion passed.

Ayes: Commissioners Karger, Turkmany, Allen, Allard, Weiner, Greenberg
Noes: None
Abstain: None
Absent: Commissioner Tuffli

Commissioner Allard nominated Commissioner Allard to serve at Vice Chair. Commissioner Karger seconded the motion. The motion passed.

Ayes: Commissioners Karger, Turkmany, Allen, Allard, Weiner, Greenberg
Noes: None
Abstain: None
Absent: Commissioner Tuffli

- H. **COMMISSION ITEMS – Donation policy** – The Donation Ad-hoc committee revised the donation policy. Chair Karger stated that the next step is to discuss if there are any additional items to add to the policy and ask the City Council at the joint meeting as well. Director Leyman added that the commission can explore options such as more capital versus community based donations. He recommended to keep it simple with a catalog and template, including ideas for other potential community-based, low-cost donation programs. Commissioner Weiner mentioned a donation plaza to display donor names which could be an opportunity as well as a place for public pride.

Joint Commission Meeting – Staff recommendations for ongoing workplan items

1. Salute to the Troops
2. Attend and Support Activities
3. Projects for consideration include:
 - Park Master Plan in Fall
 - Continue user group field allocation policy – staff is making some edits and reaching out to Youth sports organizations and the work of the ad-hoc committee

is complete. Commissioner Weiner feels it is important to stress that the fees and structure have not been reviewed or changed since 2008. Commissioner Greenberg stated that he didn't hear that the ad-hoc committee was being removed from the process. Director Leyman stated that the direction from City Council was for staff to work directly with the Youth Sports Organizations to come up with options. This can be brought back to the ad-hoc committee, if needed. Commissioner Weiner stated that the issue is that if this is just about revenues, it could have just been blanket increase and that it will be interesting to see how a solution is decided upon. Commissioner Greenberg would like to see the ad-hoc committee be involved on some level throughout the rest of the process and would like to be involved when user groups meet as a whole.

- Ongoing involvement with the Senior and Scout House project – this had been removed as a fundraising item but was added back as a more general project item. Commissioner Allard stated that the commission just needs to be supportive of ongoing efforts.
- Receive updates from staff on Capital Projects and make recommendations to City Council as requested

Recreation Manager, Jessica Vincent gave an update on the Village Field reurf project – staff is currently reviewing submittal and reviewing lines for field from Sprint Turf. City Council approved the 5 agreements from the organizations involved (BMBCS, South Bay La Crosse, Trident La Crosse, AYSO, Sand and Surf Soccer Club). The plan is to break ground on the fencing in early June, turfing will begin in late July with completion by the end of August. Commissioner Greenberg asked about creating a reserve account for replacing the field in 10 years to self-fund replacement and whether or not that is in the works. Manager Vincent replied that the subject was brought forward with the Field Allocation policy and staff recommended developing a Capital Improvement Fund where all of the revenue received from youth sports organizations using the turf fields would go into this fund which would be used exclusively for future turf maintenance and new turfing projects. It is estimated that \$85,000 would be deposited annually into the fund. Director Leyman stated that an RFP for turf maintenance will be going out shortly and when the proposals are received, staff will have a better idea of what ongoing costs will be.

- Recognizing Community Groups
- Donation Policy
- Special Event Policy

Commissioner Greenberg proposed removing the Salute to the Troops event from the workplan. It started as a Commission activity but now that it is established, he suggests that this become a regular concert in the Concerts in the Park series which would free up time to deal with other work plan items.

Commissioner Allen stated that the original goal and hope was that it would eventually be folded into the Concert Series. Now that it is part of the series the commission could provide some peripheral advising. The commission now handles the details that make the event unique.

Commissioner Karger likes that this event provides visibility to the Commission and appreciates the opportunity to participate and engage with the community.

Director Leyman stated that it is part of the entire series and kicks off the summer concerts.

The band, band shell, food and sponsors are secured by staff. All of the other amenities that set the event apart, from the challenge coins to the speaker, vendors, etc. take a lot of time and the department does not have enough staff to support the extra activities. This is an iconic event for the commission. If the commission would not like to continue to take it on, the event would be a very different and more of a basic concert with a military band.

Commissioner Allard acknowledged that there is a large amount of work that goes into planning an event. Commissioner Greenberg stated that is exactly the point, that time spent by the commission could be spent on other high value items that also require a lot of attention.

Commissioner Greenberg would like to add the idea of putting effort into trying to get the 2028 Olympics Volleyball event brought to Manhattan Beach. Director Leyman stated that the subject is on City Council's radar.

Commissioner Turkmany stated that regarding the Salute to the Troops, there can be a compromise. The commission does not have to reinvent the wheel and recreate the event every year. He asked if an event planner could be used. Director Leyman replied that it would be the City Council's expectation would be to do it in house. He stated that his concern is that if it is a lot of work for the seven members of the commission, that would be a lot of staff time. Commissioner Weiner suggested that at this point, the commission has a good idea of the limitations of the event so a boilerplate template for the event can be created.

Commissioner Greenberg suggesting forming ad-hoc committee to do the bulk of the work for the Salute outside of the meetings. Commissioner Karger agrees that it doesn't have to take up so much of the meeting times and that a template can be created that will make the planning much more simple.

Commissioner Greenberg withdrew his suggestion to remove it from the workplan and asked that next year the event be executed as discussed, with a template.

The commission supports the idea to get the Beach Volleyball to Manhattan Beach.

Commissioner Turkmany showed off the Pinewood Derby entry.

There was discussion about what sorts of groups or activities to recognize. Commissioner Greenberg would like to establish a process for recognition. He asked if there is any regular contact with the user groups to find out about accomplishments. Director Leyman stated that City Council would like to do the recognitions. Commissioner Allen requested that the item stay on the list so that the commission can make recommendation to City Council and then if they are unable to do it, it can be passed to the commission. Commissioner Greenberg stated there should be some level of consistency. Commissioner Weiner offered that the best resources for identifying recognition opportunities are the Beach Reporter and Easy Reader. He added that parents are likely to reach out and let someone know about the great accomplishment. Director Leyman stated that recognition can be given for any number of things, a coach who has made a big impact, winning teams, what you feel is worthy of recognition and what the commission feels would be impactful for the recipient. Commissioner Allen stated that there should not be any restriction to what the commission could recommend to City Council for recognition. Director Leyman stated that the commissions role and process should be defined.

I. STAFF ITEMS –

Director Leyman reported that the Family Campout sold out and included some changes including an exclusive movie night at Begg Field and Begg Pool being open.

On the first day of summer registrations, the department process over 1100 registrations and brought in over \$165,000 which is up about \$20,000 over last year.

J. **ADJOURNMENT**

Commissioner Turkmany moved to adjourn. Commissioner Weiner seconded the motion. The motion passed. The meeting was adjourned at 7:56 pm.

Ayes:	Commissioners Karger, Turkmany, Allen, Allard, Weiner, Greenberg
Noes:	None
Abstain	None
Absent:	Commissioner Tuffli

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