

City Council Regular Meeting

Regular Meeting
Tuesday, August 21, 2018
6:00 PM
City Council Chambers



Mayor Amy Howorth
Mayor Pro Tem Steve Napolitano
Councilmember Nancy Hersman
Councilmember Richard Montgomery
Councilmember David Lesser

Executive Team

Bruce Moe, City Manager
Quinn Barrow, City Attorney

Derrick Abell, Police Chief
Derrick Abell, Acting Fire Chief
Steve Charelian, Interim Finance Director
Stephanie Katsouleas, Public Works Director
Mark Leyman, Parks & Recreation Director

Anne McIntosh, Community Development Director
Liza Tamura, City Clerk
Sanford Taylor, Information Technology Director
Christine Tomikawa, Interim Human Resources Director

MISSION STATEMENT:

**Our mission is to provide excellent municipal services,
preserve our small beach town character, and enhance the quality of life for our
residents, businesses and visitors.**

MANHATTAN BEACH'S CITY COUNCIL WELCOMES YOU!

Your presence and participation contribute to good city government.

By your presence in the City Council Chambers, you are participating in the process of representative government. To encourage that participation, this agenda provides an early opportunity for public comments under "Public Comments," at which time speakers may comment on any matter within the subject matter jurisdiction of the City Council, including items on the agenda.

Copies of staff reports or other written documentation relating to each item of business referred to on this agenda are available for review on the City's website at www.citymb.info, the Police Department located at 420 15th Street, and are also on file in the Office of the City Clerk for public inspection. Any person who has any question concerning any agenda item may call the City Clerk's office at (310) 802-5056.

Meetings are broadcast live through Manhattan Beach Local Community Cable, Channel 8 (Spectrum), Channel 35 (Frontier), and live streaming via the City's website.

In compliance with the Americans With Disabilities Act, if you need special assistance to participate in this meeting, you should contact the Office of the City Clerk at (310) 802-5056 (voice) or (310) 546-3501 (TDD). Notification 36 hours prior to the meeting will enable the City to make reasonable arrangements to assure accessibility to this meeting. The City also provides closed captioning of all its Regular City Council Meetings for the hearing impaired.

CERTIFICATION OF MEETING NOTICE AND AGENDA POSTING

I, Liza Tamura, City Clerk of the City of Manhattan Beach, California, state under penalty of perjury that this notice/agenda was posted on Wednesday, August 15, 2018, on the City's Website and on the bulletin boards of City Hall, Joslyn Community Center and Manhattan Heights.

BELOW ARE THE AGENDA ITEMS TO BE CONSIDERED. THE RECOMMENDED COUNCIL ACTION IS LISTED IMMEDIATELY AFTER THE TITLE OF EACH ITEM IN BOLD CAPITAL LETTERS.

A. PLEDGE TO THE FLAG

B. ROLL CALL

C. CEREMONIAL CALENDAR

1. Recognition of the Environmental Sustainability Task Force.
PRESENT

[18-0374](#)

D. APPROVAL OF AGENDA AND WAIVER OF FULL READING OF ORDINANCES

This is the time for the City Council to: (a) notify the public of any changes to the agenda; (b) remove items from the consent calendar for individual consideration; or (c) rearrange the order of the agenda.

MOTION TO APPROVE AGENDA AND WAIVE FULL READING

E. CITY COUNCIL AND COMMUNITY ORGANIZATION ANNOUNCEMENTS OF UPCOMING EVENTS (1 MINUTE PER PERSON)

City Councilmembers and community organization representatives may inform the public about upcoming events.

F. PUBLIC COMMENTS (3 MINUTES PER PERSON)

Speakers may provide public comments on any matter that is within the subject matter jurisdiction of the City Council, including items on the agenda. The Mayor may determine whether an item is within the subject matter jurisdiction of the City Council. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda.

Each speaker may speak for up to 3 minutes. This is also the time for speakers to comment on items on the consent calendar that have not been previously removed by the City Council during approval of the agenda for individual consideration. For public hearings, speakers are encouraged to speak during the public hearing, if they want their comments to be included in the record for the public hearing.

Please complete the "Request to Address the City Council" card by filling out your name, city of residence, the item(s) you would like to offer public comment, and returning it to the City Clerk.

G. CONSENT CALENDAR (APPROVE)

Items on the Consent Calendar are routine and customary items and are enacted by a single motion with the exception of items previously removed by a member of the City Council during "Approval of the Agenda" for individual consideration. Any items removed shall be individually considered immediately after taking action on the Consent Calendar.

2. City Council Minutes:

[18-0304](#)

This Item Contains Minutes of the Following City Council Meeting(s):

- a) City Council Regular Meeting Minutes of May 15, 2018
- b) City Council Regular Meeting Minutes of July 17, 2018
- c) City Council Adjourned Regular Meeting Minutes (Closed Session) of August 7, 2018
- d) City Council Regular Meeting Minutes of August 7, 2018 (City Clerk Tamura).

APPROVE

Attachments: [City Council Regular Meeting Minutes of May 15, 2018](#)
[City Council Regular Meeting Minutes of July 17, 2018](#)
[City Council Adjourned Regular Meeting Minutes \(Closed Session\) of August 7, 2018](#)
[City Council Regular Meeting Minutes of August 7, 2018](#)

3. Financial Report:

[18-0362](#)

Schedule of Demands: July 19, 2018 (Interim Finance Director Charelian).

ACCEPT REPORT AND DEMANDS

Attachments: [Schedules of Demands for July 19, 2018](#)

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4. Resolution No. 18-0122 Approving Amendment No. 2 to the Existing Agreement with Richards, Watson, & Gershon for Legal Services Provided in Connection with Matters Reimbursed by Applicants for Land Use Permits; Property Owners and Developers Seeking Entitlements; and Other Third Parties (City Manager Moe). [18-0382](#)
ADOPT RESOLUTION NO. 18-0122
Attachments: [Resolution No. 18-0122](#)
[Amendment No. 2 - Richards, Watson & Gershon](#)
[Agreement and Amendment - Richards, Watson & Gershon](#)
5. Resolution No. 18-0118 Awarding RFP No. 1159-18 to Main Street Tours, Inc. for a Three-Year Contract for Charter Bus Services with an Estimated Annual Value of \$100,000 (Parks and Recreation Director Leyman). [18-0353](#)
ADOPT RESOLUTION NO. 18-0118
Attachments: [Resolution No. 18-0118](#)
[Agreement - Main Street Tours Inc.](#)
[Vendor Comparison](#)
6. Update on the Sustainability Task Force and Formation of the Sustainability Youth Council (Community Development Director McIntosh). [18-0333](#)
a) RECEIVE AND FILE
b) APPROVE
Attachments: [Manhattan Beach Environmental Accomplishments Report](#)
[Plastic Free MB Educational Guide](#)
[Sustainability Youth Council Application](#)
[Sustainability Youth Council Guidelines](#)
7. Resolution No. 18-0119 Awarding a Professional Design Services Agreement to NV5 for Assessment Engineering Services for Proposed Underground Utility Assessment Districts 12 and 14 for \$83,735, and Appropriating \$123,735 from the Unreserved General Fund Balance as Follows: \$40,885 for UUAD 12, \$42,850 for UUAD 14 and \$40,000 for Future District 4 (Public Works Director Katsouleas). [18-0365](#)
a) ADOPT RESOLUTION NO. 18-0119
b) APPROVE APPROPRIATION
Attachments: [Resolution No. 18-0119](#)
[Agreement - NV5, Inc.](#)
[Boundary Map - Proposed UUADs 4, 12 and 14](#)

8. Resolution No. 18-0120 Approving Amendment No. 5 for \$279,710 to HDR Engineering, Inc.'s Existing Professional Services Agreement for Continued Land Acquisition Support Services and Other Technical Support for the Sepulveda Bridge Widening Project. (Public Works Director Katsouleas). [18-0363](#)
ADOPT RESOLUTION NO. 18-0120

Attachments: [Resolution No. 18-0120](#)
[Amendment No. 5 – HDR Engineering, Inc.](#)
[Agreement and Amendments – HDR Engineering, Inc.](#)
[Budget and Expenditure Report](#)

9. Resolution No. 18-0121 Ratifying Agreements with Vector Resources for Temporary Network Administrator (Information Technology Director Taylor). [18-0361](#)
ADOPT RESOLUTION NO. 18-0121

Attachments: [Resolution No. 18-0121](#)
[Agreement – Vector Resources \(Fiscal Year 2018-2019\)](#)
[Agreement – Vector Resources \(Fiscal Year 2017-2018\)](#)

H. ITEMS REMOVED FROM THE CONSENT CALENDAR

Each speaker may speak for up to 2 minutes on each item pulled from the agenda.

I. PUBLIC HEARINGS

At the discretion of the Mayor, each speaker may speak for up to 3 minutes on each public hearing item.

10. Public Hearing for Coastal Development Permits and Approval of an Increase to Parking Meter Rates for On-Street and Parking Lot Meters for the Appealable and Non-Appealable Zones (Interim Finance Director Charelion). [18-0360](#)
a) CONDUCT PUBLIC HEARING
b) ADOPT RESOLUTION NOS. 18-0113 AND 18-0114

Attachments: [Resolution No. 18-0113](#)
[Resolution No. 18-0114](#)
[Coastal Zone Area Map](#)
[PPIC Meeting Minutes of July 26, 2018](#)
[Stakeholder Group Letters](#)
[Meter Survey \(Surrounding Cities\)](#)
[PowerPoint Presentation](#)

J. GENERAL BUSINESS

Each speaker may speak for up to 2 minutes on each general business item.

11. Discussion Regarding Interim Options for Ambulance Services (Acting Fire Chief Abell). [18-0298](#)
DISCUSS AND PROVIDE DIRECTION
12. Consider Urgency Ordinance No. 18-0018-U and Ordinance No. 18-0018 to Temporarily Prohibit Shared Mobility Devices from Being Placed in any Public Right-of-Way or on Public Property, Operated in any Public Right-of-Way or on Public Property, or Offered for Use Anywhere in the City and Adopt Resolution No. 18-0124 Amending the Comprehensive Fee Schedule to Specify that the City's Existing Administrative Fees Related to the Release of Impounded Vehicles Apply to Shared Mobility Devices (City Manager Moe). [18-0387](#)
1) ADOPT URGENCY ORDINANCE NO. 18-0018-U
2) INTRODUCE ORDINANCE NO. 18-0018
3) ADOPT RESOLUTION NO. 18-0124
Attachments: [Urgency Ordinance No. 18-0018-U](#)
[Ordinance No. 18-0018](#)
[Resolution No. 18-0124](#)
[MBPD Press Release](#)
13. Letter of Opposition to the Bureau of Cannabis Control Proposed Regulations Regarding Removing Cities' Ability to Ban Cannabis Deliveries (Community Development Director McIntosh). [18-0383](#)
APPROVE LETTER OF OPPOSITION
Attachments: [Proposed Letter of Opposition](#)
[Ordinance No. 17-0024](#)
[Ordinance No. 17-0025](#)
14. Consideration of the City's Draft Five-Year Plan to Address Homelessness in Our Community (City Manager Moe). [18-0306](#)
ADOPT PLAN
Attachments: [Draft MB Five-Year Plan to Address Homelessness \(Strikethrough Version\)](#)
[Draft MB Five-Year Plan to Address Homelessness \(Clean Version\)](#)
[Open City Hall Survey Results](#)
[Manhattan Beach Homeless Count Datasheet](#)
[SPA 8 Homeless Count Datasheet](#)
[PowerPoint Presentation](#)

15. Discuss the Impacts of Senate Bill 415 and the Possibility of Changing the General Municipal Election to Another Date (City Clerk Tamura). [18-0305](#)
DISCUSS AND PROVIDE DIRECTION
Attachments: [Senate Bill 415](#)
[Election Date Change Options \(Graphical Format\)](#)
16. Preliminary Discussion of City's Uniform Hotel/Motel Transient Occupancy Tax (Transient Occupancy Tax) (Interim Finance Director Charelian). [18-0376](#)
DISCUSS AND PROVIDE DIRECTION
Attachments: [Notification Letters to the Hotels/Motels](#)
[Transient Occupancy Tax Comparison and Survey](#)
[Five-Year Forecast \(Fiscal Years 2018-2019 to 2022-2023\)](#)
[March 2019 Ballot Measure Schedule](#)
17. Report on City Support Provided to Leadership Manhattan Beach as Non-Profit Organization (City Clerk Tamura). [18-0368](#)
DISCUSS AND PROVIDE DIRECTION
Attachments: [Bylaws and Policies of LMB](#)

K. CITY COUNCIL REQUESTS AND REPORTS INCLUDING AB 1234 REPORTS

L. FUTURE AGENDA ITEMS

Councilmembers may request that items be placed on a future agenda with the concurrence of one other Councilmember.

18. Agenda Forecast (City Clerk Tamura). [18-0375](#)
DISCUSS AND PROVIDE DIRECTION
Attachments: [August 15, 2018 Agenda Forecast](#)

M. CITY MANAGER REPORT

N. CITY ATTORNEY REPORT

O. INFORMATIONAL ITEMS

This section is for items that do not require City Council action.

19. This Item Includes the Finance Subcommittee Meeting Minutes of July 17, 2018 (Interim Finance Director Charelian).

[18-0395](#)

INFORMATION ITEM ONLY

Attachments: [Finance Subcommittee Meeting Minutes of July 17, 2018](#)

P. CLOSED SESSION

Q. ADJOURNMENT

R. FUTURE MEETINGS

CITY COUNCIL MEETINGS

September 4, 2018 - Tuesday -- 6:00 PM - City Council Meeting (Reorganization)
September 7, 2018 - Friday -- 2:30 PM - Closed Session
September 18, 2018 - Tuesday -- 6:00 PM - City Council Meeting
October 2, 2018 - Tuesday -- 6:00 PM - City Council Meeting
October 9, 2018 - Tuesday -- 1:00 PM - IT Fiber Master Plan Study Session
October 16, 2018 - Tuesday -- 6:00 PM - City Council Meeting
November 6, 2018 - Tuesday -- 6:00 PM - City Council Meeting
November 20, 2018 - Tuesday -- 6:00 PM - City Council Meeting
December 4, 2018 - Tuesday -- 6:00 PM - City Council Meeting
December 18, 2018 - Tuesday -- 6:00 PM - City Council Meeting
January 2, 2019 - Wednesday -- 6:00 PM - City Council Meeting (Wednesday)
January 15, 2019 - Tuesday -- 6:00 PM - City Council Meeting
February 5, 2019 - Tuesday -- 6:00 PM - City Council Meeting
February 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting
March 6, 2019 - Wednesday -- 6:00 PM - City Council Meeting (Wednesday)
March 19, 2019 - Tuesday -- 6:00 PM - City Council Meeting

BOARDS, COMMISSIONS AND COMMITTEE MEETINGS

August 22, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting (Cancelled)
August 23, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
August 28, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission
September 10, 2018 - Monday - 6:00 PM - Library Commission Meeting
September 12, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
September 17, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting
September 24, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
September 26, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
September 27, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission
October 8, 2018 - Monday - 6:00 PM - Library Commission
October 10, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
October 15, 2018 - Monday - 6:00 PM - Cultural Arts Commission Meeting
October 22, 2018 - Monday - 6:00 PM - Parks and Recreation Commission Meeting
October 24, 2018 - Wednesday - 6:00 PM - Planning Commission Meeting
October 25, 2018 - Thursday - 6:00 PM - Parking and Public Improvements Commission

S. CITY OFFICES CLOSED**CITY HOLIDAYS:**

September 3, 2018 - Monday - Labor Day

October 8, 2018 – Monday – Columbus Day

November 12, 2018 – Monday – Veterans Day (Observance of November 11, 2018)

November 22-23, 2018 - Thursday & Friday - Thanksgiving Holiday

December 25, 2018 - Tuesday - Christmas Day Observed

January 1, 2019 – Tuesday – New Years Day Observed

January 21, 2019 – Monday – Martin Luther King Day

February 18, 2019 - Monday - Presidents Day

May 27, 2019 – Monday – Memorial Day

July 4, 2019 - Thursday - Independence Day

CITY OFFICES CLOSED ON FOLLOWING ALTERNATIVE FRIDAYS:

August 31, 2018

September 14, 2018

September 28, 2018

October 12, 2018

October 26, 2018

November 9, 2018

November 23, 2018

December 7, 2018

December 21, 2018