

## City Council Regular Meeting

**Regular Meeting**  
**Tuesday, July 17, 2018**  
**6:00 PM**  
**City Council Chambers**



**Mayor Amy Howorth**  
**Mayor Pro Tem Steve Napolitano**  
**Councilmember Nancy Hersman**  
**Councilmember Richard Montgomery**  
**Councilmember David Lesser**

### Executive Team

Bruce Moe, City Manager  
Quinn Barrow, City Attorney

Derrick Abell, Police Chief  
Derrick Abell, Acting Fire Chief  
Steve Charelian, Interim Finance Director  
Stephanie Katsouleas, Public Works Director  
Mark Leyman, Parks & Recreation Director

Anne McIntosh, Community Development Director  
Liza Tamura, City Clerk  
Sanford Taylor, Information Technology Director  
Teresia Zadroga-Haase, Human Resources Director

### **MISSION STATEMENT:**

**Our mission is to provide excellent municipal services,  
preserve our small beach town character, and enhance the quality of life for our  
residents, businesses and visitors.**

## MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

*Your presence and participation contribute to good city government.*

*By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.*

*Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at [www.citymb.info](http://www.citymb.info), the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.*

*Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.*

*In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.*

## CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

*I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, July 11, 2018, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.*

**BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.**

### A. PLEDGE TO THE FLAG

### B. ROLL CALL

### C. CEREMONIAL CALENDAR

1. Recognition of the Pinewood Derby Winners and Committee Members. [18-0265](#)  
**PRESENT**

### D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

*This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.*

**MOTION TO APPROVE AGENDA AND WAIVE FULL READING**

## E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

*City Councilmembers and community organization representatives may inform the public about upcoming events.*

## F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

*Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.*

*Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.*

*Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.*

## G. CONSENT CALENDAR (APPROVE)

*Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.*

2. City Council Minutes: [18-0066](#)  
 This Item Contains Minutes of the Following City Council Meeting(s):
  - a) City Council Adjourned Regular Meeting Minutes (Closed Session) of July 3, 2018
  - b) City Council Regular Meeting Minutes of July 3, 2018 (City Clerk Tamura).

**APPROVE**

**Attachments:** [City Council Adjourned Regular Meeting Minutes \(Closed Session\) of July 3, 2018](#)  
[City Council Regular Meeting Minutes of July 3, 2018](#)
3. Financial Report: Schedule of Demands: June 21, 2018 (Interim Finance Director Charelian). [18-0307](#)  

**ACCEPT REPORT AND DEMANDS**

**Attachments:** [Schedules of Demands for June 21, 2018](#)
4. Quarterly Update on City Work Plan (City Manager Moe). [18-0252](#)  

**RECEIVE REPORT**

**Attachments:** [City Work Plan](#)

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5. Revised Special Event Policy Consistent with City Council Direction (Parks and Recreation Director Leyman). [18-0266](#)  
**APPROVE**  
**Attachments:** [Original Special Event Policy \(March 1989\)](#)  
[Updated Special Event Policy \(2018\)](#)  
[Special Event Application](#)
6. Resolution No.18-0105 Affirming the Planning Commission's Decision Upholding Community Development Director's Decision to Approve a Minor Exception Amendment at 1208 The Strand (Community Development Director McIntosh). [18-0350](#)  
**ADOPT RESOLUTION NO. 18-0105**  
**Attachments:** [Resolution No. 18-0105](#)
7. Resolution No. 18-0089 Awarding a Construction Contract to Comet Electric, Inc. for the Downtown Traffic Signal Upgrade Project for \$924,524 and Re-Appropriation of Street Light Purchase and LED Retrofit Funds in the Amount of \$82,000 for the Downtown Traffic Signal Upgrade Project (Public Works Director Katsouleas). [18-0313](#)  
**a) ADOPT RESOLUTION NO. 18-0089**  
**b) APPROVE APPROPRIATION CHANGE**  
**Attachments:** [Resolution No. 18-0089](#)  
[Location Map](#)  
[Contractor's Bid Proposal and Agreement](#)  
[Plans and Specifications \(Web-Link Provided\)](#)  
[Budget and Expenditure Summary Table](#)
8. Resolution No. 18-0106 Approving Contract Amendment No. 2 with McGowan Consulting, LLC for \$151,400 for Professional Services to Assist the City and the Enhanced Watershed Management Group with the National Pollutant Discharge Elimination System Permit Requirements (Public Works Director Katsouleas). [18-0314](#)  
**ADOPT RESOLUTION NO. 18-0106**  
**Attachments:** [Resolution No. 18-0106](#)  
[Amendment No. 2 – McGowan Consulting, LLC.](#)  
[Scope of Services and Approved Fee Schedule \(2018\)](#)  
[Agreement and Amendment - McGowan Consulting, LLC.](#)  
[Storm Water Informational Memo](#)

9. Resolution No. 18-0098 Approving Amendment No. 2 with Selbert Perkins Design for Additional Design Services and an Extension on the Terms of Agreement for the Citywide Wayfinding Signage Program and Transfer of \$12,500 from the Unreserved General Fund to the Project Budget (Public Works Director Katsouleas). [18-0315](#)
- a) **ADOPT RESOLUTION NO. 18-0098**
- b) **APPROPRIATE FUNDS**
- Attachments:** [Resolution No. 18-0098](#)  
[Amendment No. 2 - Selbert Perkins Design](#)  
[Agreement and Amendment - Selbert Perkins Design](#)
10. Resolution No. 18-0077 Awarding a Construction Contract to OakWest Services, Inc. for the Veterans Parkway Improvement Project for \$275,230; Resolution No. 18-0078 Approving the Youth Employment Plan for the Los Angeles County Regional Park and Open Space District Grant; and Resolution No. 18-0079 Approving Amendment No. 3 for \$15,500 to David Volz Design, Inc. (DVD) for Construction Support Services (Public Works Director Katsouleas). [18-0234](#)
- ADOPT RESOLUTION NOS. 18-0077, 18-0078 AND 18-0079**
- Attachments:** [Resolution No. 18-0077](#)  
[Agreement - OakWest Services, Incs.](#)  
[OakWest Services, Inc. Bid Proposal](#)  
[Veterans Parkway Improvement - Plans and Specifications \(Web-Link Provided\)](#)  
[Location Map](#)  
[Resolution No. 18-0078](#)  
[Youth Employment Plan for the Los Angeles County Regional Park and Open Space District Grant](#)  
[Resolution No. 18-0079](#)  
[Amendment No. 3 - David Volz Design Landscape Architects, Inc](#)  
[Agreement and Amendments - David Volz Design Landscape Architects, Inc.](#)  
[Budget and Expenditures](#)
11. Reject the Single Bid Received for Highway Safety Improvement Program Cycle 5 Pedestrian Safety Improvements Project (Public Works Director Katsouleas). [18-0294](#)
- REJECT BID**

12. Resolution No. 18-0097 Approving the City's Participation in the MSRC Local Government Partnership Program for a Grant Reimbursement of up to \$50,000 for Eligible Clean Air Projects (Public Works Director Katsouleas). [18-0352](#)

**ADOPT RESOLUTION NO. 18-0097**

Attachments: [Resolution No. 18-0097](#)  
[Proposed Electrical Vehicle Charging Stations](#)  
[PowerPoint Presentation \(MRSC Program\)](#)

## H. ITEMS REMOVED FROM THE CONSENT CALENDAR

*Each speaker may speak for up to 2 minutes on each item pulled from the agenda.*

## I. PUBLIC HEARINGS

*At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.*

13. Resolution No. 18-0082 Approving the Annual Storm Water Service Fee for Fiscal Year 2018-2019 (Interim Finance Director Charelian). [18-0316](#)

- a) **CONDUCT PUBLIC HEARING**  
b) **ADOPT RESOLUTION NO. 18-0082**

Attachments: [Resolution No. 18-0082](#)

14. Ordinances Nos. 18-0019-U and 18-0019 to Regulate: (a) Banks, Catering Services, Offices, Communication Facilities, Veterinary Services and Optometrists; (b) Retail Store Sales Floor Area; and (c) Second-Floor Outdoor Dining, In the CD Downtown Commercial District, Consistent with the Downtown Specific Plan (Community Development Director McIntosh). [18-0321](#)

- a) **CONDUCT PUBLIC HEARING**  
b) **ADOPT URGENCY ORDINANCE NO. 18-0019-U**  
c) **INTRODUCE ORDINANCE NO. 18-0019**

Attachments: [Urgency Ordinance No. 18-0019-U](#)  
[Ordinance No. 18-0019](#)  
[Public Hearing Notice](#)

15. Consideration of the Sepulveda Initiatives Planning Project Recommendations (Community Development Director McIntosh). [18-0349](#)

**CONDUCT PUBLIC HEARING AND CONTINUE THE PUBLIC HEARING TO AUGUST 21, 2018**

Attachments: [Ordinance No. 18-0017 \(Draft Ordinance for Discussion Purposes\)](#)  
[PowerPoint Presentation](#)

## J. GENERAL BUSINESS

*Each speaker may speak for up to 2 minutes on each general business item.*

16. Resolution No. 18-0081 Approving Fiscal Year 2018-2019 Cost Sharing Agreement for \$19,151 for Beach Cities Transit Line 109 with City of Redondo Beach and Approve Appropriation and Funds Transfer (Community Development Director McIntosh). [18-0317](#)
- a) **ADOPT RESOLUTION NO. 18-0081**
- b) **APPROVE APPROPRIATION AND FUNDS TRANSFER**

Attachments: [Resolution No. 18-0081](#)  
[Agreement - Beach Cities Transit Line 109](#)  
[Beach Cities Transit Line 109 Cost Sharing Proposal](#)  
[Cost Sharing Contributions \(2006-2018\)](#)  
[Background Information on Beach Cities Transit Line 109](#)  
[Stop Analysis Report](#)

17. Resolution No. 18-0030 Awarding a Five-Year Contract to Tyler Technologies for Munis Enterprise Resource Planning Solution Not-to-Exceed \$1,192,762; and Resolution No. 18-0031 Awarding a Five-Year Contract to Tyler Technologies for EnerGov Permitting Platform Not-to-Exceed \$552,505 (Information Technology Director Taylor). [18-0101](#)
- ADOPT RESOLUTION NOS. 18-0030 AND 18-0031**

Attachments: [Resolution No. 18-0030](#)  
[Agreement – Tyler Tech Munis Enterprise Resource Planning](#)  
[RFP 1123-17 Enterprise Resource Planning System Bid Comparison](#)  
[Resolution No. 18-0031](#)  
[Agreement – Tyler Tech EnerGov Permitting/Land Management](#)  
[RFP 1139-18 Automated Permitting System Bid Comparison](#)

## K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

## L. FUTURE AGENDA ITEMS

*Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.*

18. Agenda Forecast (City Clerk Tamura). [18-0069](#)
- DISCUSS AND PROVIDE DIRECTION**

Attachments: [July 11, 2018 Agenda Forecast](#)

## M. CITY MANAGER REPORT

**N. CITY ATTORNEY REPORT****O. INFORMATIONAL ITEMS**

*This section is for items that do not require City Council action.*

- 19.** Commission Minutes: [18-0291](#)  
This Item Contains Planning Commission Action Meeting Minutes of June 27, 2018 (Community Development Director McIntosh).  
**INFORMATION ITEM ONLY**

**Attachments:** [Planning Commission Action Meeting Minutes of June 27, 2018](#)

**P. CLOSED SESSION****Q. ADJOURNMENT****R. FUTURE MEETINGS****CITY COUNCIL MEETINGS**

*July 19, 2018 - Thursday -- 6:00 PM - Short Term Rentals Study Session*  
*August 7, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*August 21, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*September 4, 2018 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)*  
*September 18, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 2, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*October 9, 2018 - Tuesday -- 1:00 PM - IT Fiber Master Plan Study Session*  
*October 16, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*November 6, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*November 20, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 4, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*December 18, 2018 - Tuesday -- 6:00 PM - City Council Meeting*  
*January 2, 2019 - Wednesday -- 6:00 PM - City Council Meeting (Wednesday)*  
*January 15, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*February 5, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*February 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting*  
*March 6, 2019 - Wednesday -- 6:00 PM - City Council Meeting (Wednesday)*  
*March 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting*



**BOARDS, COMMISSIONS AND COMMITTEE MEETINGS**

*July 23, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*July 25, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*July 26, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission*  
*August 8, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*August 13, 2018 - Monday - 6:00 PM - Library Commission Meeting*  
*August 20, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*August 22, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*August 23, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*August 28, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission*  
*September 10, 2018 - Monday - 6:00 PM - Library Commission Meeting*  
*September 12, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*September 17, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*September 24, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*September 26, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*September 27, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission*  
*October 8, 2018 - Monday - 6:00 PM - Library Commission*  
*October 10, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*October 15, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting*  
*October 22, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting*  
*October 24, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting*  
*October 25, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission*

**S. CITY OFFICES CLOSED****CITY HOLIDAYS:**

*September 3, 2018 - Monday - Labor Day*  
*October 8, 2018 – Monday – Columbus Day*  
*November 12, 2018 – Monday – Veterans Day (Observance of November 11, 2018)*  
*November 22-23, 2018 - Thursday & Friday - Thanksgiving Holiday*  
*December 25, 2018 - Tuesday - Christmas Day Observed*  
*January 1, 2019 – Tuesday – New Years Day Observed*  
*January 21, 2019 – Monday – Martin Luther King Day*  
*February 18, 2019 - Monday - Presidents Day*  
*May 27, 2019 – Monday – Memorial Day*  
*July 4, 2019 - Thursday - Independence Day*

**CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:**

*July 20, 2018*

*August 3, 2018*

*August 17, 2018*

*August 31, 2018*

*September 14, 2018*

*September 28, 2018*

*October 12, 2018*

*October 26, 2018*

*November 9, 2018*

*November 23, 2018*

*December 7, 2018*

*December 21, 2018*

*January 4, 2019*

*January 18, 2019*